

PHA 5-Year and Annual Plan Version 2	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
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1.0	PHA Information PHA Name: Victoria Housing Authority PHA Code: TX085 PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input checked="" type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): 04/2010														
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: 321 Number of HCV units: 347														
3.0	Submission Type <input checked="" type="checkbox"/> 5-Year and Annual Plan – Version 2 <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only														
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.) <i>N/A</i>														
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	<table border="1"> <thead> <tr> <th colspan="2">No. of Units in Each Program</th> </tr> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td>PHA 1:</td> <td></td> </tr> <tr> <td>PHA 2:</td> <td></td> </tr> <tr> <td>PHA 3:</td> <td></td> </tr> </tbody> </table>	No. of Units in Each Program		PH	HCV	PHA 1:		PHA 2:		PHA 3:	
No. of Units in Each Program															
PH	HCV														
PHA 1:															
PHA 2:															
PHA 3:															
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.														
5.1	Mission. State the PHA’s Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA’s jurisdiction for the next five years: The Victoria Housing Authority is dedicated to excellence in providing quality, affordable and safe housing to eligible persons consistent with community needs.														
5.2	Goals and Objectives. Identify the PHA’s quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. PHA GOAL #1: EXPAND THE SUPPLY OF ASSISTED HOUSING The PHA established the following objectives to strive in meeting goal #1: <ul style="list-style-type: none"> ▪ Apply for additional rental vouchers if available ▪ Reduce public housing vacancies ▪ Leverage private or other public funds to create additional housing opportunities ▪ Acquire or build units or developments 														

5.2 PHA GOAL #2: IMPROVE THE QUALITY OF ASSISTED HOUSING

The PHA established the following objectives to strive in meeting goal #2:

- Improve public housing management:
- Increase customer satisfaction
- Renovate or modernize public housing units

PHA GOAL #3: INCREASE ASSISTED HOUSING CHOICES

The PHA established the following objectives to strive in meeting goal #3:

- Provide voucher mobility counseling

PHA GOAL #4: PROVIDE AN IMPROVED LIVING ENVIRONMENT

The PHA established the following objectives to strive in meeting goal #4:

- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments

PHA GOAL #5: PROMOTE SELF-SUFFICIENCY AND ASSET DEVELOPMENT OF ASSISTED HOUSEHOLDS

The PHA established the following objectives to strive in meeting goal #5:

- Provide or attract supportive services to increase independence for the elderly or families with disabilities

PHA GOAL #6: ENSURE EQUAL OPPORTUNITY AND AFFIRMATIVELY FURTHER FAIR HOUSING

The PHA established the following objectives to strive in meeting goal #6:

- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status and disability:

6.0 PHA Plan Update

(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:

The following PHA Plan elements marked 'X' have been revised since the last Annual Plan submission by the Victoria Housing Authority.

N/C denotes NO CHANGE and N/A denotes NOT APPLICABLE

- X 903.7(1) Eligibility, Selection and Admissions Policies, including
Deconcentration and Wait List Procedures
- X 903.7(2) Financial Resources
- X 903.7(3) Rent Determination
- X 903.7(4) Operation and Management
- N/C 903.7(5) Grievance Procedures
- N/C 903.7(6) Designated Housing for Elderly and Disabled Families
- X 903.7(7) Community Service and Self-Sufficiency
- N/C 903.7(8) Safety and Crime Prevention
- N/C 903.7(9) Pets
- X 903.7(10) Civil Rights Certification
- X 903.7(11) Fiscal Year Audit
- N/A 903.7(12) Asset Management
- N/C 903.7(13) Violence Against Women Act (VAWA)

(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.

The following are the specific locations where the public may obtain copies of the 2010 Annual Plan:

- Administrative Office – 4001 Halsey, Victoria, Texas 77901

6.0 PHA Plan Elements

903.7(1) Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures

A. Public Housing

Public Housing policies that govern resident or tenant eligibility, selection and admission (including preferences), unit assignment, procedures to maintaining waiting list for admission to public housing and site-based waiting lists (if applicable).

(1) Eligibility ***NO CHANGE***

The Victoria Housing Authority verifies eligibility for admission to public housing when their name reaches the top of the waiting list for units which are available.

The PHA uses the following non-income screening factors to establish eligibility for admission to public housing:

- Criminal or Drug-related activity
- Rental history
- Ability and willingness to comply with the essential lease requirements and credit checks
- The PHA will attempt to ascertain whether domestic violence was a factor in the poor rental and tenancy history and exercise discretion in determining suitability for tenancy, taking into consideration the circumstances that may have contributed to the negative reporting

The Housing Authority requests criminal records from the following enforcement agencies for screening purposes:

- Local law enforcement agencies

(2) Selection and Assignment

Selection for admission to public housing shall be made from the PHA's current waiting list in accordance with date and time of application and applicable preference(s) as follows.

(3) Preferences

The PHA does not plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of the median area income.

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It is the policy of the PHA that transfers will take precedence over new admissions in the following circumstances:

- Emergencies
- Over-housed
- Under-housed
- Medical justification
- Administrative reasons determined by the PHA

The PHA has established preferences for admission to public housing other than date and time of application. The PHA plans to employ the following admission preferences for admission to public housing:

Priority

- 1 - Families displaced by a federally declared natural disaster who are verified by HUD to be participants in Public Housing or Section 8 in disaster affected jurisdiction.
- 2 - Families displaced by federally declared natural disaster, verified by FEMA to be residents of the disaster affected jurisdiction.
 - Both preferences state that the request must be done with the Housing Authority within 30 days of the occurrence of the federally declared natural disaster.

Among applicants on the waiting list with equal preference status applicants are selected by date and time of application.

In relationship of preferences to income targeting requirements, the pool of applicant families ensures that the PHA will meet income targeting requirements.

(4) Unit Assignment

Applicants on the community-wide, conventional family housing waiting list will be given (3) unit offers. If the first offer is declined by the applicant, the applicant will be placed on the bottom of the waiting list using the date of the decline. The applicant will be offered the 2nd unit when their name reaches the top of the list again and if declined, the family will be placed on the bottom of the waiting list using the date of the decline. The family will be offered the 3rd unit when their name reaches the top of the list again and if declined, the family will be removed from the waiting list.

(5) Maintaining Waiting List

Victoria Housing Authority maintains a community-wide waiting list. Interested persons may apply for admission to public housing at the main administrative office located at 4001 Halsey, Victoria, Texas 77901.

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Applicants and residents may use the following reference materials to obtain information about the rules of occupancy of public housing.

- The PHA-resident lease
- The PHA’s Admissions and Continued Occupancy Policy
- PHA briefing seminars or written materials

Residents must notify the PHA of changes in family composition:

- At an annual reexamination and lease renewal
- At any time family composition changes *or income*
- At family request for revision

(6) Deconcentration and Income Mixing

The PHA has performed its annual deconcentration and income mixing analysis to determine if the PHA has any general occupancy public housing developments covered by the deconcentration rule. The analysis results follow:

The PHA does have general occupancy public housing developments covered by the deconcentration rule.

The following covered developments have average incomes that fall above or below the Established Income Range.

Deconcentration Policy for Covered Developments			
Development Name:	Number of Units	Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]	Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]
Anna Blackley Apartments	28	C. The Covered Development’s or Development’s size, location, and/or configuration promote income deconcentration, such as scattered site or small developments.	
Griffith Terrace	30	C. The Covered Development’s or Development’s size, location, and/or configuration promote income deconcentration, such as scattered site or small developments.	
Fillmore & Lova II	52	C. The Covered Development’s or Development’s size, location, and/or configuration promote income deconcentration, such as scattered site or small developments.	

Victoria Housing Authority does not plan to operate any site-based waiting lists.

B. Section 8

Section 8 HCV policies that govern participant eligibility and selection for assistance (including preferences), and procedure for maintaining waiting list.

(1) Eligibility

The PHA conducts screening to the extent of:

- Criminal or Drug-related activity only to the extent required by law or regulation
- Domestic Violence – Attempt to ascertain whether domestic violence was a factor in the poor rental and tenancy history or criminal activity and exercise discretion in determining suitability for tenancy about the circumstances that may have contributed to the negative reporting.

