

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

---

# Housing Authority of the City of Bayonne PHA Plan

5 Year Plan for Fiscal Years 2000 - 2004  
Annual Plan for Fiscal Year 2000

Electronic Submission, April 13, 2000

Prepared by

Architects Unlimited PC  
125 Fifth Avenue  
New York, New York 10003  
212.473.1800 212.982.6753 fax  
ArchUn@AOL.com

## PHA Plan Agency Identification

**PHA Name:** Housing Authority of the City of Bayonne

**PHA Number:** NJ39-012

**PHA Fiscal Year Beginning:** 07/01/2000

### Public Access to Information

**Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)**

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

### Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

**5-YEAR PLAN**  
**PHA FISCAL YEARS 2000 - 2004**  
[24 CFR Part 903.5]

**A. Mission**

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)

The mission of the Housing Authority of the City of Bayonne is to provide decent housing and safe, suitable living environments for economically impeded persons, disabled persons, and senior citizens without discrimination, and to provide homeownership opportunities when available.

**B. Goals**

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

**HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.**

- PHA Goal: Expand the supply of assisted housing  
Objectives:
- Apply for additional rental vouchers:  
*Quantifiable Measure:* Not less than 100 vouchers will be applied for over the 5 five years to increase the supply of assisted housing.
  - Reduce public housing vacancies:
  - Leverage private or other public funds to create additional housing opportunities:
  - Acquire or build units or developments
  - Other (list below)
- PHA Goal: Improve the quality of assisted housing  
Objectives:
- Improve public housing management: (PHAS score)

- Improve voucher management: (SEMAP score)
- Increase customer satisfaction:
- Concentrate on efforts to improve specific management functions:  
(list; e.g., public housing finance; voucher unit inspections)  
*Quantifiable Measure:* Improve public housing and Section 8 unit inspection by developing and implementing a standardized, computerized inspection protocol within the next 24 months.
- Renovate or modernize public housing units:  
*Quantifiable Measure:* Major capital improvements will be made to all public housing developments not scheduled for demolition or disposition over the next five years.
- Demolish or dispose of obsolete public housing:  
*Quantifiable Measure:* The following properties have been determined obsolete and will be demolished within the next 3 years.  
407, 409 & 411 Avenue C  
19-21 East 19<sup>th</sup> Street  
The following properties have been determined obsolete and will be sold with the next 3 years.  
265 Broadway  
582 Avenue C  
432 Avenue C  
514 Kennedy Boulevard
- Provide replacement public housing:
- Provide replacement vouchers:  
*Quantifiable Measure:* As replacement housing for those units lost as a result of demolition or disposition, the Housing Authority of the City of Bayonne will apply for an additional 92 Section 8 vouchers within the next 3 years.
- Other: (list below)
- PHA Goal: Increase assisted housing choices  
Objectives:
  - Provide voucher mobility counseling:
  - Conduct outreach efforts to potential voucher landlords
  - Increase voucher payment standards
  - Implement voucher homeownership program:
  - Implement public housing or other homeownership programs:
  - Implement public housing site-based waiting lists:
  - Convert public housing to vouchers:
  - Other: (list below)

**HUD Strategic Goal: Improve community quality of life and economic vitality**

- PHA Goal: Provide an improved living environment
  - Objectives:
    - Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
    - Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
    - Implement public housing security improvements:
      - Quantifiable Measure:* Continue the Community Policing Activities developed in conjunction with the Bayonne Police Department under the agency's Drug Elimination Program at a level of service at least equal to that provided in 1999.
    - Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
    - Other: (list below)
      - Improve overall appearance of developments.
        - Quantifiable Measure:* Within the next year the Housing Authority of the City of Bayonne will develop master plans for major site improvements at each of its public housing properties and will make those improvements over the next 5 years.

**HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals**

- PHA Goal: Promote self-sufficiency and asset development of assisted households
  - Objectives:
    - Increase the number and percentage of employed persons in assisted families:
    - Provide or attract supportive services to improve assistance recipients' employability:
      - Quantifiable Measure:* Continue the Youth and Adult Educational Programs developed in partnership with the Board of Education under the agency's Drug Elimination Program at a level of service at least equal to that provided in 1999.
    - Provide or attract supportive services to increase independence for the elderly or families with disabilities.
      - Quantifiable Measure:* Continue insure elderly resident access to needed supportive services by continuing to utilize the cooperative referral procedure established by the agency and the City's Department of Aged.
    - Other: (list below)

**HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans**

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
- Other: (list below)

**Other PHA Goals and Objectives: (list below)**

**1. Increase homeownership opportunities for moderate income families**

Objectives:

- Provide homeownership opportunities to qualified moderate-income families by developing affordable homes using non-federal funds.

*Quantifiable Measure:* Using its Affordable Housing Development Fund, the Housing Authority of the City of Bayonne will develop eight single family and/or duplex homes over the next 5 years and sell them to qualified middle income families.

**Annual PHA Plan**  
**PHA Fiscal Year 2000**  
[24 CFR Part 903.7]

**i. Annual Plan Type:**

Select which type of Annual Plan the PHA will submit.

**Standard Plan**

**Streamlined Plan:**

- High Performing PHA**
- Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

**Troubled Agency Plan**

**ii. Executive Summary of the Annual PHA Plan**

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

**iii. Annual Plan Table of Contents**

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

## Table of Contents

Page #

### Annual Plan

i.	Executive Summary	
ii.	Table of Contents	
	1. Housing Needs.....	5
	2. Financial Resources .....	12
	3. Policies on Eligibility, Selection and Admissions.....	13
	4. Rent Determination Policies.....	22
	5. Operations and Management Policies.....	27
	6. Grievance Procedures .....	28
	7. Capital Improvement Needs .....	29
	8. Demolition and Disposition.....	31
	9. Designation of Housing.....	32
	10. Conversions of Public Housing .....	33
	11. Homeownership .....	34
	12. Community Service Programs .....	36
	13. Crime and Safety .....	38
	14. Pets (Inactive for January 1 PHAs).....	40
	15. Civil Rights Certifications (included with PHA Plan Certifications).....	41
	16. Audit.....	41
	17. Asset Management.....	41
	18. Other Information.....	42

### Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

#### Required Attachments:

- Attachment A:** Admissions Policy for Deconcentration  
*The Admissions Policy for Deconcentration is not in a format that can be sent electronically. Therefore, a hard copy will be sent with PHA Plan Certifications*
- Attachment B:** FY 2000 Capital Fund Program Annual Statement
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

#### Optional Attachments:

- Attachment C:** FY 2000 Capital Fund Program 5 Year Action Plan
- Attachment D:** PHA Management Organizational Chart
- Attachment E:** Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)



## Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
<input checked="" type="checkbox"/>	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
<input checked="" type="checkbox"/>	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
<input checked="" type="checkbox"/>	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
<input checked="" type="checkbox"/>	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
<input checked="" type="checkbox"/>	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
<input checked="" type="checkbox"/>	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
<input checked="" type="checkbox"/>	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
<input checked="" type="checkbox"/>	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
<input checked="" type="checkbox"/>	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
<input checked="" type="checkbox"/>	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
<input checked="" type="checkbox"/>	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
<input checked="" type="checkbox"/>	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
<input checked="" type="checkbox"/>	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
<input checked="" type="checkbox"/>	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
<input checked="" type="checkbox"/>	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

