

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

5 Year Plan for Fiscal Years 2005 - 2009

Annual Plan for Fiscal Year 2008

Zanesville Metropolitan Housing Authority

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: Zanesville Metropolitan Housing Authority

PHA Number: OH 009

PHA Fiscal Year Beginning: 07/2008

PHA Programs Administered:

Public Housing and Section 8
 Section 8 Only
 Public Housing Only
 Number of public housing units: 674
 Number of S8 units:
 Number of public housing units:
 Number of S8 units: 909

PHA Consortia: (check box if submitting a joint PHA Plan and complete table)

Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
Participating PHA 1:				
Participating PHA 2:				
Participating PHA 3:				

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHA FISCAL YEARS 2005 - 2009
[24 CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is:

The mission of the *Zanesville Metropolitan Housing Authority* is to be a leader in providing affordable housing for very-low, low and moderate-income persons through effective management and wise stewardship of public funds and partnerships with our residents and others to enhance the quality of life in our communities.

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
- Objectives:
- Apply for additional rental vouchers:
 - Reduce public housing vacancies:
 - Leverage private or other public funds to create additional housing opportunities:
 - Acquire or build units or developments
 - Other (list below)

Continue efforts to maintain existing occupancy levels.

- PHA Goal: Improve the quality of assisted housing
 - Objectives:
 - Improve public housing management: (PHAS score)
 - Improve voucher management: (SEMAP score)
 - Increase customer satisfaction:
 - Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections)
 - Renovate or modernize public housing units:
 - Demolish or dispose of obsolete public housing:
 - Provide replacement public housing:
 - Provide replacement vouchers:
 - Other: (list below)

- PHA Goal: Increase assisted housing choices
 - Objectives:
 - Provide voucher mobility counseling:
 - Conduct outreach efforts to potential voucher landlords
 - Increase voucher payment standards
 - Implement voucher homeownership program:
 - Implement public housing or other homeownership programs:
 - Implement public housing site-based waiting lists:
 - Convert public housing to vouchers:
 - Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

- PHA Goal: Provide an improved living environment
 - Objectives:
 - Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
 - Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
 - Implement public housing security improvements:
 - Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
 - Other: (list below)

ZMHA will investigate opportunities to serve the needs of its residents to include hard to house options and the possibility of extended care services, or other business opportunities.

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

PHAGoal: Promote self -sufficiency and asset development of assisted households

Objectives:

- Increase the number and percentage of employed persons in assisted families:
- Provide or attract supportive services to improve assistance recipients' employability:
- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

PHA Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
- Other: (list below)

Other PHA Goals and Objectives: (list below)

GOAL NUMBER ONE

Improve customer service delivery by enhancing operational efficiency; coordinating with community providers; and improving facilities.

OBJECTIVES

- ZMHA will provide for training for all applicable staff in customer service, program management, and other office management and maintenance areas to focus resources.
- As an ongoing process, ZMHA will utilize existing community sources and identify sources of funding for programs to improve service delivery and physical improvements to ZMHA facilities and reduce duplicative costs.
- The Executive Director will work in consultation with the Board of Commissioners to implement operational systems to ensure the completion of all job tasks in an efficient manner. This will include investigating contract alternatives and developing systems for contract monitoring, as applicable.
- The Executive Director will work with the Maintenance Supervisor to implement a program, which includes improving the physical appearance of maintenance crew, equipment, and vehicles.
- The Executive Director in consultation with the Maintenance Supervisor will utilize the highest and best use of present space which will be the impetus to identifying potential problems and finding solutions within budget parameters.

GOAL NUMBER TWO

Investigate redevelopment alternatives such as in-fill housing, identify professional support, and quantify sources of funding.

OBJECTIVES

- The Executive Director will enhance relationships with City and State organizations with the same or similar redevelopment goals, focusing on improving the public perception of ZMHA.
- The Executive Director and Staff Department Supervisors will research alternative redevelopment opportunities such as low income housing tax credits and consult with professional resources to consider potential funding sources.
- The Executive Director will investigate, seek and try to develop a redevelopment initiative partnership with the City of Zanesville.

GOAL NUMBER THREE

Enhance the attractiveness and marketability of the housing stock and neighborhoods in order to attract working families.

OBJECTIVES

- The Executive Director in consultation with the Board of Commissioners will continue to remove the stigma of Public Housing through supportive marketing efforts and establishment of preferences that best suit area residents.
- The Executive Director and his staff representatives will work with the Resident Advisory Council and active Resident Councils to draft and promote neighborhood improvements for all developments.
- The Executive Director and staff will further develop methods of model neighbor standards, marketing strategies and a marketing plan for future success.

GOAL NUMBER FOUR

The Zanesville Metropolitan Housing Authority will seek funding to address special needs groups such as the Elderly and youth populations.

OBJECTIVES

- The Executive Director in partnership with other community providers, will research the possibility of applying for any available grants to address the special needs of the elderly population in the City of Zanesville.
- The Executive Director and staff will collaborate with other partnering organizations in the development and amendment of the Consolidated Plan and other local Housing Plans which directly affect the goals and objectives of ZMHA, Zanesville, and Muskingum County.
- The Executive Director and his staff representatives will continue to collaborate with representatives from the Salvation Army and other agencies to directly address the needs of the Homeless population in Zanesville and Muskingum County.
- ZMHA will continue to partner with community service organizations which are seeking to address the needs of the special needs housing population in the area.
- ZMHA will partner with all community agencies involved in seeking and securing funding for youth programs. These programs include among others, the Department of Labor's YouthBuild, Weed and Seed, and Youth Employment Services.

GOAL NUMBER FIVE

Improve employee services and support systems

OBJECTIVES

- The Executive Director and Board of Commissioners will develop strategies to promote maximum efficiency and employee morale among ZMHA staff.
- The Executive Director and staff will assess the current capabilities of the computer system, identify the need for cross and specialized training and develop a plan for such training of employees.
- The Executive Director and staff will identify organizational needs such as staffing, adequate office space, and storage.
- The Executive Director will continually seek and identify sources of funding to improve employee services and support programs.

Annual PHA Plan
PHA Fiscal Year 2008
[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

- Standard Plan**
 High Performing PHA
 Troubled Agency Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

The Agency Plan is a comprehensive guide to the Zanesville Metropolitan Housing Authority's policies, programs, operations and strategies for meeting local housing needs and goals. There are two parts to the Plan: the Five-Year Plan, which the Authority submits to the Department of Housing and Urban Development (HUD) once every fifth fiscal year, and the Annual Plan, which is submitted to HUD every year. This document represents the Authority's FY2008 Annual Update to the FY2005-2009 Five-Year Agency Plan.

