

<b>PHA 5-Year and Annual Plan</b>	<b>U.S. Department of Housing and Urban Development Office of Public and Indian Housing</b>	<b>OMB No. 2577-0226 Expires 4/30/2011</b>
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**1.0 PHA Information**  
 PHA Name: **NASHUA HOUSING AUTHORITY** PHA Code: **NH 002**  
 PHA Type:  Small  High Performing  **Standard**  HCV (Section 8)  
 PHA Fiscal Year Beginning: (MM/YYYY): **10/2012**

**2.0 Inventory** (based on ACC units at time of FY beginning in 1.0 above)  
 Number of PH units: **662** Number of HCV units: **893 (including 40 SRO units)**

**3.0 Submission Type**  
 5-Year and Annual Plan  **Annual Plan Only**  5-Year Plan Only

**4.0 PHA Consortia**  PHA Consortia: (Check box if submitting a joint Plan and complete table below.)

Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program	
				PH	HCV
PHA 1:					
PHA 2:					
PHA 3:					

**5.0 5-Year Plan.** Complete items 5.1 and 5.2 only at 5-Year Plan update.

**5.1 Mission.** State the PHA’s Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA’s jurisdiction for the next five years:  
*Section 5.1 Not Applicable this year.*

**5.2 Goals and Objectives.** Identify the PHA’s quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.  
*Section 5.2 Not Applicable this year.*

**6.0 PHA Plan Update**

(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:

- Eligibility, Selection, Admissions Policies – No changes other than HUD-mandated changes.**  
**The Deconcentration Narrative is included as Attachment A.**
- Financial Resources –A listing of Financial Resources is included as Attachment B.**
- Rent Determinations – No changes**
- Operations and Management – No changes**
- Grievance Procedures – No changes**
- Designated Housing for Elderly and Disabled Families**  
 NHA received HUD approval for its Designated Housing Plan January 9, 2009. The Plan is in effect for five years from the date of HUD approval. Prior to the expiration of the Plan, NHA may apply to extend the Plan for an additional two-year increment. The two-year renewal is anticipated to be completed in mid-2013.
- Community Service and Self-Sufficiency – No changes**

	<p><b>8. Safety and Crime Prevention – No changes</b></p> <p><b>9. Pets – No changes</b></p> <p><b>10. Civil Rights Certification – No changes</b></p> <p><b>11. Fiscal Year Audit – No changes</b></p> <p><b>12. Asset Management – No changes</b></p> <p><b>13. Violence Against Women Act (VAWA) – No Changes. NHA’s VAWA statement is included as <u>Attachment C</u> to this Plan.</b></p> <p>(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.</p> <p><b>Copies at Central Office &amp; each AMP Office</b></p>
7.0	<p><b>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers.</b> <i>Include statements related to these programs as applicable.</i></p> <p><b>HOPE VI – No current plans for a HOPE VI Application</b></p> <p><b>Mixed-Finance Modernization or Development – If circumstances warrant, NHA may become involved in mixed-finance modernization and/or development</b></p> <p><b>Demolition and/or Disposition – NHA plans to conduct demolition activities in the plan Fiscal Year at NH 002-6 Bronstein Apartments. At this time NHA is in the planning stages and there is no application. The number of units affected is 48 and the plan will affect the total development. The timeline for these activities is to be determined and will be based upon application submittal date and HUD approval date.</b></p> <p><b>NHA plans to conduct disposition of the 27 Burke Street property, which is the Collins Community Center. The timeline for these activities is to be determined and will be based upon application submittal date and HUD approval date.</b></p> <p><b>Conversion of Public Housing – NHA may apply to convert assistance of a development under the Rental Assistance Demonstration Program. Information is included in <u>Attachment D</u></b></p> <p><b>Section 8 Homeownership Program – No current plans for a Section 8 Homeownership Program</b></p> <p><b>Public Housing Homeownership Program – NHA may become involved with the Public Housing Homeownership Program – See <u>Attachment E</u></b></p> <p><b>Project-Based Vouchers – NHA plans to project base tenant-based Section 8 vouchers in the coming year. (See <u>Attachment F</u>)</b></p> <p><b>Other – NHA may apply for new programs or incremental units if NOFAs are issued by HUD or other appropriate opportunities are presented.</b></p>
8.0	<p><b>Capital Improvements.</b> Please complete Parts 8.1 through 8.3, as applicable.</p>
8.1	<p><b>Capital Fund Program Annual Statement/Performance and Evaluation Report.</b> As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p> <p><b>Attachment G – FY 2013 Capital Fund Program Annual Statement</b>  <b>Attachment H – FY 2012 Capital Fund Program Performance and Evaluation Report</b>  <b>Attachment I – FY 2011 Capital Fund Program Performance and Evaluation Report</b>  <b>Attachment J – FY 2010 Capital Fund Program Performance and Evaluation Report</b>  <b>Attachment K – FY 2009 Capital Fund Program Performance and Evaluation Report</b></p>
8.2	<p><b>Capital Fund Program Five-Year Action Plan.</b> As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p> <p><b>Attachment L – Capital Fund Program Five-Year Action Plan</b></p>

**8.3 Capital Fund Financing Program (CFFP).**  
 Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.

**As part of the demolition package for Bronstein Apartments, NHA may submit to HUD a proposal for the physical development of the project, as well as an application for approval of a financial plan pursuant to the Capital Fund Financing Program (CFFP).**

**9.0 Housing Needs.** Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.

**A. Housing Needs of Families in the Jurisdiction/s Served by the PHA**

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Affordability	Supply	Quality	Accessibility	Size	Location
Income <= 30% of AMI	2,204	5	5	3	4	4	5
Income >30% but <=50% of AMI	1,863	5	5	3	3	4	5
Income >50% but <80% of AMI	937	3	3	3	3	4	5
Elderly	1,289	5	5	3	4	4	5
Families with Disabilities	1,244	5	5	3	5	4	5
Race/Ethnicity-White/Non-Hispanic	4,255	5	5	3	3	4	5
Race/Ethnicity Black/Non-Hispanic	145	5	5	3	3	4	5
Race/Ethnicity Hispanic	634	5	5	3	3	4	5
Race/Ethnicity Asian/non-Hispanic	220	5	5	3	3	4	5

What sources of information did the PHA use to conduct this analysis?

U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset (**State of the Cities Dataset, 2000**)  
**(2010 Census data not yet available)**

**B. Housing Needs of Families on the Public Housing Waiting List**

PUBLIC HOUSING			
	# of families	% of total families	Annual Turnover
Waiting list total	2,613		140
Extremely low income <=30% AMI	2,388	91	
Very low income (>30% but <=50% AMI)	194	7	
Low income (>50% but <80% AMI)	31	2	
Families with children	600	23	
Elderly families	657	25	
Families with Disabilities	695	27	
Race/ethnicity white	2428	93	
Race/ethnicity black	134	5	
Race/ethnicity Hispanic	12	1	
Race/ethnicity Other	39	1	
Characteristics by Bedroom Size (Public Housing Only)			Annual Turnover
1BR + 0 BR	1237	47	57
2 BR	945	36	8
3 BR	393	15	14
4 BR	28	1	7
5 BR	10	1	1
5+ BR	NA	NA	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

**C. Housing Needs of Families on the Section 8 Tenant-Based Assistance Waiting List**

<b>SECTION 8</b>			
	# of families	% of total families	Annual Turnover
Waiting list total	3,859		48
Extremely low income <=30% AMI	3,534	92	
Very low income (>30% but <=50% AMI)	318	7	
Low income (>50% but <80% AMI)	7	1	
Families with children	999	26	
Elderly families	960	25	
Families with Disabilities	1,323	34	
Race/ethnicity white	3,573	93	
Race/ethnicity black	210	5	
Race/ethnicity Hispanic	21	1	
Race/ethnicity Other	55	1	
<p>Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>If yes:</p> <p style="padding-left: 40px;">How long has it been closed (# of months)?</p> <p style="padding-left: 40px;">Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p style="padding-left: 40px;">Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes</p>			

9.1

**Strategy for Addressing Housing Needs.** Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.**

To address the housing needs of families in the jurisdiction and on the waiting lists, some of the strategies Nashua Housing Authority will strive to include the following:

- Maintain Section 8 lease-up rates
- Continue to maintain very low vacancy rate and turnaround time
- Pursue housing resources other than public housing or Section 8 tenant-based assistance should the opportunities arise
- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.

Funding and staffing constraints as well as consultation with the Consolidated Plan Agency and the RAB will impact some of the above activities.

<b>10.0</b>	<p><b>Additional Information.</b> Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.</p> <p><b>The following table reflects the progress we have made in achieving our goals and objectives established for the Five-Year period 2010 - 2014:</b></p> <table border="1"> <tr> <td colspan="2"><b>Goal: Expand the supply of assisted housing.</b></td> </tr> <tr> <td><b>Objective</b></td> <td><b>Progress</b></td> </tr> <tr> <td>Apply for additional rental vouchers if they become available</td> <td>NHA has not applied for any additional vouchers, but would if they became available.</td> </tr> <tr> <td>Partner with the City to study and assess housing stock, and formulate a plan to provide housing units for purchase or rent by low and moderate income families.</td> <td>Have taken part in meetings to initiate discussion.</td> </tr> </table> <table border="1"> <tr> <td colspan="2"><b>Goal: Improve the quality of assisted housing.</b></td> </tr> <tr> <td><b>Objective</b></td> <td><b>Progress</b></td> </tr> <tr> <td>The most recent PHAS score in 2007 was 93. Strive to maintain high performer status under the existing PHAS regulations.</td> <td>Standard Performer status achieved, score of 87</td> </tr> <tr> <td>The most recent SEMAP score in 2009 was 100. Strive to maintain high performer status under the existing SEMAP regulations</td> <td>9/30/2011 score 100</td> </tr> <tr> <td>Demolish or dispose of obsolete public housing. NHA will submit an application for the demolition of NH 2-6, Bronstein Apartments.</td> <td>Progress in meeting with the City of Nashua, U. S. Dept. of HUD, and Bronstein residents. A draft application will be developed in the coming months.</td> </tr> <tr> <td><b>New:</b> Convert assistance of Public Housing units through HUD's Rental Assistance Demonstration (RAD) project.</td> <td>NHA is working with a consultant at this time to determine feasibility and identify developments for conversion.</td> </tr> </table> <table border="1"> <tr> <td colspan="2"><b>Goal: Provide an improved living environment.</b></td> </tr> <tr> <td><b>Objective</b></td> <td><b>Progress</b></td> </tr> <tr> <td>Continue to implement the HUD approved Designated Housing Plans. 221 units are designated as non-elderly disabled and 188 units are designated as elderly only. In 2012, NHA will prepare an application for a two-year renewal of the Designated Housing Plans.</td> <td>No renewal required yet.</td> </tr> </table> <table border="1"> <tr> <td colspan="2"><b>Goal: Increase assisted housing choices.</b></td> </tr> <tr> <td><b>Objective</b></td> <td><b>Progress</b></td> </tr> <tr> <td>Conduct outreach efforts to potential voucher landlords Work with the local landlord association to encourage Section 8 participation and market the Section 8 program</td> <td>Ongoing.</td> </tr> <tr> <td><b>New:</b> Apply to HUD for Project Based Vouchers.</td> <td>NHA is working with a consultant at this time.</td> </tr> </table> <table border="1"> <tr> <td colspan="2"><b>Goal: Continue compliance with provisions of the Violence Against Women Act (VAWA).</b></td> </tr> <tr> <td><b>Objective</b></td> <td><b>Progress</b></td> </tr> <tr> <td>Continue to fully comply with the Violence Against Women Act (VAWA). 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<p><b>10.0</b></p>	<p><b>Additional Information.</b> (continued)</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA’s definition of “significant amendment” and “substantial deviation/modification”</p> <p><b>The Nashua Housing Authority’s definition of Substantial Deviation and Significant Amendment is as follows:</b></p> <ul style="list-style-type: none"> <li>▪ <b>Changes to rent or admissions policies or organization of the Wait List.</b></li> <li>▪ <b>Additions of non-emergency work items or change in the use of replacement reserve funds.</b></li> <li>▪ <b>Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities.</b></li> </ul>
<p><b>11.0</b></p>	<p><b>Required Submission for HUD Field Office Review.</b> In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. <b>Note:</b> Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. <b>(See Attachment M)</b></p> <p>(g) Challenged Elements – <b>(See Attachment N)</b></p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>

