



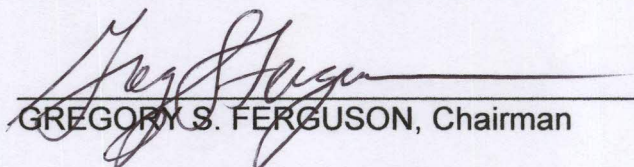
YUMA COUNTY  
HOUSING GOVERNING BOARD OF DIRECTORS

RESOLUTION NO. 2012-04  
APPROVING THE YUMA COUNTY HOUSING DEPARTMENT'S  
PUBLIC HOUSING AGENCY ANNUAL PLAN  
FOR FISCAL YEAR 2012 AND RELATED CERTIFICATIONS  
AND AGREEMENTS WITH THE U.S. DEPARTMENT OF  
HOUSING AND URBAN DEVELOPMENT (HUD).

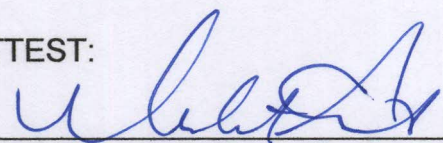
**WHEREAS:** Acting on behalf of the Housing Governing Board of Directors of the Yuma County Public Housing Agency (PHA) as its Chairman, I approve submission of the Annual Plan for PHA Fiscal Year 2012, hereinafter referred to as the Plan of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof.

**NOW, THEREFORE, BE IT RESOLVED,** after review of the amended Public Housing Agency Annual Plan, the Yuma County Housing Governing Board of Directors hereby adopts and approves the Plan, which Resolution No. 2012-04 includes Attachments A through H.

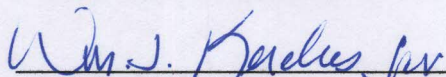
Adopted this 6th day of February, 2012.

  
GREGORY S. FERGUSON, Chairman

ATTEST:

  
ROBERT L. PICKELS, JR.  
County Administrator/Clerk of Board

APPROVED AS TO FORM AND DETERMINED TO BE WITHIN THE SCOPE OF PERFORMANCE OF DUTY OF THE YUMA COUNTY BOARD OF SUPERVISORS:

  
JON R. SMITH, County Attorney



8.2	<p><b>Capital Fund Program Five-Year Action Plan.</b> As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p> <p><b>(ATTACHMENT “C”)</b></p>
8.3	<p><b>Capital Fund Financing Program (CFFP).</b>  <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p> <p><b>(ATTACHMENT “D”)</b></p>
9.0	<p><b>Housing Needs.</b> Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p>N/A</p>
9.1	<p><b>Strategy for Addressing Housing Needs.</b> Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. <b>Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</b></p> <p>N/A</p>

**10.0 Additional Information.** Describe the following, as well as any additional information HUD has requested.

(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.

RE: Maintenance Division. Unit turnaround exceeds objective of less than 25 days. It is currently at 6 days.

RE: Finance Division. Current ratio meets objective which is within 2.1 to 7.8. Entity wide Current ratio at FYE June 30, 2011 is 3.35.

RE: Housing Management Division. FSS families moving to home ownership currently meets objective. 7 families left the program to become home owners as of Fiscal Year end June 30, 2011.

Ensure equal opportunity and affirmatively further fair housing:  
Please see (ATTACHMENT "E")

**Violence Against Women Act (VAWA)**  
Yuma County Housing Department

- Has implemented policies and procedures that will enable us to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault or stalking.
- All assisted housing program participants are advised of their rights under VAWA at the application stage, in the move-in packets and at all recertifications.
- The Housing Department does not terminate tenancy of a tenant victim due to actual or threatened domestic violence, dating violence, sexual assault or stalking against the tenant or an immediate family member of the tenant. The Housing Department will request that the tenant complete a certification.
- The Housing Department may take other actions to ensure the safety of the tenant victim, other residents, and employees. These may include, but are not limited to, bifurcation of a family's lease to evict a household member who is the perpetrator of domestic violence; honoring court orders which may limit a tenant perpetrator's access to the unit or property; and, evicting the tenant victim if the Housing Department can demonstrate an actual and imminent threat to the immediate housing community or staff.
- All information provided to the Housing Department by a participating family regarding VAWA certification, including the tenant's status as a victim, is confidential. The exceptions to confidentiality are tenant authorization to release and/or use information; is required by law; or is needed for eviction proceedings.
- Has provided training to staff regarding VAWA and the Department's policies and procedures that pertain to VAWA.
- Current and potential landlords are kept abreast of VAWA issues via the landlord outreach.
- May refer victims affected by VAWA to appropriate agencies including domestic violence shelters and victim services programs. Families in crisis are referred to the police and/or to Amberly's Place.

Please see (ATTACHMENT "F")

(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"

**YCHD definitions:**

A significant amendment is the addition of an action, activity or process not found in the existing plan, or the addition of clarifying detail to an existing action, activity or process found to have insufficient detail.

A substantial deviation/modification is the reversal or elimination of, or major change to an action, activity, or process found in the existing plan.

**11.0 Required Submission for HUD Field Office Review.** In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. **Note:** Faxed copies of these documents will not be accepted by the Field Office.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations* (which includes all certifications relating to Civil Rights)
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace* (PHAs receiving CFP grants only)
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions* (PHAs receiving CFP grants only)
- (d) Form SF-LLL, *Disclosure of Lobbying Activities* (PHAs receiving CFP grants only)
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* (PHAs receiving CFP grants only)

**(ATTACHMENT "G")**

- (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.
- (g) Challenged Elements

**(ATTACHMENT "H")**

- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report* (PHAs receiving CFP grants only)

**(ATTACHMENT "B")**

- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* (PHAs receiving CFP grants only)

**(ATTACHMENT "C")**

Violence Against Women Act (VAWA)

**(ATTACHMENT "F")**

**ATTACHMENT “A”**

**S8 HOME OWNERSHIP PROGRAM**

## **INTRODUCTION**

The PHA may permit a family to use any of the special housing types discussed in this chapter. However, the PHA is not required to permit families receiving assistance in its jurisdiction to use these housing types, except that PHAs must permit use of any special housing type if needed as a reasonable accommodation for a person with a disability. The PHA also may limit the number of families who receive HCV assistance in these housing types and cannot require families to use a particular housing type. No special funding is provided for special housing types.

### PHA Policy

Families will not be permitted to use any special housing types, unless use is needed as a reasonable accommodation so that the program is readily accessible to a person with disabilities.

Special housing types include single room occupancy (SRO), congregate housing, group homes, shared housing, cooperative housing, manufactured homes where the family owns the home and leases the space, and homeownership [24 CFR 982.601].

This chapter consists of the following seven parts. Each part contains a description of the housing type and any special requirements associated with it. Except as modified by this chapter, the general requirements of the HCV program apply to special housing types.

### Part VII: Homeownership

PART I: SINGLE ROOM OCCUPANCY

No policy decisions are required.

PART II: CONGREGATE HOUSING

No policy decisions are required.

PART III: GROUP HOME

No policy decisions are required.

PART IV: SHARED HOUSING

No policy decisions are required.

PART V: COOPERATIVE HOUSING

No policy decisions are required.

PART VI: MANUFACTURED HOMES

No policy decisions are required.



## **PART VII: HOMEOWNERSHIP**

[24 CFR 982.625 through 982.643]

### **15-VII.A. OVERVIEW [24 CFR 982.625]**

The homeownership option is used to assist a family residing in a home purchased and owned by one or more members of the family. A family assisted under this option may be newly admitted or an existing participant in the HCV program. The PHA must have the capacity to operate a successful HCV homeownership program as defined by the regulations.

There are two forms of homeownership assistance a PHA may offer under this option: monthly homeownership assistance payments, or a single down payment assistance grant. PHAs may choose to offer either or both forms of homeownership assistance, or choose not to offer either. If a PHA offers both forms of assistance, a family must choose which form of assistance to receive.

The PHA must offer either form of homeownership assistance if needed as a reasonable accommodation so that the program is readily accessible to and usable by persons with disabilities. It is the sole responsibility of the PHA to determine whether it is reasonable to implement a homeownership program as a reasonable accommodation. The PHA must determine what is reasonable based on the specific circumstances and individual needs of the person with a disability. The PHA may determine that it is not reasonable to offer homeownership assistance as a reasonable accommodation in cases where the PHA has otherwise opted not to implement a homeownership program.

The PHA must approve a live-in aide if needed as a reasonable accommodation so that the program is readily accessible to and usable by persons with disabilities.

## **15-VII.B. FAMILY ELIGIBILITY [24 CFR 982.627]**

The family must meet all of the requirements listed below before the commencement of homeownership assistance. The PHA may also establish additional initial requirements as long as they are described in the PHA administrative plan.

- The family must have been admitted to the Housing Choice Voucher program.
- Participate in the Family Self-Sufficiency Program. Elderly and disable participants are exempt from this requirement.
- Must have completed an initial lease term in the Section 8 voucher program.
- The family must qualify as a first-time homeowner, or may be a cooperative member.
- The family must meet the Federal minimum income requirement. The family must have a gross annual income equal to the Federal minimum wage multiplied by 2000, based on the income of adult family members who will own the home. The PHA may establish a higher income standard for families. However, a family that meets the federal minimum income requirement (but not the PHA's requirement) will be considered to meet the minimum income requirement if it can demonstrate that it has been pre-qualified or pre-approved for financing that is sufficient to purchase an eligible unit.
- For disabled families, the minimum income requirement is equal to the current SSI monthly payment for an individual living alone, multiplied by 12.
- For elderly or disabled families, welfare assistance payments for adult family members who will own the home will be included in determining whether the family meets the minimum income requirement. It will not be included for other families.
- The family must satisfy the employment requirements by demonstrating that one or more adult members of the family who will own the home at commencement of homeownership assistance is currently employed on a full-time basis (the term 'full-time employment' means not less than an average of 30 hours per week); and has been continuously so employed during the year before commencement of homeownership assistance for the family.
- The employment requirement does not apply to elderly and disabled families. In addition, if a family, other than an elderly or disabled family includes a person with disabilities, the PHA must grant an exemption from the employment requirement if the PHA determines that it is needed as a reasonable accommodation.
- The family has not defaulted on a mortgage securing debt to purchase a home under the homeownership option
- Except for cooperative members who have acquired cooperative membership shares prior to commencement of homeownership assistance, no family member has a present ownership interest in a residence at the commencement of homeownership assistance for the purchase of any home.
- Except for cooperative members who have acquired cooperative membership shares prior to the commencement of homeownership assistance, the family has entered a contract of sale in accordance with 24 CFR 982.631(c).

### **15-VII.C. SELECTION OF FAMILIES [24 CFR 982.626]**

Unless otherwise provided (under the homeownership option), the PHA may limit homeownership assistance to families or purposes defined by the PHA, and may prescribe additional requirements for commencement of homeownership assistance for a family. Any such limits or additional requirements must be described in the PHA administrative plan.

If the PHA limits the number of families that may participate in the homeownership option, the PHA must establish a system by which to select families to participate.

### **15-VII.D. ELIGIBLE UNITS [24 CFR 982.628]**

In order for a unit to be eligible, the PHA must determine that the unit satisfies all of the following requirements:

- The unit must meet HUD's "eligible housing" requirements. The unit may not be any of the following:
  - A public housing or Indian housing unit;
  - A unit receiving Section 8 project-based assistance;
  - A nursing home, board and care home, or facility providing continual psychiatric, medical or nursing services;
  - A college or other school dormitory;
  - On the grounds of penal, reformatory, medical, mental, or similar public or private institutions.
- The unit must be under construction or already exist at the time the family enters into the contract of sale.
- The unit must be a one-unit property or a single dwelling unit in a cooperative or condominium.
- The unit must have been inspected by the PHA and by an independent inspector designated by the family.
- The unit must meet Housing Quality Standards (see Chapter 8).
- For a unit where the family will not own fee title to the real property (such as a manufactured home), the home must have a permanent foundation and the family must have the right to occupy the site for at least 40 years.