The Housing Authority requests criminal records from the following enforcement agencies for screening purposes:

- Local law enforcement agencies

The PHA shares the following information with prospective landlords:

- The family's current and prior address (as shown in the PHA records)
- The name and address (if known to the PHA) of the owner/landlord at the family's current and prior address.

(2) Waiting List Organization

The Victoria Housing Authority's waiting list for the section 8 tenant-based assistance is not merged with any other program waiting list.

Participants may apply for admission to section 8 tenant-based assistance at:

- PHA main administrative office

(3) Search Time

The PHA does give extensions on standard 60-day period to search for a unit.

Extensions may be granted at the discretion of the Victoria Housing Authority up to a maximum of an additional 30 days primarily for these reasons;

- Extenuating circumstances such as hospitalization or a family emergency for an extended period of time which has affected the family's ability to find a unit within the initial 60 day period. Verification is required.
- The family was prevented from finding a unit due to disability accessibility requirements.

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(4) Preferences

The PHA does not plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of the median area income.

The PHA has not established any preferences for admission to section 8.

(5) Special Purpose Section 8 Assistance Programs

The policies governing eligibility, selection and admissions to any special-purpose section 8 program administered by the PHA are contained in the following documents or other reference materials:

- The Section 8 Administrative Plan

The PHA announces the availability of any special-purpose section 8 program to the public through:

- Published notices

6.0 903.7(2) Financial Resources

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2010 grants)		
a) Public Housing Operating Fund	1,280,837.00	
b) Public Housing Capital Fund	502,884.00	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	1,399,253.00	
f) Resident Opportunity and Self- Sufficiency Grants		
g) Community Development Block Grant		
h) HOME		
Other Federal Grants (list below)		
2. Prior Year Federal Grants (unobligated funds only) (list below)		
2009 ARRA Capital Funds	446,390.16	Public housing capital improvements
3. Public Housing Dwelling Rental Income		
	705,262.00	Public housing operations
4. Other income (list below)		
Interest in investments	1,500.00	Public housing operations
Legal fees, maintenance charges to tenants, late fees, NSF check charges, etc	43,552.00	Public housing operations
Excess utilities	228,345.00	Public housing operations
5. Non-federal sources (list below)		
Total resources	4,608,023.16	

6.0 903.7 (3) Rent Determination Policies

A. Public Housing

(1) Income Based Rent Policies

a. Use of discretionary policies

The PHA will employ discretionary rent-setting policies for income based rent in public housing.

b. Minimum Rent

The PHA's minimum rent is \$25.00.

The PHA has adopted the following discretionary minimum rent hardship exemption policies.

- The family's income has decreased because of changed circumstances, loss or reduction of employment, death in the family which results in income reduction or funeral expenses; and reduction in or loss of earnings or other assistance.
- The family has experienced an increase in expenses, because of changes in circumstances, for un-reimbursed medical costs, child care, transportation, education or similar items; and
- The PHA may include other reasonable financial hardship circumstance, which may be applied on a case-by-case basis at management discretion.

c. Rents set at less than 30% than adjusted income

The PHA does plan to charge rents at a fixed amount or percentage less than 30% of adjusted income as follows;

- Flat rent or 30% option – family choice
Flat Rents:
One Bedroom Apts. - \$483
Two Bedroom Apts. - \$566
Three Bedroom Apts. - \$632
Four Bedroom Apts. - \$736

Flat rents are to be used when the family chooses to pay flat rent vs. 30% of adjusted income.

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d. Discretionary deductions and/or exclusion policies

The PHA does not plan to employ any discretionary (optional) deductions and/or exclusions policies.

e. Ceiling Rents

The PHA does not have ceiling rents.

f. Rent Re-determinations

Between annual income reexaminations, the tenant is required to report changes in income or family composition to the PHA such that the changes result in an adjustment to rent as follows:

- At family option
- Any time the family experiences an income increase (*or decrease or change in family composition*)
- Any time a family experiences an income increase above a threshold amount or percentage: threshold) \$900.00 annually

g. Individual Savings accounts (ISAs)

The PHA does not plan to implement individual savings accounts for residents as an alternative to the required 12 month disallowance of earned income and phasing in of the rent increase in the next year.

(2) Flat Rents

The PHA used the following sources of information in setting the market-based flat rents to establish comparability.

- The section 8 rent reasonableness study of comparable housing

B. Section 8 Tenant-based Assistance

(1) Payment Standards

The PHA's payment standard is:

- 100% of FMR

The PHA reevaluates the payment standards for adequacy annually and considers the following factors in its assessment of the adequacy:

- Success rates of assisted families

(2) Minimum Rent

The PHA's minimum rent is \$25.00.

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The PHA has adopted discretionary minimum rent hardship exemption policies.

- The family has lost eligibility or is awaiting an eligibility determination for Federal, State or local assistance;
- The family would be evicted as a result of the imposition of the minimum rent requirement;
- The income of the family has decreased because of changed circumstances, including: loss of employment, death in the family and other circumstance determined by the Victoria Housing Authority or HUD.

903.7(4) Operation and Management

(1) PHA Management Structure

- a. A brief description of the management structure and organization of the PHA

Victoria Housing Authority manages both public housing and section 8 programs from one office. There are twenty employees for both programs combined. Each person has specific job duties they perform pertaining to the program they work, as well as cross-training to work other employee’s duties for all programs run by the Authority. This is done to ensure that if a staff person is out for vacation or illness, their job is not on hold until they return and someone else can assist a customer at all times.

- b. HUD Programs Under PHA Management

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	321	50%
Section 8 Vouchers	347	5%
Section 8 Certificates	N/A	N/A
Section 8 Mod Rehab	N/A	N/A
Special Purpose Section 8 Certificates/Vouchers (list individually)	N/A	N/A
Public Housing Drug Elimination Program (PHDEP)	N/A	N/A
Other Federal Programs(list individually)	N/A	N/A

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c. Management and Maintenance Policies

The PHA has adopted the following policies that contain the Agency's rules, standards, and policies that govern management, operation, and maintenance of the Public Housing and Section 8 assistance programs.

Public Housing Management:

- Admissions and Continued Occupancy Policy (includes Termination & Eviction Policy, Transfers and Transfer Waiting List Policy, Community Service Policy and Fraud Policy)
- Maintenance Plan
- Grievance Procedures
- Pet Policy for Families
- Pet Policy for Elderly
- Procurement Policy and Procedures
- ARRA Procurement Policy
- Personnel Policy
- Emergency Action Plan

Section 8 Management:

- Administrative Plan

903.7(5) Grievance Procedures

A. Public Housing

The PHA has not established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing.

Residents or applicants who desire to initiate the PHA grievance Process should contact the following:

- PHA main administrative office

B. Section 8 Tenant-Based Assistance

The PHA has not established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982.

Section 8 applicants or assisted families who desire to initiate the informal review and informal hearing process should contact the following:

- PHA main administrative office

6.0 903.7(6) Designated Housing for Elderly and Disabled Families

The PHA has not designated or applied for approval to designate or does not plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will not apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year.

Activity Description: *N/A*

903.7(7) Community Service and Self-Sufficiency

A. PHA Coordination with the Welfare (TANF) Agency.

1. The PHA has entered into a cooperative agreement with the TANF Agency, to share information and /or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937.)

The agreement was signed on 01/03/2000.

2. Other coordination efforts between the PHA and TANF agency include:
 - Information sharing regarding mutual clients (for rent determinations and otherwise)

B. Services and programs offered to residents and participants by the Victoria Housing Authority are as follows:

(1) General

a. Self-Sufficiency Policies

The PHA will not employ any discretionary policies to enhance the economic and social self-sufficiency of assisted families.

b. Economic and Social self-sufficiency programs

The PHA does not coordinate, promote or provide any programs for the enhancement of the economic and social self- sufficiency of assisted families.

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(2) Family Self Sufficiency programs N/A

a. Participation Description:

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2005 Estimate)	Actual Number of Participants (As of: MM/DD/YY)
Public Housing		
Section 8		

b. If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size? List steps the PHA will take below: *N/A*

C. Welfare Benefit Reductions

The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by:

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Establishing a protocol for exchange of information with all appropriate TANF agencies

D. Community Service Requirement

Pursuant to section 12(c) of the U. S. Housing Act of 1937, the PHA will comply with requirements of community service by identifying the number of tenants required to perform community service, the number of tenants granted exemptions, the number of tenants in non-compliance, and the number of tenants terminated/evicted due to non-compliance.

