

1.0	PHA Information PHA Name: _____ PHA Code: _____ PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): _____				
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: _____ Number of HCV units: _____				
3.0	Submission Type <input type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only				
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)				
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program PH HCV
	PHA 1:				
	PHA 2:				
	PHA 3:				
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.				
5.1	Mission. State the PHA’s Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA’s jurisdiction for the next five years:				
5.2	Goals and Objectives. Identify the PHA’s quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.				
6.0	PHA Plan Update (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.				
7.0	Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. Include statements related to these programs as applicable.				
8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.				
8.1	Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing.				
8.2	Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.				
8.3	Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.				

9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p>
9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p>
10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA’s progress in meeting the mission and goals described in the 5-Year Plan.</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA’s definition of “significant amendment” and “substantial deviation/modification”</p>
11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <p>(g) Challenged Elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: **1)** Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; **2)** Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and **3)** Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

- (a) **Hope VI or Mixed Finance Modernization or Development.** **1)** A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and **2)** A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: **(1)** A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and **(2)** A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: **1)** A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; **2)** An analysis of the projects or buildings required to be converted; and **3)** A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

City of Tyler, Texas

Housing Agency

5 –Year and Annual Plan

This section defines the quantifiable accomplishments of the goals and objectives outlined in the PHA's 5-Year Plan for the period FY'2005 thru FY'2009. It also denotes the goals and objectives for the next 5-Year period of FY'2010 thru FY'2015.

In developing the 5-Year FY'2010 to FY'2015 goals and objectives, input was derived from the Focus Group meetings of the PHA's Resident Board. We feel that this is an important element in going forward toward accomplishment of the mission of the Agency in instilling a sense of community pride and purpose in the City's assisted affordable housing program.

1. HUD Strategic Goal: Increase The Availability of Decent, Safe, And Affordable Housing.

PHA's Five Year Plan – FY'2005 – FY'2009 Goal: Expand the supply of assisted housing by accomplishing the following objectives:

Applying for additional rental vouchers. Since this goal was established, the PHA has increased its number of vouchers by thirty-nine (39) additional vouchers. Many of these vouchers were received as DVP, Tenant Protection and DHAP from the Katrina disaster period. The PHA has consistently looked for opportunities to increase its voucher allotment from HUD.

The current waiting list is an excellent indicator of the need that exists within our jurisdiction. There are currently 767 applicants on the waiting list. Although this list is purged, annually, this still represents an eight year or longer waiting period for applicants to receive housing assistance from our program.

Leverage private or other public funds to create additional housing opportunities. The PHA has initiated several areas to leverage other public and private funds to create additional housing during this period. One of the efforts that has provided some leverage is the City of Tyler's Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) programs.

{Need Example:}

Acquire or build units or developments. During this period, the PHA has pursued housing resources other than public housing or Section 8 tenant-based assistance. However, due to the economic conditions that have existed, during this period, we have not been successful in developing effective

alternative solutions to increase affordable housing to our clients beyond the Housing Choice Voucher Program.

{Possible Point: Application for special-purpose vouchers targeted to families with disabilities, or marketing to local non-profit agencies that assist families with disabilities. Elderly housing Section 202 developments, or steps to develop for area.}

PHA Five Year Plan FY'2005 thru FY'2009 Goal: Improve the quality of assisted housing by accomplishing the following objectives:

Improve voucher management (SEMAP) score. During this period, the PHA has consistently increased its SEMAP score with HUD. The PHA currently has a high performance rating from HUD, based on our PHA's Plan meeting or exceeding the three statutory standards of completeness, consistency, and compliance.

Increase customer satisfaction. Customer service has and continues to be a priority of the PHA. Our goal is twofold in this area. First, to our clients, we are committed to ensuring that the best available decent affordable housing is made available to our clients on the assisted housing program. More quality assurance and cross training of agency staff with HUD approved training courses have been instituted by management.

Secondly, to our landlords, we hold a commitment to ensure that our clients are knowledgeable about annual housing inspections, and we want our landlords to continue working with our agency based on the quality of the clients that are housed in their properties. Landlord training is provided twice annually to registered and potential landlords for our program.

