

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

CHILDERSBURG HOUSING AUTHORITY

PHA Plan Update
Annual Plan for Fiscal Year: 2001 - 2002

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH
INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

HUD 50075
OMB Approval No: 2577-0226
Expires: 03/31/2002

**i. PHA Plan
Agency Identification**

PHA Name: Childersburg Housing Authority

PHA Number: AL122

PHA Fiscal Year Beginning: (mm/yyyy) 10/01/2001

PHA Plan Contact Information:

Name: Mary Williford

Phone: (256) 378-6008

TDD:

Email (if available): chavha@bellsouth.net

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- Main administrative office of the local, county or State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

PHA Programs Administered:

- Public Housing and Section 8 Section 8 Only Public Housing Only

**Annual PHA Plan
Fiscal Year 2001**

[24 CFR Part 903.7]

ii. Table of Contents

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

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iii. Executive Summary

[24 CFR Part 903.7 9 (r)]

At PHA option, provide a brief overview of the information in the Annual Plan

The Childersburg Housing Authority is a full-service public housing Authority. The Housing Authority will use this Annual plan to provide more information to the residents and communities about the expected needs in the area. This will also allow the residents and community to see the anticipated plans for the next year.

1. Summary of Policy or Program Changes for the Upcoming Year

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

The Childersburg Housing Authority will explore the possibility of developing a Section 8 Housing Vouchers and requesting Section 8 Housing Vouchers

2. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Yes No: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year?
\$ 413,062.00

C. Yes No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

D. Capital Fund Program Grant Submissions

(1) Capital Fund Program 5-Year Action Plan

The Capital Fund Program 5-Year Action Plan is provided as Attachment C

(2) Capital Fund Program Annual Statement

The Capital Fund Program Annual Statement is provided as Attachment B

3. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to next component; if “yes”, complete one activity description for each development.)

2. Activity Description

| Demolition/Disposition Activity Description (Not including Activities Associated with HOPE VI or Conversion Activities) |
|---|
| 1a. Development name: 1b. Development (project) number: |
| 2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/> |
| 3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/> |
| 4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u> |
| 5. Number of units affected: 6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development |
| 7. Relocation resources (select all that apply) <input type="checkbox"/> Section 8 for units <input type="checkbox"/> Public housing for units <input type="checkbox"/> Preference for admission to other public housing or section 8 <input type="checkbox"/> Other housing for units (describe below) |
| 8. Timeline for activity: a. Actual or projected start date of activity: b. Actual or projected start date of relocation activities: c. Projected end date of activity: |

4. Voucher Homeownership Program

[24 CFR Part 903.7 9 (k)]

- A. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982? (If “No”, skip to next component; if “yes”, describe each program using the table below (copy and complete questions for each program identified.)

B. Capacity of the PHA to Administer a Section 8 Homeownership Program

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- Establishing a minimum homeowner down payment requirement of at least 3 percent and requiring that at least 1 percent of the down payment comes from the family’s resources
- Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards
- Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

5. Safety and Crime Prevention: PHDEP Plan

[24 CFR Part 903.7 (m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- A. Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- B. What is the amount of the PHA’s estimated or actual (if known) PHDEP grant for the upcoming year?
\$ 46,681.00
- C. Yes No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.
- D. Yes No: The PHDEP Plan is attached at Attachment E

6. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board (RAB) Recommendations and PHA Response

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are attached at Attachment H

Resident Annie Lois Lee commented that she would like to see something for the children in the city of Childersburg. We reminded her of the activity centers we have that are funded by PHDEP and the possibility that the funds will be terminated by the congress. She was very complementary of the centers, but she wants in the city for all children, such as a Boys and Girls Club.

Resident Martha Oden commented on the vehicle speeding on the street in front of her home. The city has installed speed bumpers on other streets in her area but not on her street. We agreed to talk to the city council and the police chief about the problem.

Resident Joyce Offord encouraged us to look into the possibility of starting an "Officer Friendly" program. She had witnessed such a program on a recent trip to the north, she was very impressed and thought it would work here. We assured her we would look into the program and see what qualifications are necessary to start such a program.

Resident Yvette Bennett wants us to trim more trees.

Overall, the residents are very pleased with the modernization we are in the process of conducting in the Sadie Lee Home area. They had no suggestions other than those above.

3. In what manner did the PHA address those comments? (Select all that apply)

The PHA changed portions of the PHA Plan in response to comments

A list of these changes is included

Yes No: below or

Yes No: at the end of the RAB Comments in Attachment ____.

Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the end of the RAB Comments in Attachment ____.

Other: (list below): Comments only – No suggestions

B. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here): The City of Childersburg, Alabama

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.

- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (List such initiatives below)
- Other: (list below)

3. PHA Requests for support from the Consolidated Plan Agency

- Yes No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

C. Criteria for Substantial Deviation and Significant Amendments

1. Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

A. Substantial Deviation from the 5-year Plan: N/A

B. Significant Amendment or Modification to the Annual Plan: N/A

Attachment A
Supporting Documents Available for Review

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

| List of Supporting Documents Available for Review | | |
|--|---|-------------------------------------|
| Applicable & On Display | Supporting Document | Related Plan Component |
| X | PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations | 5 Year and Annual Plans |
| X | State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update) | 5 Year and Annual Plans |
| | | |
| X | Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement. | 5 Year and Annual Plans |
| | Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction | Annual Plan: Housing Needs |
| X | Most recent board-approved operating budget for the public housing program | Annual Plan: Financial Resources |

List of Supporting Documents Available for Review

| Applicable & On Display | Supporting Document | Related Plan Component |
|------------------------------------|--|--|
| X | Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] | Annual Plan: Eligibility, Selection, and Admissions Policies |
| | Any policy governing occupancy of Police Officers in Public Housing <input type="checkbox"/> Check here if included in the public housing A&O Policy | Annual Plan: Eligibility, Selection, and Admissions Policies |
| | Section 8 Administrative Plan | Annual Plan: Eligibility, Selection, and Admissions Policies |
| X | Public housing rent determination policies, including the method for setting public housing flat rents <input type="checkbox"/> Check here if included in the public housing A & O Policy | Annual Plan: Rent Determination |
| X | Schedule of flat rents offered at each public housing development <input type="checkbox"/> Check here if included in the public housing A & O Policy | Annual Plan: Rent Determination |
| | Section 8 rent determination (payment standard) policies <input type="checkbox"/> Check here if included in Section 8 Administrative Plan | Annual Plan: Rent Determination |
| X | Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation) | Annual Plan: Operations and Maintenance |
| | Results of latest binding Public Housing Assessment System (PHAS) Assessment | Annual Plan: Management and Operations |
| | Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary) | Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency |
| | Results of latest Section 8 Management Assessment System (SEMAP) | Annual Plan: Management and Operations |
| | Any required policies governing any Section 8 special housing types <input type="checkbox"/> Check here if included in Section 8 Administrative Plan | Annual Plan: Operations and Maintenance |
| X | Public housing grievance procedures <input type="checkbox"/> Check here if included in the public housing A & O Policy | Annual Plan: Grievance Procedures |
| | Section 8 informal review and hearing procedures <input type="checkbox"/> Check here if included in Section 8 Administrative Plan | Annual Plan: Grievance Procedures |
| X | The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year | Annual Plan: Capital Needs |

List of Supporting Documents Available for Review

| Applicable & On Display | Supporting Document | Related Plan Component |
|------------------------------------|--|---|
| X | Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants | Annual Plan: Capital Needs |
| | Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing | Annual Plan: Capital Needs |
| | Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing §504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99-52 (HA). | Annual Plan: Capital Needs |
| | Approved or submitted applications for demolition and/or disposition of public housing | Annual Plan: Demolition and Disposition |
| | Approved or submitted applications for designation of public housing (Designated Housing Plans) | Annual Plan: Designation of Public Housing |
| | Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937 | Annual Plan: Conversion of Public Housing |
| | Approved or submitted public housing homeownership programs/plans | Annual Plan: Homeownership |
| | Policies governing any Section 8 Homeownership program (Section _____ of the Section 8 Administrative Plan) | Annual Plan: Homeownership |
| | Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies | Annual Plan: Community Service & Self-Sufficiency |
| | FSS Action Plan/s for public housing and/or Section 8 | Annual Plan: Community Service & Self-Sufficiency |
| | Section 3 documentation required by 24 CFR Part 135, Subpart E | Annual Plan: Community Service & Self-Sufficiency |
| | Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports | Annual Plan: Community Service & Self-Sufficiency |
| X | The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report | Annual Plan: Safety and Crime Prevention |

