

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

PHA Plans

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5 Year Plan for Fiscal Years 2000 - 2004

Annual Plan for Fiscal-Year 2001

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan Agency Identification**

**PHA Name:** GRANT COUNTY (WV) HOUSING AUTHORITY

**PHA Number:** WV034

**PHA Fiscal Year Beginning:** 01/2001

**Public Access to Information:** Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

Dennis Rogers, Executive Director  
Administrative Office  
Woodland Terrace  
Petersburg, WV 26847

**Display Locations For PHA Plans and Supporting Documents:** The Housing Authority Plans and Attachments are available for public inspection at the Authority's Administrative Office, Woodland Terrace, Petersburg, WV 26847.

The Housing Authority Plans supporting documents are available for inspection at the Authority's Administrative Office, Woodland Terrace, Petersburg, WV 26847.

**5-YEAR PLAN**  
**PHA FISCAL YEARS 2001 - 2004**  
[24 CFR Part 903.5]

**A. Mission**

The Grant County Housing Authority administers 46 Housing Vouchers.

The mission of the Grant County Housing Authority, as adopted by the Board of Commissioners, is to promote adequate and affordable housing, economic opportunity, and a suitable living environment free from discrimination. The Housing Authority is committed to working in a manner that is consistent with ethical practices. The Housing Authority will work together with the entire community to achieve a high level of excellence.

The Authority must make prudent use of its public funds and assure that each unit of housing provided must be at a reasonable cost to the family as well as the agency.

**B. Goals**

We have also adopted the following goals and objectives for the next five years:

**Goal 1:** Manage the Housing Authority in a manner that results in full compliance with applicable statutes and regulations as defined by program audit findings.

**Objective:** The Grant County Housing Authority shall promote a motivating work environment with a capable and efficient team of employees to operate as a customer-friendly and fiscally prudent leader in the affordable housing industry.

**Goal 2:** Enhance outreach for applicants and enhance advertisement of housing opportunity.

Fully utilize the Section 8 Voucher program to assist very low-income families to secure safe, affordable housing.

**Goal 3:** Provide a safe, affordable housing in the Bayard, WV, area.

**Objective:** Seek funding for the development of affordable housing in the Bayard, WV, area that currently has no assisted housing but suffers from depressed economy.

**Goals 4:** Improve access of public housing residents to services that support economic opportunity and quality of life.

Improve economic opportunity (self-sufficiency) for families and individuals who reside in our housing.

**Objective:** The Housing Authority shall refine the collaboration between agencies that provide support services and our office. The purpose of this is to fully identify and define that type and extent of services that are available to our residents.

Annual PHA Plan  
PHA Fiscal Year 2001  
[24 CFR Part 903.7]

**Annual Plan Type:**

**Streamlined Plan**

**Executive Summary of the Annual PHA Plan**

[24 CFR Part 903.7 9 (r)]

This Annual Plan is based upon accomplishing our goals and objectives, thus achieving our mission. The plans, statements, budget summary, and policies set forth in the Annual Plan combine in the accomplishment of our goals and objectives. Together they constitute a comprehensive approach and are consistent with the Consolidated Plan of Grant County as well as the State of West Virginia.

Changes we look forward to in FY2001 include:

- C Improved relationships within the community
- C Addition of affordable housing stock
- C Customer-oriented attitudes

It is our hope that this second Agency Plan establishes a new, planned approach that will improve and increase affordable housing in our service area.

Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

**Table of Contents**

**Annual Plan**

- Executive Summary
- Housing Needs
- Financial Resources
- Policies on Eligibility, Selection and Admissions
- Rent Determination Policies
- Management Policies
- Grievance Procedures
- Home-Ownership
- Community Service Programs
- Civil Rights Certifications (included with PHA Plan Certifications)
- Audit
- Asset Management
- Other Information

**Attachments**

Required Attachments:

None

Optional Attachments:

