

**6. PHA Plan Update and PHA Plan Elements. (6)**

1. **Eligibility.** The HA created a new waiting list in 2005. The open enrollment period collected over 5,000 applications for a list that was randomly drawn for 1,500 positions that were in numeric order. The HA did not use preferences. Today, after recently calling off 50 individuals from the waiting list, there remain 761 individuals. In review of the waiting list composition attached hereby as **Exhibit A**, the demographics show that 75% are Black/African American, nearly 5% elderly families, and nearly 9% are Hispanic. In comparison to the City’s demographics from the 2000 Census (outlined below), the waiting list is much more diverse. Overall, the City does not use preferences in collecting applications for enrollment, however, if during the next five years the waiting list is exhausted, the HA may incorporate preferences to assist more individuals from within the jurisdiction (i.e. elderly, currently residing in the City, etc.) The rationale relates to the large disparity between City of Milwaukee residents applying for assistance versus West Allis residents. With increasing poverty rates in West Allis and increase in female head of households, the demand for rent assistance continues to grow on a local level.

**Exhibit B** attached shows the Household Composition of current participants. Total household members are 883 with 224 being disabled and 589 being female (66%) (25.4%).

The Authority does use two preferences placing individuals ahead of the waiting list include individuals being displaced by government actions or tenants that have benefit of a landlord rehabbing a rental-unit.

In 2009, the HA had to implement changes relative to the budget authority and shortfall for the monthly HAP costs. One such change pertained tenants leasing a larger unit. To reduce costs, the HA limits unit size in order to assist more families. Further, the HA received authorization from HUD to reduce the payment standard from 104% of FMR to 100%.

Overall, additional resources would be required to assist more families and households. Based on the prior enrollment and recent economic trends, the need for Section 8 has been increasing.

City of West Allis Selected Demographics	2000 Census		2005-2007 ACS	
<b>POPULATION</b>				
Total Population	61,254		61,854	
under 19	14,567	23.78%	14,213	22.98%
20-34	13,172	21.50%	12,004	19.41%
35-44	10,378	16.94%	8,936	14.45%
45-54	7,872	12.85%	10,824	17.50%
55-64	4,701	7.67%	6,357	10.28%
65 and up	10,564	17.25%	9,520	15.39%

Median Age	37.8		41.0	
<b>RACE/ETHNICITY</b>				
White	56,339	91.98%	53,191	85.99%
Hispanic or Latino	2,058	3.36%	4,891	7.91%
African American	754	1.23%	1,790	2.89%
Asian	996	1.63%	842	1.36%
Two or More Races	768	1.25%	687	1.11%
American Indian/Alaska Native	304	0.50%	453	0.73%
Native Hawaiian/Other Pacific Islander	36	0.06%	0	0.00%
Some Other Race Alone	40	0.07%	0	0.00%
<b>HOUSEHOLDS</b>				
Total households	27,640		27,477	
Family households	15,520	56.15%	14,715	53.55%
Married-couple family	11,652	42.16%	10,080	36.69%
Female householder, no husband present	2,741	9.92%	3,330	12.12%
Householder living alone	10,270	37.16%	10,337	37.62%
Households with individuals under 18	7,084	25.63%	6,990	25.44%
Households with individuals 65 and over	7,490	27.10%	6,841	24.90%
Average household size	2.19		2.23	
Average family size	2.92		2.95	
<b>HOUSING UNITS</b>				
Total housing units	28,731		28,888	
<b>EMPLOYMENT STATUS (16+ in labor force)</b>				
Employed	31,855	95.54%	31,035	92.59%
Unemployed	1,471	4.41%	2,393	7.14%
Armed Forces	16	0.05%	90	0.27%
<b>INCOME</b>				
Median household income	\$39,394		\$43,475	
Median family income	\$50,732		\$56,497	
Per capita income	\$20,914		\$22,999	
Median earnings for Male full-time, year-round	\$36,926		\$40,482	
Median earnings for Female full-time, year-round	\$26,190		\$34,193	
<b>DISABILITY STATUS</b>				
Noninstitutionalized population 5 years and over with a disability	10,346	18.12%	9,275	16.17%
<b>POVERTY STATUS</b>				
Individuals below poverty level	3,944	6.52%	6894	11.33%
Families below poverty level	708	4.56%	1056	7.18%
w/ children under 18	603	3.89%	865	5.88%
w/ children under 5	281	1.81%	292	1.98%
Female householder families below poverty level	446	2.87%	611	4.15%
w/ children under 18	425	2.74%	572	3.89%
w/ children under 5	197	1.27%	87	0.59%
<b>EDUCATIONAL ATTAINMENT (25+)</b>				
High school graduate or higher	35,578	82.71%	38,207	87.75%
Bachelor's degree or higher	7,037	16.36%	7,746	17.79%

2. **Financial Resources.** The only funds covered by this plan are the annual allocation of Section 8 Rent Assistance Budget Authority. Attached, as **Exhibit C** is the most recent operating budget. Program remains challenged by limited budget authority and increased HAP costs.
3. **Rent Determination.** HA utilizes rent reasonableness in determining rents. Also, the HA traditionally had adopted 110% of FMRs to provide greater mobility of participants. However, in 2009, the HA reduced the payment standard to 100% to improve the financial budget of the program and serve more participants. The HA most likely will follow the trend of 100% of FMRs in forthcoming fiscal years.
4. **Operations and Management.** The HA does not own any Public Housing.
5. **Grievance Procedures.** Applicants who are denied Section 8 are entitled to an informal review of their application. Households participating in the program have a right to an informal review by an impartial Hearing Officer under certain situations. People are considered “applicants” until there is an effective lease and subsidy contract, at which time they become “participants.”

