

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

5-Year Plan for Fiscal Years 2010-2014
Annual Plan for Fiscal Year 2011-2012

PORTSMOUTH
REDEVELOPMENT & HOUSING AUTHORITY

“We’re Making Our City More Inviting Than Ever.”

PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
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1.0	PHA Information PHA Name: <u>Portsmouth Redevelopment and Housing Authority</u> PHA Code: <u>VA001</u> PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input checked="" type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>7/1/2011</u>				
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>800</u> Number of HCV units: <u>1,949</u>				
3.0	Submission Type <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only				
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)				
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program
					PH HCV
	PHA 1:				
	PHA 2:				
	PHA 3:				
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.				

5.1

Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:

**MISSION STATEMENT
PORTSMOUTH REDEVELOPMENT AND HOUSING AUTHORITY**

Enhancing the quality of life for the citizenry of Portsmouth through resource acquisition, asset management, and pursuing innovative opportunities shall be the mission of the Authority. To achieve this goal, the following objectives are established:

- Eliminate blight and underutilized properties and recycle land for the highest and best uses to build sustainable communities.
- Increase the tax base through the development of new residential, commercial, and/or industrial developments, while facilitating the preservation of existing physical assets and stimulating neighborhood reinvestment and employment opportunities.
- Seek to create livable neighborhoods that are free from discrimination through both traditional and creative programs and services.
- Prevent the spread of blight and deterioration of residential neighborhoods by facilitating various rehabilitation and incentive programs.
- Manage, maintain, and enhance the current housing resources of the Authority and expand through supply of affordable housing.
- Promote a social and living environment that does not tolerate crime or drugs, but encourages individuals to take responsibility for improving their lives through programs and services provided by the Authority.
- Develop opportunities for low-and lower-income populations to realize homeownership status through self-sufficiency programs.
- Provide programs and services that assist unemployed and underemployed persons to become wage earners.
- Empower individuals, groups and neighborhoods, to meet the challenges facing them in social, economic, and community development needs.

5.2

Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.

PRHA Goal: Expand the supply of assisted housing

- Will apply for additional rental vouchers
- Reduce public housing vacancies
- Leverage private or other public funds to create additional housing opportunities
- Acquire or build units or developments

PRHA Goal: Improve the quality of assisted housing

- Improve public housing management
- Continue to strive for a 100 SEMAP Score
- Increase customer satisfaction
- Concentrate on efforts to improve housing finance, unit inspections and asset management
- Improve computer monitoring
- Renovate and/or modernize public housing units
- Demolish or dispose of obsolete public housing
- Provide replacement public housing and/or replacement vouchers

PRHA Goal: Increase assisted housing choices

- Provide voucher mobility counseling
- Conduct outreach efforts to potential voucher landlords
- Implement public housing site-based waiting lists
- Implement homeownership program with the Jeffrey Wilson HOPE VI Revitalization Grant

PRHA Goal: Improve community quality of life and economic vitality

- Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income development
- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments
- Implement public housing security improvements
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Development of a non-smoking policy

PHA Plan Update

(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:

Capital improvements are planned as follows:

- Planning for a new Central Office complex
- Remove the master gas meters in Dale and Swanson Homes and go to tenant paid gas
- Swanson Homes ADA improvement
- Swanson Homes electrical/HVAC and smoke detector improvements
- Lincoln Homes door and window screen replacements
- Dale Homes utility door replacements as needed
- Dale Homes partial heat pump replacements
- Dale Homes management office improvements
- Replacement stoves, refrigerators and vehicle(s)

(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.

Location of Agency Plan

- 801 Water Street, Main Office
- 234 Dale Drive, Dale Homes management office
- 1746 South Street, Swanson Homes management office
- 4 Lexington Drive, Lincoln Homes management office
- 606 Phoebus, Phoebus Square, King Square, Pine Street, Holley Square management office
- 1036 Patriot Way, Hamilton management office
- 611 6th Street, Hope Village management office
- 2847 Berkley Avenue, Seaboard Square management office

6.0

6.1 Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.

