

PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
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1.0	PHA Information PHA Name: <u>Housing Authority of the City of Long Beach (HACLB)</u> PHA Code: <u>CA068</u> PHA Type: <input type="checkbox"/> Small <input checked="" type="checkbox"/> High Performing <input type="checkbox"/> Standard <input checked="" type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>10/2011</u>																										
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: _____ Number of HCV units: <u>6,261</u>																										
3.0	Submission Type <input type="checkbox"/> 5-Year and Annual Plan <input checked="" type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only																										
4.0	PHA Consortia N/A <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)																										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">Participating PHAs</th> <th rowspan="2">PHA Code</th> <th rowspan="2">Program(s) Included in the Consortia</th> <th rowspan="2">Programs Not in the Consortia</th> <th colspan="2">No. of Units in Each Program</th> </tr> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td>PHA 1:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>PHA 2:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>PHA 3:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program		PH	HCV	PHA 1:						PHA 2:						PHA 3:					
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		PH	HCV																								
PHA 1:																											
PHA 2:																											
PHA 3:																											
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.																										
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: Not applicable. Contained in the 5-Year Plan for FY2010-2014																										
5.2	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. Not applicable. Contained in the 5-Year Plan for FY2010-2014																										
6.0	PHA Plan Update (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: There have not been any changes to our Administrative Plan since our 5-Year Plan for 2010-2014 was submitted. Please see attachment #1 regarding our Violence Against Women Act (VAWA) Policies and Procedures. (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. HACLB's plan can be obtained from HACLB's office at 521 E 4 th Street, Long Beach, CA 90802 and also at HACLB's website at www.HACLB.org .																										
7.0	Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i> HACLB will continue to explore and pursue the HCV Homeownership option and currently there are 3 homeowners on the program. Also, HACLB will continue to provide opportunities for financial literacy classes with the hope that more participants will qualify for the HCV Homeownership Program in the future. In addition, HACLB continues to explore the use of project-based vouchers for the purpose of addressing various housing needs within the City of Long Beach.																										
8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.																										
8.1	Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing. N/A																										
8.2	Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan. N/A																										
8.3	Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements. N/A																										

9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p>Not applicable. Contained in the 5-Year Plan for FY2010-2014</p>
9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p> <p>Not applicable. Contained in the 5-Year Plan for FY2010-2014</p>
10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.</p> <p>Not applicable. Contained in the 5-Year Plan for FY2010-2014</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"</p> <p>Not applicable. Contained in the 5-Year Plan for FY2010-2014</p>
11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <p>(g) Challenged Elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

- (a) **Hope VI or Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ___ 5-Year and/or **X** Annual PHA Plan for the PHA fiscal year beginning **10/2011** hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:*

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

HOUSING AUTHORITY OF THE CITY OF LONG BEACH

CA068


PHA Name

PHA Number/HA Code

 5-Year PHA Plan for Fiscal Years 20 - 20

Annual PHA Plan for Fiscal Years 2012 - 2013

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Robert Garcia	Title Chair, Housing Authority Commission
Signature 	Date June 1, 2011

Civil Rights Certification

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Civil Rights Certification**Annual Certification and Board Resolution**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

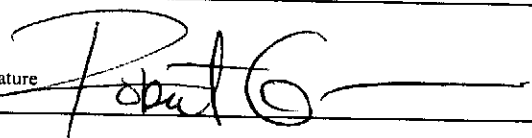
The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

City of Long Beach Housing Authority

CA068

PHA Name

PHA Number/HA Code

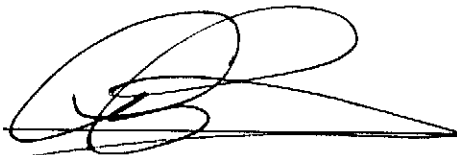
I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)				
Name of Authorized Official	Robert Garcia	Title	Chair, Housing Authority Commission	
Signature			Date	May 27, 2011

**Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

**Certification by State or Local Official of PHA Plans Consistency with the
Consolidated Plan**

I, Angela Reynolds, AICP the Bureau Mgr, Neighborhood Services certify that the Five Year and Annual PHA Plan of the City of Long Beach Housing Authority is consistent with the Consolidated Plan of the City of Long Beach prepared pursuant to 24 CFR Part 91.