Certifications – **See Attachment O**

**Attachment A**

**Nashua Housing Authority**

**Annual Agency Plan  
Fiscal Year 10/01/2012 – 09/30/2013**

**Deconcentration and Income Mixing**

a.  Yes  No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.

b.  Yes  No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

If yes, list these developments as follows:

<b>Deconcentration Policy for Covered Developments</b>			
<b>Development Name:</b>	<b>Number of Units (Occupied)</b>	<b>Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]</b>	<b>Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]</b>
NH-002-10	22	See Below	See Below
NH-002-15	17	See Below	See Below
NH-002-16	10	See Below	See Below
NH-002-20	25	See Below	See Below

**Explanation**

Nashua Housing Authority has seven general occupancy developments covered by the Deconcentration Rule. The Authority performed a review of all covered developments to determine if there are any that would be subject to deconcentration activities.

Two analyses were conducted:

- Analysis Based on Average Income
- Analysis Based on Bedroom Adjustment Factor

The Deconcentration Analyses were conducted in May 2012. NHA calculated the **average income** of **each** covered development, and then the **PHA-wide average income** of **all** combined covered developments for the individual comparison.

The 2012 Median Family Income for the Nashua HUD FMR Market Area (HMFA) is \$94,000. This figure was obtained from HUD USER on the HUD.GOV web site. The analysis indicates that the four developments listed above have incomes outside of the Established Income Range (EIR) of 85% to 115%.

However the regulations at 24 CFR 903.2 (c) (1) (iii) Step 3 reads as follows:

**“The Established Income Range is from 85 to 115 percent (inclusive) of the average family income (the PHA-wide average income for covered developments as defined in Step 1), except that the upper limit shall never be less than the income at which a family would be defined as an extremely low income family under 24 CFR 5.603(b).”**

An extremely low-income family is defined as having an income of less than 30% of the Area Median Income (AMI) for the area in which they reside. Per the regulations, developments that have an average income below 30% of the AMI are exempt from Deconcentration and Income Mixing requirements. All four of these developments have average incomes below 30% of the AMI under the Analysis Based on Bedroom Adjustment Factor.

All other covered developments are within the acceptable EIR and are also below 30% of the Area Median Income for the Nashua HMFA.

As a result, Nashua Housing Authority is currently exempt from Deconcentration and Income Mixing requirements.

**Documentation of the required Deconcentration and Income Mixing Analysis is a Supporting Document to the Annual Plan.**



**Attachment B**

**Nashua Housing Authority**

**Annual Agency Plan  
Fiscal Year 10/01/2012 – 09/30/2013**

**Statement of Financial Resources**

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2011 funds)</b>		
a) Public Housing Operating Fund	1,491,503	
b) Public Housing Capital Fund	728,596	
c) HOPE VI Revitalization	0	
d) HOPE VI Demolition	0	
e) Annual Contributions for Section 8 Tenant-Based Assistance	607,323 (Admin.) 7,635,623 (HAP)	
f) Resident Opportunity and Self-Sufficiency Grants	0	
g) Community Development Block Grant	0	
h) HOME (Shelter Plus Care) SPC	30,012	
Other Federal Grants (list below)		
<b>Single Room Occupancy SRO</b>	251,565	
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>		
FY 2011 CFP	874,261	PH Modernization
FY 2010 CFP	152,806	PH Modernization
FY 2009 CFP	0	PH Modernization
<b>3. Public Housing Dwelling Rental Income</b>	2,287,974	
<b>4. Other income (list below) Interest</b>	7,300	PH Operations and S8
<b>Non Dwelling Rent</b>	14,000	PH Operations
<b>Roof Rent and Laundry Machines</b>	65,172	PH Operations
<b>5. Non-federal sources (list below)</b>		
<b>Total resources</b>	<b>14,146,135</b>	

**Attachment C**

**Nashua Housing Authority**

**Annual Agency Plan  
Fiscal Year 10/01/2012 – 09/30/2013**

**Violence Against Women Act Report**

A goal of the Nashua Housing Authority is to fully comply with the Violence Against Women Act (VAWA). It is our objective to work with others to prevent offenses covered by VAWA to the degree we can.

Nashua Housing Authority provides or offers the following activities, services, or programs, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking.

**Through cooperation with the local domestic violence agencies and the Nashua Police Department, any cases of violence as described are referred for assistance. The local domestic violence agencies are:**

**New Hampshire Feminist Health Center**

**Community Council**

**The Youth Council**

**Nashua Pastoral Care**

**Marguerite's Place**

**Nashua Welfare**

**New Hampshire Help Line**

**A Safe Place**

**Bridges**

Nashua Housing Authority provides or offers the following activities, services, or programs that help child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing.

**The domestic violence agencies' program staff is aware of our housing program and makes client referrals to our office. Apparently eligible clients are placed on our waiting list.**

**For persons already living in a Housing Authority unit who become victims as described, these are referred to police and the local domestic violence agency for assistance. If the management becomes aware of any violator who may be restricted through an order of protection, that person is prohibited from the premises and is considered a trespasser subject to arrest and removal. The Police Department is cooperative and supportive in cases such as this, and willingly responds and enforces the protective orders.**

Nashua Housing Authority provides or offers the following activities, services, or programs to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

**The same methods as described herein are used, making referrals to the above-listed domestic violence agencies for counseling and support services, and attempting to enforce orders of protection with the cooperation of Police Department personnel.**

Nashua Housing Authority has the following procedures in place to assure applicants, residents and participants are aware of their rights and responsibilities under the Violence Against Women Act:

**All residents and participants have been notified of their rights and responsibilities under the Violence Against Women Act.**

**The orientation for new residents and participants includes information on their rights and responsibilities under the Violence Against Women Act.**

**The Admissions & Continued Occupancy Policy (ACOP), the Section 8 Administrative Plan and the Residential Dwelling Lease have been revised to include screening and termination language related to the Violence Against Women Act.**

## **Attachment D**

### **Nashua Housing Authority**

#### **Annual Agency Plan Fiscal Year 10/01/2012 – 09/30/2013**

##### **Section 7 of PHA Plan Template: Conversion of Public Housing**

The Nashua Housing Authority (NHA) is investigating possible advantages to converting some of its Public Housing to Project-Based Voucher (PBV) assisted housing using HUD's Rental Assistance Demonstration Program (RAD). At the time of this Five-Year Plan update submission, however, HUD's final RAD Notice has not yet been issued. Upon publication of the anticipated RAD final notice, the NHA will survey the rehabilitation needs of its Public Housing stock to determine which, if any, buildings may benefit from use of the this program in addressing long-term deferred capital improvements needs.

**Attachment E**

**Nashua Housing Authority**

**Annual Agency Plan**

**Fiscal Year 10/01/2012 – 09/30/2013**

**Section 7 of the PHA Plan Template: Homeownership Program**

The Nashua Housing Authority (NHA) is exploring the possibility of starting a homeownership program for residents living in Public Housing. To date, the NHA has not yet identified a resource for a homeownership program, but intends to look into this possibility in the near future as a means to provide self-sufficiency to its residents.

## **Attachment F**

### **Nashua Housing Authority**

#### **Annual Agency Plan Fiscal Year 10/01/2012 – 09/30/2013**

#### **Section 7 of PHA Plan Template: Project-Based Vouchers (PBVs)**

The Nashua Housing Authority (NHA) has decided to implement a PBV program in order to provide additional project-based low-income housing opportunities for qualified assisted housing applicants. Accordingly, the NHA Administrative Plan has been amended by vote of the Board of Commissioners to add a new Chapter 20, entitled, “Project Based Voucher Assistance”, covering all administrative and regulatory procedures to be used by the NHA in utilizing and monitoring the PBV program in full compliance with the governing regulations included within 24 CFR Part 983. In this regard, the NHA has contracted with specialty consulting services to assist the NHA in its efforts to implement the PBV program. To date, the NHA has identified two specific assisted housing development opportunities in Nashua that could greatly benefit from an allocation of PBVs and is now evaluating such opportunities.

Attachment G

Enter applicable data in the highlighted fields. After entering the data go to Page 1, the tab is at the bottom, you will see that the data you entered here has been prefilled. Also notice that some of the fields have a red mark in the right hand corner, these are comments pertaining to data entry. This is a protected documented to ensure that the formula and cell references are not modified.

