

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

Small PHA Plan Update
Annual Plan for Fiscal Year: 2001

Oak Ridge Housing Authority
tn088v02
Submitted to HUD – October 10, 2001

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: OAK RIDGE HOUSING AUTHORITY

PHA Number: TN088 - Version 2, Submitted to HUD 10/10/2001

PHA Fiscal Year Beginning: (mm/yyyy) 10/2001

PHA Plan Contact Information:

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Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting:
(select all that apply)

- Main administrative office of the PHA
- PHA development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- Main administrative office of the local, county or State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

PHA Programs Administered:

- Public Housing and Section 8 Section 8 Only Public Housing Only

Annual PHA Plan
Fiscal Year 2001
[24 CFR Part 903.7]

i. Table of Contents

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

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<input checked="" type="checkbox"/> Other (List below, providing each attachment name)	
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<input checked="" type="checkbox"/> Attachment L : P & E Report, dated 3/31/2001, for TN37-PO88-905-99	

ii. Executive Summary

[24 CFR Part 903.7 9 (r)]

At PHA option, provide a brief overview of the information in the Annual Plan

1. Summary of Policy or Program Changes for the Upcoming Year

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

N/A

2. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Yes No: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$ **233,877.00**

C. Yes No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

D. Capital Fund Program Grant Submissions

(1) Capital Fund Program 5-Year Action Plan

The Capital Fund Program 5-Year Action Plan is provided as Attachment C

(2) Capital Fund Program Annual Statement

The Capital Fund Program Annual Statement is provided as Attachment B

3. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to next component ; if "yes", complete one activity description for each development.)

2. Activity Description

Demolition/Disposition Activity Description (Not including Activities Associated with HOPE VI or Conversion Activities)
1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected: 6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Relocation resources (select all that apply) <input type="checkbox"/> Section 8 for units <input type="checkbox"/> Public housing for units <input type="checkbox"/> Preference for admission to other public housing or section 8 <input type="checkbox"/> Other housing for units (describe below)
8. Timeline for activity: a. Actual or projected start date of activity: b. Actual or projected start date of relocation activities: c. Projected end date of activity:

4. Voucher Homeownership Program

[24 CFR Part 903.7 9 (k)]

A. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to next component; if “yes”, describe each program using the table below (copy and complete questions for each program identified.)

B. Capacity of the PHA to Administer a Section 8 Homeownership Program

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- Establishing a minimum homeowner downpayment requirement of at least 3 percent and requiring that at least 1 percent of the downpayment comes from the family’s resources

- Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards
- Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

5. Safety and Crime Prevention: PHDEP Plan

[24 CFR Part 903.7 (m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- A. Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- B. What is the amount of the PHA's estimated or actual (if known) PHDEP grant for the upcoming year? \$ **31,449.00**
- C. Yes No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.
- D. Yes No: The PHDEP Plan is attached at Attachment D

6. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board (RAB) Recommendations and PHA Response

- 1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
- 2. If yes, the comments are Attached at Attachment (File name)
- 3. In what manner did the PHA address those comments? (select all that apply)
 - The PHA changed portions of the PHA Plan in response to comments
A list of these changes is included
 Yes No: below or
 Yes No: at the end of the RAB Comments in Attachment .
 - Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the at the end of the RAB Comments in Attachment .
 - Other: (list below)

B. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: **(CITY OF OAK RIDGE)**

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
 - The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
 - The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
 - The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
 - Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)
 - Other: (list below)

3. PHA Requests for support from the Consolidated Plan Agency
 - Yes No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

Please refer to the Executive Summary of the Consolidated Plan for the City of Oak Ridge

C. Criteria for Substantial Deviation and Significant Amendments

1. Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

A. Substantial Deviation from the 5-year Plan:

The following are considered to be significant amendments or modifications:

- 1) **Changes to rent or admissions policies or organization of the waiting list**
- 2) **Additions of non-emergency work items (items not included in the current Annual Statement or 5-year Action plan) or change in use of replacement reserve funds under the Capital Fund**
- 3) **Additions of new activities not included in the current PHDEP Plan (if applicable)**
- 4) **Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities**

An exception to this definition will be made for any of the above that are adopted to reflect changes in HUD regulatory requirements; such changes will not be considered significant amendments by HUD.

B. Significant Amendment or Modification to the Annual Plan:

Same as “A” above.