HA Management Organizational Chart

**Supporting Documents Available for Review**

**List of Supporting Documents Available for Review**

- Administrative Plan for Section 8 Programs
- Capitalization Policy

Check Signing Authorization Policy  
 Criminal, Drug Treatment, and Registered Sex Offender Classification Records Management Policy  
 Disposition Policy  
 Drug-Free Workplace Policy  
 Equal Housing Opportunity Policy  
 Ethics Policy  
 Facilities Use Policy  
 Funds Transfer Policy  
 Hazardous Materials Policy  
 Natural Disaster Response Guidelines  
 Personnel Policy  
 Procurement Policy

Applicable and On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions= initiatives to affirmatively further fair housing that require the PHA=s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI) and any additional backup data to support statement of housing needs in the jurisdiction.	Annual Plan: Housing Needs

	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
	Public Housing De-concentration and Income Mixing Documentation: PHA Board certifications of compliance with de-concentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and Documentation of the required de-concentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies

	Public housing rent determination policies, including the methodology for setting public housing flat rents (check if included in the public housing A & O Policy)	Annual Plan: Rent Determination
	Schedule of flat rents offered at each public housing development ( check here if included in the public housing ) A & O Policy)	Annual Plan: Rent Determination
X	Section 8 rent determination/payment standard policies (check here if included in Section 8 Administrative Plan)	Annual Plan: Rent Determination
	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
	Public housing grievance procedures (check here if included in the public housing A & O Policy)	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures (check here if included in Section 8 Administrative Plan)	Annual Plan: Grievance Procedures



	HUD-approved Capital Fund Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
	Most recent approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing

	Approved or submitted public housing Home-Ownership programs/plans	Annual Plan: Home-Ownership
	Policies governing any Section 8 Home-Ownership program (check here if included in the Section 8 Administrative Plan)	Annual Plan: Home-Ownership
	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency

	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

**1. Statement of Housing Needs**

[24 CFR Part 903.7 9 (a)]

**A. Housing Needs of Families in the Jurisdiction/s Served by the PHA**

Housing Needs of Families in the Jurisdiction By Family Type							
Family Type	Overall	Affordability	Supply	Quality	Accessibility	Size	Location
Income <= 30% of AMI	133	80	0	45	0	8	0

Income >30% but <=50% of AMI	135	81	0	46	0	8	0
Income >50% but <80% of AMI	160	96	0	54	0	10	0
Elderly	92	61	0	31	0	0	0
Families with Disabilities	33	0	0	11	20	2	0
White/Non-Hispanic	422	254	0	143	0	25	0

Black/Non-Hispanic	4	2	0	1	0	1	0
Asian/Pacific Islander	1	1	0	0	0	0	0
Hispanic/Other	1	1	0	0	0	0	0

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- X Consolidated Plan of Grant County and State of West Virginia for Year 1998
- X U.S. Census data: the Comprehensive Housing Affordability Strategy (ACHAS@) dataset
- X Other sources: Region VIII Development Plan for 1998-99

**A Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists**

t type:

<b>Housing Needs of Families on the Waiting List</b>			
Public Housing	<b>Not Applicable - No Public Housing</b>		

t type:

<b>Housing Needs of Families on the Waiting List</b>			
Section 8			
	# Of Families	% Of Total Families	Annual Turnover
Waiting list total	6		6
Extremely low income <=30% AMI	6	100%	
Very low income (>30% but <=50% AMI)	0	0.00%	
Low income	0	0.00%	

(>50% but <80% AMI)			
Families with children	4	67.0%	
Elderly families	2	33.0%	
Families with Disabilities	0	00.00%	
White/Non-Hispanic	6	100.0%	
Black/Non-Hispanic	0	0.00%	
Asian/Pacific Islander	0	0.00%	
Hispanic/Other	0	0.00%	
Is the waiting list closed (select one)? No			

### C. Strategy for Addressing Needs

#### (1) Strategies

##### **NEED: Shortage of Affordable Housing For All Eligible Populations**

##### **Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

- ~~Select a strategy~~ Implement effective maintenance and management policies to minimize the number of public housing units off-line.
- X Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction.
- X Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required.
- X Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration.
- X Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program.
- X Participate in the Consolidated Plan development process to ensure coordination with broader community strategies.
- X Work with HUD field office in an effort to obtain higher FMR's so we can compete with the open market.