<b>PHA Name</b>	Nashua Housing Authority	
<b>CFP Grant No</b>	NH36-P002-501-13	
<b>Date of CFFP</b>		
<b>RHF Grant No</b>		
<b>FFY of Grant</b>	2013	
<b>FFY of Grant Approval</b>	2013	
<b>Original Annual Statement</b>	X	
<b>P &amp; E Report</b>		
<b>P &amp; E Report Period Ending</b>		
<b>Reserve for Disasters/Emergencies</b>		
<b>Revised Annual Statement</b>		<b>Revision No</b>
<b>Final P &amp; E Report</b>		

If you are in need of an additional pages of a particular page, be on the page that you need a copy of, go to Edit - Move or Copy Sheet - Select the Page you want the new page to be inserted before - check Create Copy

<b>Part I: Summary</b>						
<b>PHA Name:</b>  Nashua Housing Authority		<b>Grant Type and Number</b> Capital Fund Program Grant No: NH36-P002-501-13 Date of CFFP:			Replacement Housing Factor Grant No:	<b>FFY of Grant:</b> 2013 <b>FFY of Grant Approval:</b> 2013
<b>Type of Grant</b>						
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no: )		
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Final Performance and Evaluation Report				
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>		
		Original	Revised <sup>2</sup>	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	8,000.00				
3	1408 Management Improvements	20,000.00				
4	1410 Administration (may not exceed 10% of line 21)	51,046.00				
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs	0.00				
8	1440 Site Acquisition					
9	1450 Site Improvement					
10	1460 Dwelling Structures	619,634.00				
11	1465.1 Dwelling Equipment - Nonexpendable					
12	1470 Non-dwelling Structures	29,916.00				
13	1475 Non-dwelling Equipment					
14	1485 Demolition					
15	1492 Moving to Work Demonstration					
16	1495.1 Relocation Costs					
17	1499 Development Activities <sup>4</sup>					
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceeds 8% of line 20)					
20	Amount of Annual Grant: (sum of line 2 - 19)	728,596.00				
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					

<sup>1</sup> To be completed for the Performance and Evaluation Report.

<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>3</sup> PHAs with under 250 Units in management may use 100% of CFP Grants for operations.

<sup>4</sup> RHF funds shall be included here.



<b>Part I: Summary</b>				
<b>PHA Name:</b>  Nashua Housing Authority	<b>Grant Type and Number</b> Capital Fund Program Grant No: NH36-P002-501-13      Replacement Housing Factor Grant No: Date of CFFP:			<b>FFY of Grant:</b> 2013 <b>FFY of Grant Approval:</b> 2013
<b>Type of Grant</b>				
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:      )
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Final Performance and Evaluation Report		
<b>Line</b>	<b>Summary by Development Account</b>	<b>Total Estimated Cost</b>		<b>Total Actual Cost <sup>1</sup></b>
		<b>Original</b>	<b>Revised <sup>2</sup></b>	<b>Obligated</b>
				<b>Expended</b>
<b>Signature of Executive Director</b>  <i>Lynn M. Censabella</i>		<b>Date</b> June 29, 2012	<b>Signature of Public Housing Director</b>   <b>Date</b>	

Part II: Supporting Pages								
PHA Name: Nashua Housing Authority			Grant Type and Number Capital Fund Program Grant No: NH36-P002-501-13 CFFP (Yes/No): No Replacement Housing Factor Grant No:			Federal FFY of Grant: 2013		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
<b>NH0020061</b>								
<b>2-10 Arel Manor</b>	Roof Removal and Replacement	1460	1 bldg.	438,317				
	Replace Intercom System	1470	1 bldg.	9,916				
	Operations	1406		4,000				
	Contingency	1502		0				
	Management Improvements	1408		10,000				
<b>NH0020062</b>								
<b>2-15 Atwood Court</b>	Roof Removal and Replacement	1460	6 bldgs.	181,317				
<b>2-5 Sullivan Terrace North</b>	Replace Intercom System	1470	1 bldg.	10,000				
<b>2-7 Sullivan Terrace South</b>	Replace Intercom System	1470	1 bldg.	10,000				
	Operations	1406		4,000				
	Contingency	1502		0				
	Management Improvements	1408		10,000				
<b>NH0020061 &amp; NH0020062</b>								
	Administration	1410						
	Executive Director			4,295				
	Assistant Executive Director			20,600				
	Modernization Manager			15,450				
	Purchasing Coordinator			5,503				
	Accountant			1,803				
	Executive Secretary			1,850				
	PH Program Manager			1,545				
				728,596				

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
<sup>2</sup> To be completed for the Performance and Evaluation Report.

<b>Part II: Supporting Pages</b>								
<b>PHA Name:</b> Nashua Housing Authority		<b>Grant Type and Number</b> Capital Fund Program Grant No: NH36-P002-501-13 CFFP (Yes/No): No Replacement Housing Factor Grant No:				Federal FFY of Grant: 2013		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>2</sup> To be completed for the Performance and Evaluation Report.

<b>Part III: Implementation Schedule for Capital Fund Financing Program</b>					
<b>PHA Name:</b> Nashua Housing Authority					<b>Federal FFY of Grant:</b> 2013
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates <sup>1</sup>
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End	Actual Expenditure End Date	
					<b>Not Applicable</b>
					<b>Nashua Housing Authority is not participating in the Capital Fund Financing Program</b>

<sup>1</sup> Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

<b>Part III: Implementation Schedule for Capital Fund Financing Program</b>					
PHA Name: Nashua Housing Authority					Federal FFY of Grant: 2013
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates <sup>1</sup>
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End	Actual Expenditure End Date	
					<b>Not Applicable</b>
					<b>Nashua Housing Authority is not participating in the</b>
					<b>Capital Fund Financing Program</b>

<sup>1</sup> Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Enter applicable data in the highlighted fields. After entering the data go to Page 1, the tab is at the bottom, you will see that the data you entered here has been prefilled. Also notice that some of the fields have a red mark in the right hand corner, these are comments pertaining to data entry. This is a protected document to ensure that the formula and cell references are not modified.

<b>PHA Name</b>	Nashua Housing Authority	
<b>CFP Grant No</b>	NH36-P002-501-12	
<b>Date of CFFP</b>		
<b>RHF Grant No</b>		
<b>FFY of Grant</b>	2012	
<b>FFY of Grant Approval</b>	2012	
<b>Original Annual Statement</b>		
<b>P &amp; E Report</b>	X	
<b>P &amp; E Report Period Ending</b>	3/31/2012	
<b>Reserve for Disasters/Emergencies</b>		
<b>Revised Annual Statement</b>		<b>Revision No</b>
<b>Final P &amp; E Report</b>		

If you are in need of an additional pages of a particular page, be on the page that you need a copy of, go to Edit - Move or Copy Sheet - Select the Page you want the new page to be inserted before - check Create Copy

<b>Part I: Summary</b>						
<b>PHA Name:</b>  Nashua Housing Authority		<b>Grant Type and Number</b> Capital Fund Program Grant No: NH36-P002-501-12 Date of CFFP:			Replacement Housing Factor Grant No:	<b>FFY of Grant:</b> 2012 <b>FFY of Grant Approval:</b> 2012
<b>Type of Grant</b>						
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no: )		
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/2012		<input type="checkbox"/> Final Performance and Evaluation Report				
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>		
		Original	Revised <sup>2</sup>	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	9,500.00				
3	1408 Management Improvements	40,000.00				
4	1410 Administration (may not exceed 10% of line 21)	59,560.00				
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs	36,000.00				
8	1440 Site Acquisition					
9	1450 Site Improvement					
10	1460 Dwelling Structures	519,000.00				
11	1465.1 Dwelling Equipment - Nonexpendable					
12	1470 Non-dwelling Structures	56,500.00				
13	1475 Non-dwelling Equipment					
14	1485 Demolition					
15	1492 Moving to Work Demonstration					
16	1495.1 Relocation Costs					
17	1499 Development Activities <sup>4</sup>					
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceeds 8% of line 20)	8,036.00				
20	Amount of Annual Grant: (sum of line 2 - 19)	728,596.00				
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					

<sup>1</sup> To be completed for the Performance and Evaluation Report.

<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>3</sup> PHAs with under 250 Units in management may use 100% of CFP Grants for operations.

<sup>4</sup> RHF funds shall be included here.

<b>Part I: Summary</b>				
<b>PHA Name:</b>  Nashua Housing Authority	<b>Grant Type and Number</b> Capital Fund Program Grant No: NH36-P002-501-12      Replacement Housing Factor Grant No: Date of CFFP:			<b>FFY of Grant:</b> 2012  <b>FFY of Grant Approval:</b> 2012
<b>Type of Grant</b>				
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:      )
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/2012		<input type="checkbox"/> Final Performance and Evaluation Report		
<b>Line</b>	<b>Summary by Development Account</b>	<b>Total Estimated Cost</b>		<b>Total Actual Cost <sup>1</sup></b>
		<b>Original</b>	<b>Revised <sup>2</sup></b>	<b>Obligated</b>
				<b>Expended</b>
<b>Signature of Executive Director</b>  <i>Lynn M. Censabella</i>		<b>Date</b> June 29, 2012	<b>Signature of Public Housing Director</b>  Date	



Part II: Supporting Pages		Grant Type and Number				Federal FFY of Grant:		
PHA Name: Nashua Housing Authority		Capital Fund Program Grant No: NH36-P002-501-12 CFFP (Yes/No): No				2012		
Replacement Housing Factor Grant No:								
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
<b>NH00200061</b>								
<b>2-10 Lake Street</b>	Roof Removal and Replacement	1460	2 bldgs.	51,000				
	Fees and Costs - Roof Replacement	1430	1	4,000				
<b>2-10 Rochette Avenue</b>	Roof Removal and Replacement	1460	3 bldgs.	71,000				
	Fees and Costs - Roof Replacement	1430	1	6,000				
<b>2-10 Fossa Avenue</b>	Roof Removal and Replacement	1460	2 bldgs.	51,000				
	Fees and Costs - Roof Replacement	1430	1	4,000				
<b>2-20 Forge Drive</b>	Replace Bulkheads	1460	18	54,000				
<b>2-10 Arcl Manor</b>	Replace Intercom System	1470	1 bldg.	17,000				
<b>2-11 Temple Manor</b>	Replace Intercom System	1470	1 bldg.	7,500				
	Operations	1406		4,750				
	Contingency	1502		4,018				
	Management Improvements	1408		20,000				
<b>NH0020062</b>								
<b>2-15 Atwood Court</b>	Roof Removal and Replacement	1460	6 bldgs.	170,000				
	Fees and Costs - Roof Replacement	1430	1	12,000				
<b>2-15 Whitney Street</b>	Roof Removal and Replacement	1460	2 bldgs.	51,000				
	Fees and Costs - Roof Replacement	1430	1	4,000				
<b>2-15 Pine Street</b>	Roof Removal and Replacement	1460	3 bldgs.	71,000				
	Fees and Costs - Roof Replacement	1430	1	6,000				
<b>2-5 Sullivan Terrace North</b>	Replace Intercom System	1470	1 bldg.	15,000				
<b>2-7 Sullivan Terrace South</b>	Replace Intercom System	1470	1 bldg.	17,000				
	Operations	1406		4,750				
	Contingency	1502		4,018				
	Management Improvements	1408		20,000				
<b>NH00200061 &amp; NH0020062</b>	Administration	1410						
	Modernization Manager			15,000				
	Executive Director			4,170				
	Modernization Assistant			10,000				
	Assistant Executive Director			20,000				
	Purchasing Coordinator			5,343				
	Accountant			1,751				
	Executive Secretary			1,796				
	PH Program Manager			1,500				
				728,596				

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>2</sup> To be completed for the Performance and Evaluation Report.