## **1. Statement of Housing Needs**

[24 CFR Part 903.7 9 (a)]

### **A. Housing Needs of Families in the Jurisdiction/s Served by the PHA**

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

<b>Housing Needs of Families in the Jurisdiction by Family Type</b>							
<b>Family Type</b>	<b>Overall</b>	<b>Afford- ability</b>	<b>Supply</b>	<b>Quality</b>	<b>Access- ibility</b>	<b>Size</b>	<b>Loca- tion</b>
Income <= 30% of AMI	2,827	5	5	N/A	N/A	5	N/A
Income >30% but <=50% of AMI	1,692	5	5	N/A	N/A	5	N/A
Income >50% but <80% of AMI	2,722	5	5	N/A	N/A	5	N/A
Elderly	4,263	5	5	N/A	N/A	5	N/A
Families with Disabilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A
White	12,172	5	5	N/A	N/A	5	N/A
Black	792	5	5	N/A	N/A	5	N/A
Hispanic	1,321	5	5	N/A	N/A	5	N/A

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s - City of Bayonne  
Indicate year: 1999
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data  
Indicate year:
- Other housing market study  
Indicate year:
- Other sources: (list and indicate year of information)

**B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists**

State the housing needs of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

<b>Housing Needs of Families on the Waiting List</b>			
Waiting list type: (select one)			
<input type="checkbox"/>	Section 8 tenant-based assistance		
<input checked="" type="checkbox"/>	Public Housing - <i>the following are verified estimates.</i>		
<input type="checkbox"/>	Combined Section 8 and Public Housing		
<input type="checkbox"/>	Public Housing Site-Based or sub-jurisdictional waiting list (optional)		
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	1,398		94
Extremely low income <=30% AMI	240	18%	
Very low income (>30% but <=50% AMI)	250	65%	
Low income (>50% but <80% AMI)	908	17%	
Families with children	658	47%	
Elderly families	500	36%	
Families with Disabilities	Not available	Not available	
White	Not available	Not available	

Housing Needs of Families on the Waiting List			
Black	Not available	Not available	
Hispanic	Not available	Not available	
Race/ethnicity			
Characteristics by Bedroom Size (Public Housing Only)			
1BR	240	17.2%	43
2 BR	333	23.8%	30
3 BR	320	22.9%	17
4 BR	5	.4%	4
5 BR			
5+ BR			
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant-based assistance			
<input type="checkbox"/> Public Housing - <i>the following are verified estimates.</i>			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	300		20
Extremely low income <=30% AMI	100	30%	
Very low income (>30% but <=50% AMI)	200	100	
Low income (>50% but <80% AMI)	N/A	N/A	
Families with children	245	75%	
Elderly families	20	5%	

<b>Housing Needs of Families on the Waiting List</b>			
Families with Disabilities	35	20%	
White	167	55%	
Black	45	20%	
Hispanic	88	25%	
Race/ethnicity			
Characteristics by Bedroom Size (Public Housing Only)	N/A	N/A	N/A
1BR			
2 BR			
3 BR			
4 BR			
5 BR			
5+ BR			
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

### **C. Strategy for Addressing Needs**

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

#### **(1) Strategies**

**Need: Shortage of affordable housing for all eligible populations**

**Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources

- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

**Strategy 2: Increase the number of affordable housing units by:**

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)
  - Leveraging existing housing resources other than public housing or Section 8 tenant-based assistance to promote affordable housing.

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30 % of AMI**

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

**Reasons for Selecting Strategies**

The factors listed below influenced the Authority's selection of the strategies it will pursue:

- Funding constraints
- Limited availability of sites for assisted housing
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)



**Strategy 2: Conduct activities to affirmatively further fair housing**

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

**Other Housing Needs & Strategies: (list needs and strategies below)**

**(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

## **Statement of Financial Resources**

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2000 grants)</b>		
a) Public Housing Operating Fund	\$3,159,372	
b) Public Housing Capital Fund	3,219,277	
a) HOPE VI Revitalization		
b) HOPE VI Demolition		
c) Annual Contributions for Section 8 Tenant-Based Assistance	1,373,747	
d) Public Housing Drug Elimination Program (including any Technical Assistance funds)	292,741	
e) Resident Opportunity and Self-Sufficiency Grants		
f) Community Development Block Grant		
g) HOME		
Other Federal Grants (list below)		
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>		
<b>3. Public Housing Dwelling Rental Income</b>		
Dwelling Rents	3,562,300	Public Hsg. Operations
Excess Utilities	48,800	Public Hsg. Operations
<b>4. Other income (list below)</b>		
Interest	313,920	Public Hsg. Operations
Laundry/Tenant Charges/ Portable Fees	82,000	Public Hsg. Operations
<b>4. Non-federal sources (list below)</b>		

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
Reimbursements (Related Parties)	804,830	Public Hsg. Operations
<b>Total resources</b>	\$12,856,987	

### **3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24 CFR Part 903.7 9 (c)]

#### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

##### **(1) Eligibility**

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: **3 months**
- Other: (describe)
  - Eligibility is not verified more than 90 days before placement.

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe)
  - Screening of criminal or drug-related activity at the Local and State level is mandatory.
  - Screening of criminal or drug-related activity at the Local and State level, rental history and housekeeping are optional.

c.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

**(2)Waiting List Organization**

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)
  - The Authority will maintain separate waiting lists for its family developments and its elderly developments. The Authority also maintains separate waiting lists for Back Bay Gardens and Bridgeview Manor, two non-public housing developments, which it manages.

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2.  Yes  No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?  
If yes, how many lists?

3.  Yes  No: May families be on more than one list simultaneously  
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

**(3) Assignment**

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b.  Yes  No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

**(4) Admissions Preferences**

a. Income targeting:

Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

c. Preferences

1.  Yes  No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability

- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction - *not less than six months*
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

**1** Date and Time

Former Federal preferences:

- 2** Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 2** Victims of domestic violence
- 2** Substandard housing
- Homelessness
- 2** High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)
  - 3** Bayonne resident with one or more federal preference
  - 4** Non-Bayonne Resident with one or more federal preference
  - 5** Bayonne resident with any federal preferences
  - 6** Non-Bayonne resident without any federal preferences

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers

- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

**(5) Occupancy**

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease  
 The PHA's Admissions and (Continued) Occupancy policy  
 PHA briefing seminars or written materials  
 Other source (list)  
▪ Occupancy Handbook

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal  
 Any time family composition changes  
 At family request for revision  
 Other (list)

**(6) Deconcentration and Income Mixing**

a.  Yes  No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b.  Yes  No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site-based waiting lists  
If selected, list targeted developments below:
- Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments  
If selected, list targeted developments below:
- Employing new admission preferences at targeted developments  
If selected, list targeted developments below:
- Other (list policies and developments targeted below)

d.  Yes  No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

## B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### (1) Eligibility

a. What is the extent of screening conducted by the PHA? (select all that apply)

- Criminal or drug-related activity only to the extent required by law or regulation
- Criminal and drug-related activity, more extensively than required by law or regulation
- More general screening than criminal and drug-related activity (list factors below)
- Other (list below)
  - *Mandatory*  
Criminal or Drug-related activity at the Local and State level
  - *Optional*  
Criminal or Drug-related activity at the Federal level



Rental history  
Housekeeping

- b.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
- Other (describe below)
- The Authority shares information about each applicant with prospective landlords. The Authority certifies to the landlord that the applicant qualifies and has been screened by the Authority and found to be acceptable for participation in the program. The landlord is notified as to what steps have been taken to qualify and screen the applicant, but specific findings are not shared with the landlord.