List of Supporting Documents Available for Review

| Applicable & On Display | Supporting Document | Related Plan Component |
|------------------------------------|--|--|
| | PHDEP-related documentation: <ul style="list-style-type: none"> · Baseline law enforcement services for public housing developments assisted under the PHDEP plan; · Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15); · Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities; · Coordination with other law enforcement efforts; · Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and · All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan. | Annual Plan: Safety and Crime Prevention |
| | Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) <input type="checkbox"/> Check here if included in the public housing A & O Policy | Pet Policy |
| X | The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings | Annual Plan: Annual Audit |
| | Troubled PHAs: MOA/Recovery Plan | Troubled PHAs |
| | Other supporting documents (optional) (List individually; use as many lines as necessary) | (Specify as needed) |

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

| | | |
|--|---|---|
| PHA Name: CHILDERSBURG HOUSING AUTHORITY | Grant Type and Number Capital Fund Program: AL09P12250101 Capital Fund Program Replacement Housing Factor Grant No: | Federal FY of Grant: 7/2001 |
|--|---|---|

Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending:
 Final Performance and Evaluation Report

| Line # | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
|--------|---|----------------------|---------|-------------------|----------|
| | | Original | Revised | Obligated | Expended |
| 1 | Total non-CFP Funds | | | | |
| 2 | 1406 Operations | \$ 41,000.00 | | | |
| 3 | 1408 Management Improvements | | | | |
| 4 | 1410 Administration | | | | |
| 5 | 1411 Audit | | | | |
| 6 | 1415 liquidated Damages | | | | |
| 7 | 1430 Fees and Costs | | | | |
| 8 | 1440 Site Acquisition | | | | |
| 9 | 1450 Site Improvement | | | | |
| 10 | 1460 Dwelling Structures | \$346,859.00 | | | |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | \$ 2,600.00 | | | |
| 12 | 1470 Nondwelling Structures | \$ 20,000.00 | | | |
| 13 | 1475 Nondwelling Equipment | \$ 4,000.00 | | | |
| 14 | 1485 Demolition | | | | |
| 15 | 1490 Replacement Reserve | | | | |
| 16 | 1492 Moving to Work Demonstration | | | | |
| 17 | 1495.1 Relocation Costs | | | | |
| 18 | 1498 Mod Used for Development | | | | |
| 19 | 1502 Contingency | | | | |
| 20 | Amount of Annual Grant: (sum of lines 2-19) | \$414,459.00 | | | |
| 21 | Amount of line 20 Related to LBP Activities | | | | |
| 22 | Amount of line 20 Related to Section 504 Compliance | | | | |
| 23 | Amount of line 20 Related to Security | | | | |
| 24 | Amount of line 20 Related to Energy Conservation Measures | | | | |

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

| | | |
|---|---|--|
| PHA Name: CHILDERSBURG HOUSING AUTHORITY | Grant Type and Number Capital Fund Program: AL09P12250101 Capital Fund Program Replacement Housing Factor Grant No: | Federal FY of Grant: 7/2001 |
|---|---|--|

Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending:
 Final Performance and Evaluation Report

| Line # | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
|--------|---|----------------------|---------|-------------------|----------|
| | | Original | Revised | Obligated | Expended |
| 1 | Total non-CFP Funds | | | | |
| 2 | 1406 Operations | \$ 41,000.00 | | | |
| 3 | 1408 Management Improvements | | | | |
| 4 | 1410 Administration | | | | |
| 5 | 1411 Audit | | | | |
| 6 | 1415 liquidated Damages | | | | |
| 7 | 1430 Fees and Costs | | | | |
| 8 | 1440 Site Acquisition | | | | |
| 9 | 1450 Site Improvement | | | | |
| 10 | 1460 Dwelling Structures | \$346,859.00 | | | |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | \$ 2,600.00 | | | |
| 12 | 1470 Nondwelling Structures | \$ 20,000.00 | | | |
| 13 | 1475 Nondwelling Equipment | \$ 4,000.00 | | | |
| 14 | 1485 Demolition | | | | |
| 15 | 1490 Replacement Reserve | | | | |
| 16 | 1492 Moving to Work Demonstration | | | | |
| 17 | 1495.1 Relocation Costs | | | | |
| 18 | 1498 Mod Used for Development | | | | |
| 19 | 1502 Contingency | | | | |
| 20 | Amount of Annual Grant: (sum of lines 2-19) | \$414,459.00 | | | |
| 21 | Amount of line 20 Related to LBP Activities | | | | |
| 22 | Amount of line 20 Related to Section 504 Compliance | | | | |
| 23 | Amount of line 20 Related to Security | | | | |

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

| | | | | | |
|---|---|---|--|---------------------------------------|--|
| PHA Name: CHILDERSBURG HOUSING AUTHORITY | | Grant Type and Number Capital Fund Program: AL09P12250101 Capital Fund Program Replacement Housing Factor Grant No: | | Federal FY of Grant: 7/2001 | |
| <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report | | | | | |
| Line # | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
| 24 | Amount of line 20 Related to Energy Conservation Measures | | | | |

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

| PHA Name: CHILDERSBURG HOUSING AUTHORITY | | Grant Type and Number Capital Fund Program #: AL09P12250100 Capital Fund Program Replacement Housing Factor #: | | | Federal FY of Grant: 2000 | | | |
|--|--|--|----------|----------------------|-------------------------------------|--------------------|-------------------|-------------------------------|
| Development Number Name/HA-Wide Activities | General Description of Major Work Categories | Dev. Acct No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Proposed Work |
| | | | | Original | Revised | Funds Obligated | Funds Expended | |
| PHA WIDE | Operations | 1406 | | \$41,000.00 | | | | |
| PHA WIDE | Salary w/ Benefits (Maint sup & MOD coord) | 1460 | | \$23,791.00 | | | | |
| PHA WIDE | Salary w/Benefits (force acct staff 3%) | 1460 | | \$84,968.00 | | | | |
| PHA WIDE | Install HVAC | 1460 | | \$72,000.00 | | | | |
| PHA WIDE | Ceiling Fans | 1460 | | \$ 4,200.00 | | | | |
| PHA WIDE | Mini Blinds | 1460 | | \$ 6,000.00 | | | | |
| PHA WIDE | Light Fixtures | 1460 | | \$ 1,200.00 | | | | |
| PHA WIDE | Kitchen cabinets with sinks | 1460 | | \$24,000.00 | | | | |
| PHA WIDE | VCT | 1460 | | \$ 8,000.00 | | | | |
| PHA WIDE | Paint Interior | 1460 | | \$ 8,000.00 | | | | |
| PHA WIDE | Install exterior metal doors | 1460 | | \$12,000.00 | | | | |

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

| PHA Name: CHILDERSBURG HOUSING AUTHORITY | | Grant Type and Number Capital Fund Program #: AL09P12250100 Capital Fund Program Replacement Housing Factor #: | | | Federal FY of Grant: 2000 | | | |
|--|--|--|----------|----------------------|-------------------------------------|--------------------|-------------------|-------------------------------|
| Development Number Name/HA-Wide Activities | General Description of Major Work Categories | Dev. Acct No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Proposed Work |
| | | | | Original | Revised | Funds Obligated | Funds Expended | |
| PHA WIDE | Security Window Screens | 1460 | | \$28,600.00 | | | | |
| PHA WIDE | Replace interior doors & hardware | 1460 | | \$15,400.00 | | | | |
| PHA WIDE | Bath accessories | 1460 | | \$ 8,700.00 | | | | |
| PHA WIDE | Roofs | 1460 | | \$50,000.00 | | | | |
| PHA WIDE | Enclose breezeway for kitchen/storage – community center – elderly feeding | 1470 | | \$20,000.00 | | | | |
| PHA WIDE | Gluing system for counter tops | 1475 | | \$ 4,000.00 | | | | |
| PHA WIDE | Ranges | 1465.1 | | \$ 2,600.00 | | | | |

