

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

# PHA Plans

5 Year Plan for Fiscal Years 2000 - 2004  
Annual Plan for Fiscal Year 2000

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH  
INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan**  
**Agency Identification**

**PHA Name:** Ironton Metropolitan Housing Authority

**PHA Number:** OH19

**PHA Fiscal Year Beginning:** (10/1999)

**Public Access to Information**

**Information regarding any activities outlined in this plan can be obtained by contacting:**

The main administrative office of the IMHA at 720 Washington Street, Ironton, Ohio.  
Telephone 740-532-8658

**Display Locations For PHA Plans and Supporting Documents**

The PHA Plans (including attachments) are available for public inspection at:

The main administrative office of the IMHA at 720 Washington Street, Ironton, Ohio.  
Telephone 740-532-8658

PHA Plan Supporting Documents are available for inspection at:

The main administrative office of the IMHA at 720 Washington Street, Ironton, Ohio.  
Telephone 740-532-8658

**5-YEAR PLAN**

**PHA FISCAL YEARS 2000 - 2004**

[24 CFR Part 903.5]

**A. Mission**

The mission of the Ironton Metropolitan Housing Authority is to promote safe, sanitary, decent and affordable housing, with economic opportunity in a suitable living environment free from discrimination.

**B. Goals**

**IMHA Goal# 1: Increase the availability of decent, safe, and affordable housing.**

To increase the availability of decent, safe and affordable housing the IMHA will increase the supply of assisted housing by applying for additional rental vouchers after a documented need is established and pursuing other opportunities in the private sector such as acquiring additional units through leveraging of private or public funds.

**IMHA Goal# 2: Improve the quality of assisted housing.**

Throughout this Five Year Plan period, the IMHA will manage the existing public housing program in an efficient and effective manner in order to qualify as at least a standard performer. On-going effort will be maintained to reach the high performer ranking in ratings such as PHAS and SEMAP by Dec. 31. 2004. The IMHA will also tailor management policies and activities as new laws and regulations are developed. The IMHA will also seek grant opportunities made available by the U.S. Department of Housing and Urban Development.

**IMHA Goal# 3: Increase customer satisfaction.**

Throughout this Five Year Plan period, the IMHA will renovate and modernize public housing units as needed to make the units attractive to potential customers and increase customer satisfaction. Voucher unit inspections will be completed as required. Customer satisfaction is increased by a customer-friendly and motivated team of employees. Development of staff through training programs, seminars, etc., will be supported. Tenant input will be sought through the development of tenant groups and information gathering techniques such as questionnaires. The IMHA will continue affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability.

**IMHA Goal# 4: Improve the living environment of public housing.**

Throughout this Five Year Plan period, the IMHA will maintain its present relationships and consider other relationships with groups interested in providing services to public housing residents to improve the living environment. The IMHA will develop an MOU between the local police force and IMHA with an effort to reduce crime in all IMHA public housing developments. The IMHA will continue affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability. The IMHA will also seek grant opportunities made available by the U.S. Department of Housing and Urban Development throughout the period of this Five Year Plan.

**Annual PHA Plan**

**PHA Fiscal Year 2000**

[24 CFR Part 903.7]

**i. Annual Plan Type:**

**Standard Plan**

**ii. Executive Summary of the Annual PHA Plan**

An Executive Summary is not required. PHA's may provide an Executive Summary at their option however.

The mission of the Ironton Metropolitan Housing Authority is to promote safe, sanitary, decent

and affordable housing, with economic opportunity in a suitable living environment free from discrimination. We provide and maintain safe, quality housing in a cost-effective manner. By partnering with others, we also offer rental assistance and other related services to our community in a non-discriminatory manner. The IMHA has prepared this agency plan in compliance with Section 511 of the Quality Housing and Work Responsibility Act of 1998 and the ensuing HUD requirements. We have the following goals and objectives for the next five years:

**IMHA Goal# 1: Increase the availability of decent, safe, and affordable housing.**

To increase the availability of decent, safe and affordable housing the IMHA will increase the supply of assisted housing by applying for additional rental vouchers after a documented need is established and pursuing other opportunities in the private sector such as acquiring additional units through leveraging of private or public funds.

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Throughout this Five Year Plan period, the IMHA will renovate and modernize public housing units as needed to make the units attractive to potential customers and increase customer satisfaction. Voucher unit inspections will be completed as required. Customer satisfaction is increased by a customer-friendly and motivated team of employees. The development of staff through training programs, seminars, etc., will be supported. Tenant input will be sought through the development of tenant groups and information gathering techniques such as questionnaires. The IMHA will continue affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability.

**IMHA Goal# 4: Improve the living environment of public housing.**

Throughout this Five Year Plan period, the IMHA will maintain its present relationships and consider other relationships with groups interested in providing services to public housing residents to improve the living environment. The IMHA will continue affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability. The IMHA will also seek grant opportunities made available by the U.S. Department of Housing and Urban Development throughout the period of this Five Year Plan.

### **iii. Annual Plan Table of Contents**

[24 CFR Part 903.7 9 (r)]

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#### **Attachments**

Required Attachments:

|  |              |
|--|--------------|
| FY 2000 Capital Fund Program Annual Statement        | Attachment 1 |
| PHA Management Organizational Chart                  | Attachment 2 |
| FY 2000 Capital Fund Program 5 Year Action Plan      | Attachment 3 |
| Public Housing Drug Elimination Program (PHDEP) Plan | Attachment 4 |
| Comments of Resident Advisory Board or Boards        | Attachment 5 |

#### **Supporting Documents Available for Review**

##### **List of Supporting Documents Available for Review**

| <b>Applicable &amp; On Display</b> | <b>Supporting Document</b>   | <b>Applicable Plan</b> | <b>Component</b> |
|------------------------------------|--|------------------------|------------------|
|                                    | PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations | Attachment 6           |                  |
|                                    |  | Attachment 7           |                  |

|  |                           |
|--|---------------------------|
| State/Local Government Certification of Consistency with the Consolidated Plan   |                           |
| Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement. | A&O Policy                |
| Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction   | CHIS 1997                 |
| Most recent board-approved operating budget for the public housing program   | Attachment 8              |
| Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan  | A&O Policy                |
| Section 8 Administrative Plan  | Sec 8 Admin Plan          |
| Public housing rent determination policies, including the methodology for setting public housing flat rents and Schedule of flat rents offered at each public housing development  | A&O Policy & Attachment 9 |
| Section 8 rent determination (payment standard) policies   | Sec 8 Admin Plan          |
| Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)   | Attachment 10             |
| Public housing grievance procedures  | A&O Policy                |
| Section 8 informal review and hearing procedures   | Sec 8 Admin Plan          |
| The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year   | Attachment 11             |
| The most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant  | Attachment 11             |
| Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)   | Included as attachment.   |
| The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings   | Attachment 12             |

|   |               |
|---|---------------|
| Safety and Neighborhood Appearance Addendum | Attachment 13 |
| Community Service Addendum                  | Attachment 14 |

## **1. Statement of Housing Needs**

[24 CFR Part 903.7 9 (a)]

### **A. Housing Needs of Families in the Jurisdiction/s Served by the PHA**

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the “Overall” Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being “no impact” and 5 being “severe impact.” Use N/A to indicate that no information is available upon which the PHA can make this assessment.