Since the Agency Plan serves as the annual application for the Capital Fund Program (CFP), the Authority has submitted an Annual Statement and Five-Year Plan for the FY2008 CFP based on FY2007 funding amount. The Annual Statement and Five-Year Plan can be found in this binder under Tab 2 (oh009a01).

A list of all information included in the Plan is located on the following pages.

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan including attachments, and a list of supporting documents available for public inspection.

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- Attachment A.** Admissions Policy for Deconcentration
- FY 2008 Capital Fund Program Annual Statement (**oh009a01**)
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)
- Attachment B.** Statement of Progress in Meeting Five-Year Plan Mission and Goals
- Attachment C.** Resident Membership on the PHA Governing Board
- Attachment D.** Membership of the Resident Advisory Board
- Attachment E.** Resident Assessment and Satisfaction Survey Follow-up Plan
- Attachment F.** Section 8 Homeownership Program
- Attachment G.** Criteria for Substantial Deviation and Significant Amendments
- Attachment H.** Violence Against Women Act
- Attachment I.** Comments from the Public Hearing

Optional Attachments:

- PHA Management Organizational Chart
- FY 2008-2012 Capital Fund Program 5 Year Action Plan (**oh009a01**)
- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)

FY2007 CFP (OH16P00950107) Performance and Evaluation Report (**oh009b01**)

FY2006 CFP (OH16P00950106) Performance and Evaluation Report (**oh009c01**)

FY2005 CFP (OH16P00950105) Performance and Evaluation Report (**oh009d01**)

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
X	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
X	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
X	Policies governing any Section 8 Homeownership program <input checked="" type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
X	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	936	5	5	5	4	3	3
Income >30% but <=50% of AMI	471	4	4	4	4	3	3
Income >50% but <80% of AMI	181	3	3	3	3	3	3
Elderly	319	4	4	4	4	3	3
Families with Disabilities	448	3	3	3	5	3	3
Black	212	3	3	3	3	3	3
White	1,327	3	3	3	3	3	3
Hispanic	14	3	3	3	3	3	3

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year:
- U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant-based assistance			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	849		n/a
Extremely low income (<=30% AMI)	730	86.0%	
Very low income (>30% but <=50% AMI)	119	14.0%	
Low income (>50% but <80% AMI)	0	0.0%	
Families with children	470	55.4%	
Elderly families	54	6.4%	
Families with Disabilities	155	18.3%	
White	699	81.9%	
Black	136	15.9%	
Amer. Indian/Alaskan Native	19	2.2%	
Characteristics by Bedroom Size (Public Housing Only)			
1 BR	n/a	n/a	n/a
2 BR	n/a	n/a	n/a
3 BR	n/a	n/a	n/a
4 BR	n/a	n/a	n/a
5 BR	n/a	n/a	n/a
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

Housing Needs of Families on the Waiting List

Waiting list type: (select one)

- Section 8 tenant-based assistance
 Public Housing
 Combined Section 8 and Public Housing
 Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	190		266
Extremely low income <=30% AMI	181	95.3%	
Very low income (>30% but <=50% AMI)	8	4.2%	
Low income (>50% but <80% AMI)	1	0.5%	
Families with children	50	26.3%	
Elderly families	19	10.0%	
Families with Disabilities	9	4.7%	
White	153	80.5%	
Black	31	16.3%	
American Indian	1	0.5%	

Characteristics by
Bedroom Size (Public
Housing Only)

1BR	124	65.3%	48
2 BR	46	24.2%	142
3 BR	17	8.9%	70
4 BR	2	1.1%	6
5 BR	1	0.5%	0
5+ BR	0	0.0%	0

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Zanesville Housing Corporation

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2007 grants)		
a) Public Housing Operating Fund	\$1,325,891	
b) Public Housing Capital Fund	\$1,139,484	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	\$3,621,175	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self-Sufficiency Grants	\$143,661	
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
Family Self-Sufficiency	\$4,155	
Shelter Plus Care	\$14,836	
11B New Construction	\$458,124	
2. Prior Year Federal Grants (unobligated funds only) (list below)		
FY2007 CFP (as of 12/31/07)	\$489,856	Capital Improvements
FY2006 CFP (as of 12/31/07)	\$9,120	Capital Improvements
3. Public Housing Dwelling Rental Income	\$1,300,000	PH Operations
4. Other income (list below)		
Interest and other income	\$97,952	PH Operations
5. Non-federal sources (list below)		
ROSS	\$26,080	Resident Services
South Zanesville Volunteer Fire Dept.	\$5,100	Resident Services
YES Grant	\$137,452	Youth Services
Work in Leads	\$12,291	Resident Services
Guardianship Program	\$31,812	Resident Services
Total Resources	\$8,816,989	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time)
- Other: (describe)

Verification is completed at the time of application taking

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe)

c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

Maple Terrace Apartments

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously?
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b. Yes No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

Modernization

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

Elderly or Disabled/Near-Elderly over Single People

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

2 Date and Time

Former Federal preferences:

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)

- 1 Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- 1 Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- 1 Other preference(s) (list below)

Elderly or Disabled/Near-Elderly over Single People

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
 Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
 The PHA's Admissions and (Continued) Occupancy policy
 PHA briefing seminars or written materials
 Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
 Any time family composition changes
 At family request for revision
 Other (list)

(6) Deconcentration and Income Mixing

a. Yes No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site based waiting lists
If selected, list targeted developments below:

Employing waiting list “skipping” to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:

Employing new admission preferences at targeted developments
If selected, list targeted developments below:

Other (list policies and developments targeted below)

d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- Criminal or drug-related activity only to the extent required by law or regulation
 - Criminal and drug-related activity, more extensively than required by law or regulation
 - More general screening than criminal and drug-related activity (list factors below)
 - Other (list below)
- b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
 - Other (describe below)

Provide the family's prior and/or current address
Provide the name and address of current or past landlord

(2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None
 - Federal public housing
 - Federal moderate rehabilitation
 - Federal project-based certificate program
 - Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- PHA main administrative office
 Other (list below)

Thompkins Child and Adolescent Services
Muskingum County Children Services
Help Me Grow
Six County, Inc.
Muskingum Behavioral Health

(3) Search Time

a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

If the Housing Authority believes there is a reasonable possibility the applicant will find a suitable unit with additional time. Also, problems related to the ability to locate an accessible unit for qualified handicapped applicants will be taken into consideration.

(4) Admissions Preferences

a. Income targeting

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

Families of Federally declared disasters who are Section 8 voucher holders or public housing residents in another jurisdiction.

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

2 Date and Time

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- 1 Veterans and veterans' families
- 1 Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- 1 Other preference(s) (list below)

Families of Federally declared disasters who are Section 8 voucher holders or public housing residents in another jurisdiction.