**(2) Waiting List Organization**

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None
- Federal public housing
- Federal moderate rehabilitation
- Federal project-based certificate program
- Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
- PHA main administrative office
- Other (list below)

**(3) Search Time**

- a.  Yes  No: Does the PHA give extensions on standard 60-day period to search for a unit?
- If yes, state circumstances below:

- Failure of an apartment selected by the applicant to pass the Authority's Unit Inspection.
- Medical or health problems of the applicant or his/her immediate family member.

**(4) Admissions Preferences**

a. Income targeting

Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1.  Yes  No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either

through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

**1** Date and Time

Former Federal preferences

- 2** Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 2** Victims of domestic violence
- 2** Substandard housing
- Homelessness
- 2** High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

**(5) Special Purpose Section 8 Assistance Programs**

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below)
  - The Authority has no special-purpose section 8 programs and does not anticipate establishing any such programs.

#### **4. PHA Rent Determination Policies**

[24 CFR Part 903.7 9 (d)]

##### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

##### **(1) Income Based Rent Policies**

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

2.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1.  Yes  No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For the earned income of a previously unemployed household member
- For increases in earned income
- Fixed amount (other than general rent-setting policy)  
If yes, state amount/s and circumstances below:

- Fixed percentage (other than general rent-setting policy)  
If yes, state percentage/s and circumstances below:

- For household heads
- For other family members
- For transportation expenses
- For the non-reimbursed medical expenses of non-disabled or non-elderly families
- Other (describe below)
  - None

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments
- Yes but only for some developments

No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)
  - None

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95<sup>th</sup> percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The “rental value” of the unit
- Other (list below)
  - Not Applicable

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)\_\_\_\_\_
- Other (list below)
  - Any time the family experiences a change in income or family composition that results in an adjustment to the rent.

g.  Yes  No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

**(2) Flat Rents**

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)
  - City of Bayonne Rent Control Board Comparables

**B. Section 8 Tenant-Based Assistance**

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

**(1) Payment Standards**

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families

Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

Annually

Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

Success rates of assisted families

Rent burdens of assisted families

Other (list below)

## **(2) Minimum Rent**

a. What amount best reflects the PHA's minimum rent? (select one)

\$0

\$1-\$25

\$26-\$50

b.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

## **5. Operations and Management**

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

### **A. PHA Management Structure**

Describe the PHA's management structure and organization.

(select one)

An organization chart showing the PHA's management structure and organization is included as **Attachment D**.

A brief description of the management structure and organization of the PHA follows:

### **B. HUD Programs Under PHA Management**



List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

<b>Program Name</b>	<b>Units or Families Served at Year Beginning</b>	<b>Expected Turnover</b>
Public Housing	1,331	94
Section 8 Vouchers	146	20
Section 8 Certificates	105	
Section 8 Mod Rehab	N/A	N/A
Special Purpose Section 8 Certificates/Vouchers (list individually)	N/A	N/A
Public Housing Drug Elimination Program (PHDEP)		
NJ12-1 Pamrapo Gardens	112	
NJ12-2 Bergen Point Gardens	108	
NJ12-3 Centerville Gardens	108	
NJ12-4 LaTourette Gardens	162	
NJ12-5 Kill Van Kull Gardens	130	
NJ12-6B Eastside Gardens	65	
NJ12-9 Scattered Sites	86	
NJ12-11 Interfaith Housing	44	

### **C. Management and Maintenance Policies**

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

- Personnel Policy
- Maintenance Plan.
- Procurement Policy

(2) Section 8 Management: (list below)

- Administrative Plan

## **6. PHA Grievance Procedures**

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6.  
Section 8-Only PHAs are exempt from sub-component 6A.

### **A. Public Housing**

1.  Yes  No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office  
 PHA development management offices  
 Other (list below)

### **B. Section 8 Tenant-Based Assistance**

1.  Yes  No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office  
 Other (list below)

## **7. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

### **A. Capital Fund Activities**

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

### **(1) Capital Fund Program Annual Statement**

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at **Attachment B**.

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

### **(2) Optional 5-Year Action Plan**

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a.  Yes  No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at **Attachment C**.

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

## **B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)**

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes  No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
- b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)
  - Revitalization Plan under development
  - Revitalization Plan submitted, pending approval
  - Revitalization Plan approved
  - Activities pursuant to an approved Revitalization Plan underway

- Yes  No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?  
If yes, list development name/s below:

- Yes  No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?  
If yes, list developments or activities below:

- Yes  No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?  
If yes, list developments or activities below:

## **8. Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

### 2. Activity Description

- Yes  No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

<b>Demolition/Disposition Activity Description</b>
--

1a. Development name: <i>Scattered Sites</i>
1b. Development (project) number: <i>NJ12-9</i>
2. Activity type: Demolition <input checked="" type="checkbox"/> 407, 409, 411 Avenue C Disposition <input checked="" type="checkbox"/> 265 Broadway 432 Avenue C 582 Avenue C 514 Kennedy Boulevard
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <i>June, 2000</i>
5. Number of units affected: <i>64</i>
6. Coverage of action (select one) <input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: <i>October, 2000</i> b. Projected end date of activity: <i>October, 2001</i>

**9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If "No", skip to component 10. If "yes", complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset

Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

<b>Designation of Public Housing Activity Description</b>	
1a. Development name:	
1b. Development (project) number:	
2. Designation type:	
	Occupancy by only the elderly <input type="checkbox"/>
	Occupancy by families with disabilities <input type="checkbox"/>
	Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one)	
	Approved; included in the PHA’s Designation Plan <input type="checkbox"/>
	Submitted, pending approval <input type="checkbox"/>
	Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: (DD/MM/YY)	
5. If approved, will this designation constitute a (select one)	
	<input type="checkbox"/> New Designation Plan
	<input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected:	
7. Coverage of action (select one)	
	<input type="checkbox"/> Part of the development
	<input type="checkbox"/> Total development

**10. Conversion of Public Housing to Tenant-Based Assistance**

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

**A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act**

1.  Yes  No: Have any of the PHA’s developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If “No”, skip to component 11; if “yes”, complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 11. If “No”, complete the Activity Description table below.