#### **Housing Needs of Families in the Jurisdiction by Family Type**

| Family type                  | Overall | Affordability-supply | Quality | Accessibility | Size | Location |
|------------------------------|---------|----------------------|---------|---------------|------|----------|
| Income <= 30% of AMI         | N/A     | 4                    | 3       | 4             | N/A  | N/A      |
| Income >30% but <=50% of AMI | N/A     | 4                    | 3       | 4             | N/A  | N/A      |
| Income >50% but <80% of AMI  | N/A     | 4                    | 3       | 4             | N/A  | N/A      |
| Elderly                      | N/A     | 2                    | 3       | 2             | N/A  | N/A      |
| Families with Disabilities   | N/A     | N/A                  | N/A     | N/A           | N/A  | N/A      |
| Race/Ethnicity               | N/A     | N/A                  | N/A     | N/A           | N/A  | N/A      |
| Race/Ethnicity               | N/A     | N/A                  | N/A     | N/A           | N/A  | N/A      |
| Race/Ethnicity               | N/A     | N/A                  | N/A     | N/A           | N/A  | N/A      |
| Race/Ethnicity               | N/A     | N/A                  | N/A     | N/A           | N/A  | N/A      |
| Race/Ethnicity               | N/A     | N/A                  | N/A     | N/A           | N/A  | N/A      |
| Race/Ethnicity               | N/A     | N/A                  | N/A     | N/A           | N/A  | N/A      |

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

Lawrence County, Ohio, Community Housing Investment Strategy, 1997

City of Ironton, Ohio, Community Housing Investment Strategy, FY97-99 Annual Plan

### **B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists**

## Housing Needs of Families on the Waiting List

Waiting list type: **Public Housing**

|                                       | # of Families | % Of Total | Annual Turnover |
|---------------------------------------|---------------|------------|-----------------|
| Waiting List Total                    | 79            | 100        | 15%             |
| Exrtremely Low Income<br><=30% AMI    | 66            | 84         |                 |
| Very Low Income >30% but<br><=50% AMI | 4             | 9          |                 |
| Low Income >50% but<br><80% AMI       | 9             | 15.5       |                 |
| Families with Children                | 26            | 33         |                 |
| Elderly families                      | 27            | 34         |                 |
| Families with Disabilities            | 26            | 33         |                 |
| Race/ethnicity-White                  | 68            | 86.25      |                 |
| Race/ethnicity-Black                  | 9             | 11.25      |                 |
| Race/ethnicity-Hispanic               | 2             | 2.5        |                 |

### Characteristics by Bedroom Size (Public Housing Only)

|      | # of Families | % Of Total |
|------|---------------|------------|
| 1BR  | 53            | 67         |
| 2BR  | 17            | 22         |
| 3BR  | 07            | 9          |
| 4BR  | 02            | 2          |
| 5BR  |               |            |
| 5+BR |               |            |

Is the waiting list closed? No

## Housing Needs of Families on the Waiting List

Waiting list type: **Section 8 tenant-based assistance**

|                      | # of Families | % Of Total |
|----------------------|---------------|------------|
| Waiting List Total   | 59            | 100        |
| Extremely Low Income | 59            | 100        |

Is the waiting list closed ? No

### C. Strategy for Addressing Needs

#### (1) Strategies

**Need: Shortage of affordable housing for all eligible populations**

**Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Employ effective maintenance and management policies to minimize the number of public housing units off-line



- Reduce turnover time for vacated public housing unit
- Reduce time to renovate public housing unit
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies

**Strategy 2: Increase the number of affordable housing units by:**

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed-finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30% of AMI**

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Adopt rent policies to support and encourage work

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

- Adopt rent policies to support and encourage work

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

Carry out the modifications needed in public housing based on the section 504 Need Assessment for Public Housing

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

Affirmatively market to races/ethnicities shown to have disproportionate housing need

**Strategy 2: Conduct activities to affirmatively further fair housing**

Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units

Market the section 8 program to owners outside of areas of poverty /minority concentration

**Other Housing Needs & Strategies: (list needs and strategies below)**

**(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA’s selection of the strategies it will pursue:

- Funding constraint
- Staffing constraint
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA program
- Community priorities regarding housing assistance
- Results of consultation with local or state government

**2. Statement of Financial Resources**

**Financial Resources: Planned Sources and Uses**

**Sources**

**1. Federal Grants (FY 2000 grants)Planned \$                      Planned Uses**

|                                |        |    |
|--------------------------------|--------|----|
| Public Housing Operating Fund  | 302928 | NA |
| Public Housing Capital Fund    | 546063 | NA |
| Annual Contributions for Sec 8 | 159102 | NA |

|  |   |   |
|--|---|---|
| Tenant-Based Asst                                |   |   |
| Public Housing Drug Elimination Program          | 0 | 0 |
| Resident Opportunity and Self-Sufficiency Grants | 0 | 0 |

**2. Prior Year Federal Grants ( unobligated funds only) (list below)**

Non

**3. Public Housing Dwelling Rental Income**

| Sources   | Planned \$ | Planned Uses |
|---|------------|--------------|
| <b>3.Public Housing Dwelling Rental Income</b>      | 496512     | NA           |
|   |            |              |
| <b>4.Other Income</b>                               |            |              |
| Late Charges, returned check fee, excess utilities. | 23528      | NA           |
| Interest Income                                     | 36713      | NA           |
|   |            |              |
| <b>Total Resources</b>                              | 556753     | NA           |

**3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24 CFR Part 903.7 9 (c)]

**A. Public Housing**

**(1) Eligibility**

- a. When does the PHA verify eligibility for admission to public housing? (Select all that apply)  
When all necessary information has been provided
- b. Which non-income (screening) factors do the PHA use to establish eligibility for admission to public housing (select all that apply)?  
Criminal or Drug-related activit  
Rental histor  
Housekeepin
- c. Yes: Does the PHA request criminal records from local law enforcement agencies for

screening purposes?

- d. No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- e. No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

**(2) Waiting List Organization**

- a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)?  
Community-wide lis
- b. Where may interested persons apply for admission to public housing?  
The main administrative office of the IMHA at 720 Washington Street, Ironton, Ohio.  
Telephone 740-532-8658
- c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**  
N/A

**(3) Assignment**

- a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list?  
Tw
- B .Yes: Is this policy consistent across all waiting list types?

**(4) Admissions Preferences**

- a. Income targeting:  
YES: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?
- b. Transfer policies:  
In what circumstances will transfers take precedence over new admissions? (List below)  
Emergency  
Administrative reasons determined by the PHA (e.g., to permit modernization work  
Medical Justificatio
- . Preferences

1 Yes: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year?

Veterans and veterans’ familie

Victims of Domestic Violenc

Residents who live and or work in the jurisdiction

Date and Tim

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices, place the same number next to each.

Date and Time-

Veterans and Veterans families-

Victims of Domestic-

4. Relationship of preferences to income targeting requirements:

NA-:the pool of applicant families ensures that the PHA will meet income targeting requirements

### **(5) Occupancy**

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)?

The PHA-resident leas

The PHA Admissions and (Continued) Occupancy polic

PHA briefing seminars or written material

b. How often must residents notify the PHA of changes in family composition? (Select all that apply)

Any time family composition change

### **(6) Deconcentration and Income Mixing**

PHA's should not provide responses to section 6, Deconcentration and Income Mixing in the PHA Plan. If a PHA does respond to these questions, HUD will disregard these responses.