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for "residents who live and/or work in the jurisdiction" (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
 Other (list below)

Meetings with various community and social agencies

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
 \$1-\$25
 \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

For the earned income of a previously unemployed household member

For increases in earned income

Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent-setting policy)

If yes, state percentage/s and circumstances below:

For household heads

For other family members

For transportation expenses

For the non-reimbursed medical expenses of non-disabled or non-elderly families

Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

Yes for all developments

Yes but only for some developments

No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The “rental value” of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold) \$400
- Other (list below)

g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
 Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
 Rent burdens of assisted families
 Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
 \$1-\$25
 \$26-\$50

The minimum rent for families with \$0 income is \$0.

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

The Zanesville Metropolitan Housing Authority is considered a High Performer under the Public Housing Assessment System (PHAS). Therefore, the Authority is exempt from completing this section of the Agency Plan.

A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached.
 A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use “NA” to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing		
Section 8 Vouchers		
Section 8 Certificates		
Section 8 Mod Rehab		
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)		
Other Federal Programs(list individually)		

C. Management and Maintenance Policies

List the PHA’s public housing management and maintenance policy documents, manuals and handbooks that contain the Agency’s rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

(2) Section 8 Management: (list below)

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

The Zanesville Metropolitan Housing Authority is considered a High Performer under the Public Housing Assessment System (PHAS). Therefore, the Authority is exempt from completing this section of the Agency Plan.

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
 PHA development management offices
 Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office
 Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment oh009a01.

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment oh009a01.

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
- b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)
 - Revitalization Plan under development
 - Revitalization Plan submitted, pending approval
 - Revitalization Plan approved
 - Activities pursuant to an approved Revitalization Plan underway

- Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name/s below:

- Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
If yes, list developments or activities below:

- Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

- Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. Activity type: Demolition <input type="checkbox"/>	
Disposition <input type="checkbox"/>	
3. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: (DD/MM/YY)	
5. Number of units affected:	
6. Coverage of action (select one)	
<input type="checkbox"/> Part of the development	
<input type="checkbox"/> Total development	
7. Timeline for activity:	
a. Actual or projected start date of activity:	
b. Projected end date of activity:	

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description	
1a. Development name:	Maple Terrace Apartments
1b. Development (project) number:	OH009-002
2. Designation type:	Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input checked="" type="checkbox"/>
3. Application status (select one)	Approved; included in the PHA’s Designation Plan <input checked="" type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission:	(06/06/02)
5. If approved, will this designation constitute a (select one)	<input checked="" type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected:	100
7. Coverage of action (select one)	<input type="checkbox"/> Part of the development <input checked="" type="checkbox"/> Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

Conversion of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment?	
<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)	
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)	
4. Status of Conversion Plan (select the statement that best describes the current status)	
<input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway	

5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)

- Units addressed in a pending or approved demolition application (date submitted or approved: _____)
- Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: _____)
- Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: _____)
- Requirements no longer applicable: vacancy rates are less than 10 percent
- Requirements no longer applicable: site now has less than 300 units
- Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
- 26 - 50 participants
- 51 to 100 participants
- more than 100 participants

b. PHA-established eligibility criteria

Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

Employment income equal to or exceeding \$12,000 annually.
At least one (1) year participation in the Section 8 Program.

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (1)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

The Zanesville Metropolitan Housing Authority is considered a High Performer under the Public Housing Assessment System (PHAS). Therefore, the Authority is exempt from completing this section of the Agency Plan.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

Yes No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

- Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2005 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing		
Section 8		

- b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?
If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)
- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
 - Informing residents of new policy on admission and reexamination
 - Actively notifying residents of new policy at times in addition to admission and reexamination.
 - Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
 - Establishing a protocol for exchange of information with all appropriate TANF agencies
 - Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

The Zanesville Metropolitan Housing Authority is considered a High Performer under the Public Housing Assessment System (PHAS). Therefore, the Authority is exempt from completing this section of the Agency Plan.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents
(select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY 2005 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes No: Has the PHA included the PHDEP Plan for FY 2005 in this PHA Plan?
- Yes No: This PHDEP Plan is an Attachment. (Attachment Filename: ____)

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? _____
5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

The Zanesville Metropolitan Housing Authority is considered a High Performer under the Public Housing Assessment System (PHAS). Therefore, the Authority is exempt from completing this section of the Agency Plan.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?

2. What types of asset management activities will the PHA undertake? (select all that apply)

- Not applicable
- Private management
- Development-based accounting
- Comprehensive stock assessment
- Other: (list below)

3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

- Attached at Attachment (File name)
- Provided below:

3. In what manner did the PHA address those comments? (select all that apply)

- Considered comments, but determined that no changes to the PHA Plan were necessary.
- The PHA changed portions of the PHA Plan in response to comments
List changes below:
- Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (State of Ohio)

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
- Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The State of Ohio Consolidated Plan supports the PHA Plan by providing opportunities for funding assistance in the way of grants. Also, a Public Housing official has a position on the Consolidated Plan Advisory Committee.

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

Attachment A

Deconcentration Policy

1. Non Discrimination

The Housing Authority will not, on account of race, color, creed, sex or national origin, deny or hinder any applicant family the opportunity to make application or lease a dwelling unit suitable to its needs in any of its developments. Neither will the Housing Authority discriminate because of religion, age, physical handicap, pregnancy, parenthood, or marital or veteran status.

The selection of residents for occupancy of available units will be in conformance with all HUD guidelines and regulations and applicable Fair Housing and Equal Opportunity Requirements.

2. Income Targeting

The Housing Authority will admit for occupancy eligible families and strive for no less than 40% of available dwelling units occupied by eligible families whose incomes at the time of commencement of occupancy do not exceed 30% of the area median income.

3. Deconcentration

The Housing Authority will strive to create mixed-income communities and lessen the concentration of very-low income families within the Housing Authority's public housing developments through admissions policies designed to bring in higher income tenants into lower income developments and lower income tenants into higher income developments. This policy shall not be construed to impose or require any specific income or racial quotas for any public housing development owned by the Housing Authority.

Development	Average Income	PHA-Wide Average Income	Percentage of Average
AMP 1	\$9,339	\$10,413	89.7%
AMP 3	\$11,806	10,413	113.3%

Note: AMP 2 is an Elderly-only complex and is exempt from the Deconcentration Policy.