The Authority's policies that govern resident or tenant eligibility, selection and admissions for both public housing and HCV and unit assignment polices for public housing; and procedures for maintaining waiting lists for admissions to public housing are included in Chapters 3, 4 and 5 of the Authority's Admissions and Continued Occupancy Policy (Attachment 29) and Chapters 3 and 4 of the Section 8 Housing Choice Voucher Administrative Plan (Attachment 17). See Supplemental Attachment 1., Admissions Policy for Deconcentration; 5., Public Housing Policies and Procedures; 15., Flat Rents; 23., Site-Based Waiting List; 28., Admissions and Continued Occupancy for Public Housing Programs. 29., Trespass-Barment Policy.

6.2 Financial Resources

Low-Income Public Housing Operating

Development	Subsidy	Rent	Total
Dale Homes	\$1,263,165	\$ 777,450	\$2,040,615
Swanson Homes	\$ 938,360	\$ 549,265	\$1,487,625
Jeffry Wilson Homes	\$ 216,700	\$ - 0 -	\$ 216,700
Lincoln Park	\$ 985,630	\$ 388,030	\$1,373,660
Pine Street	\$ 329,220	\$ 140,265	\$ 469,485
Holley Square	\$ 332,190	\$ 129,090	\$ 461,280
Seaboard Square	<u>\$ 75,000</u>	<u>\$ 150,000</u>	<u>\$ 225,000</u>
Total	\$4,140,265	\$2,134,100	\$6,274,365

Public Housing Capital Funds

Capital Fund Estimated \$1,350,000

Replacement Housing Factor Funds Estimated \$1,495,000

HOPE VI Homeownership Unit Funding

76 Units with Mixed Financing

HOPE VI Funds	\$4,016,550
Capital Fund	\$2,230,679
Replacement Housing Factor Funds	\$3,584,821
American Recovery and Reinvestment Act Funds	\$1,745,083
Sales Proceeds	\$2,669,595
CDBG Funds	\$ 735,000
CDBG-R Funds	\$ 200,000
HOME Funds	\$ 580,938
City CIP Funds	<u>\$ 170,764</u>
Total	\$15,933,430

Non-HOPE VI funded Homeownership

25 Units

Sales Proceeds	\$4,362,550
HOME Funds	<u>\$1,405,000</u>
Total	\$5,767,550

Seaboard Square II

100 Affordable Rental Family Units	
HOPE VI Funds	\$3,927,443
Replacement Housing Factor Funds	\$3,303,857
Low-Income Housing Tax Credits Equity	\$8,370,390
CDBG Funds	\$ 300,000
City CIP Funds	<u>\$ 358,000</u>
Total	\$16,259,690

Hamilton Place II

84 Affordable Family Units	
Low-Income Housing Tax Credits Equity	\$7,666,168
VHDA Taxable Loan	\$1,794,238
SPARC/REACH Loan	\$ 930,000
PRHA Loan	<u>\$ 750,000</u>
Total	\$11,160,407

6.3 Rent Determination

The Authority will determine rents for Public Housing and HCV dwelling units by comparing them with rents on unsubsidized units in the City of Portsmouth. A market study is conducted when new housing units are constructed to ensure that the rents are reasonable. For the HCV Program, all rents undergo Rent Reasonableness. A rent study of rental housing in the City of Portsmouth was conducted in July 2007 by a contractor that is updated annually, which allowed the Authority to have a baseline of rents charged in the City. (See Supplemental Attachments: 5. Public Housing Policies and Procedures and 17. Administrative Plan for the Section 8 Housing Choice Voucher Program.)

6.4 Operation and Management

The Authority's rules, standards, and policies governing maintenance management of housing owned, assisted or operated by the public housing agency is included in the

Maintenance Plan (Attachment 6). The management and programs of the Authority are shown in the Organizational Chart (Attachment 26). (See Supplemental Attachments: 5. Public Housing Policies and Procedures and 17. Administrative Plan for the Section 8 Housing Choice Voucher Program.)

6.5 Grievance Procedures

A copy of the Authority's Grievance Procedure is included with this plan (Attachment 14). The Grievance Procedure was updated to reflect changes in the ACOP and Administrative Plan. The major change was standardizing the number of days throughout to reflect 10 days for most areas. This procedure is available to residents of the Authority's public and assisted housing programs. (See Supplemental Attachment 14: Grievance Procedure.)

6.6 Designated Housing for Elderly and Disabled Families

Phoebus Square will consist of 122 units of Project-Based HCVs. The first units were occupied in October 2009.