 6/2/2011

Signed / Dated by Appropriate State or Local Official

Attachment #1

Violence Against Women Act (VAWA)

HACLB complies with the Violence Against Women Act (VAWA) and recognizes that an incident or incidents of actual or threatened domestic violence, dating violence, or stalking will not be construed as serious or repeated violations of the lease or other “good cause” for termination of the assistance, tenancy, or occupancy rights of a victim of abuse. In addition, criminal activity directly relating to abuse, engaged in by a member of a tenant’s household or any guest or other person under the tenant’s control, shall not be cause for termination of assistance, tenancy or occupancy rights, if the tenant or immediate family member of the tenant’s family is the victim or threatened victim of that abuse. HACLB’s activities, goals, and objectives with regards to VAWA are as follows:

- HACLB sets aside five vouchers per year for applicants of the HCV Program who are victims of domestic violence.
- HACLB provides priority moves/ports for victims of domestic violence, dating violence, sexual assault or stalking.
- HACLB will provide individual briefing sessions for victims of domestic violence, dating violence, sexual assault or stalking.
- HACLB will continue to educate staff on VAWA requirements.
- HACLB will continue to take steps to ensure that families participating on the HCV Program are aware of the protections and rights offered under VAWA.
- HACLB will continue to take steps to ensure that property owners participating on the HCV Program are aware of their responsibilities and the requirements related to VAWA, as stated in their Housing Assistance Payment (HAP) contract.

May 24, 2011 - Resident Advisory Bureau Meeting

- Meeting began at 3:08

Attendees:

Dorothy Thomas
Opal Fox
Evelyn A. Tyler
Marcelyne Anderson
Barbara Robinson
Joseph Davis
Roberta Price

Staff:

Darnisa Tyler, Deputy Executive Director
Saulo Amezcuita, Housing Assistance Coordinator
Elise Smith, Administrative Analyst
Monique Lathrop, Secretary
Marley Phon, Clerk Typist

- Welcome by Deputy Executive Director
- Introduction of Staff
- PowerPoint Presentation

- Question were raised and discussions ensued regarding the items listed below:

✓ VA Program

RAB Meeting participants commended the HA on providing rental assistance to those who have served our country. One of the RAB members was a veteran. They asked if all veterans qualified for the VASH program. Darnisa Tyler explained that the program was for homeless vets who in conjunction with case management from VA hospital are provided with Section 8 Housing Choice Vouchers.

✓ Palace Hotel Friends of the Children (Project-Based Housing)

HA is in partnership with LINC Housing to provide Project-Based Vouchers to former Foster Care recipients who have aged out of Foster Care. The question was asked by the RAB regarding eligibility for the program. Darnisa explained that the Aged-out Foster Care youth have to participate in an 18-month program that includes life skills, money management, and job readiness. The voucher would enable the youth to reside in the newly remodeled Palace hotel.

✓ Foster care age-out program

Questions were asked about the Foster Care program with regards to how could someone be a part of the program and the age limit. Darnisa explained that the program was administered by the Friends of the Children and not the HA. She also shared that if they wanted more information they could contact them directly.

✓ Inspections question - a question about SCE energy efficiency refrigerator
The RAB asked questions about the refrigerator replacement program. A meeting participant wanted to know why she had been denied a refrigerator when a neighbor had gotten one and their refrigerators were very similar. Saulo shared that the program was not an HA program and that in fact it was a program sponsored by SCE where they buy back/replace old energy inefficient refrigerators. Conversation ensued regarding each person's experience with this program. Many participants contributed to this conversation.

✓ What qualifies you to participate in the homeless program
Darnisa discussed the initiative to end homelessness and how we are participating by allocating vouchers to be used by our Shelter Plus Care program. RAB asked what the definition of homeless is. Darnisa explained that the Multi-service Center is very specific about the criterion that is used to determine the requester's status. Darnisa stated that we have 70+ vouchers set aside for the homeless. Also that we will apply for more when HUD begins accepting applications.