Attachment A Supporting Documents Available for Review

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Any policy governing occupancy of Police Officers in Public Housing <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations
X	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
X	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
X	Any required policies governing any Section 8 special housing types <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing	Annual Plan: Capital Needs
X	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing §504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99-52 (HA).	Annual Plan: Capital Needs
N/A	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
X	Policies governing any Section 8 Homeownership program (section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership
N/A	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
X	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency
X	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention
X	PHDEP-related documentation: <ul style="list-style-type: none"> · Baseline law enforcement services for public housing developments assisted under the PHDEP plan; · Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15); · Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities; · Coordination with other law enforcement efforts; · Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and · All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan. 	Annual Plan: Safety and Crime Prevention
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Pet Policy
X	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
N/A	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

Annual Statement/Performance and Evaluation Report						
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary						
PHA Name: Oak Ridge Housing Authority		Grant Type and Number Capital Fund Program Grant No: TN37-PO88-501-01 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001	
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report						
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost		
		Original	Revised	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations	1,000				
3	1408 Management Improvements	52,500				
4	1410 Administration	3,000				
5	1411 Audit	0				
6	1415 Liquidated Damages	0				
7	1430 Fees and Costs	9,667				
8	1440 Site Acquisition	0				
9	1450 Site Improvement	25,000				
10	1460 Dwelling Structures	107,355				
11	1465.1 Dwelling Equipment—Nonexpendable	8,500				
12	1470 Nondwelling Structures	2,500				
13	1475 Nondwelling Equipment	15,000				
14	1485 Demolition	0				
15	1490 Replacement Reserve	0				
16	1492 Moving to Work Demonstration	0				
17	1495.1 Relocation Costs	0				
18	1499 Development Activities	0				
19	1501 Collateralization or Debt Service	0				
20	1502 Contingency	9,355				
21	Amount of Annual Grant: (sum of lines 2 – 20)	233,877				
22	Amount of line 21 Related to LBP Activities					
23	Amount of line 21 Related to Section 504 compliance					
24	Amount of line 21 Related to Security – Soft Costs					
25	Amount of Line 21 Related to Security – Hard Costs					
26	Amount of line 21 Related to Energy Conservation Meas.					

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Oak Ridge Housing Authority		Grant Type and Number Capital Fund Program Grant No: TN37-PO88-501-01 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-Wide	Operations	1406	LS	1,000				
	VISTA	1408	1 position	12,500				
	Financial Officer	1408	1 position	40,000				
	Advertising	1410	LS	3,000				
	A/E Services	1430	LS	6,667				
	Upgrade Agency Plan	1430	1	2,000				
	Environmental Review	1430	1	1,000				
	Office furniture, equipment, computers	1475	LS	15,000				
	Contingency	1502	LS	9,355				
TN88-001	Paint screen doors/door casings @ entry doors	1460		3,000				
	Replace floor covering @ Joel Lane Community Center	1470	LS	2,500				
TN88-002	Knoll Lane							
	Ditch repair	1450	LS	10,000				
	Replace kitchen cabinets/countertops	1460	10 ea.	25,000				
	HVAC	1460	10 ea.	59,355				
	Replace ranges	1465.1	10 ea.	3,500				
TN88-002	Wade Lane							

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Oak Ridge Housing Authority		Grant Type and Number Capital Fund Program Grant No: TN37-PO88-501-01 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	Landscaping	1450	LS	15,000				
	Carpeting	1460	8 units	10,000				
	HVAC	1460	LS	10,000				
	Dishwashers	1465.1	8 ea.	5,000				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Oak Ridge Housing Authority		Grant Type and Number Capital Fund Program No: TN37-PO88-501-01 Replacement Housing Factor No:					Federal FY of Grant: 2001
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide	03/31/2003			9/30/2004			
TN88-001	03/31/2003			9/30/2004			
TN88-002	03/31/2003			9/30/2004			

Capital Fund Program Five-Year Action Plan

Part I: Summary

PHA Name Oak Ridge Housing Authority						<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:
Development Number/Name/HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: TN37-PO88-501-02 PHA FY: 2002	Work Statement for Year 3 FFY Grant: TN37-PO88-501-03 PHA FY: 2003	Work Statement for Year 4 FFY Grant: TN37-PO88-501-04 PHA FY: 2004	Work Statement for Year 5 FFY Grant: TN37-PO88-501-05 PHA FY: 2005	
	Annual Statement					
TN88-001		28,000	5,000	25,000	0	
TN88-002		74,000	101,500	108,700	160,000	
PHA-WIDE		108,210	103,210	88,210	73,877	
CFP Funds Listed for 5-year planning		210,210	209,710	221,910	233,877	
Replacement Housing Factor Funds						