Part II: Supporting Pages								
<b>PHA Name:</b> Nashua Housing Authority			<b>Grant Type and Number</b> Capital Fund Program Grant No: NH36-P002-501-12 CFFP (Yes/No): No Replacement Housing Factor Grant No:				Federal FFY of Grant: 2012	
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>2</sup> To be completed for the Performance and Evaluation Report.

**Part III: Implementation Schedule for Capital Fund Financing Program**

<b>PHA Name:</b> Nashua Housing Authority	<b>Federal FFY of Grant:</b> 2012
--	--------------------------------------

Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates <sup>1</sup>
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End	Actual Expenditure End Date	
					<b>Not Applicable</b>
					<b>Nashua Housing Authority is not participating in the Capital Fund Financing Program</b>

<sup>1</sup> Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

<b>Part III: Implementation Schedule for Capital Fund Financing Program</b>					
PHA Name: Nashua Housing Authority					Federal FFY of Grant: 2012
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates <sup>1</sup>
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End	Actual Expenditure End Date	
					<b>Not Applicable</b>
					<b>Nashua Housing Authority is not participating in the Capital Fund Financing Program</b>

<sup>1</sup> Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Enter applicable data in the highlighted fields. After entering the data go to Page 1, the tab is at the bottom, you will see that the data you entered here has been prefilled. Also notice that some of the fields have a red mark in the right hand corner, these are comments pertaining to data entry. This is a protected documented to ensure that the formula and cell references are not modified.

<b>PHA Name</b>	Nashua Housing Authority	
<b>CFP Grant No</b>	NH36-P002-501-11	
<b>Date of CFFP</b>		
<b>RHF Grant No</b>		
<b>FFY of Grant</b>	2011	
<b>FFY of Grant Approval</b>	2011	
<b>Original Annual Statement</b>		
<b>P &amp; E Report</b>	X	
<b>P &amp; E Report Period Ending</b>	3/31/2012	
<b>Reserve for Disasters/Emergencies</b>		
<b>Revised Annual Statement</b>		<b>Revision No</b>
<b>Final P &amp; E Report</b>		

If you are in need of an additional pages of a particular page, be on the page that you need a copy of, go to Edit - Move or Copy Sheet - Select the Page you want the new page to be inserted before - check Create Copy

<b>Part I: Summary</b>		
<b>PHA Name:</b>  Nashua Housing Authority	<b>Grant Type and Number</b> Capital Fund Program Grant No: NH36-P002-501-11 Date of CFFP: Replacement Housing Factor Grant No:	<b>FFY of Grant:</b> 2011 <b>FFY of Grant Approval:</b> 2011

<b>Type of Grant</b>			
<input type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Reserve for Disasters/Emergencies	<input type="checkbox"/> Revised Annual Statement (revision no: )	
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/2012		<input type="checkbox"/> Final Performance and Evaluation Report	

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Original	Revised <sup>2</sup>	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	1,000.00			
3	1408 Management Improvements	10,000.00			
4	1410 Administration (may not exceed 10% of line 21)	68,910.00		68,910	68,910
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	45,100.00			
8	1440 Site Acquisition				
9	1450 Site Improvement	18,852.00			
10	1460 Dwelling Structures	729,399.00			
11	1465.1 Dwelling Equipment - Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities <sup>4</sup>				
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceeds 8% of line 20)	1,000.00			
20	Amount of Annual Grant: (sum of line 2 - 19)	874,261.00	0.00	68,910.00	68,910.00
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

<sup>1</sup> To be completed for the Performance and Evaluation Report.

<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>3</sup> PHAs with under 250 Units in management may use 100% of CFP Grants for operations.

<sup>4</sup> RHF funds shall be included here.

<b>Part I: Summary</b>				
<b>PHA Name:</b>  Nashua Housing Authority	<b>Grant Type and Number</b> Capital Fund Program Grant No: NH36-P002-501-11      Replacement Housing Factor Grant No: Date of CFFP:			<b>FFY of Grant:</b> 2011 <b>FFY of Grant Approval:</b> 2011
<b>Type of Grant</b>				
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:      )
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/2012		<input type="checkbox"/> Final Performance and Evaluation Report		
<b>Line</b>	<b>Summary by Development Account</b>	<b>Total Estimated Cost</b>		<b>Total Actual Cost <sup>1</sup></b>
		<b>Original</b>	<b>Revised <sup>2</sup></b>	<b>Obligated</b>
				<b>Expended</b>
<b>Signature of Executive Director</b> <i>Lynn M. Censabella</i>		<b>Date</b> June 29, 2012	<b>Signature of Public Housing Director</b>  <b>Date</b>	

Part II: Supporting Pages								
PHA Name: Nashua Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36-P002-501-11 CFFP (Yes/No): No Replacement Housing Factor Grant No:					Federal FFY of Grant: 2011	
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
<b>NH00200061</b>								
<b>2-1 Maynard Homes</b>	Replace Bathrooms	1460	100	550,000				
	Fees and Costs - Bathroom Replacement	1430	1	35,100				
<b>2-2 Vagge Vilage</b>	Replace Roof	1460	6 bldgs.	179,399				
	Fees and Costs - Roof Replacement	1430	6 bldgs.	10,000				
<b>2-20 Forge Drive</b>	Replace driveways and walkways	1450	22 units	10,000				
<b>2-20 Flagstone Drive</b>	Replace driveways and walkways	1450	4 units	8,852				
	Operations	1406		1,000				
	Contingency	1502		1,000				
	Management Improvements	1408		5,000				
<b>NH0020062</b>								
	Management Improvements	1408		5,000				
<b>NH00200061 &amp; NH0020062</b>	Administration	1410						
	Modernization Manager			51,254		51,254	51,254	
	Executive Director			4,170		4,170	4,170	
	Assistant Executive Director			3,096		3,096	3,096	
	Purchasing Coordinator			5,343		5,343	5,343	
	Accountant			1,751		1,751	1,751	
	Executive Secretary			1,796		1,796	1,796	
	Property Manager			1,500		1,500	1,500	
				874,261		68,910	68,910	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report



Part II: Supporting Pages								
PHA Name: Nashua Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36-P002-501-11 CFFP (Yes/No): No Replacement Housing Factor Grant No:				Federal FFY of Grant: 2011		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>2</sup> To be completed for the Performance and Evaluation Report.

Part III: Implementation Schedule for Capital Fund Financing Program					
PHA Name: Nashua Housing Authority					Federal FFY of Grant: 2011
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates <sup>1</sup>
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End	Actual Expenditure End Date	
					<b>Not Applicable</b>
					<b>Nashua Housing Authority is not participating in the Capital Fund Financing Program</b>

<sup>1</sup> Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

**Part III: Implementation Schedule for Capital Fund Financing Program**

PHA Name: Nashua Housing Authority			Federal FFY of Grant: 2011		
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates <sup>1</sup>
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End	Actual Expenditure End Date	

<sup>1</sup> Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Enter applicable data in the highlighted fields. After entering the data go to Page 1, the tab is at the bottom, you will see that the data you entered here has been prefilled. Also notice that some of the fields have a red mark in the right hand corner, these are comments pertaining to data entry. This is a protected document to ensure that the formula and cell references are not modified.

<b>PHA Name</b>	Nashua Housing Authority	
<b>CFP Grant No</b>	NH36-P002-501-10	
<b>Date of CFFP</b>		
<b>RHF Grant No</b>		
<b>FFY of Grant</b>	2010	
<b>FFY of Grant Approval</b>	2010	
<b>Original Annual Statement</b>		
<b>P &amp; E Report</b>	X	
<b>P &amp; E Report Period Ending</b>	3/31/2012	
<b>Reserve for Disasters/Emergencies</b>		
<b>Revised Annual Statement</b>		<b>Revision No</b>
<b>Final P &amp; E Report</b>		

If you are in need of an additional pages of a particular page, be on the page that you need a copy of, go to Edit - Move or Copy Sheet - Select the Page you want the new page to be inserted before - check Create Copy

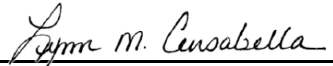
<b>Part I: Summary</b>					
<b>PHA Name:</b>  Nashua Housing Authority	<b>Grant Type and Number</b> Capital Fund Program Grant No: NH36-P002-501-10      Replacement Housing Factor Grant No: Date of CFFP:			<b>FFY of Grant:</b> 2010 <b>FFY of Grant Approval:</b> 2010	
<b>Type of Grant</b>					
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/2012 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Original	Revised <sup>2</sup>	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	75,611.00		75,611.00	75,611.00
3	1408 Management Improvements	0.00			
4	1410 Administration (may not exceed 10% of line 21)	63,356.00		63,356.00	56,710.74
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	15,525.00		15,525.00	15,525.00
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	679,626.00		679,626.00	679,626.00
11	1465.1 Dwelling Equipment - Nonexpendable				
12	1470 Non-dwelling Structures	145,744.00		145,744.00	20,925.00
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities <sup>4</sup>				
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceeds 8% of line 20)	0.00			
20	Amount of Annual Grant: (sum of line 2 - 19)	979,862.00		979,862.00	848,397.74
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

<sup>1</sup> To be completed for the Performance and Evaluation Report.

<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>3</sup> PHAs with under 250 Units in management may use 100% of CFP Grants for operations.

<sup>4</sup> RHF funds shall be included here.

