PHA 5-Year and	U.S. Department of Housing and Urban	OMB No. 2577-0226	
Annual Plan	Development Office of Public and Indian Housing	Expires 4/30/2011	

1.0	PHA Information           PHA Name: Roseville Housing Authority           PHA Type:         □ Small           Migh           PHA Fiscal Year Beginning: (MM/YYYY):	Performing 07/2010	PHA Code: CA128	B HCV (Section 8)		
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: Number of HCV units: 562					
3.0	Submission Type       Submission Type       5-Year and Annual Plan       Annual Plan Only       5-Year Plan Only					
4.0	PHA Consortia       PHA Consortia: (Check box if submitting a joint Plan and complete table below.)					
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Unit Program	s in Each
		Code	Consortia	Consolua	PH	HCV
	PHA 1:					
	PHA 2:					
	PHA 3:					
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.					
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:         The mission of the Roseville Housing Authority is to enhance the quality of life to Roseville and Rocklin's low-income families and individuals by:         • Effectively administering Housing Choice Voucher rental assistance funds         • Assisting families with opportunities for safe, decent and affordable housing         • Delivering a high level of customer service         • Guiding families and individuals towards self-sufficiency         The mission shall be accomplished by a fiscally responsible, creative organization committed to excellence in public service.					

Goals for	the current 5-Year Plan:
1.	Expand the supply of assisted housing.
	<ul> <li>The Roseville Housing Authority will submit at least one application to HUD for additional vouchers as they become availa through eligible programs.</li> </ul>
	• The housing authority will continue to leverage private or other public funds to create additional housing opportunities; encouraging at least one new development through Regulatory Agreements to participate in the Housing Choice Voucher
2	Program.
2. 3.	<ul> <li>Improve the quality of assisted housing.</li> <li>The Roseville Housing Authority will maintain its high-performer rating (SEMAP score).</li> <li>Increase assisted housing choices.</li> </ul>
	• The Roseville Housing Authority will continue educating potential voucher landlords about the HCV Program in an effort to attract at least five new landlords to the program.
Goals me	t from previous 5-Year Plan:
1.	Expand the supply of assisted housing.
	<ul> <li>Roseville Housing Authority developed a partnership with Placer County to apply for Family Unification Vouchers. Howeve because our application was not approved, the housing authority has been unable to increase our available vouchers.</li> </ul>
	<ul> <li>The Roseville H.A. has worked with new developments to create additional housing opportunities in the West Roseville Speci Plan by encouraging new development through Development Agreements to participate in the Housing Choice Voucher Prog During the last five years two new apartment communities have opened in the West Roseville Specific Plan area:</li> <li><u>Vintage Square at Westpark</u> is a 150-unit senior living complex</li> </ul>
	<ul> <li><u>Siena Apartments</u> is a 156-unit multi-family complex</li> <li>Project funding was provided by a mix of public and private sources. Both have recorded agreements to accept tenants who a under the HCV program for up to 100% of their units.</li> </ul>
2.	<ul> <li>Improve the quality of assisted housing.</li> <li>The Roseville Housing Authority continues to improve voucher management as evidenced by our rating as a high performer agency for the past three years. We recently received notification that the Housing Authority received 100% of the rating point of the rating point.</li> </ul>
3.	Increase assisted housing choices.
	<ul> <li>The goal of Roseville Housing Authority was to attract 25 new landlords to the program during the last 5-year period. We co to have new landlords interested in participating in renting to Housing Choice Voucher participants. In the last year alone w have 17 new landlords participating in the program.</li> </ul>
	• The Roseville Housing Authority continues to analyze the feasibility of implementing the homeownership component of the H Program. Although the housing authority has determined that implementation of this program is not feasible at this time, the Housing Division continues to operate a successful First Time Homebuyer Program which has assisted prior HCV participan
4.	the past. Promote self-sufficiency and asset development of families and individuals.
4.	<ul> <li>The percentage of employed households has gone from 34% to 32 % (183 households) which is a slight reduction in the percentage of households. However, 77% of families served by the housing authority have head of households that are elderl disabled. This coupled with the current state of economy indicates a good level of success with the number of employed perso assisted households.</li> </ul>
	<ul> <li>The Roseville Housing Authority provides and attracts supportive services to improve the employability of HCV participants. Through the Family Self-Sufficiency Program (FSS), the housing authority provides households with information regarding educational and employment opportunities as they become available.</li> </ul>
5.	Ensure equal opportunity in housing for all Americans.
	<ul> <li>The Roseville Housing Authority has undertaken affirmative measures to ensure access to assisted housing regardless of rac color, religion, national origin, sex, familial status, and disability including providing educational opportunities in collabor with Legal Services of Northern California. These opportunities have included Fair Housing trainings, materials and refer.</li> <li>These educational opportunities also helped to provide a suitable living environment for families living in assisted living,</li> </ul>
	<ul> <li>regardless of race, color, religion, national origin, sex, familial status and disability.</li> <li>The Roseville Housing Authority has undertaken affirmative measures to ensure accessible housing to persons with all varie of disabilities regardless of unit size required. These measures include providing a listing of potential rental units throughout the second second</li></ul>
	Cities of Roseville and Rocklin which offer accessible units.
	<ul> <li>Housing Authority staff continue to respond to questions and concerns regarding fair housing issues as part of their daily of with members of the public. These inquiries are responded to with referrals to appropriate agencies for effective resolution log of these requests detailing the types of assistance provided and referrals offered are maintained on a shared computer document</li> </ul>
6.	<ul> <li>Maintain the highest number of households served within the limited budget for the HCV Program.</li> <li>The Roseville Housing Authority has stayed within the Annual Contributions Contract (ACC) budget, as provided by HUD.</li> </ul>
	• The housing authority continues to assist the maximum number of households while staying within the ACC budget and not exceeding the annual average of 562 households authorized.

