

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

5 Year Plan for Fiscal Years 2005 - 2009

Annual Plan for Fiscal Year 2008

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: Suffolk Redevelopment and Housing Authority PHA Number: VA025

PHA Fiscal Year Beginning: 07/2007

PHA Programs Administered:

Public Housing and Section 8
 Section 8 Only
 Public Housing Only
 Number of public housing units: 466
 Number of S8 units:
 Number of public housing units:
 Number of S8 units: 809

PHA Consortia: (check box if submitting a joint PHA Plan and complete table)

Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
Participating PHA 1:				
Participating PHA 2:				
Participating PHA 3:				

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

Main business office of the PHA

PHA development management offices

Other (list below)

5-YEAR PLAN
PHA FISCAL YEARS 2005 - 2009
[24 CFR Part 903.5]

A. Mission

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)

The Mission of the Suffolk Redevelopment and Housing Authority (SRHA) is to develop and operate affordable housing that will provide decent, safe and sanitary homes and a suitable living environment for low and moderate income families in Suffolk. Further, SRHA will participate in the redevelopment and conservation of neighborhoods in Suffolk, both residential and commercial, so as to enhance the living and working conditions in the City of Suffolk.

B. Goals

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
- Apply for additional rental vouchers:
 - Reduce public housing vacancies:
 - Leverage private or other public funds to create additional housing opportunities:
 - Acquire or build units or developments
 - Other (list below)
- PHA Goal: Improve the quality of assisted housing
Objectives:
- Improve public housing management: (PHAS score)
 - Improve voucher management: (SEMAP score)
 - Increase customer satisfaction:
 - Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections)
 - Renovate or modernize public housing units:
 - Demolish or dispose of obsolete public housing:
 - Provide replacement public housing:

- Provide replacement vouchers:
- Other: (list below)

PHA Goal: Increase assisted housing choices

Objectives:

- Provide voucher mobility counseling:
- Conduct outreach efforts to potential voucher landlords
- Increase voucher payment standards
- Implement voucher homeownership program:
- Implement public housing or other homeownership programs:
- Implement public housing site-based waiting lists:
- Convert public housing to vouchers:
- Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

PHA Goal: Provide an improved living environment

Objectives:

- Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
- Implement public housing security improvements:
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: (list below)

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- Increase the number and percentage of employed persons in assisted families:
- Provide or attract supportive services to improve assistance recipients' employability:
- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing
Objectives:
- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
 - Other: (list below)

Other PHA Goals and Objectives: (list below)

Strategic Action Goal

- I. **Affordable housing of sufficient quality and quantity to meet the needs of the citizens of Suffolk will be developed and maintained in order to provide decent, safe, and sanitary housing in an attractive and healthy community of communities**
- II. **SRHA will foster family self-sufficiency through public housing and the Section 8 Housing Choice Voucher Program to the ultimate goal of home ownership.**
- III. **Strategic relationships with city planners and other of city staff will be developed, enhanced and maintained to allow SRHA to define, assess and address the development and rehabilitation needs of the City of Suffolk.**
- IV. **The SRHA Bond Program will be marketed and positioned as a viable vehicle to encourage the development of new housing stock based on community needs.**
- V. **SRHA will continually seek funding from private, state, and federal government programs in order to enable SRHA to consistently and regularly plan, expand or manage the quantity and quality of redevelopment and affordable housing initiatives in the City of Suffolk.**

GOALS

To ensure that all new and current public housing residents are educated with lease enforcement policies and procedures.

To enhance the image of Public Housing communities

To reduce unit turn-around time

To maintain public housing waiting list

To provide training to managers for responsibility for asset managers

To ensure utility allowance schedules are current and in compliance with HUD requirements.

To conduct a review of rent reasonableness methodology and utility allowance rates and enter into contracts to have the service performed.

To seek authority to obtain utility information in an effort to assist families who may be delinquent with their utilities.

To partner with the Suffolk Police to obtain police reports and history on crime in neighborhoods.

To develop a format for new participating owners in agreement with SRHA to obtain police reports on Section 8 properties.

To coordinate and participate in joint meeting with potential developer in Huntersville.

To discuss Development Division program project matrix sent to support budget request. Develop quarterly reporting process to convey progress.

To reconsider providing assistance to the Suffolk Shelter for the Homeless in the form of land for the shelter annex.

To establish and fill public housing to adhere to new mix-use principles

To continue to proceed with developing a master plan for Cypress Manor and Parker Riddick

To support the Workforce Housing Task Force initiatives

- **PHA Goal: To continue to encourage and promote strong Resident Councils and to involve more residents in the council and community activities.**

Objective:

To encourage Resident Councils with holding Regular Community Meetings and to become involved in community activities.. The Council will encourage discussions and promote problem-solving and critical thinking skills.

- **PHA Goal: To continue to promote SRHA University and to assist residents with skills to promote educational and socioeconomic needs.**

Objective:

SRHA will offer training in Education, Sexual Awareness, Gang Awareness, Virginia laws affecting juveniles, Health Hygiene, Tobacco, Drugs, Dress and Attire.

- **PHA Goal: To continue programs for Resident to Become Self-Sufficient.**

Objective:

To partner with Local Service Providers and other Community Service Agencies to establish Self-Sufficiency Programs that will enhance and promote residents quality of life. To continue to administer a GED class for residents that will continue monthly in our Public Housing Communities. To work with Companies that will employ our residents for On-The Job Training Programs. Other programs that we will promote are Career Development, Job Interviewing Skills, Resume Writing Skills and Computer Training.

- **PHA Goal: To decrease the number of vacancies.**

Objective:

To keep total vacancies at or below 3% in preparation for site based HUD requirements for full funding and to provide for maximum income for SRHA.

To co-ordinate managers and maintenance on expected future vacancies and when units will be available.

Maintenance turnover of unit within 30 Days of vacancy using combination of regular maintenance crew and contractor.

- **PHA Goal: To assist residents to work towards Homeownership opportunities.**

Objective:

PHA will offer assistance to residents to move from Public Housing and Section 8 to Self-Sufficiency to Homeownership status.

- **PHA Goal: Encourage owner participation by means of owner outreach to recruit new owners and owners who have units in area outside of minority and poverty concentration.**

Objective:

The outreach program will include public advertisement for recruitment and provide group meetings to disseminate program information. Recruitment will expand the housing stock and increase the housing choice for program participants. We will conduct group meetings semi-annually with current participating landlords to provide program information and address the concerns of the property owners. Provide quarterly newsletters to landlords to establish and maintain good relationships and enhance their program knowledge.

- **PHA Goal: To maintain an annual lease up rate of 95% in compliance with SEMAP requirements.**

Objective:

To utilize at least 95% of the annual budget authority or have an annual lease up rate of 95% in an effort to assist as many families in the community who qualify for the Section 8 Tenant based program.

- **PHA Goal: Seek ways to expand housing opportunity for very-low income families to obtain rental housing outside areas of poverty or minority concentration.**

Objective:

To encourage the movement of these into a broader range of neighborhoods through the provision of affordable housing. The primary method would be identifying neighborhoods with high and low concentrations of poverty and recruit owners outside areas of poverty or minority concentration.

- **PHA Goal: The Development Department will continue to offer assistance to qualified homeowners with extra-ordinary emergency needs.**

Objective:

SRHA will proactively advertise the Disaster Relief Program through non-profit agencies, local newspapers and government access channels as well as the SRHA web page. The SRHA Board of Commissioners appropriated \$12,000.00 to be used by eligible participants in the event of a local disaster. The cash grant ranges from \$500.00 to \$800.00.

- **PHA Goal: To assist the elderly citizens of the City of Suffolk with the Elderly Rehabilitation Loan Program.**

Objective:

To continue to market the Elderly Rehabilitation Program to Elderly citizens of Suffolk utilizing media resources and community partnerships.

- **PHA Goal: To assist citizens of the City of Suffolk with the necessary training classes and counseling who are interested in becoming First Time Homebuyers.**

Objective:

To have two staff members of the Development Department certified in Homeownership Counseling and continue to partner with area lending institutions to offer First Time Homebuyer Education Classes.

- **PHA Goal: To assist eligible citizens within the City of Suffolk with down payment, closing cost assistance, and low interest financing for First Time Homebuyers to purchase affordable housing.**

Objective:

To establish guidelines and procedures with the City of Suffolk concurrent with federal down payment and closing cost regulations.

- **PHA Goal: To implement yearly Uniform Physical Conditions Standards (UPCS/formally HQS) unit, building and site inspections by HUD trained UPCS SRHA staff inspector and provide follow up repairs.**

Objective:

Improve SRHA's physical inspection scores under HUD's Public Housing Assessment System.

- **PHA Goal: To review, evaluate and update resident maintenance charges.**

Objective:

To determine actual costs of material and labor to SRHA.

- **PHA Goal: To research the options to designate Chorey Park Mid-rise as a Near Elderly or Elderly Community. (55 years of age and older)**

Objective:

To seek information, guidelines and statistics on designating Chorey Park as a Near Elderly or Elderly Community (55 years of age and older). We will market the Chorey Community to Near Elderly and Elderly applicants in the City of Suffolk and surrounding Cities. The designation of the Near Elderly or Elderly

community will be phased in through attrition

- **PHA Goal: To develop a Master Plan for Parker Riddick and Cypress Manor Public Housing communities.**

Objective:

To determine future viability of these sites for continued public housing or for mixed use purposes.