<b>Part I: Summary</b>					
<b>PHA Name:</b>  Nashua Housing Authority	<b>Grant Type and Number</b> Capital Fund Program Grant No:      NH36-P002-501-10      Replacement Housing Factor Grant No: Date of CFFP:			<b>FFY of Grant:</b> 2010  <b>FFY of Grant Approval:</b> 2010	
<b>Type of Grant</b> <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending:      3/31/2012 <input type="checkbox"/> Final Performance and Evaluation Report					
<b>Line</b>	<b>Summary by Development Account</b>	<b>Total Estimated Cost</b>		<b>Total Actual Cost <sup>1</sup></b>	
		<b>Original</b>	<b>Revised <sup>2</sup></b>	<b>Obligated</b>	<b>Expended</b>
<b>Signature of Executive Director</b>  		<b>Date</b> June 29, 2012		<b>Signature of Public Housing Director</b>  _____	
		<b>Date</b>			

Part II: Supporting Pages								
PHA Name: Nashua Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36-P002-501-10 CFFP (Yes/No): No Replacement Housing Factor Grant No:				Federal FFY of Grant: 2010		
Development Number Name/PHA Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
<b>NH00200061</b>								
<b>2-1 Maynard Homes</b>	Replace Bulkheads	1460	10	0.00				
<b>2-20 Forge &amp; Flagstone</b>	Replace Bulkheads	1460	18	0.00				
<b>2-10 Arel Manor (E)</b>	Replace Exterior Doors	1460	1 bldg.	32,564.00		32,564.00	32,564.00	Completed 6-11 by In-Laws Const.
<b>2-11 Temple Street</b>	Replace Roof	1460	1 bldg.	235,912.00		235,912.00	235,912.00	Awarded to Skline Roofing 7/27/11
	Fees and Costs (roof replacement)	1430		4,400.00		4,400.00	4,400.00	Awarded To NADG 3-23-11
	Replace Keyless Entry System	1470	1 bldg.	51,142.00		51,142.00	8,280.00	Awarded to Concentric Sec. 11-8-11
	Replace Intercom Entry System	1470	1 bldg.	0.00				
	Operations	1406		11,536.00		11,536.00	11,536.00	
	Contingency	1502		0.00				
	Management Improvements	1408		0.00		0.00	0.00	
<b>NH00200062</b>								
<b>2-5 Sullivan North</b>	Replace Roof	1460	1 bldg.	208,700.00		208,700.00	208,700.00	Awarded to Skline Roofing 7/27/11
	Fees and Costs (roof replacement)	1430		5,175.00		5,175.00	5,175.00	Awarded To NADG 3-23-11
	Replace Keyless Entry System	1470	1 bldg.	48,612.00		48,612.00	8,325.00	Awarded to Concentric Sec. 11-8-11
	Replace Intercom System	1470	1 bldg.	0.00				
<b>2-7 Sullivan South</b>	Replace Roof	1460	1 bldg.	202,450.00		202,450.00	202,450.00	Awarded to Skline Roofing 7/27/11
	Fees and Costs (roof replacement)	1430		5,950.00		5,950.00	5,950.00	Awarded To NADG 3-23-11
	Replace Keyless Entry System	1470	1 bldg.	45,990.00		45,990.00	4,320.00	Awarded to Concentric Sec. 11-8-11
	Replace Intercom System	1470	1 bldg.	0.00		0.00		
<b>2-6 Bronstein</b>	Replace Bulkheads	1460	6	0.00		0.00		
<b>2-15 Whitney Street</b>	Replace Bulkhead	1460	1	0.00		0.00		
	Operations	1406		64,075.00		64,075.00	64,075.00	
	Contingency	1502		0.00		0.00		
	Management Improvements	1408		0.00		0.00		
<b>NH00200061 &amp; NH0020062</b>	Administration	1410						
	Modernization Manager			45,700.00	45,700.00	45,700.00	45,700.00	
	Executive Director			4,170.00	4,170.00	4,170.00	4,170.00	
	Assistant Executive Director			3,096.00	3,096.00	3,096.00	3,096.00	
	Purchasing Coordinator			5,343.00	5,343.00	5,343.00	3,744.74	
	Accountant			1,751.00	1,751.00	1,751.00		
	Executive Secretary			1,796.00	1,796.00	1,796.00		
	Property Manager			1,500.00	1,500.00	1,500.00		
				\$ 979,862.00		979,862.00	\$ 848,397.74	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report.

Part II: Supporting Pages								
<b>PHA Name:</b> Nashua Housing Authority			<b>Grant Type and Number</b> Capital Fund Program Grant No: NH36-P002-501-10 CFFP (Yes/No): No Replacement Housing Factor Grant No:				Federal FFY of Grant: 2010	
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>2</sup> To be completed for the Performance and Evaluation Report.



<b>Part III: Implementation Schedule for Capital Fund Financing Program</b>					
<b>PHA Name:</b> Nashua Housing Authority					<b>Federal FFY of Grant:</b> 2010
<b>Development Number Name/PHA-Wide Activities</b>	<b>All Fund Obligated (Quarter Ending Date)</b>		<b>All Funds Expended (Quarter Ending Date)</b>		<b>Reasons for Revised Target Dates <sup>1</sup></b>
	<b>Original Obligation End Date</b>	<b>Actual Obligation End Date</b>	<b>Original Expenditure End</b>	<b>Actual Expenditure End Date</b>	
					<b>Not Applicable Nashua Housing Authority is not participating in the Capital Fund Financing Program</b>

<sup>1</sup> Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

<b>Part III: Implementation Schedule for Capital Fund Financing Program</b>					
<b>PHA Name:</b> Nashua Housing Authority				Federal FFY of Grant: 2010	
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates <sup>1</sup>
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End	Actual Expenditure End Date	
					<b>Not Applicable</b>
					<b>Nashua Housing Authority is not participating in the Capital Fund Financing Program</b>

<sup>1</sup> Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Enter applicable data in the highlighted fields. After entering the data go to Page 1, the tab is at the bottom, you will see that the data you entered here has been prefilled. Also notice that some of the fields have a red mark in the right hand corner, these are comments pertaining to data entry. This is a protected documented to ensure that the formula and cell references are not modified.

<b>PHA Name</b>	Nashua Housing Authority	
<b>CFP Grant No</b>	NH36-P002-501-09	
<b>Date of CFFP</b>		
<b>RHF Grant No</b>		
<b>FFY of Grant</b>	2009	
<b>FFY of Grant Approval</b>	2009	
<b>Original Annual Statement</b>		
<b>P &amp; E Report</b>	X	
<b>P &amp; E Report Period Ending</b>	3/31/2012	
<b>Reserve for Disasters/Emergencies</b>		
<b>Revised Annual Statement</b>		<b>Revision No</b>
<b>Final P &amp; E Report</b>		

If you are in need of an additional pages of a particular page, be on the page that you need a copy of, go to Edit - Move or Copy Sheet - Select the Page you want the new page to be inserted before - check Create Copy

<b>Part I: Summary</b>						
<b>PHA Name:</b>  Nashua Housing Authority		<b>Grant Type and Number</b> Capital Fund Program Grant No: NH36-P002-501-09 Date of CFFP:			<b>Replacement Housing Factor Grant No:</b>   <b>FFY of Grant:</b> 2009 <b>FFY of Grant Approval:</b> 2009	
<b>Type of Grant</b>						
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:		
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/2012		<input type="checkbox"/> Final Performance and Evaluation Report				
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>		
		Original	Revised <sup>2</sup>	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	\$ 114,559.00	\$ 114,559.00	\$ 114,559.00	\$ 114,559.00	
3	1408 Management Improvements	\$ 3,622.25	\$ 3,752.50	\$ 5,000.00	\$ 3,622.25	
4	1410 Administration (may not exceed 10% of line 21)	\$ 63,356.00	\$ 63,356.00	\$ 63,356.00	\$ 63,356.00	
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs	\$ 16,949.75	\$ 16,949.75	\$ 16,950.00	\$ 16,949.75	
8	1440 Site Acquisition					
9	1450 Site Improvement	\$ 45,000.00	\$ 40,245.05			
10	1460 Dwelling Structures	\$ 530,110.00	\$ 530,110.00	\$ 563,168.00	\$ 505,110.00	
11	1465.1 Dwelling Equipment - Nonexpendable	\$ 53,960.00	\$ 53,960.00	\$ 53,960.00	\$ 53,960.00	
12	1470 Non-dwelling Structures	\$ 177,662.00	\$ 182,286.70	\$ 188,226.00	\$ 81,027.75	
13	1475 Non-dwelling Equipment					
14	1485 Demolition					
15	1492 Moving to Work Demonstration					
16	1495.1 Relocation Costs					
17	1499 Development Activities <sup>4</sup>					
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceeds 8% of line 20)	\$ -				
20	Amount of Annual Grant: (sum of line 2 - 19)	\$ 1,005,219.00	\$ 1,005,219.00	\$ 1,005,219.00	\$ 838,584.75	
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					

<sup>1</sup> To be completed for the Performance and Evaluation Report.

<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>3</sup> PHAs with under 250 Units in management may use 100% of CFP Grants for operations.

<sup>4</sup> RHF funds shall be included here.