## **B. Section 8**

### **(1) Eligibility**

- a. What is the extent of screening conducted by the PHA? (Select all that apply)  
The PHA will not screen family behavior or suitability for tenancy
- b. No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. No: Does the PHA access FBI criminal records from the FBI for screening purposes?  
(Either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (Select all that apply)  
Criminal or drug-related activity only to the extent required by law or regulation  
Past Tenant history in Federally assisted public housing  
Past Tenant history in the Section 8 Program

**(2) Waiting List Organization**

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (Select all that apply)  
Non
- b. Where may interested persons apply for admission to section 8 tenant-based assistance?  
The main administrative office of the IMHA at 720 Washington Street, Ironton, Ohio.  
Telephone 740-532-8658

**(3) Search Time**

- a. Yes: Does the PHA give extensions on standard 60-day period to search for a unit?  
Administrative discretion will be used to give extensions on the standard 60-day waiting period.

**(4) Admissions Preferences**

- a. Income targeting

Yes: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

- b. Preferences

1 Yes: Has the PHA established preferences for admission to section 8 tenant-based assistance? (Other than date and time of application) (If no, skip to

subcomponent (5) **Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences).

Local Preference

Other preferences (select all that apply)

Date and Time of a completed Application

Veterans and veterans' families

Victims of Domestic Violence

Extremely Low Income Families

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Veterans and veterans' families-

Victims of domestic violence-

Extremely Low Income Families-1

Date and Time-

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (Select one)

Date and time of application

5. If the PHA plans to employ preferences for "residents who live and/or work in the jurisdiction" (select one)

. The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

Not applicable: the pool of applicant families ensures that the PHA will meet income-targeting requirements

**(5) Special Purpose Section 8 Assistance Programs**

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (Select all that apply)

The Section 8 Administrative Plan

. How does the PHA announce the availability of any special-purpose section 8 programs to the

public?  
Through published notice

#### **4. PHA Rent Determination Policies**

[24 CFR Part 903.7 9 (d)]

##### **A. Public Housing**

###### **(1) Income Based Rent Policies**

a. Use of discretionary policies: (select one)

The PHA employs discretionary policies for determining income based rent. (If selected continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (Select one)

\$2

2. No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

1.No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

For the earned income of a previously unemployed household member

For increases in earned income

e. Ceiling rents

1. Do you have ceiling rents? (Rents set at a level lower than 30% of adjusted income) (Select one)

Yes but only for some development

2. For which kinds of developments are ceiling rents in place? (Select all that apply)

For specified general occupancy development



3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

Fair market rents (FMR)

Operating Costs plus allowance for Capital Improvement

f. Rent-re-determinations

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (Select all that apply)

Any time the family experiences an income increase

- g. No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

**(2) Flat Rents**

- . In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

Fair Market Rent

**B. Section 8 Tenant-Based Assistance**

**(1) Payment Standards**

- a. What is the PHA's payment standard? (select the category that best describes your standard)  
At or above 90% but below 100% of FM

- b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

N/A

- c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

N/A

- d. How often are payment standards reevaluated for adequacy? (select one)

Annually

- e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

Success rates of assisted families

**(2) Minimum Rent**

a. What amount best reflects the PHA’s minimum rent? (select one)

\$2

b. No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

**5. Operations and Management**

[24 CFR Part 903.7 9 (e)]

**A. PHA Management Structure**

An organization chart showing the PHA's management structure and organization is below:

A brief description of the management structure and organization of the PHA follows:

Board of Commissioners



Executive Director

Public Housing Manager

Maintenance Coordinator



Administrative Department



Maintenance Department

**B. HUD Programs Under PHA Management**

**Units or Families**

| <b>Program Name</b> | <b>Served at Yr Beg.</b> | <b>Exp.</b> |
|---------------------|--------------------------|-------------|
|---------------------|--------------------------|-------------|

**Turnover**

|                        |     |     |
|------------------------|-----|-----|
| Public Housing         | 247 | 10% |
| Section 8 Vouchers     | 4   | 10% |
| Section 8 Certificates | 41  | 10% |

**C. Management and Maintenance Policies**

(1) Public Housing Maintenance and Management: (list below)

- Pest Management Polic
- Residential Lease Agreemen
- Admissions and Continued Occupancy Polic

(2) Section 8 Management: (list below)

Section 8 Management Policies are in the Administrative Plan for the Section 8 Certificate an Voucher Programs.

**6.PHA Grievance Procedures**

### **A. Public Housing**

1. Yes: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

Grievance Procedures are found in the Residential Lease Agreement

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

The main administrative office of the IMHA at 720 Washington Street, Ironton, Ohio.  
Telephone 740-532-8658

### **B. Section 8 Tenant-Based Assistance**

1. Yes: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

Informal Procedures are listed in the Administrative Plan for the Section 8 Certificate and Voucher Plans.

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

The main administrative office of the IMHA at 720 Washington Street, Ironton, Ohio.  
Telephone 740-532-8658

## **7. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

### **A. Capital Fund Activities**

#### **(1) Capital Fund Program Annual Statement**

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at  
Attachment (state name)  
Comprehensive Grant Pla

#### **(2) Optional 5-Year Action Plan**

- a. Yes : Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

- b. if yes, to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Pla

at Attachment (Comprehensive Grant Plan)

## **B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)**

No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)

b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

Revitalization Plan under development

Revitalization Plan submitted, pending approval

Revitalization Plan approved

Activities pursuant to an approved Revitalization Plan underway

No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?

If yes, list development name/s below:

No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?

If yes, list developments or activities below:

No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?

If yes, list developments or activities below:

## **8. Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

1 No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip

to component 9. If “No”, complete the Activity Description table below.)

### **Demolition/Disposition Activity Description**

- 1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition Disposition
3. Application status (select one) Approved submitted, pending approval Planned application
4. Date application approved, submitted, or planned for submission: (DD/MM/YY)
5. Number of units affected:
6. Coverage of action (select one) Part of the development Total development
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:

### **9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24 CFR Part 903.7 9 (i)]

1. No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

### **10. Conversion of Public Housing to Tenant-Based Assistance**

[24 CFR Part 903.7 9 (j)]

#### **A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act**

1. No: Have any of the PHA’s developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If “No”, skip to

component 11; if “yes”, complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

## **11. Homeownership Programs Administered by the PHA**

[24 CFR Part 903.7 9 (k)]

### **A. Public Housing**

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

### **B. Section 8 Tenant Based Assistance**

1. No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

## **12. PHA Community Service and Self-sufficiency Programs**

[24 CFR Part 903.7 9 (l)]

### **A. PHA Coordination with the Welfare (TANF) Agency**

1. Cooperative agreements: No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?
  
2. Other coordination efforts between the PHA and TANF agency (select all that apply)
  - Client Referral
  - Information sharing regarding mutual clients (for rent determinations and otherwise)

**B. Services and programs offered to residents and participants**

**(1) General**

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

Public housing rent determination policie

b. Economic and Social self-sufficiency programs

Yes : Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use. )

**Services and Programs**

The Ironton Metropolitan Housing Authority currently has an agreement with Operation Be Proud to use the housing authority community building to supply services to tenants. Services include aptitude testing, GED programs, job readiness programs and youth programs.

**(2) Family Self Sufficiency program/s**

a. Participation Description

**Family Self Sufficiency (FSS) Participation**

Actual Number of Participants (As of: 31/12/99)

|                |   |
|----------------|---|
| Public Housing | 7 |
| Section 8      | 0 |

- b. Yes : If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take

to achieve at least the minimum program size?

The Ironton Metropolitan Housing Authority currently has an agreement with Operation Be Proud to use the housing authority community building to supply services to tenants. Services include aptitude testing, GED programs, job readiness programs and youth programs.