Annual PHA Plan
PHA Fiscal Year 2008

[24 CFR Part 903.7]

i. Annual Plan Type:

Standard Plan

Troubled Agency Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

Table of Contents

	<u>Page #</u>
Annual Plan	
i. Executive Summary	
ii. Table of Contents	
1. Housing Needs	12
2. Financial Resources	17
3. Policies on Eligibility, Selection and Admissions	19
4. Rent Determination Policies	27
5. Operations and Management Policies	31
6. Grievance Procedures	32
7. Capital Improvement Needs	33
8. Demolition and Disposition	34
9. Designation of Housing	35
10. Conversions of Public Housing	10
11. Homeownership	38
12. Community Service Programs	39
13. Crime and Safety	42
14. Pets (Inactive for January 1 PHAs)	44
15. Civil Rights Certifications (included with PHA Plan Certifications)	47
16. Audit	48
17. Asset Management	48
18. Other Information	

Attachments

Required Attachments:

- Admissions Policy for Deconcentration
- FY 2005 Capital Fund Program Annual Statement
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)
- List of Resident Advisory Board Members
- List of Resident Board Member
- Community Service Description of Implementation
- Information on Pet Policy
- Section 8 Homeownership Capacity Statement, if applicable
- Description of Homeownership Programs, if applicable

Optional Attachments:

- PHA Management Organizational Chart
- FY 2005 Capital Fund Program 5 Year Action Plan
- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)

Supporting Documents Available for Review

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership	Annual Plan:

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	programs/plans	Homeownership
	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	5	5	3	N/A	N/A	N/A	N/A
Income >30% but <=50% of AMI	3	3	3				
Income >50% but <80% of AMI	3	3	3				
Elderly	5	5	3				
Families with Disabilities	5	5	4				
Race/Ethnicity	34,271						
Race/Ethnicity	27,718						
Race/Ethnicity	191						
Race/Ethnicity	491						

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year: 2006
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

Waiting list type: (select one)			
<input type="checkbox"/>	Section 8 tenant-based assistance		
<input checked="" type="checkbox"/>	Public Housing		
<input type="checkbox"/>	Combined Section 8 and Public Housing		
<input type="checkbox"/>	Public Housing Site-Based or sub-jurisdictional waiting list (optional)		
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover

Waiting list total	936		
Extremely low income <=30% AMI	801	86%	
Very low income (>30% but <=50% AMI)	107	11%	
Low income (>50% but <80% AMI)	25	3%	
Families with children	555	60%	
Elderly families	45	5%	
Families with Disabilities	202	22%	
Race/ethnicity 1	60	7%	
Race/ethnicity 2	867	93%	
Race/ethnicity 3	3	.4%	
Race/ethnicity 4	6	.7	

Characteristics by Bedroom Size (Public Housing Only)			
1BR	381	41%	
2 BR	368	40%	
3 BR	176	19%	
4 BR	11	2%	
5 BR			
5+ BR			

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes

Housing Needs of Families on the Waiting List	
Waiting list type: (select one)	
<input checked="" type="checkbox"/>	Section 8 tenant-based assistance
<input type="checkbox"/>	Public Housing
<input type="checkbox"/>	Combined Section 8 and Public Housing
<input type="checkbox"/>	Public Housing Site-Based or sub-jurisdictional waiting list (optional)
If used, identify which development/subjurisdiction:	

Housing Needs of Families on the Waiting List			
	# of families	% of total families	Annual Turnover
Waiting list total	692		
Extremely low income <=30% AMI	663	98%	
Very low income (>30% but <=50% AMI)	29	2%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	646	94%	
Elderly families	5	1%	
Families with Disabilities	13	5%	
Race/ethnicity 1	26	3%	
Race/ethnicity 2	665	97%	
Race/ethnicity 3	1	0 %	
Race/ethnicity 4			
Characteristics by Bedroom Size (Public Housing Only)			
1BR			
2 BR			
3 BR			
4 BR			
5 BR			
5+ BR			

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 54 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes

C. Strategy for Addressing Needs

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below) **Elderly Rehabilitation Loan**

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA’s selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2007 grants)	\$ 6,881,328	
a) Public Housing Operating Fund	1,056,250	
b) Public Housing Capital Fund	674,594	
c) HOPE VI Revitalization	n/a	
d) HOPE VI Demolition	n/a	

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
e) Annual Contributions for Section 8 Tenant-Based Assistance	4,762,805	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self-Sufficiency Grants		
h) Community Development Block Grant	300,000	
i) HOME	75,000	
Other Federal Grants (list below)		
FSS Coordinator Grant	12,679	
2. Prior Year Federal Grants (unobligated funds only) (list below)	250,000	
CFP 2005	\$ 50,000	
CFP 2006	\$ 200,000	
3. Public Housing Dwelling Rental Income	\$ 782,361	
Dwelling Rent	\$ 751,298	
Late Charges	\$ 31,063	
4. Other income (list below)	\$ 95,718	
Excess Utilities	\$ 58,537	
Interest Income	\$ 1,605	
Miscellaneous	\$ 29,217	
4. Non-federal sources (list below)		
City of Suffolk	\$ 289,142	
Total resources	\$ 8,298,540	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

(1) Eligibility

- a. When does the PHA verify eligibility for admission to public housing? (select all that apply)
- When families are within a certain number of being offered a unit: (state number)
 - When families are within a certain time of being offered a unit: (state time)
 - Other: (describe)
- b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?
- Criminal or Drug-related activity
 - Rental history
 - Housekeeping
 - Other (describe): **Home Visits and Credit Reports**
- c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

- a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)
- Community-wide list
 - Sub-jurisdictional lists
 - Site-based waiting lists
 - Other (describe)
- b. Where may interested persons apply for admission to public housing?
- PHA main administrative office
 - PHA development site management office
 - Other (list below)
- c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**
1. How many site-based waiting lists will the PHA operate in the coming year?
 2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously
If yes, how many lists?
4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
- PHA main administrative office
 - All PHA development management offices
 - Management offices at developments with site-based waiting lists
 - At the development to which they would like to apply
 - Other (list below)

(3) Assignment

- a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)
- One
 - Two
 - Three or More
- b. Yes No: Is this policy consistent across all waiting list types?
- c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

- a. Income targeting:
- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?
- b. Transfer policies:
- In what circumstances will transfers take precedence over new admissions? (list below)
- Emergencies
 - Overhoused
 - Underhoused
 - Medical justification
 - Administrative reasons determined by the PHA (e.g., to permit modernization work)
 - Resident choice: (state circumstances below)
 - Other: (list below): PHA utilizes transfer policy, which states: "Transfer for every three (3) residents housed. Exception in cases of extreme emergencies."

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

1 Date and Time

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below):

Additional working preference, two (2) income family. Families who live in substandard housing which has been condemned by government agency.

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
- Any time family composition changes
- At family request for revision
- Other (list)

(6) Deconcentration and Income Mixing

a. Yes No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the

need for measures to promote deconcentration of poverty or income mixing?

b. Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

Adoption of site based waiting lists

If selected, list targeted developments below:

Employing waiting list “skipping” to achieve deconcentration of poverty or income mixing goals at targeted developments

If selected, list targeted developments below:

Employing new admission preferences at targeted developments

If selected, list targeted developments below:

Other (list policies and developments targeted below)

d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

Additional affirmative marketing

Actions to improve the marketability of certain developments

Adoption or adjustment of ceiling rents for certain developments

Adoption of rent incentives to encourage deconcentration of poverty and income-mixing

Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

Not applicable: results of analysis did not indicate a need for such efforts

List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

Not applicable: results of analysis did not indicate a need for such efforts

List (any applicable) developments below:

B. Section 8

(1) Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- Criminal or drug-related activity only to the extent required by law or regulation
 - Criminal and drug-related activity, more extensively than required by law or regulation
 - More general screening than criminal and drug-related activity (list factors below)
 - Other (list below)
- b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
 - Other (describe below)

(2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None
 - Federal public housing
 - Federal moderate rehabilitation
 - Federal project-based certificate program
 - Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
- PHA main administrative office
 - Other (list below)

(3) Search Time

- a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

- (1) When it can be shown that a person is actively seeking housing, but none can be found.**
(2) When medical incapacities prevent person from seeking housing.

(4) Admissions Preferences

- a. Income targeting

- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

- b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
 Victims of domestic violence
 Substandard housing
 Homelessness
 High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
 Veterans and veterans' families
 Residents who live and/or work in your jurisdiction
 Those enrolled currently in educational, training, or upward mobility programs
 Households that contribute to meeting income goals (broad range of incomes)
 Households that contribute to meeting income requirements (targeting)
 Those previously enrolled in educational, training, or upward mobility programs
 Victims of reprisals or hate crimes
 Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

1 Date and Time

Former Federal preferences

2 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)

2 Victims of domestic violence

2 Substandard housing

N/A Homelessness

N/A High rent burden

Other preferences (select all that apply)

Working families and those unable to work because of age or disability

Veterans and veterans’ families

Residents who live and/or work in your jurisdiction

Those enrolled currently in educational, training, or upward mobility programs

Households that contribute to meeting income goals (broad range of incomes)

Households that contribute to meeting income requirements (targeting)

Those previously enrolled in educational, training, or upward mobility programs

Victims of reprisals or hate crimes

Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

Date and time of application

Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

This preference has previously been reviewed and approved by HUD

The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

The PHA applies preferences within income tiers

Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below): **Public Broadcasting**

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

(1) Income Based Rent Policies

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

Hardship Exemption Policy

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

For the earned income of a previously unemployed household member

For increases in earned income

Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent-setting policy)

If yes, state percentage/s and circumstances below:

For household heads

For other family members

For transportation expenses

For the non-reimbursed medical expenses of non-disabled or non-elderly families

Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

Yes for all developments

Yes but only for some developments

No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

For all developments

For all general occupancy developments (not elderly or disabled or elderly only)

For specified general occupancy developments

For certain parts of developments; e.g., the high-rise portion

- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)_____
- Other (list below)

g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

B. Section 8 Tenant-Based Assistance

1) Payment Standards

The payment Standard is used to calculate the housing assistance payment for a family. In accordance with HUD regulation, and the PHA's discretion, the Voucher Payment Standard amount is set by the PHA between 90 percent and 110 percent of the HUD published FMR. This is considered the basic range. The PHA reviews the appropriateness of the Payment Standard when the payment standard is published. In determining whether a change is needed, the PHA will ensure that the Payment Standard is always within the range of 90 percent to 110 percent of the new FMR, unless an exception payment standard has been approved by HUD.

The PHA will establish a single voucher payment standard amount for each FMR area in the PHA jurisdiction. For each FMR area, the PHA will establish payment standard amounts for each "unit size". The PHA may have a higher payment standard within the PHA's jurisdiction if needed to expand housing opportunities outside areas of minority or poverty concentration, as long as the payment standard is within the 90 to 110% FMR range

The PHA may approve a higher payment standard within the basic range, if required as a reasonable accommodation for a family that includes a person with disabilities.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families

Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

Annually

Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

Success rates of assisted families

Rent burdens of assisted families

Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

\$0

\$1-\$25

\$26-\$50

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

An organization chart showing the PHA's management structure and organization is attached.

A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	451	10%
Section 8 Vouchers	809	20
Section 8 Certificates		

Section 8 Mod Rehab	12	
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)	N/A	N/A
Other Federal Programs(list individually)		

C. Management and Maintenance Policies

(1) Public Housing Maintenance and Management: (list below)
Public Housing Operations Manual – Maintenance

(2) Section 8 Management: (list below)
Administrative Plan

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
- PHA development management offices
- Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing

procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

The PHA's Hearing Procedures

After a hearing date is agreed to, the family may request to reschedule only upon showing "good cause," which is defined as an unavoidable conflict which seriously affects the health, safety and welfare of the family.

If a family does not appeal at a scheduled hearing and has not rescheduled the hearing in advance, the family must contact the PHA within forty-eight (48) hours excluding weekends and holiday. The PHA will reschedule the hearing only if the family can show good cause for their failure to appear.