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : <u>2</u> FFY Grant: TN37-PO88-501-02 PHA FY: 2002			Activities for Year: <u>3</u> FFY Grant: TN37-PO88-501-03 PHA FY: 2003		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	TN88-001	Replace light fixtures (except bath)-50 ea.	25,000	TN88-001	Add sidewalks – lateral-LS	5,000
Annual		Replace sidewalk in front of office – LS	3,000			
		SUB-TOTAL	28,000		SUB-TOTAL	5,000
Statement						
	TN88-002 (Apple Lane)	Replace ranges – 8 ea.	2,800	TN88-002 (Irene Lane)	Replace ranges – 10 ea.	3,500
		Replace kitchen cabinets/countertops – 8 ea.	20,000		Replace kitchen cabinets/countertops – 10 ea.	25,000
		Replace light fixtures (except kitchen/bath) – 8 units	4,000			
		HVAC – 8 units	40,000		HVAC – 10 units	50,000
		Replace water heaters – 8 ea.	2,400		Replace water heaters – 10 ea.	3,000
	TN88-002 (Wade Lane)	Replace wooden porches – 4 ea.	4,800	TN88-002 (Wade Lane)	Landscaping & playground – LS	20,000
		SUB-TOTAL	74,000		SUB-TOTAL	101,500
	PHA-Wide	Operations	1,000	PHA-Wide	Operations	1,000
		VISTA	12,500		VISTA	12,500
		Financial Officer	40,000		Financial Officer	40,000
		Advertising	3,000		Advertising	3,000
		A/E Services	10,000		A/E Services	10,000
		Upgrade Agency Plan	2,000		Upgrade Agency Plan	2,000
		Environmental Review	1,000		Environmental Review	1,000
		Office furniture, equipment, computers	0		Office furniture, equipment, computers	15,000

	Contingency	18,710	Contingency	18,710
	Replace pickup truck	20,000		
	SUB-TOTAL	108,210	SUB-TOTAL	103,210
Total CFP Estimated Cost		\$210,210		\$209,710

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year : <u>4</u> FFY Grant: TN37-PO88-501-04 PHA FY: 2004			Activities for Year: <u>5</u> FFY Grant: TN37-PO88-501-05 PHA FY: 2005		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
TN88-001	Expand parking @ office – LS	25,000	TN88-001		
	SUB-TOTAL	25,000			
TN88-002 (LaSalle Ln)	Replace ranges – 10 ea.	3,500			
	Replace kitchen cabinets/countertops – 10 ea.	25,000			
	HVAC – 10 ea.	50,000			
	Replace water heaters – 10 ea.	3,000			
TN88-002 (Honeysuckle Ln.)	Replace carpet – 32 units	27,200	TN88-002 (Honeysuckle Lane)	HVAC – 32 units	160,000
	SUBTOTAL	108,700		SUB-TOTAL	160,000
PHA-Wide	Operations	1,000	PHA-Wide	Operations	1,000
	VISTA	12,500		VISTA	12,500
	Financial Officer	40,000		Financial Officer	40,000
	Advertising	3,000		Advertising	3,000
	A/E Services	10,000		A/E Services	10,000
	Upgrade Agency Plan	2,000		Upgrade Agency Plan	2,000
	Environmental Review	1,000		Environmental Review	1,000
	Office furniture, equipment, computers	0		Office furniture, equipment, computers	0
	Contingency	18,710		Contingency	4,377
	SUB-TOTAL	88,210		SUB-TOTAL	73,877
Total CFP Estimated Cost		\$221,910			\$233,877

PHA Public Housing Drug Elimination Program Plan

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Section 1: General Information/History

- A. Amount of PHDEP Grant \$ 31,449**
- B. Eligibility type (Indicate with an “x”) N1 _____ N2 _____ R X _____**
- C. FFY in which funding is requested 2001**
- D. Executive Summary of Annual PHDEP Plan**

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

The ORHA PHDEP Plan is preventive in nature. It provides for quality alternative activities for children and youth, as well as for parenting and drug prevention education for adults. It also provides for improved security at the Wade Lane site (TN88-002)

E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area. Unit count information should be consistent with that available in PIC.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
TN37PO88001	48	98
TN37PO88002	78	124

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an “x” to indicate the length of program by # of months. For “Other”, identify the # of months).