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

| PHA Name: CHILDERSBURG HOUSING AUTHORITY | | Grant Type and Number Capital Fund Program #: AL09P12250100 Capital Fund Program Replacement Housing Factor #: | | | Federal FY of Grant: 2000 | | |
|--|---|--|--------|---|-------------------------------------|--------|----------------------------------|
| Development Number Name/HA-Wide Activities | All Fund Obligated (Quart Ending Date) | | | All Funds Expended (Quarter Ending Date) | | | Reasons for Revised Target Dates |
| | Original | Revised | Actual | Original | Revised | Actual | |
| PHA WIDE | 9/30/2002 | | | 9/30/2003 | | | |

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

| PHA Name: CHILDERSBURG HOUSING AUTHORITY | | Grant Type and Number Capital Fund Program #: AL09P12250100 Capital Fund Program Replacement Housing Factor #: | | | Federal FY of Grant: 2000 | | | |
|--|--|--|----------|----------------------|-------------------------------------|-------------------|----------------|-------------------------|
| Development Number Name/HA-Wide Activities | General Description of Major Work Categories | Dev. Acct No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Proposed Work |
| | | | | Original | Revised | Funds Obligated | Funds Expended | |
| PHA WIDE | Operations | 1406 | | \$41,000.00 | | | | |
| PHA WIDE | Salary w/ Benefits (Maint sup & MOD coord) | 1460 | | \$23,791.00 | | | | |
| PHA WIDE | Salary w/Benefits (force acct staff 3%) | 1460 | | \$84,968.00 | | | | |
| PHA WIDE | Install HVAC | 1460 | | \$72,000.00 | | | | |
| PHA WIDE | Ceiling Fans | 1460 | | \$ 4,200.00 | | | | |
| PHA WIDE | Mini Blinds | 1460 | | \$ 6,000.00 | | | | |
| PHA WIDE | Light Fixtures | 1460 | | \$ 1,200.00 | | | | |
| PHA WIDE | Kitchen cabinets with sinks | 1460 | | \$24,000.00 | | | | |
| PHA WIDE | VCT | 1460 | | \$ 8,000.00 | | | | |
| PHA WIDE | Paint Interior | 1460 | | \$ 8,000.00 | | | | |
| PHA WIDE | Install exterior metal doors | 1460 | | \$12,000.00 | | | | |
| PHA WIDE | Security Window Screens | 1460 | | \$28,600.00 | | | | |
| PHA WIDE | Replace interior doors & hardware | 1460 | | \$15,400.00 | | | | |
| PHA WIDE | Bath accessories | 1460 | | \$ 8,700.00 | | | | |
| PHA WIDE | Roofs | 1460 | | \$50,000.00 | | | | |
| PHA WIDE | Enclose breezeway for kitchen/storage – community center – elderly feeding | 1470 | | \$20,000.00 | | | | |
| PHA WIDE | Gluing system for counter tops | 1475 | | \$ 4,000.00 | | | | |
| PHA WIDE | Ranges | 1465.1 | | \$ 2,600.00 | | | | |

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

| | | |
|--|--|-------------------------------------|
| PHA Name: CHILDERSBURG HOUSING AUTHORITY | Grant Type and Number Capital Fund Program: AL09P12291199 Capital Fund Program Replacement Housing Factor Grant No: | Federal FY of Grant: 1999 |
|--|--|-------------------------------------|

Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no: 3)
 Performance and Evaluation Report for Period Ending:
 Final Performance and Evaluation Report

| Line # | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
|--------|---|----------------------|--------------|-------------------|----------|
| | | Original | Revised | Obligated | Expended |
| 1 | Total non-CFP Funds | | | | |
| 2 | 1406 Operations | \$0.00 | \$0.00 | | |
| 3 | 1408 Management Improvements | \$0.00 | \$7,032.00 | | |
| 4 | 1410 Administration | \$500.00 | \$0.00 | | |
| 5 | 1411 Audit | \$0.00 | \$0.00 | | |
| 6 | 1415 Liquidated Damages | \$0.00 | \$0.00 | | |
| 7 | 1430 Fees and Costs | \$23,090.00 | \$1,057.00 | | |
| 8 | 1440 Site Acquisition | \$0.00 | \$0.00 | | |
| 9 | 1450 Site Improvement | \$4,400.00 | \$4,500.00 | | |
| 10 | 1460 Dwelling Structures | \$325,458.00 | \$316,509.00 | | |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | \$19,250.00 | \$14,600.00 | | |
| 12 | 1470 Nondwelling Structures | \$0.00 | \$21,000.00 | | |
| 13 | 1475 Nondwelling Equipment | \$0.00 | \$19,000.00 | | |
| 14 | 1485 Demolition | \$0.00 | \$0.00 | | |
| 15 | 1490 Replacement Reserve | \$0.00 | \$0.00 | | |
| 16 | 1492 Moving to Work Demonstration | \$0.00 | \$0.00 | | |
| 17 | 1495.1 Relocation Costs | \$11,000.00 | \$0.00 | | |
| 18 | 1498 Mod Used for Development | \$0.00 | \$0.00 | | |
| 19 | 1502 Contingency | \$0.00 | \$0.00 | | |
| 20 | Amount of Annual Grant: (sum of lines 2-19) | \$383,698.00 | \$383,698.00 | | |
| 21 | Amount of line 20 Related to LBP Activities | | | | |
| 22 | Amount of line 20 Related to Section 504 Compliance | | | | |
| 23 | Amount of line 20 Related to Security | | | | |

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

| | | | | | |
|--|---|--|--|-------------------------------------|--|
| PHA Name: CHILDERSBURG HOUSING AUTHORITY | | Grant Type and Number Capital Fund Program: AL09P12291199 Capital Fund Program Replacement Housing Factor Grant No: | | Federal FY of Grant: 1999 | |
| <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 3) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report | | | | | |
| Line # | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
| 24 | Amount of line 20 Related to Energy Conservation Measures | | | | |

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

| PHA Name: CHILDERSBURG HOUSING AUTHORITY | | Grant Type and Number Capital Fund Program: AL09P12291199 Capital Fund Program Replacement Housing Factor Grant No: | | | Federal FY of Grant: 1999 | | | |
|--|--|--|----------|----------------------|-------------------------------------|-------------------|----------------|-------------------------|
| Development Number Name/HA-Wide Activities | General Description of Major Work Categories | Dev. Acct No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Proposed Work |
| | | | | Original | Revised | Funds Obligated | Funds Expended | |
| PHA WIDE | Management | 1408 | | \$0.00 | \$7,032.00 | | | |
| | Upgrade office computers w/Windows 98 with Internet Link | | | | \$4,100.00 | | | |
| | Color Laser Printer | | | | \$2,932.00 | | | |
| PHA WIDE | Administration | 1410 | | \$500.00 | \$0.00 | | | |
| 122-4 | Fees & Costs | 1430 | | \$23,090.00 | \$1,057.00 | | | |
| | A/E Balance of Contract on 910 | | | | \$1,057.00 | | | |