- For PHA-owned units all of the following conditions must be satisfied:
  - The PHA informs the family, both orally and in writing, that the family has the right to purchase any eligible unit and a PHA-owned unit is freely selected by the family without PHA pressure or steering;
  - The unit is not ineligible housing;
  - The PHA obtains the services of an independent agency to inspect the unit for compliance with HQS, review the independent inspection report, review the contract of sale, determine the reasonableness of the sales price and any PHA provided financing. All of these actions must be completed in accordance with program requirements.

The PHA must not approve the unit if the PHA has been informed that the seller is debarred, suspended, or subject to a limited denial of participation.

#### **15-VII.E. ADDITIONAL PHA REQUIREMENTS FOR SEARCH AND PURCHASE [24 CFR 982.629]**

It is the family's responsibility to find a home that meets the criteria for voucher homeownership assistance. The PHA may establish the maximum time that will be allowed for a family to locate and purchase a home, and may require the family to report on their progress in finding and purchasing a home. If the family is unable to purchase a home within the maximum time established by the PHA, the PHA may issue the family a voucher to lease a unit or place the family's name on the waiting list for a voucher.

## **15-VII.F. HOMEOWNERSHIP COUNSELING [24 CFR 982.630]**

Before commencement of homeownership assistance for a family, the family must attend and satisfactorily complete the pre-assistance homeownership and housing counseling program required by the PHA. HUD suggests the following topics for the PHA-required pre-assistance counseling:

- Home maintenance (including care of the grounds);
- Budgeting and money management;
- Credit counseling;
- How to negotiate the purchase price of a home;
- How to obtain homeownership financing and loan pre-approvals, including a description of types of financing that may be available, and the pros and cons of different types of financing;
- How to find a home, including information about homeownership opportunities, schools, and transportation in the PHA jurisdiction;
- Advantages of purchasing a home in an area that does not have a high concentration of low-income families and how to locate homes in such areas;
- Information on fair housing, including fair housing lending and local fair housing enforcement agencies; and
- Information about the Real Estate Settlement Procedures Act (12 U.S.C. 2601 et seq.) (RESPA), state and Federal truth-in-lending laws, and how to identify and avoid loans with oppressive terms and conditions.

The PHA may adapt the subjects covered in pre-assistance counseling (as listed) to local circumstances and the needs of individual families.

The PHA may also offer additional counseling after commencement of homeownership assistance (ongoing counseling). If the PHA offers a program of ongoing counseling for participants in the homeownership option, the PHA shall have discretion to determine whether the family is required to participate in the ongoing counseling.

If the PHA does not use a HUD-approved housing counseling agency to provide the counseling, the PHA should ensure that its counseling program is consistent with the counseling provided under HUD's Housing Counseling program.

## **15-VII.G. HOME INSPECTIONS, CONTRACT OF SALE, AND PHA DISAPPROVAL OF SELLER [24 CFR 982.631]**

### **Home Inspections**

The PHA may not commence monthly homeownership assistance payments or provide down payment assistance grants for a family until the PHA has inspected the unit and has determined that the unit passes HQS.

An independent professional inspector selected by and paid for by the family must also inspect the unit. The independent inspection must cover major building systems and components, including foundation and structure, housing interior and exterior, and the roofing, plumbing, electrical, and heating systems. The independent inspector must be qualified to report on property conditions, including major building systems and components.

The PHA may not require the family to use an independent inspector selected by the PHA. The independent inspector may not be a PHA employee or contractor, or other person under control of the PHA. However, the PHA may establish standards for qualification of inspectors selected by families under the homeownership option.

The PHA may disapprove a unit for assistance based on information in the independent inspector's report, even if the unit was found to comply with HQS.

### **Contract of Sale**

Before commencement of monthly homeownership assistance payments or receipt of a down payment assistance grant, a member or members of the family must enter into a contract of sale with the seller of the unit to be acquired by the family. The family must give the PHA a copy of the contract of sale. The contract of sale must:

- Specify the price and other terms of sale by the seller to the purchaser;
- Provide that the purchaser will arrange for a pre-purchase inspection of the dwelling unit by an independent inspector selected by the purchaser;
- Provide that the purchaser is not obligated to purchase the unit unless the inspection is satisfactory to the purchaser;
- Provide that the purchaser is not obligated to pay for any necessary repairs; and
- Contain a certification from the seller that the seller has not been debarred, suspended, or subject to a limited denial of participation under CFR part 24.

### **Disapproval of a Seller**

In its administrative discretion, the PHA may deny approval of a seller for the same reasons a PHA may disapprove an owner under the regular HCV program [see 24 CFR 982.306(c)].

#### **15-VII.H. FINANCING [24 CFR 982.632]**

The PHA may establish requirements for financing purchase of a home under the homeownership option. This may include requirements concerning qualification of lenders, terms of financing, restrictions concerning debt secured by the home, lender qualifications, loan terms, and affordability of the debt. The PHA must establish policies describing these requirements in the administrative plan.

A PHA may not require that families acquire financing from one or more specified lenders, thereby restricting the family's ability to secure favorable financing terms.

#### **15-VII.I. CONTINUED ASSISTANCE REQUIREMENTS; FAMILY OBLIGATIONS [24 CFR 982.633]**

Homeownership assistance may only be paid while the family is residing in the home. If the family moves out of the home, the PHA may not continue homeownership assistance after the month when the family moves out. The family or lender is not required to refund to the PHA the homeownership assistance for the month when the family moves out.

Before commencement of homeownership assistance, the family must execute a statement in which the family agrees to comply with all family obligations under the homeownership option.

The family must comply with the following obligations:

- The family must comply with the terms of the mortgage securing debt incurred to purchase the home, or any refinancing of such debt.
- The family may not convey or transfer ownership of the home, except for purposes of financing, refinancing, or pending settlement of the estate of a deceased family member. Use and occupancy of the home are subject to 24 CFR 982.551 (h) and (i).
- The family must supply information to the PHA or HUD as specified in 24 CFR 982.551(b). The family must further supply any information required by the PHA or HUD concerning mortgage financing or refinancing, sale or transfer of any interest in the home, or homeownership expenses.
- The family must notify the PHA before moving out of the home.
- The family must notify the PHA if the family defaults on the mortgage used to purchase the home.
- No family member may have any ownership interest in any other residential property.
- The family must comply with the obligations of a participant family described in 24 CFR 982.551, except for the following provisions which do not apply to assistance under the homeownership option: 24 CFR 982.551(c), (d), (e), (f), (g) and (j).

#### **15-VII.J. MAXIMUM TERM OF HOMEOWNER ASSISTANCE [24 CFR 982.634]**

Except in the case of a family that qualifies as an elderly or disabled family, other family members (described below) shall not receive homeownership assistance for more than:

- Fifteen years, if the initial mortgage incurred to finance purchase of the home has a term of 20 years or longer; or
- Ten years, in all other cases.

The maximum term described above applies to any member of the family who:

- Has an ownership interest in the unit during the time that homeownership payments are made; or
- Is the spouse of any member of the household who has an ownership interest in the unit during the time homeownership payments are made.

In the case of an elderly family, the exception only applies if the family qualifies as an elderly family at the start of homeownership assistance. In the case of a disabled family, the exception applies if at any time during receipt of homeownership assistance the family qualifies as a disabled family.

If, during the course of homeownership assistance, the family ceases to qualify as a disabled or elderly family, the maximum term becomes applicable from the date homeownership assistance commenced. However, such a family must be provided at least 6 months of homeownership assistance after the maximum term becomes applicable (provided the family is otherwise eligible to receive homeownership assistance).

If the family has received such assistance for different homes, or from different PHAs, the total of such assistance terms is subject to the maximum term described in this part.

#### **15-VII.K. HOMEOWNERSHIP ASSISTANCE PAYMENTS AND HOMEOWNERSHIP EXPENSES [24 CFR 982.635]**

The monthly homeownership assistance payment is the lower of: the voucher payment standard minus the total tenant payment, or the monthly homeownership expenses minus the total tenant payment.

In determining the amount of the homeownership assistance payment, the PHA will use the same payment standard schedule, payment standard amounts, and subsidy standards as those described in elsewhere in this plan for the Housing Choice Voucher program.

The PHA may pay the homeownership assistance payments directly to the family, or at the PHA's discretion, to a lender on behalf of the family. If the assistance payment exceeds the amount due to the lender, the PHA must pay the excess directly to the family.

Homeownership assistance for a family terminates automatically 180 calendar days after the last homeownership assistance payment on behalf of the family. However, a PHA may grant relief from this requirement in those cases where automatic termination would result in extreme hardship for the family.



The PHA must adopt policies for determining the amount of homeownership expenses to be allowed by the PHA in accordance with HUD requirements.

Homeownership expenses (not including cooperatives) only include amounts allowed by the PHA to cover:

- Principal and interest on initial mortgage debt, any refinancing of such debt, and any mortgage insurance premium incurred to finance purchase of the home;
- Real estate taxes and public assessments on the home;
- Home insurance;
- The PHA allowance for maintenance expenses;
- The PHA allowance for costs of major repairs and replacements;
- The PHA utility allowance for the home;
- Principal and interest on mortgage debt incurred to finance costs for major repairs, replacements or improvements for the home. If a member of the family is a person with disabilities, such debt may include debt incurred by the family to finance costs needed to make the home accessible for such person, if the PHA determines that allowance of such costs as homeownership expenses is needed as a reasonable accommodation so that the homeownership option is readily accessible to and usable by such person;
- Land lease payments where a family does not own fee title to the real property on which the home is located; [see 24 CFR 982.628(b)].
- For a condominium unit, condominium operating charges or maintenance fees assessed by the condominium homeowner association.

Homeownership expenses for a cooperative member may only include amounts allowed by the PHA to cover:

- The cooperative charge under the cooperative occupancy agreement including payment for real estate taxes and public assessments on the home;
- Principal and interest on initial debt incurred to finance purchase of cooperative membership shares and any refinancing of such debt;
- Home insurance;
- The PHA allowance for maintenance expenses;
- The PHA allowance for costs of major repairs and replacements;
- The PHA utility allowance for the home; and
- Principal and interest on debt incurred to finance major repairs, replacements or improvements for the home. If a member of the family is a person with disabilities, such debt may include debt incurred by the family to finance costs needed to make the home accessible for such person, if the PHA determines that allowance of such costs as homeownership expenses is needed as a reasonable accommodation so that the homeownership option is readily accessible to and usable by such person.
- Cooperative operating charges or maintenance fees assessed by the cooperative homeowner association.

#### **15-VII.L. PORTABILITY [24 CFR 982.636, 982.637, 982.353(b) and (c), 982.552, 982.553]**

Subject to the restrictions on portability included in HUD regulations and PHA policies, a family may exercise portability if the receiving PHA is administering a voucher homeownership program and accepting new homeownership families. The receiving PHA may absorb the family into its voucher program, or bill the initial PHA.

The family must attend the briefing and counseling sessions required by the receiving PHA. The receiving PHA will determine whether the financing for, and the physical condition of the unit, are acceptable. The receiving PHA must promptly notify the initial PHA if the family has purchased an eligible unit under the program, or if the family is unable to purchase a home within the maximum time established by the PHA.

#### **15-VII.M. MOVING WITH CONTINUED ASSISTANCE [24 CFR 982.637]**

A family receiving homeownership assistance may move with continued tenant-based assistance. The family may move with voucher rental assistance or with voucher homeownership assistance. Continued tenant-based assistance for a new unit cannot begin so long as any family member holds title to the prior home.

The PHA may deny permission to move to a new unit with continued voucher assistance as follows:

- Lack of funding to provide continued assistance.
- At any time, the PHA may deny permission to move with continued rental or homeownership assistance in accordance with 24 CFR 982.638, regarding denial or termination of assistance.
- In accordance with the PHA's policy regarding number of moves within a 12-month period.

The PHA must deny the family permission to move to a new unit with continued voucher rental assistance if:

- The family defaulted on an FHA-insured mortgage; and
- The family fails to demonstrate that the family has conveyed, or will convey, title to the home, as required by HUD, to HUD or HUD's designee; and the family has moved, or will move, from the home within the period established or approved by HUD.

