

PHA 5-Year and Annual Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0226
Expires 4/30/2011

1.0	PHA Information PHA Name: <u>Housing Authority of the City of Titusville</u> PHA Code: <u>FL025</u> PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input checked="" type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>04/01/2009</u>				
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>255</u> Number of HCV units: _____				
3.0	Submission Type <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only				
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)				
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program
	PHA 1:				PH
	PHA 2:				HCV
	PHA 3:				
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.				
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: The mission of the PHA is the same as that of the Dept. of Housing & Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.				
5.2	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.				
	<p>A. Increase the availability of decent, safe, and affordable housing</p> <ol style="list-style-type: none"> 1. Expand the supply of assisted housing through application for additional rental vouchers, reduction of public housing vacancies, and leveraging private or other public funds to create additional housing opportunities. 2. Improve the quality of assisted housing by maintain/improve public housing management (increasing current PHAS score of 89); improve voucher management (current score 100); increasing customer satisfaction; and continuing the process of renovating or modernizing public housing units. 3. Increase assisted housing choices by providing voucher mobility counseling and conducting outreach efforts to potential voucher landlords. <p>B. Improve community quality of life and economic vitality</p> <ol style="list-style-type: none"> 1. Provide an improved living environment by implementing measures to de-concentrate poverty, improving public housing security improvements, and designating developments or buildings for particular resident groups such as elderly. <p>C. Promote self-sufficiency and asset development of families and individuals</p> <ol style="list-style-type: none"> 1. Promote self-sufficiency and asset development of assisted households by increasing the number and percentage of employed persons in assisted families, providing or attracting supportive services to improve assistance recipients' employability, and providing or attracting supportive services to increase independence for the elderly or families with disabilities. 2. Ensure equal opportunity and affirmatively further fair housing by undertaking affirmative measures to ensure access to assisted housing, and once there to ensure a suitable living environment regardless of race, color, religion, national origin, sex, familial status, and disability. 3. Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required. 				
	See Attachment G (fl025gv09) for Statement of the PHA's progress in meeting the goals and objectives.				