Component 3, (6) Deconcentration and Income Mixing

- a. Yes No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.
- b. Yes No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

If yes, list these developments as follows:

Deconcentration Policy for Covered Developments			
Development Name:	Number of Units	Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]	Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]

Attachment B

Progress in Meeting the Five-Year Agency Plan Mission Statement and Goals

The Zanesville Metropolitan Housing Authority performance on meeting prior year goals and objectives are as follows:

- The Authority has applied for additional rental vouchers.
- The Authority has made an effort to reduce vacancies.
- The Authority achieved High Performer status on the Public housing Assessment System and Section 8 Management Assessment Program with scores of 92 and 96, respectively.
- The Authority has made an effort to increase customer satisfaction by the renovating playgrounds, building additional parking, increasing security, continuing to renovate units and aggressively attempting to keep all grounds in a neat, cut and trimmed condition.

Attachment C

Resident on the PHA Governing Board

Name	Anita Maurer
Method of Selection	Elected by Committee
Term of Appointment	Five Years expiring 10/2008

Attachment D

Membership of the Resident Advisory Board

The following individuals serve on the ZMHA Resident Advisory Board.

Name	Address
Anita Maurer	2746 Maple Avenue, Apt. 104
Jean Line	2746 Maple Avenue, Apt. 404
Cindy Moore	359F Schultz Drive
Nancy Rarick	548 Gorrell Drive
Danny Rarick	548 Gorrell Drive
Vivian Gentile	790 Cliffwood
Sherry Moore	359 E. Indiana
Michelle Clark	1283 Race Circle
Teresa Dunn	1273 Race Circle

Attachment E

Resident Assessment and Satisfaction Survey

Overview

Due to internal issues at HUD, a resident survey was not completed for FY2007. The Zanesville Metropolitan Housing Authority received the following scores on the Resident Assessment Survey for FY2006.

<u>Section:</u>	<u>Score</u>
Maintenance and Repair	91.7%
Communication	73.0%
Safety	80.7%
Services	95.7%
Neighborhood Appearance	76.2%

As a result of this survey, the Housing Authority is required to develop a Follow-Up Plan to address each section score that fell below 75%.

Communication:

The ZMHA will make additional attempts beyond its present notification activities to promote awareness of any maintenance shut downs and modernization work.

The ZMHA will continue to explain the rules of the lease at lease-up.

The ZMHA will continue to make a concerted effort to be responsive to questions and address concerns.

The ZMHA will continue to be courteous and professional in its relationship with tenants.

The ZMHA will strive to promote active resident/tenant organizations with even greater participation.

The ZMHA is presently planning on installing a digital site sign to promote housing authority activities and additional information will be added to the monthly newsletter.

Attachment F

Section 8 Homeownership Plan

The Zanesville Metropolitan Housing Authority has implemented a Section 8 Homeownership Program. The Homeownership Program meets all HUD requirements and is included as an addendum to the current Section 8 Administrative Plan.

The purpose of the Section 8 Homeownership Plan is to:

- (1) Expand housing opportunities for low-income, handicapped and disabled Section 8 and Family Self-Sufficiency (FSS) participants.
- (2) Permit Section 8 and FSS participants to acquire appreciable assets, moving toward the goal of economic self-sufficiency and eventual independence from government assistance programs.

Applicants for the Program must have completed one year under lease in the voucher program; may not owe ZMHA or another Housing Authority an outstanding debt; and must meet the other eligibility criteria set forth in the Homeownership Plan Addendum.

Attachment G

Criteria for Substantial Amendments or Modifications, Significant Deviations from the Five-Year Agency Plan

Significant Amendments or Substantial Deviations or Modifications are defined as discretionary changes in the plans or policies of the Zanesville Metropolitan Housing Authority that fundamentally change the mission, goals, objectives or plans of the Agency and which require formal approval of the Board of Commissioners.

Attachment H

Violence Against Women Act

The Zanesville Metropolitan Housing Authority is striving to fully comply with all requirements of the Violence Against Women Act (VAWA).

First, the Authority will not deny admission to an applicant who has been a victim of domestic violence, dating violence, or stalking. The applicant must comply with all other admission requirements.

Also, the Authority will not terminate the assistance to a victim of domestic violence, dating violence, or stalking based solely on an incident or threat of such activity. The Authority still retains the right to terminate assistance for other criminal activity or good cause.

All information provided by an applicant or tenant regarding VAWA will be held in strict confidence and will not be shared with any other parties, unless required by law.

The Housing Authority has also established an admissions preference for victims of domestic violence. This preference allows a victim of domestic violence to move to the top of the waiting list for housing. The applicant has to meet all other eligibility criteria.

To make sure all applicants are aware of the Violence Against Women Act, the Housing Authority notifies all applicants of the information included in the Act during the application process.

Attachment I

Comments from the Public Hearing

The Housing Authority received the following comments/questions at the Public Hearing on March 19.

How would you implement measures to deconcentrate poverty by bringing in higher income families?

How would you implement better security?

How would you plan to increase the number of employed persons in assisted families?

How would supportive services to the elderly or disabled be improved?

How safe is Public Housing? I have noticed in court news the addresses of people in public housing. How is this handled when a resident commits a felony? If they have a family residing with them? Is there any way to address quality of life issues in the lives of residents to act as a support system to maybe prevent criminal activity? How could the community help?

Public Housing needs to be updated for today's needs. Parking/streets need to be improved and overall makeover. The storm doors need replacing at many units.

Optional Public Housing Asset Management Table

See Technical Guidance for instructions on the use of this table, including information to be provided.

Public Housing Asset Management								
Development Identification		Activity Description						
Name, Number, and Location	Number and Type of units	Capital Fund Program Parts II and III <i>Component 7a</i>	Development Activities <i>Component 7b</i>	Demolition / disposition <i>Component 8</i>	Designated housing <i>Component 9</i>	Conversion <i>Component 10</i>	Home-ownership <i>Component 11a</i>	Other (describe) <i>Component 17</i>

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Zanesville Metropolitan Housing Authority	Grant Type and Number Capital Fund Program Grant No: OH16P00950108 Replacement Housing Factor Grant No:	Federal FY of Grant: 2008
--	--	----------------------------------

Original Annual Statement **Reserve for Disasters/ Emergencies** **Revised Annual Statement** (revision no:)
 Performance and Evaluation Report for Period Ending: **Final Performance and Evaluation Report**