<b>Conversion of Public Housing Activity Description</b>	
1a. Development name:	
1b. Development (project) number:	

<p>2. What is the status of the required assessment?</p> <p><input type="checkbox"/> Assessment underway</p> <p><input type="checkbox"/> Assessment results submitted to HUD</p> <p><input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question)</p> <p><input type="checkbox"/> Other (explain below)</p>
<p>3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)</p>
<p>4. Status of Conversion Plan (select the statement that best describes the current status)</p> <p><input type="checkbox"/> Conversion Plan in development</p> <p><input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY)</p> <p><input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY)</p> <p><input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway</p>
<p>5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)</p> <p><input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: _____)</p> <p><input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: _____)</p> <p><input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: _____)</p> <p><input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent</p> <p><input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units</p> <p><input type="checkbox"/> Other: (describe below)</p>

**B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937**

**C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937**

**11. Homeownership Programs Administered by the PHA**

[24 CFR Part 903.7 9 (k)]

**A. Public Housing**

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1.  Yes  No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing

Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)



<b>Public Housing Homeownership Activity Description (Complete one for each development affected)</b>	
1a. Development name:	
1b. Development (project) number:	
2. Federal Program authority:	<input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one)	<input type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)	
5. Number of units affected:	
6. Coverage of action: (select one)	<input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

## B. Section 8 Tenant Based Assistance

1.  Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

### 2. Program Description:

#### a. Size of Program

- Yes  No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants  
 26 - 50 participants  
 51 to 100 participants  
 more than 100 participants

b. PHA-established eligibility criteria

- Yes  No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

## **12. PHA Community Service and Self-sufficiency Programs**

[24 CFR Part 903.7 9 (1)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

### **A. PHA Coordination with the Welfare (TANF) Agency**

1. Cooperative agreements:

- Yes  No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)
- The Authority coordinates efforts with the Office on Aging, the CAP Agency (Bayonne Economic Opportunity Foundation), the Board of Health and the Hudson County Protective Services for the Elderly.

### **B. Services and programs offered to residents and participants**

#### **(1) General**

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies

- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

Yes  No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use. )

<b>Services and Programs</b>				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)

**(2) Family Self Sufficiency program/s**

a. Participation Description

<b>Family Self Sufficiency (FSS) Participation</b>
--

Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing		
Section 8		

- b.  Yes  No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size? If no, list steps the PHA will take below:

### C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

### D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

## **13. PHA Safety and Crime Prevention Measures**

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

### A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed “in and around” public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

- All of the Authority's developments are equally effected by the levels of crime described above.

**B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year**

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime-and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

- All of the Authority's developments will be affected by these activites.

### C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

3. Which developments are most affected? (list below)

- All of the Authority's developments will be affected by these coordination activities.

### D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes  No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?
- Yes  No: This PHDEP Plan is an **Attachment E**.

## **14. RESERVED FOR PET POLICY**

[24 CFR Part 903.7 9 (n)]

## **15. Civil Rights Certifications**

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

## **16. Fiscal Audit**

[24 CFR Part 903.7 9 (p)]

1.  Yes  No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?  
(If no, skip to component 17.)
2.  Yes  No: Was the most recent fiscal audit submitted to HUD?
3.  Yes  No: Were there any findings as the result of that audit?
4.  Yes  No: If there were any findings, do any remain unresolved?  
If yes, how many unresolved findings remain? \_\_\_\_\_
5.  Yes  No: Have responses to any unresolved findings been submitted to HUD?  
If not, when are they due (state below)?

## **17. PHA Asset Management**

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1.  Yes  No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)  
 Not applicable  
 Private management  
 Development-based accounting  
 Comprehensive stock assessment  
 Other: (list below)
3.  Yes  No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

## **18. Other Information**

[24 CFR Part 903.7 9 (r)]

### **A. Resident Advisory Board Recommendations**

1.  Yes  No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

- Attached at Attachment (File name)  
 Provided below:

3. In what manner did the PHA address those comments? (select all that apply)

- Considered comments, but determined that no changes to the PHA Plan were necessary.  
 The PHA changed portions of the PHA Plan in response to comments  
List changes below:  
 Other: (list below)

### **B. Description of Election process for Residents on the PHA Board**

1.  Yes  No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2.  Yes  No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

### 3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations  
 Candidates could be nominated by any adult recipient of PHA assistance  
 Self-nomination: Candidates registered with the PHA and requested a place on ballot  
 Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance  
 Any head of household receiving PHA assistance  
 Any adult recipient of PHA assistance  
 Any adult member of a resident or assisted family organization  
 Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)  
 Representatives of all PHA resident and assisted family organizations  
 Other (list)



**C. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: *City of Bayonne, New Jersey, and County of Hudson, New Jersey*

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments:

**D. Other Information Required by HUD**

Use this section to provide any additional information requested by HUD.

## **Attachments**

**Attachment A:** Admissions and Occupancy Policy

**Attachment B:** Annual Statement

**Attachment C:** Five-Year Action Plan

**Attachment D:** Organizational Chart

**Attachment E:** Public Housing Drug Elimination Program

## **Attachment A**

The Admissions Policy for Deconcentration is not in a format that can be sent electronically. Therefore, a hard copy will be sent with PHA Plans certifications.

# Attachment B

## Component 7 Capital Fund Program Annual Statement Parts I, II, and II

### Annual Statement Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number NJ39PO1270700 FFY of Grant Approval: 2000

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	\$ -
2	1406 Operations	\$ -
3	1408 Management Improvements	\$ 173,000
4	1410 Administration	\$ 81,000
5	1411 Audit	\$ -
6	1415 Liquidated Damages	\$ -
7	1430 Fees and Costs	\$ 213,624
8	1440 Site Acquisition	\$ -
9	1450 Site Improvement	\$ 680,000
10	1460 Dwelling Structures	\$ 1,847,850
11	1465.1 Dwelling Equipment-Nonexpendable	\$ -
12	1470 Nondwelling Structures	\$ -
13	1475 Nondwelling Equipment	\$ -
14	1485 Demolition	\$ 104,000
15	1490 Replacement Reserve	\$ -
16	1492 Moving to Work Demonstration	\$ -
17	1495.1 Relocation Costs	\$ 26,000
18	1498 Mod Used for Development	\$ -
19	1502 Contingency	\$ 93,803
20	<b>Amount of Annual Grant (Sum of lines 2-19)</b>	<b>\$ 3,219,277</b>
21	Amount of line 20 Related to LBP Activities	\$ -
22	Amount of line 20 Related to Section 504 Compliance	\$ -
23	Amount of line 20 Related to Security	\$ -
24	Amount of line 20 Related to Energy Conservation Measures	\$ -