### **C. Welfare Benefit Reductions**

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)
  - Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
  - Informing residents of new policy on admission and reexamination
  - Actively notifying residents of new policy at times in addition to admission and reexamination
  - Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
  - Establishing a protocol for exchange of information with all appropriate TANF agencies

### **D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937**

## **13. PHA Safety and Crime Prevention Measures**

[24 CFR Part 903.79 (m)]

### **A. Need for measures to ensure the safety of public housing residents**

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)
  - Incidence of violent and/or drug-related crime in some or all of the PHA's development
  - Incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
  - Residents fearful for their safety and/or the safety of their children
2. What information or data did the PHA use to determine the need for PHA actions to improve safety of residents (select all that apply).
  - Safety and security survey of residents
  - Police report
  - People on waiting list unwilling to move into one or more developments due to perceived actual levels of violent and/or drug crime.
  - Analysis of crime statistics over time for crimes committed "in or around" public housing authority



3. Which developments are most affected?

Project 19-1

**B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year**

1. List the crime prevention activities the PHA has undertaken or plans to undertake or plans to undertake :

Contracting with outside and/or resident organizations for the provision of crime- and/or drug prevention activities

Crime Prevention Through Environmental Desig

Activities targeted to at-risk youth, adults, or senior

2. Which developments are most affected?

Project 19-1

**C. Coordination between PHA and the police**

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

Police involvement in development, implementation, and/or ongoing evaluation o drug-elimination plan

Police provide crime data to housing authority staff for analysis and actio

Agreement between PHA and local law enforcement agency for provision of above baseline law enforcement services

2. Which developments are most affected?

Project 19-1

**D. Additional information as required by PHDEP/PHDEP Plan**

- Yes : Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes : Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?
- Yes : This PHDEP Plan is an Attachment. (Attachment Filename: **PHDEPOH019**)

**14. RESERVED FOR PET POLICY**

[24 CFR Part 903.7 9 (n)]

The PHA pet policy is Chapter 10 of the Admissions and Continued Occupancy Policy

**15. Civil Rights Certifications**

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

## **16. Fiscal Audit**

[24 CFR Part 903.7 9 (p)]

1. Yes : Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?  
(If no, skip to component 17.)
2. Yes : Was the most recent fiscal audit submitted to HUD?
3. No : Were there any findings as the result of that audit?
4. No : If there were any findings, do any remain unresolved?  
If yes, how many unresolved findings remain? \_\_\_\_\_
5. Yes No: Have responses to any unresolved findings been submitted to HUD?  
If not, when are they due (state below)?

## **17. PHA Asset Management**

[24 CFR Part 903.7 9 (q)]

1. No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?  
  
What types of asset management activities will the PHA undertake? (select all that apply)  
Not Applicable
- 3 No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

## **18. Other Information**

[24 CFR Part 903.7 9 (r)]

### **A. Resident Advisory Board Recommendations**

1. Yes : Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)  
Attached at Attachment (RABOH019)

3. In what manner did the PHA address those comments? (select all that apply)  
Considered comments, but determined that no changes to the PHA Plan were necessary

**B. Description of Election process for Residents on the PHA Board**

1. No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2. No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

**C. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction:  
Ironton and Lawrence County, Ohio
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)  
The PHA has based its statement of needs of families in the jurisdiction on the need expressed in the Consolidated Plan/s.  
The PHA has participated in any consultation process organized and offered by th Consolidated Plan agency in the development of the Consolidated Plan.
4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)  
Letters of support

**D. Other Information Required by HUD**

**Attachments**

**PHA Plan  
Table Library**

**Capital Fund Program Annual Statement  
Parts I, II, and II**

**Annual Statement**

**Capital Fund Program (CFP) Part I: Summary Capital Fund Grant Number -708**

FFY of Grant Approval: (2000) Original Annual Statement

**Component 7**

| Line No. | Summary by Development Account | Total Estimated Cost |
|----------|--------------------------------|----------------------|
| 3        | 1408 Management Improvements   | 25,000               |
| 4        | 1410 Administration            | 9,500                |
| 7        | 1430 Fees and Costs            | 40,000               |
| 9        | 1450 Site Improvement          | 85,563               |
| 10       | 1460 Dwelling Structures       | 386,000              |
|          | 1440 Site acquisition          |                      |
| 20       | <b>Amount of Annual Grant</b>  | <b>546,063</b>       |

**Annual Statement**

**Capital Fund Program (CFP) Part II: Supporting Table**

| Development Number/Name HA-Wide Activities | General Description of Major Work Categories | Development Account Number | Total Estimated Cost |
|--|--|----------------------------|----------------------|
| OH-19-1                                    | Sidewalks B Site                             | 1460                       | 15,000               |
|  | Garbage Can Enclosures                       | 1460                       | 30,000               |
|  | Concrete under Clotheslines                  | 1460                       | 10,000               |
|  | Wash and Seal Brick                          | 1460                       | 30,000               |
|  | Playground D Site                            | 1460                       | 15,563               |
|  | Replace Windows A Site                       | 1460                       | 80,000               |
|  | <b>Total OH-19-1</b>                         |                            |                      |
| OH-19-2                                    | Replace Balcony Railings                     | 1460                       | 35,000               |
|  | Enclose Stairways                            | 1460                       | 25,000               |
|  | Repair Brick                                 | 1460                       | 4,000                |
|  | Wash and Seal Brick                          | 1460                       | 10,000               |
|  | <b>Total OH-19-2</b>                         |                            |                      |
| OH-19-3                                    | Replace Balcony Railings                     |                            | 35,000               |
|  | Wash and Seal Brick                          |                            | 10,000               |
|  | Replace Windows                              |                            | 84,000               |
|  | Enclose Stairways                            |                            | 37,000               |
|  | Site Acquisition for Parking                 |                            |                      |
| <b>Total OH 19-3</b>                       |  |                            | <b>166,000</b>       |
| OH-19-4                                    | Replace Windows                              | 1460                       | 51,000               |
|  |  |                            |                      |
|  |  |                            |                      |
|  |  |                            |                      |

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|-----------------------|------------------|--|----------------|
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|                       |                  |  |                |
| <b>Total OH 19-4</b>  |                  |  | <b>51,000</b>  |
|                       |                  |  |                |
|                       |                  |  |                |
| PHA Wide              | A&E              |  | 30,000         |
|                       | CG Coordinator   |  | 10,000         |
|                       | Admin Sal        |  | 9,000          |
|                       | Adv              |  | 500            |
|                       | Mgt Improvements |  | 25,000         |
|                       |                  |  |                |
| <b>Total PHA Wide</b> |                  |  | <b>74,500</b>  |
|                       |                  |  |                |
|                       |                  |  |                |
| <b>TOTAL</b>          |                  |  | <b>546,063</b> |

**Annual Statement**

**Capital Fund Program (CFP) Part III: Implementation Schedule**

Development Number/Name HA-Wide Activities All Funds Obligated (30/09/2002 )  
All Funds Expended (30/09/2003)

| Development Number/Name<br>HA-Wide Activities | All Funds Obligated | All Funds Expended |
|---|---------------------|--------------------|
| OH-19-1                                       | 9/30/2002           | 9/30/2003          |
| OH-19-2                                       | 9/30/2002           | 9/30/2003          |
| OH-19-3                                       | 9/30/2002           | 9/30/2003          |
| OH-19-4                                       | 9/30/2002           | 9/30/2003          |
| HA-Wide                                       | 9/30/2002           | 9/30/2003          |