The Victoria Housing Authority Community Service Policy is simple and definitive of Section 512 of the Quality and Work Responsibility Act of 1998. The Victoria Housing Authority believes that the community service requirement should not be received by the resident to be a punitive or demeaning activity, but rather to be a rewarding activity that will benefit both the resident and the community. Community service offers public housing residents and opportunity to contribute to the communities that support them while gaining work experience. The requirement is easy and rewarding and the Housing Authority provides the residents with the name of agencies, the agencies point of contact and all required paper work necessary to accomplish the monthly service.

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The Community Service Policy allows the PHA to identify those residents required to participate in the community service requirement. Participants will be required to contribute 8 hours of community service each month or to participate in a self-sufficiency program for 8 hours each month. Identified residents are responsible to determine the appropriateness of the voluntary service within guidelines provide in the policy. Allowed activities that may be included are listed in the policy. Voluntary political activities are prohibited from being considered to meet the Community Service requirement. Participation in self-sufficiency activities that may be included are listed in the policy. A list of exemptions that may be claimed from the requirement is provided in the policy. Family obligations and PHA obligations are addressed in detail. Lease requirements and documentation and non-compliance are all clearly addressed.

Administrative Steps Taken To Implement The Requirement

The following administrative steps were taken in implementing the PHA Community Service Policy. A written notification was sent to all residents regarding requirements on exempt status of each adult family member. Informed all residents that the program would be administered by the PHA, however; they are required to have their hours documented and signed by the agencies where they volunteered. Finally that the volunteer sheet required for filing would be provided by the PHA. The PHA maintains a Community Service log.

Programmatic Aspects Of The Requirements

Activities that the residents can participate in and receive community service credit are Reading Mentors, Library Assistant, Salvation Army Store Clerk or clothes or other items Sorter, Office filing, assisting with Kids after school and homework Helper. The following agencies assist the residents in accomplishing their community service: Independent School District, Salvation Army, Boys and Girls Clubs, YMCA and the City and School Libraries. For non-compliance with the Community Service Policy the PHA informed residents again of the requirements, then inform them of the consequences for non-compliance, i.e., grounds for eviction.

Community Service Implementation Report:

- Number of tenants performing community service: 28
- Number of tenants granted exemptions: 0
- Number of tenants in non-compliance: 13
- Number of tenants terminated/evicted due to non-compliance: 0

6.0 903.7(8) Safety and Crime Prevention

The PHA's plan for safety and crime preventions to ensure the safety of the public housing residents is addressed below.

A. Need for measures to ensure the safety of public housing residents:

1. Description of the need for measures to ensure the safety of public housing residents.
 - High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
2. Information or data used by the PHA to determine the need for PHA actions to improve safety of residents:
 - PHA employee reports
 - Police reports
3. Developments that are most affected:
 - Anna Blackley
 - Griffith Terrace

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year.

1. List of crime prevention activities:
 - The PHA has 2 full-time employees that are Deputy Sheriffs, with one holding the position of Section 8 Director. They are PHA employees and the Sheriffs Department holds their license.
2. Developments that are most affected:
 - All Developments

C. Coordination between PHA and the police.

1. Description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities:
 - Police provide crime data to housing authority staff for analysis and action
 - Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
 - Police regularly testify in and otherwise support eviction cases
 - Police regularly meet with the PHA management and residents
 - Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
2. Developments that are most affected:
 - All Developments

6.0 903.7(9) Pets

A. Pet Rules

The following rules shall apply for the keeping of pets by Residents living in the units operated by the Housing Authority. These rules do not apply to animals used by persons with disabilities.

1. Common household pets as authorized by this policy means a domesticated animal, such as cats, dogs and rodents that are traditionally kept in the home for pleasure rather than commercial purposes.
2. Residents will register their pets with the Authority BEFORE it is brought onto the Authority premises, and will update the registration annually.

The registration will include: (Appendix 1)

- a. Information sufficient to identify the pet and to demonstrate that it is a common household pet and a picture;
- b. A certificate signed by a licensed veterinarian or a State or Local Authority empowered to inoculate animals, stating that the pet has received all inoculations required by applicable State and Local Law;
- c. The name, address, and telephone number of one or more responsible parties who will care for the pet if the pet owner dies, is incapacitated, or is otherwise unable to care for the pet.
- d. The registration will be update annually at the annual re-examination of Resident's income.
- e. A statement indicating that the pet owner has read the pet rules and agrees to comply with them; (Appendix 2)
- f. The Authority may refuse to register a pet if:
 - 1) The pet is not a common household pet;
 - 2) The keeping of the pet would violate any applicable house pet rule;
 - 3) The pet owner fails to provide complete pet registration information;
 - 4) The pet owner fails annually to update the pet registration;

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- 5) The Authority reasonably determines, based on the pet owners' habits and practices and the pet's temperament, that the pet owner will be unable to keep the pet in compliance with the pet rules and other legal obligations;
 - 6) Financial ability to care for the pet will not be a reason for the Authority to refuse to register a pet.
- g. The Authority will notify the pet owner if the Authority refuses to register a pet. The notice will:
- 1) State the reasons for refusing to register the pet;
 - 2) Be served on the pet owner in accordance with procedure outlined in paragraph B1 of this policy; and
 - 3) Be combined with a notice of a pet rule violation if appropriate.
3. Cats and dogs shall be limited to small breeds where total weight shall not exceed twenty (20) pounds and total height shall not exceed twelve (12) inches. Seeing-eye dogs are excluded to height and weight.
 4. No chows, pit pulls, German police dogs, or any other known fighter breed will be allowed on the premises.
 5. All cat and dog pets shall be neutered or spayed, and verified by veterinarian, cost to be paid by the owner. Pet owners will be required to present a certificate of health from their veterinarian verifying all required annual vaccines, initially and at re-examination.
 6. A \$100.00 pet fee shall be made to the Housing Authority. Such fee will be a one-time fee (per pet) and shall be used to help cover cost of damages to the unit caused by the pet.
 7. Pets shall be quartered in the Resident's unit.
 8. Dogs and cats shall be kept on a leash and controlled by a responsible individual when taken outside.
 9. No dog houses will be allowed on the premises.
 10. Pets (dogs and cats), shall be allowed to run only on the owners lawn and owner shall clean up after pets EACH DAY.
 11. The City Ordinance concerning pets will be complied with.

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12. Pets shall be removed from the premises when their conduct or condition is duly determined to constitute a nuisance or a threat to the health and safety of the pet owner and occupants of the Authority in accordance with paragraph B3 below.
13. Birds must be kept in regular bird cages and not allowed to fly throughout the unit.
14. Each resident family will be allowed to house only one (1) animal at any time. Visiting guests with pets will not be allowed.
15. Dishes or containers for food and water will be located within the owners apartment. Food and/or table scraps, will not be deposited on the owners porches or yards.
16. Residents will not feed or water stray animals or wild animals.
17. Pets will not be allowed on specified common areas (under clotheslines, social rooms, office, maintenance space, etc.)
18. Each resident family will be responsible for the noise or odor caused by their pet. Obnoxious odors can cause health problems and will not be tolerated.