6.7 Community Service and Self-Sufficiency

- (1) The Authority's housing programs offer limited amenities to assisted families.
- (2) The Authority has a coordinated program of housing, child care, transportation, personal and career counseling, adult basic education, job training and job placement for public and assisted housing residents that will move them towards economic self-sufficiency. It is a five-year program that allows participants to establish an escrow account. When a resident or HCV participant's rental portion increases due to earned income, all or a portion of that increase is placed in an escrow account. If participants complete their goals, they will receive those funds. In December 2008, we had a Section 8 participant that received an escrow check for over \$20,000. (See Attachment 2: Family Self-Sufficiency Program (FSSP) Action Plan, which is being updated and revised.)
- (3) The Authority has a Case Manager that works directly with residents that must participate in community service. This employee serves as a liaison between residents and community agencies that have agreed to serve as sites for residents to volunteer. The Case Manager also tracks the hours of residents in the program. Income changes that result from welfare program requirements are disregarded in

accordance with the Earned Income Disregard requirements. (See Attachment 4: Community Service Requirements.)

6.8 Safety and Crime Prevention

- (1) The safety of public housing residents is a major commitment of the Authority. The Portsmouth Police Department provides monthly Incident Reports, which allows the Authority to track criminal incidents in its housing developments. The Police Department also provides a weekly report of anyone arrested with a public housing address.
- (2) Crime Prevention activities conducted by the Authority include improving lighting, cutting down trees that provide shelter and hiding places for the criminal element, providing an anonymous Tip Line for residents to call and report incidents, and aggressive elimination of graffiti.
- (3) The City of Portsmouth provides Neighborhood Impact Officers that work with Authority staff to provide crime prevention in our communities. Monthly meetings are held with the officers, Managers and other Authority staff. In addition, this partnership is instrumental in the Authority's efforts to terminate the leases of individuals involved in criminal activity. The Authority has begun a partnership with the Sheriff's Department to identify individuals arrested for criminal activity with public housing addresses.

6.9 Pets

The Authority has a Pet Policy (Attachment 19) that is discussed in Chapter 10 of the ACOP (Attachment 29).

6.10 Civil Rights Certification

See Supplemental Attachment 3: Analysis of Impediments to Fair Housing.

6.11 Fiscal Year Audit

See Supplemental Attachment 27: Financial Statements.

6.12 Asset Management

The agency is working to comply with asset management requirements. All Asset Management Projects (AMPS) have been identified, and separation of the Central Office Cost Center has been accomplished.

6.13 Violence Against Women Act (VAWA)

- (1) The Authority has notified public and assisted housing residents about the provisions of VAWA. Brochures and forms are provided in the lobby of the Authority's main office and at the site offices.
- (2) The Authority has revised its ACOP and HCV Administrative Plan to incorporate the VAWA provisions.
- (3) The Authority designed an orientation program called "Fresh Start" for its Family Self-Sufficiency Program participants, which explores many of the barriers that participants face in becoming self-sufficient. Domestic Violence and abuse has been identified for a large number of these participants. Once this history is revealed, Case Managers make referrals to community agencies for assistance.

7.0	<p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i></p> <p>In October 2005, the Portsmouth Redevelopment and Housing Authority was awarded a HOPE VI Revitalization Grant in the amount of \$20 million to demolish the 400-unit Jeffry Wilson Community. The grant will provide 500 new replacement homes in the City of Portsmouth. There will be 101 homeownership units and 399 rental units constructed.</p> <p>Relocation of 400 households in the Jeffry Wilson community began in February 2006 and was completed in December 2007; the replacement housing units constructed, as part of the grant, will be completed in five phases. Phase one, consists of 57 ACC/LIHTC rental units and was completed in December 2007. Phase two, the homeownership phase, will consist of 101 units built in the Westbury neighborhood. The first 51 homes in the homeownership phase are currently under construction with 14 units sold and occupied. Phase three was completed, which is an 122-unit LIHTC elderly community named Phoebus Square. Phases four and five, the final phases of the project, will be constructed as 221 rental units on the former Jeffry Wilson site. Phase four, Seaboard Square, consists of 121-family ACC/LIHTC development that will be completed by July 2011. The final phase, Seaboard Square II, received LIHTC during the summer of 2010 and the start of construction in early 2011.</p> <p>Hamilton Place is a 4% LIHTC 84-unit family development being constructed in 2010 and will be assisted with Project-Based Housing Choice Vouchers. A second phase, also to be 84 units will seek funding in 2011 competitive 9% LIHTC funding round.</p>
8.0	<p>Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.</p>
8.1	<p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing. See attached.</p>
8.2	<p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan. See attached</p>
8.3	<p>Capital Fund Financing Program (CFFP).</p> <p><input checked="" type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements. The agency plans to use up to three million of RHF to finance 121 replacement units on the former Jeffry Wilson site.</p>