**Annual Statement  
Capital Fund Program (CFP) Part II: Supporting Table**

Development Number/Name HA-Wide Activities	General Descriptions of Major Work Categories	Development Account Number	Total Estimated Cost
<b>ADMINISTRATION &amp; PLANNING</b>			
<b>Management Improvement</b>	<b>Staff Training-Computer Proficiency</b>		
	Intro for Novices	1408.0	\$1,000
	Basic Programs	1408.0	\$7,000
	Specialized Programs	1408.0	\$2,000
	<b>Staff Training-Time Management</b>	1408.0	\$2,000
	<b>Staff Training-Customer Service</b>	1408.0	\$3,000
	<b>Maintenance Training</b>		
	Estimating /Scheduling	1408.0	\$1,000
	Staff Management	1408.0	\$1,000
	Computer Proficiency	1408.0	\$1,000
	<b>Resident Initiatives</b>		
	Agency Resident Initiatives	1408.0	\$10,000
	Tenant Concil Training	1408.0	\$5,000
	<b>Resident Security Program</b>		
	Community Policing Initiative	1408.0	\$100,000
	<b>Fleet Replacement</b>	1408.0	\$40,000
<b>Administration</b>	Technical Salaries	1410.0	\$48,000
	Employee Benefits	1410.0	\$16,000
	CGP Independent Audit	1410.0	\$10,000
	Sundry Costs	1410.0	\$2,000
	Legal	1410.0	\$5,000
<b>Fees and Costs</b>	CGP Planning Consultant	1430.0	\$16,100
	Mod Coordinator	1430.0	\$45,000
	CGP Related Planning Costs	1430.0	\$900
<b>PHYSICAL IMPROVEMENTS</b>			
<b>NJ12-1 Pamrapo Gardens</b>	<b>Site Improvements</b>		
	Install Additional Landscaping	1450.0	\$150,000
	Reconfigure Building Entry Terraces	1450.0	\$250,000
	Install Fencing to Secure Indefensible Spaces	1450.0	\$120,000
	Construct Dumpster Enclosures	1450.0	\$30,000
	Repair and Paint Retaining Walls	1450.0	\$25,000

**Annual Statement  
Capital Fund Program (CFP) Part II: Supporting Table**

<b>NJ12-2 Bergen Point Gardens</b>	<b>Mechanical/Electrical</b>		
	Replace Sewer Laterals	1460.0	\$180,000
	A & E Services	1430.0	\$14,400
<b>NJ12-4 LaTourette Gardens</b>	<b>Dwelling Units</b>		
	Replace Kitchens	1460.0	\$405,000
	Replace Bathrooms	1460.0	\$729,000
<b>NJ12-6A Pamrapo Gardens Annex</b>	<b>Site Improvements</b>		
	Replace Portions of Retaining Walls with concrete Keystone Blocks	1450.0	\$50,000
<b>NJ12-7 Constable Hook Village</b>	<b>Site Improvements</b>		
	Regrade Lawns to Eliminate Erosion	1450.0	\$10,000
	Resod Lawns	1450.0	\$15,000
	Install Additional Trees in Front Terrace	1450.0	\$30,000
<b>NJ12-8 Back Bay Gardens</b>	<b>Building Envelope Repairs</b>		
	Patch Concrete, Apply Masonry Coating	1460.0	\$163,800
	A & E Services	1430.0	\$13,104
<b>Master Plan for Authority-Wide Site Improvements</b>			
	Develop an Authority-Wide Master Plan to	1430.0	\$75,000
<b>AE Services for Site Work</b>	Architectural Services for NJ12-1, NJ12-6A & NJ12-7	1430.0	\$40,800
<b>Authority-Wide Unit Turnover Modernization Program</b>			
	<b>Family LR at NJ12-1, 2, 3, 4</b>		
	Install closet doors, replace interior doors, refinish	1460.0	\$202,500
	hardwood floors, patch and paint		
	45 Units/Year @ \$4500/unit		
	<b>Family HR at NJ12-5, 6B</b>		
	Install closet doors, replace interior doors, replace	1460.0	\$72,000
	VCT floors, patch and paint		
	16 Units/Year @ \$4500/unit		
	<b>Senior HR at NJ12-6A, 7, 7A, 8</b>	1460.0	\$95,550
	Install closet doors, carpet floors, patch & paint walls		
	39Units/Year @ \$2450/unit		
<b>NJ12-9 Scattered Sites</b>	<b>Demolish 3 Buildings</b>		
	407, 409, 411 Avenue C	1485.0	\$104,000
	A & E Services	1430.0	\$8,320
<b>AUTHORITY-WIDE</b>			

<b>Relocation</b>	Relocation	1495.1	\$26,000
<b>Contingency</b>	Contingency	1502.0	\$93,803

**Annual Statement  
Capital Fund Program (CFP) Part III: Implementation Schedule**

	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)
<b>ADMINISTRATION &amp; PLANNING</b>	March 30, 2002	September 30, 2003
<b>Management Improvement</b>	March 30, 2002	September 30, 2003
<b>Administration</b>	March 30, 2002	September 30, 2003
<b>Fees and Costs</b>	March 30, 2002	September 30, 2003
<b>PHYSICAL IMPROVEMENTS</b>		
<b>NJ12-1 Pamrapo Gardens</b>	March 30, 2002	September 30, 2003
<b>NJ12-2 Bergen Point Gardens</b>	March 30, 2002	September 30, 2003
<b>NJ12-4 LaTourette Gardens</b>	March 30, 2002	September 30, 2003
<b>NJ12-6A Pamrapo Gardens Annex</b>	March 30, 2002	September 30, 2003
<b>NJ12-7 Constable Hook Village</b>	March 30, 2002	September 30, 2003
<b>NJ12-8 Back Bay Gardens</b>	March 30, 2002	September 30, 2003
<b>NJ12-9 Scattered Sites</b>	March 30, 2002	September 30, 2003
<b>Master Plan: Authority-Wide Site Improvements</b>	March 30, 2002	September 30, 2003
<b>AE Services for Site Work</b>	March 30, 2002	September 30, 2003
<b>Authority-Wide Unit Turnover</b>	March 30, 2002	September 30, 2003
<b>Modernization Program</b>		
<b>Relocation</b>	March 30, 2002	September 30, 2003
<b>Contingency</b>	March 30, 2002	September 30, 2003



# Attachment C

## Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Page 1 of 19

Optional 5-Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
NJ12-1	Pamrapo Gardens		
Description of Needed Physical Improvements or Management Improvements		Estimated Cost	Planned Start Date (HA Fiscal Year)
ANNUAL STATEMENT INITIATIVES - YEAR ONE		\$575,000	2000
<b>Building Envelope Repairs</b>			
Replace Windows		\$295,000	2002
Replace Interior Window Sills		\$59,000	2002
Point Damaged Brick		\$150,000	2002
Stucco Finish Base of Buildings		\$216,000	2002
A & E Services		\$57,600	2002
<b>Electrical Device Replacement</b>			
Replace Lighting Fixtures, Outlets, Switches		\$165,200	2002
<b>Total estimated cost over next 5 years</b>		<b>\$1,517,800</b>	