6.0	PHA Plan Update
	(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: Roseville Housing Authority is revising Section 4-I.B of the Administrative Plan to take applications online for the HCV wait list when it opens.
	<ul> <li>(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.</li> <li>Copies of PHA Plans may be obtained at the Agency's main office:</li> <li>Roseville Housing Authority</li> <li>311 Vernon Street</li> <li>Roseville, CA 95678</li> </ul>
	5-Year and Annual PHA Plans are also available on the website at www.roseville.ca.us/hcv
7.0	Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. Include statements related to these programs as applicable.
8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.
8.1	<b>Capital Fund Program Annual Statement/Performance and Evaluation Report.</b> As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing.
8.2	Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.
8.3	Capital Fund Financing Program (CFFP). Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.
9.0	<b>Housing Needs</b> . Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.
	As identified in our Consolidated Plan, more than 75 percent of extremely low and very low income renters are experiencing housing problems and more than half of all low income renters are experiencing housing problems. Except for the newer affordable units secured through Affordable Housing Development Agreements, the most affordable housing in Roseville is the older housing stock. Based on the high percentage of housing problems among these income categories, and recognizing these lower income households are at risk of becoming homeless, the City of Roseville has assigned a high priority to the housing needs of these income groups. The most significant obstacle to meeting the underserved rental housing needs of the extremely low, very low and low income households will be securing the subsidies required given limited resources and high housing costs.
9.1	Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.
	• The Housing Authority will strive to maintain HCV lease-up rates by continuing to market the program to owners throughout the Cities of Roseville and Rocklin.
	• The housing authority will also apply for additional HCV vouchers as they become available and pursue housing resources available in the community other than the HCV Program.

• The housing authority will continue to adhere to the HUD regulation specifying that not less than 75% of the families admitted to the housing authority's HCV Program during the fiscal year from our waiting list will be extremely low income families.

10.0	Additional Information. Describe the following, as well as any additional information HUD has requested.			
	<ul> <li>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.</li> <li>The Roseville Housing Authority has been very successful in meeting the mission and goals specified in the last 5 Year Plan. There have been significant increases in the supply of affordable housing in our jurisdiction and the number of new HCV landlords over this period. The quality of the housing authority voucher management has continued to be high resulting in "High Performer" SEMAP ratings while providing a valuable service and excellent customer service to the community. (See Section 5.2 for details.)</li> </ul>			
	(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"			
	Changes to the PHA admission or waiting list policies would be considered a substantial deviation and significant amendment to the PHA Plan requiring a public hearing.			
	(c) N/A			
11.0	<b>Required Submission for HUD Field Office Review</b> . In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. <b>Note:</b> Faxed copies of these documents will not be accepted by the Field Office.			

