

PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
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1.0	PHA Information PHA Name: _____ Lafayette Housing Authority _____ PHA Code: ___IN071_____ PHA Type: <input type="checkbox"/> Small <input checked="" type="checkbox"/> High Performing <input type="checkbox"/> Standard <input checked="" type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): ___04/2010_____				
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: ___0_____ Number of HCV units: ___1205_____				
3.0	Submission Type <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only				
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)				
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program
	PHA 1:				PH HCV
	PHA 2:				
	PHA 3:				
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.				
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: <i>The mission of the Housing Authority of the City of Lafayette is to:</i> <ul style="list-style-type: none"> ◆ Provide affordable housing opportunities ◆ To stimulate the development of and increase the availability of affordable housing ◆ To ensure safe and decent housing for participants ◆ To promote self-sufficiency and independence of participants ◆ To be fiscally responsible ◆ To perform these charges without discrimination and with respect for those we serve. 				
5.2	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. <ul style="list-style-type: none"> • Obtain either 98% lease up of the 1205 vouchers or 98% of ABA. • Increase Section 8 Homeownership program participation by 3 households in next 5 years. • Apply for more HCV vouchers as made available by HUD. • Continue to be rated as a high performing agency. 				
6.0	PHA Plan Update (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: <i>The Admin Plan has been completely updated to reflect the current economic situation that both the LHA and its participants/applicants have been facing and how the LHA can best address issues that have arisen as a result –such as more fraud; less funding to provide as deep a subsidy; etc.</i> (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. <i>At the office of the LHA located at 100 Executive Drive, Suite J, Lafayette IN 47905</i>				
7.0	Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i> The LHA administers a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982. The LHA does not limit the number of households that can participate in the homeownership program. To be eligible to be considered for the Section 8 HCV homeownership program, a participant must have been on the HCV program for at least one year and in good standing with the LHA. Our program has been in existence since 2001. We have a community partner, Homestead Consulting, (formerly known as Lafayette Neighborhood Housing Services). They conduct all the pre- and post purchase housing counseling services for the program.				
8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.				
8.1	Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing.				
8.2	Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.				

8.3	<p>Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>
9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p><i>The Tippecanoe County Area Plan Commission is presently updating its Housing Plan and the LHA Executive Director has been sitting on the task force charged with its update. This has included a drive-by inventory of every existing building in the county and will culminate in the final Housing Plan document. Excerpts of the final draft of this document explain the current housing needs of our community.</i></p> <p>“Locally, we are facing many of the same housing problems found in other parts of Indiana and the nation.On a positive note, if a household earns the median income or better, it can find housing in good condition, appropriate to its needs, and in an attractive neighborhood. There is a supply of good housing throughout the County to suit the needs of those who can afford it. However, if the household is one of the 60 percent of the County’s families in the low or moderate income range, and is just entering the housing market, the problem can be severe. Such a household is likely to encounter difficulty in locating housing appropriate to its needs. Costs are either too high or they must settle for housing that is in disrepair. However, for the 25 percent who are in the low income range, the situation might be desperate. Nationally, low-income, non-elderly households rarely own their own home and frequently live with housing deficiencies.</p> <p>While the County’s population increased by about 14% between the 1990 and 2000 Census, households increased at the rate of 21%. This means, of course, that household size is shrinking and demand for housing is growing. Although homeownership in this community is more affordable than for the nation as a whole, it appears that within the past ten years the cost of purchasing a median priced home has increased faster than the median family income. The implication of this is that a greater portion of the population might well be priced out of the market in the future if price and income trends continue as they have.”</p> <p><i>The Consolidated Plan (2005) listed assisted housing as a ‘high priority’. See below:</i> Tenant Based Rental Assistance: HIGH PRIORITY. Assistance for renter families who are eligible for Section 8 Vouchers. The Lafayette Housing Authority currently has more than 400 persons on their waiting list for Section 8 vouchers. The Tenant Based Rental Assistance will be used by LHA to assist individuals and families who are on the waiting list. The TBRA will be used for 12 months and then the individual or family will be transferred to the Section 8 voucher. The LHA serves families within a 5-mile radius of Lafayette.</p> <p><i>The LHA’s waiting list was 342 in October, 2004. In October, 2009, the list is 971. This represents a 284% increase in the waiting list. At the same time, the HAP funding has only increased by .19% from \$5,617,990.00 in 2004 to \$5,628,903.00 in 2009 (\$11,000.00 increase in five years). When cost of living adjustments in the same five year period are taken into consideration, the HAP funding has decreased at the same time that the need has exploded.</i></p>
9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p> <p><i>The LHA’s basic strategy remains the same, good management and efficient use of resources. The LHA will continue to watch the lease up rate closely and to monitor the PUC, the payment standards, and the utility allowances in a manner so that the maximum number of households can be served, albeit not the full allocation, at a reasonable level. If the payment standards are too high, then the subsidy is too deep resulting in fewer households able to be assisted. If the payment standard is too low, then participants can not locate adequate housing.</i></p>