	PHA Plan Update																				
6.0	<p>(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:</p> <p>The Housing Authority's mission and goals remain the same, providing safe, decent and affordable housing, delivery of service that supports economic self-sufficiency and overall community vitality, but the need has increased. The number of families and individuals has risen 9% from what was reported in the 2008 to this 2009 report. The number of families with children went from 97 in 2007/2008 to 121 in 2008/2009.</p> <p>The agency benefitted financially from several grant opportunities tied to hurricane recovery dollars successfully applied for through several local, county and state agencies. These funds were used to make vitally needed housing improvements to many of the agency's 255 aging housing units. The Housing Authority continues to generate a small income from the Titusville Towers Assisted Living Facility services that is used to further promote the program there for more seniors. And, the number of Section 8 Voucher funds increased from 1,381,673.00 in 2007 to 1,949,528 in 2008. Overall, the total resources for 2008/2009 total \$4,381,808.</p> <p>Minor changes to operating procedures were documented on this 2009 Plan. Electronic background screening of prospective residents replaced criminal background checks conducted through local and/or state law enforcement agencies. This change serves to expedite the process and minimize costs.</p> <p>(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.</p> <p>The public may view and/or obtain a copy of the 5-Year & Annual PHA Plan for the Housing Authority of the City of Titusville at the Administrative Offices located at 524 S. Hopkins Avenue, Titusville, FL.</p>																				
7.0	Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i> NA																				
8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.																				
8.1	Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing. See Attachment fl025av09, fl025bv09, fl025cv09, fl025dv09, and fl025ev09 for HUD-50075.1																				
8.2	Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan. See Attachment fl025fv09 for HUD-50075.2																				
8.3	Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.																				
9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <table border="1"> <thead> <tr> <th>Family Type</th> <th>Overall</th> </tr> </thead> <tbody> <tr> <td>Income <= 30% of AMI</td> <td>1011</td> </tr> <tr> <td>Income >30% but <=50% of AMI</td> <td>738</td> </tr> <tr> <td>Income >50% but <80% of AMI</td> <td>476</td> </tr> <tr> <td>Elderly</td> <td>491</td> </tr> <tr> <td>Families with Disabilities</td> <td>N/A</td> </tr> <tr> <td>Race/Ethnicity W</td> <td>2387</td> </tr> <tr> <td>Race/Ethnicity B</td> <td>595</td> </tr> <tr> <td>Race/Ethnicity H</td> <td>96</td> </tr> <tr> <td>Race/Ethnicity A</td> <td>44</td> </tr> </tbody> </table> <p>Source: Brevard County, Florida 2005 – 2010 Consolidated Plan and the U.S. Census data obtained from the Comprehensive Housing Affordability Strategy (CHAS) dataset (latest official data update 2000).</p>	Family Type	Overall	Income <= 30% of AMI	1011	Income >30% but <=50% of AMI	738	Income >50% but <80% of AMI	476	Elderly	491	Families with Disabilities	N/A	Race/Ethnicity W	2387	Race/Ethnicity B	595	Race/Ethnicity H	96	Race/Ethnicity A	44
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	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p>
9.1	<p>The Housing Authority of the City of Titusville currently has approximately 233 families and individuals on their Public Housing waiting list and 261 families and individuals waiting for Section 8 Rental Vouchers to become available. The Authority continues its efforts to keep its public housing stock in good condition and rented as quickly as possible following vacancy and/or modernization. The Executive Director and the HA Board continue to press for opportunities to expand the housing stock particularly for elderly residents. The Executive Director is pursuing partnerships with local and county agencies to facilitate adding new public housing units by sharing the cost for land or conversion of existing structures. The Section 8 program is limited by the number of vouchers assigned, but makes every effort to recruit new landlords for prospective families and individuals interested in renting.</p>
10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan. (See Attachment fl025gv09)</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"</p> <p>The Housing Authority of the City of Titusville considers the definition of "significant amendment and substantial deviation/modification to mean and substantive change contemplated to their stated goals and mission, as well as to any defined projects as declared on the 50075.1 Annual Statement /Performance and Evaluation Report, and 50075.2 Capital Fund Action Plan.</p>
11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights) (b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only) (c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only) (d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only) (e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only) (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. (g) Challenged Elements (h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only) (i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.

3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.

4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.

5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.

6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: 1) development name and number; 2) designation type; 3) application status; 4) date the designation was approved, submitted, or planned for submission, and; 5) the number of units affected.

7. **Community Service and Self-Sufficiency.** A description of: (1) Any programs relating to services and amenities provided or offered to assisted families; (2) Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; (3) How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. (Note: applies to only public housing).

8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

- 9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
- 10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
- 11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
- 12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
- 13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

- (a) **Hope VI or Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
- Note: This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:
<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note:** Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year.
(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c)** PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a)** Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b)** Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c)** Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d)** Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e)** Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f)** Resident Advisory Board (RAB) comments.
- (g)** Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h)** Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report* (Must be attached electronically for PHAs receiving CFP grants only). See instructions in 8.1.
- (i)** Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* (Must be attached electronically for PHAs receiving CFP grants only). See instructions in 8.2.