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
NJ12-2	Bergen Point Gardens		
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
ANNUAL STATEMENT INITIATIVES - YEAR ONE		\$194,400	2000
Site Improvements			
Site Improvements		\$330,000	2002
Building Envelope Repairs			
Replace Windows		\$270,000	2004
Electrical Device Replacement			
Replace Lighting Fixtures, Outlets, Switches		\$151,200	2002
<b>Total estimated cost over next 5 years</b>		<b>\$ 945,600</b>	

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
NJ12-3	Centerville		
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
<b>ANNUAL STATEMENT INITIATIVES - YEAR ONE</b>			<b>2000</b>
<b>Site Improvements</b>			
<b>Site Improvements</b>		<b>\$255,000</b>	<b>2002</b>
<b>Building Envelope Repairs</b>			
<b>Replace Windows</b>		<b>\$270,000</b>	<b>2004</b>
<b>Dwelling Units</b>			
<b>Reconfigure and Replace Kitchens</b>		<b>\$486,000</b>	<b>2003</b>
<b>Replace Bathrooms</b>		<b>\$270,000</b>	<b>2003</b>
<b>Replace Apartment Entry Doors &amp; Frames</b>		<b>\$81,000</b>	<b>2003</b>
<b>A &amp; E Services</b>		<b>\$66,960</b>	<b>2003</b>
<b>Electrical Device Replacement</b>			
<b>Replace Lighting Fixtures, Outlets, Switches</b>		<b>\$151,200</b>	<b>2002</b>
<b>Total estimated cost over next 5 years</b>		<b>\$ 1,580,160</b>	

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
NJ12-4	La Tourette Gardens		
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
<b>ANNUAL STATEMENT INITIATIVES - YEAR ONE</b>		<b>\$1,134,000</b>	<b>2000</b>
<b>Site Improvements</b>			
<b>Site Improvements</b>		<b>\$795,000</b>	<b>2001</b>
<b>Building Envelope Repairs</b>			
<b>Replace Windows</b>		<b>\$405,000</b>	<b>2003</b>
<b>Repair Damaged Brick</b>		<b>\$90,000</b>	<b>2003</b>
<b>Scrape, Paint, Caulk Steel Lintels</b>		<b>\$56,700</b>	<b>2003</b>
<b>Stucco Finish Base of Buildings</b>		<b>\$324,000</b>	<b>2003</b>
<b>A &amp; E Services</b>		<b>\$70,056</b>	<b>2003</b>
<b>Electrical Device Replacement</b>			
<b>Replace Lighting Fixtures, Outlets, Switches</b>		<b>\$226,800</b>	<b>2002</b>
<b>Total estimated cost over next 5 years</b>		<b>\$ 3,101,556</b>	

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
NJ12-5	Kill Van Kull Gardens		
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
<b>ANNUAL STATEMENT INITIATIVES - YEAR ONE</b>  <b>Site Improvements</b> <b>Site Improvements</b>		\$200,000	2003
<b>Total estimated cost over next 5 years</b>		\$	

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
NJ12-6A	Pamrapo Gardens Annex		
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
<b>ANNUAL STATEMENT INITIATIVES - YEAR ONE</b>		<b>\$50,000</b>	<b>2000</b>
<b>Building Envelope Repairs</b>			
Replace Windows		<b>\$87,000</b>	<b>2002</b>
Point Brickwork		<b>\$45,000</b>	<b>2002</b>
Stucco Finish Base of Buildings		<b>\$10,000</b>	<b>2002</b>
Scrape and Paint Elevator Bulkhead Stairs		<b>\$750</b>	<b>2002</b>
A & E Services		<b>\$11,420</b>	<b>2002</b>
<b>Dwelling Units</b>			
Reconfigure 0-BR Units into 1-BR Units		<b>\$320,000</b>	<b>2002-2003</b>
Replace Kitchens Countertops, Sinks, Faucets		<b>\$33,600</b>	<b>2003</b>
A & E Services		<b>\$28,288</b>	<b>2003</b>
<b>Public Areas</b>			
Replace Lobby & Corridor Finishes		<b>\$8,400</b>	<b>2003</b>
Paint Lobby & Corridors		<b>\$7,000</b>	<b>2003</b>
Replace Acoustical Tile Ceiling w/.Drywall		<b>\$56,000</b>	<b>2003</b>
Upgrade Lobby and Corridor Lighting		<b>\$12,600</b>	<b>2003</b>
A & E Services		<b>\$6,720</b>	<b>2003</b>
<b>Total estimated cost over next 5 years</b>		<b>\$ 676,778</b>	

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
NJ12-6B	Eastside Gardens		
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
<b>ANNUAL STATEMENT INITIATIVES - YEAR ONE</b>		<b>\$-</b>	
<b>Site Improvements</b>		<b>\$100,000</b>	<b>2003</b>
<b>Site Improvements</b>			
<b>Public Areas</b>			
<b>Replace Lobby &amp; Corridor Finishes</b>		<b>\$19,200</b>	<b>2001</b>
<b>Paint Lobby &amp; Corridors</b>		<b>\$16,000</b>	<b>2001</b>
<b>Replace Accoustical Tile Ceiling w/.Drywall</b>		<b>\$128,000</b>	<b>2001</b>
<b>Upgrade Lobby and Corridor Lighting</b>		<b>\$28,800</b>	<b>2001</b>
<b>Upgrade Electrical Service</b>		<b>\$165,000</b>	<b>2001</b>
<b>A &amp; E Services</b>		<b>\$28,560</b>	<b>2001</b>
<b>Total estimated cost over next 5 years</b>		<b>\$ 485,560</b>	

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
NJ12-7	Constable Hook Village		
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
ANNUAL STATEMENT INITIATIVES - YEAR ONE		\$55,000	2000
Electrical Device Replacement Replace Apartment Electrical Panel		\$88,000	2001
<b>Total estimated cost over next 5 years</b>		<b>\$ 143,000</b>	



<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
NJ12-7A	Kill Van Kull Annes		
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
ANNUAL STATEMENT INITIATIVES - YEAR ONE			
Site Improvements			
Site Improvements		\$70,000	2003
Electrical Device Replacement			
Replace Apartment Electrical Panel		\$37,000	2001
<b>Total estimated cost over next 5 years</b>		<b>\$ 107,000</b>	

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
NJ12-8	Back Bay Gardens		
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
<b>ANNUAL STATEMENT INITIATIVES - YEAR ONE</b>		<b>\$176,904</b>	<b>2000</b>
<b>Dwelling Units</b>			
<b>Replace Kitchens</b>		<b>\$504,000</b>	<b>2004</b>
<b>Replace Bathrooms</b>		<b>\$1,134,000</b>	<b>2004</b>
<b>Replace Apartment Electrical Panels</b>		<b>\$126,000</b>	<b>2004</b>
<b>A &amp; E Services</b>		<b>\$141,120</b>	<b>2004</b>
<b>Total estimated cost over next 5 years</b>		<b>\$ 2,082,024</b>	