✓ Volunteers to help people on Section 8 to better understand the program i.e. inspections
The suggestion was made that because so little time was spent interviewing participants due to time constraints and short staffing how about volunteers to help others better understand the Section 8 program. Darnisa remarked that one of the functions of the Housing specialist is to help the participant navigate the program. She also mentioned that we send out a newsletter twice a year for the participants.

✓ Housekeeping concerns
RAB suggested having seminars about housekeeping requirements and suggestions to achieve a passed inspection. Saulo commented that he does give suggestion on how to correct certain housekeeping deficiencies. RAB also suggested sending out pamphlets prior to inspections regarding housekeeping and what will cause a failed inspection in terms of poor housekeeping. There was a lot of input regarding participants not understanding the importance of good housekeeping and that it is their responsibility to make sure that the unit is clean. One suggestion of the RAB was to add a requirement to the Family Obligations that speaks to the responsibility of the participant/tenant to keep a clean and sanitary home.

✓ Tenant newsletter (twice a year) Add information regarding the initiatives
Suggestion was made by RAB to add information regarding the initiatives and new programs provided by the HA to the Tenant newsletter. Darnisa assured them that is exactly what is included in the newsletter. The Tenant Newsletter was developed to educate our participants

- ✓ Would like to hear more about the FSS program

Many of the RAB participants didn't know enough about the FSS program to understand its purpose that is to move people off of housing by becoming self-sufficient. She also discussed programs that are available to the participants to help them to better understand finances, to become gainfully employed, and referrals to programs that may help with job placement. Which the goal is to ultimately to make room for others who are still struggling survive. We are assisting families through various temporary programs to help stabilize families in crisis.

- ✓ Temporary program to help stabilize families in crisis

Darnisa explained the Housing Choice Voucher Section 8 program is to help to stabilize families in crisis and that it is not meant to be a lifetime program. She said that in order to service as many families as need the assistance those that are on the program are expected to stabilize their living situations and then advance towards self sufficiency and then move on so others can be helped by the program.

- ✓ Educate the tenants

RAB suggested again that HA continue to try to educate participants about the purpose of the Section 8 program and about HUD regulations and requirements. Many questions were asked about inspections and why they happen so often. Darnisa explained that according to HUD regulations inspections must take place for annual inspections, prior to move-ins, when special inspections are requested, and also when we do quality assurances. RAB thought that the inspections were excessive. Darnisa clarified that we are on a 10-month inspection cycle for our annual recertifications. She also mentioned that for many buildings there are multiple levels of funding and therefore more inspections are required – the HA will do inspections and the funder has their own inspections too. RAB asked if the unit/building has historically passed inspections then can it be inspected every two years instead of annually. Darnisa explained that there is a HUD requirement and we must do these inspections or we might lose funding.

- ✓ Questions about when flooring in apartment can/should be replaced

RAB asked if flooring has to be replaced periodically and if there is a requirement to replace it. Saulo, Inspections Supervisor stated that the owner doesn't have a responsibility to replace the flooring if it is slightly discolored but if it is coming lifting and presents a safety issue then yes, the owner should replace the flooring.

- ✓ Question about short term homelessness

RAB member asked if someone being released from jail would qualify as homeless. Darnisa said as long as they meet the Multi-service Center's criteria for homelessness and she referred the member to the Multi-service Center for more information.

- ✓ Can the Housing Authority mandate no smoking in HUD funded apartment buildings

The HA cannot tell owners what to do with their property. As long as it is legal to smoke there isn't anything the HA can do to discourage smoking. This is up to the owner so maybe you can voice your concern with your owner.

- ✓ Suggestion to use technology more as a cost saving measure and as a way to contact participants and owners in a timely manner

RAB participant asked if we were open to using technology as a cost cutting measure. He suggested that we use email and texting to disseminate information. A couple of participants remarked that they were open to receiving information by email but others stated that they don't use email or texting.