<b>Part I: Summary</b>						
<b>PHA Name:</b>  Nashua Housing Authority		<b>Grant Type and Number</b> Capital Fund Program Grant No: NH36-P002-501-09 Date of CFFP:			Replacement Housing Factor Grant No:	<b>FFY of Grant:</b> 2009 <b>FFY of Grant Approval:</b> 2009
<b>Type of Grant</b>						
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:		
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/2012		<input type="checkbox"/> Final Performance and Evaluation Report				
<b>Line</b>	<b>Summary by Development Account</b>	<b>Total Estimated Cost</b>		<b>Total Actual Cost <sup>1</sup></b>		
		<b>Original</b>	<b>Revised <sup>2</sup></b>	<b>Obligated</b>	<b>Expended</b>	
<b>Signature of Executive Director</b> <i>Lynn M. Censabella</i>		<b>Date</b> June 29, 2012		<b>Signature of Public Housing Director</b>  <b>Date</b>		

Part II: Supporting Pages								
PHA Name: Nashua Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36-P002-501-09 CFFP (Yes/No): No Replacement Housing Factor Grant No:				Federal FFY of Grant: 2009		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
<b>NH00200061</b>								
2-10 Arel Manor	504 Compliance convert for handicap accessible front and back entryways	1470	1 bldg.	\$ 65,612.00	\$ 70,236.70	\$ 110,176.00	\$ 60,399.75	Awarded To
	Install key-tag entry system	1470	1 bldg.	\$ 76,544.00		\$ 76,544.00	\$ 20,628.00	Concentric Security Resources 11-8-11
2-11 Temple Street	Replace Bathrooms	1460	43	\$ 240,917.68		\$ 240,917.68	\$ 240,917.68	Complete
	Replace Kitchens	1460	42	\$ 175,038.84		\$ 197,293.00	\$ 175,038.84	Complete
	Replace Stoves and Refrigerators	1465.1	42	\$ 43,168.00		\$ 43,168.00	\$ 43,168.00	Complete
	Fees & Costs (Kitchens/Bathrooms)	1430	1	\$ 12,600.00		\$ 12,600.00	\$ 12,600.00	Complete
	Replace Keyless Entry System	1470	1 bldg.	\$ 15,506.00		\$ 15,506.00		
2-13 100 Major Drive	Replace Bathrooms	1460	12	\$ 63,872.32		\$ 63,658.00	\$ 63,872.32	Complete
	Replace Kitchens	1460	11	\$ 25,281.16		\$ 47,300.00	\$ 25,281.16	Complete
	Replace Stoves and Refrigerators	1465.1	11	\$ 10,792.00		\$ 10,792.00	\$ 10,792.00	Complete
	Fees & Costs (Kitchens/Bathrooms)	1430	1	\$ 4,349.75		\$ 4,349.75	\$ 4,349.75	Complete
2-11 Temple Street	Replace Common Area Carpets	1470	1 bldg.	\$ 20,000.00				
2-20 Forge Drive	Replace Driveways and Walkways	1450	22 Units	\$ 25,000.00	\$ 20,245.05			
	Replace Bulkheads	1460	22 Units	\$ 23,000.00				
2-20 Flagstone Drive	Replace Driveways and Walkways	1450	4	\$ 10,000.00				
	Replace Bulkheads	1460	2	\$ 2,000.00				
	Operations	1406		\$ 114,559.00		\$ 114,559.00	\$ 114,559.00	Complete
	Management Improvements	1408		\$ 3,622.25	\$ 3,752.50	\$ 5,000.00	\$ 3,622.25	
	Contingency	1502						
<b>NH00200062</b>								
2-3 Ledge Street Homes	Establish Additional Parking Area and Walkways	1450	1 bldg.	\$ 10,000.00				
	Administration	1410						
	Modernization Manager			\$ 45,700.00		\$ 45,700.00	\$ 45,700.00	Complete
	Executive Director			\$ 4,170.00		\$ 4,170.00	\$ 4,170.00	Complete
	Assistant Executive Director			\$ 3,096.00		\$ 3,096.00	\$ 3,096.00	Complete
	Purchasing Coordinator			\$ 5,343.00		\$ 5,343.00	\$ 5,343.00	Complete
	Accountant			\$ 1,751.00		\$ 1,751.00	\$ 1,751.00	Complete
	Executive Secretary			\$ 1,796.00		\$ 1,796.00	\$ 1,796.00	Complete
	Property Manager			\$ 1,500.00		\$ 1,500.00	\$ 1,500.00	Complete
				<b>1,005,219</b>		<b>1,005,219</b>	<b>838,584.75</b>	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
<b>PHA Name:</b> Nashua Housing Authority		<b>Grant Type and Number</b> Capital Fund Program Grant No:          NH36-P002-501-09          CFFP (Yes/No):          No Replacement Housing Factor Grant No:					<b>Federal FFY of Grant:</b> 2009	
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>2</sup> To be completed for the Performance and Evaluation Report.

<b>Part III: Implementation Schedule for Capital Fund Financing Program</b>					
<b>PHA Name:</b> Nashua Housing Authority					<b>Federal FFY of Grant:</b> 2009
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates <sup>1</sup>
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End	Actual Expenditure End Date	
					<b>Not Applicable</b>
					<b>Nashua Housing Authority is not participating in the Capital Fund Financing Program</b>

<sup>1</sup> Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.



Part III: Implementation Schedule for Capital Fund Financing Program					
PHA Name: Nashua Housing Authority					Federal FFY of Grant: 2009
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates <sup>1</sup>
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End	Actual Expenditure End Date	
					<b>Not Applicable</b>
					<b>Nashua Housing Authority is not participating in the</b>
					<b>Capital Fund Financing Program</b>

<sup>1</sup> Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Attachment L

Enter applicable data in the highlighted fields. After entering the data go to Page 1, the tab is at the bottom, you will see that the data you entered here has been prefilled. Also notice that some of the fields have a red mark in the right hand corner, these are comments pertaining to data entry. This is a protected document to ensure that the formula and cell references are not modified.

<b>PHA Name/Number</b>	Nashua Housing Authority NH002	
<b>Locality (City/County &amp; State)</b>	Nashua, Hillsborough - NH	
<b>Original</b>	X	
<b>Revision</b>	<b>Revision No.</b>	
<b>Development Number and Name</b>	<b>NH00200061</b>	
	2-1 Maynard Homes	
	2-2 Vagge Village	
	2-10 Arel Manor, Lake St., Fossa Ave., Rochette Ave.	
	2-11 Temple Street Manor (George F. Robinson Manor)	
	2-13 Major Drive	
	2-20 Scattered Sites (Forge Dr. & Flagstone Dr.)	
	<b>NH00200062</b>	
	2-3 Ledge Street Homes	
	2-5 Sullivan Terrace North	
	2-6 Bronstein Apartments	
	2-7 Sullivan Terrace South	
	2-15 Scattered Sites (Atwood Ct., Whitney St., Pine St.)	
	2-16 Fairmount Street	
<b>Year 1 - FFY</b>	<b>2012 Non-CFP Funds</b>	0
<b>Year 2 - FFY</b>	<b>2013 Non-CFP Funds</b>	0
<b>Year 3 - FFY</b>	<b>2014 Non-CFP Funds</b>	0
<b>Year 4 - FFY</b>	<b>2015 Non-CFP Funds</b>	0
<b>Year 5 - FFY</b>	<b>2016 Non-CFP Funds</b>	0

# Capital Fund Program - Five Year Action Plan

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>						
PHA Name/Number <b>Nashua Housing Authority NH002</b>		Locality (City/County & State <b>Nashua - Hillsborough, NH</b> )			<input checked="" type="checkbox"/> Original 5-Year Plan	Revision No:
A.	Development Number and Name  <b>HA-Wide</b>	Work Statement for Year 1 FFY <b>2012</b>	Work Statement for Year 2 FFY <b>2013</b>	Work Statement for Year 3 FFY <b>2014</b>	Work Statement for Year 4 FFY <b>2015</b>	Work Statement for Year 5 FFY <b>2016</b>
B.	Physical Improvements Subtotal	Annual Statement	461,009	579,440	627,816	21,697,700
C.	Management Improvements		140,000	20,000	20,000	20,000
D.	PHA-Wide Non-dwelling Structures and Equipment		0	0	0	
E.	Administration		52,587	54,156	55,780	57,454
F.	Other ( <i>Contingency</i> )		25,000	25,000	0	25,000
G.	Operations		50,000	50,000	25,000	50,000
H.	Demolition		0	0	0	0
I.	Development		0	0	0	0
J.	Capital Fund Financing - Debt Service		0	0	0	0
K.	Total CFP Funds		728,596	728,596	728,596	21,850,154
L.	Total Non-CFP Funds	0	0	0	0	0
M.	<b>Grand Total</b>	<b>728,596</b>	<b>728,596</b>	<b>728,596</b>	<b>728,596</b>	<b>21,850,154</b>

# Capital Fund Program - Five Year Action Plan

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary (Continuation)</b>						
PHA Name/Number <b>Nashua Housing Authority NH002</b>		Locality (City/County & State <b>Nashua - Hillsborough, NH</b> )			<input checked="" type="checkbox"/> Original 5-Year Plan	Revision No:
Development Number and Name	Work Statement for Year 1 FFY <b>2012</b>	Year 2 <b>2013</b>	Year 3 FFY <b>2014</b>	Work Statement for Year 4 FFY <b>2015</b>	Work Statement for Year 5 FFY <b>2016</b>	
<b>NH00200061</b>	Annual Statement					
2-1 Maynard Homes		80,000	0	587,816	3,602,000	
2-2 Vagge Village		14,000	0	0	1,622,000	
2-10E Arel Manor		30,000	0	0	2,676,000	
2-10 Lake, Fossa, Rochette		4,000	0	0	846,500	
2-11 Temple Street Manor		13,400	100,000	0	1,284,400	
2-13 Major Drive		3,600	0	0	296,600	
2-20 Forge and Flagstone		15,600	0	0	1,020,600	
<b>NH00200062</b>						
2-3 Ledge Street Homes		13,800	0	0	1,074,800	
2-5 Sullivan Terrace North		27,600	479,440	0	3,371,600	
2-6 Bronstein Apartments		11,000	0	0	1,732,000	
2-7 Sullivan Terrace South		234,009	0	0	3,128,000	
2-15 Atwood, Whitney, Pine		9,000	0	40,000	734,200	
2-16 Fairmount Street		5,000	0	0	309,000	
		461,009	579,440	627,816	21,697,700	
		0	0	0		
		<b>461,009</b>	<b>579,440</b>	<b>627,816</b>	<b>21,697,700</b>	

Capital Fund Program - Five Year Action Plan

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
Expires 4/30/2011

**Part II: Supporting Pages - Physical Needs Work Statement(s)**

Work Statement for Year 1 FFY <b>2012</b>	Work Statement for Year <b>2</b>			Work Statement for Year <b>2013</b>		
	FFY <b>2013</b>		Quantity	Estimated Cost	2013	
	Development Number/Name General Description of Major Work Categories				Development Number/Name General Description of Major Work Categories	Quantity
<b>See Annual Statement</b>	<b>NH00200061</b>			<b>NH00200062</b>		
	<b>2-1 Maynard Homes</b>			<b>2-3 Ledge Street Homes</b>		
	Install new smoke and CO detectors	12 bldgs.	80,000	Install new smoke and CO detectors	7 bldgs.	13,800
	<b>2-2 Vagge Village &amp; 101 Major Drive Office</b>			<b>2-5 Sullivan Terrace North</b>		
	Install new smoke and CO detectors	7 bldgs.	14,000	Install new smoke and CO detectors	1 bldg.	27,600
	<b>2-10 Fossa, Lake and Rochette</b>			<b>2-6 Bronstein Apartments</b>		
	Install new smoke and CO detectors	7 bldgs.	4,000	Install new smoke and CO detectors	7 bldgs.	11,000
	<b>2-10 Arel Manor</b>			<b>2-7 Sullivan Terrace South</b>		
	Install new smoke and CO detectors	1 bldg.	30,000	Install new smoke and CO detectors	1 bldg.	29,000
				Upgrade elevators	2 elevators	205,009
	<b>2-11 Temple Street Manor</b>			<b>2-15 Atwood, Whitney and Pine</b>		
	Install new smoke and CO detectors	1 bldg.	13,400	Install new smoke and CO detectors	11 bldgs.	9,000
	<b>2-13 100 Major Drive and Community Room</b>			<b>2-16 Fairmount Street</b>		
	Install new smoke and CO detectors	2 bldgs.	3,600	Install new smoke and CO detectors	3 bldgs.	5,000
	<b>2-20 Forge and Flagstone Drive</b>					
	Install new smoke and CO detectors	13 bldgs.	15,600			
<b>Subtotal of Estimated Cost</b>			<b>\$160,600</b>	<b>Subtotal of Estimated Cost</b>		
				<b>\$300,409</b>		