12 Months _____ **18 Months** _____ **24 Months** **X**

G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. The Fund Balances should reflect the balance as of Date of Submission of the PHDEP Plan. The Grant Term End Date should include any HUD-approved extensions or waivers. For grant extensions received, place “GE” in column or “W” for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Grant Start Date	Grant Term End Date
FY 1995						
FY 1996						
FY 1997						
FY 1998	63,500	TN37DEPO880198	0		12/02/1998	12-00
FY 1999	28,152	TN37DEPO880199	16,638.05		12/17/1999	12-01
FY 2000	29,341	N37DEPO880100	21,989.11		9/25/2000	9-02

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

Our plan has three major goals:

- 1) To provide children and youth with alternative activities to those which might encourage drug use.**

- 2) **To provide parents and other adults with information and educational opportunities which will serve as tools to guide their children and make intelligent choices for themselves. Our primary partner is Girls, Inc. We also provide scholarships for post-secondary or technical education.**

- 3) **To increase site security on an as-needed basis, beginning with the Wade Lane Site.**

B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FFY 2001 PHDEP Budget Summary	
Original statement	
Revised statement dated:	
Budget Line Item	Total Funding
9110 – Reimbursement of Law Enforcement	
9115 - Special Initiative	
9116 - Gun Buyback TA Match	
9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	8,449
9160 - Drug Prevention	23,000
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	
TOTAL PHDEP FUNDING	

C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

9110 – Reimbursement of Law Enforcement					N/A			Total PHDEP Funding: \$		
Goal(s)										
Objectives										
Proposed Activities		# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDE P Funding	Other Funding (Amount/ Source)	Performance Indicators		
1.										
2.										
3.										

9115 - Special Initiative					N/A			Total PHDEP Funding: \$		
Goal(s)										
Objectives										
Proposed Activities		# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/ Source)	Performance Indicators		
1.										
2.										
3.										

9116 - Gun Buyback TA Match					N/A			Total PHDEP Funding: \$		
Goal(s)										
Objectives										
Proposed Activities		# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators		
1.										
2.										
3.										

9120 - Security Personnel					N/A			Total PHDEP Funding: \$		
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Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9130 – Employment of Investigators					N/A			Total PHDEP Funding: \$	
Goal(s)									
Objectives									
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators		
1.									
2.									
3.									

9140 – Voluntary Tenant Patrol					N/A			Total PHDEP Funding: \$	
Goal(s)									
Objectives									
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators		
1.									
2.									
3.									

9150 - Physical Improvements					Total PHDEP Funding: \$8,449				
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Goal(s)	To make the Wade Lane site as secure as possible						
Objectives	To increase security measures						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Improved site lighting & security			7-01	7-03	5,625	N/A	Improved safety/security
2. Environmental Design			7-01	7-03	2,824	N/A	Improved safety/security

9160 - Drug Prevention					Total PHDEP Funding: \$23,000		
Goal(s)	To prevent drug use						
Objectives	Alternative Activities for Children, Youth and Prevention Education for Adults						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Girls, Inc. – after school	20	Children	7-01	7-03	20,000	N/A	Improvement in school performance – parent report
2. VISTA Activities	10	Youth	7-01	7-03	2,000	N/A	Attendance – self report
3. Scholarships	2	Adults	7-01	7-03	1,000	N/A	Self-report

9170 - Drug Intervention					N/A			Total PHDEP Funding: \$	
Goal(s)									
Objectives									
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators		
1.									
2.									
3.									

9180 - Drug Treatment					N/A					Total PHDEP Funding: \$	
Goal(s)											

Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9190 - Other Program Costs					N/A			Total PHDEP Funds: \$	
Goal(s)									
Objectives									
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators		
1.									
2.									
3.									