- (a) Form HUD-50077, PHA Certifications of Compliance with the PHA Plans and Related Regulations (which includes all certifications relating to Civil Rights)
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace* (PHAs receiving CFP grants only)
  (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions* (PHAs receiving CFP grants only)
- (d) Form SF-LLL, Disclosure of Lobbying Activities (PHAs receiving CFP grants only)
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* (PHAs receiving CFP grants only)

(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. (g) Challenged Elements

- (h) Form HUD-50075.1, Capital Fund Program Annual Statement/Performance and Evaluation Report (PHAs receiving CFP grants only)
- (i) Form HUD-50075.2, Capital Fund Program Five-Year Action Plan (PHAs receiving CFP grants only)

# Attachment to Form HUD-50075

# 11.0 (f) Resident Advisory Board (RAB) Comments

The Roseville Housing Authority's Resident Advisory Board (RAB) met on February 2, 2010 with Housing Authority staff. The RAB members reviewed the Roseville Housing Authority's draft Annual Plan and those in attendance had the following questions and comments:

# **GENERAL QUESTIONS AND COMMENTS**

#### A question was raised as to how we educate new property owners

- An information packet was shared that we provide for new property owners that includes:
  - 1. An information sheet about how the HCV program works
  - 2. Sample required documents for new owners, sample lease & contract as well as a checklist for pre-inspecting a unit.

# An explanation was requested as to how private sources provide funding for affordable housing.

• It was explained that many sources of funding are often brought together to provide affordable housing. That has included private sources donating land for an affordable apartment community as well as providing funding needed for construction of the affordable properties.

#### Appreciation was expressed

• One RAB member verbalized her appreciation for the Housing Authority for providing her with good affordable housing.

# DISCUSSION OF ONLINE HCV APPLICATIONS

Housing staff explained the benefits of online applications:

- The ability to apply for oneself or on someone else's behalf 24 hours a day during the dates for submitting applications.
- Accurate data entry since it will be typed by someone with firsthand knowledge of the required information.
- Almost immediate access to the HCV Waiting List when it closes. When the waiting list opened in 2006 it took two months to input the data for over 4,000 applicants before the list could be accessed. We have no control over how many applications that we will receive when we open. The amount of time it will take to manually input the applications could prevent us from assisting families for some time and impact future funding for the HCV program.

- The Roseville Housing Authority will contact agencies that assist persons that are elderly and/or have disabilities to determine what resources will be available for assisting with online applications. This information will be included when providing notice that the waiting list will be opening.
- The possibility of having staff available at some libraries to provide assistance with the computers was discussed as well as making arrangement for paying for the printed copies of their receipts.

## **RAB SUGGESTIONS:**

- Specific dates and locations that computer illiterate applicants could get assistance with Housing staff for completing an online application.
- It was suggested that a draft copy of the waiting list opening notice would be sent to the RAB members to get their input as to the clarity of the notice.

# RAB COMMENTS:

- One RAB member commented that she understands the difficulty of reading handwritten applications because she is required to do so at her job.
- Concern was expressed that some seniors might not be able to apply online for the Waiting List due to lack of computer knowledge and not having any family members to help them apply.
- A member felt that the few people that have computers at her apartment complex do not have printers and might not be able to print out their receipt for applying.
- It was mentioned by one member that hard-copy applications should be available.
  - The RAB members were assured that reasonable accommodations would be made for those that require and request them once the need is verified.

# RAB QUESTIONS:

- How are those without a computer going to be able to check their status on-line?
  - Assurance was given that for those unable to check their status online that help will be provided.
- Why is Roseville Housing Authority going to switch to applications on-line? Concern was expressed that those that need our program the most, the homeless and elderly, would be prevented from benefiting from the program. In addition the RAB member stated she does not know how to type and she suspects there are many others out there who do not know how to type or fill out on-line applications.

• Assurance was given that these groups of applicants would be able to receive assistance at libraries, other locations that will be identified or by a reasonable accommodation when applicable, requested and verified.

# Attachment to Form HUD-50075

# 11.0 (g) Challenged Elements

No plan elements were challenged during the Plan's 45 day comment period.

One comment was received from the public noting that there is no provision for updating or purging the Housing Choice Voucher Program waiting list.

Staff responded by providing the Housing Authority's policy for purging the Waiting List from the Roseville Housing Authority Administrative Plan. The policy is that the waiting list will be updated annually to ensure that the list is current and timely. Staff adhere to this policy by sending an update request to each family on the waiting list annually to ensure that the family continues to be interested in and qualified for the Housing Choice Voucher Program.

No additional comments received at the Public Hearing.