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office
 Other (list below)

7. Capital Improvement Needs

A. Capital Fund Activities

(1) Capital Fund Program Annual Statement

Select one:

- The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name)

-or-

- The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

- a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name)
-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)
 - Revitalization Plan under development
 - Revitalization Plan submitted, pending approval
 - Revitalization Plan approved
 - Activities pursuant to an approved Revitalization Plan underway

Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name/s below:

Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
If yes, list developments or activities below:
Develop a Master Plan for Cypress Manor and Parker Riddick Communities

Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

- Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description
1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected: 6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with

disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description
1a. Development name: 1b. Development (project) number:
2. Designation type: Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA’s Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: (DD/MM/YY)
5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: 7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes No: Have any of the PHA’s developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If “No”, skip to

component 11; if “yes”, complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 11. If “No”, complete the Activity Description table below.

Conversion of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment?	
<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)	
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)	
4. Status of Conversion Plan (select the statement that best describes the current status)	
<input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway	
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)	
<input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved:) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved:) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved:) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)	

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

- Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
 26 - 50 participants
 51 to 100 participants
 more than 100 participants

b. PHA established eligibility criteria

- Yes No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (1)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

- Yes No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed?

SRHA and Suffolk Department of Social Services (SDSS) have been fortunate to have a long fruitful partnership of twenty (20) plus years. Our agencies occupied the same office building providing staff of both agencies an unique opportunity to share client information, training and resources, with the inception of the TANF (Temporary Assistance for Needy Families) and the Public Housing Reform Act of 1988, SRHA and SDSS have continued to work together to assist public housing residents and Section 8 Housing Choice Voucher participants.

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

- Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip

to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)
<i>Adult GED Classes</i>	12	<i>Staff Referral</i>	<i>Development Office</i>	<i>Public Housing and Section 8</i>
Parent Involved Workshop	20	Staff Referral	Development Office	Public Housing
Health Outreach Programs	30	Staff Referral	Development Office	Public Housing
Volunteer Program/Interns	8	Staff Referral	Main Office	
Section 8 Incentive Program	237	Non FSS part staff referral DSS Referral	Main Office	
Home Mgmt/Housekeeping Program	130	Staff Referral	Main Office	
Empowerment Workshop	126	Non FSS part staff referral DSS Referral	Main Office	
Volunteer Program	2	DSS Referral	Main Office	
Smart Move Workshop	130	Staff Referral	Main Office	
Senior Citizens Home Extravaganza	23	Staff Referral	Main Office	

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2005 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing		
Section 8	15	As of 2/16/07

- b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?
If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937
--

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti

- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

Colander Bishop, Hoffler, Cypress Manor, Parker Riddick

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

Colander Bishop, Hoffler, Cypress Manor, Parker Riddick

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

Colander Bishop, Hoffler, Cypress Manor, Parker Riddick

D. Additional information as required by PHDEP/PHDEP Plan

Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?

Yes No: Has the PHA included the PHDEP Plan for FY 2005 in this PHA Plan?

Yes No: This PHDEP Plan is an Attachment. (Attachment Filename: ____)

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]

INTRODUCTION

PHA's have discretion to decide whether or not to develop policies pertaining to the keeping of pets in public housing units. This Chapter explains the PHA's policies on the keeping of pets and any criteria or standards pertaining to the policy. The rules adopted are reasonably related to the legitimate interest of this PHA to provide a decent, safe and sanitary loving environment for all tenants, to protecting and preserving the physical condition of the property, and the financial interest of the PHA.

For the purpose of this policy, pets are common, domesticated household pets such as fish, birds and small pets such as hamsters. The following animals are prohibited: all bees, mantis, and so forth, all reptiles, ferrets and their like, and exotic animals such as, monkeys, pigs and so forth.

Residents will comply with the dwelling lease, which requires that no animals or pets, other than fish, birds, small pets such as hamsters are permitted on the premises. This does not apply to animals that are used to assist persons with disabilities. Nothing in this policy or the dwelling lease limits or impairs the right of persons with disabilities to own animals that are used to assist them.

A. MANAGEMENT APPROVAL OF PETS

Types of Pets Allowed

1. Birds: Registration not required
Maximum number: 2
Must be enclosed in a cage at all times.
2. Fish or Turtles: Registration not required
Maximum aquarium size: 10 gallons
3. Hamster or Gerbils ONLY; registration not required
Maximum number: 2
Must be enclosed in an acceptable cage at all times.
Must have any or all inoculations as specified now or in the future by State law or local ordinance.

B. PETS TEMPORARILY ON THE PREMISES

No pets are allowed to visit. This rule excludes visiting pet programs sponsored by the Humane Society or other non-profit organization. If an approved pet gives birth to a litter, the resident must remove all pets, with the exception of the original number allowed, immediately after weaning.

C. PERSONS WITH DISABILITIES

Pet standards will not be applied to animals who assist persons with disabilities. The resident/pet owner will be required to qualify animals (for exclusion from the pet policy) who assist persons with disabilities. Example below.

To be excluded from the pet policy, the resident/pet owner must certify:
That there is a person with disabilities in the household;

That the animal has been trained to assist with the specified disability; and
That the animal actually assists the person with the disability.

D. ADDITIONAL FEES AND DEPOSITS FOR PETS

The resident/pet owner shall be required to pay a non refundable deposit of \$25.00 for the purpose of defraying all reasonable costs directly attributable to the presence of a pet, and to cover cost associated with a pet living on any Authority property. The non refundable fee of \$25.00 is due on or prior to the date the pet is properly registered and brought into the apartment. The non refundable pet fee is subject to the same regulations as defined in 55-248.11 of the *Virginia Landlord Tenant Act*.

The PHA reserves the right to change or increase the required deposit by amendment to these rules.

All reasonable expenses incurred by the PHA as the result of damages directly attributable to the presence of the pet will be the responsibility of the resident, including but not limited to:

The cost of cleaning, repairs and replacements to the dwelling unit or common areas frequented by the pet.

Any unit and adjacent areas occupied by a pet may be fumigated and treated when necessary. If the tenant is in occupancy when such costs occur, the tenant shall be billed for such costs as a current maintenance charge as defined in the lease, in excess of the pet fee.

If such expenses occur as the result of a move-out inspection, they will be deducted from the security deposit, in excess of the pet fee. In cases in which a pet fee has not been paid, such expenses will be treated as damage beyond fair wear and tear. The pet fee is non refundable.

E. ALTERATIONS TO UNIT

Residents/pet owners shall not alter their unit, patio, premises or common areas to create an enclosure for any animal.

F. PET RESTRICTIONS

Pet owners must agree to control the pet so that it does not create a nuisance to other residents or interrupt their peaceful enjoyment of their housing unit or premises. This includes, but is not limited to loud or continuous yowling, whining, screeching, scratching, or other such activities.

Pets must be maintained with the resident's unit. When outside of the unit (within the building or on the grounds) pets must be carried and under the control of the resident or other responsible individual at all times. Pets are not allowed to be left outside the unit unattended.

Pets are not permitted in common areas including lobbies, community rooms and laundry areas except for those common areas which are entrances to and exits from the building.

Pets are not permitted to urinate or defecate in public areas.

The PHA shall have the right to have any pet immediately removed from the premises should it create a constant nuisance, be abandoned or inflict bodily harm on another resident, guest or PHA employee, or display a vicious nature.

G. CLEANLINESS REQUIREMENTS

Waste Removal Requirements. All animal waste shall be picked up immediately by the pet owner, disposed of in sealed plastic trash bags, and placed in a trash bin.

H. PET CARE

All residents/pet owners shall be responsible for adequate care, nutrition and medical attention for his/her pet.

Residents/pet owners must recognize that other residents may have chemical sensitivities or allergies related to pets, or may be easily frightened or disoriented by animals. Pet owners must agree to exercise courtesy with respect to other residents.

I. RESPONSIBLE PARTIES

The resident/pet owner will be required to designate two responsible parties for the care of the pet if the health or safety of the pet is threatened by the death or incapacity of the pet owner, or by other factors that render the pet owner unable to care for the pet.

J. PET RULE VIOLATIONS

Pet Rule Violation Notice

If a determination is made on objective facts supported by written statements, that a resident/pet owner has violated the Pet Policy, written notice will be served.

The Notice will contain a brief statement of the factual basis for the determination and the pet policy/policies which were violated. The notice will also state:

1. That the resident/pet owner has five (5) business days from the date of the notice to request an informal grievance hearing to discuss the violation with the manager;
2. That the resident/pet owners's failure to correct the violation, request a meeting, or appear at a requested meeting may result in initiation of procedures to terminate the pet owner's tenancy.

If the pet owner requests a meeting within the 5 business day period, the manager will schedule an informal hearing within seven calendar days of receipt of the request for a grievance.

K. NOTICE FOR PET REMOVAL

If the resident/pet owner and the PHA are unable to resolve the violation at the meeting or the pet owner fails to correct the violation in the time period allotted by the PHA, the PHA may serve notice to remove the pet.

The Notice shall contain:

1. a brief statement of the factual basis for the PHA's determination that the Pet Policy has been violated;
2. The requirement that the resident/pet owner must remove the pet within 21 days of the notice; and
3. a statement that failure to remove the pet may result in the initiation of termination of tenancy procedures.

L. TERMINATION OF TENANCY

The PHA may initiate procedures for termination of tenancy based on a pet rule violation if:

The pet owner has failed to remove the pet or correct a pet policy violation within the time period specified; and

The pet policy violation is sufficient to begin procedures to terminate tenancy under terms of the lease.

M. PET REMOVAL

If the health or safety of the pet is threatened by the death or incapacity of the pet owner, or by other factors that render the owner unable to care for the pet, (includes pets who are poorly cared for) the situation will be reported to the Responsible Party designated by the resident/pet owner.

Upon the death of any pet the resident/pet owner is responsible for disposing of the remains by placing the pet in a sealable, plastic bag and depositing the animal in a dumpster.

N. EMERGENCIES

The PHA will take all necessary steps to insure that pets which become vicious, display symptoms of severe illness, or demonstrate behavior that constitutes an immediate threat to the health or safety of others, are referred to the appropriate State or local entity authorized to remove such animals.

RESPONSIBLE PARTIES INFORMATION

ADMITTANCE AUTHORIZATION AND

RECEIPT OF NON REFUNDABLE PET FEE

RESIDENT NAME _____
ADDRESS _____
TELEPHONE NO. _____
UNIT NUMBER _____
DATE _____
TYPE OF PET/NAME OF PET _____

(1) **NAME** _____
ADDRESS _____
TELEPHONE NO. _____

(2) **NAME** _____
ADDRESS _____
TELEPHONE NO. _____

Receipt of payment of required non refundable pet policy:

Amount paid \$ _____ **Date paid** _____ **Initials** _____

The undersigned hereby acknowledges that s/he received a copy of the PHA's Pet Policy. The undersigned acknowledges that s/he understands the policy and will comply with the policy in all respects. The undersigned further acknowledges that failure to fully comply with the Pet Policy shall result in revoking permission to maintain the pet on the premises, or removal of the pet, or in extreme cases, termination of my lease.