Concentrate on efforts to improve specific management functions of the PHA. The Tyler PHA will concentrate efforts to improve the Agency's Section 8 Administrative Plan components. Specific attention will focus on the Agency's Annual Plan, client eligibility, tenant selection, and admissions policies of the Administrative Plan.

One of the most effective strategies that we have utilized to maximize the number of affordable units available to the PHA with our current resources is; by maintaining or increases section 8 lease-up rates by establishing payment standards that enable families to rent throughout the jurisdiction. Also, we continuously maintain adequate section 8 lease-up rates by marketing the program to owners outside of areas of minority and poverty concentration.

Provide replacement vouchers. The Agency was consistent in providing replacement vouchers during the reporting 5 year period.

PHA Five Year Plan FY'2005 thru FY FY'2009 Goal: Increase assisted Housing Choices Vouchers by accomplishing the following objectives:

Provide voucher mobility counseling. The Agency consistently provides voucher mobility counseling to our clients. This is accomplished through a series of meetings, throughout the year, that we make available to our clients so that they may better understand the details and importance of mobility in their housing choices. These counseling session have shown increased results in locating tenants in units outside of areas of poverty and minority concentration within our jurisdiction.

Conducting out-reach efforts to potential voucher landlords. Recruiting new landlords to the voucher program continues to be a high priority of the Agency. In 2009, a new website was implemented for potential landlords and tenants that will significantly increased the communication of our program via a new media. Also, this effort serves as an excellent marketing tool in getting new landlords to serve on the program. Future efforts will expand on such emerging media socialization techniques as we enter a new era of global communications.

Increasing voucher payment standards. In an effort to stay competitive in the housing rental market, the PHA has and will continue to have an aggressive voucher payment standard with HUD. The Fair Market Rent standard for our jurisdiction is at or above 90% of the HUD FMRs for the area.

In order for the Agency to staff competitive, we need to continue to move toward the 100% to the 110% of FMR standard for the area. We annually review the FMR for all bedroom sizes and reconsider its impact on adequacy in both the success rate and rent burden of assisted families. The Agency has increased its payment standard four times (4x) in the last five year period.

Implement a voucher homeownership program. Both funding and staffing constraints have hindered the PHA's goal of implementing a voucher homeownership program, during the period of this report. Also contributing to the inability to accomplishment of this objective was the collapse of the United States housing market, during this time.

2. HUD Strategic Goal: Improve Community Quality of Life and Economic Vitality

PHA Five Year Plan FY'2005 thru FY'2009 Goal: Promote self-sufficiency and asset development of assisted households.

Increase the number and percentage of employed persons in assisted families. The past and recent recession economic condition of the overall economy has hindered significant achievement of this objective. Locally, unemployment indicators have increased just as they have impacted a majority of the state and nation.

Provide and/or attract supportive services to improve assistance recipients' employability. The Agency is continuously looking at area non-profits to support and supplement the needs of our Section 8 clients. We have attempted to work with a local social service agency to assist with deposit assistance. The lack of social service providers, in the community, to effectively assist us in gauging this initiative is the biggest obstacle that the Agency faces toward meeting this objective. More coordination and creative partnership development is needed for us to fully implement this objective in our jurisdiction.

3. HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

PHA Five Year Plan FY'2005 thru FY'2009 Goal: Ensure equal opportunity and affirmatively further fair housing.

Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability. The Agency is committed to accessing decent affordable housing in all areas of our community. In unison with the counseling of clients on the program, mentioned earlier, the Agency also markets to property owners outside of areas of poverty and minority concentration.

Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion, national origin, sex, familial status, and disability. The Agency strives to implement measures that will ensure suitable living environment for its client's families. Annual inspections of residential units is one of our highest priorities on our Housing Administrative Plan activities.

Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required.

The following Goals/Objectives describes the PHA's 5-Year Plan for FY'2010 thru FY'2015.