9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p>The review of the census data shows that there is overlap in areas with concentrations of low-income households and those with large numbers of members of the protected classes. The concentrations also coincide with the census tracts that contain the City's public housing units. While some of the overlap is attributable to the concentration of public housing units, unemployment among minorities and women is higher than among whites and men; minorities and women also have lower incomes. Consequently, the lack of affordable housing disproportionately impacts the protected classes because of their higher representation among the low-income population. In addition to the need for affordable housing, a critical concern is housing opportunities that support the disabled, primarily via modifications that improve accessibility and habitability. As shown in the accomplishments achieved by its publicly funded housing programs reported in Part II of the analysis, through its housing programs, Portsmouth has assisted members of the protected classes in greater proportion to improve housing opportunities for members of the protected classes in the City through expanding the supply of decent affordable housing. Portsmouth's publicly funded housing program assists with rehabilitation, including improvements that support accessibility and habitability improvements for the Ownership Program. An education component regarding fair housing issues is also included and is open to all households. The City does not provide funds for renter households to make improvements.</p>
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Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.**

Currently the Public Housing Waiting List is open and accepting applications for bedroom sizes ranging from 1- up to 5-bedroom units in an effort to address the housing needs of the families in our jurisdiction. Applicants applying for public housing would be housed in one of the three public housing developments, Dale Homes, Swanson Homes or Lincoln Park. There are presently 1169 applications on this list.

BR Size Breakdown:

1 Bedrooms – 441
2 Bedrooms – 479
3 Bedrooms - 218
4 Bedrooms - 28
5 Bedrooms - 3

Income Levels:

1104 – Extremely Low Income (30% AMI)
55 – Very Low Income (50% AMI)
10 – Low Income (80% AMI)

9.1

The Section 8 Housing Choice Voucher Program waiting list is currently closed. There are presently 3866 applications on this list. There is no bedroom size breakdown on the waiting list for Section 8 applicants.

Income Levels:

3635 – Extremely Low Income (30% AMI)
191 – Very Low Income (50% AMI)
35 – Low Income (80% AMI)

The Authority currently has three (3) site-based waiting lists, Westbury, King Square and Phoebus Square. Westbury, two Public Housing LIHTC developments, is composed of two phases, Pine Street with 58 units and Holley Square 59 units. There are 829 applications on the waiting list which is currently closed. King Square is a Section 8 Project-Based tax credit property with 57 units. There are 535 applications on this list which is also closed. Phoebus Square is a 122-unit Section 8 Project-Based tax credit development for seniors 62 years of age or older only. The waiting list is open and there are 62 applications on the list.

10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"</p> <p>In accordance with 24 CFR 903.21, any substantial modification proposed by the Portsmouth Redevelopment and Housing Authority to its Agency Plan will be subject to certification and public comment as well as approval by its Board of Commissioners. The Portsmouth Redevelopment and Housing Authority defines significant modification as:</p> <ol style="list-style-type: none"> 1. Revisions to rent and the admissions policies. 2. Addition of non-emergency work items in excess of \$100,000, the federal small purchasing threshold (items not included in the current Annual Statement or 5-Year Plan) or a change in the use of replacement reserve funds under the Capital Fund Program. 3. Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities.

11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <p>(g) Challenged Elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>
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**SUPPLEMENTAL
AGENCY PLAN MATERIAL**

The following items are included within the Agency Plan Binder as supplemental attachments:

- 1) Admissions Policy for Deconcentration
- 2) Portsmouth Redevelopment and Housing Authority
Family Self-Sufficiency
- 3) Analysis of Impediments to Fair Housing
- 4) Community Service Requirements
- 5) Public Housing Policies and Procedures
- 6) Maintenance Plan and Proposed Maintenance Charges
- 7) Guidelines for Emergency Services and Auxiliary Work Assignments
- 8) Utility Allowance Report
- 9) CPD 2009-2013 Consolidated Plan
- 10) CPD 2010 Action Plan
- 11) RASS Follow-Up Plan 2007
- 12) HOPE VI Revitalization Plan – Jeffry Wilson – Executive Summary
- 13) PHAS 2009 (Physical Inspection only)
- 14) Grievance Procedure
- 15) Flat Rents
- 16) Residential Lease
- 17) Administrative Plan for the Section 8 Housing Choice Voucher Program (See Binder
Two)
- 18) Minutes for the Agency Plan Public Hearing
- 19) Pet Policies and Procedures
- 20) Accomplishments