B. Pet Violation Procedure

1. **NOTICE OF PET RULE VIOLATION (APPENDIX 3):** When the Authority determines on the basis of objective facts supported by written statements, that a pet owner has violated one or more of these rules governing the owning or keeping of pets, the Authority will:
 - a. Serve a notice of the pet rule violation on the owner by sending a letter by first class mail, properly stamped and addressed to the Resident at the leased dwelling unit, with a proper return address, or serve a copy of the notice on any adult answering the door at the Residents' leased dwelling unit, or if not adult responds, by placing the notice under or through the door, if possible, or else by attaching the notice to the door;
 - b. The notice of pet rule violation must contain a brief statement of the factual basis for the determination and the pet rule or rules alleged to be violated;

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- c. The notice must state that the pet owner has ten (10) days from the effective date of service of notice to correct the violation (including, in appropriate circumstances, removal of the pet) or to make a written request for a meeting to discuss the violation, (the effective date of service is that day that the notice is delivered or mailed, or in the case of service by posting, on the day that the notice was initially posted);
 - d. The notice must state that the pet owner is entitled to be accompanied by another person of his or her choice at the meeting;
 - e. The notice must state that the pet owners' failure to correct the violation, to request a meeting, or to appear at a requested meeting may result in initiation of procedures to terminate the pet owners' residency.
2. **PET RULE VIOLATION MEETING:** If the pet owner makes a timely request for a meeting to discuss an alleged pet rule violation, the Authority shall establish a mutually agreeable time and place for the meeting to be held within fifteen (15) days from the effective date of service of the notice of pet rule violation (unless the Authority agrees to a later date).
- a. The Authority and the pet owner shall discuss any alleged pet rule violation and attempt to correct it and reach an agreeable understanding.
 - b. The Authority may, as a result of the meeting, give the pet owner additional time to correct the violation.
 - c. Whatever decision or agreements, if any, are made will be reduced to writing, signed by both parties, with one copy for the pet owner and one copy placed in the Authority's Resident file.
3. **NOTICE OF PET REMOVAL:** If the pet owner and the Authority are unable to resolve the pet rule violation at the pet rule violation meeting, or if the Authority determines that the pet owner has failed to correct the pet rule violation within any additional time provided for this purpose under paragraph B1 above (or at the meeting, if appropriate), requiring the pet owner to remove the pet. This notice must:
- a. Contain a brief statement of the factual basis for the determination and the pet rule or rules that have been violated;

6.0

- b. State that the pet owner must remove the pet within ten (10) days of the effective date of service of notice or pet removal (or the meeting, if the notice is served at the meeting);
- c. State the failure to remove the pet may result in initiation of procedures to terminate the pet owners' residence.

4. **INITIATION OF PROCEDURE TO TERMINATE PET OWNERS RESIDENCY:** The Authority will not initiate procedure to terminate a pet owners' residency based on a pet rule violation unless:

- a. The pet owner has failed to remove the pet or correct the pet rule violation within the applicable time period specified in paragraph 3b above;
- b. The pet rule violation is sufficient to begin procedures to terminate the pet owners' residency under the terms of the lease and application regulations;
- c. Provisions of Residents' Lease, Section XII: "Termination of Lease" will apply in all cases.

C. Protection of the Pet

- 1. If the health or safety of a pet is threatened by the death or incapacity of the pet owner, or by other factors that render the pet owner unable to care for the pet, the Authority may:
 - a. Contact the responsible party or parties listed in the registration form and ask that they assume responsibility for the pet;
 - b. If the responsible party or parties are unwilling or unable to care for the pet, the Authority may contact the appropriate State or Local Authority (or designated agent of such Authority) and request the removal of the pet;
 - c. If the Authority is unable to contact the responsible parties despite reasonable efforts, action as outlined in 1b above will be followed; and
 - d. If none of the above actions reap results, the Authority may enter the pet owners' unit, remove the pet, and place the pet in a facility that will provide care and shelter until the pet owner or a representative of the pet owner is able to assume responsibility for the pet, but no longer than thirty (30) days. The cost of the animal care facility provided under this section shall be borne by the pet owner.

6.0

D. NUISANCE OR THREAT TO HEALTH OR SAFETY

Nothing in this policy prohibits the Authority or the Appropriate City Authority from requiring the removal of any pet from the Authority property. If the pet’s conduct or condition is duly determined to constitute, under the provisions of State or Local Law, a nuisance or a threat to the health or safety or other occupants of the Authority property or of other persons in the community where the project is located.

E. Application of Rules

1. Pet owners will be responsible and liable for any and all bodily harm to other residents or individuals and destruction of personal property belonging to others caused by owner’s pet will be the moral and financial obligation of the pet owner.
2. All pet rules apply to resident and/or resident’s guests.

BY SIGNING THIS DOCUMENT, I STATE THAT I HAVE READ AND UNDERSTAND THE PET POLICY IN PLACE BY THE HOUSING AUTHORITY OF THE CITY OF VICTORIA. I ALSO AGREE TO COMPLY WITH THE PET RULES.

IN WITNESS HEREOF, THE PARTIES HAVE EXECUTED THIS PET POLCY RULE IN _____ DAY OF _____, _____.

TENANT (HEAD OF HOUSEHOLD)

SPOUSE OR OTHER ADULT

HOUSING AUTHORITY STAFF PERSON

6.0 903.7(10) Civil Rights Certification

The PHA has examined its programs and proposed programs to identify any impediments to fair housing choices, has addressed those impediments in a reasonable fashion, and is working with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing. The PHA assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.

The PHA has taken the following specific actions to Affirmative Further Fair Housing in its public housing and Section 8 assistance programs:

The PHA will not, on the grounds of race, color, creed, sex, religion, age, disability, national origin or familial status:

- Deny a person or family admission to housing or assistance;
- Provide housing which is different than that provided others, except for elderly and/or disabled where accessibility features may be required;
- Subject a person to segregation or disparate treatment;
- Restrict a person's access to any benefit enjoyed by others in connection with housing programs;
- Treat a person differently in determining eligibility or other requirements for admission or assistance;
- Deny any person access to the same level of services provided to others;
- Deny a person the opportunity to participate in a planning or advisory group that is an integral part of the housing programs.

The PHA will not intimidate, threaten or take any retaliatory action against any applicant, resident, or participant because of a person's participation in civil rights activities or assertions of civil rights.

HUD Fair Housing Posters are posted at the PHA main administrative office.

The PHA will ensure accessibility to offices to afford persons with disabilities the opportunity to apply for admission or assistance to the public housing programs.

The PHA will make sure that all employees of the PHA are familiar with non-discrimination requirements, especially those employees who are involved in the admissions process.

The PHA prominently displays a fair housing poster at each office where applications are taken.

The PHA's policies and practices are designed to provide assurance that all persons with disabilities will be provided reasonable accommodations so that they can fully access and utilize the housing programs and related services.

6.0

The PHA will identify and eliminate situations and /or practices that create barriers to equal housing opportunity for all.

The PHA reviews its policies and procedures, at least annually, to assure compliance with all civil rights requirements.

The PHA will undertake the following efforts to affirmatively market fair housing to ensure that all low-income families understand the availability of housing assistance and feel welcome to participate in our program:

- As needed, Victoria Housing Authority will publicize in the Victoria Advocate.
- Share information with other agencies, so that they can refer their clients.
- We participate with the Victoria Homeless Coalition.

903.7(11) Fiscal Year Audit

The PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U S.C. 1437c(h)).

The most recent fiscal audit was submitted to HUD.

There were no findings as the result of that audit.

903.7(12) Asset Management *NO APPLICABLE*

903.7(13) Violence Against Women Act (VAWA)

The Victoria Housing Authority has incorporated in its PHA Plan goals and objectives, and policies and procedures the applicable provisions of the Violence Against Women and Reauthorization Act of 2005 (VAWA) to support or assist victims of domestic violence, dating violence, or stalking.

The PHA goal to provide an improved living environment is being met by the PHA by its effort to implement measures to assist victims of domestic violence in avoiding their abusers and continuing occupancy in public housing.

Towards its effort to meet the PHA goal to provide support and assistance to households reporting that they are a victim of domestic violence, the PHA has established with local agencies to provide referrals as a supportive measure.

In addition, the PHA has amended its policies and procedures to include language and applicable provisions of the VAWA. It is the PHA's intent to maintain compliance with all applicable requirements imposed by VAWA.

6.0

The PHA efforts may include to:

- Provide the required notification to all households assisted by the PHA;
- Provide and maintain housing opportunities for victims of domestic violence, dating violence, or stalking;
- Create and maintain collaborative referral partnerships between PHA, victim service providers, law enforcement authorities, and other supportive groups to promote the safety and well-being of victims of domestic violence, dating violence, or staking (whether actual or imminent threat) who are assisted by PHA;
- Ensure the physical safety of victims of domestic violence, dating violence, or stalking (whether actual or imminent threat) who are assisted by PHA; maintain compliance with all applicable requirements imposed by VAWA.
- Utilize expertise of Sherriff Deputies on staff to investigate reported incidents of domestic violence, dating violence, or stalking;
- Take appropriate action in response to an incident or incidents of domestic violence, dating violence, or stalking, affecting families or individuals assisted by PHA;
- Train PHA staff on confidentiality issues as required by VAWA; and
- If necessary, allow for the transfer of the victim to a different development.