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

| PHA Name: CHILDERSBURG HOUSING AUTHORITY | | Grant Type and Number Capital Fund Program: AL09P12291199 Capital Fund Program Replacement Housing Factor Grant No: | | | Federal FY of Grant: 1999 | | | |
|--|---|--|----------|----------------------|-------------------------------------|-------------------|----------------|-------------------------|
| Development Number Name/HA-Wide Activities | General Description of Major Work Categories | Dev. Acct No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Proposed Work |
| | | | | Original | Revised | Funds Obligated | Funds Expended | |
| 122-4 | Site Improvements | 1450 | | \$4,400.00 | \$4,500.00 | | | |
| | Landscaping Units | | | | \$4,500.00 | | | |
| | Tree Trimming, Remove overgrown shrubs, replace with low maintenance shrubs and straw | | | | | | | |
| 122-4 | Dwelling Structures | 1460 | | \$325,458.00 | \$316,509.00 | | | |
| | Force Account Labor | 1460 | | | \$68,703.00 | | | |
| | Mechanic Works | 1460 | | | \$19,240.00 | | | |
| | Clean/repair soffit | 1460 | | | \$400.00 | | | |
| | Replace bath accessories | 1460 | | | \$3,750.00 | | | |
| | Replace washer boxes | 1460 | | | \$3,000.00 | | | |
| | Replace electrical panel | 1460 | | | \$5,250.00 | | | |
| | Replace light fixtures | 1460 | | | \$6,000.00 | | | |
| | Add cooling coils to existing heat units | 1460 | | | \$37,500.00 | | | |
| | Add columns and shutters | 1460 | | | \$4,500.00 | | | |
| 122-4 | Dwelling Structures (continued) | 1460 | | | | | | |
| | Security screen doors | 1460 | | | \$9,920.00 | | | |
| | Security window screens | 1460 | | | \$7,778.00 | | | |
| | Replace VCT Tile | 1460 | | | \$27,000.00 | | | |
| | Interior doors w/hardware | 1460 | | | \$18,000.00 | | | |
| | Kitchen faucets | 1460 | | | \$1,650.00 | | | |
| | Kitchen range hoods | 1460 | | | \$1,500.00 | | | |
| | Countertop/Laminate | 1460 | | | \$15,000.00 | | | |

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

| PHA Name: CHILDERSBURG HOUSING AUTHORITY | | Grant Type and Number Capital Fund Program: AL09P12291199 Capital Fund Program Replacement Housing Factor Grant No: | | | Federal FY of Grant: 1999 | | | |
|--|---|--|----------|----------------------|-------------------------------------|-------------------|----------------|-------------------------|
| Development Number Name/HA-Wide Activities | General Description of Major Work Categories | Dev. Acct No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Proposed Work |
| | | | | Original | Revised | Funds Obligated | Funds Expended | |
| | RegROUT ceramic tile | 1460 | | | \$750.00 | | | |
| | Replace bath lavatory | 1460 | | | \$1,050.00 | | | |
| | Replace bath faucets | 1460 | | | \$1,200.00 | | | |
| | Replace bath drains | 1460 | | | \$1,050.00 | | | |
| | Add fabricate & install vanity in bath | 1460 | | | \$1,500.00 | | | |
| | Refinish bathtubs | 1460 | | | \$4,500.00 | | | |
| | Interior Paint | 1460 | | | \$12,000.00 | | | |
| | Install Mini Blinds on windows (USA Made) | 1460 | | | \$4,500.00 | | | |
| | Replace all closet rods with vinyl organizers | 1460 | | | \$2,400.00 | | | |
| | Remove mansard roofs on 2 buildings/replace with gabled roofs | 1460 | | | \$58,368.00 | | | |
| 122-4 | Dwelling Structures (Non-expendable) | 1465.1 | | \$19,250.00 | \$14,600.00 | | | |
| | Ranges 30@225 | 1465.1 | | | \$6,750.00 | | | |
| | Refrigerators | 1465.1 | | | \$7,650.00 | | | |
| | Install relief valves | 1465.1 | | | \$200.00 | | | |
| 122-4 | Non-Dwelling Structures | 1470 | | \$0.00 | \$21,000.00 | | | |
| | Close in existing breezeway | 1470 | | | \$21,000.00 | | | |
| 122-4 | Non-Dwelling Equipment | 1475 | | \$0.00 | \$19,000.00 | | | |
| | Purchase Pickup truck from AL. Surplus Sale | 1475 | | | \$11,000.00 | | | |
| | Sliding panel saw to fabricate wood cabinets for units | 1475 | | | \$7,000.00 | | | |
| | Tools and attachments | 1475 | | | \$1,000.00 | | | |

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

| PHA Name: CHILDERSBURG HOUSING AUTHORITY | | Grant Type and Number Capital Fund Program: AL09P12291199 Capital Fund Program Replacement Housing Factor Grant No: | | | Federal FY of Grant: 1999 | | | |
|--|--|--|----------|----------------------|-------------------------------------|-------------------|----------------|-------------------------|
| Development Number Name/HA-Wide Activities | General Description of Major Work Categories | Dev. Acct No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Proposed Work |
| | | | | Original | Revised | Funds Obligated | Funds Expended | |
| 122-4 | Relocation | 1495 | | \$11,000.00 | \$0.00 | | | |

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

| CFP 5-Year Action Plan | | |
|---|--|--|
| <input checked="" type="checkbox"/> Original statement <input type="checkbox"/> Revised statement | | |
| Development Number | Development Name (Or indicate PHA wide) | |
| AL 112 | PHA WIDE | |
| Description of Needed Physical Improvements or Management Improvements | Estimated Cost | Planned Start Date (HA Fiscal Year) |
| HVAC Upgrade | \$ 72,000.00 | 2001 |
| Ceiling Fan | \$ 4,200.00 | 2001 |
| Mini Blinds | \$ 6,000.00 | 2001 |
| Light Fixtures | \$ 1,200.00 | 2001 |
| Kitchen Cabinets | \$ 24,000.00 | 2001 |
| VCT | \$ 8,000.00 | 2001 |
| Interior Paint | \$ 8,000.00 | 2001 |
| Interior Doors | \$ 15,400.00 | 2001 |
| Exterior Doors | \$ 12,000.00 | 2001 |
| Security Window Screens | \$ 28,600.00 | 2001 |
| Bath Accessories | \$ 8,700.00 | 2001 |
| Roofing | \$ 50,000.00 | 2001 |
| Force Labor | \$108,759.00 | 2001 |
| Ranges | \$ 2,600.00 | 2001 |
| Enclose Breezeway | \$ 20,000.00 | 2001 |
| Gluing System | \$ 4,000.00 | |
| Total estimated cost over next 5 years | \$373,459.00 | |

Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

| CFP 5-Year Action Plan | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Original statement <input type="checkbox"/> Revised statement | | |
| Development Number | Development Name (Or indicate PHA wide) | |
| AL 112 | PHA WIDE | |
| Description of Needed Physical Improvements or Management Improvements | Estimated Cost | Planned Start Date (HA Fiscal Year) |
| Landscaping | \$ 5,000.00 | 2002 |
| Off-Street Parking | \$ 7,200.00 | 2002 |
| Ceiling Fans | \$ 5,000.00 | 2002 |
| Mini Blinds | \$ 7,500.00 | 2002 |
| Interior Paint | \$ 15,000.00 | 2002 |
| Interior Doors | \$ 23,100.00 | 2002 |
| Exterior Doors | \$ 12,000.00 | 2002 |
| Security Window Screens | \$ 49,300.00 | 2002 |
| Water Heaters | \$ 7,500.00 | 2002 |
| Insulation | \$ 22,000.00 | 2002 |
| Replace Windows | \$ 18,000.00 | 2002 |
| Vent hood Fire Extinguishers | \$ 22,000.00 | 2002 |
| Force Labor Accounting | \$116,917.00 | 2002 |
| Re-vent Water Heaters/HVAC | \$ 12,500.00 | 2002 |
| Replace Soffit & Facia Boards | \$ 11,000.00 | 2002 |
| Ranges | \$ 11,250.00 | 2002 |
| Refrigerators | \$ 18,750.00 | 2002 |
| Security Fencing | \$ 1,345.00 | 2002 |
| Truck w/Tool box | \$ 25,000.00 | 2002 |
| Copy Machine | \$ 8,000.00 | 2002 |

| | | |
|---|---------------------|--|
| Total estimated cost over next 5 years | \$373,362.00 | |
|---|---------------------|--|

Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

| CFP 5-Year Action Plan | | |
|--|--|--|
| <input type="checkbox"/> Original statement <input type="checkbox"/> Revised statement | | |
| Development Number | Development Name (Or indicate PHA wide) | |
| AL 112 | PHA WIDE | |
| Description of Needed Physical Improvements or Management Improvements | Estimated Cost | Planned Start Date (HA Fiscal Year) |

| | | |
|---|---------------------|------|
| Landscaping | \$ 5,000.00 | 2003 |
| Exterior Security Lighting | \$ 2,000.00 | 2003 |
| Ceiling Fans | \$ 5,000.00 | 2003 |
| Mini Blinds | \$ 7,500.00 | 2003 |
| Kitchen Cabinets | \$ 20,000.00 | 2003 |
| VCT | \$ 12,000.00 | 2003 |
| Interior Paint | \$ 15,000.00 | 2003 |
| Interior Doors | \$ 23,100.00 | 2003 |
| Security Window Screens | \$ 24,300.00 | 2003 |
| Bath Accessories | \$ 9,000.00 | 2003 |
| Water Heaters | \$ 7,500.00 | 2003 |
| Insulation | \$ 20,000.00 | 2003 |
| Vent Hood Fire Extinguishers | \$ 21,000.00 | 2003 |
| Range Hoods | \$ 6,750.00 | 2003 |
| Force Labor Accounting | \$126,557.00 | 2003 |
| Re-vent Water Heaters/HVAC | \$ 10,000.00 | 2003 |
| Ranges | \$ 11,250.00 | 2003 |
| Refrigerators | \$ 18,750.00 | 2003 |
| Security Fencing | \$ 3,655.00 | 2003 |
| Tractor w/attachments | \$ 25,000.00 | |
| Total estimated cost over next 5 years | \$373,362.00 | |

Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

| CFP 5-Year Action Plan | |
|--|--|
| <input type="checkbox"/> Original statement <input type="checkbox"/> Revised statement | |
| Development Number | Development Name (Or indicate PHA wide) |
| AL 112 | PHA WIDE |

| Description of Needed Physical Improvements or Management Improvements | Estimated Cost | Planned Start Date (HA Fiscal Year) |
|--|---------------------|--|
| Exterior Security Lights | \$ 2,650.00 | 2004 |
| Mini Blinds | \$ 7,500.00 | 2004 |
| Kitchen Cabinets | \$ 20,000.00 | 2004 |
| VCT | \$ 12,000.00 | 2004 |
| Interior Paint | \$ 15,000.00 | 2004 |
| Interior Doors | \$ 23,100.00 | 2004 |
| Security Window Screens | \$ 25,000.00 | 2004 |
| Roofs | \$ 40,000.00 | 2004 |
| Waters Heaters | \$ 7,500.00 | 2004 |
| Refinish ceilings | \$ 10,000.00 | 2004 |
| Insulation | \$ 12,000.00 | 2004 |
| Replace Windows | \$ 45,000.00 | 2004 |
| Force Labor Accounting | \$135,112.00 | 2004 |
| Re-vent water heater/HVAC | \$ 7,500.00 | 2004 |
| Replace Soffit & Facia | \$ 11,000.00 | 2004 |
| Total estimated cost over next 5 years | \$373,362.00 | |

Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

| CFP 5-Year Action Plan | |
|--|--|
| <input type="checkbox"/> Original statement <input type="checkbox"/> Revised statement | |
| Development Number | Development Name (Or indicate PHA wide) |

| AL 112 | PHA WIDE | |
|--|---------------------|--|
| Description of Needed Physical Improvements or Management Improvements | Estimated Cost | Planned Start Date (HA Fiscal Year) |
| Landscaping | \$ 13,416.00 | 2004 |
| Off Street Parking | \$ 5,000.00 | 2004 |
| Ceiling Fans | \$ 5,000.00 | 2004 |
| Interior Paint | \$ 15,000.00 | 2004 |
| Interior Doors | \$ 23,100.00 | 2004 |
| Security Window Screens | \$ 48,600.00 | 2004 |
| Refinish Ceilings | \$ 10,000.00 | 2004 |
| Insulation | \$ 22,000.00 | 2004 |
| Replace Windows | \$ 45,000.00 | 2004 |
| Force Labor Accounting | \$145,246.00 | 2004 |
| Replace Soffit and Facia | \$ 11,000.00 | 2004 |
| Ranges | \$ 11,250.00 | 2004 |
| Refrigerators | \$ 18,750.00 | 2004 |
| Total estimated cost over next 5 years | \$373,362.00 | |

**Capital Fund Program Replacement Housing Factor Annual
Statement**

N/A

PHA Public Housing Drug Elimination Program Plan

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Section 1: General Information/History

- A. Amount of PHDEP Grant \$43,552.00**
- B. Eligibility type (Indicate with an “x”) N1_____ N2_____ R X**
- C. FFY in which funding is requested: 2001**
- D. Executive Summary of Annual PHDEP Plan**

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

The Childersburg Housing Authority proposes to continue a comprehensive security & prevention based approach to reduce/eliminate drug related crime within the 109 public housing units. Additional police patrols and community policing techniques will be used to combat the problem of drug crimes and abuse. Educational & recreational activities will be continued to offer youth an alternative to drugs. Collectively these activities will address the need for both a street-level police presence and programs to provide residents with choices for activities that focus on drug prevention.

E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area. Unit count information should be consistent with that available in PIC.

| PHDEP Target Areas (Name of development(s) or site) | Total # of Units within the PHDEP Target Area(s) | Total Population to be Served within the PHDEP Target Area(s) |
|--|---|--|
| Sadie Lee Apartments | 70 | 155 |
| Ferry Road Court | 38 | 101 |
| DeSota Court | 32 | 79 |
| Fairmont Lane | 18 | 22 |
| Bowen Drive | 20 | 47 |
| Sunset | 12 | 16 |

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an “x” to indicate the length of program by # of months. For “Other”, identify the # of months).

12 Months _____ 18 Months _____ **X** 24 Months _____

G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. The Fund Balances should reflect the balance as of Date of Submission of the PHDEP Plan. The Grant Term End Date should include any HUD-approved extensions or waivers. For grant extensions received, place “GE” in column or “W” for waivers.

| Fiscal Year of Funding | PHDEP Funding Received | Grant # | Fund Balance as of Date of this Submission | Grant Extensions or Waivers | Grant Start Date | Grant Term End Date |
|-------------------------------|-------------------------------|----------------|---|------------------------------------|-------------------------|----------------------------|
| FY 1995 | \$94,500.00 | AL09DEP1120195 | \$ 0.00 | | | COMPLETE |
| FY 1996 | \$94,500.00 | AL09DEP1120196 | \$ 0.00 | | | COMPLETE |
| FY 1997 | \$95,000.00 | AL09DEP1120197 | \$20,043.00 | | | 8/31/00 |
| FY 1998 | \$57,000.00 | AL09DEP1120198 | \$57,000.00 | | | 8/31/00 |
| FY 1999 | \$41,800.00 | AL09DEP1120199 | \$15,142.00 | | | 9/30/00 |
| FY 2000 | \$43,552.00 | AL09DEP1120100 | | | | |

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

The Childersburg Housing Authority will execute a contract with the Childersburg Police Department for the provision of police patrols and community policing services and they will utilize a converted maintenance building in the Sadie Lee Homes to serve as a police sub-station. Under the prevention programs to reduce and/or eliminate the use of drugs, a comprehensive drug prevention program will be utilized to reduce drug related crimes in/around the housing

communities. The 2001 funding will be a continuation of previous PHDEP funding which will provide additional security and protective services, including community policing and a mix of other drug prevention. Drug prevention will include staff implemented activities through the authority's Resident Initiatives Coordinator and the Assistant Resident Initiatives Coordinator. After School tutorials will continue and will be designed to help improve the academic skills of youths in the 1st through 12th grades. Summer Enrichment Classes will be offered to help the children transition to upper level grades. Drug recreation and Jobs programs will be utilized to assist other youth and adults.