- 21) Resident Commissioner
- 22) Resident Advisory Board
- 23) Site-Based Waiting List
- 24) Voluntary Conversion of Public Housing
- 25) Section 8 Homeownership Program
- 26) Organizational Chart
- 27) Financial Statements for the Fiscal Year Ended June 30, 2010
- 28) Admissions and Continued Occupancy Policy for the Public Housing Program (See Binder Two)
- 29) Trespass-Barment Policy
- 30) Procurement Policy
- 31) Sections 31 to 50 Reserved for future documents

PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
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6.0	PHA Plan Update (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. <ol style="list-style-type: none"> a1) Elements of change from our last 5 year plan includes the updating of the Agencies HCV administrative plan to reflect all pertinent language as required by the Dept. of HUD. a2) Changes in the HCV plan include a lowering of payment standard from 102% to 95 % and occupancy standards were changed to reflect 2 persons per bedroom. A3) The capital fund projections for years 2011 and 2012 were changed in account 1406 (lowering the budget) and adding to capital projects. B1) The public can obtain copies of this plan at the management office located at 170 Hedgefield Lane, Wytheville Va. 24382 Our plans are also to add the plan to our website within the next year.																										
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8.2	Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.
8.3	Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.
9.0	Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.
9.1	Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.
10.0	Additional Information. Describe the following, as well as any additional information HUD has requested. (a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan. The WRHA has been able to secure non-federal funds to construct another 24 units of affordable housing. This should start by late spring 2011. Our SEMAP score is in the high performer category. Using the CFP funds we have installed all new roofs and windows. We are planning on installing security cameras on the last location this year. We are improving our unit turnaround time by contracting some of the work out. (b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification" There is no significant changes in our plan this year. We define a significant Amendment and/or Deviation modification as a 25% movement from one account number to another in our CFP 5 year plan and/or a policy amendment which significantly changes our adm. Plan or ACOP with direct relation to the method of supplying affordable housing. B1) The WRHA revised its HCV adm. Plan to reflect the lowering of payment standards from 102% to 95% and added that a requirement of two persons per bedroom is required unless special circumstances exist.
11.0	Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office. (a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights) (b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only) (c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only) (d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only) (e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only) (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. (g) Challenged Elements (h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only) (i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: **1)** Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; **2)** Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and **3)** Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

- (a) **Hope VI or Mixed Finance Modernization or Development.** **1)** A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and **2)** A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: **(1)** A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and **(2)** A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent that **approved and/or pending** demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: **1)** A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; **2)** An analysis of the projects or buildings required to be converted; and **3)** A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the X 5-Year and/or ___ Annual PHA Plan for the PHA fiscal year beginning 7/2011, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

PHA Name

PHA Number/HA Code

5-Year PHA Plan for Fiscal Years 20~~10~~ - 20~~15~~

Annual PHA Plan for Fiscal Years 20____ - 20____

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official <i>MARTHA RIGGLE</i>	Title <i>CHAIR</i>
Signature <i>Martha Riggle</i>	Date <i>3-16-2011</i>

Civil Rights Certification

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
Expires 4/30/2011

Civil Rights Certification**Annual Certification and Board Resolution**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:


The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

Wytheville Redevelopment and Housing

VA021000001

PHA Name

PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)	
Name of Authorized Official Martha Riggle	Title CHAIRPERSON
Signature 	Date March 16, 2011

**Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

**Certification by State or Local Official of PHA Plans Consistency with the
Consolidated Plan**

I, C. Wayne Sutherland the Town Manager certify that the Five Year and
Annual PHA Plan of the Wytheville RHA is consistent with the Consolidated Plan of
Town of Wytheville prepared pursuant to 24 CFR Part 91.