Section 6.0 b

Identify where the Annual PHA Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA.

- Main Administrative Office – 4001 Halsey, Victoria, Texas 77901

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers.
Include statements related to these programs as applicable.

a. HOPE VI or Mixed Finance Modernization or Development

The PHA has not received a HOPE VI revitalization grant.

Status of HOPE VI revitalization grant(s).

The PHA does not plan to apply for a HOPE VI Revitalization grant in the Plan year.

The PHA will not be engaging in any mixed-finance development activities for public housing in the Plan year.

The PHA will not be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement.

b. Demolition and/or Disposition

The PHA does not plan to conduct any demolition or disposition activities in the plan Fiscal Year.

Activity Description: *N/A*

c. Conversion of Public Housing

Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

The PHA does not have any developments or portions of developments identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act.

Activity Description: *N/A*

d. Homeownership

A. Public Housing

The PHA does not administer any homeownership programs for public housing.

B. Section 8 Tenant Based Assistance

The PHA does not plan to administer any homeownership programs for section 8.

7.0	<p>e. Project-based Vouchers</p> <p style="text-align: center;">Our agency is not currently operating nor intends to operate a Section 8 Project Based Voucher Program.</p>
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8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.
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8.1	<p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p> <p>Required reports are included as following attachments:</p> <ul style="list-style-type: none"> ▪ 2010 Capital Fund Program Annual Statement - attachment tx085a02 ▪ 2009 Performance and Evaluation Report – attachment tx085b02 ▪ 2009 ARRA Performance and Evaluation Report – attachment tx085c02 ▪ 2008 Performance and Evaluation Report - attachment tx085d02 ▪ 2007 Performance and Evaluation Report - attachment tx085e02
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8.2	<p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p> <p>Required report is included as following attachment:</p> <ul style="list-style-type: none"> ▪ FY 2010 Capital Fund Program 5 Year Action Plan - attachment tx085f02
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8.3	<p>Capital Fund Financing Program (CFFP). <i>N/A</i></p> <p><input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>
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9.0

Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being “no impact” and 5 being “severe impact”.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford- ability	Supply	Quality	Access- ibility	Size	Loca- tion
Income <= 30% of AMI	1588	4	4	4	4	4	4
Income >30% but <=50% of AMI	1491	4	4	4	4	4	4
Income >50% but <80% of AMI	1996	3	3	3	3	3	3
Elderly	1022	4	4	4	4	4	4
Families with Disabilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A
White	4278	4	4	4	4	4	4
Black/African American	867	4	4	4	4	4	4
Hispanic	3029	4	4	4	4	4	4
Native American	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Asian	51	4	4	4	4	4	4

9.0

Housing Needs of Families on the Waiting List

Waiting list type: (select one)

- Section 8 tenant-based assistance
- Public Housing
- Combined Section 8 and Public Housing
- Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	284		57%
Extremely low income <=30% AMI	219	77%	
Very low income (>30% but <=50% AMI)	60	21%	
Low income (>50% but <80% AMI)	5	2%	
Families with children	148	52%	
Elderly families	35	12%	
Families with Disabilities	3	1%	
White	70	25%	
Black/African American	38	13%	
American Indian/Alaska Native	1	.5%	
Asian	0	0%	
Native Hawaiian/Other Pacific Islander	0	0%	
Hispanic	175	62%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	128	45%	
2 BR	113	40%	
3 BR	32	11%	
4 BR	11	4%	
5 BR	N/A	N/A	
5+ BR	N/A	N/A	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)? <i>N/A</i>			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes <i>N/A</i>			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes <i>N/A</i>			

9.0

Housing Needs of Families on the Waiting List

Waiting list type: (select one)

- Section 8 tenant-based assistance
- Public Housing
- Combined Section 8 and Public Housing
- Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	400		16%
Extremely low income <=30% AMI	284	71%	
Very low income (>30% but <=50% AMI)	105	26%	
Low income (>50% but <80% AMI)	11	3%	
Families with children	274	69%	
Elderly families	34	9%	
Families with Disabilities	0	0%	
White	73	18%	
Black/African American	51	13%	
American Indian/Alaska Native	0	0%	
Asian	0	0%	
Native Hawaiian/Other Pacific Islander	0	0%	
Hispanic	276	69%	

Characteristics by
Bedroom Size (Public
Housing Only)

1BR	N/A	N/A	
2 BR	N/A	N/A	
3 BR	N/A	N/A	
4 BR	N/A	N/A	
5 BR	N/A	N/A	
5+ BR	N/A	N/A	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 2 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes

9.1

Strategy for Addressing Housing Needs. Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.**

Strategies

Need: Shortage of affordable housing for all eligible populations

PHA shall maximize the number of affordable units available to the PHA within its current resources by:

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction

PHA shall increase the number of affordable housing units by:

- Apply for additional section 8 units should they become available

Need: Specific Family Types: Families at or below 30% of median

PHA shall target available assistance to families at or below 30 % of AMI

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing

Need: Specific Family Types: Families at or below 50% of median

PHA shall target available assistance to families at or below 50% of AMI

- Adopt rent policies to support and encourage work

Need: Specific Family Types: The Elderly

PHA shall target available assistance to the elderly:

- We have completed construction on an 80 unit elderly complex utilizing tax credits which were applied for through out Victoria Affordable Housing Corp. #2.

Need: Specific Family Types: Families with Disabilities

PHA shall target available assistance to Families with Disabilities:

- Affirmatively market to local non-profit agencies that assist families with disabilities

9.1

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

PHA shall increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs

PHA shall conduct activities to affirmatively further fair housing

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units

Reason for Selecting Strategies

- Funding constraints
- Staffing constraints
- The PHA will strive to keep the waiting lists moving to match program availability
- The PHA has completed construction of 80 elderly units using tax credits, making the application using one of our corporations, with that corporation name being Victoria Affordable Housing Corp. #2.

10.0

Additional Information. Describe the following, as well as any additional information HUD has requested.

(a) Progress in Meeting Mission and Goals

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

PHA Goal: Expand the supply of assisted housing

Objectives:

Reduce public housing vacancies:

Leverage private or other public funds to create additional housing opportunities:

Acquire or build units or developments

Progress Statement: The PHA has decreased its vacancy turn over by a minimal margin during 2009. The Victoria Affordable Housing Corp. #2 applied for tax credits with TDHCA and after awarded, built 80 elderly units.

PHA Goal: Improve the quality of assisted housing

Objectives:

Improve public housing management: (PHAS score)

Improve voucher management: (SEMAP score)

Increase customer satisfaction:

Renovate or modernize public housing units:

Progress Statement: The PHAS score has been consistently in the standard range. The SEMAP score was a High Performer for 2009. The PHA has utilized its CFP funding to modernize its public housing units.

PHA Goal: Increase assisted housing choices

Objectives:

Provide voucher mobility counseling:

Project-base 40 vouchers for an elderly tax credit site (dependent upon approval of tax credit application)

Progress Statement: The PHA provides voucher mobility counseling to everyone issued a voucher. The PHA did not utilize project-based vouchers due to the decrease in funding. We did not want to lower our tenant based voucher program.

10.0

HUD Strategic Goal: Improve community quality of life and economic vitality

PHA Goal: Provide an improved living environment

Objectives:

Implement public housing security improvements:

Progress Statement: The PHA employee's two (2) deputies from the Sheriff's Department to screen applicants and investigate complaints as well as watch problem tenants to have evidence for eviction. The PHA also owns a drug dog.

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

Provide or attract supportive services to improve assistance recipients' employability: *working with Texas Coalition for homeless*

Provide or attract supportive services to increase independence for the elderly or families with disabilities.

Progress Statement: The PHA is still active with the Victoria Homeless Coalition which gives us direct access to other programs to assist our tenants. The PHA has a home health agency provide training for our elderly and disabled tenants. We also donate space to the local Senior Citizens Center.

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

PHA Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:

Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:

Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:

Progress Statement: The PHA has satisfied these goals as we have not had any complaints in this department, nor have we had any fair housing investigations.

10.0

(b) Significant Amendment and Substantial Deviation/Modification

Substantial Deviations from the 5-Year Plan

- Additions or deletions of Strategic Goals
- Any deviation that requires reviews and input by the Resident Advisory Board as well as approval by the Board of Commissioners.