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	\$240,000.00			
3	1408 Management Improvements	\$240,000.00			
4	1410 Administration	\$120,000.00			
5	1411 Audit	\$500.00			
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$25,000.00			
8	1440 Site Acquisition	\$1,000.00			
9	1450 Site Improvement	\$200,000.00			
10	1460 Dwelling Structures	\$268,500.00			
11	1465.1 Dwelling Equipment—Nonexpendable	\$85,000.00			
12	1470 Nondwelling Structures	\$10,000.00			
13	1475 Nondwelling Equipment	\$10,000.00			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collaterization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$1,200,000.00			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Zanesville Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P00950108 Replacement Housing Factor Grant No:				Federal FY of Grant: 2008		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-Wide	Operations	1406	LS	\$240,000.00				
PHA-Wide	Management Improvements	1408	LS	\$240,000.00				
PHA-Wide	Administration	1410	LS	\$120,000.00				
PHA-Wide	Audit	1411	LS	\$500.00				
PHA-Wide	Fees and Costs	1430	LS	\$25,000.00				
PHA-Wide	Site Acquisition Conn's Mfg Bldg	1440	LS	\$1,000.00				
	Site Improvements							
OH009-001 Coopermill Manor	Site Improvements General	1450	LS	\$50,000.00				
OH009-002 Maple Terrace	Site Improvements General	1450	LS	\$10,000.00				
OH009-003 Lease Housing	Site Improvements Walks Curbs Fencing	1450	LS	\$60,000.00				
OH009-004 Bonifield Court	Site Improvements General	1450	LS	\$10,000.00				
OH009-004 Bonifield Court	Site Improvements Basketball Court	1450	LS	\$70,000.00				
	Subtotal 1450			\$200,000.00				

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Zanesville Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P00950108 Replacement Housing Factor Grant No:			Federal FY of Grant: 2008			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	<u>Dwelling Structures</u>							
OH009-001 Coopermill Manor	Replace tile floors (Phase 1)	1460	60 units	\$60,000.00				
OH009-003 Leased Housing	Interior door frames trim (Phase 1)	1460	100 units	\$104,250.00				
OH009-003 Leased Housing	Interior window trim (Phase 1)	1460	100 units	\$104,250.00				
	Subtotal 1460			\$268,500.00				
	<u>Dwelling Equipment-Nonexpendable</u>							
OH009-001 Coopermill Manor	Replace stoves	1465.1	324 units	\$75,000.00				
PHA-Wide	Dwelling Equipment	1465.1		\$10,000.00				
	Subtotal 1465.1			\$85,000.00				
	<u>Non-Dwelling Structures</u>							
PHA-Wide	Non Dwelling Structures	1470	LS	\$10,000.00				
	Subtotal 1470			\$10,000.00				
	<u>Non-Dwelling Equipment</u>							
PHA-Wide	Non Dwelling Equipment	1475	LS	\$10,000.00				
	Subtotal 1475			\$10,000.00				
	Total CFP Estimated Cost			\$1,200,000.00				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Zanesville Metropolitan Housing Authority		Grant Type and Number Capital Fund Program No: OH16P00950108 Replacement Housing Factor No:				Federal FY of Grant: 2008	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide	06/30/2010			06/30/2012			
OH009-001 Coopermill Manor	06/30/2010			06/30/2012			
OH009-002 Maple Terrace	06/30/2010			06/30/2012			
OH009-003 Leased Housing	06/30/2010			06/30/2012			
OH009-004 Bonifield Court	06/30/2010			06/30/2012			

Capital Fund Program Five-Year Action Plan

Part I: Summary

PHA Name: Zanesville Metropolitan Housing Authority		<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:			
Development Number/Name/HA- Wide	Year 1	Work Statement for Year 2 FFY Grant: 2009 PHA FY: 2010	Work Statement for Year 3 FFY Grant: 2010 PHA FY: 2011	Work Statement for Year 4 FFY Grant: 2011 PHA FY: 2012	Work Statement for Year 5 FFY Grant: 2012 PHA FY: 2013
PHA-Wide	Annual Statement	\$656,500.00	\$656,500.00	\$656,500.00	\$656,500.00
OH009-001		\$195,000.00	\$125,000.00	\$200,000.00	\$10,000.00
OH009-002		\$15,000.00	\$10,000.00	\$28,500.00	\$27,500.00
OH009-003		\$253,500.00	\$10,000.00	\$265,000.00	\$373,000.00
OH009-004		\$80,000.00	\$398,500.00	\$50,000.00	\$473,000.00
CFP Funds Listed for 5-year planning		\$1,200,000.00	\$1,200,000.00	\$1,200,000.00	\$1,540,000.00
Replacement Housing Factor Funds					

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : 2 FFY Grant: 2009 PHA FY: 2010			Activities for Year: 3 FFY Grant: 2010 PHA FY: 2011		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	PHA-Wide	Operations	\$240,000.00	PHA-Wide 1406	Operations	\$240,000.00
Annual	PHA Wide	Management Improvements	\$240,000.00	PHA Wide 1408	Management Improvements	\$240,000.00
Statement	PHA Wide	Administration	\$120,000.00	PHA Wide 1410	Administration	\$120,000.00
	PHA Wide	Audit	\$500.00	PHA Wide 1411	Audit	\$500.00
	PHA Wide	Fees and Costs	\$25,000.00	PHA Wide 1430	Fees and Costs	\$25,000.00
	PHA Wide	Site Acquisition 1440	\$1,000.00	PHA Wide 1440	Site Acquisition	\$1,000.00
		Subtotal	\$626,500.00		Subtotal	\$626,500.00
		<u>Site Improvements</u>			<u>Site Improvements</u>	
	OH009-001 Coopermill Manor	Site Improvements General	\$10,000.00	OH009-001 Coopermill Manor	Site Improvements	\$25,000.00
	OH009-001 Coopermill Manor	Site Imp Whipple Parking Lot	\$10,000.00	OH009-002 Maple Terrace	Site Improvements	\$10,000.00
	OH009-002 Maple Terrace	Site Improvements	\$10,000.00	OH009-003 Lease Housing	Site Improvements	\$10,000.00
	O009-003 Lease Housing	Site Improvements General	\$10,000.00	OH009-004 Bonifield Court	Site Imp Rehab Retaining Walls	\$300,000.00
		Subtotal 1450	\$40,000.00		Subtotal 1450	\$345,000.00
		<u>Dwelling Structures</u>				
	OH009-001 Coopermill Manor	Remove Air Handlers	\$25,000.00		(continued)	
	OH009-002 Maple Terrace	Carpet Replacement	\$5,000.00			
		(continued)				