The monitoring and evaluation of these programs will be from weekly, monthly, and quarterly reports submitted by the police officers as well as the Resident Initiatives Coordinator. The number of children and adults that are participating will be closely monitored.

B. PHDEP Budget Summary

| FFY 2001 PHDEP Budget Summary | |
|---|----------------------|
| Original statement | |
| Revised statement dated: | |
| Budget Line Item | Total Funding |
| 9110 – Reimbursement of Law Enforcement | \$22,880.00 |
| 9115 - Special Initiative | |
| 9116 - Gun Buyback TA Match | |
| 9120 - Security Personnel | |
| 9130 - Employment of Investigators | |
| 9140 - Voluntary Tenant Patrol | |
| 9150 - Physical Improvements | |
| 9160 - Drug Prevention | \$20,672.00 |
| 9170 - Drug Intervention | |
| 9180 - Drug Treatment | |
| 9190 - Other Program Costs | |
| | |
| TOTAL PHDEP FUNDING | \$43,552.00 |

C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

| | | | | | | | |
|--|---|-------------------|------------|------------------------|---|--------------------------------|---|
| 9110 – Reimbursement of Law Enforcement | | | | | Total PHDEP Funding: \$22,880.00 | | |
| Goal(s): | To reduce crime by 70% over the next 18 months | | | | | | |
| Objectives | To make the police more visible & active in the communities | | | | | | |
| Proposed Activities | # Of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount/ Source) | Performance Indicators |
| 1. Childersburg P.D. 40 hrs/wk x 52 weeks x \$11.00/hr | | | 10/01/00 | 9/30/01 | \$22,880.00 | | Percentage of crime reduction from beginning to ending of grant period. |
| 2. | | | | | | | |
| 3. | | | | | | | |

| | | | | | | | |
|----------------------------------|--|--|--|--|---------------------------------|--|--|
| 9115 - Special Initiative | | | | | Total PHDEP Funding: \$0 | | |
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |

| Proposed Activities | # Of Persons Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | Other Funding (Amount/Source) | Performance Indicators |
|---------------------|---------------------|-------------------|------------|------------------------|----------------|-------------------------------|------------------------|
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| 9116 - Gun Buyback TA Match | | | | | Total PHDEP Funding: \$0 | | |
|------------------------------------|---------------------|-------------------|------------|------------------------|---------------------------------|--------------------------------|------------------------|
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| Proposed Activities | # Of Persons Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| 9120 - Security Personnel | | | | | Total PHDEP Funding: \$0 | | |
|----------------------------------|---------------------|-------------------|------------|------------------------|---------------------------------|--------------------------------|------------------------|
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| Proposed Activities | # Of Persons Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1. | | | | | | | |

| | | | | | | | |
|----|--|--|--|--|--|--|--|
| 2. | | | | | | | |
| 3. | | | | | | | |

| 9130 – Employment of Investigators | | | | | Total PHDEP Funding: \$0 | | |
|---|---------------------|-------------------|------------|------------------------|---------------------------------|--------------------------------|------------------------|
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| Proposed Activities | # Of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| 9140 – Voluntary Tenant Patrol | | | | | Total PHDEP Funding: \$0 | | |
|---------------------------------------|---------------------|-------------------|------------|------------------------|---------------------------------|--------------------------------|------------------------|
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| Proposed Activities | # Of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| | | | | | | | |
|-------------------------------------|--|--|--|--|---------------------------------|--|--|
| 9150 - Physical Improvements | | | | | Total PHDEP Funding: \$0 | | |
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |

| Proposed Activities | # Of Persons Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
|---------------------|---------------------|-------------------|------------|------------------------|----------------|--------------------------------|------------------------|
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| 9160 - Drug Prevention | | | | | Total PHDEP Funding: \$20,672.00 | | |
|---|--|---|------------|------------------------|---|--------------------------------|---|
| Goal(s) | Implement a comprehensive drug prevention program | | | | | | |
| Objectives | Provide structured programs for the youth and adults in the 190 public housing units | | | | | | |
| Proposed Activities | # Of Persons Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1. Assistant Resident Initiatives Coordinator w/Fringe Benefits | 420 | Childersburg Housing Authority youth and adults | 10/01/00 | 03/31/02 | \$15,574.00 | | Number of youth/adults served/ active in the prevention program |
| 2. Supplies | 420 | Childersburg Housing Authority youth and adults | 10/01/00 | 03/31/02 | \$ 5,098.00 | | Number of youth/adults served/ active in the prevention program |
| 3. | | | | | | | |

| 9170 - Drug Intervention | | | | | Total PHDEP Funding: \$ | | |
|---------------------------------|---------------------|-------------------|------------|------------------------|--------------------------------|--------------------------------|------------------------|
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| Proposed Activities | # Of Persons Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| 9180 - Drug Treatment | | | | | Total PHDEP Funding: \$ | | |
|------------------------------|---------------------|-------------------|------------|------------------------|--------------------------------|--------------------------------|------------------------|
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| Proposed Activities | # Of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| 9190 - Other Program Costs | | | | | Total PHDEP Funds: \$ | | |
|-----------------------------------|---------------------|-------------------|------------|------------------------|------------------------------|--------------------------------|------------------------|
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| Proposed Activities | # Of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

Required Attachment F: Resident Member on the PHA Governing Board

1. Yes No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (If no, skip to #2)

A. Name of resident member(s) on the governing board:

B. How was the resident board member selected: (select one)?

Elected

Appointed

C. The term of appointment is (include the date term expires):

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

The PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis

The PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.

Other (explain): Mayor chose not to appoint at this time, but has indicated appointment to take place around February 2002.

B. Date of next term expiration of a governing board member:

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position):

Required Attachment G: Membership of the Resident Advisory Board or Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

| | | |
|----------------|---------------------|----------------|
| Yvette Bennett | 6 Ferry Road | (No Phone) |
| Annie Lee | 17 Fairmont Lane | (256) 378-7763 |
| Martha Oden | 112 Sadie Lee Homes | (256) 378-6012 |
| Joyce Offord | 6 Sunset Apartments | (256) 378-7702 |

Required Attachment H: Comments of Resident Advisory Board or Boards & Explanation of PHA Response

Comments from Resident Advisory Council On Annual/5Year Plan
For
Childersburg Housing Authority

Resident Annie Lois Lee commented that she would like to see something for the children in the city of Childersburg. We reminded her of the activity centers we have that are funded by PHDEP and the possibility that the funds will be terminated by the congress. She was very complimentary of the centers, but she wants in the city for all children, such as a Boys and Girls Club.

Resident Martha Oden commented on the vehicle speeding on the street in front of her home. The city has installed speed bumpers on other streets in her area but not on her street. We agreed to talk to the city council and the police chief about the problem.

Resident Joyce Offord encouraged us to look into the possibility of starting an "Officer Friendly" program. She had witnessed such a program on a recent trip to the north, she was very impressed and thought it would work here. We assured her we would look into the program and see what qualifications are necessary to start such a program.

Resident Yvette Bennett wants us to trim more trees.

Overall, the residents are very pleased with the modernization we are in the process of conducting in the Sadie Lee Home area. They had no suggestions other than those above.

Mary Williford
Executive Director May 8,2001

The residents made comments that were not related to the plan, yet they seemed pleased with the housing authority plan so therefore there were no changes made concerning the comments from the residents.

Additional Attachment I: Admissions Policy on Deconcentration

APPLYING FOR ADMISSION APPLYING FOR ADMISSION APPLYING FOR ADMISSION APPLYING FOR ADMISSION APPLYING FOR ADMISSION APPLYING FOR ADMISSION APPLYING FOR ADMISSION

1. How to Apply:

Families or individuals wishing to apply for Public Housing must complete an application for public housing assistance.