Additional Information. Describe the following, as well as any additional information HUD has requested.

(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.

PHA Goal: Expand the supply of assisted vouchers:

During the last five year period, there have not been any fair share vouchers for which to apply. Therefore the LHA could not expand via fair share vouchers. However, in 2005 the City of Lafayette approached the LHA to administer a Tenant Based Rental Assistance (TBRA) program using CDBG funds. These funds allowed the LHA to assist an additional 10 households. These funds have continued every year since.

Also, in June, 2008 HUD withdrew the ACC for a project based Section 8 complex in our community and offered the LHA 106 vouchers to assist the households that were living in the complex at the time. This increased our allocation from 1099 to 1205 vouchers.

PHA Goal: Improve the quality of assisted housing.

On October 30, 2001 the LHA received its first SEMAP rating. The LHA was rated a *high performer*. The LHA has been rated as a *high performer* ever since. The LHA has exceeded its goal.

In 2008 the LHA converted its software for both voucher management and for financials to a newer Windows based system. This has allowed the LHA to have more and more current data in the computer file. It has also allowed the LHA to keep computer records of debts owed and monies paid.

PHA Goal: Increase assisted housing choices.

During briefings staff discusses portability with the new voucher holders.

A landlord workshop is held every year. Potential landlords as well as landlords already participating on the program are invited to these meetings. Staff always are available to meet with any landlord seeking information about the HCV program.

The LHA continues to offer the Section 8 Homeownership program and partners with Homestead Consulting (formerly known as Lafayette Neighborhood Housing Services, Inc.) to conduct the pre- and post- purchase housing counseling with potential participants.

PHA Goal: Provide an improved living environment.

The briefing and the briefing packet include information about opportunities outside the most highly concentrated poverty areas of our community. A map is included. The Executive Director continues to sit on the Tippecanoe County Human Relations Commission in which cases of alleged discrimination will be heard and was the first investigator assigned to the first complaint filed with the commission. The Executive Director also sits on the Diversity Roundtable. The Executive Director sits on the Housing Development Board for Area IV Agency on Aging and Community Action Programs. The Executive Director is a member of the Homelessness Prevention and Intervention Network and its Housing Committee. The Executive Director sits on the local Board of the Emergency Food and Shelter Program.

PHA Goal: Promote self-sufficiency and asset development of assisted households.

LHA partners with Family Services, Inc. who administers a self-sufficiency program called Life Skills. Family Services provides the case management and supportive services for Life Skills program participants while the LHA provides housing assistance. The goal is for those participants to attain self-sufficiency within a five to six year timeframe.

The LHA has worked with several agencies, such as Area IV Agency on Aging, the Mental Health Association, Lafayette Transitional Housing Corporation, Wabash Valley Hospital, WorkOne and others, to develop working relationships to assist families that are elderly or disabled so that these people can increase independence and gain more self-sufficiency.

PHA Goal: Ensure equal opportunity and affirmatively further fair housing.