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : 2 FFY Grant: 2009 PHA FY: 2010			Activities for Year: 3 FFY Grant: 2010 PHA FY: 2011		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
		<u>Dwelling Structures</u>			<u>Dwelling Structures</u>	
	OH009-001 Coopermill Manor	Replace ceramic tile floors in bath (Phase 2)	\$50,000.00	OH009-004 Bonifield Court	Deck Replacement	\$98,500.00
	OH009-003 Lease Housing	Raise 2452 Michael Drive	\$30,000.00		Subtotal 1460	\$98,500.00
	OH009-003 Lease Housing	24 Electric Water Heaters	\$13,500.00			
	OH009-003 Lease Housing	Interior door frames (Phase 2)	\$100,000.00		<u>Dwelling Equipment</u>	
	OH009-003 Lease Housing	Interior window trim (Phase 2)	\$100,000.00	PHA-Wide	Dwelling Equipment	\$10,000.00
	OH009-004 Bonifield Court	Carpet Replacement	\$5,000.00		Subtotal 1465.1	\$10,000.00
	OH009-004 Bonifield Court	Kit Cabinets Doors Drawers Fronts	\$75,000.00			
		Subtotal 1460	\$403,500.00		<u>Non-Dwelling Structures</u>	
				PHA-Wide	Non-Dwelling Structures	\$10,000.00
		<u>Dwelling Equipment</u>		OH009-001	Resident Storage Buildings (Phase 2)	\$100,000.00
	PHA-Wide	Dwelling Equipment	\$10,000.00		Subtotal 1470	\$110,000.00
		Subtotal 1465.1	\$10,000.00			
					<u>Non-Dwelling Equipment</u>	
		<u>Non-Dwelling Structures</u>		PHA Wide	Non-Dwelling Equipment	\$10,000.00
	PHA-Wide	Non-Dwelling Structures	\$10,000.00		Subtotal 1475	\$10,000.00
	OH009-001	Resident Storage Buildings (Phase 1)	\$100,000.00			
		Subtotal 1470	\$110,000.00			
		<u>Non-Dwelling Equipment</u>				
	PHA Wide	Non-Dwelling Equipment	\$10,000.00			
		Subtotal 1475	\$10,000.00			
	Total CFP Estimated Cost		\$1,200,000.00	Total CFP Estimated Cost		\$1,200,000.00

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : 4 FFY Grant: 2011 PHA FY: 2012			Activities for Year: 5 FFY Grant: 2012 PHA FY: 2013		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	PHA-Wide-1406	Operations	\$240,000.00	PHA-Wide-1406	Operations	\$240,000.00
Annual	PHA-Wide-1408	Management Improvements	\$240,000.00	PHA-Wide-1408	Management Improvements	\$240,000.00
Statement	PHA-Wide-1410	Administration	\$120,000.00	PHA-Wide-1410	Administration	\$120,000.00
	PHA-Wide-1411	Audit	\$500.00	PHA-Wide-1411	Audit	\$500.00
	PHA-Wide-1430	Fees and Costs	\$25,000.00	PHA-Wide-1430	Fees and Costs	\$25,000.00
	PHA-Wide-1440	Site Acquisition	\$1,000.00	PHA-Wide-1440	Site Acquisition	\$1,000.00
		Subtotal PHA-Wide	\$626,500.00		Subtotal PHA-Wide	\$626,500.00
		<u>Site Improvements</u>			<u>Site Improvements</u>	
	OH009-001 Coopermill Manor	Site Improvements General	\$50,000.00	OH009-001 Coopermill Manor	Site Improvements General	\$10,000.00
	OH009-001 Coopermill Manor	Site Imp Playgrounds	\$125,000.00	OH009-002 Maple Terrace	Site Improvements General	\$10,000.00
	OH009-002 Maple Terrace	Site Improvements General	\$20,000.00	OH009-003 Lease Housing	Site Improvements General	\$10,000.00
	OH009-003 Lease Housing	Site Improvements General	\$40,000.00	OH009-004 Bonifield Court	Site Improvements General	\$10,000.00
	OH009-003 Lease Housing	Site Imp Playground Race Cir	\$75,000.00		Subtotal 1450	\$40,000.00
	OH009-004 Bonifield Court	Site Imp Dumpster Upgrade	\$45,000.00			
		Subtotal 1450	\$355,000.00			

Capital Fund Program Five-Year Action Plan Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : 4 FFY Grant: 2011 PHA FY: 2012			Activities for Year: 5 FFY Grant: 2012 PHA FY: 2013		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
		<u>Dwelling Structures</u>			<u>Dwelling Structures</u>	
	OH009-002 Maple Terrace	Carpet	\$8,500.00	OH009-003 Lease Housing	Window Well Guards Rehab	\$163,000.00
	OH009-003 Lease Housing	Interior Solid Wood Doors	\$150,000.00	OH009-003 Lease Housing	Replace roofs	\$200,000.00
	OH009-004 Bonifield Court	Carpet Replacement	\$5,000.00	OH009-004 Bonifield Court	Replace roofs	\$100,000.00
		Subtotal 1460	\$163,500.00	OH009-004 Bonifield Court	Electrical Duplex Replacement	\$163,000.00
				OH009-004 Bonifield Court	Parapet Wall repair Roof Line	\$200,000.00
					Subtotal 1460	\$826,000.00
		<u>Dwelling Equipment</u>				
	OH009-001 Coopermill Manor	50 Replacement Refrigerators	\$25,000.00			
	PHA-Wide	Dwelling Equipment	\$10,000.00		<u>Dwelling Equipment</u>	
		Subtotal 1465.1	\$35,000.00	PHA-Wide	Dwelling Equipment	\$10,000.00
				OH009-002 Maple Terrace	Boiler Computer Board Upgrades	\$17,500.00
					Subtotal 1465.1	\$27,500.00
		<u>Non-Dwelling Structures</u>				
	PHA-Wide	Non-Dwelling Structures	\$10,000.00			
		Subtotal 1470	\$10,000.00		<u>Non-Dwelling Structures</u>	
				PHA-Wide	Non-Dwelling Structures	\$10,000.00
					Subtotal 1470	\$10,000.00
		<u>Non-Dwelling Equipment</u>				
	PHA-Wide	Non-Dwelling Equipment	\$10,000.00			
		Subtotal 1475	\$10,000.00		<u>Non-Dwelling Equipment</u>	
				PHA-Wide	Non-Dwelling Equipment	\$10,000.00
					Subtotal 1475	\$10,000.00
		Total CFP Estimated Cost	\$1,200,000.00		Total CFP Estimated Cost	\$1,540,000.00