**Capital Fund Program - Five Year Action Plan**

Work Statement for Year 1 FFY <u>2012</u>	Work Statement for Year <u>5</u> FFY <u>2016</u>			Work Statement for Year <u>5</u> FFY <u>2016</u>		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
	<b>NH00200061</b>					
	<b>NH 2-10E Arel Manor</b>					
<b>See</b>	Upgrade elevators	3 items	225,000			
<b>Annual</b>	Replace intercom entry system	110 units	10,000			
<b>Statement</b>	Replace roof and gutters	1 bldg.	150,000			
	Upgrade interior lighting	3 floors	75,000			
	Replace boilers / DHW systems	1 bldg.	150,000			
	Replace common area carpeting	3 floors	45,000			
	Paint common areas	1 bldg.	25,000			
	Replace fire alarm panel and systems	1 bldg.	25,000			
	Replace exterior doors	1 bldg.	25,000			
	Replace trash compactors	2 items	30,000			
	Replace emergency generator & transfer switch	1 item	100,000			
	Repair/replace sprinkler system	1 bldg.	100,000			
	Replace zone valves/shutoffs	1 bldg.	50,000			
	Replace keyless entry system	1 bldg.	75,000			
	Recaulk building exterior	1 bldg.	40,000			
	Replace exterior lighting	1 bldg.	15,000			
	Repair/replace retaining wall	1 item	50,000			
	Repoint bricks	1 bldg.	150,000			
	Replace HVAC system	1 item	30,000			
	Repair/resurface sidewalks, walkways, parking, steps, and rear patio areas	1 bldg.	100,000			
	Replace stoves and refrigerators	222 items	111,000			
	Replace kitchens and bathrooms	110 units	550,000			
	Replace emergency alert system	110 units	20,000			
	Replace windows	1 bldg.	300,000			
	Paint exterior trim, doors and railings	1 bldg.	15,000			
	Repair and paint building overhangs	1 bldg.	20,000			
	Energy audit	1 bldg.	10,000			
	Install new smoke and CO detectors	1 bldg.	30,000			
	Replace sewer pump and pipelines	1 bldg.	150,000			
	<b>Subtotal of Estimated Cost</b>		<b>\$2,676,000</b>	<b>Subtotal of Estimated Cost</b>		<b>\$0</b>
<b>Part II: Supporting Pages - Physical Needs Work Statement(s)</b>						





















**Capital Fund Program - Five Year Action Plan**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
Expires 4/30/2011

Work Statement for Year 1 FFY 2012	Work Statement for Year <u>5</u> FFY <u>2016</u>			Work Statement for Year <u>5</u> FFY <u>2016</u>		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
	<b>NH00200062</b>					
	<b>NH 2-6 Bronstein Apartments</b>					
<b>See</b>	Repair/replace and paint soffits and fascias	7 bldgs.	60,000			
<b>Annual</b>	Repoint bricks	7 bldgs.	50,000			
<b>Statement</b>	Replace kitchens and bathrooms	7 bldgs.	450,000			
	Replace stoves and refrigerators	96 items	48,000			
	Replace boilers / HVAC / DHW systems	7 bldgs.	150,000			
	Replace exterior doors	7 bldgs.	75,000			
	Replace playground equipment	2 areas	30,000			
	Repair/resurface sidewalks, walkways & parking lots	7 bldgs.	100,000			
	Replace windows	30 units +	275,000			
	Replace exterior lighting	7 bldgs.	12,000			
	Replace roofs	7 bldgs.	200,000			
	Replace bulkheads	7 bldgs.	15,000			
	Individual electric metering	48 units	200,000			
	Energy audit	7 bldgs.	6,000			
	Install new smoke and CO detectors	48 units	11,000			
	Foundation repairs	7 bldgs.	15,000			
	Replace interior doors	7 bldgs.	15,000			
	Replace entry doors, thresholds, locks, and frames	7 bldgs.	20,000			
	<b>Subtotal of Estimated Cost</b>		<b>\$1,732,000</b>	<b>Subtotal of Estimated Cost</b>		<b>\$0</b>

**Part II: Supporting Pages - Physical Needs Work Statement(s)**

# Capital Fund Program - Five Year Action Plan

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Work Statement for Year 1 FFY 2012	Work Statement for Year <u>5</u> FFY <u>2016</u>			Work Statement for Year <u>5</u> FFY <u>2016</u>		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
	<b>NH00200062</b>					
	<b>NH 2-7 Sullivan Terrace South</b>					
<b>See</b>	Replace/upgrade elevators	2 elevators	200,000			
<b>Annual</b>	Replace intercom entry system	100 units	17,000			
<b>Statement</b>	Upgrade interior lighting	9 floors	75,000			
	Replace DHW system	1 bldg.	50,000			
	Replace common area carpeting	9 floors	35,000			
	Paint common areas	9 floors	20,000			
	Replace fire alarm panel and systems	1 bldg.	20,000			
	Replace exterior doors	1 bldg.	20,000			
	Replace trash compactor and chutes	1 item	20,000			
	Replace kitchens and bathrooms	100 units +	800,000			
	Replace stoves and refrigerators	202 items	100,000			
	Replace emergency generator and transfer switch	1 item	50,000			
	Window replacement	1 bldg.	250,000			
	Repair / replace sprinkler system	1 bldg.	100,000			
	Replace siding	1 bldg.	900,000			
	Replace keyless entry system	1 bldg.	50,000			
	Recaulk building exterior	1 bldg.	40,000			
	Replace exterior lighting	1 bldg.	10,000			
	Replace HVAC system	1 system	25,000			
	Replace mailboxes	1 item	2,000			
	Replace roof	1 bldg.	300,000			
	Replace interior doors	1 bldg.	40,000			
	Energy audit	1 bldg.	4,000			
	Install new smoke and CO detectors	1 bldg.	29,000			
	<b>Subtotal of Estimated Cost</b>		<b>\$3,128,000</b>	<b>Subtotal of Estimated Cost</b>		<b>\$0</b>
<b>Part II: Supporting Pages - Physical Needs Work Statement(s)</b>						





**Capital Fund Program - Five Year Action Plan**

Work Statement for Year 1 FFY <b>2012</b>	Work Statement for Year <u>5</u>			Work Statement for Year <u>5</u>		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
	<b>NH00200062</b>					
	<b>NH 2-15 Atwood Court</b>					
<b>See</b>	Rebuild chimneys	6 bldgs.	10,000			
<b>Annual</b>	Replace kitchens and bathrooms	7 units	65,000			
<b>Statement</b>	Replace stoves and refrigerators	7 units	7,000			
	Replace windows	6 bldgs.	35,000			
	Replace roofs	6 bldgs.	65,000			
	Install handrails	6 bldgs.	10,000			
	Repair and paint soffits and fascias	6 bldgs.	15,000			
	Replace sewage lines	6 bldgs.	20,000			
	Replace boilers / DHW systems	6 bldgs.	20,000			
	Repair/resurface sidewalks, walkways, and parking	6 bldgs.	25,000			
	Repair / Paint exterior	6 bldgs.	25,000			
	Replace front/rear doorways, storm doors, frames,					
	thresholds, and locks	6 bldgs.	15,000			
	Replace exterior steps	6 bldgs.	10,000			
	Repair foundations	6 bldgs.	5,000			
	Energy audit	6 bldgs.	3,000			
	Install new smoke and CO detectors	6 bldgs.	4,000			
	Replace interior doors	6 bldgs.	5,000			
	<b>Subtotal of Estimated Cost</b>		<b>\$339,000</b>	<b>Subtotal of Estimated Cost</b>		<b>\$0</b>
<b>Part II: Supporting Pages - Physical Needs Work Statement(s)</b>						



**Capital Fund Program - Five Year Action Plan**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
Expires 4/30/2011

Work Statement for Year 1 FFY <b>2012</b>	Work Statement for Year <u>5</u> FFY #			Work Statement for Year <u>5</u> FFY <u>2016</u>		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
	<b>NH00200062</b>					
	<b>NH 2-16 Fairmount Street</b>					
<b>See</b>	Replace windows	3 bldgs.	45,000			
<b>Annual</b>	Replace fencing	1 item	15,000			
<b>Statement</b>	Repair/replace and paint building exterior	3 bldgs.	20,000			
	Replace boilers / DHW systems	3 bldgs.	30,000			
	Replace exterior lighting	3 bldgs.	15,000			
	Replace kitchens and bathrooms	10 units	25,000			
	Replace stoves and refrigerators	20 items	10,000			
	Replace playground equipment	1 playgrou	5,000			
	Replace roofs	3 bldgs.	75,000			
	Address retaining wall and drainage issues	3 bldgs.	15,000			
	Repair/resurface sidewalks, walkways & parking	3 bldgs.	40,000			
	Replace exterior doors	3 bldgs.	6,000			
	Energy audit	3 bldgs.	3,000			
	Install new smoke and CO detectors	3 bldgs.	5,000			
	<b>Subtotal of Estimated Cost</b>		<b>\$309,000</b>	<b>Subtotal of Estimated Cost</b>		<b>\$0</b>

**Part III: Supporting Pages - Management Needs Work Statement(s)**

**Capital Fund Program - Five Year Action Plan**

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Work Statement for Year 1 FFY <u>2012</u>	Work Statement for Year <u>2</u> FFY <u>2013</u>		Work Statement for Year <u>3</u> <u>2014</u>	
	Development Number/Name General Description of Major Work Categories	Estimated Cost	Development Number/Name General Description of Major Work Categories	Estimated Cost
<b>See</b>				
<b>Annual Statement</b>	<b>COCC</b>		<b>COCC</b>	
	Computer & printer purchase/upgrade	10,000	Computer & printer purchase/upgrade	10,000
	Staff training	5,000	Staff training	5,000
	Software upgrades	125,000	Software upgrades	5,000
	<b>Subtotal of Estimated Cost</b>	<b>\$140,000</b>	<b>Subtotal of Estimated Cost</b>	<b>\$20,000</b>