Part I: Summary				
PHA Name:		Grant Type and Number Capital Fund Program Grant No: Date of CFFP: _____	Replacement Housing Factor Grant No:	FFY of Grant: FFY of Grant Approval:
Type of Grant				
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Final Performance and Evaluation Report		
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:				
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹
		Original	Revised ²	Obligated
1	Total non-CFP Funds			
2	1406 Operations (may not exceed 20% of line 21) ³			
3	1408 Management Improvements			
4	1410 Administration (may not exceed 10% of line 21)			
5	1411 Audit			
6	1415 Liquidated Damages			
7	1430 Fees and Costs			
8	1440 Site Acquisition			
9	1450 Site Improvement			
10	1460 Dwelling Structures			
11	1465.1 Dwelling Equipment—Nonexpendable			
12	1470 Non-dwelling Structures			
13	1475 Non-dwelling Equipment			
14	1485 Demolition			
15	1492 Moving to Work Demonstration			
16	1495.1 Relocation Costs			
17	1499 Development Activities ⁴			
18a	1501 Collateralization or Debt Service paid by the PHA			
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment			
19	1502 Contingency (may not exceed 8% of line 20)			
20	Amount of Annual Grant: (sum of lines 2 – 19)			
21	Amount of line 20 Related to LBP Activities			
22	Amount of line 20 Related to Section 504 Activities			
23	Amount of line 20 Related to Security – Soft Costs			
24	Amount of line 20 Related to Security – Hard Costs			
25	Amount of line 20 Related to Energy Conservation Measures			

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Part I: Summary					
PHA Name:	Grant Type and Number Capital Fund Program Grant No: Date of CFFP: _____	Replacement Housing Factor Grant No:	FFY of Grant: <hr/> FFY of Grant Approval: <hr/>		
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
Signature of Executive Director		Date	Signature of Public Housing Director		Date

Part II: Supporting Pages

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Part II: Supporting Pages

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Part III: Implementation Schedule for Capital Fund Financing Program

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Part III: Implementation Schedule for Capital Fund Financing Program

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Part I: Summary				
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<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Final Performance and Evaluation Report		
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:				
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹
		Original	Revised ²	Obligated
1	Total non-CFP Funds			
2	1406 Operations (may not exceed 20% of line 21) ³			
3	1408 Management Improvements			
4	1410 Administration (may not exceed 10% of line 21)			
5	1411 Audit			
6	1415 Liquidated Damages			
7	1430 Fees and Costs			
8	1440 Site Acquisition			
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12	1470 Non-dwelling Structures			
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15	1492 Moving to Work Demonstration			
16	1495.1 Relocation Costs			
17	1499 Development Activities ⁴			
18a	1501 Collateralization or Debt Service paid by the PHA			
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19	1502 Contingency (may not exceed 8% of line 20)			
20	Amount of Annual Grant: (sum of lines 2 – 19)			
21	Amount of line 20 Related to LBP Activities			
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Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/20011

Part I: Summary

PHA Name/Number		Locality (City/County & State)			<input type="checkbox"/> Original 5-Year Plan	<input type="checkbox"/> Revision No:
A.	Development Number and Name	Work Statement for Year 1 FFY _____	Work Statement for Year 2 FFY _____	Work Statement for Year 3 FFY _____	Work Statement for Year 4 FFY _____	Work Statement for Year 5 FFY _____
B.	Physical Improvements Subtotal	Annual Statement				
C.	Management Improvements					
D.	PHA-Wide Non-dwelling Structures and Equipment					
E.	Administration					
F.	Other					
G.	Operations					
H.	Demolition					
I.	Development					
J.	Capital Fund Financing - Debt Service					
K.	Total CFP Funds					
L.	Total Non-CFP Funds					
M.	Grand Total					

Capital Fund Program—Five-Year Action Plan

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/20011**

Part I: Summary (Continuation)

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part II: Supporting Pages – Physical Needs Work Statement(s)

Capital Fund Program—Five-Year Action Plan

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/20011**

Part II: Supporting Pages – Physical Needs Work Statement(s)

Capital Fund Program—Five-Year Action Plan

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/20011**

Part III: Supporting Pages – Management Needs Work Statement(s)

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/20011

Part III: Supporting Pages – Management Needs Work Statement(s)

ATTACHMENT G

Statement of Progress in Meeting 5-Year Mission & Goals

Mission:

The Board of Commissioners and staff of the Housing Authority of the City of Titusville (HACTV) have been vigilant in our effort to meet the goal of promoting adequate and affordable housing, economic opportunity and a suitable living environment, free from discrimination. With the financial assistance of local, county, and state grant awards to supplement the dwindling HUD Capital Fund dollars, HACTV has been able to steadily improve its housing stock. And, among other considerations, the Board of Commissioners have visited the idea of adding to the number of Authority properties by purchasing additional property, demolishing the existing blighted apartments, and building new affordable work-force units. To this end, the Executive Director, on behalf of the Board, will continue to seek outside funding sources.