C. Wayne Sutherland 03-18-11

Signed / Dated by Appropriate State or Local Official

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Wytheville Redevelopment and Housing Authority

Program/Activity Receiving Federal Grant Funding

PHA Five year plan

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

- (1) The dangers of drug abuse in the workplace;
- (2) The Applicant's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

- (1) Abide by the terms of the statement; and
- (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Scattered Sites and Hedgefield
Wytheville Virginia 24382
Wythe County

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

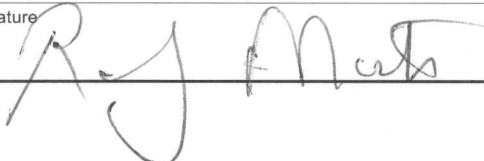
Randy Martin

Title

Executive Director/CEO

Signature

X



Date

3/31/2011

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Wytheville Redevelopment and Housing Authority

Program/Activity Receiving Federal Grant Funding

PHA Five year plan

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

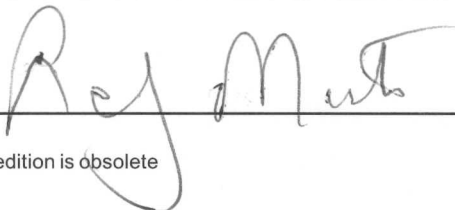
Name of Authorized Official

Randy Martin

Title

E.D./CEO

Signature



Date (mm/dd/yyyy)

3-31-2011

Previous edition is obsolete

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB
0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input checked="" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Congressional District, if known: 9 th	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency: US DEPT. OF HUD	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u>Randy Martin</u> Print Name: <u>RANDY MARTIN</u> Title: <u>EXECUTIVE DIRECTOR/CEO</u> Telephone No.: <u>276/228/6515</u> Date: <u>9-31-2011</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary

PHA Name: **Wytheville Redevelopment and Housing**

Grant Type and Number
 Capital Fund Program Grant No. va36p021501-09 Replacement Housing Factor Grant No:
 Date of CFFP: _____

FFY of Grant:
 2009
 FFY of Grant Approval:
 2009

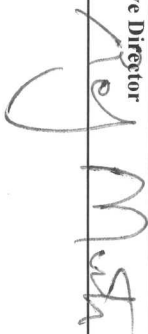

Line	Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending:	Reserve for Disasters/Emergencies <input type="checkbox"/>	Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Final Performance and Evaluation Report	Total Actual Cost ¹	
				Obligated	Expended
Summary by Development Account	Original	Total Estimated Cost	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	247852	293852	293852	293852
3	1408 Management Improvements	30000	30000	30000	30000
4	1410 Administration (may not exceed 10% of line 21)	30000	30000	30000	30000
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement	75000	0	0	0
10	1460 Dwelling Structures	0	29000	29000	29000
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 - 19)	382852	382852	382852	382852
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part I: Summary

PHA Name:		Grant Type and Number Capital Fund Program Grant No: va36p021501-09 Date of CFFP: _____		Replacement Housing Factor Grant No:		FFY of Grant: 2009	
Type of Grant		Reserve for Disasters/Emergencies <input type="checkbox"/>		Revised Annual Statement (revision no:) <input type="checkbox"/>		FFY of Grant Approval: 2009	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input checked="" type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Original	Total Estimated Cost	Revised ²	Obligated	Total Actual Cost ¹	Expended
Signature of Executive Director		Date		Signature of Public Housing Director		Date	
							

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part II: Supporting Pages

PHA Name:		Grant Type and Number Capital Fund Program Grant No: VA36p021501-09 CFFP (Yes/No): Replacement Housing Factor Grant No:			Federal FFY of Grant:			
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost	Total Actual Cost		Status of Work	
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
PHA WIDE	OPERATIONS	1406	1	247852	293852	293852	293852	
PHA WIDE	MGMN. IMPROVEMENTS	1408	1	30000	30000	30000	30000	
PHA WIDE	PARTIAL CFP ADM.	1410	1	30000	30000	30000	30000	
VA021	RENOVATION OF 2 BR UNIT	1460	1	0	29000	29000	29000	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
Expires 4/30/2011

Part II: Supporting Pages

PHA Name: WYTHEVILLE		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:			Federal FFY of Grant:			
		va36p021501-09	CFPP (Yes/ No):		2009			
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
² To be completed for the Performance and Evaluation Report.