SIGNATURE _____ **DATE** _____

WITNESS _____ **DATE** _____

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? _____
5. Yes No: Have responses to any unresolved findings been submitted to HUD? N/A
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
 Not applicable
 Private management
 Development-based accounting
 Comprehensive stock assessment
 Other: (list below)
3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
 Attached at Attachment (File name)

☒ Provided below:

PHMO Annual Plan Meeting Minutes
February 15, 2007 10:00 a.m.

Opened by: Sybil Young, PHMO Director

Attendees: Michell Layne, Judi Hickey, Theresa Boone, Stephanie Boone

Absent: Geraldine Diggs

Guests: Tom Cramer

Guest Residents: Edward Daniel, Barbara Ricks, Vickey Harris, Vickey Whitehead

Ms. Young opened the meeting explaining that every year the Authority sends in their Annual Plan to HUD. Prior to this, the Plan must be reviewed by the residents to gather feedback before the final Plan is completed. We invite the officers of the Resident Councils to meet with staff to discuss the Annual Plan. Ms. Young passed out draft copies of the Plan to the attendees to review and asked that they make comments. Ms. Young requested that everyone introduce themselves and state where they live or work. As this was finishing up Mr. Cramer came in. He explained that he was in charge of Capital Funds which is used for structural and long term replacement of equipment like roofs, etc. These are items that are separate from Maintenance and are high dollar, big ticket items.

Mr. Cramer began the meeting by asking the residents what they see needing replacing in their community. He needs feed back.

Ms. Harris at Parker Riddick stated that the doors to the apartments need replacing and that they had been experiencing trouble with the locks on those doors.

Mr. Cramer said funds had been cut and we had been trying to come up with ways to save money and cut cost which was the reason the screen doors were going to be taken down. This would be one way to cut cost as they are very costly to keep repairing. In the 5-year plan there is \$100,000,00 allocated for new doors with framing depending on funds available and the priority.

Ms. Harris stated that painting and plumbing were another issue especially with the paint getting old and the drains clogging up so often.

Mr. Cramer explained that the main lines are beginning to clog up and needs a major contractor to clean the lines at Parker Riddick and all of the other sites. This is in the 5-year plan.

Theresa Boone asked about the laundry room and the drain problem at Hoffler.

Mr. Cramer said the community rooms and laundry room drainage problem is in the 5-year plan but furnaces have priority.

Stephanie Boone asked about the bathtubs at CBM.

Mr. Cramer said the fiberglass tubs are in the 5-year plan as well as the floors and closet doors. All are known about but are not priority items. Interior doors are in the 5-year plan. We are trying to find a better door and will include framing. These should be more cost effective to maintain. Ms. Ricks at Chorey Park asked about the bathroom cabinets.

Mr. Cramer stated that the flooring in the halls is next in the plan to be done and the sewer lines had just been done but now the inside lines are causing problems with cloudy water. These have priority.

Ms. Harris at Parker Riddick said that she felt the painting is important because units need to be clean especially if you have children. The paint is peeling. She asked about a playground for Parker Riddick as there is not one.

Mr. Cramer said the old playground equipment was removed because it was a hazard. New playground equipment is in the 5-year plan. We need to decide on the placement of the play ground as it can not be under a power line.

Ms. Ricks of Chorey Park stated that behind the stove gets really greasy. She asked if contact paper could be placed behind it but was told no.

Mr. Cramer said it takes too long to get contact paper off and it makes a mess; that something else needs to be behind the stoves like a backsplash.

*Plans for Chorey are: hall floors
CBM: floors and tubs*

Ms. Young asked about the erosion around the porches at CBM and Mr. Cramer said he thought that it needed additional dirt put down, that there was only a couple of porches like that. Ms. Layne said it's in the high traffic areas where there are 3 & 4 bedroom apartments.

Mr. Cramer said he has additional money for landscaping to handle that.

Ms. Layne asked about heat in the laundry rooms at Cypress and Parker.

Mr. Cramer said previously there was gas heat and now new power lines need to be installed for the heat as he does not want to put gas back in there. There are no closures on the doors either and they have concrete floors. He stated that renovation money is needed to take care of the laundry rooms.

Mail boxes are the next item. They need numbers on them to identify who they belong to. CBM & Hoffler need numbers. Hoffler mailboxes were just replaced.

Plans for Hoffler: sheds & crawl spaces (insulation keeps falling down, access doors are not locked and vents are needed to keep animals out.)

Cypress & Parker: sheds, locks and doors. Cypress is good, has metal sheds. Parker is siding. A lot of them have no locks at all.

Ms. Layne stated that at Parker the sheds just have a whole where the lock should be and you can not tell which shed belongs to which resident.

Mr. Cramer said the 5-year plan also includes window replacement at Parker, kitchens at Cypress a long with bathrooms & flooring. There is so much to be done that it may take a major renovation.

Theresa Boone stated that the siding at Hoffler needs to be cleaned.

Mr. Cramer said he had money in the landscaping to clean the siding and some had been done last year.

Ms. Young asked if there were any more questions.

Ms. Ricks at Chorey Park asked for more chairs, high backed ones and Ms. Young said she would see what she could do.

Mr. Cramer asked the residents if there was a problem with the heating in the community room, that we are currently running temporary heat from a heat strip. It is being worked on.

Ms. Ricks stated that one lady in particular keeps the front door open but she shouldn't. She also stated that people are giving their keys to others and for Security reasons this should not be done. Ms. Young asked her to see her after the meeting about this.

Mr. Cramer stated that a call had been placed to the painting company about the peeling paint on some of the doors at Chorey. They are still under warranty.

Ms. Young asked if there were any more questions about the plan.

Ms. Harris said she believes that the project that needed the most work is done first and that is understandable.

Ms. Ricks said that she appreciates what has been done at Chorey; that people need to learn to appreciate what's done and take care of it.

Ms. Whitehead thanked Ms. Young for the good maintenance provided and Ms. Ricks thanked her for her consideration given to Chorey Park.

Ms. Young thanks the residents for their comments. She explained that every year we set goals. One of this year's goals is to enhance the image of Public Housing communities. If you can think of something or hear something that would benefit the image of your community please feel free to call and let us know.

Secondly, more active Resident Councils. At one time our Resident Councils were active. We need to become active again. All of the officers of the Resident Councils were invited to this meeting. Some are no longer active. We tried to have another election last year but that failed. We hope to begin meeting again on a monthly basis.

Ms. Ricks stated that Ms. Bridges was now President of Chorey's Council. They have new officers. Chorey meets next Wednesday and Ms. Ricks will get a list of the officers for Ms. Young.

Ms. Young asked if there was any thing else to discuss. All said no. She stated that they should let her know if they need anything and she will do what she can.

With no other business to discuss the meeting ended.

Ms. Young asked that everyone stay and fellowship and have some refreshments that had been provided.

Respectfully submitted by,

Judith Hickey
PHMO Administrative Assistant

3. In what manner did the PHA address those comments? (select all that apply)

Considered comments, but determined that no changes to the PHA Plan were necessary.

The PHA changed portions of the PHA Plan in response to comments
List changes below:

Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

The Resident Commissioner was appointed by the City Council.

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

C. Statement of Consistency with the Consolidated Plan

1. Consolidated Plan jurisdiction: **City of Suffolk, VA**

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.

Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

Other: (list below)

The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

1. To assist very low, low and moderate income homeowners with the rehabilitation of substandard housing.
2. To modernize public housing units.
3. To provide first time homeownership opportunities for low and moderate income households with children.
4. Providing rental assistance to the extremely low and very low income households in need.

D. Other Information Required by HUD

Attachments

2007 Resident Councils

Attachments

Colander Bishop Meadows

Ella Bryant – President **923-3894**
925 Brook Avenue Apt. 131
Suffolk, VA. 23434

Marveen Jones – Vice President **923-4894**
925 Brook Avenue Apt. 129
Suffolk, Virginia 23434

Brenda Woodley – Recording Secretary **923-3894**
925 Brook Avenue Apt. 126
Suffolk, Virginia

Tynesh ra Wilson – Treasurer **539-4717**
925 Brook Avenue Apt. 127
Suffolk, Virginia 23434

Latisha Outlaw – Secretary
925 Brook Avenue Apt. 135
Suffolk, Virginia 23434

Parker Riddick

Ebony Colbert -- President **923-0784**
57 Stacey Drive
Suffolk, Virginia 23434

Travas Vaughan– Vice Pres **334-4814**
13 Stacey Drive
Suffolk, Virginia

Tineka Knight – Recording Secretary **934-6906**
36 Stacey Drive
Suffolk, Virginia 23434

Vickie Harris - Secretary **934-6796**
67 Stacey Drive
Suffolk, Virginia 23434

Veronica Davis - Treasurer **923-9130**
65 Stacey Drive
Suffolk, Virginia 23434

Hoffler Apartments

Kashtieo Mason – President **539-4598**

Cypress Manor

Melanie White - President **923-3885**

2210 E. Washington Street Apt. 907
Suffolk, Virginia 23434

934-0697

Tammy Norman-Simpson – Vice President
2210 E. Washington Street Apt. 402
Suffolk, Virginia 23434

1010 Davis Blvd.
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Tiffany Smith – Vice President **925-0557**
1041 Cogie Square
Suffolk, Virginia

Rebecca Jean-Francois – Secretary **934-2794**
2210 E. Washington Street Apt. 809
Suffolk, Virginia 23434

Cherenna Edmundson - Secretary **539-7495**
1049 Cogie Square
Suffolk, Virginia 23434

- Recording Secretary **934-6788** Kimberly Skinner – Recording Sect. **None**
2210 E. Washington Street Apt. 904
Suffolk, Virginia 23434

1194 Cogie Square
Suffolk, Virginia 23434

Shimea Reid - Treasurer **539-8530**
2210 E. Washington Street Apt. 911
Suffolk, Virginia 23434

Shamika Knight – Treasurer **934-2934**
1067 Cogie Square
Suffolk, Virginia 23434

Chorey Park Apartments

Jessie Wilson - President **934-2866**
804 W. Constance Road, Apt. 221
Suffolk, VA 23434

- Vice President **934-8459**
804 W. Constance Road, Apt. 104
Suffolk, VA 23434

Marshie Reid - Secretary **923-9345**
804 W. Constance Road, Apt. 520
Suffolk, VA 23434