#### **15-VII.N. DENIAL OR TERMINATION OF ASSISTANCE [24 CFR 982.638]**

At any time, the PHA may deny or terminate homeownership assistance in accordance with HCV program requirements in 24 CFR 982.552 (Grounds for denial or termination of assistance) or 24 CFR 982.553 (Crime by family members).

The PHA may also deny or terminate assistance for violation of participant obligations described in 24 CFR Parts 982.551 or 982.633 and in accordance with its own policy.

The PHA must terminate voucher homeownership assistance for any member of family receiving homeownership assistance that is dispossessed from the home pursuant to a judgment or order of foreclosure on any mortgage (whether FHA insured or non-FHA) securing debt incurred to purchase the home, or any refinancing of such debt.

**ATTACHMENT "B"**

**CAPITAL FUND PROGRAM ANNUAL  
STATEMENT/PERFORMANCE AND  
EVALUATION REPORT**

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 08/31/2011

**Part I: Summary**

PHA Name: Yuma County Housing Department  
 Grant Type and Number: Capital Fund Program Grant No. AZ2OP01350112  
 Replacement Housing Factor Grant No.:  
 Date of CFFP:

FFY of Grant: 2012  
 FFY of Grant Approval: 2012

Line	Type of Grant	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
			Original	Revised:	Obligated	Expended
1		Total non-CFP Funds				
2		1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	27,000	-	-	-
3		1408 Management Improvements				
4		1410 Administration (may not exceed 10% of line 21)	35,100	-	-	-
5		1411 Audit				
6		1415 Liquidated Damages				
7		1430 Fees and Costs				
8		1440 Site Acquisition				
9		1450 Site Improvement				
10		1460 Dwelling Structures				
11		1465.1 Dwelling Equipment—Nonexpendable	54,875	-	-	-
12		1470 Non-dwelling Structures	88,848	-	-	-
13		1475 Non-dwelling Equipment				
14		1485 Demolition				
15		1492 Moving to Work Demonstration				
16		1495.1 Relocation Costs				
17		1499 Development Activities <sup>4</sup>				

Original Annual Statement     Reserve for Disasters/Emergencies     Revised Annual Statement (revision no: )  
 Performance and Evaluation Report for Period Ending:     Final Performance and Evaluation Report

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.

Last Update: 2/14/2012

4 RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226

**Part I: Summary**

PHA Name: Yuma County Housing Department	Grant Type and Number Capital Fund Program Grant No: AZ2OP01350112 Replacement Housing Factor Grant No:	Date of CFFP	Federal FFY of Grant: 2012 Grant Approval: 2012	FFY of
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Original Annual Statement  Reserve for Disasters/Emergencies  Revised Annual Statement (revision no: )  
 Performance and Evaluation Report for Period Ending: 12/31/2011  Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised 2	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	\$205,823	-	0	0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures	69,448			

Signature of Executive Director <i>Ge. A. Mallek</i>	Date 2/15/2012	Signature of Public Housing Director	Date
---------------------------------------------------------	-------------------	--------------------------------------	------

1 To be completed for the Performance and Evaluation Report.  
 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
 3 PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
 4 RHF funds shall be included here.

Last Update: 2/14/2012

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226

Part II: Supporting Pages		Grant Type and Number		Federal FFY of Grant: 2012							
PHA Name: Yuma County Housing Department		Capital Fund Program Grant No: AZ20P01350112									
Development Number Name/PHA-Wide Activities		Development Account No.		Total Estimated Cost		Total Actual Cost		Status of Work			
		Replacement Housing Factor Grant No:		Original		Revised 1		Funds Obligated		Funds Expended	
	Operations	1406		27,000							
	Management Improvements	1408									
	Administration	1410		35,100							
Valley Vista 13-5	Replace Kitchen & Bathroom Cabinets	1460	9	36,000							
Valley Vista 13-6	Replace Water Heaters	1465	19	11,400							
Valley Vista 13-6	Replace Kitchen Cabinets	1460	4	18,875							
Valley Vista 13-1	Replace Refrigerators	1465	20	12,967							
Valley Vista 13-2	Replace Refrigerators	1465	20	12,967							
Valley Vista 13-5	Replace Refrigerators	1465	25	16,200							
Valley Vista 13-5	Replace Stoves	1465	25	15,000							
Valley Vista 13-6	Replace Refrigerators	1465	19	12,314							
Pecan Shadows 13-18	Replace Smoke Detectors	1465	35	8,000							

<sup>1</sup>To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>2</sup>To be completed for the Performance and Evaluation Report.

Last Update: 2/14/2012



Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226

Expires 08/31/2011

Part III: Implementation Schedule for Capital Fund Financing Program						Federal FFY of Grant: 2012	
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates 1		
	Original Obligation End	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date			
<b>Valley Vista 13-1</b>							
Replace Refrigerators	03/11/14		3/11/2016				
<b>Valley Vista 13-2</b>							
Replace Refrigerators	03/11/14		3/11/2016				
<b>Valley Vista 13-5</b>							
Replace Refrigerators	03/11/14		3/11/2016				
Replace Stoves	03/11/14		3/11/2016				
Repl Kit & Bthrm Cabinets	03/11/14						
<b>Valley Vista 13-6</b>							
Replace Refrigerators	03/11/14		3/11/2016				
Replace Water Heaters	03/11/14		3/11/2016				
Replace Kitchen Cabinets	03/11/14		3/11/2016				
<b>Pecan Shadows 13-18</b>							
Replace Smoke Alarms	03/11/14		3/11/2016				

1 Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226

**Part I: Summary**

PHA Name: Yuma County Housing Department  
 Grant Type and Number: Capital Fund Program Grant No: AZ2OP01350111  
 Date of CFFP: FFY of Grant Approval: 2011

Replacement Housing Factor Grant No:  Revised Annual Statement (revision no: )  
 Performance and Evaluation Report for Period Ending: 12/31/2011  Final Performance and Evaluation Report

Line	Type of Grant	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
			Original	Revised <sup>2</sup>	Obligated	Expended
1		Total non-CFP Funds				
2		1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	32,200	32,200	32,200	32,200
3		1408 Management Improvements				
4		1410 Administration (may not exceed 10% of line 21)	29,800	29,800	29,800	22,342
5		1411 Audit				
6		1415 Liquidated Damages				
7		1430 Fees and Costs				
8		1440 Site Acquisition				
9		1450 Site Improvement				
10		1460 Dwelling Structures	185,933			
11		1465.1 Dwelling Equipment—Nonexpendable	49,935	135,487		
12		1470 Non-dwelling Structures		25,935	24,732	24,732
13		1475 Non-dwelling Equipment				
14		1485 Demolition				
15		1492 Moving to Work Demonstration				
16		1495.1 Relocation Costs				
17		1499 Development Activities <sup>4</sup>				

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHIF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226

<b>Part I: Summary</b>		Date of CFFP		Federal FFY of Grant: 2011		FFY of	
PHA Name: Yuma County Housing Department		Grant Type and Number Capital Fund Program Grant No: AZOP01350111 Replacement Housing Factor Grant No:		Grant Approval: 2011			
Type of Grant		<input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/11		<input type="checkbox"/> Revised Annual Statement (revision no: 1 ) <input type="checkbox"/> Final Performance and Evaluation Report			
Summary by Development Account		Total Estimated Cost		Total Actual Cost			
Line		Original	Revised <sup>2</sup>	Obligated	Expended		
18a	1501 Collateralization or Debt Service paid by the PHA						
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment						
19	1502 Contingency (may not exceed 8% of line 20)						
20	Amount of Annual Grant: (sum of lines 2 - 19)	\$297,868	223,422	86,732	79,274		
21	Amount of line 20 Related to LBP Activities						
22	Amount of line 20 Related to Section 504 Activities						
23	Amount of line 20 Related to Security - Soft Costs						
24	Amount of line 20 Related to Security - Hard Costs						
25	Amount of line 20 Related to Energy Conservation Measures	128,235	128,235				
Signature of Executive Director		Date		Signature of Public Housing Director		Date	
<i>Gloria A. Milled</i>		1/6/2012					

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFF Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226

Part II: Supporting Pages		Grant Type and Number		Federal FFY of Grant: 2011				
PHA Name: Yuma County Housing Department		Capital Fund Program Grant No: AZ20P01350111						
Development Number		CFPP (Yes/ No):		Replacement Housing Factor Grant No:				
Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost	Total Actual Cost	Status of Work		
				Original	Revised 1	Funds Obligated	Funds Expended	
	Operations	1406		32,200	32,200	32,200	32,200	completed
	Management Improvements	1408						
	Administration	1410						
Valley vista 13-2	Replace kitchen & bathroom sink	1460	14	29,800	29,800	29,800	22,342	
	Instal drywall & insulation	1460	14	7,000	7,000			
	Upgrade electrical system	1460	14	78,300	78,300			
	Replace kitchen & bathroom cabinets	1460	2	11,200	11,200			
	Replace vinyl floor tile	1460	4	60,631	10,185			
	Paint interior walls & trim	1460	14	10,500	10,500			
Mocitezuma 13-9	Replace refrigerator.	1465	14	18,302	18,302			
	Replace water heaters	1465	40	25,935	25,935	24,732	24,732	completed
		1470		24,000				

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>2</sup> To be completed for the Performance and Evaluation Report.



Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226

<b>Part I: Summary</b>		Grant Type and Number Capital Fund Program Grant No: AZ2OP01350110 Replacement Housing Factor Grant No:		FFY of Grant: 2010 FFY of Grant Approval: 2010	
PHA Name: Yuma County Housing Department		Date of CFFP:			
Type of Grant		<input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2011		<input type="checkbox"/> Revised Annual Statement (revision no: ) <input type="checkbox"/> Final Performance and Evaluation Report	
Summary by Development Account		Total Estimated Cost		Total Actual Cost <sup>1</sup>	
Line		Original	Revised <sup>2</sup>	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	53,799	53,799	53,799	53,799
3	1408 Management Improvements	25,000	25,000	25,000	22,138
4	1410 Administration (may not exceed 10% of line 21)	28,100	30,962	30,962	30,962
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	5,000	8,000	8,000	8,000
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	60,000	57,000	-	12,953
11	1465.1 Dwelling Equipment—Nonexpendable	97,000	94,138	98,823	60,738
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities <sup>4</sup>				

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Last Update: 1/10/2012

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226

<b>Part I: Summary</b>		Date of CFFP		Federal FFY of Grant: 2010	FFY of
PHA Name: Yuma County Housing Department		Grant Type and Number Capital Fund Program Grant No: AZ2OP01350110 Replacement Housing Factor Grant No:		Grant Approval: 2010	
Type of Grant		<input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/11		<input type="checkbox"/> Revised Annual Statement (revision no: ) <input type="checkbox"/> Final Performance and Evaluation Report	
<input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/11		Total Estimated Cost		Total Actual Cost	
Line	Summary by Development Account	Original	Revised <sup>1</sup>	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 - 19)	\$268,899	268,899	216,584	175,637
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director		Date		Signature of Public Housing Director	
Julia D. Mallek		1/10/2012			

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFF Grants for operations.  
<sup>4</sup> RHF funds shall be included here.