HUD Strategic Goal: Increase the availability of decent, safe and affordable housing.

Grants

The opportunity to substantially improve our aging public housing stock, some of which is now 50+ years old, in order to maintain decent, safe and affordable housing in Titusville has been severely hindered by the Authority's lean HUD Capital Fund Program budget in recent years. However, from 2006 - 2008 alone, the agency has successfully applied for \$2,484,075.00 in local, county, and state grants to rehabilitate and modernize public housing.

GRANT 2008
Dept. of Community Affairs CDBG Disaster Recovery Program - PH Mitigation (\$651,105)
GRANT 2007
Brevard County Hurricane Housing Recovery Program (\$520,000)
City of Titusville CDBG (\$36,000) Exterior painting on 18 units of FL25-3
GRANT 2006
Brevard County Hurricane Housing Recovery Program (\$666,970)
City of Titusville Hurricane Housing Recovery Program (\$610,000 including \$300,000 and \$310,000 amendment)

The additional grant funding has allowed the Authority to replace the roofs on 32 units including the large roof on the 12 story senior high-rise, Titusville Towers, FL25-6. Fifty-four units received abatement and replacement of soffits, fascias and gable ends. We have been able to finish the total gut-rehabilitation project for FL25-2 that includes the interior and exterior of 14 units, as well as extensive grounds upgrades for proper drainage, landscaping, and sidewalks, ramps, and driveways either repaired or replaced. Additionally, grant funds have allowed us to replace the windows on 153 units (including the Towers Senior High-rise) with Hurricane rated, wind-resistant windows, and hurricane rated doors on 86 units. One hundred and four units have had the exteriors painted which also serves to prevent moisture from inclement weather.

A recently awarded grant for \$651,105 from the State of Florida Department of Community Affairs will allow us to continue mitigating our properties from future weather related damage by replacing windows on 71 additional units and 138 doors including the 120 apartments located at the Titusville Towers. The Towers high-rise is located directly adjacent to the Indian River which makes this property particularly susceptible to wind and water intrusion. With a new roof and wind-resistant windows and doors, this property is finally in good shape to withstand the turbulent weather that often threatens our area each year during hurricane season.

With the help of the City of Titusville and Brevard County grants, we have been able to make substantial improvements to the overall curb appeal of many of our properties in addition to structural improvements. We removed 33 hazardous trees, planted 238 new ones, added new landscaping and 225 pallets of sod, as well as new irrigation to maintain the changes. Fifty-five units have had entryways altered to include sloped walks for handicap accessibility, and 6 units have received new driveways.

Section 8

The Section 8 Program has received funding recently to increase the number of vouchers available for low-income renters. However, there is some concern that the funding may not continue at the current level to allow Section 8 staff to maintain rentals to the actual authorized baseline number of vouchers without incurring budget shortfalls in the future.

Workforce Housing

One of the ways in which the Authority is looking to supplement affordable housing opportunities in Titusville is by purchasing property to create workforce units for local residents. Several prospective properties exist that may be suitable, but they have existing run-down structures that will require demolition before new, suitable rentals can be built. We are anticipating local and county government will support the revitalization of these properties and the neighborhood in which they exist.