- ✓ Mail takes so long to get from the Housing Authority to the participant or owner RAB made comments that there are times when they don't get notices in a timely manner. They were open to using other methods to get the information. Darnisa stated that due to the mailing procedure at the City, mail is delayed between our office, City hall, and then the actual time it takes for the mail to go through the post office.

- Unanimous decision to pass the 1-year plan.



CITY OF LONG BEACH

DEPARTMENT OF HEALTH AND HUMAN SERVICES

HOUSING AUTHORITY
of the City of Long Beach

521 E. 4TH STREET • LONG BEACH, CALIFORNIA 90802 • (562) 570-6985 • FAX: (562) 499-1052

July 12, 2011

AGENDA ITEM 4

HONORABLE HOUSING AUTHORITY COMMISSION
City of Long Beach
California

RECOMMENDATION:

Conduct a public hearing to review the Adopted Five-Year Housing Plan (2010 – 2014) and renew the Annual Plan (2011-2012), receive supporting documentation into the record, conclude the hearing, adopt a resolution to certify the renewal of the Annual Plan, and authorize the Executive Director to transmit them to the Department of Housing and Urban Development (HUD). (Citywide)

DISCUSSION

This hearing is to review and update a Five-Year and an Annual Housing Plan, as required by Section 511 of the Quality Housing and Work Responsibility Act of 1998.

In 1998, Congress enacted legislation known as the Quality Housing and Work Responsibility Act, requiring each Housing Authority to complete a Five-Year Housing Plan and an Annual Plan (collectively, Plans) and to update and submit them to HUD prior to the beginning of the Housing Authority's fiscal year. The Housing Authority initially approved its first Plans in June 2000 and subsequently submitted them to HUD. This hearing concerns the 12th annual update of the Plans.

This Five-Year Housing Plan (2010 – 2014) describes the mission of the Housing Authority and its long-term goals and objectives for the subsequent five years, which is reviewed and updated annually. The Annual Plan (2011 – 2012) provides details about the Housing Authority's immediate operations, program participants, programs, and services and is updated on an annual basis. The Annual Plan also addresses the Housing Authority's strategy for handling operational concerns, programs, and services for the upcoming fiscal year, as well as residents' concerns and needs (Exhibit A). Please note that staff is not recommending any major changes to the administration of the affordable housing programs at this time.

HUD regulations require that a Resident Advisory Board (RAB) be established to provide input regarding the creation and amendment of these Plans. This year, that requirement was met by inviting a number of Section 8 Housing Choice Voucher (HCV) participants to take part in the RAB. The forum was held on the afternoon of May 24, 2011. The RAB consisted of tenants of all ages from different ethnicities and backgrounds and reflected the Housing Authority's diverse clientele. The group was able to provide thoughtful feedback on the Section 8 HCV Program (Exhibit B). Their

recommendations and insights have been considered and addressed in the Plans prepared by staff. The draft Plans have been available for review by the public at the Housing Authority's Office (521 E. 4th Street) and posted on the website, www.HACLB.org.

The attached Resolution updates and accompanies the Five-Year Housing Plan (2010 – 2014) and the Annual Plan (2011 – 2012) for submission to HUD.

This letter was reviewed by Deputy City Attorney Linda Trang on June 23, 2011 and Budget and Performance Management Officer Victoria Bell on June 27, 2011.

TIMING CONSIDERATIONS

The Housing Authority Commission's action is requested on July 12, 2011, as the Plans must be submitted to HUD no later than July 17, 2011, seventy-five days prior to the beginning of the City's fiscal year.