Part III: Implementation Schedule for Capital Fund Financing Program

PHA Name: WYTHEVILLE VA021		Federal FFY of Grant: 2009				Reasons for Revised Target Dates
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)	Actual Obligation End Date	All Funds Expended (Quarter Ending Date)	Actual Expenditure End Date		
PHA WIDE	09/14/2011	03/31/2011	09/30/2012	03/31/2011		
VA021	09/14/2011	03/31/2010	09/30/2012	03/31/2010		

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
Expires 4/30/2011

Part III: Implementation Schedule for Capital Fund Financing Program

PHA Name:			Federal FFY of Grant:			
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates ¹	
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date		

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary

PHA Name: Wytheville Redevelopment and Housing Authority	Grant Type and Number Capital Fund Program Grant No: Date of CFPP: V436P02150110	Replacement Housing Factor Grant No:	FFY of Grant: 2010
			FFY of Grant Approval: 2010


Line	Type of Grant <input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending:	Reserve for Disasters/Emergencies <input type="checkbox"/>	Revised Annual Statement (revision no:2) <input checked="" type="checkbox"/> Final Performance and Evaluation Report		Total Actual Cost ¹	
			Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds					
2	1406 Operations (may not exceed 20% of line 21) ³		131077	50000		
3	1408 Management Improvements		30000	30000		
4	1410 Administration (may not exceed 10% of line 21)		35000	35000		
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs					
8	1440 Site Acquisition					
9	1450 Site Improvement		45000	65077		
10	1460 Dwelling Structures		100000	146000		
11	1465.1 Dwelling Equipment—Nonependable					
12	1470 Non-dwelling Structures					
13	1475 Non-dwelling Equipment		35000	50000		
14	1485 Demolition					
15	1492 Moving to Work Demonstration					
16	1495.1 Relocation Costs					
17	1499 Development Activities ⁴					
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant: (sum of lines 2 - 19)		376077	376077		
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part I: Summary

PHA Name: Wytheville Redevelopment and Housing Authority		Grant Type and Number Capital Fund Program Grant No: Date of CFFP: VA36P02150110		Replacement Housing Factor Grant No:		FFY of Grant: 2010		FFY of Grant Approval: 2010	
Type of Grant <input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input checked="" type="checkbox"/> Revised Annual Statement (revision no:2) <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Original	Total Estimated Cost	Revised ?	Obligated	Total Actual Cost ¹	Expended		
Signature of Executive Director				Date	3/31/2011		Signature of Public Housing Director		

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part II: Supporting Pages

PHA Name:		Grant Type and Number		Capital Fund Program Grant No:		VA36P02150110		CFFP (Yes/No):		Federal FFY of Grant:		2010	
Wytheville Redevelopment and Housing		Replacement Housing Factor		Development Account No:						Funds Obligated		Funds Expended	
Development Number	PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost	Original	Revised ¹	Total Actual Cost	Status of Work				
PHA WIDE		OPERATIONS	1406	1	50000								
PHA WIDE		MGNMT IMPROVEMENTS	1408	1	30000								
PHA WIDE		PARTIAL GRANT ADM.	1410	1	35000								
VA021		REPAIR/REPLACE SIDEWALKS	1450		65077								
VA021		REPLACE FLOORING	1460		96000								
VA021		REPLACE INTERIOR DOORS	1460		25000								
VA021		INSTALL SECURITY CAMERAS	1475		50000								
VA021		Replacement Windows at Hedgefield	1460		25000								

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part III: Implementation Schedule for Capital Fund Financing Program

PHA Name: MYTHEVILLE REDEVELOPMENT AND HOUSING AUTHORITY					Federal FFY of Grant: 2010
Development Number Name/PHA-Wide Activities					
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	Reasons for Revised Target Dates
PHA WIDE	07/14/2012		07/14/2014		
VA021	07/14/2012		07/14/2014		