Capital Fund Financing Program

OMB No. 2577-0226

Part III: Implementation Schedule for Capital Fund Financing Program

PHA Name: Yuma County Housing Department

Federal FFY of Grant: 2010

Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates 1
	Original Obligation End	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	
13-2 Valley Vista					
Operations	07/14/2012		7/14/2014		
Management Improvement	07/14/2012		7/14/2014		
Administration	07/14/2012		7/14/2014		
Transfer to Ops Contract C	07/14/2012		7/14/2014		
Transfer to Ops Oth Mgmt	07/14/2012		7/14/2014		
Environmental Review	07/14/2012		7/14/2014		
Upgrade Sprinkler System	07/14/2012		7/14/2014		
Upgrade WWTP	07/14/2012		7/14/2014		
Install drywall & Insulation	07/14/2012		7/14/2014		
Upgrade Electrical System	07/14/2012		7/14/2014		
Paint int. walls and trims	07/14/2012		7/14/2014		
Replace kit & bthrm cab	07/14/2012		7/14/2014		
Replace vinyl floor tile	07/14/2012		7/14/2014		
Repl kit & bthrm sink	07/14/2012		7/14/2014		

1 Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9f of the U.S. Housing Act of 1937, as amended.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226

Part I: Summary

PHA Name: Yuma County Housing Department  
 Grant Type and Number: Capital Fund Program Grant No: AZ20P01350109  
 Replacement Housing Factor Grant No:   
 Date of CFFP:   
 FFY of Grant: 2009  
 FFY of Grant Approval: 2009

Original Annual Statement  Reserve for Disasters/Emergencies  Revised Annual Statement (revision no: )  
 Performance and Evaluation Report for Period Ending: 12/31/2011  Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	24,775	29,952	29,952	24,775
3	1408 Management Improvements	-	-	-	-
4	1410 Administration (may not exceed 10% of line 21)	30,100	30,100	30,100	30,100
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement	26,000	131,079	131,079	88,845
10	1460 Dwelling Structures	180,568	74,227	74,227	74,226
11	1465.1 Dwelling Equipment—Nonexpendable	10,000			
12	1470 Non-dwelling Structures	10,000	6,085	6,085	6,085
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities <sup>4</sup>				

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Last Update: 1/10/2012

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226

**Part I: Summary**

PHA Name: Yuma County Housing Department  
 Grant Type and Number: Capital Fund Program Grant No: A220P01350109  
 Replacement Housing Factor Grant No: \_\_\_\_\_

Federal FFY of Grant: 2009  
 Grant Approval: 2009  
 FFY of \_\_\_\_\_

Date of CFFP: \_\_\_\_\_

Original Annual Statement  
 Performance and Evaluation Report for Period Ending: 12/31/11

Reserve for Disasters/Emergencies  
 Revised Annual Statement (revision no: )  
 Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised 2	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)				
21	Amount of line 20 Related to LBP Activities	\$271,443	271,443	271,443	224,032
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director: *Gloria C. Milled* Date: 1/10/2012

Signature of Public Housing Director: \_\_\_\_\_ Date: \_\_\_\_\_

1 To be completed for the Performance and Evaluation Report.  
 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
 3 PHAs with under 250 units in management may use 100% of CFF Grants for operations.  
 4 RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226

Part II: Supporting Pages

PHA Name: Yuma County Housing Department

Grant Type and Number  
 Capital Fund Program Grant No: AZ20P01350109  
 CFFP (Yes/No): No

Federal FFY of Grant: 2009

Replacement Housing Factor Grant No:

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised 1	Funds Obligated <sup>2</sup>	Funds Expended	
	Operations	1406		24,775	29,952	29,952	24,775	
	Administration	1410		30,100	30,100	30,100	30,100	Completed
	Fees and Cost	1430		-	-	-	-	
Valley Vista 13-1	Repair Parking Lots	1450	0	10,000	-	-	-	
	Replace hose bibs	1460	20	2,000	1,975	1,975	1,975	Completed
	Replace kitchen cabinets	1460	0	30,000	-	-	-	
Valley Vista 13-5	Replace a/c units with heat pumps	1460	7	27,865	25,684	25,684	25,684	Completed
13-5	Replace roof shingles	1460	25	42,500	-	-	-	
13-5	Replace interior doorknobs	1460	25	8,000	7,332	7,332	7,332	Completed
	Repair wastewater plant	1465	0	10,000	-	-	-	
13-6	Remodel main office	1470	1	8,000	6,085	6,085	6,085	Completed
13-9	Tree Trimming	1450	78	6,000	5,800	5,800	5,800	Completed
13-9	Replace kitchen hoods	1460	40	5,000	3,624	3,624	3,624	Completed
Pecan Shadows 13-18	Install fire extinguishers	1460	35	8,000	2,902	2,902	2,902	Completed
13-18	Paint exterior walls and trim	1460	35	49,203	32,710	32,710	32,710	Completed
13-18	Re coat parking lots	1450	42000 sf	10,000	6,800	6,800	6,800	Completed
Valley Vista 13-1,2,5,6	Repair waterplant filters	1450	2	75,979	118,479	118,479	76,245	Completed

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>2</sup> To be completed for the Performance and Evaluation Report.

Last Update: 1/10/2012

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Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing

OMB No. 2577-0226

Part I: Summary

PHA Name: Yuma County Housing Department  
 Grant Type and Number: Capital Fund Program Grant No: AZ2OP01350108  
 Replacement Housing Factor Grant No:   
 Date of CFFP:   
 FFY of Grant: 2008  
 FFY of Grant Approval: 2008

Line	Type of Grant	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
			Original	Revised	Obligated	Expended
<input type="checkbox"/>	Original Annual Statement	<input type="checkbox"/> Reserve for Disasters/Emergencies				
<input checked="" type="checkbox"/>	Performance and Evaluation Report for Period Ending: 12/31/2011	<input type="checkbox"/> Revised Annual Statement (revision no: 2 ) <input type="checkbox"/> Final Performance and Evaluation Report				
1	Total non-CFF Funds					
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>		24,775	50,317	50,317	50,317
3	1408 Management Improvements					
4	1410 Administration (may not exceed 10% of line 21)		30,100	30,100	30,100	30,100
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs					
8	1440 Site Acquisition					
9	1450 Site Improvement					
10	1460 Dwelling Structures		8,000	4,400	4,400	4,400
11	1465.1 Dwelling Equipment--Nonexpendable		150,025	141,007	141,007	141,008
12	1470 Non-dwelling Structures		39,703	26,779	26,779	26,779
13	1475 Non-dwelling Equipment					
14	1485 Demolition					
15	1492 Moving to Work Demonstration					
16	1495.1 Relocation Costs					
17	1499 Development Activities <sup>4</sup>					

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAS with under 250 units in management may use 100% of CFF Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226

<b>Part I: Summary</b>		Date of CFFP		Federal FFY of Grant: 2008 FFY of Grant Approval: 2008	
PHA Name: Yuma County Housing Department		Grant Type and Number Capital Fund Program Grant No. AZ2OP01350108 Replacement Housing Factor Grant No:			
<input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/11		<input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: ) <input type="checkbox"/> Final Performance and Evaluation Report			
<b>Type of Grant</b>		<b>Total Estimated Cost</b>		<b>Total Actual Cost</b>	
<b>Line</b>	<b>Summary by Development Account</b>	<b>Original</b>	<b>Revised 2</b>	<b>Obligated</b>	<b>Expended</b>
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)				
21	Amount of line 20 Related to LBP Activities	\$252,603	252,603	252,603	252,603
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
<b>Signature of Executive Director</b>		<b>Date</b>		<b>Signature of Public Housing Director</b>	
<i>Yolani D. Milled</i>		1/8/2012			

1 To be completed for the Performance and Evaluation Report.  
 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
 3 PHAs with under 250 units in management may use 100% of CFF Grants for operations.  
 4 RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing

OMB No. 2577-0226

Part II: Supporting Pages

PHA Name: Yuma County Housing Department

Grant Type and Number

Capital Fund Program Grant No: AZ20P01350108

Federal FFY of Grant: 2008

CFPP (Yes/No): No

Replacement Housing Factor Grant No:

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised 1	Funds Obligated	Funds Expended	
	Operations	1406		24,775	50,317	50,317	50,317	Completed
	Administration	1410		30,100	30,100	30,100	30,100	Completed
Valley Vista 13-1	Replace smoke detectors	1460	20	4,000	4,714	4,714	4,714	Completed
	Replace garbage disposals	1460		2,000	1,556	1,556	1,556	Completed
	Replace ceiling fans	1460	20	8,000	7,337	7,337	7,337	Completed
	Replace window blinds	1460	20	8,000	10,195	10,195	10,195	Completed
	Repl bathroom tub drain lines	1460	20	4,000	1,740	1,740	1,740	Completed
	Repl kitchen/bathroom faucets	1460	20	6,000	7,468	7,468	7,468	Completed
	Repl bathroom exhaust fans	1460	20	5,000	2,811	2,811	2,811	Completed
Valley vista 13-2	Replace floor tile	1460	20	20,000	21,403	21,403	21,403	Completed
	Replace watr meters	1450	20	8,000	4,400	4,400	4,400	Completed
	Replace gas ranges	1465	8	8,000	3,578	3,578	3,578	Completed
Valley Vista 13-5	Repl bathroom lavatories	1460	25	2,500	2,525	2,525	2,525	Completed
	Repl bathroom exhaust fans	1460	25	2,525	2,844	2,844	2,844	Completed
	Repl water heaters	1465	25	10,000	8,699	8,699	8,699	Completed
Valley vista 13-6	Repl bathroom sinks	1460	19	1,900	1,792	1,792	1,792	Completed
	Repl window blinds	1460	19	7,600	9,671	9,671	9,671	Completed
Moctezuma 13-9	Repl kitchen/bathroom faucets	1460	40	8,000	7,017	7,017	7,017	Completed
	Repl ext doors	1460	40	32,000	26,452	26,452	26,452	Completed
	Repl electric stoves	1465	40	21,703	14,502	14,502	14,502	Completed
Pecan Shadows 13-18	Repl window blinds	1460	35	14,000	17,588	17,588	17,588	Completed
	Repl kitchen hoods	1460	35	3,500	4,868	4,868	4,868	Completed
	Repl ext door knobs	1460	35	21,000	11,026	11,026	11,026	Completed

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>2</sup> To be completed for the Performance and Evaluation Report.

Last Update: 1/10/2012

P:\HOUSING\GLORIA\CFP 50075.1\CFP 2008\_1231111.xlsx



Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226

Part III: Implementation Schedule for Capital Fund Financing Program									
PHA Name: Yuma County Housing Department									
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates 1		
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	Original Expenditure End Date	Actual Expenditure End Date			
Replace smoke detectors	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
Replace garbage disposals	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
Replace ceiling fans	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
Replace window blinds	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
Repl bathroom tub drain lines	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
Repl kitchen/bathroom	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
Repl bathroom exhaust fans	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
Replace floor tile	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
Replace wair meters	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
Replace gas ranges	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
Replace bthrm lavatory	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
Replace bthrm exhaust fan	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
Replace water heaters	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
13-6									
Replace bathroom sinks	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
Replace window blinds	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
13-9									
Repl kitchen/bathroom	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
Replace ext doors	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
Replace elect stoves	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
13-18									
Replace window blinds	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
Replace kitchen hoods	06/30/2010	6/30/2010	06/30/2012	7/30/2011					
Replace ext doorsknobs	06/30/2010	6/30/2010	06/30/2012	7/30/2011					

1 Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Last Update: 1/10/2012

**ATTACHMENT "C"**

**CAPITAL FUND PROGRAM  
FIVE-YEAR PLAN**

**Capital Fund Program—Five-Year Action Plan**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/20011

**Part I: Summary**

PHA Name/Number Yuma County Housing Department		Locality (City/County & State) Somerton/Yuma, AZ		<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
Development Number and Name	Work Statement for Year 1 FFY 2010	Work Statement for Year 2 FFY 2011	Work Statement for Year 3 FFY 2012	Work Statement for Year 4 FFY 2013	Work Statement for Year 5 FFY 2014
A. Valley Vista Apartments Project # 13-2					
B. Physical Improvements Subtotal		\$143,723		\$236,000	\$236,000
C. Management Improvements					
D. PHA-Wide Non-dwelling Structures and Equipment					
E. Administration		\$35,100		\$35,100	\$35,100
F. Other					
G. Operations		\$27,000		\$27,000	\$27,000
H. Demolition					
I. Development					
J. Capital Fund Financing – Debt Service					
K. Total CFP Funds			\$205,823	\$298,100	\$298,100
L. Total Non-CFP Funds					
M. Grand Total					





Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/20011

**Part III: Supporting Pages – Management Needs Work Statement(s)**

Work Statement for Year 1 FFY	Work Statement for Year _____ FFY		Estimated Cost	Estimated Cost
	Development Number/Name General Description of Major Work Categories	Development Number/Name General Description of Major Work Categories		
See				
Annual Statement	NONE		\$0.00	
	Subtotal of Estimated Cost			Subtotal of Estimated Cost
				\$

**ATTACHMENT “D”**

**Capital Fund Financing Program**

## 2. Statement of Financial Resources

[24 CFR Part 903.79 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year.

Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
<b>1. Federal Grants (FY 2012 grants)</b>		
a) Public Housing Operating Fund	663,126	Operations
b) Public Housing Capital Fund	298,148	PH Capital Improvements
c) HOPE VI Revitalization	0	
d) HOPE VI Demolition	0	
e) Annual Contributions for Section 8 Tenant-Based Assistance		
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	0	
g) Resident Opportunity and Self-Sufficiency Grants	56,000	Public Housing FSS Program Operations
h) Community Development Block Grant	0	
i) HOME	0	
Other Federal Grants (list below)		
Housing Choice Voucher	2,293,356	Sec8 HAP/Administrative
FSS Coordinator Grant	57,430	Sec 8 FSS Program
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>	0	
<b>3. Public Housing Dwelling Rental Income</b>	262,200	Operations
<b>4. Other income (list below)</b>		
Fraud/Recovery Collection-Sec 8	5,460	Operations
Misc Tenant charges	9,288	Operations
Sec 8 Portable Admin Fees	26,270	Operations
<b>4. Non-federal sources (list below)</b>		
<b>Total resources</b>	<b>3,671,278</b>	



PHA Board Resolution  
Approving Operating Budget

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing -  
Real Estate Assessment Center (PIH-REAC)

OMB No. 2577-0026  
(exp.12/31/2012)

YUMA COUNTY BOARD OF SUPERVISORS RESOLUTION NO. 2011-20

Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: YUMA COUNTY HOUSING DEPT

PHA Code: AZ013

PHA Fiscal Year Beginning: 07/01/2011

Board Resolution Number:

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE


- Operating Budget approved by Board resolution on: 06/06/2011
- Operating Budget submitted to HUD, if applicable, on:
- Operating Budget revision approved by Board resolution on:
- Operating Budget revision submitted to HUD, if applicable, on:

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditure are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(c) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.110(i).

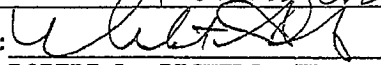
I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

Print Board Chairperson's Name: CASEY PROCHASKA, CHAIRMAN	Signature: 	Date: 6/6/2011
--------------------------------------------------------------	----------------------------------------------------------------------------------------------------	-------------------

Previous editions are obsolete

ATTEST:

  
ROBERT L. PICKELS, JR.  
COUNTY ADMINISTRATOR/CLERK OF THE BOARD

form HUD-52574 (08/2005)

**Operating Budget**

**U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing**

OMB Approval No. 2577-0026 (exp. 10/31/97)

Public reporting burden for this collection of information is estimated to average 116 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3800 and to the Office of Management and Budget, Paperwork Reduction Project (2577-0026) Washington, D.C. 20503. Do not send this completed form to either of the above addresses.

a. Type of Submission <input checked="" type="checkbox"/> Original <input type="checkbox"/> Revision No: _____		b. Fiscal Year Ending JUNE 30, 2012	c. No. of months (check one) <input checked="" type="checkbox"/> 12 mo <input type="checkbox"/> Other (Specify) _____	d. Type of HUD assisted Project(s) 01 <input checked="" type="checkbox"/> PHA/PIA-Owned Rental Hsg 02 <input type="checkbox"/> IHA Owned Mutual Help Homeownership 03 <input type="checkbox"/> PHA/PIA Leased Rental Hsg 04 <input type="checkbox"/> PHA/PIA Owned Turnkey III Homeownership 05 <input type="checkbox"/> PHA/PIA Leased Homeownership
e. Name of Public Housing Agency/Indian Housing Authority (IHA) YUMA COUNTY HOUSING DEPARTMENT				
f. Address (city, State, zip code) 8450 W. HIGHWAY 95, SUITE 88 SOMERTON, AZ 85350				
g. ACC Number SF-1784		h. PAS/LOCCS Proj No. AZ013006011D		i. HUD Field Office PHOENIX, AZ

Line No.	Acct No.	Description (1)	Actuals last Fiscal Yr. 2010 PUM (2)	Estimates or Actual Current Budget Yr. 2011 PUM (3)	2012 Requested Budget Estimates			
					PHA/PIA Estimates		PHA Revised	
					PUM (4)	Amount (to nearest \$10) (5)	PUM (6)	Amount to nearest \$10
<b>Homebuyers Monthly Payments for:</b>								
010	7710	Operating Expense						
020	7712	Earned Home Payments						
030	7714	Nonroutine Maintenance Reserve						
040	Total Break-Even Amount (sum of lines 010,020, and 030)							
<b>Operating Receipts</b>								
060	3110	Dwelling Rental	163.70	172.17	174.07	332,131	0.00	
070	3120	Excess Utilities	0.00			-		
080	3190	Nondwelling Rental	0.00			-		
090	Total Rental Income (sum of lines 060, 070, 080)		163.70	172.17	174.07	332,131	0.00	0
100	3610	Int on Gen Fund Investment	0.03	1.31	0.52	1,000	0.00	
130	3690	Other Inc	31.31	36.81	46.76	89,221	0.00	
140	Total Operating Income (090+100+130)		195.05	210.30	221.36	422,352	0.00	0
<b>Operating Expenditures-Administration</b>								
180	4110	Administrative Salaries	107.66	116.65	118.59	226,275	0.00	
190	4182	Empl Benefit Contrib - Admin	36.85	44.39	45.66	87,161	0.00	
200	4140	Staff Training	0.07	2.19	2.19	4,170	0.00	
210	4150	Travel	3.02	3.16	3.16	6,022	0.00	
221	4171	Auditing Fees	1.32	1.38	1.38	2,600	0.00	
230	4190	Other Administrative Expenses	14.74	12.50	13.62	25,996	0.00	
231	4195	Outside Management Fees (Indirect Cost)	13.01	13.01	32.42	61,849	0.00	
240	Total Admin Expenses (sum of line 180 thru 231)		176.67	193.25	217.02	414,073	0.00	0
<b>Tenant Services:</b>								
250	4210	Salaries	0.00	-	0.00	-	0.00	0
260	4220	Recreation, Pubs, & Oth Servcs	0.00		0.00		0.00	
270		Resident Participation Activities	1.58	1.89	1.64	3,124	0.00	
280	Total Tenant Services (lines 250+260+270)		1.58	1.89	1.64	3,124	0.00	0
<b>Utilities:</b>								
290	4310	Water	73.67	70.24	73.43	140,111	0.00	
300	4320	Elec	19.57	20.39	21.81	41,606	0.00	
310	4330	Gas	0.00	-	0.00	-	0.00	
320	4340	Fuel	0.00	-	0.00	-	0.00	0
330	4350	Labor	0.00	-	0.00	-	0.00	0
340	4390	Other Util Exp	50.42	49.66	49.66	94,744	0.00	
350	Total Utilities Exp (sum of line 290 thru 340)		143.66	140.29	144.90	276,461	0.00	0

Name of PHA/IHA  
YUMA COUNTY HOUSING DEPARTMENT

Fiscal Year Ending  
JUNE 30, 2012

Line No.	Acct. No.	Description (1)	Actuals Last Fiscal Yr. 20 10 PUM (2)	x Estimates or Actual Current Budg Yr. 2011 PUM (3)	2012 Requested Budget Estimates		
					PHA/IHA Estimates		HUD Modifications
					PUM (4)	Amount (to nearest \$10) (5)	PUM (6)
<b>Ordinary Maintenance and Operation:</b>							
360	4410	Labor	95.99	96.04	96.04	183,247	0.00
370	4420	Materials	32.29	39.38	26.00	49,602	0.00
380	4430	Contract Costs	15.59	10.08	15.45	29,472	0.00
381	4431	Garbage and Trash Removal	12.91	10.87	12.81	24,445	0.00
390	Total Ordinary Maintenance & Operation Exp (Lines 360 to 381)		156.78	156.38	150.30	286,766	0.00
<b>Protective Services:</b>							
400	4460	Labor		-	0.00	-	
410	4470	Materials		-	0.00	-	
420	4480	Protective Services - Alarm/Security	1.10	1.78	1.05	2,000	0.00
430	Total Protective Services Exp (lines 400 to 420)		1.10	1.78	1.05	2,000	0.00
<b>General Expense:</b>							
440	4510	Insurance	15.38	6.30	8.51	16,232	0.00
450	4520	Pymts in Lieu of Taxes	2.55	3.09	3.09	5,899	0.00
460	4120	Compensated Absences	0.80	-	0.00	-	0.00
470	4433	Employee Benefit Contribution - Maint	40.19	43.74	43.85	83,674	0.00
480	4570	Collection Losses	1.19	-	0.00	-	0.00
500	4590	Other General Expense	0.12	-	0.00	-	0.00
510	Total General Expense (sum 440 to 500)		60.24	53.13	55.45	105,805	0.00
520	Total Routine Expense (lines 240, 280, 350, 390, 430 and 510)		540.03	546.72	570.35	1,088,229	0.00
<b>Rent for Leased Dwellings:</b>							
560	4710	Rents to Owners of leased dwellings				-	0.00
570	Total Operating Expense (lines 520 and 560)		540.03	546.72	570.35	1,088,229	0.00
<b>Nonroutine Expenditures:</b>							
580	4610	Extraordinary Maintenance	-				0.00
580	7520	Replace Nonexp Equipment	-	5.24	0.00	-	0.00
590	7540	Property Betterments & additions	-	-	0.00		0.00
610	Total Nonroutine Expenditures (lines 530 to 590)		-	5.24	-	-	0.00
620	Total Operating Expenditures (lines 570 and 610)		540.03	551.96	570.35	1,088,229	0.00
<b>Prior Year Adjustments:</b>							
630	6010	Prior Year Adjustments Affecting Residual Recpts		-	0.00	-	0.00
<b>Other Expenditures:</b>							
640	Deposits in Rental Debt Service Account						0.00
670	Total Operating Expenditures, Includ prior year adjustments and other expenditures (line 620 +/- line 630 plus line 640)		540.03	551.96	570.35	1,088,229	0.00
680	Residual Recpts (or Deficit) before HUD Contributions and provision for operating reserve (line 140 minus line 670)		(344.98)	(341.67)	(348.99)	(665,877)	0.00
<b>HUD Contributions:</b>							
690	8010	Basic Annual Contribution Earned-Leased Proj Cur Yr					0.00
710	Total Basic Annual Contribution (line 690 +/- line 700)		-			-	0.00
720	8020	Contrib Earned-PFS CY2009 (before year end adj)	341.75	327.52	327.52	624,910	0.00
720	8020	Contrib Earned-PFS CY2010 (before year end adj)			-		0.00
730	Other (specify): Unfunded (CY2007) due to Proration			-	-		0.00
740	Other (specify): Unfunded (CY2009) Proration Est 88%			-	-		0.00
750	Total Year-End Adjustments/Other (+/- lines 730 to 740)		-	-	-	-	0.00
760	8020	Total Operating Subsidy-Cur Yr (line 720 +/- line 750)	341.75	327.52	327.52	624,910	0.00
770	Total HUD Contributions (710 and 760)		341.75	327.52	327.52	624,910	0.00
780	Residual Receipts (or Deficit) (sum of line 680 plus line 770)		(3.23)	(14.14)	(21.47)	(40,967)	0.00
Enter here and on line 820							

Name of PHA/IHA

Fiscal Year Ending June 30, 2012

## YUMA COUNTY HOUSING DEPARTMENT

Operating Reserve		PHA/IHA Estimates	HUD Modifications
740	2821	Part I - Maximum Operating Reserve - End of Current Budget Year PHA/IHA - Leased Housing - Section 23 or 10(c) 50% of Line 480, column 5, form HUD-52564	
Part II - Provision for and Estimated or Actual Operating Reserve at Fiscal Year End			
790		Operating Reserve at End of Previous Fiscal Year - Actual for FYE (date): 6/30/09	362,410
800		Provision for Operating Reserves - Current Budget Year (check one)	
	<input checked="" type="checkbox"/>	Estimated for FYE 6/30/10	
	<input type="checkbox"/>	Actual for FYE 6/30/09	(6,168)
810		Operating Reserve at End of Current Budget Year (check one)	
	<input checked="" type="checkbox"/>	Estimated for FYE 6/30/10	356,242
	<input type="checkbox"/>	Actual for FYE	
820		Provision for Operating Reserve - Requested Budget Year Estimated for FYE 2011 Enter Amount from Line 780	(26,987)
830		Operating Reserve at End of Requested Budget Year Estimated for FYE 2011 (Sum of Line 810 and 820)	329,255
840			

PHA/IHA Approval

Name

BARRY R. NORMAN

Title

DIRECTOR

Signature

*Barry R. Norman*

Date

5/16/2011

Field Office Approval

Name

N/A

Title

Signature

Date

# **ATTACHMENT “E”**

## **AFFIRMATIVE ACTIONS TO FURTHER FAIR HOUSING**

## AFFIRMATIVE ACTIONS TO FURTHER FAIR HOUSING

It is the policy of the Yuma county Housing Department to continue affirmative measures to ensure a suitable living environment for families living in assisted housing, regardless of their race, color, religion, national origin, sex, familial status, and/or disability. To alleviate or eliminate the impediments to Fair Housing choice, Yuma County Housing Department will continue outreach and education efforts to promote affordable housing and sponsor events that informs and support affordable housing.