Barbara Ricks - Treasurer **934-6997**
804 W. Constance Road., Apt. 311
Suffolk, VA 23434

Annual Statement / Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: **Suffolk RHA** Grant Type and Number: **Capital Fund Program Grant No. VA36PO25501-08** Federal FY of Grant: **2008**
 Replacement Housing Factor Grant No:

Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total: Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations	\$100,000.00	\$0.00	\$0.00	\$0.00
3	1408 Management Improvements	\$10,000.00	\$0.00	\$0.00	\$0.00
4	1410 Administration	\$67,400.00	\$0.00	\$0.00	\$0.00
5	1411 Audit	\$0.00	\$0.00	\$0.00	\$0.00
6	1415 Liquidated Damages	\$0.00	\$0.00	\$0.00	\$0.00
7	1430 Fees and Costs	\$75,000.00	\$0.00	\$0.00	\$0.00
8	1440 Site Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
9	1450 Site Improvement	\$67,500.00	\$0.00	\$0.00	\$0.00
10	1460 Dwelling Structures	\$278,694.00	\$0.00	\$0.00	\$0.00
11	1465.1 Dwelling Equipment-Nonexpendable	\$25,000.00	\$0.00	\$0.00	\$0.00
12	1470 Nondwelling Structures	\$36,000.00	\$0.00	\$0.00	\$0.00
13	1475 Nondwelling Equipment	\$15,000.00	\$0.00	\$0.00	\$0.00
14	1485 Demolition	\$0.00	\$0.00	\$0.00	\$0.00
15	1490 Replacement Reserve	\$0.00	\$0.00	\$0.00	\$0.00
16	1492 Moving to Work Demonstration	\$0.00	\$0.00	\$0.00	\$0.00
17	1495.1 Relocation Cost	\$0.00	\$0.00	\$0.00	\$0.00
18	1499 Development Activities	\$0.00	\$0.00	\$0.00	\$0.00
19	1501 Collateralization or Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
20	1502 Contingency	\$0.00	\$0.00	\$0.00	\$0.00
21	Amount of Annual Grant: (sum of lines 2-20)	\$674,594.00	\$0.00	\$0.00	\$0.00
22	Amount of line 21 Related to LBP Activities	\$0.00	\$0.00	\$0.00	\$0.00
23	Amount of line 21 Related to Section 504 Compliance	\$0.00	\$0.00	\$0.00	\$0.00
24	Amount of line 21 Related to Security -- Soft Costs	\$0.00	\$0.00	\$0.00	\$0.00
25	Amount of line 21 Related to Security -- Hard Costs	\$10,000.00	\$0.00	\$0.00	\$0.00
26	Amount of line 21 Related to Energy Conservation Measures	\$52,135.00	\$0.00	\$0.00	\$0.00

**Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**

Print Forms

Part II: Supporting Pages

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO25501-08 Replacement Housing Factor Grant No:		Federal FY of Grant: 2008		Status of Work	
Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost	
				Original	Revised	Funds Obligated	Funds Expended
HA-Wide Mgmt. Improvmts	1) Training for PHA Staff	1408		\$10,000.00	\$0.00	\$0.00	\$0.00
		"		\$0.00	\$0.00	\$0.00	\$0.00
		"		\$0.00	\$0.00	\$0.00	\$0.00
			Total 1408	\$10,000.00	\$0.00	\$0.00	\$0.00
HA-Wide Admin	Percent of salary: Facilities Manager %100 Executive Director % 10 Finance Manager % 10 Administrative Assistant % 10 Accounts Payable Clerk % 10	1410		\$67,400.00	\$0.00	\$0.00	\$0.00
HA-Wide Fees and Costs	A&E services annual grant amount, based on actual scope of design work	1430		\$75,000.00	\$0.00	\$0.00	\$0.00
HA-Wide	Nonroutine vacancy prep.	1460		\$0.00	\$0.00	\$0.00	\$0.00
"	Nonroutine PM repairs	1460		\$0.00	\$0.00	\$0.00	\$0.00
"	Appliances	1465		\$15,000.00	\$0.00	\$0.00	\$0.00
"	Vehicle replacement	1475		\$15,000.00	\$0.00	\$0.00	\$0.00
"	Demolition (specify location[s])	1485		\$0.00	\$0.00	\$0.00	\$0.00
"	Relocation expenses	1495.1		\$0.00	\$0.00	\$0.00	\$0.00

Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PIHA Name: Suffolk RHA Grant Type and Number: Capital Fund Program Grant No. VA36PO25501-08 Federal FY of Grant: 2008
 Replacement Housing Factor Grant Number: 0

Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work	
				Original	Revised	Obligated	Expended		
VA25-002 Cypress Manor	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00		
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00		
	Building Exterior: TV Cable	1460	Total B.E.:	\$2,000.00	\$0.00	\$0.00	\$0.00		
	Dwelling Units: Kitchens	1460	Total DUs:	\$2,000.00	\$0.00	\$0.00	\$0.00		
	Dwelling Equipment: None	1465.1	Total D.E.:	\$115,000.00	\$0.00	\$0.00	\$0.00		
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00		
	Site-Wide Facilities: Playground	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00		
	Nondwelling Equipment: None	1475	Total NDE:	\$26,000.00	\$0.00	\$0.00	\$0.00		
					\$0.00	\$0.00	\$0.00	\$0.00	
	Total, Cypress			Project Total:	\$143,000.00	\$0.00	\$0.00	\$0.00	

**Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**

Part II: Supporting Pages

PHA Name: **Suffolk RHA** Grant Type and Number: **Capital Fund Program Grant No. VA36P025501-08** Replacement Housing Factor Grant No: **2008** Federal FY of Grant: **2008**

Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work		
				Original	Revised	Obligated	Expended			
VA 25-003 Parker Riddick	Site: Infrastructure Mechanical and Electrical: None Building Exterior: TV Cable Dwelling Units: Baths and Windows Dwelling Equipment: None Interior Common Areas: None Site-Wide Facilities: None Nondwelling Equipment: None	1450	Total Site:	\$25,900.00	\$0.00	\$0.00	\$0.00			
		1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00			
		1460	Total B.E.:	\$2,000.00	\$0.00	\$0.00	\$0.00			
		1460	Total D.U.:	\$57,135.00	\$0.00	\$0.00	\$0.00			
		1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00			
		1470	Total I.C.A.:	\$0.00	\$0.00	\$0.00	\$0.00			
		1470	Total S.W.F.s:	\$0.00	\$0.00	\$0.00	\$0.00			
		1475	Total N.D.E.:	\$0.00	\$0.00	\$0.00	\$0.00			
		Total,	Parker		Project Total:	\$84,135.00	\$0.00	\$0.00	\$0.00	

**Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**

Part II: Supporting Pages

Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work		
				Original	Revised	Obligated	Expended			
VA 25-004 Colander Bishop Meadows	Site: None Mechanical and Electrical: None Building Exterior: TV Cable Dwelling Units: Flooring Dwelling Equipment: None Interior Common Areas: None Site-Wide Facilities: None Nondwelling Equipment: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00			
		1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00			
		1460	Total B.E.:	\$2,000.00	\$0.00	\$0.00	\$0.00			
		1460	Total DUs:	\$72,559.00	\$0.00	\$0.00	\$0.00			
		1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00			
		1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00			
		1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00			
		1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00			
		Total, Colander Bishop			Project Total:	\$74,559.00	\$0.00	\$0.00	\$0.00	

PHA Name: Suffolk RHA
 Grant Type and Number: Capital Fund Program Grant No. VA36PO25501-08
 Replacement Housing Factor Grant No: 2008
 Federal FY of Grant: 2008

**Annual Statement /Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work	
Suffolk RHA		Capital Fund Program Grant No. VA38PO25501-08 Replacement Housing Factor Grant No:		2008			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost
				Original	Revised	Obligated	Expended
VA 25-006 Chorey Park	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
	Building Exterior: TV Cable	1460	Total B.E.:	\$1,000.00	\$0.00	\$0.00	\$0.00
	Dwelling Units: None	1460	Total D.U.:	\$0.00	\$0.00	\$0.00	\$0.00
	Dwelling Equipment: Safety&Security Equipment	1465.1	Total D.E.:	\$10,000.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: Community&Utility Rooms	1470	Total ICAs:	\$5,000.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00	
Total, Chorey			Project Total:	\$16,000.00	\$0.00	\$0.00	\$0.00

Annual Statement /Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name:	Grant Type and Number	Capital Fund Program Grant No.	Replacement Housing Factor Grant No:	VA36PO2550104	Federal FY of Grant:		
Suffolk RHA					2004		
Original Annual Statement		Reserve for Disasters/Emergencies					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending:		31-Dec-07		<input checked="" type="checkbox"/> Revised Annual Statement No. 3			
				Final Performance and Evaluation Report			
Line No.	Summary by Development Account	Total Estimated Cost	Total Actual Cost	Original	Revised	Obligated	Expended
1	Total Non-CFP Funds						
2	1406 Operations	\$75,000.00	\$127,439.11	\$127,439.11	\$127,439.11	\$127,439.11	\$127,439.11
3	1408 Management Improvements	\$7,500.00	\$10,252.40	\$10,252.40	\$10,252.40	\$10,252.40	\$10,252.40
4	1410 Administration	\$57,000.00	\$67,115.00	\$67,115.00	\$67,115.00	\$67,115.00	\$67,115.00
5	1411 Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	1415 Liquidated Damages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	1430 Fees and Costs	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$14,786.79
8	1440 Site Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	1450 Site Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	1460 Dwelling Structures	\$364,029.00	\$436,340.49	\$436,340.49	\$436,340.49	\$436,340.49	\$436,340.49
11	1465.1 Dwelling Equipment-Nonexpendable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1470 Nondwelling Structures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	1475 Nondwelling Equipment	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	1485 Demolition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	1490 Replacement Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	1492 Moving to Work Demonstration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	1495.1 Relocation Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	1499 Development Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	1501 Collateralization or Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	1502 Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	Amount of Annual Grant: (sum of lines 2-20)	\$573,529.00	\$671,147.00	\$671,147.00	\$671,147.00	\$671,147.00	\$655,933.79
22	Amount of line 21 Related to LBP Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23	Amount of line 21 Related to Section 504 Compliance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	Amount of line 21 Related to Security -- Soft Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	Amount of line 21 Related to Security -- Hard Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	Amount of line 21 Related to Energy Conservation Measures	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$164,217.04	\$164,217.04