**Annual Statement**

**Capital Fund Program (CFP) Part I: Summary Capital Fund Grant Number -709**

FFY of Grant Approval: (2001) Original Annual Statement

**Component 7**

| Line No. | Summary by Development Account | Total Estimated Cost |
|----------|--------------------------------|----------------------|
| 3        | 1408 Management Improvements   | 35,000               |
| 4        | 1410 Administration            | 10,000               |

|    |                               |                |
|----|-------------------------------|----------------|
| 7  | 1430 Fees and Costs           | 30,000         |
| 9  | 1450 Site Improvement         | 105,000        |
| 10 | 1460 Dwelling Structures      | 367,125        |
|    | 1470 Non Dwelling Structures  | 31,596         |
|    | 1475 Non Dwelling Equipment   | 2,000          |
| 20 | <b>Amount of Annual Grant</b> | <b>580,721</b> |

**Capital Fund Program Annual Statement  
Parts I, II, and II**

**Annual Statement**

**Capital Fund Program (CFP) Part II: Supporting Table**

| Development Number/Name<br>HA-<br>Wide Activities | General Description of Major Work Categories      | Development Account Number | Total Estimated Cost |
|---|---|----------------------------|----------------------|
| OH-19-1   | Convert 8 3-BR to 2-BR                            | 1460                       | 35,000               |
|   | Convert 8 4-BR to 2-BR                            | 1460                       | 45,000               |
|   | Replace exterior lighting fixtures & wiring       | 1460                       | 8,100                |
|   | Replace interior lighting fixtures & wiring       | 1460                       | 15,000               |
|   | Underpin brick & seal at Bldg. 521                | 1460                       | 9,500                |
|   | Tree trimming/removal                             | 1450                       | 10,000               |
|   | Water heater vents                                | 1460                       | 500                  |
|   | Install additional sidewalks                      | 1450                       | 10,000               |
|   | Repair and seal porch floors                      | 1460                       | 5,000                |
|   | Install grab bars on tub, all family units        | 1460                       | 2,000                |
|   | Install storage sheds at Sites C & D              | 1460                       | 140,000              |
|   | Make comm.. room entrances handicapped accessible | 1470                       | 16,596               |
|   | Make comm.. room bathroom handicapped accessible  | 1470                       | 15,000               |
| <b>Total OH-19-1</b>                              |   |                            | <b>311,696</b>       |
| OH-19-2   | New door to corridor                              | 1460                       | 1,500                |
|   | Repl. electric fixtures & wiring                  | 1460                       | 60,000               |
|   | Develop outdoor recreation area                   | 1450                       | 10,000               |
|   | Equipment for recreation area                     | 1475                       | 1,000                |
| <b>Total OH-19-2</b>                              |   |                            | <b>72,500</b>        |
| OH-19-3   | Improve walks, patio                              | 1450                       | 35,000               |
|   | Landscaping                                       | 1450                       | 10,000               |
|   | Improve lobbies, common areas                     | 1460                       | 6,525                |
|   | Enlarge and pave parking areas                    | 1450                       | 20,000               |
|   | Repl. stairway doors                              | 1460                       | 15,000               |
|   | Develop outdoor recreation area                   | 1450                       | 10,000               |
|   | Equipment for recreation aea                      | 1475                       | 1,000                |
| <b>Total OH 19-3</b>                              |   |                            | <b>97,525</b>        |

|                       |                  |      |                |
|-----------------------|------------------|------|----------------|
|                       |                  |      |                |
| OH-19-4               | Modify entrances | 1460 | 24,000         |
|                       |                  |      |                |
|                       |                  |      |                |
|                       |                  |      |                |
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|                       |                  |      |                |
| <b>Total OH 19-4</b>  |                  |      | <b>24,000</b>  |
|                       |                  |      |                |
| PHA Wide              | A&E              | 1430 | 30,000         |
|                       |                  |      |                |
|                       | Admin Sal        | 1410 | 9,000          |
|                       | Adv              | 1410 | 1,000          |
|                       | Mgt Improvements | 1408 | 35,000         |
|                       |                  |      |                |
| <b>Total PHA Wide</b> |                  |      | <b>75,000</b>  |
|                       |                  |      |                |
|                       |                  |      |                |
| <b>TOTAL</b>          |                  |      | <b>580,721</b> |

**Annual Statement**

**Capital Fund Program (CFP) Part III: Implementation Schedule**

Development Number/Name HA-Wide Activities All Funds Obligated (30/09/2003 )  
 All Funds Expended (30/09/2004)

| Development Number/Name HA-Wide Activities | All Funds Obligated | All Funds Expended |
|--|---------------------|--------------------|
| OH-19-1                                    | 9/30/2003           | 9/30/2004          |
| OH-19-2                                    | 9/30/2003           | 9/30/2004          |
| OH-19-3                                    | 9/30/2003           | 9/30/2004          |
| OH-19-4                                    | 9/30/2003           | 9/30/2004          |
| HA-Wide                                    | 9/30/2003           | 9/30/2004          |

**Annual Statement**

**Capital Fund Program (CFP) Part I: Summary of Capital Fund Grant Number-710**  
 FFY of Grant Approval: (2002) Original Annual Statement

| Line No. | Summary by Development Account | Total Estimated Cost |
|----------|--------------------------------|----------------------|
| 3        | 1408 Management Improvements   | 25,000               |
| 4        | 1410 Administration            | 10,000               |
| 7        | 1430 Fees and Costs            | 30,000               |
| 9        | 1450 Site Improvement          | 34,721               |
| 10       | 1460 Dwelling Structures       | 480,000              |
|          |                                | 1,000                |
| 20       | <b>Amount of Annual Grant</b>  | <b>580,721</b>       |

**Capital Fund Program Annual Statement  
Parts I, II, and II**

**Annual Statement**

**Capital Fund Program (CFP) Part I: Summary** of Capital Fund Grant Number-710  
FFY of Grant Approval: (2003) Original Annual Statement

**Annual Statement**

**Capital Fund Program (CFP) Part II: Supporting Table**

| Development Number/Name<br>HA-Wide Activities | General Description of Major Work Categories | Development Account Number | Total Estimated Cost |
|---|--|----------------------------|----------------------|
| OH-19-1                                       | Install storage sheds, Site b                | 1460                       | 220,000              |
|   |  |                            |                      |
|   |  |                            |                      |
|   |  |                            |                      |
|   |  |                            |                      |
|   |  |                            |                      |
| <b>Total OH-19-1</b>                          |  |                            | <b>220,000</b>       |
| OH-19-2                                       | Install second elevator                      | 1460                       | 250,000              |
|   |  |                            |                      |
|   |  |                            |                      |
|   |  |                            |                      |
| <b>Total OH-19-2</b>                          |  |                            | <b>250,000</b>       |
| OH-19-3                                       |  |                            |                      |
|   |  |                            |                      |
|   |  |                            |                      |
|   |  |                            |                      |
| <b>Total OH 19-3</b>                          |  |                            | <b>0</b>             |
| OH-19-4                                       | Replace & enhance landscaping                | 1450                       | 25,000               |
|   | Interior renovation                          | 1460                       | 10,000               |
|   |  |                            |                      |



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|                       |                  |      |                |
| <b>Total OH 19-4</b>  |                  |      | <b>35,000</b>  |
|                       |                  |      |                |
| PHA Wide              | A&E              | 1430 | 30,000         |
|                       |                  |      |                |
|                       | Admin Sal        | 1410 | 9,000          |
|                       | Adv              | 1410 | 1,000          |
|                       | Mgt Improvements | 1408 | 25,000         |
|                       |                  |      |                |
| <b>Total PHA Wide</b> |                  |      | <b>65,000</b>  |
|                       |                  |      |                |
|                       |                  |      |                |
| <b>TOTAL</b>          |                  |      | <b>580,721</b> |