##### **Strategy 2: Increase the number of affordable housing units by:**

- X Apply for additional section 8 units should they become available.

- X Leverage affordable housing resources in the community through the creation of mixed - finance housing.
- X Pursue housing resources other than public housing or Section 8 tenant-based assistance.

**NEED: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30 % of AMI**

- X Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance.
- X Employ admissions preferences aimed at families with economic hardships.X  
Adopt rent policies to support and encourage work.

**NEED: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

- X Employ admissions preferences aimed at families who are working.
- X Adopt rent policies to support and encourage work.

**NEED: Specific Family Types: The Elderly**

Strategy 1: Target available assistance to the elderly:

- X Seek designation of public housing for the elderly.
- X Apply for special-purpose vouchers targeted to the elderly, should they become available.

**NEED: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities**

**Managing human resources, including hiring, evaluation, training, education and disciplinary activities for a staff of 38 professional and paraprofessional staff members; maintaining current knowledge of employment laws, such as the ADA, FMLA, Wage and Hour, and Employee Rights.**

- X Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing.
- X Apply for special-purpose vouchers targeted to families with disabilities, should they become available.

X Affirmatively market to local non-profit agencies that assist families with disabilities.

**NEED: Specific Family Types: Races or ethnicities with disproportionate housing needs .**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

X Affirmatively market to races/ethnicities shown to have disproportionate housing needs.

**Strategy 2: Conduct activities to affirmatively further fair housing**

X Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units.

X Market the section 8 program to owners outside of areas of poverty /minority concentrations.

**Other Housing Needs & Strategies: (list needs and strategies below)**

**(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- X Funding constraints
- X Staffing constraints
- X Limited availability of sites for assisted housing
- X Extent to which particular housing needs are met by other organizations in the community
- X Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- X Influence of the housing market on PHA programs
- X Community priorities regarding housing assistance
- X Results of consultation with local or state government
- X Results of consultation with residents and the Resident Advisory Board
- X Results of consultation with advocacy groups

**Statement of Financial Resources**

[24 CFR Part 903.7 9 (b)]

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses

<b>1. Federal Grants (FY 2001 grants)</b>		
Public Housing Operating Fund		
Public Housing Capital Fund		
Annual Contributions for Section 8 Tenant-Based Assistance	\$138,020	
<b>2. Prior Year Federal Grants, Unobligated</b>	\$0	
<b>3. Public Housing Dwelling Rent Income</b>		Management/Maintenance
<b>4. Other income (list below)</b>		

	Non-Dwelling Rents		Management/Maintenance
Interest Income		\$70	Management/Maintenance
Other Tenant Charges			Management/Maintenance
<b>5. Non-federal sources</b>		\$0	
<b>TOTAL RESOURCES</b>		\$138,020	

**3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24 CFR Part 903.7 9 (c)]

**A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

Grant County Housing Authority DOES NOT Administer Public Housing and is exempt from this Section.

**B. Section 8**

**(1) Eligibility**

11870. What is the extent of screening conducted by the PHA? ( Select all that apply)

- X Criminal and drug-related activity is not more extensive than required by law or regulation

11871. Does the PHA request criminal records from local law enforcement agencies for screening purposes?

Yes

11872. Does the PHA request criminal records from State law enforcement agencies for screening purposes?

Yes

11873. Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

Occasionally

11874. Indicate what kinds of information you share with prospective landlords? (select all that apply)

Criminal or drug-related activity

Name of Previous Landlords, if requested

## **(2) Waiting List Organization**

11875. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)

None

11876. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

HA main administrative office at Woodland Terrace.

## **(3) Search Time**

11877. Does the PHA give extensions on standard 60-day period to search for a unit?

Yes

If yes, state circumstances below:

One 30-day extension at a time up to a maximum of 120 days total following written request and documentation of efforts made to find housing. Additional time may be granted to families with a member with disabilities as reasonable accommodation..