# VAWA Statement Attachment for Fiscal Year 2010 Annual PHA Plan PHA Name: Roseville Housing Authority - CA 128

The Roseville Housing Authority (RHA) is acting in full accordance with the Violence Against Women and Justice Department Reauthorization Act of 2005 (VAWA) to extend the rights and protections it affords to qualified Housing Choice Voucher assisted tenants and members of their households who are victims of criminal domestic violence, dating violence, sexual assault and stalking.

RHA provided notification of the provisions of VAWA to all HCV participants and to property owners with active HCV tenants. Detailed information regarding VAWA is also posted on our website at <u>www.roseville.ca.us/hcv</u>.

RHA staff has received training about the protections afforded by VAWA and are alert to the various circumstances in which participants may need to be reminded of their possible VAWA protections.



Roseville Housing Authority 311 Vernon Street Roseville, California 95678

*To all current Housing Choice Voucher participants and property owners:* The following information details how the Violence Against Women Act (VAWA) affects public housing agencies, assisted tenants and participating property owners.

# Violence Against Women Act (VAWA)

The intent of the Violence Against Women Act of 2005 (VAWA) is to protect the rights of victims of domestic violence, dating violence, sexual assault, or stalking. The legislation imposes several important new requirements on public housing agencies that operate a Housing Choice Voucher (HCV) program.

One important provision in the Act protects victims of domestic violence from being evicted from their subsidized unit or having their housing assistance terminated solely because they are victims as defined under this Act. This applies to the Roseville Housing Authority (RHA) as well as to property owners and managers participating in the HCV program. Further, RHA will take into account evidence of domestic violence in considering when to allow transfers of the HCV assistance to other jurisdictions when needed to protect a family from further violence.

To receive the protection that VAWA provides, HUD requires that an individual provide self-certification or appropriate verification that they are a victim of domestic violence, dating violence, or stalking, and that the incident or incidents are bona fide incidents of actual or threatened abuse. VAWA requires that all information provided to a property owner, manager, or public housing authority concerning the victim of domestic violence must be kept confidential, unless the disclosure is requested or consented to by the individual in writing; it is required for use in an eviction proceeding; or otherwise required by applicable law.

More detailed information about VAWA and the Self-Certification form may be found on our website at: <u>www.roseville.ca.us/housing</u> on the Housing Choice Voucher rental assistance page.

If you need additional assistance understanding if this information applies to you, please contact your case manager.

# VAWA INFORMATION ON ROSEVILLE H.A. WEBSITE www.roseville.ca.us/hcv

# Violence Against Women Act (VAWA) and the Housing Choice Voucher (HCV) Program

The Violence Against Women and Justice Department Reauthorization Act of 2005 (VAWA) extends certain rights and protections to qualified Housing Choice Voucher (HCV) assisted tenants and qualified family members of tenants who are victims of criminal domestic violence, dating violence, sexual assault and stalking.

# Protection from Denial of Public Housing Assistance and Admission

Under the VAWA, if an applicant or participant in the HCV program is otherwise eligible and qualified or assistance or admission, the fact that the applicant or participant is or has been a victim of domestic violence, dating violence, or stalking (as these terms are defined in the VAWA) is not an appropriate basis for denial of program assistance or for denial of admission.

### **Protection from Eviction**

VAWA also provides that an incident or incidents of actual or threatened domestic violence, dating violence, or stalking will not be construed as a serious or repeated violation of the lease by the victim or threatened victim of that violence and shall not be good cause for terminating the assistance, tenancy, or occupancy rights of the victim of such violence.

While criminal activity directly relating to domestic violence, dating violence, or stalking engaged in by a member of a tenant's household or any guest or other person under a tenant's control shall not be cause for termination of assistance, tenancy or occupancy rights—provided that the tenant or an immediate member of the tenant's family is the victim or threatened victim of such violence—owners and managers are permitted to bifurcate a lease in order to evict, remove or terminate assistance to a tenant or lawful occupant who engages in criminal acts of physical violence against family members and others, without evicting or penalizing the victim(s).

### Portability to a New Location

HCV households in good standing may move to another location after one (1) year of assistance and their assistance will follow them. However, the law does not permit portability if the family was in violation of its lease when it moved.

VAWA permits portability if a family has otherwise complied with all other HCV requirements, but moved out of the assisted dwelling unit in violation of the lease in order to protect the health or safety of an individual who is or has been the victim of domestic violence, dating violence or stalking, <u>and</u> who reasonably believed he or she was imminently threatened by harm from further violence if he or she remained in the assisted dwelling unit.