Required Attachment E: Resident Member on the PHA Governing Board

1. Yes No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board: **Virginia Strickland**

B. How was the resident board member selected: (select one)?

- Elected
- Appointed

C. The term of appointment is (include the date term expires): Five year term, which expires on 8-17-2004

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

- the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis
- the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.
- Other (explain):

B. Date of next term expiration of a governing board member: 9/2001

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position):

CITY COUNCIL OF OAK RIDGE

**Required Attachment F: Membership of the Resident Advisory Board
or Boards**

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Ms. Roslyn Andrus
Ms. Gerre Hutton
Ms. Robin Peete

Required Attachment G: Capacity To Administer a Section 8 Homeownership Program

Oak Ridge Housing Authority has the capacity to administer a Section 8 Homeownership Program using the following financial requirements:

The proposed financing terms must be submitted to and approved by Oak Ridge Housing Authority (ORHA) prior to close of escrow. ORHA shall determine the affordability of the family's proposed financing. In making such determination, ORHA may take into account other family expenses, including but not limited to child care, unreimbursed medical expenses, education and training expenses and the like. Certain types of financing, including but not limited to, balloon payment mortgages, unless convertible to a variable rate mortgage, are prohibited and will not be approved by ORHA. Seller-financing mortgages shall be considered by ORHA on a case-by-case basis. If a mortgage is not FHA-insured, ORHA will require the lender to comply with generally accepted mortgage underwriting standards consistent with those of HUD/FHA, Ginnie Mae, Fannie Mae, Freddie Mac, California Housing Finance Agency (CHFA), USDA Rural Housing Services, the Federal Home Loan Bank, or other private lending institution.

Required Attachment H: Results of Resident Survey

Oak Ridge Housing Authority took part in the Resident Survey portion of REAC. The following table contains the Survey Section, the score for that Section and the response from the ORHA regarding that Section:

Survey Section	Score	Response
Safety	73%	Due to the nature of this survey, it is not known which of the eight (8) sites were being referred to. Oak Ridge Housing Authority will continue to address any specific safety issues as they come up in a timely manner.

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Oak Ridge Housing Authority		Grant Type and Number Capital Fund Program Grant No: TN37-PO88-501-00 Replacement Housing Factor Grant No:		Federal FY of Grant: 2000	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12-31-2001 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	76,283			
3	1408 Management Improvements	12,500		12,500	12,500
4	1410 Administration	3,000			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	9,512		1,000	1,000
8	1440 Site Acquisition				
9	1450 Site Improvement	20,000			
10	1460 Dwelling Structures	105,200			
11	1465.1 Dwelling Equipment—Nonexpendable	2,800			
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	229,295		13,500	13,500
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Oak Ridge Housing Authority			Grant Type and Number Capital Fund Program Grant No: TN37-PO88-501-00 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-Wide	Operations	1406	LS	76,283		0	0	Work in Progress
	VISTA Worker	1408	1 position	12,500		12,500	12,500	Position Hired
	Advertisement	1410	LS	3,000		0	0	Work in Progress
	A/E Fees & Costs	1430	LS	7,512		1,000	1,000	Work in Progress
	Upgrade Agency Plan	1430	LS	2,000		0	0	Work in Progress
TN88-002	Repair ditch at Wade Lane	1450	LS	10,000		0	0	Work in Progress
	Landscaping at Wade Lane	1450	LS	5,000		0	0	Work in Progress
	RipRap ditch behind shop	1450	LS	5,000		0	0	Work in Progress
TN88-001	Tub/Shower inserts	1460	50 ea.	40,000		0	0	Work in Progress
	Carbon Monoxide Sensors/hardwire smoke detectors	1460	50 ea.	5,000		0	0	Work in Progress
TN88-002	Carbon Monoxide Sensors/hardwire smoke detectors	1460	8 ea.	800		0	0	Work in Progress
	Secure brick screen walls to buildings at all sites	1460	LS	5,000		0	0	Work in Progress
	Replace kitchen cabinets/countertops at Wade Lane	1460	8 ea.	20,000		0	0	Work in Progress
	HVAC @ Wade Lane	1460	8 ea.	32,000		0	0	Work in Progress
	Replace water heaters @ Wade Lane	1460	8 ea.	2,400		0	0	Work in Progress
	Replace ranges @ Wade Lane	1465	8 ea.	2,800		0	0	Work in Progress

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part III: Implementation Schedule							
PHA Name: Oak Ridge Housing Authority		Grant Type and Number Capital Fund Program No: TN37-PO88-501-00 Replacement Housing Factor No:				Federal FY of Grant: 2000	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
HA-Wide	06/30/2002			12/31/2003			
TN88-001	06/30/2002			12/31/2003			
TN88-002	06/30/2002			12/31/2003			

Required Attachment K: Deconcentration

Component 3, (6) Deconcentration and Income Mixing

- a. Yes No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.
- b. Yes No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

If yes, list these developments as follows:

Deconcentration Policy for Covered Developments			
Development Name:	Number of Units	Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]	Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]
TN88-001	50	81% - just slightly below the 85% mark – ORHA has active FSS program that offsets income	
TN88-002	78	119% - scattered sites, therefore no additional deconcentration or income mixing is necessary	