An informal review may be requested for the following decisions denying:

- Listing of the PHA’s Waiting List
- Issuance of a Certificate or Voucher
- Participation in the Program

Applicants must submit their request in writing to the HA within ten(10) days from the date of the determination. The Hearing Officer is the chairman of the Fair Housing Board. The Officer makes a determination on how the rule or regulation was applied to their information at the hearing and it shall be submitted by the HA with a copy to the participant within 14 days.

6. **Designated Housing for Elderly and Disabled.** The HA does not own and operate any designated Housing, however the HA has been an active supporter of private investment to develop designated housing. Generally, the support has been provided through the HA supporting private Low Income Housing Tax Credits applications.

The City supports projects through redevelopment efforts. As a landlocked community, the City has supported senior developments through tax increment financing or zoning.

Currently, the HA is unaware of any private developers or applications seeking support for a project within its jurisdiction.

7. **Community Services and Self-Sufficiency.** The HA maintains a list of services agencies within the HA office. Under the City’s CDBG entitlement program, the City supports programs such as the Senior Center, Family Resource Center, and

Interfaith. These programs provide outreach to underserved populations. FSS has been a challenge for the HA because of limited resources. Relative to income changes, the HA conducts interim income calculations and changes.

8. **Safety and Crime.** The HA is exploring in the coming years supporting a domestic abuse house for women.
9. **Pets.** The HA does not own or operate any public housing.
10. **Civil Rights Certification.** The HA affirmatively promotes fair housing under a recently improved ordinance, fair housing brochure, and continuation of a successful annual poster contest.
11. **Fiscal Year Audit.** The audit can be fund through this link.  
<http://www.ci.west-allis.wi.us/dlibrary/reports/2008AnnualReport.pdf>  
Refer to pages 130-140
12. **Asset Management.** The HA does not own or operate any public housing.
13. **Violence Against Women Act (VAWA).** The HA is exploring in the coming years supporting a domestic abuse house for women.
7. **HOPE VI -** The HA does not own or operate any public housing.
8. **Capital Improvements.** The HA does not receive these funds and does not own or operate any public housing.
9. **Housing Needs.** Since 2000, the city's population has remained relatively stable, with an estimated growth of 600 people. The median age of city residents has increased from 37.8 to 41.0 years of age. The racial and ethnic diversity of West Allis has also increased. The Hispanic or Latino (7.91%), and African American (2.89%) populations have each doubled, respectively, since 2000, while the white population has decreased by approximately 6%.

The total households within West Allis have slightly declined (-163), but the average household (2.23) and family (2.95) size has increased to offset this figure. The total available housing units in West Allis have also slightly increased (157). The percentage of families headed by a female householder with no husband present witnessed the largest increase (from 9.92% to 12.12%).

The median household, family and per capita income for West Allis residents has increased since 2000. The gap between the median income for male and female full time, year-round workers has been lessened from \$10,736 to \$6,289.

The rate of disability within West Allis has decreased from 18.12% to 16.17%. However, the number of individuals and families living in poverty within West Allis has increased from 6.52% to 11.33%, and 4.56% to 7.18%, respectively. Finally, the educational attainment of

West Allis' residents has increased. Estimates from 2005-2007 indicate that 87.75% of residents 25 years of age and up maintain a high school diploma or higher, whereas this figure was only 82.71% in 2000.

The Strategy for the Housing Authority in addressing housing needs is to continue to rehab older multi-family units or to rehab, purchase or invest in projects that create affordable living units. As a landlocked community, redevelopment or subsidized projects furthers the ability to create new multi-family units. Economic constraints limit the ability of developers to deliver units that would meet the payment standard. The City has invested HOME funds to renovate an affordable energy efficient house, single-family homeownership opportunities, and in the creation of affordable senior living units. HOME funds were also invested to create affordable apartments in the downtown.

**10. A. Progress in Meeting Mission and Goals.** The Authority has made great strides in meeting the needs of affordable housing. The SEMAP score has been consistently rated high, reduced funding to administer a FSS program has diminished the SEMAP score at times. Reduced budget authority has challenged the Voucher allocation of 457 from HUD. The Authority has fully utilized reserve funds to balance the program, but the budget authority from HUD has reduced participation to 90%. The Authority has invested HOME/CDBG funds to create over 50 affordable units through the rehabilitation program. Further, HOME funds were invested to add 5 affordable units to a senior development and leverage LIHTC. HOME funds were also invested for the first time by the Authority in the purchase and rehab of an abandoned property. HOME funds were invested to address a building in disrepair in the downtown district that created 8 affordable units that landlords is willing to rent to Section 8 participants. The City has continued to promote fair housing through public awareness, adopting a new ordinance, developing a brochure, and continued outreach. As a member of the Milwaukee County consortium, the Authority supported a new analysis of impediments to fair housing. The report was received in 2008.