**Annual Statement**

**Capital Fund Program (CFP) Part III: Implementation Schedule**

Development Number/Name HA-Wide Activities All Funds Obligated (30/09/2004 )  
 All Funds Expended (30/09/2005)

| Development Number/Name<br>HA-Wide Activities | All Funds Obligated | All Funds Expended |
|---|---------------------|--------------------|
| OH-19-1                                       | 9/30/2004           | 9/30/2005          |
| OH-19-2                                       | 9/30/2004           | 9/30/2005          |
| OH-19-3                                       | 9/30/2004           | 9/30/2005          |
| OH-19-4                                       | 9/30/2004           | 9/30/2005          |
| HA-Wide                                       | 9/30/2004           | 9/30/2005          |

**Annual Statement**

**Capital Fund Program (CFP) Part I: Summary of Capital Fund Grant Number-711  
 FFY of Grant Approval: (2004) Original Annual Statement**

| Line No. | Summary by Development Account | Total Estimated Cost |
|----------|--------------------------------|----------------------|
| 3        | 1408 Management Improvements   | 38,721               |
| 4        | 1410 Administration            | 10,000               |
| 7        | 1430 Fees and Costs            | 30,000               |
| 9        | 1450 Site Improvement          | 30,000               |
| 10       | 1460 Dwelling Structures       | 472,000              |

|    |                        |         |
|----|------------------------|---------|
| 20 | Amount of Annual Grant | 580,721 |
|----|------------------------|---------|

**Capital Fund Program Annual Statement  
Parts I, II, and II**

**Annual Statement**

**Capital Fund Program (CFP) Part I: Summary** of Capital Fund Grant Number-711  
FFY of Grant Approval: (2004) Original Annual Statement

**Annual Statement**

**Capital Fund Program (CFP) Part II: Supporting Table**

| Development Number/Name HA-Wide Activities | General Description of Major Work Categories      | Development Account Number | Total Estimated Cost |
|--|---|----------------------------|----------------------|
| OH-19-1                                    | Playground improvements                           | 1450                       | 10,000               |
|  | Storage sheds, Site A                             | 1460                       | 290,000              |
|  |   |                            |                      |
|  |   |                            |                      |
|  |   |                            |                      |
| <b>Total OH-19-1</b>                       |   |                            | <b>300,000</b>       |
|  |   |                            |                      |
| OH-19-2                                    |   |                            |                      |
|  |   |                            |                      |
|  |   |                            |                      |
|  |   |                            |                      |
| <b>Total OH-19-2</b>                       |   |                            | <b>0</b>             |
|  |   |                            |                      |
| OH-19-3                                    | Replace interior electrical fixtures and wiring   | 1460                       | 15,000               |
|  |   |                            |                      |
|  |   |                            |                      |
|  |   |                            |                      |
| <b>Total OH 19-3</b>                       |   |                            | <b>15,000</b>        |
|  |   |                            |                      |
| OH-19-4                                    | Eliminate exterior steps                          | 1460                       | 3,000                |
|  | Regrade lawns                                     | 1450                       | 20,000               |
|  | Carry downspouts to street                        | 1460                       | 20,000               |
|  | Replace storm doors                               | 1460                       | 12,000               |
|  | Repl. exterior numbers, electrical fixtures, trim | 1460                       | 30,000               |
|  | Install canopies                                  | 1460                       | 82,000               |
|  | Interior renovation                               | 1460                       | 20,000               |

|                       |                  |      |                |
|-----------------------|------------------|------|----------------|
|                       |                  |      |                |
|                       |                  |      |                |
|                       |                  |      |                |
|                       |                  |      |                |
| <b>Total OH 19-4</b>  |                  |      |                |
|                       |                  |      |                |
|                       |                  |      |                |
| PHA Wide              | A&E              | 1430 | 30,000         |
|                       |                  |      |                |
|                       | Admin Sal        | 1410 | 9,000          |
|                       | Adv              | 1410 | 1,000          |
|                       | Mgt Improvements | 1408 | 38,721         |
|                       |                  |      |                |
| <b>Total PHA Wide</b> |                  |      | <b>78,721</b>  |
|                       |                  |      |                |
|                       |                  |      |                |
| <b>TOTAL</b>          |                  |      | <b>580,721</b> |

**Annual Statement**

**Capital Fund Program (CFP) Part III: Implementation Schedule**

Development Number/Name HA-Wide Activities All Funds Obligated (30/09/2005 )  
All Funds Expended (30/09/2006)

| Development Number/Name<br>HA-Wide Activities | All Funds Obligated | All Funds Expended |
|---|---------------------|--------------------|
| OH-19-1                                       | 9/30/2005           | 9/30/2006          |
| OH-19-2                                       | 9/30/2005           | 9/30/2006          |
| OH-19-3                                       | 9/30/2005           | 9/30/2006          |
| OH-19-4                                       | 9/30/2005           | 9/30/2006          |
| HA-Wide                                       | 9/30/2005           | 9/30/2006          |

**Capital Fund Program Annual Statement  
Parts I, II, and II**

**Annual Statement**

**Capital Fund Program (CFP) Part I: Summary** of Capital Fund Grant Number-712  
FFY of Grant Approval: (2005) Original Annual Statement

| Line No. | Summary by Development Account | Total Estimated Cost |
|----------|--------------------------------|----------------------|
| 3        | 1408 Management Improvements   | 35,000               |
| 4        | 1410 Administration            | 11,000               |
| 7        | 1430 Fees and Costs            | 30,000               |

|    |  |                |
|----|--|----------------|
| 9  | 1450 Site Improvement                    | 99,000         |
| 10 | 1460 Dwelling Structures                 | 436,000        |
|    | 1465.1 Dwelling Equipment                | 48,150         |
|    | 1470 Non-dwelling structures             | 90,000         |
|    | 1475.7 Non-welling equipment, automotive | 25,000         |
| 20 | <b>Amount of Annual Grant</b>            | <b>774,150</b> |

**Annual Statement**  
**Capital Fund Program (CFP) Part II: Supporting Table**

| Development Number/Name HA-Wide Activities | General Description of Major Work Categories        | Development Account Number | Total Estimated Cost |
|--|---|----------------------------|----------------------|
| OH-19-1                                    | Replace furnaces                                    | 1460                       | 10,000               |
|  | Install concrete patios                             | 1460                       | 130,000              |
|  | New roofing   | 1450                       | 99,000               |
|  | Rewire community room & replace electrical fixtures | 1470                       | 52,000               |
|  | Replace windows, community room                     | 1470                       | 38,000               |
|  |   |                            |                      |
|  |   |                            |                      |
| <b>Total OH-19-1</b>                       |   |                            | <b>329,000</b>       |
| OH-19-2                                    | Replace refrigerators                               | 1465.1                     | 20,650               |
|  |   |                            |                      |
|  |   |                            |                      |
|  |   |                            |                      |
| <b>Total OH-19-2</b>                       |   |                            | <b>20,650</b>        |
| OH-19-3                                    | Install second elevator                             | 1460                       | 250,000              |
|  | Replace refrigerators                               | 1465.1                     | 17,500               |
|  |   |                            |                      |
|  |   |                            |                      |
| <b>Total OH 19-3</b>                       |   |                            | <b>267,500</b>       |
| OH-19-4                                    | Install A/C sleeves                                 | 1460                       | 38,000               |
|  | Replace hose bibs and shut-off valves               | 1460                       | 3,000                |
|  | Replace electric ranges                             | 1465.1                     | 10,000               |
|  | Install exterior electrical receptacles             | 1460                       | 5,000                |
|  |   |                            |                      |
|  |   |                            |                      |
|  |   |                            |                      |