## **(4) Admissions Preferences**

11878. Income targeting

Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

Yes



11879. Preferences

1. Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (If no, skip to sub-component (5) Special purpose section 8 assistance.)

- X Involuntary Displacement (Disaster, Government Action)
- X Domestic Violence
- X Other preferences: (select below)
- X Homeless
- X Working families and those unable to work because of age or disability
- X Those enrolled currently in educational, training, or upward mobility programs
- X Those previously enrolled in educational, training, or upward mobility programs

2. If the PHA will employ admissions preferences, please prioritize by placing a **A1@** in the space that represents your first priority, a **A2@** in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use **A1@** more than once, **A2@** more than once, etc.

- 1 - Date and Time
- 2 - Homeless
- 2 - Involuntary Displacement (Disaster, Government Action)
- 3 - Domestic Violence
- 3 - Other preferences (select all that apply)
- 3 - Working families and those unable to work because of age or disability
- 3 - Those enrolled currently in educational, training, or upward mobility programs
- 3 - Those previously enrolled in educational, training, or upward mobility programs

3. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- X Date and time of application

11880. If the PHA plans to employ preferences for **AR**

11881. residents who live and/or work in the jurisdiction@(select one)

- X No such preference.

5. Relationship of preferences to income targeting requirements: (select one)

- X Not applicable: the pool of applicant families ensures that the PHA will meet in-come targeting requirements

**(5) Special Purpose Section 8 Assistance Programs**

11882. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- X The Section 8 Administrative Plan
- X Briefing sessions and written materials

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- X Through published notices
- X Other: Flyers, Posters in public offices/stores.

**4. PHA Rent Determination Policies**

[24 CFR Part 903.7 9 (d)]

**A. Public Housing**

**Grant County Housing Authority DOES NOT administer Public Housing and is exempt from this Section.**

**B. Section 8 Tenant-Based Assistance**

**(1) Payment Standards**

a. What is the PHA's payment standard? (select the category that best describes your standard)

- X At 110% of FMR for most bedroom sizes in the Petersburg Area to assist hard to house families
- X At 100% FMR to assist hard-to-house families in the Bayard, WV. Area

11883. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- X Not applicable.

11884. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- X FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area

- Reflects market or sub-market
- To increase housing options for families

11885. How often are payment standards reevaluated for adequacy? (select one)

- Annually

11886. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Availability of appropriate Other (list below)
  - 1: 100% most bedrooms

**(2) Minimum Rent**

1. What amount best reflects the PHA's minimum rent? (select one)

- \$50

2. Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

- We will comply with current law.

**5. Operations and Management**

[24 CFR Part 903.7 9 (e)]

**A. PHA Management Structure**

(select one)

- An organization chart showing the PHA's management structure and organization is attached.

**BOARD OF COMMISSIONERS**

**EXECUTIVE DIRECTOR**

**OCCUPANCY CLERK**

1. Executive Director is responsible for overall administration of all programs; s responsible for oversight of admission and occupancy functions for all programs

11887. Occupancy Clerk assists the Executive Director and is the first level of contact between the PHA an applicants and residents.

**B. HUD Programs Under PHA Management**

Program Name	Units or Families	Expected Turnover
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	<b>Served at Year Beginning</b>	
Public Housing	0	
Section 8 Vouchers	46	8
Section 8 Certificates	0	
Section 8 Mod Rehab	0	
Special Purpose Section 8 Certificates/Vouchers	0	
Public Housing Drug Elimination Program (PHDEP)	0	

### **C. Management and Maintenance Policies**

(11955) Public Housing Maintenance and Management: (list below)

NOT APPLICABLE

(11956) Section 8 Management: (list below)

Section 8 Administrative Plan

## **6. PHA Grievance Procedures**

[24 CFR Part 903.7 9 (f)]

### **A. Public Housing**

**Grant County Housing Authority DOES NOT Administer Public Housing and is exempt from this Section.**

### **B. Section 8 Tenant-Based Assistance**

11888. Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

Yes

If yes, list additions to federal requirements below:

11889. Which PHA office should applicants or assisted families contact to initiate the informal review

and informal hearing processes? (select all that apply)

X PHA main administrative office at Woodland Terrace Johnson Run Road  
Petersburg, WV

### **7. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

**Grant County Housing Authority DOES NOT Administer Public Housing and is exempt from this Section.**

### **8 Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

1.