The Executive Director sits on the Tippecanoe County Human Relations Commission in which cases of alleged discrimination will be heard. The Executive Director is active in the local Diversity Roundtable in which issues of diversity are explored and opportunities to educate the community about various diversity issues are sought. The Executive Director sat on the planning committee to bring a Gender Spectrum forum to our community in October, 2007. Staff has met with landlords as needed regarding potential problems. Staff also refers participants to the Indiana Civil Rights Commission and to Legal Services, Inc. Staff provides information to landlords in the Landlord Handbook and at the Landlord Workshop.

The LHA works closely with the social service agencies in our community to ensure access for disabled households.

The Executive Director speaks before groups upon request to discuss the options for housing in our community and issues pertaining to fair housing and affordable housing.

The LHA continues to provide information to participants about their rights. Meet with landlords that are violating fair housing laws. Ban landlords, as needed, from the program that violates fair housing laws. Partner with agencies that help participants with such issues.

(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"

If the LHA was to propose a change that would hurt households or the community beyond those imposed by HUD.

0.0

11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <ul style="list-style-type: none">(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.(g) Challenged Elements(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)
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This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

- (a) **Hope VI or Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

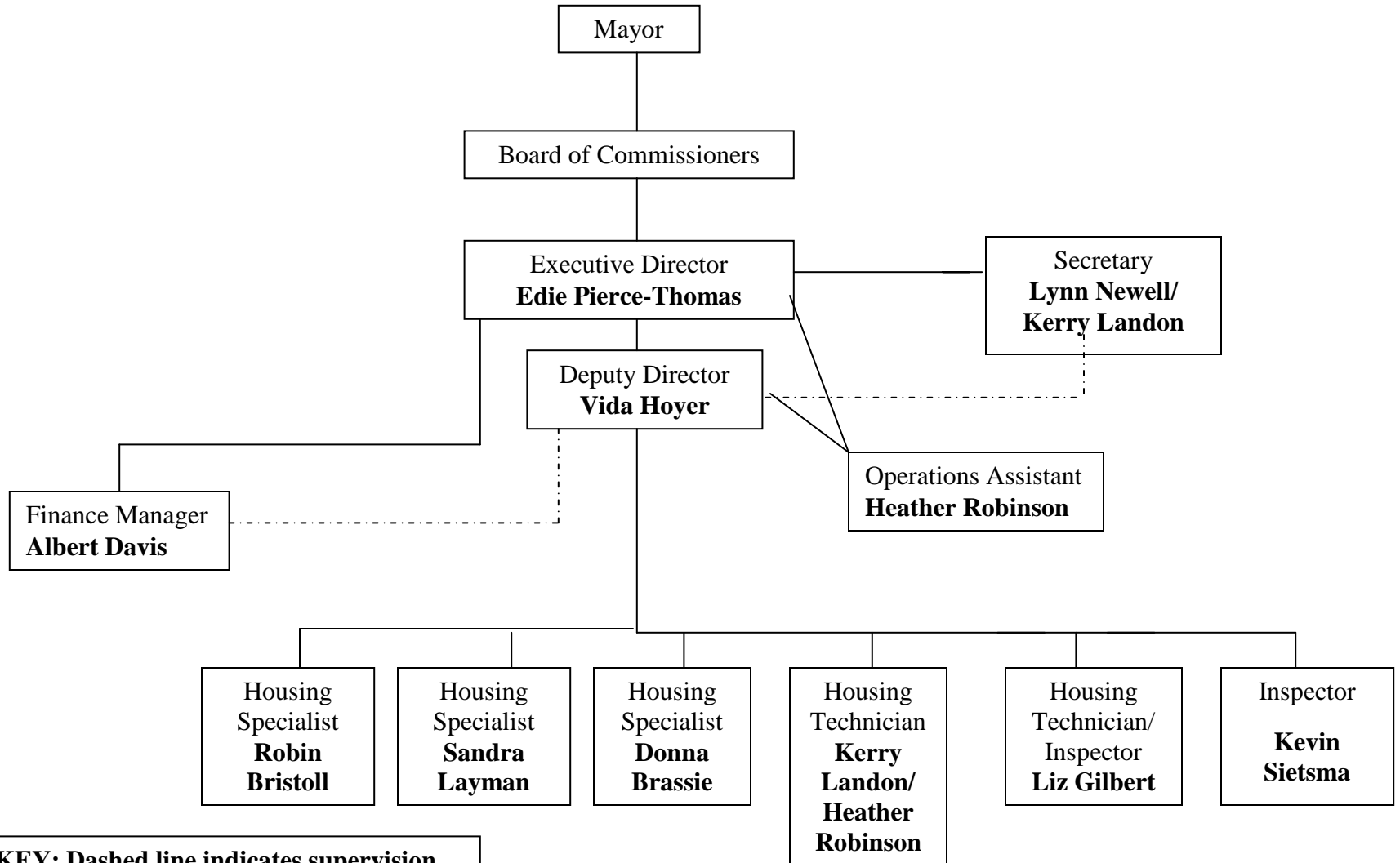
- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
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- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