Applications will be accepted at the following location(s):

Childersburg Housing Authority Administrative Office
250 6th Ave S.W.
Childersburg, Alabama

Applications will be taken to compile a waiting list. Due to the demand for housing in the HA's jurisdiction, the HA may take applications on an "open enrollment" basis, depending on the length of the waiting list.

Completed applications will be accepted for all applicants and then the information will be verified by the HA.

Applications should be made in person at the HA during specified dates and business hours posted at the HA's Office.

The application must be dated, time-stamped, and referred to the HA's office where tenant selection and assignment is processed.

Individuals who have a physical impairment which would prevent them from completing an application in person may call the HA to make special arrangements to complete their application. A Telecommunication Device for the Deaf (TDD) is available for the deaf. If the applicant is visually impaired, all notices must be in a format understandable by applicant.

Opening of Application Taking:

When the HA decides to start taking applications, the waiting list may be opened by bedroom size.

The HA will utilize the following procedures:

The HA will make known to the public through publication in a newspaper of general circulation, minority media, and other suitable means the availability and nature of housing assistance for eligible families.

The Notice must contain the following:

- A. The HA will publish the date applications will be accepted and the location where applications can be completed.

If the HA anticipates suspending the taking of applications after a period of time, the date of acceptance and closing of applications must be published.

- B. Advise families that applications will be taken at the designated office;
- C. Briefly describe the Public Housing program; and
- D. State that applicants for Public Housing must specifically apply for the Public Housing Units and that applicants for Public Housing may also apply for to the Section 8 Program, if applicable, and they will not lose their place on the Public Housing waiting list if they also apply for Section 8 assistance. For this to be applicable the HA must have a Section 8 Program and be accepting applications for Section 8 assistance.
- E. To reach persons who cannot read the newspapers, the HA will distribute fact sheets to the broadcasting media. Personal contacts with the news media and with community service personnel, as well as public service announcements, will be made.

3. **Closing of Application Taking**

If the HA is taking applications, the HA may suspend the taking of applications if the waiting list is such that additional applicants would not be able to occupy a public housing unit within the next 12 month period. Application taking may be suspended by bedroom size, if applicable. The HA will make known to the public through publication in a newspaper of general circulation, minority media, and other suitable means the fact that applications for public housing units are being suspended.

To reach persons who cannot read the newspapers, the HA will distribute fact sheets to the broadcasting media. Personal contacts with the news media and with community service personnel, as well as public service announcements, will be made.

4. **Application Period (Dates)**

The application taking closing date may be determined administratively at the same time that the HA determines to open enrollment. The open enrollment period shall be long enough to allow enough applicants as required by the projected turnover and the number of public housing vacancies.

Additional Attachment J: Implementation of Community Service Policy

**COMMUNITY SERVICE
POLICYPOLICYPOLICYPOLICYPOLICYPOLICYPOLICY**

- A. **Community Service Requirement:** Each non-exempt adult* public housing resident must contribute eight (8) hours of community service or participate in a self-sufficiency program for eight (8) hours in each month. Community Service is the performance of voluntary work or duties that are a public benefit, and that serve to improve the quality of life, enhance resident self-sufficiency, or increase resident self-responsibility in the community. Community Service does not include political activities.

* An adult is a person eighteen (18) years or older.

- B. **Exemptions:** The following adult family members are exempt:

- (1) 62 years of age or older
- (2) Persons with qualifying disabilities which prevent the individual's compliance. The individual must provide appropriate documentation to support the qualifying disability, which may include self-certification. In addition, any person who is the primary caretaker of such individual is exempt.
- (3) Persons engaged in work activities as defined in section 407.(d) of the Social Security Act.
- (4) Persons participating at least eight (8) hours a month in a welfare-to-work program.
- (5) Person receiving assistance from and in compliance with a State program funded under Part A, Title IV of the Social Security Act.

- C. **Proof of Compliance:** Each head of household must present to the HA office documentation that he/she and all other persons eighteen years of age or older living in the household, who are not exempt, have complied with this section. Documentation may include a letter from the

agency on letterhead or other official document. Any such documentation shall be verifiable by the HA. Failure to comply with the Community Service Requirement and to provide appropriate verifiable documentation prior to the date required shall result in the lease not being renewed by the HA. Provided, however, that the HA may allow the family member who is not in compliance to complete the requirements within the following year as follows: The head of household and the person not in compliance shall sign an agreement stating that the deficiency will be cured within the next twelve months. Proof of compliance with the agreement shall be made by the head of household annually at re-certification. Failure to comply with the agreement shall result in the lease being terminated for such non-compliance, unless the person(s), other than the head of household, no longer resides in the unit and has been removed from the lease.

FAILURE TO COMPLY WITH THE COMMUNITY SERVICE REQUIREMENT AND TO PROVIDE APPROPRIATE VERIFIABLE DOCUMENTATION PRIOR TO THE DATE REQUIRED SHALL RESULT IN THE LEASE NOT BEING RENEWED BY THE HA.

D. **Change in Status:** Exempt or Non-Exempt Status changes will be handled during an interim or annual re-certification.

Additional Attachment K: Pet Policy

Pet Policy Addendum

Childersburg Housing Authority (HA)

This Addendum is being executed in Accordance with Section XVI of the Dwelling Lease

Section I

1. Pet ownership: A tenant may own one or more common household pets or have one or more common household pets present in the dwelling unit of such tenant, subject to the following conditions:
 1. Each Head of Household may own up to two pets. If one of the pets is a dog or cat, (or other four legged animal), the second pet must be contained in a cage or an aquarium for fish. Each bird or other animals, other than fish, shall be counted as one pet.
 2. If the pet is a dog or cat, it must be neutered/spayed by the age of six (6) months, and cats must be declawed by the age of three (3) months. The evidence can be provided by a statement/bill from a veterinarian and/or staff of the humane society. The evidence must be provided prior to the execution of this agreement and/or within 10 days of the pet becoming of the age to be neutered/spayed or declawed. Tenant must provide waterproof and leak proof litter boxes for cat waste, which must be kept inside the dwelling unit. Cardboard boxes are not acceptable and will not be approved. The Tenant shall not permit refuse from litter boxes to accumulate nor to become unsightly

or unsanitary. Also, the weight of a cat cannot exceed 10 pounds (fully grown) and a dog may not exceed 20 pounds in weight (fully grown). All other four-legged animals are limited to 10 pounds (fully grown).

3. If the pet is a bird, it shall be housed in a birdcage and cannot be let out of the cage at any time.
4. If the pet is a fish, the aquarium must be twenty gallons or less, and the container must be placed in a safe location in the unit. The Tenant is limited to one container for the fish; however, there is no limit on the number of fish that can be maintained in the container as long as the container is maintained in a safe and non-hazardous manner.
5. If the pet is a cat or dog, it must have received rabies and distemper inoculations or boosters, as applicable. Evidence of inoculations can be provided by a statement/bill from veterinarian or staff of the humane society and must be provided before the execution of this agreement.
6. All pets must be housed within the unit and no facilities can be constructed outside of the unit for any pet. No animal shall be permitted to be loose and if the pet is taken outside it must be taken outside on a leash and kept off other Tenant's lawns. Also, all pets must wear collars with identification at all times. Pets without a collar will be picked-up immediately and transported to the Humane Society or other appropriate facility.
7. All authorized pet(s) must be under the control of an adult. An unleashed pet, or one tied to a fixed object, is not considered to be under the control of an adult. Pets which are unleashed, or leashed and unattended, on HA property may be impounded and taken to the local Humane Society. It shall be the responsibility of the Tenant to reclaim the pet at the expense of the Tenant. Also, if a member of the HA staff has to take a pet to the Humane Society the Tenant will be charged \$50 to cover the expense of taking the pet(s) to the Humane Society.
8. Pet(s) may not be left unattended for more than twenty-four consecutive hours. If it is reported to HA staff that a pet(s) has been left unattended for more than a twenty-four (24) consecutive hour period, HA staff may enter the unit and remove the pet and transfer the pet to the humane society. Any expense to remove and reclaim the pet from any facility will be the responsibility of the Tenant. In the case of an emergency, the HA will work with the resident to allow more than 24 hours for the resident to make accommodations for the pet.