**Grant County Housing Authority DOES NOT Administer Public Housing and is exempt from this Section.**

### **9 Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24 CFR Part 903.7 9 (i)]

**Grant County Housing Authority DOES NOT Administer Public Housing and is exempt from this Section.**

### **10. Conversion of Public Housing to Tenant-Based Assistance**

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

**Grant County Housing Authority DOES NOT Administer Public Housing and is exempt from this Section.**

### **11. Homeownership Programs Administered by the PHA**

[24 CFR Part 903.7 9 (k)]

#### **A. Public Housing**

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

**Grant County Housing Authority DOES NOT Administer Public Housing and is exempt from this Section.**

11890. Section 8 Tenant Based Assistance

11891. Does the PHA plan to administer a Section 8 Home-ownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If  No, skip to component 12; if  Yes, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

The PHA will not participate during FY2001. However, the PHA will explore the final regulations and determine if Home-Ownership is viable beginning FY2002.

11892. Program Description:

Size of Program

Not Applicable.

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

Not Applicable

11893. PHA-established eligibility criteria

Not Applicable

**12. PHA Community Service and Self-sufficiency Programs**

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

**Grant County Housing Authority DOES NOT administer Public Housing, it is a small HA, and is exempt from this Section.**

**13. PHA Safety and Crime Prevention Measures**

[24 CFR Part 903.7 9 (m)]

**Grant County Housing Authority DOES NOT administer Public Housing, is a small HA, and is exempt from this Section.**

[24 CFR Part 903.7 9 (n)]

**Grant County Housing Authority DOES NOT administer Public Housing, is a small HA, and is exempt from this Section.**

**15. Civil Rights Certifications**

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

**16. Fiscal Audit**

[24 CFR Part 903.7 9 (p)]

11894. Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))? (If no, skip to component 17.)

Yes

11895. Was the most recent fiscal audit submitted to HUD?

Yes

11896. Were there any findings as the result of that audit?

No

11897. If there were any findings, do any remain unresolved?

No

5. Have responses to any unresolved findings been submitted to HUD?

Not Applicable.

**17. PHA Asset Management**

[24 CFR Part 903.7 9 (q)]

1. Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing-stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?

Not Applicable

11898. What types of asset management activities will the PHA undertake? (select all that apply)

Not applicable

11899. Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?  
 Yes

**18. Other Information**

[24 CFR Part 903.7 9 (r)]

**A. Resident Advisory Board Recommendations**

11900. Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?  
 No

11901. If yes, the comments are: (if comments were received, the PHA **MUST** select one)  
 No Comments received from Board

11902. In what manner did the PHA address those comments? (select all that apply)  
 Not applicable -no comments.

**B. Description of Election process for Residents on the PHA Board**

11903. Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

A resident board member is defined by the *Act* as a member of the governing board who is directly assisted by that public housing agency as a resident of public housing or a participant in the tenant-based section 8 program. The first seat on the governing board that becomes open on or after October 1, 2001 must be filled by a resident board member. Previous experience with resident elections demonstrated a lack of interest in administrative matters by the majority of residents and the HA determined not to provide for an elected resident board member. Therefore, the HA shall poll all eligible households for persons interested in serving as a resident board member and shall submit to City Council a list of all respondents for Councils selection and subsequent appointment of one such eligible person (as required under 964.440).

11904. Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)  
 No

11905. a. Description of Resident Election Process

Not Applicable.

11906. Eligible candidates: (select one)

Any adult recipient of PHA assistance



11907. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)

**C. Statement of Consistency with the Consolidated Plan**

11908. Consolidated Plan jurisdiction: (provide name here)

- Grant County, WV

11909. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. ( Listed-below)

11910. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

**D. Other Information Required by HUD**

**Attachments**

NONE