To promote Fair Housing rights and Fair Housing choice, Yuma County Housing Department will continue to increase outreach and education to applicants, residents, landlords, and the public at large. Such information will continue to be made available, including all applicable Fair Housing Information and Discrimination Complaint Forms. In addition, the Housing Department will also assist in completing the forms and provide the address of the nearest HUD office of Fair Housing. We will continue to provide information about housing opportunities to applicants, residents, and the public at large for Fair Housing rights and Fair Housing choice by conducting or participating in Fair Housing events, distributing out booklets, and other Fair Housing related activities.

**ATTACHMENT “F”**

**VIOLENCE AGAINST WOMEN ACT**  
**(VAWA)**

## **PART IX: VIOLENCE AGAINST WOMEN ACT (VAWA): NOTIFICATION, DOCUMENTATION, CONFIDENTIALITY**

### **16-IX.A. OVERVIEW**

The Violence against Women Act of 2005 (VAWA) provides special protections for victims of domestic violence, dating violence, and stalking who are applying for or receiving assistance under the housing choice voucher (HCV) program. If your state or local laws provide greater protection for such victims, those laws take precedence over VAWA.

In addition to definitions of key terms used in VAWA, this part contains general VAWA requirements and PHA policies in three areas: notification, documentation, and confidentiality. Specific VAWA requirements and PHA policies are located primarily in the following sections: 3-I.C, “Family Breakup and Remaining Member of Tenant Family”; 3-III.G, “Prohibition against Denial of Assistance to Victims of Domestic Violence, Dating Violence, and Stalking”; 10-I.A, “Allowable Moves”; 10-I.B, “Restrictions on Moves”; 12-II.E, “Terminations Related to Domestic Violence, Dating Violence, or Stalking”; and 12-II.F, “Termination Notice.”

### **16-IX.B. DEFINITIONS [24 CFR 5.2003]**

As used in VAWA:

- The term *bifurcate* means, with respect to a public housing or Section 8 lease, to divide a lease as a matter of law such that certain tenants can be evicted or removed while the remaining family members’ lease and occupancy rights are allowed to remain intact.
- The term *dating violence* means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors:
  - The length of the relationship
  - The type of relationship
  - The frequency of interaction between the persons involved in the relationship
- The term *domestic violence* includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.



- The term *immediate family member* means, with respect to a person:
  - A spouse, parent, brother or sister, or child of that person, or an individual to whom that person stands in the position or place of a parent; or
  - Any other person living in the household of that person and related to that person by blood and marriage.
- The term *stalking* means:
  - To follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate; or
  - To place under surveillance with the intent to kill, injure, harass, or intimidate another person; and
  - In the course of, or as a result of, such following, pursuit, surveillance, or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to (1) that person, (2) a member of the immediate family of that person, or (3) the spouse or intimate partner of that person.

## **16-IX.C. NOTIFICATION [24 CFR 5.2005(a)]**

### **Notification to Public**

The PHA adopts the following policy to help ensure that all actual and potential beneficiaries of its HCV program are aware of their rights under VAWA.

#### PHA Policy

The PHA will post the following information regarding VAWA in its offices and on its Web site. It will also make the information readily available to anyone who requests it.

A summary of the rights and protections provided by VAWA to housing choice voucher program applicants and participants who are or have been victims of domestic violence, dating violence, or stalking (see sample notices in Exhibits 16-1 and 16-2)

The definitions of *domestic violence*, *dating violence*, and *stalking* provided in VAWA (included in Exhibits 16-1 and 16-2)

An explanation of the documentation that the PHA may require from an individual who claims the protections provided by VAWA (included in Exhibits 16-1 and 16-2)

A copy of form HUD-50066, Certification of Domestic Violence, Dating Violence, or Stalking

A statement of the PHA's obligation to keep confidential any information that it receives from a victim unless (a) the PHA has the victim's written permission to release the information, (b) it needs to use the information in an eviction proceeding, or (c) it is compelled by law to release the information (included in Exhibits 16-1 and 16-2)

The National Domestic Violence Hot Line: 1-800-799-SAFE (7233) or 1-800-787-3224 (TTY) (included in Exhibits 16-1 and 16-2)

Contact information for local victim advocacy groups or service providers

**Notification to Program Applicants and Participants [24 CFR 5.2005(a)(1)]**

PHAs are required to inform program participants of their rights under VAWA, including their right to confidentiality and the limits thereof. Since VAWA provides protections for applicants as well as participants, PHAs may elect to provide the same information to applicants.

PHA Policy

The PHA will provide all applicants with information about VAWA at the time they request an application for housing assistance. The PHA will also include information about VAWA in all notices of denial of assistance (see section 3-III.G).

The PHA will provide all participants with information about VAWA at the time of admission (see section 5-I.B) and at annual reexamination. The PHA will also include information about VAWA in notices of termination of assistance, as provided in section 12-II.F.

The VAWA information provided to applicants and participants will consist of the notice in Exhibit 16-1 and a copy of form HUD-50066, Certification of Domestic Violence, Dating Violence, and Stalking.

**Notification to Owners and Managers [24 CFR 5.2005(a)(2)]**

PHAs are required to notify owners and managers participating in the HCV program of their rights and obligations under VAWA.

PHA Policy

The PHA will provide owners and managers with information about their rights and obligations under VAWA when they begin their participation in the HCV program and at least annually thereafter. The PHA may utilize any or all of the following means to notify owners of their VAWA responsibilities:

As appropriate in day to day interactions with owners and managers.

Quarterly landlord meetings/workshops.

#### **16-IX.D. DOCUMENTATION [24 CFR 5.2007]**

A PHA presented with a claim for initial or continued assistance based on status as a victim of domestic violence, dating violence, stalking, or criminal activity related to any of these forms of abuse may—but is not required to—request that the individual making the claim document the abuse. Any request for documentation must be in writing, and the individual must be allowed at least 14 business days after receipt of the request to submit the documentation. The PHA may extend this time period at its discretion. [24 CFR 5.2007(a)]

The individual may satisfy the PHA's request by providing any one of the following three forms of documentation [24 CFR 5.2007(b)]:

- (1) A completed and signed HUD-approved certification form (HUD-50066, Certification of Domestic Violence, Dating Violence, or Stalking), which must include the name of the perpetrator
- (2) A federal, state, tribal, territorial, or local police report or court record
- (3) Documentation signed by a person who has assisted the victim in addressing domestic violence, dating violence, or stalking, or the effects of such abuse. This person may be an employee, agent, or volunteer of a victim service provider; an attorney; or a medical professional. The person signing the documentation must attest under penalty of perjury to the person's belief that the incidents in question are bona fide incidents of abuse. The victim must also sign the documentation.

The PHA may not require third-party documentation (forms 2 and 3) in addition to certification (form 1), except as specified below under "Conflicting Documentation," nor may it require certification in addition to third-party documentation [VAWA final rule].

##### PHA Policy

Any request for documentation of domestic violence, dating violence, or stalking will specify a deadline of 14 business days following receipt of the request, will describe the three forms of acceptable documentation, will provide explicit instructions on where and to whom the documentation must be submitted, and will state the consequences for failure to submit the documentation or request an extension in writing by the deadline. The PHA may, in its discretion, extend the deadline for 10 business days. Any extension granted by the PHA will be in writing.

### **Conflicting Documentation [24 CFR 5.2007(e)]**

In cases where the PHA receives conflicting certification documents from two or more members of a household, each claiming to be a victim and naming one or more of the other petitioning household members as the perpetrator, the PHA may determine which is the true victim by requiring each to provide acceptable third-party documentation, as described above (forms 2 and 3). The PHA must honor any court orders issued to protect the victim or to address the distribution of property.

#### PHA Policy

If presented with conflicting certification documents (two or more forms HUD-50066) from members of the same household, the PHA will attempt to determine which is the true victim by requiring each of them to provide third-party documentation in accordance with 24 CFR 5.2007(b)(2) or (3) and by following any HUD guidance on how such determinations should be made.

### **Discretion to Require No Formal Documentation [24 CFR 5.2007(d)]**

The PHA has the discretion to provide benefits to an individual based solely on the individual's statement or other corroborating evidence—i.e., without requiring formal documentation of abuse in accordance with 24 CFR 5.2007(b).

#### PHA Policy

If the PHA accepts an individual's statement or other corroborating evidence of domestic violence, dating violence, or stalking, the PHA will document acceptance of the statement or evidence in the individual's file.

### **Failure to Provide Documentation [24 CFR 5.2007(c)]**

In order to deny relief for protection under VAWA, a PHA must provide the individual requesting relief with a written request for documentation of abuse. If the individual fails to provide the documentation within 14 business days from the date of receipt, or such longer time as the PHA may allow, the PHA may deny relief for protection under VAWA.

### **16-IX.E. CONFIDENTIALITY [24 CFR 5.2007(b)(4)]**

All information provided to the PHA regarding domestic violence, dating violence, or stalking, including the fact that an individual is a victim of such violence or stalking, must be retained in confidence. This means that the PHA (1) may not enter the information into any shared database, (2) may not allow employees or others to access the information unless they are explicitly authorized to do so and have a need to know the information for purposes of their work, and (3) may not provide the information to any other entity or individual, except to the extent that the disclosure is (a) requested or consented to by the individual in writing, (b) required for use in an eviction proceeding, or (c) otherwise required by applicable law.

#### PHA Policy

If disclosure is required for use in an eviction proceeding or is otherwise required by applicable law, the PHA will inform the victim before disclosure occurs so that safety risks can be identified and addressed.

**EXHIBIT 16-1: SAMPLE NOTICE TO HOUSING CHOICE VOUCHER APPLICANTS AND TENANTS REGARDING THE VIOLENCE AGAINST WOMEN ACT (VAWA)**

*This sample notice was adapted from a notice prepared by the National Housing Law Project.*

A federal law that went into effect in 2006 protects individuals who are victims of domestic violence, dating violence, and stalking. The name of the law is the Violence against Women Act, or “VAWA.” This notice explains your rights under VAWA.

**Protections for Victims**

If you are eligible for a Section 8 voucher, the housing authority cannot deny you rental assistance solely because you are a victim of domestic violence, dating violence, or stalking. If you are the victim of domestic violence, dating violence, or stalking, you cannot be terminated from the Section 8 program or evicted based on acts or threats of violence committed against you. Also, criminal acts directly related to the domestic violence, dating violence, or stalking that are caused by a member of your household or a guest can’t be the reason for evicting you or terminating your rental assistance if you were the victim of the abuse.