|                       |                              |        |                |
|-----------------------|------------------------------|--------|----------------|
|                       |                              |        |                |
|                       |                              |        |                |
|                       |                              |        |                |
| <b>Total OH 19-4</b>  |                              |        | <b>56,000</b>  |
|                       |                              |        |                |
| PHA Wide              | A&E                          | 1430   | 30,000         |
|                       |                              |        |                |
|                       | Admin Sal                    | 1410   | 10,000         |
|                       | Adv                          | 1410   | 1,000          |
|                       | Mgt Improvements             | 1408   | 35,000         |
|                       | Non-dw equipment, automotive | 1475.7 | 25,000         |
| <b>Total PHA Wide</b> |                              |        | <b>101,000</b> |
|                       |                              |        |                |
|                       |                              |        |                |
| <b>TOTAL</b>          |                              |        | <b>774,150</b> |

### Annual Statement

### Capital Fund Program (CFP) Part III: Implementation Schedule

Development Number/Name HA-Wide Activities All Funds Obligated (30/09/2006 )  
All Funds Expended (30/09/2007)

| Development Number/Name<br>HA-Wide Activities | All Funds Obligated | All Funds Expended |
|---|---------------------|--------------------|
| OH-19-1                                       | 9/30/2006           | 9/30/2007          |
| OH-19-2                                       | 9/30/2006           | 9/30/2007          |
| OH-19-3                                       | 9/30/2006           | 9/30/2007          |
| OH-19-4                                       | 9/30/2006           | 9/30/2007          |
| HA-Wide                                       | 9/30/2006           | 9/30/2007          |

### Ironton Metropolitan Housing Authority

## **Addendum to Annual Plan**

### **Safety**

In order to address the safety concerns of residents of the Ironton Metropolitan Housing Authority additional lighting has been installed certain areas. Meetings are also being held to discuss the methods residents can take to enhance their safety.

### **Neighborhood Appearance**

The Ironton Metropolitan Housing Authority has an ongoing maintenance program to address the appearance of the properties. A system has been developed to survey residents for their opinions on work items and for any ideas they may have related to appearance of the property.

## **Community Service Plan**

Based on Subpart F Section 960.060 to 960.609 of 24 CFR dated March 29, 2000

**Definition of Community Service:** the performance of voluntary work or duties that are a public benefit, and that serve to improve the quality of life, enhance resident self-sufficiency, or increase resident self-responsibility in the community. Community service is not employment and may not include political activities.

**General Requirements:** Except for any family member who is an exempt individual, each adult resident of public housing must:

- Contribute 8 hours per month of community service (not including political activities); or
- Participate in an economic self sufficiency program for 8 hours per month; or
- Perform 8 hours per month of the combined activities of community service or participation in an economic self sufficiency program

**Family Violation of Service Requirement:** The lease shall specify that it shall be renewed automatically for all purposes, unless the family fails to comply with the service requirement. Violation of the service requirement is grounds for nonrenewal of the lease at the end of the 12-month lease term, but not for termination of tenancy during the course of the 12-month lease term.

The requirement is effective for all nonexempt residents following execution of a lease, containing these provisions, by the family head of household.





# Public Housing Drug Elimination Program Plan

**Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.**

**Annual PHDEP Plan Table of Contents:**

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

**Section 1: General Information/History**

- A. Amount of PHDEP Grant \$** 50000.00
- B. Eligibility type (Indicate with an "x")** N1 X N2 \_\_\_\_\_ R \_\_\_\_\_
- C. FFY in which funding is requested** 2001
- D. Executive Summary of Annual PHDEP Plan**

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

The major initiatives of our drug elimination program will be the reimbursement to local law enforcement for above baseline services, physical improvements for safety and security and drug prevention sessions for the youth and residents of the target areas.

**E. Target Areas**

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area.

| PHDEP Target Areas<br>(Name of development(s) or site) | Total # of Units within<br>the PHDEP Target<br>Area(s) | Total Population to<br>be Served within the<br>PHDEP Target<br>Area(s) |
|--|--|--|
| Project 19-1   | 116  | 1000   |
|  |  |  |
|  |  |  |

**F. Duration of Program**

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an "x" to indicate the length of program by # of months. For "Other", identify the # of months).

**6 Months** \_\_\_\_\_ **12 Months** x **18 Months** \_\_\_\_\_ **24 Months** \_\_\_\_\_ **Other** \_\_\_\_\_

## G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. For grant extensions received, place “GE” in column or “W” for waivers.

| Fiscal Year of Funding | PHDEP Funding Received | Grant # | Fund Balance as of Date of this Submission | Grant Extensions or Waivers | Anticipated Completion Date |
|------------------------|------------------------|---------|--|-----------------------------|-----------------------------|
| FY 1995                | NA                     |         |  |                             |                             |
| FY 1996                | NA                     |         |  |                             |                             |
| FY 1997                | NA                     |         |  |                             |                             |
| FY 1998                | NA                     |         |  |                             |                             |
| FY 1999                | NA                     |         |  |                             |                             |

## Section 2: PHDEP Plan Goals and Budget

### A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

The proposed Drug Elimination program proposed by the Ironton Metropolitan Housing Authority consists of the following areas of concentration:

Law Enforcement: additional police patrols in targeted area

Drug Prevention: training and counseling of residents in Drug Abuse Prevention and Awareness.

Physical Improvements: physical improvements will be made within the Housing Authority project areas to assist in deterring drug related activities.

### B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

| FY 2000 PHDEP Budget Summary            |               |
|---|---------------|
| Budget Line Item                        | Total Funding |
| 9110 - Reimbursement of Law Enforcement | 40000         |
| 9120 - Security Personnel               |               |
| 9130 - Employment of Investigators      |               |
| 9140 - Voluntary Tenant Patrol          |               |
| 9150 - Physical Improvements            | 3000          |
| 9160 - Drug Prevention                  | 5000          |
| 9170 - Drug Intervention                |               |
| 9180 - Drug Treatment                   |               |
| 9190 - Other Program Costs              | 2000          |
| <b>TOTAL PHDEP FUNDING</b>              | <b>50000</b>  |