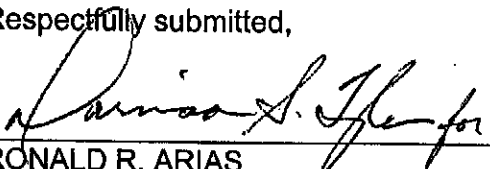
FISCAL IMPACT

There is no fiscal impact or job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



RONALD R. ARIAS
ASSISTANT EXECUTIVE DIRECTOR

APPROVED:



PATRICK H. WEST
EXECUTIVE DIRECTOR

RA:DJT:DSY:m

Attachments: Exhibit A – 5-Year Plan and Annual Plan
Exhibit B – RAB Meeting Minutes
Resolution

OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

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RESOLUTION NO. H.A. 01-11

A RESOLUTION OF THE HOUSING AUTHORITY
OF THE CITY OF LONG BEACH, CALIFORNIA,
APPROVING A FIVE-YEAR PLAN FOR FISCAL YEARS
2010-2014 AND AN ANNUAL PLAN FOR FISCAL YEAR
2011

WHEREAS, the Quality Housing and Work Responsibility Act (QHWRA),
passed by the U.S. Congress and signed into law by the President in October of 1998
requires local housing authorities to annually prepare and submit to the U.S. Department
of Housing and Urban Development ("HUD") an Annual Plan and a Five-Year Plan every
fifth year; and

WHEREAS, prior to the submittal of said Plans, the Housing Authority of the
City of Long Beach, California, is to hold a public hearing, review and approve said Plans;
and

WHEREAS, the Housing Authority of the City of Long Beach, California,
has held the required public hearing and conducted the necessary review of the Housing
Authority's Five-Year and Annual Plans;

NOW, THEREFORE, the Housing Authority of the City of Long Beach,
California, resolves as follows:

Section 1. The Five-Year and Annual Plans of the Housing Authority of
the City of Long Beach, California, copies of which are attached hereto as Exhibit "A" and
incorporated herein by reference, are hereby approved and adopted.

Section 2. The Clerk will certify to the passage of this resolution by the
Housing Authority of the City of Long Beach, California, and it will immediately take
effect.

///

1 I certify that the foregoing resolution was adopted by the Housing Authority
2 of the City of Long Beach, California, at its meeting of July 12, 2011, by the
3 following vote of the qualified members of the Authority:

4
5 Ayes: Commissioners: Tanzer, Lowenthal, DeLong, O'Donnell,
6 Johnson, Gabelich, Neal, Garcia
7 Garcia

8
9 Noes: Commissioners: None

10
11 Absent: Commissioners: Schipske, Andrews

12
13
14
15 Larry Herrera
16 City Clerk

OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

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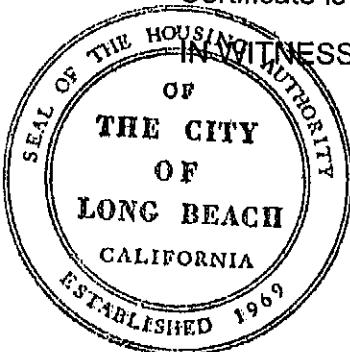
1 CERTIFICATE OF RECORDING OFFICER

2
3 I, the undersigned, the duly qualified and acting Clerk of the Housing
4 Authority of the City of Long Beach, California, do certify:

5 1. That the attached resolution is a true and correct copy of a
6 resolution as finally adopted by a duly called meeting of the Housing
7 Authority of the City of Long Beach, California held on
8 July 12, 2011 and duly recorded in the official
9 records of the Governing Body; that the resolution has not been
10 amended, modified, or rescinded, and is now in full force and effect;

11 2. That the meeting was duly convened and held in all respects in
12 accordance with law; that to the extent required by law, due and
13 proper notice of the meeting was given; that a legal quorum was
14 present throughout the meeting and that a legally sufficient number of
15 members of the Housing Authority of the City of Long Beach,
16 California voted in the proper manner for adoption of the resolution;
17 that all other requirements and proceedings under the law incident to
18 the proper adoption or passage of the resolution, including
19 publication, if required, have been duly fulfilled, carried out, and
20 otherwise observed; that I am authorized to execute this Certificate;
21 and that the seal affixed below constitutes the official seal of the
22 Housing Authority of the City of Long Beach, California and this
23 Certificate is executed under that official seal.

24 IN WITNESS WHEREOF, I have set my hand on July 13, 2011.



Larry Herrera

(Signature)
LARRY HERRERA
CITY CLERK