Significant Amendments or Modification to the Annual Plan

- Any change to rent or admissions policies or organization of the waiting list;
- Additions of non-emergency* work items over \$25,000 (items not included in the latest approved PHA Plan Capital Fund Annual Statement or 5-Year Action Plan) or change in use of replacement reserve funds (if applicable) under the Capital Fund Program; and
- Any change with regard to demolition or disposition, designation of housing, homeownership programs or conversion activities.

An exception to this definition will be made for any of the above that are adopted to reflect changes in HUD regulatory requirements since such changes are not considered significant.

This criterion does not supersede the requirements of OMB Circular No. A-87 (Cost Principal for State, Local, and Indian Tribal Governments) and 25 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements), as well as federal, state, or local regulations or statutes.

Any future issuance of HUD guidelines or additional regulations shall take precedence over the above criterion.

* Emergency – means physical work items of an emergency nature, posing an immediate threat to the health and safety of residents or staff, which must be completed within one year of capital grant funding. Management improvements are not eligible as emergency work.

- (c) PHA's must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. *N/A*

11.0

Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. **Note:** Faxed copies of these documents will not be accepted by the Field Office.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations* (which includes all certifications relating to Civil Rights)
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace* (PHAs receiving CFP grants only)
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions* (PHAs receiving CFP grants only)
- (d) Form SF-LLL, *Disclosure of Lobbying Activities* (PHAs receiving CFP grants only)
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* (PHAs receiving CFP grants only)
- (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. **Provided as attachment tx085g02**
- (g) Challenged Elements **No challenged elements**
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report* (PHAs receiving CFP grants only) **Provided as attachment tx085a02; tx085b02; tx085c02; tx085d02; and tx085e02.**
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* (PHAs receiving CFP grants only) **Provided as attachment tx085f02**

Attachment: tx085f02

Part I: Summary						
Housing Authority of the City of Victoria TX085			Victoria, Victoria County, Texas		<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name <i>TX85-1/Crestwood, TX85-2/Anna Blackley, TX85-3/Griffith, TX85-4/Mary Krenzler, TX85-4 Lova I, TX85-4 Leary Lane, TX85-6 Lova II, TX85-6 Filmore, TX85-7 Lova III</i>	Work Statement for Year 1 FFY <u>2010</u>	Work Statement for Year 2 FFY <u>2011</u>	Work Statement for Year 3 FFY <u>2012</u>	Work Statement for Year 4 FFY <u>2013</u>	Work Statement f or Year 5 FFY <u>2014</u>
B.	Physical Improvements Subtotal	See Annual Statement	\$283,375	\$263,700	\$249,803	\$279,803
C.	Management Improvements		\$10,000	\$10,000	\$10,000	\$10,000
D.	PHA-Wide Non-dwelling Structures and Equipment		\$24,000	0	0	0
E.	Administration		\$50,288	\$50,288	\$50,288	\$50,288
F.	Other		\$64,800	\$64,800	\$64,800	\$64,800
G.	Operations		\$70,421	\$114,096	\$127,993	\$97,993
H.	Demolition		0	0	0	0
I.	Development		0	0	0	0
J.	Capital Fund Financing – Debt Service		0	0	0	0
K.	Total CFP Funds		\$502,884	\$502,884	\$502,884	\$502,884
L.	Total Non-CFP Funds		0	0	0	0
M.	Grand Total		\$502,884	\$502,884	\$502,884	\$502,884

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part I: Summary (Continuation)						
Housing Authority of the City of Victoria TX085			Victoria, Victoria County, Texas		<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 FFY <u>2010</u>	Work Statement for Year 2 FFY <u>2011</u>	Work Statement for Year 3 FFY <u>2012</u>	Work Statement for Year 4 FFY <u>2013</u>	Work Statement for Year 5 FFY <u>2014</u>
		See Annual Statement				
	TX085000001 Crestwood		\$0	\$0	\$164,986	\$0
	TX085000003 Anna Blackley		\$47,375	\$0	\$0	\$52,000
	TX085000003 Griffith		\$0	\$0	\$0	\$40,000
	TX085000002 Mary Krenzler		\$0	\$5,000	\$0	\$98,668
	TX085000004 Lova I		\$120,000	\$0	\$0	\$0
	TX085000004 Leary Lane		\$0	\$0	\$0	\$50,000
	TX085000004 Lova II		\$116,000	\$128,700	\$34,817	\$0
	TX085000004 Filmore		\$0	\$130,000	\$50,000	\$0
	TX085000002 Lova III		\$0	\$0	\$0	\$39,135
	PHA-Wide		\$219,509	\$239,184	\$253,081	\$223,081
	TOTAL CFP FUNDS		\$502,884	\$502,884	\$502,884	\$502,884

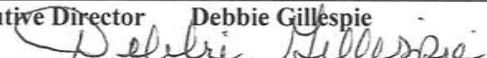
Part II: Supporting Pages – Physical Needs Work Statement(s)						
Work Statement for Year 1 FFY <u>2010</u>	Work Statement for Year <u>2011</u> FFY <u>2011</u>			Work Statement for Year: <u>2012</u> FFY <u>2012</u>		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
	TX085000003 Anna Blackley			TX085000002 Mary Krenzler		
	Foundation Repair	20	\$24,000	Water Valves	30	\$5,000
	Porches	20	\$23,375			
	TX085000004 Lova I			TX085000004 Filmore		
	Curbs/Walks/Drives	LS	\$80,000	Curbs/Walks/Drive	LS	\$80,000
See	Siding	26	\$20,000	Landscaping	LS	\$20,000
Annual	Water Lines/Shut Offs	26	\$20,000	Fascia/Soffit/Siding	24	\$30,000
Statement						
	TX085000004 Lova II			TX085000004 Lova II		
	Curbs/Drives	LS	\$50,000	Sitework	LS	\$20,000
	Foundations	28	\$50,000	Fascia/Soffit/Siding	28	\$30,000
	Painting	28	\$16,000	Bathrooms	28	\$8,000
				Paving	LS	\$41,000
				Landscaping	LS	\$29,700
	Subtotal of Estimated Cost		\$283,375	Subtotal of Estimated Cost		\$263,700

Part II: Supporting Pages – Physical Needs Work Statement(s)						
Work Statement for Year 1 FFY 2010	Work Statement for Year 2013 FFY 2013			Work Statement for Year: 2014 FFY 2014		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See	TX085000001 Crestwood			TX085000003 Anna Blackley		
Annual	Security Screens	12	\$16,000	Walks/Drives/Site Work	LS	\$42,000
Statement	Screen Doors	12	\$11,000	Water Valves	20	\$10,000
	Correct Egress	12	\$22,500	TX085000003 Griffith Terrace		
	Unit Interiors/Painting	50	\$115,486	Walks/Drives/Site	LS	\$34,000
				Water Valves	30	\$6,000
				TX085000002 Mary Krenzler		
	TX085000004 Filmore			Furnaces	30	\$44,805
	Siding	24	\$30,000	Drives/Walks	LS	\$29,663
	Site Work	LS	\$20,000	Electrical Distribution	LS	\$14,200
				Water Valves	30	\$10,000
				TX085000004 Leary Lane		
				Site Work	LS	\$40,000
	TX085000004 Lova II			Water Valves	36	\$10,000
	Bathrooms	28	\$14,817	TX085000002 Lova III		
	Painting	28	\$20,000	Site Work	LS	\$10,000
				Painting	17	\$29,135
	Subtotal of Estimated Cost		\$249,803	Subtotal of Estimated Cost		\$279,803

Capital Fund Program—Five-Year Action Plan

Part III: Supporting Pages – Management Needs Work Statement(s)				
Work Statement for Year 1 FFY 2010	Work Statement for Year <u>2011</u> FFY <u>2011</u>		Work Statement for Year: <u>2012</u> FFY <u>2012</u>	
	Development Number/Name General Description of Major Work Categories	Estimated Cost	Development Number/Name General Description of Major Work Categories	Estimated Cost
See				
Annual Statement	PHA-Wide		PHA-Wide	
	Administration	\$50,288	Administration	\$50,288
	Fees/Costs/Planning	\$64,800	Fees/Costs/Planning	\$64,800
	Operations	\$70,421	Operations	\$114,096
	Maintenance Vehicles (2)	\$24,000	Police Officer	\$10,000
	Police Officer	\$10,000		
	Subtotal of Estimated Cost	\$ 219,509	Subtotal of Estimated Cost	\$239,184