ATTACHMENT B
Lafayette Housing Authority
Organizational Chart



KEY: Dashed line indicates supervision by Deputy Director in the absence of Executive Director

Statement of Progress in meeting the 5-Year Plan Mission and Goals Year 10

PHA Goal: Expand the supply of assisted vouchers:

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In 2008 the LHA converted its software for both voucher management and for financials to a newer Windows based system. This has allowed the LHA to have more and more current data in the computer file. It has also allowed the keep computer records of debts owed and monies paid.

PHA Goal: Increase assisted housing choices.

During briefings staff discusses portability with the new voucher holders.

A landlord workshop is held every year. Potential landlords as well as landlords already participating on the program are invited to these meetings. Staff always are available to meet with any landlord seeking information about the HCV program.

The LHA continues to offer the Section 8 Homeownership program and partners with Heartland Consulting (formerly known as Lafayette Neighborhood Housing Services, Inc.) to conduct the pre- and post- purchase housing counseling with potential participants.

PHA Goal: Provide an improved living environment.

The briefing and the briefing packet include information about opportunities outside the most highly concentrated poverty areas of our community. A map is included. The Executive Director continues to sit on the Tippecanoe County Human Relations Commission in which cases of alleged discrimination will be heard and was the first investigator assigned to the first complaint filed with the commission. The Executive Director also sits on the Diversity Roundtable. The Executive Director sits on the Housing Development Board for Area IV Agency on Aging and Community Action Programs. The Executive Director is a member of the Homelessness Prevention and Intervention Network and its Housing Committee. The Executive Director sits on the local Board of the Emergency Food and Shelter Program.

PHA Goal: Promote self-sufficiency and asset development of assisted households.

LHA partners with Family Services, Inc. who administers a self-sufficiency program called Life Skills. Family Services provides the case management and supportive services for Life Skills program participants while the LHA provides housing assistance. The goal is for those participants to attend self-sufficiency within a five to six year timeframe.

The LHA has worked with several agencies, such as Area IV Agency on Aging, the Mental Health Association, Lafayette Transitional Housing Corporation, Wabash Valley Hospital, WorkOne and others, to develop working relationships to assist families that are elderly or disabled so that these people can increase independence and gain more self-sufficiency.

PHA Goal: Ensure equal opportunity and affirmatively further fair housing.

The Executive Director sits on the Tippecanoe County Human Relations Commission in which cases of alleged discrimination will be heard. The Executive Director is active the local Diversity Roundtable in which issues of diversity are explored and opportunities to educate the community about various diversity issues are sought. The Executive Director sat on the planning committee to bring a Gender Spectrum forum to our community in October, 2007. Staff has met with landlords as needed regarding potential problems. Staff also refers participants to the Indiana Civil Rights Commission and to Legal Services, Inc.. Staff provides information to landlords in the Landlord Handbook and at the Landlord Workshop.

The LHA works closely with the social service agencies in our community to ensure access for disabled households.

The Executive Director speaks before groups upon request to discuss the options for housing in our community and issues pertaining to fair housing and affordable housing.

10/2009