1. HUD Strategic Goal: Increase The Availability of Decent, Safe, And Affordable Housing.

PHA's Five Year Plan – FY'2010 – FY'2015 Goal: Expand the supply of assisted housing by accomplishing the following objectives:

Applying for additional rental vouchers. Due to the long extended period of citizens on the waiting list, approximately 7-8 years; the Agency has a goal of applying for at least one thousand (1,000) additional housing choice vouchers during the next five year period.

The Agency is looking at the possibility of designating a certain portion of their annual allotment of vouchers to an added "emergency voucher" category. Current thoughts are to establish a one percent (1%) annual redistribution to this category. This would give an estimated 10 vouchers annually to families that meet the emergency voucher criteria, once established. An example would be a family that were burned out of their homes, or families that have terminally ill family members in the household requiring emergency assistance.

Leverage private or other public funds to create additional housing opportunities. Coordinate with existing and/or future financial and social service agencies within the community to assist with needed support activities such as deposit assistance for families.

Possible programs include collaborative efforts with the City's HOME and CDBG Programs in designating specific funding for clients under the City's housing choice voucher program. Specific under this category is the City's HOME First Time Homebuyer Program. The objective is to have clients from the Section 8 Voucher program access funding for first time homebuyer funds to acquire affordable housing within the community.

Acquire or build units or developments. The Agency will consider applying for special-purpose vouchers targeted to families with disabilities, if available. The HUD Section 202 Elderly Program will also be reviewed for the possibility of submitting an Elderly Housing Section 202 development with a nonprofit provider in our jurisdiction.

PHA Five Year Plan FY'2010 thru FY'2015 Goal: Improve the quality of assisted housing by accomplishing the following objectives:

Improve voucher management (SEMAP) score. The Agency goal is to continue to be a high performer in this objective. However, we would like to increase our overall points by developing a Family Self Sufficiency (FSS) program for family participants. This program would also provide alternative counseling for families to graduate from the housing assistance program.

Increase customer/ client satisfaction. Critical to this effectiveness of this program is the continued cross training of staff and personnel in appropriate HUD Training programs. A customer service satisfaction survey is being considered for both clients and landlords that will gauge the effectiveness of our services to each population.

Another action on this objective is the development of a landlord/tenant advocacy agency in the community. Specific nonprofits that already exist in the community will be approached on their ability to perform and/or expand in this capacity.

Concentrate on efforts to improve specific management functions of the PHA. The PHA will continue efforts to improve in all areas of the SEMAP performance. Possible opportunities may exist under the East Texas Desegregated Housing Opportunity program to gain additional points.

Provide replacement vouchers. ??? Discuss???

PHA Five Year Plan FY'2010 thru FY FY'2015 Goal: Increase assisted Housing Choices Vouchers by accomplishing the following objectives:

Provide voucher mobility counseling. ??

Conducting out-reach efforts to potential voucher landlords. Increase the frequency of training for landlords on the Section 8 Voucher program. Currently we have annual training with this group. Future plans are to consider having this training on a semi-annual basis. This will also serve to keep the landlord available property listing updated.

Increasing voucher payment standards. Review the impact of increasing the current FMR payment standards on all bedroom sizes to more than 100 percent of the HUD standard for the jurisdiction.

Implementing a voucher homeownership program. Recent indicators show an improvement in the housing market, both locally and nationally. If these trends continue to hold true, then the Agency will move aggressively in establishing a voucher homeownership program for its families in FY'2010 thru FY'2015. Credit counseling training with clients will be an integral part of this program to ensure its success.

2. HUD Strategic Goal: Improve Community Quality of Life and Economic Vitality

PHA Five Year Plan FY'2010 thru FY'2015 Goal: Promote self-sufficiency and asset development of assisted households, by the following:

Increase the number and percentage of employed persons in assisted families. The Agency desires to establish more collaborative agreements with local business for job training and employment of family members on its program.

Provide and/or attract supportive services to improve assistance recipients' employability. The Agency wants to establish mentoring programs for single parents and youth with area nonprofit social service providers to improve employability of clients. Specific interest In the area of small business entrepreneurship is especially needed for client families.

Also discussed in this objective is the need for providing affordable child care for families, that will make the employability of head of household more competitive in the workforce.

3. HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

PHA Five Year Plan FY'2010 thru FY'2015 Goal: Ensure equal opportunity and affirmatively further fair housing by the following:

Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability. The PHA will continue to encourage and facilitate promotion of Fair Housing in the community with other HUD CDBG and HOME program activities. Specific task will involve coordination in Fair Housing Fairs and updating media campaign information on the Agency's programs.

Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion, national origin, sex, familial status, and disability. The PHA will conduct special outreach marketing efforts to attract Section 8 Voucher landlords and housing developers. The Agency will also ensure that clients have access to HUD's Fair Housing complaint process.

Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required. The PHA will ensure that housing is available for all clients with regard to disabilities. We will ensure that ADA compliance is available where necessary, needed, and required.

#5.2

Tyler PHA's Jurisdictions Housing Needs

The housing needs of the PHA's waiting lists clearly demonstrates that families with children make up the majority (53%) of those waiting for housing. Given this factor, two, three, and four plus bedrooms constitute the size of unit need of housing of this population.

Future analysis of the current waiting list, in comparison to the FY2000 Annual Plan's waiting list, shows a significant decrease in the number of "Elderly families" seeking housing. There is a 12% decrease in the "Elderly families" from FY'2000 data. In contrast to this data, the "Families with Disabilities" category has increased by 10%; over the same analysis period. Another significant statistic indicator is the Annual Turnover rate, which demonstrates that in FY'2000 approximately 14% of the clients were turning over their vouchers, in comparison to only a 6% turnover percentage with current year data.

The PHA's strategy to annually review and maintain an aggressive comparative FMR payment standard has enabled our families to rent throughout the jurisdiction. This strategy has also ensured access to quality affordable housing, for families, regardless of the unit size required, or area location.

Accessibility to adjoining cities and counties surrounding the Smith County area will further expand and increase the supply of availability affordable housing to the PHA's clients. This can be accomplished by developing an area wide marketing strategy for new landlords, particularly in the single family rental housing market segment.

To further accommodate the "Elderly family" category, the PHA will aggressively seek a nonprofit provider that will work with the City Housing Department in the application of a federally funded 202 Elderly housing development within our city. The PHA will also consider establishing a preference on the waiting list for this category. It is very possible, that the long wait in getting assisted housing, is contributing to the decrease of this population noted above in the 10-year comparative analysis of the waiting list.

In summary, the Tyler PHA will continue to evaluate the affordability, supply, quality, and location of housing for our families; through annual administrative programs that review the impact of these criteria on our overall housing needs.

Exhibit

ORDINANCE No. O-2010-65

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS, ADOPTING THE HOUSING CHOICE VOUCHER PROGRAM'S 2010-2015 FIVE YEAR PLAN AND 2010-2011 ANNUAL PLAN. AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, for many years, the U. S. Department of Housing and Urban Development has allocated funds through annual contribution contracts to the City of Tyler for housing assistance programs, along with administrative costs associated with such programs, and

WHEREAS, it is in the public interest that such proposed programs be approved by Council, subject to approval and allocation by the U. S. Department of Housing and Urban Development;

WHEREAS, the City of Tyler is proposing implementation of its Housing Choice Voucher Program's 2010-2015 Five Year Plan and 2010-2011 Annual Plan.

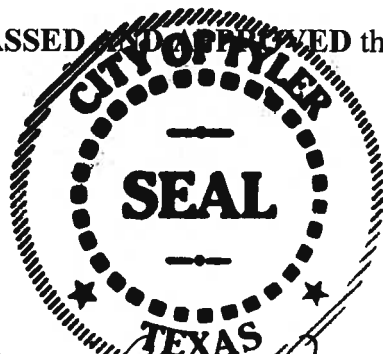
NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

Part 1: That the proposed program plans attached as Exhibit A be made a part hereof for all purposes and are hereby approved, subject to approval and allocation by the U. S. Department of Housing and Urban Development.

Part 2: That the City Manager, or his designee, is hereby authorized to submit the Housing Choice Voucher Program's 2010-2015 Five Year Plan and 2010-2011 Annual Plan on or before the submission deadline.