Devinna S. McFar

Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Print Forms

Part II: Supporting Pages

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO2550104 Replacement Housing Factor Grant No:		Federal FY of Grant: 2004		Status of Work	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost	
				Original	Revised	Funds Obligated	Funds Expended
HA-Wide Mgmt. Improvmts	1) Item 1 2) Item 2 3) Item 3	1408 " "	Total 1408	\$0.00 \$0.00 \$7,500.00	\$0.00 \$0.00 \$10,252.40	\$10,252.40 \$0.00 \$0.00	\$10,252.40 \$0.00 \$0.00
				\$7,500.00	\$10,252.40	\$10,252.40	\$10,252.40
HA-Wide Admin	Funding for PHA Staff @ 10% of the annual grant amount in accordance with approved salary allocation plan	1410		\$57,000.00	\$67,115.00	\$67,115.00	\$67,115.00
HA-Wide Fees and Costs	A & E services @ 7% of the annual grant amount, based on actual scope of design work	1430		\$30,000.00	\$30,000.00	\$30,000.00	\$14,786.79
HA-Wide	Nonroutine vacancy prep.	1460		\$0.00	\$0.00	\$0.00	\$0.00
"	Nonroutine PM repairs	1460		\$0.00	\$0.00	\$0.00	\$0.00
"	Appliances	1465		\$0.00	\$0.00	\$0.00	\$0.00
"	Vehicle replacement	1475		\$0.00	\$0.00	\$0.00	\$0.00
"	Demolition (specify location[s])	1485		\$0.00	\$0.00	\$0.00	\$0.00
"	Relocation expenses	1495.1		\$0.00	\$0.00	\$0.00	\$0.00

Clairissa S. McAdams

Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. V36P02560104 Replacement Housing Factor Grant No:		Federal FY of Grant: 2004		Status of Work		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost	
				Original	Revised	Obligated	Expended	
VA-25-002 Cypress Manor	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00	
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00	
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Dwelling Units: Flooring	1460	Total DUs:	\$100,000.00	\$164,028.00	\$0.00	\$0.00	
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00	
	Total, VA-25-002		Project Total:	\$100,000.00	\$164,028.00	\$0.00	\$0.00	

Clarence S. McFarland

Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work			
Suffolk RHA		Capital Fund Program Grant No. VA36PO2550104 Replacement Housing Factor Grant No:		2004					
Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost		
				Original	Revised	Obligated	Expended		
VA-25-003 Parker Riddick	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00		
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00		
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00		
	Dwelling Units: None	1460	Total DUs:	\$0.00	\$0.00	\$0.00	\$0.00		
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00		
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00		
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00		
	Nondwelling Equipment: Playground	1475	Total NDE:	\$40,000.00	\$0.00	\$0.00	\$0.00		
	Total, Parker Riddick			Project Total:	\$40,000.00	\$0.00	\$0.00		\$0.00

Christina S. McAdams

Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work	
Suffolk RHA		Capital Fund Program Grant No. VA36PO2560104 Replacement Housing Factor Grant No:		2004			
Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost
				Original	Revised	Obligated	Expended
VA 25-005 Hoffler Apartments	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
	Building Exterior: Doors	1460	Total B.E.:	\$40,000.00	\$40,000.00	\$0.00	\$0.00
	Dwelling Units: Flooring	1460	Total DUs:	\$50,000.00	\$50,000.00	\$213,373.45	\$200,171.35
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
	Total, Hoffler		Project Total:	\$90,000.00	\$90,000.00	\$213,373.45	\$200,171.35

Clairan S. Metcalf

**Annual Statement /Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work	
Suffolk RHA		Capital Fund Program Grant No. VA36PO2550104 Replacement Housing Factor Grant No:		2004			
Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost
				Original	Revised	Obligated	Expended
VA 25-006 Chorey Park Apartments	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
	Building Exterior: New Roof 2005CFP Transfer from PR 1475	1460	Total B.E.:	\$0.00	\$38,472.60	\$0.00	\$13,202.10
	Dwelling Units: Cabinets & Flooring	1460	Total DUs:	\$174,029.00	\$143,839.89	\$58,750.00	\$58,750.00
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
	Total, Chorey Park		Project Total:	\$174,029.00	\$182,312.49	\$58,750.00	\$71,952.10

Christina E. Metcalf

**Annual Statement /Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work	
Suffolk RHA		Capital Fund Program Grant No. VA36PO2550104	Replacement Housing Factor Grant No:	2004			
Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost	
				Original	Revised	Obligated	Expended
VA 25-004 Colander Bishop Meadows	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
	Building Exterior:	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Dwelling Units: Siding	1460	Total DUs:	\$0.00	\$0.00	\$164,217.04	\$164,217.04
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
	Total, Colander Bishop		Project Total:	\$0.00	\$0.00	\$164,217.04	\$164,217.04

Christina S. McFarland

Annual Statement /Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part I: Summary

PHA Name:

Suffolk RHA

Grant Type and Number

Capital Fund Program Grant No.
Replacement Housing Factor Grant No:

VA36PO2550105

Federal FY of Grant:

2005

Original Annual Statement
 Performance and Evaluation Report for Period Ending: Dec-07

Reserve for Disasters/Emergencies

Revised Annual Statement (revision no:)
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
3	1408 Management Improvements	\$10,000.00	\$15,000.00	\$15,000.00	\$15,000.00
4	1410 Administration	\$65,840.00	\$70,360.00	\$70,360.00	\$70,360.00
5	1411 Audit	\$0.00	\$0.00	\$0.00	\$0.00
6	1415 Liquidated Damages	\$0.00	\$0.00	\$0.00	\$0.00
7	1430 Fees and Costs	\$30,000.00	\$40,000.00	\$40,000.00	\$0.00
8	1440 Site Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
9	1450 Site Improvement	\$95,307.00	\$95,307.00	\$95,307.00	\$94,896.62
10	1460 Dwelling Structures	\$260,000.00	\$272,941.00	\$272,941.00	\$272,941.00
11	1465.1 Dwelling Equipment-Nonexpendable	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
12	1470 Nondwelling Structures	\$30,000.00	\$14,000.00	\$0.00	\$0.00
13	1475 Nondwelling Equipment	\$30,000.00	\$46,000.00	\$46,000.00	\$30,607.80
14	1485 Demolition	\$0.00	\$0.00	\$0.00	\$0.00
15	1490 Replacement Reserve	\$0.00	\$0.00	\$0.00	\$0.00
16	1492 Moving to Work Demonstration	\$0.00	\$0.00	\$0.00	\$0.00
17	1495.1 Relocation Cost	\$0.00	\$0.00	\$0.00	\$0.00
18	1499 Development Activities	\$0.00	\$0.00	\$0.00	\$0.00
19	1501 Collateralization or Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
20	1502 Contingency	\$0.00	\$0.00	\$0.00	\$0.00
21	Amount of Annual Grant: (sum of lines 2-20)	\$671,147.00	\$703,608.00	\$689,608.00	\$633,805.42
22	Amount of line 21 Related to LBP Activities	\$0.00	\$0.00	\$0.00	\$0.00
23	Amount of line 21 Related to Section 504 Compliance	\$0.00	\$0.00	\$0.00	\$0.00
24	Amount of line 21 Related to Security -- Soft Costs	\$0.00	\$0.00	\$0.00	\$0.00
25	Amount of line 21 Related to Security -- Hard Costs	\$0.00	\$0.00	\$0.00	\$0.00
26	Amount of line 21 Related to Energy Conservation Measures	\$0.00	\$172,941.00	\$50,000.00	\$25,794.00

Clairice S. Metcalf

Annual Statement /Performance and Evaluation Report

Print Forms

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Suffolk RHA
 Grant Type and Number: Capital Fund Program Grant No. US001P002005
 Replacement Housing Factor Grant No: 2005
 Federal FY of Grant: 2005

Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-Wide Mgmt. Improvmts	1) Item 1 2) Item 2 3) Item 3	1408 " "	Total 1408	\$10,000.00 \$0.00 \$0.00	\$15,000.00 \$0.00 \$0.00	\$15,000.00 \$0.00 \$0.00	\$15,000.00 \$0.00 \$0.00	
HA-Wide Admin	Funding for PHA Staff @ 10% of the annual grant amount in accordance with approved salary allocation plan	1410		\$65,840.00	\$70,360.00	\$70,360.00	\$70,360.00	
HA-Wide Fees and Costs	A & E services @ 7% of the annual grant amount, based on actual scope of design work	1430		\$30,000.00	\$40,000.00	\$40,000.00	\$0.00	
HA-Wide	Nonroutine vacancy prep.	1460		\$0.00	\$0.00	\$0.00	\$0.00	
"	Nonroutine PM repairs	1460		\$0.00	\$0.00	\$0.00	\$0.00	
"	Dwelling Equipment	1465		\$0.00	\$0.00	\$0.00	\$0.00	
"	Vehicle replacement	1475		\$30,000.00	\$46,000.00	\$46,000.00	\$30,607.80	Transferred from 1470
"	Demolition (specify location(s))	1485		\$0.00	\$0.00	\$0.00	\$0.00	Cypress
"	Relocation expenses	1495.1		\$0.00	\$0.00	\$0.00	\$0.00	

Clarence S. McAfee

**Annual Statement /Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work			
Suffolk RHA		Capital Fund Program Grant No. US001POO2005 Replacement Housing Factor Grant 1		2005					
Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost			
				Original	Revised	Obligated	Expended		
VA25-002 Cypress Manor	Site: Landscaping All Sites Mechanical and Electrical: None Building Exterior: None Dwelling Units: Doors Furnaces Dwelling Equipment: Furnaces Interior Common Areas: None Site-Wide Facilities: Garage & Sheds Nondwelling Equipment: None	1450	Total Site:	\$75,307.00	\$75,307.00	\$78,124.00	\$77,713.62		
		1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00		
		1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00		
		1460	Total D.U.s:	\$30,000.00	\$30,000.00	\$44,943.00	\$44,943.00		
		1465.1	Total D.E.:	\$50,000.00	\$50,000.00	\$50,000.00	\$48,184.00		
		1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00		
		1470	Total SWFs:	\$20,000.00	\$4,000.00	\$0.00	\$0.00		
		1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00		
			Project Total:		\$175,307.00	\$159,307.00	\$173,067.00		\$170,840.62
		Total, Cypress							