**Reasons You Can Be Evicted**

You can be evicted and your rental assistance can be terminated if the housing authority or your landlord can show there is an *actual* and *imminent* (immediate) threat to other tenants or employees at the property if you remain in your housing. Also, you can be evicted and your rental assistance can be terminated for serious or repeated lease violations that are not related to the domestic violence, dating violence, or stalking committed against you. The housing authority and your landlord cannot hold you to a more demanding set of rules than it applies to tenants who are not victims.

**Removing the Abuser from the Household**

Your landlord may split the lease to evict a tenant who has committed criminal acts of violence against family members or others, while allowing the victim and other household members to stay in the assisted unit. Also, the housing authority can terminate the abuser’s Section 8 rental assistance while allowing you to continue to receive assistance. If the landlord or housing authority chooses to remove the abuser, it may not take away the remaining tenants’ rights to the unit or otherwise punish the remaining tenants. In removing the abuser from the household, your landlord must follow federal, state, and local eviction procedures.

**Moving to Protect Your Safety**

The housing authority may permit you to move and still keep your rental assistance, even if your current lease has not yet expired. The housing authority may require that you be current on your rent or other obligations in the housing choice voucher program. The housing authority may ask you to provide proof that you are moving because of incidences of abuse.

### **Proving That You Are a Victim of Domestic Violence, Dating Violence, or Stalking**

The housing authority and your landlord can ask you to prove or “certify” that you are a victim of domestic violence, dating violence, or stalking. The housing authority or your landlord must give you at least 14 business days (i.e., Saturdays, Sundays, and holidays do not count) to provide this proof. The housing authority and your landlord are free to extend the deadline. There are three ways you can prove that you are a victim:

- Complete the certification form given to you by the housing authority or your landlord. The form will ask for your name, the name of your abuser, the abuser’s relationship to you, the date, time, and location of the incident of violence, and a description of the violence.
- Provide a statement from a victim service provider, attorney, or medical professional who has helped you address incidents of domestic violence, dating violence, or stalking. The professional must state that he or she believes that the incidents of abuse are real. Both you and the professional must sign the statement, and both of you must state that you are signing “under penalty of perjury.”
- Provide a police or court record, such as a protective order.

If you fail to provide one of these documents within the required time, the landlord may evict you, and the housing authority may terminate your rental assistance.

### **Confidentiality**

The housing authority and your landlord must keep confidential any information you provide about the violence against you, unless:

- You give written permission to the housing authority or your landlord to release the information.
- Your landlord needs to use the information in an eviction proceeding, such as to evict your abuser.
- A law requires the housing authority or your landlord to release the information.

If release of the information would put your safety at risk, you should inform the housing authority and your landlord.

### **VAWA and Other Laws**

VAWA does not limit the housing authority’s or your landlord’s duty to honor court orders about access to or control of the property. This includes orders issued to protect a victim and orders dividing property among household members in cases where a family breaks up.

VAWA does not replace any federal, state, or local law that provides greater protection for victims of domestic violence, dating violence, or stalking.

### **For Additional Information**

If you have any questions regarding VAWA, please contact \_\_\_\_\_ at \_\_\_\_\_.

For help and advice on escaping an abusive relationship, call the National Domestic Violence Hotline at 1-800-799-SAFE (7233) or 1-800-787-3224 (TTY).

### **Definitions**

For purposes of determining whether a tenant may be covered by VAWA, the following list of definitions applies:

VAWA defines *domestic violence* to include felony or misdemeanor crimes of violence committed by any of the following:

- A current or former spouse of the victim
- A person with whom the victim shares a child in common
- A person who is cohabitating with or has cohabitated with the victim as a spouse
- A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies
- Any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction

VAWA defines *dating violence* as violence committed by a person (1) who is or has been in a social relationship of a romantic or intimate nature with the victim AND (2) where the existence of such a relationship shall be determined based on a consideration of the following factors:

- The length of the relationship
- The type of relationship
- The frequency of interaction between the persons involved in the relationship

VAWA defines *stalking* as (A)(i) to follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate another person OR (ii) to place under surveillance with the intent to kill, injure, harass, or intimidate another person AND (B) in the course of, or as a result of, such following, pursuit, surveillance, or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to (i) that person, (ii) a member of the immediate family of that person, or (iii) the spouse or intimate partner of that person.



**EXHIBIT 16-2: SAMPLE NOTICE TO HOUSING CHOICE VOUCHER OWNERS AND MANAGERS REGARDING THE VIOLENCE AGAINST WOMEN ACT (VAWA)**

*This sample notice was adapted from a notice prepared by the National Housing Law Project.*

A federal law that went into effect in 2006 protects individuals who are victims of domestic violence, dating violence, and stalking. The name of the law is the Violence against Women Act, or “VAWA.” This notice explains your obligations under VAWA.

**Protections for Victims**

You cannot refuse to rent to an applicant solely because he or she is a victim of domestic violence, dating violence, or stalking.

You cannot evict a tenant who is the victim of domestic violence, dating violence, or stalking based on acts or threats of violence committed against the victim. Also, criminal acts directly related to the domestic violence, dating violence, or stalking that are caused by a household member or guest cannot be cause for evicting the victim of the abuse.

**Permissible Evictions**

You can evict a victim of domestic violence, dating violence, or stalking if you can demonstrate that there is an *actual and imminent* (immediate) threat to other tenants or employees at the property if the victim is not evicted. Also, you may evict a victim for serious or repeated lease violations that are not related to the domestic violence, dating violence, or stalking. You cannot hold a victim of domestic violence, dating violence, or stalking to a more demanding standard than you hold tenants who are not victims.

**Removing the Abuser from the Household**

You may bifurcate (split) the lease to evict a tenant who has committed criminal acts of violence against family members or others, while allowing the victim and other household members to stay in the unit. If you choose to remove the abuser, you may not take away the remaining tenants’ rights to the unit or otherwise punish the remaining tenants. In removing the abuser from the household, you must follow federal, state, and local eviction procedures.

### **Certification of Domestic Violence, Dating Violence, or Stalking**

If a tenant asserts VAWA's protections, you can ask the tenant to certify that he or she is a victim of domestic violence, dating violence, or stalking. You are not required to demand official documentation and may rely upon the victim's statement alone. If you choose to request certification, you must do so in writing and give the tenant at least 14 business days to provide documentation. You are free to extend this deadline. A tenant can certify that he or she is a victim by providing any one of the following three documents:

- A completed, signed HUD-approved certification form. The most recent form is HUD-50066. This form is available at the housing authority or online at <http://www.hud.gov/offices/adm/hudclips/>.
- A statement from a victim service provider, attorney, or medical professional who has helped the victim address incidents of domestic violence, dating violence, or stalking. The professional must state that he or she believes that the incidents of abuse are real. Both the victim and the professional must sign the statement under penalty of perjury.
- A police or court record, such as a protective order.

If the tenant fails to provide one of these documents within 14 business days, you may evict the tenant if authorized by otherwise applicable law and lease provisions.

### **Confidentiality**

You must keep confidential any information a tenant provides to certify that he or she is a victim of domestic violence, dating violence, or stalking. You cannot enter the information into a shared database or reveal it to outside entities unless:

- The tenant provides written permission releasing the information.
- The information is required for use in an eviction proceeding, such as to evict the abuser.
- Release of the information is otherwise required by law.

The victim should inform you if the release of the information would put his or her safety at risk.

### **VAWA and Other Laws**

VAWA does not limit your obligation to honor court orders regarding access to or control of the property. This includes orders issued to protect the victim and orders dividing property among household members in cases where a family breaks up.

VAWA does not replace any federal, state, or local law that provides greater protection for victims of domestic violence, dating violence, or stalking.

### **Additional Information**

- If you have any questions regarding VAWA, please contact \_\_\_\_\_.
- HUD Notice PIH 2006-42 contains detailed information regarding VAWA's certification requirements. The notice is available at <http://www.hud.gov/offices/adm/hudclips/>.
- For a discussion of VAWA's housing provisions, see the preamble to the final VAWA rule, which is available at <http://www.gpo.gov/fdsys/pkg/FR-2010-10-27/pdf/2010-26914.pdf>.

## Definitions

For purposes of determining whether a tenant may be covered by VAWA, the following list of definitions applies:

VAWA defines *domestic violence* to include felony or misdemeanor crimes of violence committed by any of the following:

- A current or former spouse of the victim
- A person with whom the victim shares a child in common
- A person who is cohabitating with or has cohabitated with the victim as a spouse
- A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies
- Any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction

VAWA defines *dating violence* as violence committed by a person (1) who is or has been in a social relationship of a romantic or intimate nature with the victim AND (2) where the existence of such a relationship shall be determined based on a consideration of the following factors:

- The length of the relationship
- The type of relationship
- The frequency of interaction between the persons involved in the relationship

VAWA defines *stalking* as (A)(i) to follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate another person OR (ii) to place under surveillance with the intent to kill, injure, harass, or intimidate another person AND (B) in the course of, or as a result of, such following, pursuit, surveillance, or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to (i) that person, (ii) a member of the immediate family of that person, or (iii) the spouse or intimate partner of that person.

**ATTACHMENT "G"**

**AGENCY PLAN-RESOLUTIONS  
AND CERTIFICATIONS**

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:  
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the      5-Year and/or   X   Annual PHA Plan for the PHA fiscal year beginning 2012, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:*

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
  - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
  - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
  - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
  - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
  - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
  - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
  - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
  - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

PHA Name

PHA Number/HA Code

5-Year PHA Plan for Fiscal Years 20\_\_ - 20\_\_

Annual PHA Plan for Fiscal Years 20\_\_ 12 - 20\_\_ 13

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Title

Gregory S. Ferguson

Chairman of the Board/Yuma County

Signature

Date

02/06/2012

ATTEST:

Robert L. Pickels, Jr. County Administrator/Clerk of the Board

# Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Yuma County Housing Department

Program/Activity Receiving Federal Grant Funding

Low Rent Public Housing; Housing Choice Voucher

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Check here  if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.

(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Gregory S. Ferguson

Title

Chairman of the Board/Yuma County

Signature

Date

02/06/2012

ATTEST:

Robert L. Pickles, Jr. County Administrator/Clerk of the Board

form HUD-50070 (3/98)  
ref. Handbooks 7417.1, 7475.13, 7485.1 & .3

**Certification of Payments  
to Influence Federal Transactions**

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

Applicant Name

Yuma County Housing Department

Program/Activity Receiving Federal Grant Funding

Low Rent Public Housing; Housing Choice Voucher

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.

(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

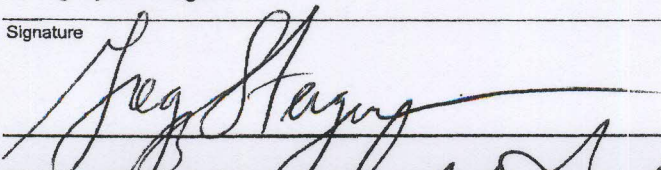
Name of Authorized Official

Gregory S. Ferguson

Title

Chairman of the Board/Yuma County

Signature



Date (mm/dd/yyyy)

02/06/2012

Previous edition is obsolete

ATTEST:

Robert L. Pickles, Jr. County Administrator/ Clerk of the Board

form HUD 50071 (3/98)

ref. Handbooks 7417.1, 7475.13, 7485.1, & 7485.3



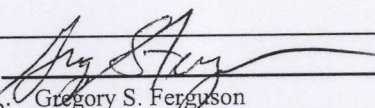
## DISCLOSURE OF LOBBYING ACTIVITIES

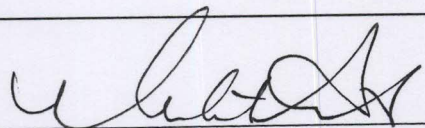
Approved by OMB

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

0348-0046

(See reverse for public burden disclosure.)