### C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

| <b>9110 - Reimbursement of Law Enforcement</b> |                     |                   |            |                        |               | <b>Total PHDEP Funding: \$</b> |                         |
|--|---------------------|-------------------|------------|------------------------|---------------|--------------------------------|-------------------------|
| Goal(s)  |                     |                   |            |                        |               |                                |                         |
| Objectives                                     |                     |                   |            |                        |               |                                |                         |
| Proposed Activities                            | # of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount/Source)  | Performance Indicators  |
| 1.Reimbursement for above baselines services   |                     |                   | 10/01/2000 | 9/30/2001              | 40000         | 0                              | Above baseline services |
|  |                     |                   |            |                        |               |                                |                         |
|  |                     |                   |            |                        |               |                                |                         |

| <b>9120 - Security Personnel</b> |                     |                   |            |                        |               | <b>Total PHDEP Funding: \$</b> |                        |
|----------------------------------|---------------------|-------------------|------------|------------------------|---------------|--------------------------------|------------------------|
| Goal(s)                          |                     |                   |            |                        |               |                                |                        |
| Objectives                       |                     |                   |            |                        |               |                                |                        |
| Proposed Activities              | # of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount/Source)  | Performance Indicators |
| 1.                               |                     |                   |            |                        |               |                                |                        |
| 2.                               |                     |                   |            |                        |               |                                |                        |
| 3.                               |                     |                   |            |                        |               |                                |                        |

| <b>9130 - Employment of Investigators</b> |                     |                   |            |                        |               | <b>Total PHDEP Funding: \$</b> |                        |
|---|---------------------|-------------------|------------|------------------------|---------------|--------------------------------|------------------------|
| Goal(s)                                   |                     |                   |            |                        |               |                                |                        |
| Objectives                                |                     |                   |            |                        |               |                                |                        |
| Proposed Activities                       | # of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount/Source)  | Performance Indicators |
| 1.  |                     |                   |            |                        |               |                                |                        |
| 2.  |                     |                   |            |                        |               |                                |                        |
| 3.  |                     |                   |            |                        |               |                                |                        |

| <b>9140 - Voluntary Tenant Patrol</b> |                     |                   |            |                        |               | <b>Total PHDEP Funding: \$</b> |                        |
|---------------------------------------|---------------------|-------------------|------------|------------------------|---------------|--------------------------------|------------------------|
| Goal(s)                               |                     |                   |            |                        |               |                                |                        |
| Objectives                            |                     |                   |            |                        |               |                                |                        |
| Proposed Activities                   | # of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1.                                    |                     |                   |            |                        |               |                                |                        |
| 2.                                    |                     |                   |            |                        |               |                                |                        |
| 3.                                    |                     |                   |            |                        |               |                                |                        |

| <b>9150 - Physical Improvements</b> |                     |                   |            |                        |               | <b>Total PHDEP Funding: \$</b> |                        |
|-------------------------------------|---------------------|-------------------|------------|------------------------|---------------|--------------------------------|------------------------|
| Goal(s)                             |                     |                   |            |                        |               |                                |                        |
| Objectives                          |                     |                   |            |                        |               |                                |                        |
| Proposed Activities                 | # of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1.Lighting                          |                     |                   | 10/01/2000 | 9/30/2001              | 3000          | 0                              | Installation           |
| 2.                                  |                     |                   |            |                        |               |                                |                        |
| 3.                                  |                     |                   |            |                        |               |                                |                        |

| <b>9160 - Drug Prevention</b> |                     |                   |            |                        |               | <b>Total PHDEP Funding: \$</b> |                        |
|-------------------------------|---------------------|-------------------|------------|------------------------|---------------|--------------------------------|------------------------|
| Goal(s)                       |                     |                   |            |                        |               |                                |                        |
| Objectives                    |                     |                   |            |                        |               |                                |                        |
| Proposed Activities           | # of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1..Awareness Sessions         | 1-1000              | Project 19-1      | 10/01/2000 | 9/30/2001              | 5000          | 0                              | Participation          |
| 2.                            |                     |                   |            |                        |               |                                |                        |
| 3.                            |                     |                   |            |                        |               |                                |                        |

| <b>9170 - Drug Intervention</b> |                     |                   |            |                        |               | <b>Total PHDEP Funding: \$</b> |                        |
|---------------------------------|---------------------|-------------------|------------|------------------------|---------------|--------------------------------|------------------------|
| Goal(s)                         |                     |                   |            |                        |               |                                |                        |
| Objectives                      |                     |                   |            |                        |               |                                |                        |
| Proposed Activities             | # of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
|                                 |                     |                   |            |                        |               |                                |                        |

|    |  |  |  |  |  |  |  |
|----|--|--|--|--|--|--|--|
| 1. |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |

| <b>9180 - Drug Treatment</b> |                     |                   |            |                        |               | <b>Total PHDEP Funding: \$</b> |                        |
|------------------------------|---------------------|-------------------|------------|------------------------|---------------|--------------------------------|------------------------|
| Goal(s)                      |                     |                   |            |                        |               |                                |                        |
| Objectives                   |                     |                   |            |                        |               |                                |                        |
| Proposed Activities          | # of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1.                           |                     |                   |            |                        |               |                                |                        |
| 2.                           |                     |                   |            |                        |               |                                |                        |
| 3.                           |                     |                   |            |                        |               |                                |                        |

| <b>9190 - Other Program Costs</b> |                     |                   |            |                        |               | <b>Total PHDEP Funds: \$</b>   |                        |
|-----------------------------------|---------------------|-------------------|------------|------------------------|---------------|--------------------------------|------------------------|
| Goal(s)                           |                     |                   |            |                        |               |                                |                        |
| Objectives                        |                     |                   |            |                        |               |                                |                        |
| Proposed Activities               | # of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1. Administration                 |                     |                   | 10/01/2000 | 9/30/2001              | 2000          | 0                              | Ongoing Function       |
| 2.                                |                     |                   |            |                        |               |                                |                        |
| 3.                                |                     |                   |            |                        |               |                                |                        |

**Section 3: Expenditure/Obligation Milestones**

Indicate by Budget Line Item and the Proposed Activity (based on the information contained in Section 2 PHDEP Plan Budget and Goals), the % of funds that will be expended (at least 25% of the total grant award) and obligated (at least 50% of the total grant award) within 12 months of grant execution.

| Budget Line Item #                 | 25% Expenditure of Total Grant Funds By Activity # | Total PHDEP Funding Expended (sum of the activities) | 50% Obligation of Total Grant Funds by Activity # | Total PHDEP Funding Obligated (sum of the activities) |
|------------------------------------|--|--|---|---|
| <i>e.g Budget Line Item # 9120</i> | <i>Activities 1, 3</i>                             |  | <i>Activity 2</i>                                 |   |
| 9110                               |  | 40000  |   | 40000   |
| 9120                               |  |  |   |   |
| 9130                               |  |  |   |   |
| 9140                               |  |  |   |   |

|              |  |         |  |         |
|--------------|--|---------|--|---------|
| 9150         |  | 3000    |  | 3000    |
| 9160         |  | 5000    |  | 5000    |
| 9170         |  |         |  |         |
| 9180         |  |         |  |         |
| 9190         |  | 2000    |  | 2000    |
|              |  |         |  |         |
| <b>TOTAL</b> |  | \$50000 |  | \$50000 |

**Section 4: Certifications**

A comprehensive certification of compliance with respect to the PHDEP Plan submission is included in the “PHA Certifications of Compliance with the PHA Plan and Related Regulations.”

**Community Service Plan  
Ironton Metropolitan Housing Authority  
OH019**

**Based on Subpart F Section 960.060 to 960.609 of 24 CFR dated March 29, 2000**

**Definition of Community Service:** the performance of voluntary work or duties that are a public benefit, and that serve to improve the quality of life, enhance resident self-sufficiency, or increase resident self-responsibility in the community. Community service is not employment and may not include political activities.

**General Requirements:** Except for any family member who is an exempt individual, each adult resident of public housing must:

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- Participate in an economic self sufficiency program for 8 hours per month; or
- Perform 8 hours per month of the combined activities of community service or participation in an economic self sufficiency program

**Family Violation of Service Requirement:** The lease shall specify that it shall be renewed automatically for all purposes, unless the family fails to comply with the service requirement. Violation of the service requirement is grounds for nonrenewal of the lease at the end of the 12-month lease term, but not for termination of tenancy during the course of the 12-month lease term.

The requirement is effective for all nonexempt residents following execution of a lease, containing these provisions, by the family head of household.