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Zanesville Metropolitan Housing Authority	Grant Type and Number Capital Fund Program Grant No: OH16P00950107 Replacement Housing Factor Grant No:	Federal FY of Grant: 2007
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 12/31/07 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	\$227,896.00		\$227,897.00	\$0.00
3	1408 Management Improvements	\$227,896.00		\$227,897.00	\$289.98
4	1410 Administration	\$113,948.00		\$113,948.00	\$0.00
5	1411 Audit	\$500.00		\$0.00	\$0.00
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$25,000.00		\$0.00	\$0.00
8	1440 Site Acquisition	\$1,000.00		\$0.00	\$0.00
9	1450 Site Improvement	\$120,000.00		\$8,536.45	\$0.00
10	1460 Dwelling Structures	\$393,244.00		\$71,079.34	\$0.00
11	1465.1 Dwelling Equipment—Nonexpendable	\$10,000.00		\$0.00	\$0.00
12	1470 Nondwelling Structures	\$10,000.00		\$219.99	\$0.00
13	1475 Nondwelling Equipment	\$10,000.00		\$51.12	\$0.00
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$1,139,484.00		\$649,628.90	\$289.98
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Zanesville Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P00950107 Replacement Housing Factor Grant No:				Federal FY of Grant: 2007		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-Wide	Operations	1406	LS	\$227,896.00		\$227,897.00	\$0.00	
PHA-Wide	Management Improvements	1408	LS	\$227,896.00		\$227,897.00	\$289.98	
PHA-Wide	Administration	1410	LS	\$113,948.00		\$113,948.00	\$0.00	
PHA-Wide	Audit	1411	LS	\$500.00		\$0.00	\$0.00	
PHA-Wide	Fees and Costs	1430	LS	\$25,000.00		\$0.00	\$0.00	
PHA-Wide	Site Acquisition Conn's Mfg Bldg	1440	LS	\$1,000.00		\$0.00	\$0.00	
	<u>Site Improvements</u>							
OH009-001 Coopermill Manor	Site Improvements General	1450	LS	\$85,000.00		\$8,536.45	\$0.00	
OH009-002 Maple Terrace	Site Improvements	1450	LS	\$15,000.00		\$0.00	\$0.00	
OH009-003 Lease Housing	Site Improvements General	1450	LS	\$10,000.00		\$0.00	\$0.00	
OH009-004 Bonifield Court	Site Improvements General	1450	LS	\$10,000.00		\$0.00	\$0.00	
	Subtotal 1450			\$120,000.00		\$8,536.45	\$0.00	

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Zanesville Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P00950107 Replacement Housing Factor Grant No:			Federal FY of Grant: 2007			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	<u>Dwelling Structures</u>							
OH009-003 Lease Housing	Replace Vinyl Flooring	1460	200 units	\$322,164.66		\$0.00	\$0.00	
OH009-004 Bonifield Court	Replace furnaces	1460	50 units	\$71,079.34		\$71,079.34	\$0.00	
	Subtotal 1460			\$393,244.00		\$71,079.34	\$0.00	
	<u>Dwelling Equipment-Nonexpendable</u>							
PHA-Wide	Dwelling Equipment	1465.1	LS	\$10,000.00		\$0.00	\$0.00	
	Subtotal 1465.1			\$10,000.00		\$0.00	\$0.00	
	<u>Non-Dwelling Structures</u>							
PHA-Wide	Non Dwelling Structures	1470	LS	\$10,000.00		\$0.00	\$0.00	
	Subtotal 1470			\$10,000.00		\$0.00	\$0.00	
	<u>Non-Dwelling Equipment</u>							
PHA-Wide	Non Dwelling Equipment	1475	LS	\$10,000.00		\$0.00	\$0.00	
	Subtotal 1475			\$10,000.00		\$0.00	\$0.00	
	Total CFP Estimated Cost			\$1,139,484.00		\$649,628.90	\$289.98	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Zanesville Metropolitan Housing Authority		Grant Type and Number Capital Fund Program No: OH16P00950107 Replacement Housing Factor No:				Federal FY of Grant: 2007	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide	09/12/2009			09/12/2011			
OH009-001 Coopermill Manor	09/12/2009			09/12/2011			
OH009-002 Maple Terrace	09/12/2009			09/12/2011			
OH009-003 Leased Housing	09/12/2009			09/12/2011			
OH009-004 Bonifield Court	09/12/2009			09/12/2011			

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Zanesville Metropolitan Housing Authority	Grant Type and Number Capital Fund Program Grant No: OH16P00950106 Replacement Housing Factor Grant No:	Federal FY of Grant: 2006
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no: 1)
 Performance and Evaluation Report for Period Ending: 12/31/2007 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	\$223,272.00		\$223,272.00	\$223,272.00
3	1408 Management Improvements	\$223,272.00		\$223,272.00	\$223,272.00
4	1410 Administration	\$111,636.00		\$111,636.00	\$111,636.00
5	1411 Audit	\$500.00		\$0.00	\$0.00
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$20,000.00		\$8,336.72	\$12,073.28
8	1440 Site Acquisition	\$55,000.00		\$24,276.05	\$24,276.05
9	1450 Site Improvement	\$92,500.00		\$59,156.67	\$47,125.27
10	1460 Dwelling Structures	\$315,700.00		\$318,137.34	\$175,834.02
11	1465.1 Dwelling Equipment—Nonexpendable	\$108,996.00		\$120,706.47	\$118,148.14
12	1470 Nondwelling Structures	\$7,500.00		\$12,627.00	\$12,627.00
13	1475 Nondwelling Equipment	\$52,434.00		\$100,269.76	\$100,269.76
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$1,210,810.00		\$1,201,690.00	\$1,048,533.52
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Zanesville Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P00950106 Replacement Housing Factor Grant No:			Federal FY of Grant: 2006			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	<u>Operations</u>							
PHA-Wide	Operations	1406		\$223,272.00		\$223,272.00	\$223,272.00	
	Subtotal 1406			\$223,272.00		\$223,272.00	\$223,272.00	
	<u>Management Improvements</u>							
PHA-Wide	Management Improvements	1408		\$223,272.00		\$223,272.00	\$223,272.00	
	Subtotal 1408			\$223,272.00		\$223,272.00	\$223,272.00	
	<u>Administration</u>							
PHA-Wide	Administration	1410		\$111,636.00		\$111,636.00	\$111,636.00	
	Subtotal 1410			\$111,636.00		\$111,636.00	\$111,636.00	
	<u>Audit</u>							
PHA-Wide	Audit	1411		\$500.00		\$0.00	\$0.00	
	Subtotal 1411			\$500.00		\$0.00	\$0.00	
	<u>Fees and Costs</u>							
PHA-Wide	Fees and Costs	1430		\$20,000.00		\$8,336.72	\$12,073.28	
	Subtotal 1430			\$20,000.00		\$8,336.72	\$12,073.28	
	<u>Site Acquisition</u>							
PHA-Wide	Site Acquisition	1440		\$55,000.00		\$24,276.05	\$24,276.05	
	Subtotal 1440			\$55,000.00		\$24,276.05	\$24,276.05	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Zanesville Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P00950106 Replacement Housing Factor Grant No:			Federal FY of Grant: 2006			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	<u>Site Improvements</u>							
OH009-001 Coopermill Manor	Railings at Tap Boxes	1450		\$85,000.00		\$0.00	\$0.00	
OH009-002 Maple Terrace	Site Improvements – General	1450		\$2,500.00		\$0.00	\$0.00	
OH009-003 Leased Housing	Site Improvements – General	1450		\$2,500.00		\$0.00	\$0.00	
OH009-004 Bonifield Court	Site Improvements - General	1450		\$2,500.00		\$0.00	\$0.00	
	Subtotal 1450			\$92,500.00		\$59,156.67	\$47,125.27	
	<u>Dwelling Structures</u>							
OH009-003 Leased Housing	Covered Entry Porches	1460		\$315,700.00		\$318,137.34	\$175,834.02	
	Subtotal 1460			\$315,700.00		\$318,137.34	\$175,834.02	
	<u>Dwelling Equipment</u>							
PHA-Wide	Dwelling Equipment	1465.1		\$108,996.00		\$120,706.47	\$118,148.14	
	Subtotal 1465.1			\$108,996.00		\$120,706.47	\$118,148.14	
	<u>Non-Dwelling Structures</u>							
PHA-Wide	Non-Dwelling Structure	1470		\$7,500.00		\$12,627.00	\$12,627.00	
	Subtotal 1470			\$7,500.00		\$12,627.00	\$12,627.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Zanesville Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P00950106 Replacement Housing Factor Grant No:			Federal FY of Grant: 2006			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	<u>Non-Dwelling Equipment</u>							
PHA-Wide	Non-Dwelling Equipment	1475		\$52,434.00		\$100,269.76	\$100,269.76	
	Subtotal 1475			\$52,434.00		\$100,269.76	\$100,269.76	
	Capital Fund Program Grant Total			\$1,210,810.00		\$1,201,690.00	\$1,048,533.52	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Zanesville Metropolitan Housing Authority		Grant Type and Number Capital Fund Program No: OH16P00950106 Replacement Housing Factor No:				Federal FY of Grant: 2006	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide	07/17/08			07/17/10			
OH009-01 Coopermill Manor	07/17/08			07/17/10			
OH009-02 Maple Terrace	07/17/08			07/17/10			
OH009-03 Leased Housing	07/17/08			07/17/10			
OH009-04 Bonifield Court	07/17/08			07/17/10			