Christina S. McAfee

Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work	
Suffolk RHA		Capital Fund Program Grant No. US001POO2005 Replacement Housing Factor Grant No:		2005			
Development Number Name/H/A-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost
				Original	Revised	Obligated	Expended
VA 25-003 Parker Riddick	Site: Parking Lot All Sites	1450	Total Site:	\$10,000.00	\$10,000.00	\$17,183.00	\$17,183.00
				\$10,000.00	\$10,000.00	\$17,183.00	\$17,183.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
Mechanical and Electrical: None	None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
Building Exterior: None	None	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
Dwelling Units: Doors	Doors	1460	Total DUs:	\$50,000.00	\$50,000.00	\$31,151.84	\$31,151.84
				\$50,000.00	\$50,000.00	\$31,151.84	\$31,151.84
				\$0.00	\$0.00	\$0.00	\$1,816.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
Dwelling Equipment: None	None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
Interior Common Areas: None	None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
Site-Wide Facilities: Sheds	Sheds	1470	Total SWFs:	\$10,000.00	\$10,000.00	\$0.00	\$0.00
				\$10,000.00	\$10,000.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
Nondwelling Equipment: None	None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
Total, Parker	Parker		Project Total:	\$70,000.00	\$70,000.00	\$48,334.84	\$50,150.84
				\$70,000.00	\$70,000.00	\$48,334.84	\$50,150.84

Clairan E. Metcalf

**Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. US001POO2005 Replacement Housing Factor Grant No:		Federal FY of Grant: 2005		Status of Work	
Development Number Name/H-A-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			
				Original	Revised	Obligated	Expended
VA 25-004 Colander Bishop Meadows	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Dwelling Units: Cabinets	1460	Total DUs:	\$30,000.00	\$30,000.00	\$166,364.17	\$166,364.17
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
	Total, Colander Bishop		Project Total:	\$30,000.00	\$30,000.00	\$166,364.17	\$166,364.17

Clairance E. Meadows

**Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**

Part II: Supporting Pages

PHA Name:		Grant Type and Number		Federal FY of Grant:				
Suffolk RHA		Capital Fund Program Grant No. US001POO2005 Replacement Housing Factor Grant No:		2005				
Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Obligated	Expended	
VA 25-005 Hoffler	Site: Landscaping	1450	Total Site:	\$10,000.00	\$10,000.00	\$0.00	\$0.00	
				\$10,000.00	\$10,000.00	\$0.00	\$0.00	
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00	
				\$0.00	\$0.00	\$0.00	\$0.00	
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
				\$0.00	\$0.00	\$0.00	\$0.00	
	Dwelling Units: Doors	1460	Total DUs:	\$40,000.00	\$40,000.00	\$13,918.76	\$13,918.76	
				\$40,000.00	\$40,000.00	\$13,918.76	\$13,918.76	
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
				\$0.00	\$0.00	\$0.00	\$0.00	
Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00		
			\$0.00	\$0.00	\$0.00	\$0.00		
Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00		
			\$0.00	\$0.00	\$0.00	\$0.00		
Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00		
			\$0.00	\$0.00	\$0.00	\$0.00		
Total, Hoffler			Project Total:	\$50,000.00	\$50,000.00	\$13,918.76	\$13,918.76	

Luciana E. M. Hoffler

Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work	
Suffolk RHA		Capital Fund Program Grant No. US001POO2005 Replacement Housing Factor Grant No:		2005			
Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost
				Original	Revised	Obligated	Expended
VA 25-006 Chorey Park	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00
	Mechanical and Electrical: New Boilers	1460	Total M&E:	\$50,000.00	\$50,000.00	\$0.00	\$0.00
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$8,316.50	\$8,316.50
	Dwelling Units: Roof Emergency Plumbing	1460	Total DUs:	\$60,000.00	\$72,941.00	\$8,246.73	\$8,246.73
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
	Total, Chorey		Project Total:	\$110,000.00	\$122,941.00	\$16,563.23	\$16,563.23

Clarence S. McArthur

Annual Statement /Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: **Suffolk RHA** Grant Type and Number: **US001P002006** Federal FY of Grant: **2006**
 Capital Fund Program Grant No. Replacement Housing Factor Grant No:

Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: **31-Dec-07** Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations	\$100,000.00	\$90,000.00	\$90,000.00	\$90,000.00
3	1408 Management Improvements	\$10,000.00	\$10,000.00	\$10,000.00	\$3,543.06
4	1410 Administration	\$70,000.00	\$67,459.00	\$67,459.00	\$25,936.65
5	1411 Audit	\$0.00	\$0.00	\$0.00	\$0.00
6	1415 Liquidated Damages	\$0.00	\$0.00	\$0.00	\$0.00
7	1430 Fees and Costs	\$75,000.00	\$47,221.00	\$47,221.00	\$0.00
8	1440 Site Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
9	1450 Site Improvement	\$126,307.00	\$126,307.00	\$15,291.00	\$15,291.00
10	1460 Dwelling Structures	\$317,301.00	\$348,537.00	\$243,118.83	\$37,827.83
11	1465.1 Dwelling Equipment-Nonexpendable	\$0.00	\$0.00	\$0.00	\$0.00
12	1470 Nondwelling Structures	\$5,000.00	\$5,000.00	\$0.00	\$0.00
13	1475 Nondwelling Equipment	\$0.00	\$0.00	\$0.00	\$0.00
14	1485 Demolition	\$0.00	\$0.00	\$0.00	\$0.00
15	1490 Replacement Reserve	\$0.00	\$0.00	\$0.00	\$0.00
16	1492 Moving to Work Demonstration	\$0.00	\$0.00	\$0.00	\$0.00
17	1495.1 Relocation Cost	\$0.00	\$0.00	\$0.00	\$0.00
18	1499 Development Activities	\$0.00	\$0.00	\$0.00	\$0.00
19	1501 Collateralization or Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
20	1502 Contingency	\$0.00	\$0.00	\$0.00	\$0.00
21	Amount of Annual Grant: (sum of lines 2-20)	\$703,608.00	\$694,524.00	\$473,089.83	\$172,598.54
22	Amount of line 21 Related to LBP Activities	\$0.00	\$0.00	\$0.00	\$0.00
23	Amount of line 21 Related to Section 504 Compliance	\$0.00	\$0.00	\$0.00	\$0.00
24	Amount of line 21 Related to Security -- Soft Costs	\$0.00	\$0.00	\$0.00	\$0.00
25	Amount of line 21 Related to Security -- Hard Costs	\$0.00	\$0.00	\$0.00	\$0.00
26	Amount of line 21 Related to Energy Conservation Measures	\$226,791.00	\$226,791.00	\$0.00	\$0.00

Christina S. McFarlane

Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

Print Forms

PHA Name: Suffolk RHA
 Grant Type and Number: Capital Fund Program Grant No. US001P002006
 Replacement Housing Factor Grant No:

Federal FY of Grant: 2006

Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-Wide Mgmt. Improvmts	1) Item 1 2) Item 2 3) Item 3	1408 " "		\$10,000.00 \$0.00 \$0.00	\$10,000.00 \$0.00 \$0.00	\$10,000.00 \$0.00 \$0.00	\$3,543.06 \$0.00 \$0.00	
	Total 1408			\$10,000.00	\$10,000.00	\$10,000.00	\$3,543.06	
HA-Wide Admin	Funding for PHA Staff @ 10% of the annual grant amount in accordance with approved salary allocation plan	1410		\$70,000.00	\$67,459.00	\$67,459.00	\$25,936.65	
HA-Wide Fees and Costs	A & E services @ 7% of the annual grant amount, based on actual scope of design work	1430		\$75,000.00	\$47,221.00	\$47,221.00	\$0.00	
HA-Wide	Nonroutine vacancy prep.	1460		\$0.00	\$0.00	\$0.00	\$0.00	
"	Nonroutine PM repairs	1460		\$0.00	\$0.00	\$0.00	\$0.00	
"	Appliances	1465		\$0.00	\$0.00	\$0.00	\$0.00	
"	Vehicle replacement	1475		\$0.00	\$0.00	\$0.00	\$0.00	
"	Demolition (specify location[s])	1485		\$0.00	\$0.00	\$0.00	\$0.00	
"	Relocation expenses	1495.1		\$0.00	\$0.00	\$0.00	\$0.00	

Christina E. McAfee

Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name:		Grant Type and Number		Federal FY of Grant:					
Suffolk RHA		Capital Fund Program Grant No. US001P002006 Replacement Housing Factor Grant 1		2006					
Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work	
				Original	Revised	Obligated	Expended		
VA25-002 Cypress Marior	Site: None	1450	Total Site:	\$0.00	\$0.00	\$15,291.00	\$15,291.00	Revision from April, 2007	
	Mechanical and Electrical: Furnaces & Hot Water Tanks	1460	Total M&E:	\$150,000.00	\$181,236.00	\$0.00	\$0.00		
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00		
	Dwelling Units: Kitchen Vents & Cable Boxes	1460	Total DUs:	\$25,000.00	\$25,000.00	\$6,000.00	\$6,000.00		
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00		
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00		
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00		
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00		
	Total, Cypress			Project Total:	\$175,000.00	\$206,236.00	\$21,291.00		\$21,291.00

Clarence S. McFarland

**Annual Statement /Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. US001P002006 Replacement Housing Factor Grant No:		Federal FY of Grant: 2006		Status of Work	
Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost	
				Original	Revised	Obligated	Expended
VA 25-003 Parker Riddick	Site: Parking Lot	1450	Total Site:	\$106,307.00	\$106,307.00	\$0.00	\$0.00
				\$106,307.00	\$106,307.00	\$0.00	\$0.00
	Mechanical and Electrical: Hot Water Tanks	1460	Total M&E:	\$5,000.00	\$5,000.00	\$0.00	\$0.00
				\$5,000.00	\$5,000.00	\$0.00	\$0.00
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
	Dwelling Units: Kitchen Vents	1460	Total DUs:	\$4,490.00	\$4,490.00	\$0.00	\$0.00
				\$4,490.00	\$4,490.00	\$0.00	\$0.00
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00	
			\$0.00	\$0.00	\$0.00	\$0.00	
Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00	
			\$0.00	\$0.00	\$0.00	\$0.00	
Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00	
			\$0.00	\$0.00	\$0.00	\$0.00	
Total, Parker		Project Total:	\$115,797.00	\$115,797.00	\$0.00	\$0.00	

Clarence S. McFarber

**Annual Statement /Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name:		Grant Type and Number		Capital Fund Program Grant No.		US001P002006		Federal FY of Grant:		2006	
Suffolk RHA		Replacement Housing Factor Grant No:									
Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work			
				Original	Revised	Obligated	Expended				
VA 25-004 Colander Bishop Meadows	Site: Landscaping Mechanical and Electrical: Hot Water Tanks Building Exterior: Doors Dwelling Units: Floors & Baths Dwelling Equipment: None Interior Common Areas: None Site-Wide Facilities: None Nondwelling Equipment: None	1450	Total Site:	\$10,000.00	\$10,000.00	\$0.00	\$0.00				
		1460	Total M&E:	\$5,000.00	\$5,000.00	\$0.00	\$0.00				
		1460	Total B.E.:	\$27,301.00	\$27,301.00	\$0.00	\$0.00				
		1460	Total D.U.s:	\$0.00	\$0.00	\$237,118.83	\$31,827.83				
		1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00				
		1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00				
		1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00				
		1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00				
			Total Project Total:		\$42,301.00	\$42,301.00	\$237,118.83		\$31,827.83		