**Part III: Supporting Pages - Management Needs Work Statement(s)**

# Capital Fund Program - Five Year Action Plan

Work Statement for Year 1 FFY <u>2012</u>	Work Statement for Year <u>4</u> FFY <u>2015</u>		Work Statement for Year <u>5</u> <u>2016</u>	
	Development Number/Name General Description of Major Work Categories	Estimated Cost	Development Number/Name General Description of Major Work Categories	Estimated Cost
<b>See</b>				
<b>Annual Statement</b>	<b>COCC</b>		<b>COCC</b>	
	Computer and printer purchase/upgrade	10,000	Computer and printer purchase/upgrade	10,000
	Staff training	5,000	Staff training	5,000
	Software upgrades	5,000	Software upgrades	5,000
	<b>Subtotal of Estimated Cost</b>	<b>\$20,000</b>	<b>Subtotal of Estimated Cost</b>	<b>\$20,000</b>



40 East Pearl Street, First Floor  
Nashua, New Hampshire 03060-3462  
Telephone: 603.883.5661 Fax: 603.598.3750 TDD/TTY: 800.545.1833 x139

### **Attachment M**

**RESIDENT ADVISORY BOARD  
PHA ANNUAL PLAN  
MEETING MINUTES  
JUNE 25, 2012 AT 5:30 P.M.  
40 EAST PEARL STREET, NASHUA, NH**

**In Attendance: Lynn Censabella, Nashua Housing Authority, Executive Director  
Scott Costa, Nashua Housing Authority, Assistant Executive Director  
Paul Deschenes, 57 Tyler Street, Apt. 710  
Caroline Greco, 6 Hamlett Street, Apt. 4  
Rebecca Mullis, 165 Pine Street, Apt. 108  
Gene Peabody, 21 Spitbrook Road, 303-A  
Barbara Philbrook, 57 Tyler Street, Apt. 802**

The meeting opened at 5:35 p.m. with an explanation to the Resident Advisory Board (RAB) members about changes/updates to the PHA Annual Plan. Each topic within the Plan was discussed with the RAB members.

Discussion ensued regarding the possible disposition/demolition of Bronstein Apartments. Ms. Mullis asked if additional housing would be constructed if Bronstein is demolished. Ms. Censabella indicated that if funding and opportunities come available it is something the Nashua Housing Authority (NHA) would be interested in pursuing. Ms. Mullis asked if the bedroom sizes currently at Bronstein would be fulfilled through this process, and/or does the City's housing stock fulfill this need. Ms. Censabella stated that Bronstein consists of 5, 4 and 3-bedroom units. NHA is unaware if the City's housing stock meets this need, but to keep in mind that if a family selects a Housing Choice Voucher, they would not be limited to Nashua apartment searches, and could move out of state if they so choose. Additional information regarding the use of Project-Based Vouchers, new construction, homeownership options, Public Housing units, and other housing resources to provide choices was explained.

Information was provided to RAB members regarding the creation of a Project-Based Voucher (PBV) program at the NHA. Ms. Censabella explained that PBV subsidy is tied to the unit and not an individual, offering NHA an opportunity to expand housing choices to applicants on its waiting list for housing. A description of PBV programming and the proposed policy changes to the Administrative Plan were provided to the RAB.

Discussion occurred regarding the possible conversion of Public Housing through HUD's Rental Demonstration Project. Since there is no final policy documentation from HUD, the RAB was informed that limited information is available at this time.

The PHA Plan was reviewed in its entirety with the RAB members and the Capital Fund Program grants were also reviewed and discussed.

No additional questions or concerns were introduced by the RAB members regarding the PHA Plan.

The meeting closed at approximately 7:15 p.m.

Lynn M. Censabella, Executive Director  
Nashua Housing Authority

**Attachment N**  
**Nashua Housing Authority**

**Challenged Elements**

At the PHA Annual Plan Public Hearing held on Wednesday, June 27, 2012 at 5:00 p.m., members of the Granite State Organizing Project inquired about the Nashua Housing Authority's (NHA) Annual Plan.

- **Why is the demolition/disposition of Bronstein Apartments a priority now?**  
*The demolition/disposition of Bronstein Apartments is not a new topic. Bronstein demolition/disposition has been a part of the PHA Plan for a number of years and it became time to re-examine the possibility.*
- **Are there plans for the NHA to increase the number of public housing units?**  
*Should NHA have the ability and as funding would allow, NHA and the Board of Commissioners would support any efforts to increase the numbers of units available for low-income families.*
- **Through the use of Project Based Vouchers (PBV), will the NHA receive more vouchers to use for this program?**  
*There would be no additional Vouchers provided to the NHA. The Vouchers would come from the existing pool of Housing Choice Vouchers the NHA currently administer, only their use would change. The commencement of a PBV program would provide additional housing options into the City of Nashua and applicants on the NHA waiting list.*
- **Are there plans for the NHA to become privately owned?**  
*NHA is looking into the possibility of converting some of its public housing to privately owned by the Authority through HUD's Rental Assistance Demonstration (RAD) program. HUD has not released the final policy documentation on the RAD program.*
- **With NHA waiting lists being so long, why is NHA considering the demolition/disposition of existing public housing?**  
*While NHA agrees that the waiting lists at the NHA are long, it is important to regard whether the concentration of families at Bronstein provides families living there with housing that provides a sense of ownership and community. NHA's most successful housing are smaller, scattered sites located throughout the City.*
- **Is there currently housing stock available in the City of Nashua to support the forty-eight families at Bronstein if the property is demolished?**  
*NHA has not experienced issues with Section 8 participants having the inability to locate suitable units for their family sizes. The process for Bronstein would be done in phases, and all 48 units could not be emptied at once. The process will take time.*

---

Lynn M. Censabella, Executive Director  
Nashua Housing Authority  
June 28, 2012

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:  
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the \_\_\_ 5-Year and/or  Annual PHA Plan for the PHA fiscal year beginning 10/1/2012, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:*

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site-based waiting lists:
  - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
  - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
  - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
  - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
  - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
  - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
  - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
  - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Nashua Housing Authority

NH002


PHA Name

PHA Number/HA Code

5-Year PHA Plan for Fiscal Years 20\_\_ - 20\_\_

Annual PHA Plan for Fiscal Years 20 12 - 20 13

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official  Eric R. Wilson	Title  Chairperson, Board of Commissioners
Signature  	Date  June 29, 2012



# Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Nashua Housing Authority (NH002)

Program/Activity Receiving Federal Grant Funding

Capital Fund Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Hillsborough County

2-1 Maynard Homes, Major Drive, Nashua, NH 03060; 2-2 Vagge Village, Vagge Drive, Nashua, NH 03060; 2-3 Ledge Street Homes, Eleventh Street, Nashua, NH 03060; 2-5 & 2-7 Sullivan Terrace North & South, 56 & 57 Tyler Street, Nashua, NH 03060; 2-6 Bronstein Apartments, Central Street, Nashua, NH 03060; 2-10 Arel Manor, 165 Pine Street, Rochette Avenue, Lake and Pine Street, Nashua, NH 03060; 2-11 Temple Manor, 41 Temple Street, Nashua, NH 03060; 2-13 Major Drive, 100 Major Drive, Nashua, NH 03060; 2-15, Atwood Court, Whitney & Pine Street, Nashua, NH 03060; 2-16, Fairmount Street, Nashua, NH 03064; 2-20 Forge & Flagstone Drive, Nashua, NH 03060

Check here  if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Lynn M. Censabella

Title

Executive Director

Signature

X *Lynn M. Censabella*

Date

June 29, 2012

## DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

<b>1. Type of Federal Action:</b> <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	<b>2. Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. Report Type:</b> <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change <b>For Material Change Only:</b> year _____ quarter _____ date of last report _____
<b>4. Name and Address of Reporting Entity:</b> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known:  Nashua Housing Authority 40 East Pearl Street, First Floor Nashua, NH 03060  <b>Congressional District, if known:</b> 4c Second	<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b> N/A  <b>Congressional District, if known:</b>	
<b>6. Federal Department/Agency:</b> U. S. Department of Housing and Urban Development	<b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable: 14.872	
<b>8. Federal Action Number, if known:</b> Unknown	<b>9. Award Amount, if known:</b> \$ Unknown	
<b>10. a. Name and Address of Lobbying Registrant</b> <i>(if individual, last name, first name, MI):</i> N/A	<b>b. Individuals Performing Services</b> <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i> N/A	
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u>Lynn M. Censabella</u> Print Name: <u>Lynn M. Censabella</u> Title: <u>Executive Director</u> Telephone No.: <u>(603) 883-5661 x301</u> Date: <u>06/29/2012</u>	
<b>Federal Use Only:</b>	Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)	

## INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

# Certification of Payments to Influence Federal Transactions

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

Applicant Name

Nashua Housing Authority

Program/Activity Receiving Federal Grant Funding

Capital Fund Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.  
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)


Name of Authorized Official

Lynn M. Censabella

Title

Executive Director

Signature



Date (mm/dd/yyyy)

06/29/2012

**Civil Rights Certification**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/2011

**Civil Rights Certification**

**Annual Certification and Board Resolution**

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:*

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

Nashua Housing Authority

NH002

PHA Name

PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Eric R. Wilson

Title

Chairperson, NHA Board of Commissioners

Signature



Date

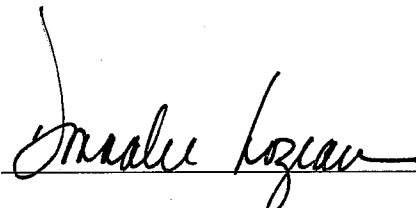
06/29/2012

**Certification by State or Local  
Official of PHA Plans Consistency  
with the Consolidated Plan**

**U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/2011**

**Certification by State or Local Official of PHA Plans Consistency with the  
Consolidated Plan**

I, Donnalee Lozeau the Mayor, City of Nashua, NH certify that the Five Year and  
Annual PHA Plan of the Nashua Housing Authority is consistent with the Consolidated Plan of  
Nashua, New Hampshire prepared pursuant to 24 CFR Part 91.



\_\_\_\_\_

Signed / Dated by Appropriate State or Local Official