Because the level of HUD annual financial support for operations and capital improvements has remained fairly low in recent years, the Board of Commissioners and the Executive Director have had to increasingly rely on alternate funding sources in the form of grant awards and, at times, the use of reserve funds to maintain current program levels, and structural integrity and quality. The number of staff also continues to be kept as lean as is responsible and practicable. Administration is diligent in their efforts to control all expenses including hiring in-house, part-time modernization labor to cut down on the cost of contractors. Our hope continues to be focused on increasing the profitability of the Titusville Towers Assisted Living Facility program as a means of offsetting potential deficits, and eventually, allow for program expansion.

PHA Goal: Improve the quality of assisted housing.

The Authority's Section 8 Program has earned the designation of high performer with 100 percent according to the HUD SEMAP scoring. HACTV has continued its efforts to improve the quality of assisted housing and to encourage Section 8 recipients to seek housing in areas other

than low income neighborhoods. Inspectors have increased their vigilance and professional efforts to eliminate any unacceptable living conditions and violations of Housing Quality Standards.

Thanks to the gratefully received grant awards from local, county, and state agencies, we have been able to improve the condition of much of the Authority's aging public housing stock. Rehabilitation of the interiors and exteriors, as well as grounds of our properties that would have taken approximately 50 years to accomplish with HUD funding alone, were completed or started in the last couple of years with other grant funding sources.

PHA Goal: Increase assisted housing choices.

The Authority will continue its efforts to work with landlords and residents to increase the awareness of the Section 8 Program and to educate the Section 8 clients of their housing choices offered through the program.

Additional counseling and Section 8 landlord meetings will continue to be held to share experiences between landlords, tenants, and staff. An open dialogue between staff and landlords has always been fostered, and HACTV will continue to work with new landlords who need to be educated on how the program can work to benefit the tenant and the landlord.

HUD Goal: Promote self-sufficiency and asset development of families and individuals.

The conversion of Titusville Towers to include assisted living services greatly increases and improves the ability of our elderly tenants to remain self sufficient as long as possible – aging in place.

All Public Housing and Section 8 residents are encouraged to become more self sufficient. Opportunities to gain self sufficiency, including opportunities for work for the Housing Authority (i.e. Maintenance and Modernization staff, and Assisted Living staff at the Titusville Towers) are publicized to the residents.

HUD Goal: Ensure Equal Opportunity in Housing for all Americans.

The Housing Authority has policies in place for Public Housing and Section 8 that speak directly to the issue of equal housing for all Americans which are reviewed regularly to ensure they represent current law.

PHA Goal: Ensure equal opportunity and affirmatively further fair housing.

The Housing Authority of the City of Titusville continues to observe and to enforce, where appropriate, fair housing laws through its policies and procedures. HACTV offers extended assistance to people with disabilities to locate and maintain accessible housing. Additionally, we assist landlords with information pertaining to their responsibilities in making their units meet accessibility regulations.

ATTACHMENT H
RAB Membership
(effective as of 09/2008)

- | | |
|-------------------------|-----------------------|
| • Farah Machuca | President |
| • Grace Davis | Vice President |
| • Ira Kennington | Treasurer |
| • Nedany Lisboa | Secretary |
| • Joan Gray | Member* |
| • Joan Cavanagh | Member |
| • Gene Smith | Member |
| • Milton Hochran | Member |

* **Representative to the Board of Commissioners**
Four-year term, appointed by the Mayor & City Council

RAB Comments

*(Meeting held 10/1/2008 to review plan;
No comments submitted by Resident Advisory Board)*

Resident Advisory Board Titusville Housing Authority

Officers
V.C. - Rev. Edie
Chair, R.A.B., Titusville Housing Authority,
Titusville, Florida
Treasurer Vacant

Members

Marlene
Ginger
John Gossage

Members

Connie Davis
Mary Libes

Isaac Davis
Young Business Manager

Liz Jordan
Bookkeeper

October 1st, 2008

Sign-in sheet

Name	Address / phone #
SRA Kensington	
Heidi Davis	
Connie Davis	
Isaac Davis	
Liz Jordan	
Mary Libes	
Young Business Manager	
Connie Davis	
Bill Casca	