Part 3: That this ordinance shall take effect immediately upon adoption.

PASSED AND APPROVED this 14th day of July, A. D. 2010



ATTEST:

Jamie Rogers
JAMIE ROGERS, ASSISTANT CITY CLERK

Ralph Caraway
RALPH CARAWAY, MAYOR PRO-TEM
CITY OF TYLER, TEXAS

APPROVED:

Gary C Landers
GARY C. LANDERS, CITY ATTORNEY

Exhibit

ORDINANCE No. O-2010-65

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS, ADOPTING THE HOUSING CHOICE VOUCHER PROGRAM'S 2010-2015 FIVE YEAR PLAN AND 2010-2011 ANNUAL PLAN. AND ESTABLISHING AN EFFECTIVE DATE.

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WHEREAS, it is in the public interest that such proposed programs be approved by Council, subject to approval and allocation by the U. S. Department of Housing and Urban Development;

WHEREAS, the City of Tyler is proposing implementation of its Housing Choice Voucher Program's 2010-2015 Five Year Plan and 2010-2011 Annual Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

Part 1: That the proposed program plans attached as Exhibit A be made a part hereof for all purposes and are hereby approved, subject to approval and allocation by the U. S. Department of Housing and Urban Development.

Part 2: That the City Manager, or his designee, is hereby authorized to submit the Housing Choice Voucher Program's 2010-2015 Five Year Plan and 2010-2011 Annual Plan on or before the submission deadline.

Part 3: That this ordinance shall take effect immediately upon adoption.

PASSED AND APPROVED this 14th day of July, A. D. 2010



ATTEST:

Jamie Rogers
JAMIE ROGERS, ASSISTANT CITY CLERK

Ralph Caraway
RALPH CARAWAY, MAYOR PRO-TEM
CITY OF TYLER, TEXAS

APPROVED:
Gary C Landers
GARY C. LANDERS, CITY ATTORNEY

**PHA Certifications of Compliance
with PHA Plans and Related
Regulations**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ___ 5-Year and/or ___ Annual PHA Plan for the PHA fiscal year beginning _____, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.


12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

City of Tyler Housing
PHA Name

TX 456
PHA Number/HA Code

- 5-Year PHA Plan for Fiscal Years 2010 - 2015
- Annual PHA Plan for Fiscal Years 2010 - 2011

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official <u>Mark McDaniel</u>	Title <u>City Manager</u>
Signature <u></u> CC 7-14-10	Date <u>7/14/10</u>

**Certification for
a Drug-Free Workplace**

U.S. Department of Housing
and Urban Development

Applicant Name

City of Tyler Housing
Housing Choice Voucher Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

- (1) The dangers of drug abuse in the workplace;
- (2) The Applicant's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

- (1) Abide by the terms of the statement; and
- (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.
Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Mark McDaniel	Title City Manager
Signature 	Date 7-14-10

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Congressional District, if known: ^{4c}	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: <div style="text-align: center; color: magenta; font-size: 2em; font-family: cursive;">N/A</div> Congressional District, if known:	
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i>	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

**Certification of Payments
to Influence Federal Transactions**

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

City of Tyler Housing
Applicant Name

Housing Choice Voucher Program
Program/Activity Receiving Federal Grant Funding

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.


(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Mark McDaniel	Title City Manager
Signature 	Date (mm/dd/yyyy) 07/14/2010

Civil Rights Certification

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Civil Rights Certification

Annual Certification and Board Resolution


Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

City of Tyler Housing
PHA Name

TX-456
PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Mark McDaniel	Title City Manager
Signature 	Date 07/14/2010

HA CC 7-14-10

**Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan**

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011**

**Certification by State or Local Official of PHA Plans Consistency with the
Consolidated Plan**

I, Mark McDaniel the Tyler City Manager certify that the Five Year and
Annual PHA Plan of the The Tyler Housing Authority is consistent with the Consolidated Plan of
~~Click to Enter Jurisdiction Name~~ prepared pursuant to 24 CFR Part 91.

City of Tyler Housing

 7-14-2010
Mark McDaniel, City Manager
Signed / Dated by Appropriate State or Local Official