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary

PHA Name/Number Development Number and Name	Work Statement for Year 1 FFY 2010	Locality (City/County & State)				Original 5-Year Plan		Revision No:	
		Work Statement for Year 2 FFY 2011	Work Statement for Year 3 FFY 2012	Work Statement for Year 4 FFY 2013	Work Statement for Year 5 FFY 2014	Work Statement for Year 1 FFY 2010	Work Statement for Year 2 FFY 2011	Work Statement for Year 3 FFY 2012	Work Statement for Year 4 FFY 2013
B. Physical Improvements Subtotal	Annual Statement	270000	270000	270000	270000	270000	270000	270000	
C. Management Improvements		30000	30000	30000	30000	30000	30000	30000	
D. PHA-Wide Non-dwelling Structures and Equipment									
E. Administration		30000	30000	30000	30000	30000	30000	30000	
F. Other									
G. Operations		50000	50000	50000	50000	50000	50000	50000	
H. Demolition									
I. Development									
J. Capital Fund Financing – Debt Service									
K. Total CFP Funds		380000	380000	380000	380000	380000	380000	380000	
L. Total Non-CFP Funds									
M. Grand Total		380000	380000	380000	380000	380000	380000	380000	

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary		Grant Type and Number Capital Fund Program Grant No: VA36P02150111 Replacement Housing Factor Grant No: _____ Date of CFFP: _____		FFY of Grant: 2011 FFY of Grant Approval: _____
PHA Name: Wytheville Redevelopment & Housing Authority				
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending: _____		<input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Final Performance and Evaluation Report		
Line	Summary by Development Account	Total Estimated Cost	Revised ²	Total Actual Cost ¹
		Original	Obligated	Expended
1	Total non-CFP Funds			
2	1406 Operations (may not exceed 20% of line 21) ³	\$50,000		
3	1408 Management Improvements	\$30,000		
4	1410 Administration (may not exceed 10% of line 21)	\$30,000		
5	1411 Audit			
6	1415 Liquidated Damages			
7	1430 Fees and Costs			
8	1440 Site Acquisition			
9	1450 Site Improvement	\$100,000		
10	1460 Dwelling Structures	\$170,000		
11	1465.1 Dwelling Equipment—Nonexpendable			
12	1470 Non-dwelling Structures			
13	1475 Non-dwelling Equipment			
14	1485 Demolition			
15	1492 Moving to Work Demonstration			
16	1495.1 Relocation Costs			
17	1499 Development Activities ⁴			
18a	1501 Collateralization or Debt Service paid by the PHA			
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment			
19	1502 Contingency (may not exceed 8% of line 20)			
20	Amount of Annual Grant: (sum of lines 2 – 19)	\$380,000		
21	Amount of line 20 Related to LBP Activities			
22	Amount of line 20 Related to Section 504 Activities			
23	Amount of line 20 Related to Security – Soft Costs			
24	Amount of line 20 Related to Security – Hard Costs			
25	Amount of line 20 Related to Energy Conservation Measures			

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part I: Summary		Grant Type and Number Capital Fund Program Grant No: VA36P02150111 Date of CFFP: _____		Replacement Housing Factor Grant No:		FFY of Grant: 2011	
PHA Name: Wytheville Redevelopment & Housing Authority		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)		FFY of Grant Approval:	
<input checked="" type="checkbox"/> Original Annual Statement and Evaluation Report for Period Ending:		<input type="checkbox"/> Final Performance and Evaluation Report					
Line Summary by Development Account		Total Estimated Cost		Revised ²		Total Actual Cost ¹	
		Original		Obligated		Expended	
Signature of Executive Director <i>R. J. M. A.</i>		Date <i>3-23-11</i>		Signature of Public Housing Director		Date	

Part II: Supporting Pages												
PHA Name: Wytheville Redevelopment & Housing Authority			Grant Type and Number Capital Fund Program Grant No: VA36P02150111 Replacement Housing Factor Grant No:				Federal FFY of Grant: 2011				Status of Work	
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Total Actual Cost		Status of Work		
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²					
PHA Wide	Operations	1406	1	\$50,000								
PHA Wide	Management Improvements	1408	1	\$30,000								
PHA Wide	Partial Grant Adm	1410	1	\$30,000								
VA021	Sidewalk Replacement	1450		\$100,000								
VA021	Windows (Partial) Hedgefield	1460		\$30,000								
VA021	Replace Flooring	1460	35 units	\$70,000								
VA021	Replace Interior Doors	1460	30 units	\$70,000								

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
² To be completed for the Performance and Evaluation Report.

Part III: Implementation Schedule for Capital Fund Financing Program

PHA Name: Wytheville Redevelopment & Housing Authority Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)	Federal FFY of Grant: 2011	Reasons for Revised Target Dates ¹
	Original Obligation End Date	Actual Obligation End Date			
PHA Wide VA021	7/14/2013	7/14/2013	7/14/2014		

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