**B. Significant Amendments.** None

**11. Required Submission.** Provided in mailing on November 20, 2009.



9.0	<p><b>Housing Needs.</b> Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p>
9.1	<p><b>Strategy for Addressing Housing Needs.</b> Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. <b>Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</b></p>
10.0	<p><b>Additional Information.</b> Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA’s progress in meeting the mission and goals described in the 5-Year Plan.</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA’s definition of “significant amendment” and “substantial deviation/modification”</p>
11.0	<p><b>Required Submission for HUD Field Office Review.</b> In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. <b>Note:</b> Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <p>(g) Challenged Elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Privacy Act Notice.** The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

## Instructions form HUD-50075

**Applicability.** This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

### 1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

### 2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

### 3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

### 4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

### 5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

**5.1 Mission.** A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

**5.2 Goals and Objectives.** Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

**6.0 PHA Plan Update.** In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

#### PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.



9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

**7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers**

- (a) **Hope VI or Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: [http://www.hud.gov/offices/pih/centers/sac/demo\\_dispo/index.cfm](http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm)  
**Note:** This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

**8.0 Capital Improvements.** This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

**8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report.** PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

**8.2 Capital Fund Program Five-Year Action Plan**

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

**8.3 Capital Fund Financing Program (CFFP).** Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

**9.0 Housing Needs.** Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

**9.1 Strategy for Addressing Housing Needs.** Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

**10.0 Additional Information.** Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

**11.0 Required Submission for HUD Field Office Review.** In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

# City of West Allis Waiting List

November 19, 2009

## TOTALS

Applicants on the Active list	761	
Families with Children	2	0.26%
Elderly Families	36	4.73%
Families with Disabilities	4	0.53%

## TOTALS BY INCOME PERCENTAGE

Extremely Low Income	760	99.87%
Very Low Income	0	0.00%
Low Income	0	0.00%

## TOTALS BY ETHNICITY

Hispanic	67	8.80%
Non-Hispanic	694	91.20%

## TOTALS BY RACIAL GROUP

Amer. Indian/Alaska Native	8	1.05%	Black/African American	571	75.03%
Asian	1	0.13%	White	181	23.78%
Native Hawaiian/Pac. Island	0	0.00%			

## TOTALS BY PREFERENCE

Targeted Preference	Fourth Preference
First Preference	Fifth Preference
Second Preference	Sixth Preference
Third Preference	Seventh Preference

## TOTALS BY CERTIFICATE AND VOUCHER SIZE

ALL APPLICANTS		ELDERLY APPLICANTS	
1 BR	189	1 BR	31
2 BR	316	2 BR	5
3 BR	197	3 BR	0
4 BR	54	4 BR	0
5/+ BR	5	5/+ BR	0
0 BR	0	0 BR	0

## HISTORICAL WAITS FOR P1 APPLICANTS\*

Months with a sample size of 0

\* Calculates for Inactive List Only

# Household Composition Report

	<u>Member Count</u>	<u>Elderly</u>	<u>Disabled</u>	<u>Female</u>	<u>Hispanic</u>
<b>Project Number: WI201VO</b>	<b>883</b>	<b>96</b>	<b>224</b>	<b>589</b>	<b>124</b>
Relationship: Other Adult					
Race: White	30	4	10	16	8
Race: Black/African American	14	0	2	8	0
Race: American Indian/Alaska Native	2	0	1	1	0
	<u>46</u>	<u>4</u>	<u>13</u>	<u>25</u>	<u>8</u>
Relationship: Full-Time Student 18+					
Race: White	10	0	2	5	3
Race: Black/African American	4	0	0	3	0
Race: American Indian/Alaska Native	1	0	0	0	0
	<u>15</u>	<u>0</u>	<u>2</u>	<u>8</u>	<u>3</u>
Relationship: Head of Household					
Race: White	272	84	154	222	42
Race: Black/African American	132	3	33	128	0
Race: American Indian/Alaska Native	8	2	5	8	1
Race: Asian	1	1	0	0	0
	<u>413</u>	<u>90</u>	<u>192</u>	<u>358</u>	<u>43</u>
Relationship: Live-in Aide					
Race: White	5	0	0	1	0
Race: Black/African American	1	0	0	0	0
	<u>6</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>0</u>
Relationship: Spouse					
Race: White	7	2	2	4	3
Race: Black/African American	1	0	0	0	0
	<u>8</u>	<u>2</u>	<u>2</u>	<u>4</u>	<u>3</u>
Relationship: Other Youth Under 18					
Race: White	150	0	5	78	67
Race: Black/African American	244	0	10	114	0
Race: American Indian/Alaska Native	1	0	0	1	0
	<u>395</u>	<u>0</u>	<u>15</u>	<u>193</u>	<u>67</u>