Part III: Supporting Pages – Management Needs Work Statement(s)				
Work Statement for Year 1 FFY 2010	Work Statement for Year <u>2013</u> FFY <u>2013</u>		Work Statement for Year: <u>2014</u> FFY <u>2014</u>	
	Development Number/Name General Description of Major Work Categories	Estimated Cost	Development Number/Name General Description of Major Work Categories	Estimated Cost
See				
Annual Statement	PHA-Wide		PHA-Wide	
	Administration	\$50,288	Administration	\$50,288
	Fees/Costs/Planning	\$64,800	Fees/Costs/Planning	\$64,800
	Operations	\$127,993	Operations	\$97,993
	Police Officer	\$10,000	Police Officer	\$10,000
	Subtotal of Estimated Cost	\$ 253,081	Subtotal of Estimated Cost	\$ 223,081

Part I: Summary					
PHA Name: Housing Authority of the City of Victoria		Grant Type and Number Capital Fund Program Grant No: TX59P085501-07 Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant: 2007 FFY of Grant Approval: 2007	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 09/30/2009 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	\$62,668		\$62,668	\$62,668
3	1408 Management Improvements	\$10,000		\$10,000	0
4	1410 Administration (may not exceed 10% of line 21)	\$51,963		\$51,963	\$51,963
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$64,800		\$64,800	\$37,330
8	1440 Site Acquisition				
9	1450 Site Improvement	\$40,000		\$40,000	\$40,000
10	1460 Dwelling Structures	\$256,172		\$256,172	\$256,172
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures	\$20,000		\$20,000	0
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				
18a	1501 Collateralization or Debt Service paid by the PHA				
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	\$505,603		\$505,603	\$448,133
21	Amount of line 20 Related to LBP Activities	0		0	0
22	Amount of line 20 Related to Section 504 Activities	0		0	0
23	Amount of line 20 Related to Security - Soft Costs	\$10,000		\$10,000	0
24	Amount of line 20 Related to Security - Hard Costs	0		0	0
25	Amount of line 20 Related to Energy Conservation Measures	0		0	0
Signature of Executive Director		Signature of Public Housing Director		Date	
Debbie Gillespie 				2-26-10	

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Housing Authority of the City of Victoria			Grant Type and Number Capital Fund Program Grant No: TX59P085501-07 CFFP (Yes/ No): No Replacement Housing Factor Grant No:			Federal FFY of Grant: 2007		
Development No Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
1. TX85-4 LOVA 1	Paving/Curbs/Walks	1450	LS	0		0	0	
2. TX85-1 Crestwood	Front Porches	1460	52	\$215,172		\$215,172	\$215,172	
	Rear Porches/Roofing	1460	69	\$41,000		\$41,000	\$41,000	
	Walks/Sitework	1450	LS	\$40,000		\$40,000	\$40,000	
	SUBTOTAL			\$296,172		\$296,172	\$296,172	
3. PHA-Wide	Operations	1406	LS	\$62,668		\$62,668	\$62,668	
	Police Officer	1408	LS	\$10,000		\$10,000	0	
	Administration	1410	LS	\$51,963		\$51,963	\$51,963	
	Fee & Costs/Planning	1430	LS	\$64,800		\$64,800	\$37,330	
	Administration Building	1470	LS	20,000		\$20,000	0	
	SUBTOTAL			\$209,431		\$209,431	\$151,961	
	TOTAL 2007 CFP GRANT			\$505,603		\$505,603	\$448,133	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Part I: Summary	
PHA Name: Housing Authority of the City of Victoria	Grant Type and Number Capital Fund Program Grant No: TX59P085501-08 Replacement Housing Factor Grant No: Date of CFFP:
FFY of Grant: 2008 FFY of Grant Approval: 2008	

Type of Grant

Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 09/30/2009 Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	\$45,803		\$45,803	\$45,803
3	1408 Management Improvements	\$10,000		\$10,000	0
4	1410 Administration (may not exceed 10% of line 21)	\$48,581		\$48,581	\$32,784
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$64,800		\$64,800	\$3,500
8	1440 Site Acquisition				
9	1450 Site Improvement	\$150,000		\$150,000	\$19,551
10	1460 Dwelling Structures	\$135,000		\$135,000	\$21,064
11	1465.1 Dwelling Equipment—Nonexpendable	\$30,000		\$30,000	\$25,390
12	1470 Non-dwelling Structures	\$20,000		\$20,000	0
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				
18a	1501 Collateralization or Debt Service paid by the PHA				
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	\$504,184		\$504,184	\$148,092
21	Amount of line 20 Related to LBP Activities	0		0	0
22	Amount of line 20 Related to Section 504 Activities	0		0	0
23	Amount of line 20 Related to Security - Soft Costs	\$10,000		\$10,000	0
24	Amount of line 20 Related to Security - Hard Costs	\$5,000		\$5,000	0
25	Amount of line 20 Related to Energy Conservation Measures	0		0	0

Signature of Executive Director: <i>Debbie Gillespie</i>	Date: <i>2-26-10</i>	Signature of Public Housing Director	Date
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¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Housing Authority of the City of Victoria			Grant Type and Number Capital Fund Program Grant No: TX59P085501-08 CFFP (Yes/ No): No Replacement Housing Factor Grant No:			Federal FFY of Grant: 2008		
Development No Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
1. TX85-4	Paving/Curbs/Walks	1450	LS	\$125,000		\$125,000	\$19,551	
LOVA 1	Appliances	1465	15	\$15,000		\$15,000	\$15,000	
	SUBTOTAL			\$140,000		\$140,000	\$34,551	
2. TX85-4	Security Lighting	1450	LS	\$5,000		\$5,000	0	
Mary Krenzler	Landscaping	1450	LS	\$20,000		\$20,000	0	
	Storage Rooms	1460	30	\$65,000		\$65,000	0	
	Foundations	1460	10	\$50,000		\$50,000	\$21,064	
	Bathrooms	1460	30	\$20,000		\$20,000	0	
	Appliances	1465	30	\$15,000		\$15,000	\$10,390	
	SUBTOTAL			\$175,000		\$175,000	\$31,454	
3. PHA-Wide	Operations	1406	LS	\$45,803		\$45,803	\$45,803	
	Police Officer	1408	LS	\$10,000		\$10,000	0	
	Administration	1410	LS	\$48,581		\$48,581	\$32,784	
	Fee & Costs/Planning	1430	LS	\$64,800		\$64,800	\$3,500	
	Administration Building	1470	LS	\$20,000		\$20,000	0	
	SUBTOTAL			\$189,184		\$189,184	\$82,087	
	TOTAL 2008 CFP GRANT			\$504,184		\$504,184	\$148,092	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Part I: Summary			
PHA Name: Housing Authority of the City of Victoria	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:65%;">Grant Type and Number Capital Fund Program Grant No: TX59S085501-09 Replacement Housing Factor Grant No: Date of CFFP:</td> <td style="width:35%;">FFY of Grant: 2009 FFY of Grant Approval: 2009</td> </tr> </table>	Grant Type and Number Capital Fund Program Grant No: TX59S085501-09 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2009 FFY of Grant Approval: 2009
Grant Type and Number Capital Fund Program Grant No: TX59S085501-09 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2009 FFY of Grant Approval: 2009		

Type of Grant
 Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 09/30/2009 Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	\$63,000		0	0
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$82,000		\$82,000	0
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	\$417,897		\$109,806	\$83,346
11	1465.1 Dwelling Equipment—Nonexpendable	\$74,000			
12	1470 Non-dwelling Structures	\$1,300		0	0
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				
18a	1501 Collateralization or Debt Service paid by the PHA				
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	\$638,197		\$191,806	\$83,346
21	Amount of line 20 Related to LBP Activities	0		0	0
22	Amount of line 20 Related to Section 504 Activities	0		0	0
23	Amount of line 20 Related to Security - Soft Costs	0		0	0
24	Amount of line 20 Related to Security - Hard Costs	0		0	0
25	Amount of line 20 Related to Energy Conservation Measures	0		0	0