9. Pet(s), as applicable, must be weighed by a veterinarian or staff of the humane society. A statement containing the weight of the pet must be provided to the HA prior to the execution of this agreement and upon request by the HA.

Note:

Any pet that is not fully grown will be weighed every six months. Also, any pet that exceeds the weight limit at any time during occupancy will not be an eligible pet and must be removed from HA property.

Responsible Pet Ownership: Each pet must be maintained responsibly and in accordance with this pet ownership lease addendum and in accordance with all applicable ordinances, state and local public health, animal control, and animal anti-cruelty laws and regulations governing pet ownership. Any waste generated by a pet must be properly and promptly disposed of by the tenant to avoid any unpleasant and unsanitary odor from being in the unit.

Prohibited Animals: Animals or breeds of animals that are considered by the HA to be vicious and/or intimidating will not be allowed. Some examples of animals that have a reputation of a vicious nature are: reptiles, Rottweiler, Doberman Pinscher, Pit Bulldog, and/or any animal that displays vicious behavior. This determination will be made by a HA representative prior to the execution of this lease addendum.

4. Pet(s) shall not disturb, interfere or diminish the peaceful enjoyment of other tenants. The terms, "disturb, interfere or diminish" shall include but not be limited to barking, howling, chirping, biting, scratching and other like activities. This includes any pets who make noise continuously and/or incessantly for a period of 10 minutes or intermittently for one-half hour or more and therefore disturbs any person at any time of the day or night. The Housing Manager will terminate this authorization if a pet disturbs other tenants under this section of the lease addendum. The Tenant will be given one week to make other arrangements for the care of the pet or the dwelling lease will be terminated.
5. If the animal should become destructive, create a nuisance, represent a threat to the safety and security of other persons, or create a problem in the area of cleanliness and sanitation, the Housing Manager will notify the tenant, in writing, that the animal must be removed from the Public Housing Development, within 10 day of the date of the notice from the HA. The Tenant may request a hearing, which will be handled according to the HA=s established grievance procedure. The pet may remain with the tenant during the hearing process unless the HA has determined that the pet may be a danger or threat to the safety and security of other persons. If this determination has been made by the HA, the pet must be immediately removed from the unit upon receipt of the notice from the HA.

- 6. The Tenant is solely responsible for cleaning up the waste of the pet within the dwelling and on the premises of the public housing development. If the pet is taken outside it must be on a leash at all times. If there is any visible waste by the pet it must be disposed of in a plastic bag, securely tied and placed in the garbage receptacle for their unit. If the HA staff is required to clean any waste left by a pet, the Tenant will be charged \$25 for the removal of the waste.
- 7. The Tenant shall have pets restrained so that maintenance can be performed in the apartment. The Tenant shall, whenever an inspection or maintenance is scheduled, either be at home or shall have all animals restrained or caged. If a maintenance person enters an apartment where an animal is not restrained, maintenance shall not be performed, and the Tenant shall be charged a fee of \$25.00. If this same situation again occurs, the pet shall be removed from the premises. Pets that are not caged or properly restrained may be impounded by animal control officers or by HA staff and taken to the local Humane Society. It shall be the responsibility of the Tenant to reclaim the pet at the expense of the Tenant. Also, if a member of the HA staff takes a pet to the Humane Society the Tenant will be charged an additional \$50 to cover the expense of taking the pet(s) to the Humane Society. The housing authority shall not be responsible if any animal escapes from the residence due to maintenance, inspections or other activities of the landlord.
- 6. Pets may not be bred or used for any commercial purposes.

Section II

SCHEDULE OF ANNUAL FEES AND INITIAL DEPOSIT
FEE AND DEPOSIT SCHEDULE
 (An Annual Fee and Deposit is required for each pet)

| Type of Pet | Fee | Deposit |
|--|-------|---------|
| Dog | \$150 | \$250 |
| Cat | \$100 | \$150 |
| Fish Aquarium | \$50 | \$100 |
| Fish Bowl (Requires no power and no larger than two gallons) | \$0 | \$25 |
| Caged Pets | \$100 | \$150 |

Note: The above schedule is applicable for each pet; therefore, if a tenant has more than one pet he or she must pay the applicable annual fee and deposit for each pet.

The entire annual fee and deposit (subject to the exception listed below) must be paid prior to the execution of the lease addendum. No pet shall be allowed in the unit prior to the completion of the terms of this pet policy.

The annual fee shall be paid at the time of reexamination each year and all proof of inoculations and other requirements shall be made available to the HA at such time. The Annual Fee is not reimbursable. The deposit made shall be utilized to offset damages caused by the pet and/or tenant. Any balance, if any, from the deposit will be refunded to the tenant. **THERE SHALL BE NO REFUND OF THE ANNUAL FEE.**

It shall be a serious violation of the lease for any tenant to have a pet without proper approval and without having complied with the terms of this policy. Such violation shall be considered to be a violation of Paragraph IV (L) of the lease (a serious violation) and the HA will issue a termination notice. The tenant will be entitled to a grievance hearing in accordance with the provisions of Paragraph 5 of this Pet Policy or the Grievance Procedure, as applicable.

RESIDENT ACKNOWLEDGMENT

After reading and/or having read to me this lease addendum I, _____ agree to the following: (Print Name)

I agree to abide by the requirements outlined in this lease addendum for pet ownership and to keep the pet(s) in accordance with this lease addendum.

I agree and understand that I am liable for any damage or injury whatsoever caused by pet(s) and shall pay the landlord or applicable party for any damages or injury caused by the pet(s). I also realize that I should obtain liability insurance for pet ownership and that paying for the insurance is my responsibility.

I agree to accept full responsibility and will indemnify and hold harmless the landlord for any claims by or injuries to third parties or their property caused by my pet(s).

I agree to pay a non-refundable annual fee of \$_____ to cover some of the additional operating cost incurred by the HA. I also understand that this fee is due and payable prior to the execution of this lease addendum and each twelve months thereafter.

I agree to pay a refundable pet deposit of \$_____ to the HA. The Annual Fee and Initial Deposit must be paid prior to the execution of this lease addendum. The pet deposit may be used by the Landlord at the termination of the lease toward payment of any rent or toward payment of any other costs made necessary because of Tenant's occupancy of the premises. Otherwise, the pet deposit, or any balance remaining after final inspection, will be returned to the Tenant after the premises are vacated and all keys have been returned.

I AGREE AND UNDERSTAND THAT ALL INFORMATION CONCERNING MY PET(S) MUST BE UPDATED ANNUALLY AND PROVIDED TO THE HA AT THE ANNUAL REEXAMINATION. ANNUAL FEES SHALL BE PAYABLE IN FULL TWELVE MONTHS FROM THE APPROVAL DATE.

I AGREE AND UNDERSTAND THAT VIOLATING THIS LEASE ADDENDUM MAY RESULT IN THE REMOVAL OF THE PET(S) FROM THE PROPERTY OF THE HA AND/OR EVICTION. I, ALSO UNDERSTAND THAT I MY NOT BE ALLOWED TO OWN ANY TYPE OF PET IN THE FUTURE WHILE BEING AN OCCUPANT OF THE HA.

I ALSO UNDERSTAND THAT I MUST OBTAIN PRIOR APPROVAL FROM THE HA BEFORE MAKING A CHANGE OF A PET FOR WHICH THIS POLICY WAS APPROVED OR ADDING A SECOND PET. ALSO, A PICTURE MAY BE TAKEN BY THE HA STAFF OF THE PET (S) FOR DOCUMENTATION.

Head of Household Signature

Date

Housing Authority Representative Signature

Date

Additional Attachment L: Progress in meeting 5 year plan Mission and Goals

During the FY 2000 – 2001 the goal was to renovate 35 units. Renovation has been completed at this time.

The goal for FY 2001 – 2002 is to renovate an additional 35 units.

Additional Attachment M: CERTIFICATIONS