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
NJ12-9	Scattered Sites		
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
<b>ANNUAL STATEMENT INITIATIVES - YEAR ONE</b>		<b>\$112,320</b>	<b>2000</b>
<b>Demolish 1 Building</b>			
<b>19-21 East 19th Street</b>		<b>\$48,000</b>	<b>2001</b>
<b>A &amp; E Services for Demolition</b>		<b>\$3,840</b>	<b>2001</b>
<b>Comprehensive Modernization</b>			
<b>29-31 East 17th Street</b>		<b>\$275,950</b>	<b>2001</b>
<b>A &amp; E Services for Comp. Mod.</b>		<b>\$22,076</b>	<b>2001</b>
<b>Comprehensive Modernization</b>			
<b>521 Kennedy Boulevard</b>		<b>\$176,000</b>	<b>2001</b>
<b>A &amp; E Services for Comp. Mod.</b>		<b>\$14,080</b>	<b>2001</b>
<b>Total estimated cost over next 5 years</b>		<b>\$ 652,266</b>	

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
AW	Authority Wide		
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
<b>ANNUAL STATEMENT INITIATIVES - YEAR ONE</b>		<b>\$370,050</b>	<b>2000</b>
<b>Authority-Wide Unit Turnover Modernization Program</b>			
<b>Family LR at NJ12-1, 2, 3, 4</b> Install closet doors, replace interior doors, refinish hardwood floors, patch and paint 45 Units/Year @ \$4500/unit		<b>\$810,000</b>	<b>2001-2004</b>
<b>Family HR at NJ12-5, 6B</b> Install closet doors, replace interior doors, replace VCT floors, patch and paint 16 Units/Year @ \$4500/unit		<b>\$288,000</b>	<b>2001-2004</b>
<b>Senior HR at NJ12-6A, 7, 7A, 8</b> Install closet doors, carpet floors, patch and paint walls 39Units/Year @ \$2450/unit		<b>\$382,200</b>	<b>2001-2004</b>
<b>Total estimated cost over next 5 years</b>		<b>\$ 1,850,250</b>	

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
AW	Authority-Wide		
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
ANNUAL STATEMENT INITIATIVES - YEAR ONE		\$115,800	2000
Fees and Costs			2001-2004
AE Services for Site Work at NJ12-1, 2, 3, 4, 5, 6A, 6B, 7, 7A		\$105,000	2001-2003
A & E Services for Window Replacements at NJ12-2, 5, 6B		\$32,400	2004
A & E Services for Electrical Device Replacement at NJ12-1, 2, 3, 4, 7, 7A		\$65,552	2001-2002
<b>Total estimated cost over next 5 years</b>		<b>\$ 318,752</b>	

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
AW	Authority-Wide		
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
<b>ANNUAL STATEMENT INITIATIVES - YEAR ONE</b>			<b>2000</b>
<b>Agency-Wide Capital Improvements</b>			
New Office Furniture & Equipment for		<b>\$400,000</b>	<b>2001</b>
33 Staff Work Stations / Conf.Rms		<b>\$32,000</b>	<b>2001</b>
A & E Services for New Office Interiors			<b>2001</b>
Computer Software and Hardware		<b>\$150,000</b>	
<b>Total estimated cost over next 5 years</b>		<b>\$ 582,000</b>	

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
AW	Authority-Wide		
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
<b>ANNUAL STATEMENT INITIATIVES - YEAR ONE</b>		<b>\$173,000</b>	<b>2000</b>
<b>Management Improvements</b>			
<b>Staff Training-Computer Proficiency</b>		<b>\$40,000</b>	<b>2001-2004</b>
<b>Staff Training-Time Management</b>		<b>\$8,000</b>	<b>2001-2004</b>
<b>Staff Training-Customer Service</b>		<b>\$12,000</b>	<b>2001-2004</b>
<b>Maintenance Training</b>		<b>\$12,000</b>	<b>2001-2004</b>
<b>Resident Initiatives</b>		<b>\$60,000</b>	<b>2001-2004</b>
<b>Resident Security Program</b>		<b>\$400,000</b>	<b>2001-2004</b>
<b>Fleet Replacement</b>		<b>\$160,000</b>	<b>2001-2004</b>
<b>Total estimated cost over next 5 years</b>		<b>\$ 865,000</b>	

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
AW	Authority-Wide		
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
ANNUAL STATEMENT INITIATIVES - YEAR ONE - Administration		\$81,000	2000
Administration			
Technical Salaries		\$324,000	2001-2004
Employee Benefits			
CGP Independent Audit			
Sundry Costs			
<b>Total estimated cost over next 5 years</b>		<b>\$ 405,000</b>	



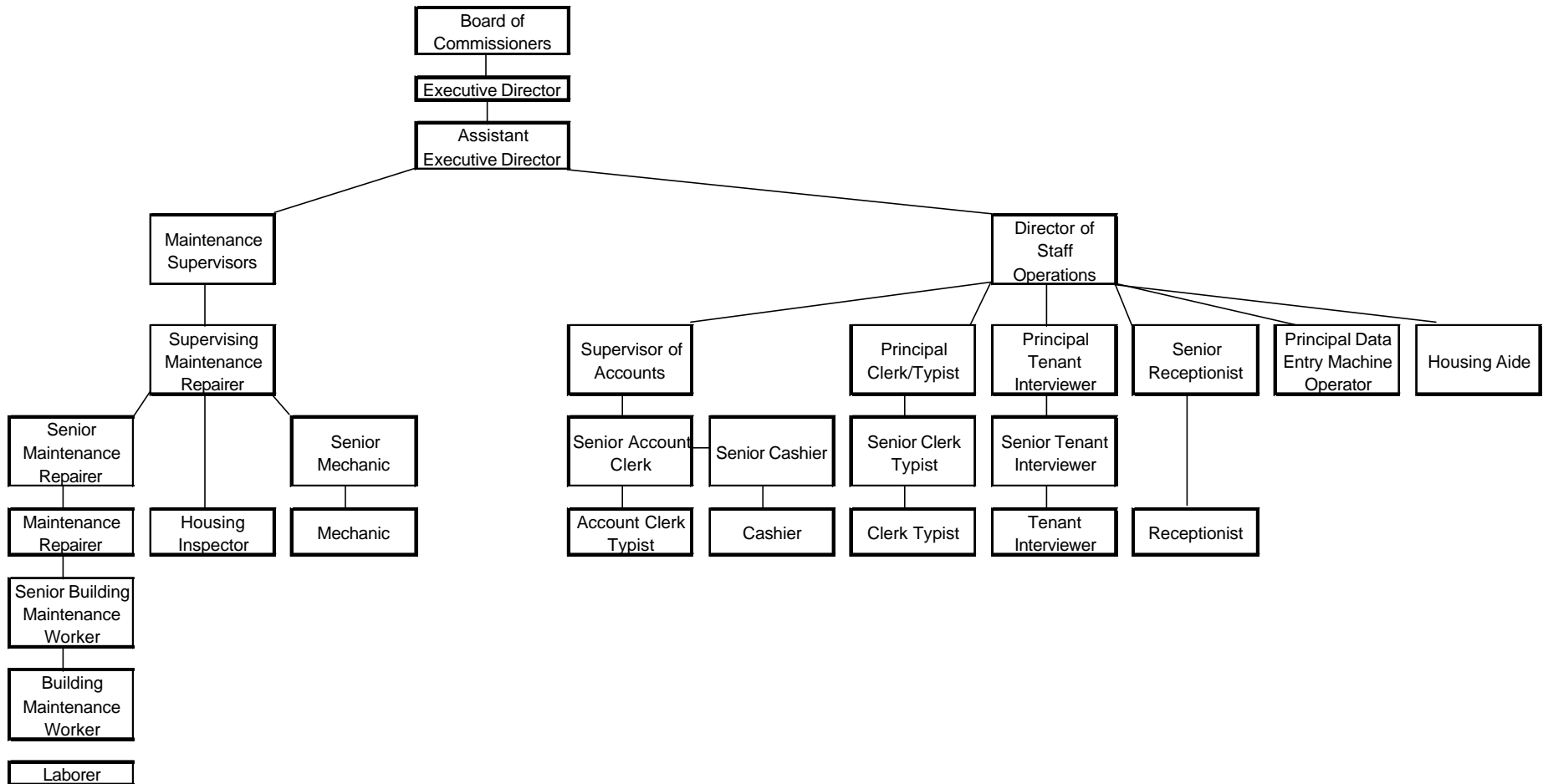
<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
AW	Authority-Wide		
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
ANNUAL STATEMENT INITIATIVES - YEAR ONE		\$62,000	2000
A & E Fees and Costs CGP Planning Consultant Mod Coordinator CGP Related Planning Costs		\$248,000	2001-2004
<b>Total estimated cost over next 5 years</b>		<b>\$ 310,000</b>	