# Certification

Tenants seeking protection against eviction or termination of assistance under VAWA may be required to complete and submit a HUD-approved certification form certifying that the individual is a victim of domestic violence, dating violence, or stalking, that the incident or incidents in question are bona fide incidents of such actual or threatened abuse and otherwise meet the requirements of VAMA protection.

Certification shall include the name of the perpetrator and may be accomplished by completion and delivery of the above-referenced HUD-approved certification form mentioned above, by providing documentation signed, under penalty of perjury, by an employee, agent, or volunteer of a victim service provider, an attorney, or a medical professional from whom the victim (the tenant or another member of the tenant's immediate family) has sought assistance in addressing domestic violence, dating violence, or stalking or the effects of the abuse, or by producing and delivering, a Federal, State, tribal, territorial, or local police or court record.

Failure to provide certification within fourteen (14) business days after receipt of a written request to do so may result in the loss of VAWA protections.

# Confidentiality

Information provided by way of certification must be retained in confidence by a property owner, manager or public housing authority. This information may not be entered into any shared database nor provided to any related entity except to the extent disclosure is requested or consented to by the individual in writing or as necessary for use in an eviction proceeding or as otherwise required by law.

# Additional Limitations

The above-referenced protections are circumstantially specific. Nothing contained in VAWA prevents terminating assistance, tenancy or eviction for any violation <u>not</u> involving domestic violence, dating violence, or stalking. Additionally, if an actual and imminent threat to other tenants or those employed at or providing service to the property can be demonstrated, a tenant will not be protected from termination of tenancy and eviction under the VAWA.

# Definitions

For purposes of interpreting and applying VAWA, the following non-exhaustive list of definitions is applicable:

Dating Violence, as defined in Section 40002 of VAWA 1994, means:

"SEC 40002(a)(8) – "DATING VIOLENCE – The term 'dating violence' means violence committed by a person—

- (A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- (B) where the existence of such a relationship shall be determined based on a consideration of the following factors:
  - (i) The length of the relationship.
  - (ii) The type of relationship.
  - (iii) The frequency of interaction between the persons involved in the relationship."

Domestic Violence, as defined in Section 40002 of VAWA 1994, means:

"SEC 40002(a)(6) – "DOMESTIC VIOLENCE – The term 'domestic violence' includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabiting with or has cohabited with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction."

*Immediate Family Member* means:

"with respect to a person -

- (A) a spouse, parent, brother, sister, or child of that person, or an individual to whom that person stands *in loco parentis*; or
- (B) any other person living in the household of that person and related to that person by blood or marriage."

Stalking means:

"(A) (i) to follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate another person; and

- (ii) to place under surveillance with the intent to kill, injure, harass or intimidate another person; and
- (B) in the course of, or as a result of, such following, pursuit, surveillance or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to –
  - (i) that person;
  - (ii) a member of the immediate family of that person; or
  - (iii) the spouse or intimate partner of that person; ..."

#### PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the  $\underline{X}$  5-Year and/or  $\underline{X}$  Annual PHA Plan for the PHA fiscal year beginning  $\underline{7/1/10}$  hereinafter referred to as" the Plan, of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof.

- 1 The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located
- 2 The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
- 3 The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
- 4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations
- 5 The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
- 6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990
- 7 The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions
- 8 For PHA Plan that includes a policy for site based waiting lists:
  - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
  - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
  - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
  - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
  - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
- 9 The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975
- 10 The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped
- 11 The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135

- 12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
- 13 The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5 105(a)
- 14 The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively
- 15 With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
- 16. The PHA will keep records in accordance with 24 CFR 85 20 and facilitate an effective audit to determine compliance with program requirements
- 17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35
- The PHA will comply with the policies, guidelines, and requirements of OMB Circular No A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
- 19 The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan
- 20 All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA
- 21 The PHA provides assurance as part of this certification that:
  - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
  - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
  - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours
- 22 The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Roseville	Housing	Authority	
PHA Name			

CA128

PHA Number/HA Code

<u>x</u> 5-Year PHA Plan for Fiscal Years 20<u>10</u> - 20<u>15</u>

X Annual PHA Plan for Fiscal Years 20 10 - 20 11

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate **Warning**: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

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Name of Authorized Official	Title
Michael T. Shellito	Executive Director
Signature	Date March 22, 2010