Signature of Executive Director <i>Debbie Gillespie</i> Date <i>2-26-10</i>	Signature of Public Housing Director Date
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¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Housing Authority of the City of Victoria			Grant Type and Number Capital Fund Program Grant No: TX59S085501-09 CFFP (Yes/ No): No Replacement Housing Factor Grant No:			Federal FFY of Grant: 2009		
Development No Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
TX085000001	Florescent Electrical Fixture	1460	102	\$11,600		0	0	
Crestwood	Replace Gas Furnaces	1460	102	\$110,000		0	0	
	Appliances	1465	102	\$35,000		0	0	
	SUBTOTAL			\$156,600		0	0	
TX085000003	Replace Gas Heaters	1460	28	\$22,400		0	0	
Anna Blackley	SUBTOTAL			\$22,400		0	0	
TX085000003	Replace Gas Heaters	1460	30	\$24,000		0	0	
Griffith	SUBTOTAL			\$24,000		0	0	
TX085000004	Foundation Repair	1460	26	\$100,000		\$100,000	\$83,346	
Lova I	Replace Gas Furnaces	1460	26	\$26,000		0	0	
	Shower Heads/Faucets	1460	26	\$13,900		0	0	
	Appliances	1465	26	\$13,000		0	0	
	SUBTOTAL			\$152,900		\$100,000	\$83,346	
TX085000004	Replace Gas Furnaces	1460	28	\$28,000		0	0	
Lova II	Shower Heads/Faucets	1460	28	\$14,200		0	0	
	Appliances	1465	14	\$14,000		0	0	
	SUBTOTAL			\$56,200		0	0	
TX085000004	Replace Gas Furnaces	1460	24	\$24,197		0	0	
Filmore	Shower Heads/Faucets	1460	24	\$13,600		0	0	
	Foundation Repair	1460	4	\$30,000		\$9,806	0	
	Appliances	1465	12	\$12,000		0	0	
	SUBTOTAL			\$79,797		\$9,806	0	
PHA WIDE	Administration	1410	LS	\$63,000		0	0	
	Fees/Costs/Planning	1430	LS	\$82,000		\$82,000	0	
	Admin Bldg-Energy Efficient Lightning	1470	LS	\$1,300		0	0	
	SUBTOTAL			\$146,300		\$82,000	0	
	TOTAL 2009 ARRA GRANT			\$638,197		\$191,806	\$83,346	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Attachment: tx085b02 (correction 2/24/10)

Part I: Summary

PHA Name: Housing Authority of the City of Victoria	Grant Type and Number Capital Fund Program Grant No: TX59P085501-09 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2009 FFY of Grant Approval: 2009
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Type of Grant

- Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 09/30/2009 Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	\$64,421		0	0
3	1408 Management Improvements	\$10,000		0	0
4	1410 Administration (may not exceed 10% of line 21)	\$50,288		0	0
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$64,800		0	0
8	1440 Site Acquisition				
9	1450 Site Improvement	\$60,000		0	0
10	1460 Dwelling Structures	\$70,000		0	0
11	1465.1 Dwelling Equipment—Nonexpendable	\$33,375		0	0
12	1470 Non-dwelling Structures	\$150,000		0	0
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				
18a	1501 Collateralization or Debt Service paid by the PHA				
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	\$502,884		0	0
21	Amount of line 20 Related to LBP Activities	0		0	0
22	Amount of line 20 Related to Section 504 Activities	0		0	0
23	Amount of line 20 Related to Security - Soft Costs	\$10,000		0	0
24	Amount of line 20 Related to Security - Hard Costs	0		0	0
25	Amount of line 20 Related to Energy Conservation Measures	0		0	0

Signature of Executive Director <i>Debbie Gillespie</i> Date <i>2-26-10</i>	Signature of Public Housing Director _____ Date _____
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¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Housing Authority of the City of Victoria			Grant Type and Number Capital Fund Program Grant No: TX59P085501-09 CFFP (Yes/ No): No Replacement Housing Factor Grant No:			Federal FFY of Grant: 2009		
Development No Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
TX085000003	Sidewalks/curbs	1450	LS	\$20,000		0	0	
Griffith	Landscaping	1450	LS	\$40,000		0	0	
	Appliances	1465	LS	\$33,375		0	0	
TX085000001	Maintenance Facility	1470	LS	\$130,000		0	0	
Crestwood								
TX085000004	Exterior Porches	1460	26	\$70,000		0	0	
Lova I	SUBTOTAL			\$293,375		0	0	
PHA-Wide	Police Officer	1408	LS	\$10,000		0	0	
	Administration	1410	LS	\$50,288		0	0	
	Fee & Costs/Planning	1430	LS	\$64,800		0	0	
	Operations	1406	LS	\$64,421		0	0	to be drawn at later date
	Administration Building	1470	LS	\$20,000		0	0	
	SUBTOTAL			\$209,509		0	0	
	TOTAL 2009 CFP GRANT			\$502,884		0	0	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Part I: Summary	
PHA Name: Housing Authority of the City of Victoria	Grant Type and Number Capital Fund Program Grant No: TX59P085501-10 Replacement Housing Factor Grant No: Date of CFFP:
	FFY of Grant: 2010 FFY of Grant Approval: 2010

Type of Grant
 Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	\$64,421			
3	1408 Management Improvements	\$10,000			
4	1410 Administration (may not exceed 10% of line 21)	\$50,288			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$64,800			
8	1440 Site Acquisition				
9	1450 Site Improvement	\$101,375			
10	1460 Dwelling Structures	\$155,000			
11	1465.1 Dwelling Equipment—Nonexpendable	\$7,000			
12	1470 Non-dwelling Structures	\$50,000			
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				
18a	1501 Collateralization or Debt Service paid by the PHA				
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	\$502,884			
21	Amount of line 20 Related to LBP Activities	0			
22	Amount of line 20 Related to Section 504 Activities	0			
23	Amount of line 20 Related to Security - Soft Costs	\$10,000			
24	Amount of line 20 Related to Security - Hard Costs	0			
25	Amount of line 20 Related to Energy Conservation Measures	0			

Signature of Executive Director <i>Debbie Gillespie</i>	Debbie Gillespie	Date 2-26-10	Signature of Public Housing Director	Date
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¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Housing Authority of the City of Victoria			Grant Type and Number Capital Fund Program Grant No: TX59P085501-10 CFFP (Yes/ No): No Replacement Housing Factor Grant No:			Federal FFY of Grant: 2010		
Development No Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
TX085000003 Griffith	Appliances	1465	LS	\$7,000				
	SUBTOTAL			\$7,000				
TX085000001 Crestwood	Porches	1460	LS	\$60,000				
	Maintenance Facilities	1470	LS	\$30,000				
	SUBTOTAL			\$90,000				
TX085000004 Lova I	Site Work	1450	LS	\$30,000				
	Exterior Porches	1460	LS	\$25,000				
	Foundations	1460	26	\$70,000				
	SUBTOTAL			\$125,000				
TX085000004 Lova II	Curbs/Drives	1450	LS	\$71,375				
	SUBTOTAL			\$71,375				
PHA-Wide	Police Officer	1408	LS	\$10,000				
	Administration	1410	LS	\$50,288				
	Fee & Costs/Planning	1430	LS	\$64,800				
	Operations	1406	LS	\$64,421				
	Administration Building	1470	LS	\$20,000				
	SUBTOTAL			\$209,509				
	TOTAL 2010 CFP GRANT			\$502,884				

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Attachment: tx085g02
Victoria Housing Authority
Resident Advisory Board Consultation process – FYB 2010

- 1. Resident notification of appointment to the Advisory Board**
At beginning of PHA Plan process, sent out letter to all residents/participants of opportunity to serve on Resident Advisory Board **10-01-09**

- 2. Resident Advisory Board Selection**
Selection made from resident/participant response **10-16-09**

- 3. Meeting Organization**
Schedule date to meet with Resident Advisory Board for input to PHA Plan **10-16-09**

Notify Resident Advisory Board of scheduled meeting **10-16-09**

Hold Resident Advisory Board meeting **11-02-09**

- 4. Notification of Public Hearing**
Schedule date for Public Hearing and place ad – **9- 21 - 09**

Notify Resident Advisory Board - **10-01-09 &11-01-09**

Hold Public Hearing meeting – **12-02-09**

- 5. Documentation of resident recommendations and PHA’s response to recommendations**

There were no recommendations or challenges at the Resident Advisory Board meeting or Public Hearing.