Leiana S. McFarlane

**Annual Statement /Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work	
Suffolk RHA		Capital Fund Program Grant No. US001P002006 Replacement Housing Factor Grant No:		2006			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost
VA 25-005 Hoffler	Site: None	1450	Total Site:	Original	Revised	Obligated	Expended
	Mechanical and Electrical: Hot Water Tanks	1460	Total M&E:	\$5,000.00	\$5,000.00	\$0.00	\$0.00
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Dwelling Units: None	1460	Total DUs:	\$0.00	\$0.00	\$0.00	\$0.00
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: Crawlspace	1470	Total ICAs:	\$5,000.00	\$5,000.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
Total, Hoffler			Project Total:	\$10,000.00	\$10,000.00	\$0.00	\$0.00

Clairan S. McAfee

Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work		
Suffolk RHA		Capital Fund Program Grant No. US001P002006 Replacement Housing Factor Grant No:		2006				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost	
				Original	Revised	Obligated	Expended	
VA 25-006 Chorey Park	Site: landscaping	1450	Total Site:	\$10,000.00	\$10,000.00	\$0.00	\$0.00	
	Mechanical and Electrical: Elevator & Safety Equipment:	1460	Total M&E:	\$95,510.00	\$95,510.00	\$0.00	\$0.00	
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Dwelling Units: None	1460	Total DUs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00	
	Total, Chorey			Project Total:	\$105,510.00	\$105,510.00	\$0.00	\$0.00

Chorey & Madsen

Annual Statement /Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: **Suffolk RHA** Grant Type and Number: **Capital Fund Program Grant No. Replacement Housing Factor Grant No. VA36PO25501-07** Federal FY of Grant: **2007**

Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement Number 1
 Performance and Evaluation Report for Period Ending: **31, December 2007** Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
3	1408 Management Improvements	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
4	1410 Administration	\$67,459.00	\$75,548.00	\$75,548.00	\$0.00
5	1411 Audit	\$0.00	\$0.00	\$0.00	\$0.00
6	1415 Liquidated Damages	\$0.00	\$0.00	\$0.00	\$0.00
7	1430 Fees and Costs	\$100,000.00	\$150,000.00	\$150,000.00	\$0.00
8	1440 Site Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
9	1450 Site Improvement	\$5,000.00	\$5,000.00	\$0.00	\$0.00
10	1460 Dwelling Structures	\$317,135.00	\$339,934.00	\$0.00	\$0.00
11	1465.1 Dwelling Equipment-Nonexpendable	\$25,000.00	\$25,000.00	\$25,000.00	\$8,978.00
12	1470 Nondwelling Structures	\$20,000.00	\$20,000.00	\$0.00	\$0.00
13	1475 Nondwelling Equipment	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00
14	1485 Demolition	\$0.00	\$0.00	\$0.00	\$0.00
15	1490 Replacement Reserve	\$0.00	\$0.00	\$0.00	\$0.00
16	1492 Moving to Work Demonstration	\$0.00	\$0.00	\$0.00	\$0.00
17	1495.1 Relocation Cost	\$0.00	\$0.00	\$0.00	\$0.00
18	1499 Development Activities	\$0.00	\$0.00	\$0.00	\$0.00
19	1501 Collateralization or Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
20	1502 Contingency	\$0.00	\$0.00	\$0.00	\$0.00
21	Amount of Annual Grant: (sum of lines 2-20)	\$674,594.00	\$755,482.00	\$390,548.00	\$108,978.00
22	Amount of line 21 Related to LBP Activities	\$0.00	\$0.00	\$0.00	\$0.00
23	Amount of line 21 Related to Section 504 Compliance	\$0.00	\$0.00	\$0.00	\$0.00
24	Amount of line 21 Related to Security -- Soft Costs	\$0.00	\$0.00	\$0.00	\$0.00
25	Amount of line 21 Related to Security -- Hard Costs	\$0.00	\$0.00	\$0.00	\$0.00
26	Amount of line 21 Related to Energy Conservation Measures	\$0.00	\$0.00	\$0.00	\$0.00

Clara S. M. [Signature]

Annual Statement /Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Print Forms

Part II: Supporting Pages

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO25501-07 Replacement Housing Factor Grant No:		Federal FY of Grant: 2007		Status of Work		
Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		
				Original	Revised	Funds Obligated	Funds Expended	
HA-Wide Mgmt. Improvmts	1) Item 1 2) Item 2 3) Item 3	1408 " "		\$10,000.00 \$0.00 \$0.00	\$10,000.00 \$0.00 \$0.00	\$10,000.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	
	Total 1408			\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	
HA-Wide Admn	Funding for PHA Staff @ 10% of the annual grant amount in accordance with approved salary allocation plan	1410		\$67,459.00	\$75,548.00	\$75,548.00	\$0.00	
HA-Wide Fees and Costs	A&E services annual grant amount, based on actual scope of design work	1430		\$100,000.00	\$150,000.00	\$150,000.00	\$0.00	
HA-Wide	Nonroutine vacancy prep.	1460		\$0.00	\$22,799.00	\$0.00	\$0.00	
"	Nonroutine PM repairs	1460		\$0.00	\$0.00	\$0.00	\$0.00	
"	Appliances	1465		\$25,000.00	\$25,000.00	\$25,000.00	\$8,978.00	
"	Vehicle replacement	1475		\$30,000.00	\$30,000.00	\$30,000.00	\$0.00	
"	Demolition (specify location[s])	1485		\$0.00	\$0.00	\$0.00	\$0.00	
"	Relocation expenses	1495.1		\$0.00	\$0.00	\$0.00	\$0.00	

Clairissa S. Metcalf

**Annual Statement /Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO25601-07 Replacement Housing Factor Grant \		Federal FY of Grant: 2007		Status of Work			
Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost		
				Original	Revised	Obligated	Expended		
VA25-002 Cypress Manor	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00		
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00		
	Building Exterior: Siding	1460	Total B.E.:	\$17,135.00	\$17,135.00	\$0.00	\$0.00		
	Dwelling Units: Painting	1460	Total DUs:	\$15,000.00	\$15,000.00	\$0.00	\$0.00		
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00		
	Interior Common Areas: Community Buildings	1470	Total ICAs:	\$5,000.00	\$5,000.00	\$0.00	\$0.00		
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00		
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00		
	Total, Cypress			Project Total:	\$37,135.00	\$37,135.00	\$0.00		\$0.00

Clairmont S. McArthur

Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work		
Suffolk RHA		Capital Fund Program Grant No. VA36PO25501-07 Replacement Housing Factor Grant No:		2007				
Development Number Name/H/A-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost	
				Original	Revised	Obligated	Expended	
VA 25-003 Parker Riddick	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00	
	Mechanical and Electrical: HVAC	1460	Total M&E:	\$85,000.00	\$85,000.00	\$0.00	\$0.00	
	Building Exterior: Siding	1460	Total B.E.:	\$15,000.00	\$15,000.00	\$0.00	\$0.00	
	Dwelling Units: Painting	1460	Total DUs:	\$5,000.00	\$5,000.00	\$0.00	\$0.00	
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00	
Total, Parker			Project Total:	\$105,000.00	\$105,000.00	\$0.00	\$0.00	

Clara S. Metcalf

Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work		
Suffolk RHA		Capital Fund Program Grant No. VA36PO25501-07 Replacement Housing Factor Grant No:		2007				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost	
				Original	Revised	Obligated	Expended	
VA 25-004 Colander Bishop Meadows	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00	
	Mechanical and Electrical: Furnaces	1460	Total M&E:	\$100,000.00	\$100,000.00	\$0.00	\$0.00	
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Dwelling Units: Painting	1460	Total DUs:	\$15,000.00	\$15,000.00	\$0.00	\$0.00	
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Non Dwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00	
Total,	Colander Bishop		Project Total:	\$115,000.00	\$115,000.00	\$0.00	\$0.00	

Christina S. Metcalf

Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work		
Suffolk RHA		Capital Fund Program Grant No. VA36PO25501-07	Replacement Housing Factor Grant No:	2007				
Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		
				Original	Revised	Obligated	Expended	
VA 25-005 Hoffler	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00	
	Mechanical and Electrical: HVAC	1460	Total M&E:	\$30,000.00	\$30,000.00	\$0.00	\$0.00	
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Dwelling Units: Painting	1460	Total DUs:	\$15,000.00	\$15,000.00	\$0.00	\$0.00	
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00	
Total,	Hoffler		Project Total:	\$45,000.00	\$45,000.00	\$0.00	\$0.00	

Clairissa S. Mettler

**Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**

Part II: Supporting Pages

PHA Name: Suffolk RHA		Grant Type and Number Capital Fund Program Grant No. VA36PO25501-07 Replacement Housing Factor Grant No:		Federal FY of Grant: 2007		Status of Work		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost			Total Actual Cost	
				Original	Revised	Obligated	Expended	
VA 25-006 Chorey Park	Site: Infrastructure	1450	Total Site:	\$5,000.00	\$5,000.00	\$0.00	\$0.00	
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00	
	Building Exterior: None	1460	Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Dwelling Units: Doors	1460	Total DUs:	\$15,000.00	\$15,000.00	\$0.00	\$0.00	
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Interior Common Areas: None	1470	Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00	
	Total, Chorey		Project Total:	\$20,000.00	\$20,000.00	\$0.00	\$0.00	

Clairissa S. Metcalf

**Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**

Part II: Supporting Pages

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work	
Suffolk RHA		Capital Fund Program Grant No. VA36PO25501-07	Replacement Housing Factor Grant No.	2007			
Development Number Name/H-A-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost	
				Original	Revised	Obligated	Expended
Administration Building	Site: None	1450	Total Site:	\$0.00	\$0.00	\$0.00	\$0.00
	Mechanical and Electrical: None	1460	Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00
	Building Exterior: Exterior Renovations	1460	Total B.E.:	\$5,000.00	\$5,000.00	\$0.00	\$0.00
	Dwelling Units: None	1460	Total DUs:	\$0.00	\$0.00	\$0.00	\$0.00
	Dwelling Equipment: None	1465.1	Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00
	Interior Common Areas: Interior Renovations	1470	Total ICAs:	\$15,000.00	\$15,000.00	\$0.00	\$0.00
	Site-Wide Facilities: None	1470	Total SWFs:	\$0.00	\$0.00	\$0.00	\$0.00
	Nondwelling Equipment: None	1475	Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00
Total, Building	Project Total:			\$20,000.00	\$20,000.00	\$0.00	\$0.00

Clarence S. Metcalf