<b>1. Type of Federal Action:</b> <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. Report Type:</b> <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change <b>For Material Change Only:</b> year _____ quarter _____ date of last report _____
<b>4. Name and Address of Reporting Entity:</b> <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known:  Congressional District, if known: 4c	<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b>  Congressional District, if known:	
<b>6. Federal Department/Agency:</b>	<b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable: _____	
<b>8. Federal Action Number, if known:</b>	<b>9. Award Amount, if known:</b> \$ _____	
<b>10. a. Name and Address of Lobbying Registrant</b> (if individual, last name, first name, MI):	<b>b. Individuals Performing Services</b> (including address if different from No. 10a) (last name, first name, MI):	
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u></u> Print Name: <u>Gregory S. Ferguson</u> Title: <u>Chairman of the Board/Yuma County</u> Telephone No.: <u>928-373-1010</u> Date: <u>02-06-2012</u>	
<b>Federal Use Only:</b>		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

ATTEST:   
**Robert L. Pickles, Jr. County Administrator/Clerk of the Board**

## INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

DISCLOSURE OF LOBBYING ACTIVITIES  
CONTINUATION SHEET

Approved by OMB  
0348-0046

Reporting Entity: Yuma County Housing Department

Page 1 of 3

**Civil Rights Certification**

**U.S. Department of Housing and Urban Development**  
Office of Public and Indian Housing  
Expires 4/30/2011

**Civil Rights Certification**

**Annual Certification and Board Resolution**

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:*

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

Yuma County Housing Department

AZ013

PHA Name

PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

**Gregory S. Ferguson**

Title

Chairman of the Board/Yuma County

Signature

Date

02-06-2012

**ATTEST:**

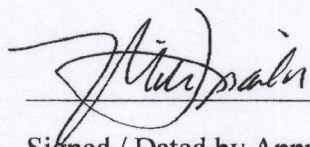
**Robert L. Pickels, Jr. County Administrator/Clerk of the Board**

**Certification by State or Local  
Official of PHA Plans Consistency  
with the Consolidated Plan**

**U.S. Department of Housing and Urban Development**  
Office of Public and Indian Housing  
**Expires 4/30/2011**

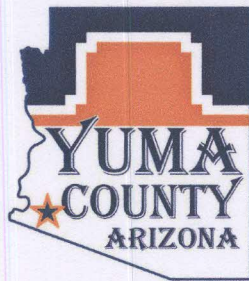
**Certification by State or Local Official of PHA Plans Consistency with the  
Consolidated Plan**

I, Michael Traylor the Director certify that the Five Year and  
Annual PHA Plan of the Yuma County Housing Department is consistent with the Consolidated Plan of  
State of Arizona prepared pursuant to 24 CFR Part 91.



Signed / Dated by Appropriate State or Local Official

OFFICE OF THE  
BOARD OF SUPERVISORS  
198 Main Street  
Yuma, Arizona 85364



LENORE LOROÑA STUART  
DISTRICT 1  
RUSSELL McCLOUD  
DISTRICT 2  
CASEY PROCHASKA  
DISTRICT 3  
MARCO A. (TONY) REYES  
DISTRICT 4  
GREGORY S. (GREG) FERGUSON  
DISTRICT 5

ROBERT L. PICKELS, JR.  
COUNTY ADMINISTRATOR  
CLERK OF THE BOARD

STATE OF ARIZONA)

ss.

COUNTY OF YUMA)

I, CHRISTINA P. ISBELL, Clerk of the Board of Supervisors, do hereby certify that I am required by law to maintain custody of the minutes of the Yuma County Board of Supervisors, and that the following is a true and correct copy of the portion of the minutes of the Board of Supervisors' meeting held April 2, 2012.

**HOUSING BOARD:**

The Chairman recessed the Yuma County Board of Supervisors at 9:39 a.m. and convened the Yuma County Housing Board. Housing Board Member Maria Cenicerros was present.

**No. 1. *Housing:* Conduct a Public Hearing to receive public comments on the Yuma County Housing Department Public Housing Agency Annual Plan for Fiscal Year 2012.**

Ms. Garcia was present to answer supervisor's questions, and confirmed there are no changes to the plan.

There were no comments at the public hearing.

Chairman Ferguson directed staff to attach all comments to the Yuma County Housing Department Public Housing Agency Annual Plan, which were none.

*No legal action was taken.*

The Chairman adjourns the Yuma County Housing Board at 9:41 a.m. and reconvened the Yuma County Board of Supervisors in Regular Session.



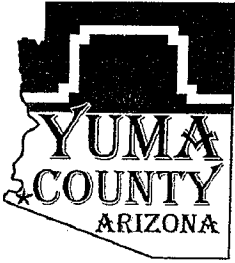
In Witness Whereof, I have hereunto set my hand and affixed the Official Seal of the Board of Supervisors. Done at Yuma, the County Seat, this 4<sup>th</sup> day of April, 2012.

*Christina P. Isbell*  
CHRISTINA P. ISBELL,  
Deputy Clerk of the Board

CPI/gh:P:\Certifications\2012 Certifications\HBOD-1 04-02-12 COB Minutes Extract.doc

# **ATTACHMENT “H”**

## **Resident Advisory Board**



**Yuma County  
Yuma, Arizona**

OFFICE OF THE  
**YUMA COUNTY HOUSING DEPARTMENT**

8450 WEST HIGHWAY 95, SUITE 88  
SOMERTON, ARIZONA 85350-2534  
PHONE (928) 627-8828 X TDD 1-800-545-1833 Ext. 705 X FAX (928) 627-8715

**GLORIA D. MALLEK**  
DIRECTOR

**TO:** Maria Cenicerros, RC President (Presidente)  
**PARA:** Vacant, RC Vice-President (Vise-Presidente)  
Celia Garcia, RC Treasurer (Tesorera)  
Vacant, RC Secretary (Secretaria)

**FROM:** Maria De Los Reyes, Housing Program Specialist *Maria De Los Reyes*  
**DE PARTE DE:** Maria De Los Reyes, Especialista de Programa de Vivienda

**SUBJECT:** Resident Advisory Board Meeting to review the Low Rent Public Housing Admissions and Continued Occupancy Policy (ACOP), Section 8 Administrative Plan for the YCHD and the Public Housing Agency Annual Plan for Fiscal Year 2012

**TEMA:** Junta del YCHD Concilio Asesor Central de Residentes para revisar las polizas de Admision en Vivienda Publica, Plan Administrativo del Programa Section 8 y el Plan de Vivienda Publica de la Agencia año Fiscal 2012.

**DATE:** February 9, 2012  
**FECHA:** 9 de Febrero del 2012

-----  
Please plan to attend the Resident Advisory Board Meeting scheduled for Wednesday, February 22, 2012 at 10:00 a.m. at the Barry Norman Career Center at 8450 W. Highway 95, Somerton, Arizona 85350, to review the Low Rent Public Housing Admissions and Continued Occupancy Policy (ACOP), Section 8 Administrative Plan for the YCHD and the Public Housing Agency Annual Plan for Fiscal Year 2012

Thank you.

\*\*\*\*\*

Favor de asistir a la cita el día Miercoles 22 de Febrero del 2012 a las 10:00 a.m. en la sala de conferencias de Barry Norman ubicado en 8450 W. Highway 95, Somerton, Arizona 85350, las polizas de Admision en Vivienda Publica, Plan Administrativo del Programa Section 8 y el Plan de Vivienda Publica de la Agencia año Fiscal 2012.

Gracias.





**MINUTES**  
**RESIDENT ADVISORY BOARD MEETING**  
**February 22, 2012**

MEMBERS PRESENT:     Maria Cenicerros, President  
                              Vacant, Vice-President  
                              Celia Garcia, Treasurer  
                              Aracely Yanez, Secretary  
                              Maria De Los Reyes, Housing Program Specialist

1.     Call to order by Maria De Los Reyes at 10:00 a.m.

**TOPICS DISCUSSED:**

1.     Review and Approve the YCHD amended Section 8 Administrative Plan, dated July 2012.
2.     Review and Approve the YCHD amended Low Rent Public Housing Program Admissions and Continued Occupancy Policy (ACOP).
3.     Review and Approve the Public Housing Agency Annual Plan 2012, dated July 2012.

**DISCUSSION:**

1.     **Review and approve-YCHD amended Section 8 Administrative Plan:** Maria introduced the amended Section 8 Administrative Plan to the Resident Council Members. Resident Council Members approved the plan with no recommendations.
2.     **Review and approve-YCHD amended Low Rent Public Housing Program Admissions and Continued Occupancy Policy (ACOP):** Maria introduced the ACOP Plan to the Resident Council Members. Resident Council Members approved the plan with no recommendations.
3.     **Review and Approve- Public Housing Agency Annual Plan 2012, dated July 2012:** Maria presented the Annual Plan 2012 to the Resident Council Members. The members approved the Plan with the following recommendations.

**See Attachment A**

**1.) Moctezuma Apartments:**

- a.) The Resident Advisory Council understands the difficult times we all suffering due to the economy but the major concern is safety. For this reason, the Resident Advisory Council recommends improving the current Security Camera System to a more effective and advanced system.
- b.) The tenants are urgently requesting the installation of food waste disposer. The residents have no choice but to dispose the waste into the dumpster. As a consequence the dumpster is releasing bad odors attracting insects, cats and mosquitos.

**2.) Valley Vista Apartments.**

- a.) The Resident Advisory Council understands the difficult times we all suffering due to the economy but the major concern is safety. For this reason, the Resident Advisory Council recommends improving the current Security Camera System to a more effective and advanced system.
- b.) Unfortunately the negative feedback about the Maintenance Department is an issue this year. According to the tenants the maintenance workers are taking too long to complete a work order and the items are not fixed properly.
- c.) The Maintenance Department is remodeling the apartments but the tenants are concerned for the low quality items the contractors have been installing for YCHD since 2011. These low quality items are more vulnerable to normal wear and tear. The Valley Vista tenants are recommending remodeling the apartment with durable and high qualify items to avoid frequent replacements and also to avoid over charges to tenants accounts. For example: the blinds, kitchen cabinets, and countertops. According to a good standing housekeeper, when she does proper maintenance to these cabinets the paint comes off so easily causing an appearance of wood damage. The Resident Advisory Council recommends to monitor the contractor or to provide detailed specifications in the type of materials and items.
- d.) Valley Vista tenants are concerned about the Termite identification in more than 10 apartments around the project. The Resident Advisory Council recommends starting implementing a plan for a termite control inspection and fumigation. Also the immediate attention to control a pest infestation (cockroaches).

**3.) Pecan Shadows.**

- a.) The Resident Advisory Council understands the difficult times we all suffering due to the economy but the major concern is safety. For this reason, the Resident Advisory Council recommends improving the current Security Camera System to a more effective and advanced system. The crime level at Pecan Shadows is increasing. The Resident Council continues encouraging tenants to report any criminal acts to Yuma County Housing Department and to call the City of Yuma Police Department or at least to call the Anonymous Crime Tip Hotline.

Some tenants are **terrified** of speaking up when they see something illegal taking place at Pecan Shadows because they're fearful of **retaliation**.

**General Recommendations:** The comments about the Maintenance Department are regretfully unpleasant. The maintenance workers are going back to temporary fix-ups. Back on 2008, this was a serious issue because these inadequate temporary fix-ups were the cause for a few incidents. The quality of work is poor and needs improvement. The maintenance department is not performing effectively. The Resident Advisory Council is suggesting improving quality of work and effectiveness

Separate Note: Thank you for accepting these recommendations and also thank you for resolving some of the issues mentioned last year. Previous 2011 recommendations are completed or currently under progress:

- a.) Moctezuma-in progress
  - Security Cameras will be upgraded this year 2012.
- b.) Valley Vista Apartments-in progress
  - Security Cameras will be upgraded this year 2012.
- c.) Pecan Shadows-in progress
  - Security Cameras will be upgraded this year 2012.

SUMMARY: The purpose for these recommendations is to provide feedback and make significant changes to offer better Housing Quality Standards. If requested, please provide a written statement of the results or comments for all mentioned recommendations.

Thank you in advance for your time.

Meeting Adjourned: 11:50 a.m.