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Zanesville Metropolitan Housing Authority	Grant Type and Number Capital Fund Program Grant No: OH16P00950105 Replacement Housing Factor Grant No:	Federal FY of Grant: 2005
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Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no: 2)
 Performance and Evaluation Report for Period Ending: 12/31/2007
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	\$247,916.00		\$247,916.00	\$247,916.00
3	1408 Management Improvements	\$247,916.00		\$247,916.00	\$247,916.00
4	1410 Administration	\$123,958.00		\$123,958.00	\$123,958.00
5	1411 Audit	\$0.00		\$0.00	\$0.00
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$25,631.57		\$25,631.57	\$25,631.57
8	1440 Site Acquisition	\$0.00		\$0.00	\$0.00
9	1450 Site Improvement	\$154,599.23		\$45,322.62	\$45,322.62
10	1460 Dwelling Structures	\$284,384.60		\$224,626.35	\$224,590.68
11	1465.1 Dwelling Equipment—Nonexpendable	\$5,024.25		\$174,059.11	\$174,059.11
12	1470 Nondwelling Structures	\$4,964.35		\$4,964.35	\$4,964.35
13	1475 Nondwelling Equipment	\$145,190.00		\$145,190.00	\$145,190.00
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$1,239,584.00		\$1,239,584.00	\$1,239,548.33
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**

Part II: Supporting Pages

PHA Name: Zanesville Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P00950105 Replacement Housing Factor Grant No:				Federal FY of Grant: 2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-Wide	Operations	1406		\$247,916.00		\$247,916.00	\$247,916.00	
PHA-Wide	Management Improvements	1408		\$247,916.00		\$247,916.00	\$247,916.00	
PHA-Wide	Administration	1410		\$123,958.00		\$123,958.00	\$123,958.00	
PHA-Wide	Audit	1411		\$0.00		\$0.00	\$0.00	
PHA-Wide	Fees and Costs	1430		\$25,631.57		\$25,631.57	\$25,631.57	
PHA-Wide	Site Acquisition	1440		\$0.00		\$0.00	\$0.00	
	Site Improvements							
OH009-001	Site Improvements Site	1450						
	Screen Fences@ Trashcans	1450				\$34,319.62	\$29,852.87	
	Paint Handrails	1450				\$0.00	\$0.00	
	Parking completed by fungibility					\$0.00	\$0.00	
OH009-002	Site Improvements General	1450				\$0.00	\$0.00	
OH009-003	Site Improvements General	1450				\$0.00	\$0.00	
OH009-004	Site Improvements General	1450				\$0.00	\$0.00	
	Soil Erosion completed by fungibility					\$0.00	\$0.00	
	Subtotal 1450			\$154,599.23		\$45,322.62	\$45,322.62	
	Dwelling Structures							
OH009-001 Coopermill Manor	Bedroom Light Replacement	1460		\$284,384.60		\$224,626.35	\$224,590.68	
OH009-001 Coopermill Manor	Washer/Dryer Hook-ups	1460		\$0.00		\$0.00	\$0.00	
	Subtotal 1460			\$284,384.60		\$224,626.35	\$224,590.68	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Zanesville Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P00950105 Replacement Housing Factor Grant No:				Federal FY of Grant: 2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	<u>Dwelling Equipment-Nonexpendable</u>							
PHA-Wide	Dwelling Equipment	1465.1		\$5,024.25		\$174,059.11	\$174,059.11	
	Subtotal 1465.1			\$5,024.25		\$174,059.11	\$174,059.11	
	<u>Non-Dwelling Structures</u>							
PHA-Wide	Non-Dwelling Structures	1470		\$4,964.35		\$4,964.35	\$4,964.35	
	Subtotal 1470			\$4,964.35		\$4,964.35	\$4,964.35	
	<u>Non-Dwelling Equipment</u>							
PHA-Wide	Non-Dwelling Equipment	1475		\$145,910.00		\$145,190.00	\$145,190.00	
	Subtotal 1475			\$145,910.00		\$145,190.00	\$145,190.00	
	Total CFP Estimated Cost			\$1,239,584.00		\$1,239,584.00	\$1,239,548.33	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Zanesville Metropolitan Housing Authority		Grant Type and Number Capital Fund Program No: OH16P00950105 Replacement Housing Factor No:				Federal FY of Grant: 2005	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide	08/17/2007			08/17/2009			
OH009-01 Coopermill Manor	08/17/2007			08/17/2009			
OH009-02 Maple Terrace	08/17/2007			08/17/2009			
OH009-03 Leased Housing	08/17/2007			08/17/2009			
OH009-04 Bonifield Court	08/17/2007			08/17/2009			
PHA Wide	08/17/2007			08/17/2009			