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
AW	Authority-Wide		
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
ANNUAL STATEMENT INITIATIVES - YEAR ONE		\$26,000	2000
Relocation		\$50,000	2001-2004
<b>Total estimated cost over next 5 years</b>		<b>\$ 76,000</b>	

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
AW	Authority-Wide		
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
ANNUAL STATEMENT INITIATIVES - YEAR ONE		\$93,803	2000
Contingency		\$103,836	2001-2004
<b>Total estimated cost over next 5 years</b>		<b>\$ 197,639</b>	

# Attachment D Organizational Chart

## Bayonne Housing Authority



# Attachment E

## Public Housing Drug Elimination Program Plan

### Annual PHDEP Plan Table of Contents:

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

### Section 1: General Information/History

- A. Amount of PHDEP Grant \$292,741
- B. Eligibility type (Indicate with an "x") N1 \_\_\_\_\_ N2 \_\_\_\_\_ R \_\_\_\_\_
- C. FFY in which funding is requested: 2000
- D. Executive Summary of Annual PHDEP Plan

The Bayonne Housing Authority Drug Elimination Program is a comprehensive drug prevention and intervention program, which provides services to all families residing in public housing units. Bayonne Housing Authority subcontracts the administration and operation of the social services portion of this grant to the Bayonne Board of Education. The DEP Program is modeled after the highly successful and Nationally acclaimed School Based Youth Services Program of the Bayonne school and incorporates varied activities such as education, recreation, and counseling. Through interaction with residents within these programs, DEP staff have developed a rapport with residents, enabling them to refer residents to appropriate social services in Bayonne.

### E. Target Areas

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
NJ12-1 Pamrapo Gardens	112	Development Residents and persons residing within a two-block radius
NJ12-2 Bergen Point Gardens	108	Development Residents and persons residing within a two-block radius
NJ12-3 Centerville Gardens	108	Development Residents and persons residing within a two-block radius
NJ12-4 LaTourette Gardens	162	Development Residents and persons residing within a two-block radius
NJ12-5 Kill Van Kull Gardens	130	Development Residents and persons residing within a two-block radius
NJ12-6B Eastside Gardens	65	Development Residents and persons residing within a two-block radius

NJ12-9 Scattered Sites	86	Development Residents and persons residing within a two-block radius
NJ12-11 Interfaith Housing	44	Development Residents and persons residing within a two-block radius

**F. Duration of Program**

6 Months \_\_\_\_\_ 12 Months  X  18 Months \_\_\_\_\_ 24 Months \_\_\_\_\_ Other \_\_\_\_\_

**G. PHDEP Program History**

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Anticipated Completion Date
FY 1995 X	\$338,000	NJ39 DEP 012 195	0		Complete
FY 1996 X	\$338,000	NJ39 DEP 012 196	0		Complete
FY 1997 X	\$338,000	NJ39 DEP 012 197	0		Complete
FY 1998 X	\$343,750	NJ39 DEP 012 198	0		Complete
FY 1999 X	\$292,741	NJ39 DEP 012 199	\$202,741		12/2000

**Section 2: PHDEP Plan Goals and Budget**

**A. PHDEP Plan Summary**

Please See Attached

**B. PHDEP Budget Summary**

FY _____ PHDEP Budget Summary	
Budget Line Item	Total Funding
9110 - Reimbursement of Law Enforcement	\$184,741
9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	
9160 - Drug Prevention	108,000
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	

<b>TOTAL PHDEP FUNDING</b>	\$292,741
----------------------------	-----------

**PHDEP Plan Goals and Activities**

<b>9110 - Reimbursement of Law Enforcement</b>					<b>Total PHDEP Funding: \$ 184,741</b>		
Goal(s)	Patrol developments and investigate drug activity in cooperation with narcotics officers.						
Objectives	Ensure peaceful enjoyment of residents.						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1.C.O.P Patrol			10/99	9/2000			Crime Statistics
2.							
3.							

<b>9160 - Drug Prevention</b>					<b>Total PHDEP Funding: \$108,000</b>		
Goal(s)	Provide educational and recreational programs for youth and adults.						
Objectives	Provide alternative activities to involvement in drugs.						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.Tutoring	10-20/ Session	Youth	10/99	9/00			Attendance & Grades
2.Safe-Haven	40-60/ Session	Grammar School	10/99	5/00			Attendance
3.Computer Class	12/ Class	Anyone Interested	10/99	9/00			Sign-up Rate



**Section 3: Expenditure/Obligation Milestones**

<b>Budget Line Item #</b>	<b>25% Expenditure of Total Grant Funds By Activity #</b>	<b>Total PHDEP Funding Expended (sum of the activities)</b>	<b>50% Obligation of Total Grant Funds by Activity #</b>	<b>Total PHDEP Funding Obligated (sum of the activities)</b>
<i>e.g Budget Line Item # 9120</i>	<i>Activities 1, 3</i>		<i>Activity 2</i>	
9110	Activity 1	\$184,741	Activity 1	\$184,741
9120				
9130				
9140				
9150				
9160	Activities 1, 2 & 3	\$108,000	Activities 1, 2 & 3	\$108,000
9170				
9180				
9190				
<b>TOTAL</b>		\$292,741		\$292,741

**Section 4: Certifications**

A comprehensive certification of compliance with respect to the PHDEP Plan submission is included in the “PHA Certifications of Compliance with the PHA Plan and Related Regulations.”