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Oak Ridge Housing Authority		Grant Type and Number Capital Fund Program Grant No: TN37-PO88-905-99 Replacement Housing Factor Grant No:		Federal FY of Grant: 1999	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12-31-2001 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	53,881		53,881	53,881
3	1408 Management Improvements	20,000		20,000	20,000
4	1410 Administration	2,000		309.70	309.70
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	1,850		1,550	1,550
8	1440 Site Acquisition				
9	1450 Site Improvement	55,400		6,260.06	6,260.06
10	1460 Dwelling Structures	14,000		2,000	2,000
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures	22,950		9,983.97	9,983.97
13	1475 Nondwelling Equipment	59,000		51,272.55	51,272.55
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	229,081		145,257.28	145,257.28
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security	9,000			
25	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Oak Ridge Housing Authority		Grant Type and Number Capital Fund Program Grant No: TN37-PO88-905-99 Replacement Housing Factor Grant No:				Federal FY of Grant: 1999		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
TN88-001	(1) Repair/replace sidewalks	1450	LS	7,500		0	0	Work in Progress
	(2) Landscaping	1450	LS	4,000		0	0	Work in Progress
	(3) Replace window inserts	1460	LS	2,000		2,000	2,000	Work Complete
	(4) Replace carpet in central office	1470	LS	4,250		0	0	Work in Progress
	(5) Install security system at central office	1470	LS	9,000		0	0	Work in Progress
	(6) Replace conference room furnishings	1470	LS	2,500				Work in Progress
	(7) Purchase TV and VCR for training at Access Center	1470	LS	1,000		419	419	Work in Progress
	(8) Purchase tables and charis for use in Access Center	1470	LS	2,500		618.54	618.54	Work in Progress
TN88-002	(1) Install asphalt pavement at maintenance facility	1450	4,200sf	9,000		8,283.90	8,283.90	Work in Progress
	(2) Fence areas around maintenance facility to include security gate	1450	LS	9,900		0	0	Work in Progress
	(3) Landscaping and erosion control	1450	LS	10,000				Work in Progress
	(4) Install additional handrails at Honeysuckle Lane site	1450	LS	6,000		1,695	1,695	Work in Progress
	(5) Tree removal and replacement	1450	LS	4,000		0	0	Work in Progress
	(6) Install additional sidewalk at Irene Lane site	1450	LS	5,000		0	0	Work in Progress
	(7) Replace downspouts – 10 ft sections with elbows	1460	150	7,000		0	0	Work in Progress
	(8) Replace window glass inserts	1460	LS	5,000		0	0	Work in Progress
TN88-002	(9) Install emergency exit lights	1470	LS	1,700		1,700	1,700	Work Complete

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Oak Ridge Housing Authority			Grant Type and Number Capital Fund Program Grant No: TN37-PO88-905-99 Replacement Housing Factor Grant No:			Federal FY of Grant: 1999		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	(10) Install brick veneer and water proofing at maintenance garage	1470	LS	8,000		6,588.97	6,588.97	Work in Progress
	(11) Replace chairs at Honeysuckle Lane Site Community Room	1470	LS	3,000		951.60	951.60	Work in Progress
HA-Wide	(1) Operations	1406	LS	53,881		53,881	53,881	Work Complete
	(2) Upgrade Computer System	1408	LS	20,000		20,000	20,000	Work Complete
	(3) Advertising for bids	1410	LS	2,000		309.70	309.70	Work Complete
	(4) Environmental Review	1430	LS	1,250		950	950	Work Complete
	(5) Preparation of Application	1430	LS	600		600	600	Work Complete
	(6) Replace 14 year old maintenance vehicle	1475	1	30,000		29,919.84	29,919.84	Work Complete
	(7) Purchase Automobile for use by Administrative Staff	1475	1	20,000		19,363.57	19,363.57	Work complete

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part III: Implementation Schedule

PHA Name: Oak Ridge Housing Authority		Grant Type and Number Capital Fund Program No: TN37-PO88-905-99 Replacement Housing Factor No:					Federal FY of Grant: 1999	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates	
	Original	Revised	Actual	Original	Revised	Actual		
HA-Wide	06/30/2001		03/31/2001	12/31/2002		03/31/2001		
TN88-001	06/30/2001			12/31/2002				
TN88-002	06/30/2001			12/31/2002				