### **PHA Plans**

#### **Streamlined Annual Version**

# U.S. Department of Housing and Urban Development Office of Public and Indian

Office of Public and Indian Housing

OMB No. 2577-0226 (exp. 08/31/2009)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937 that introduced 5-year and annual PHA Plans. The full PHA plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form allows eligible PHAs to make a streamlined annual Plan submission to HUD consistent with HUD's efforts to provide regulatory relief for certain types of PHAs. Public reporting burden for this information collection is estimated to average 11.7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Privacy Act Notice.** The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Information in PHA plans is publicly available.

# Streamlined Annual PHA Plan for Fiscal Year: 2008

**PHA Name: Mansfield Housing Authority** 

NOTE: This PHA Plan template (HUD-50075-SA) is to be completed in accordance with instructions contained in previous Notices PIH 99-33 (HA), 99-51 (HA), 2000-22 (HA), 2000-36 (HA), 2000-43 (HA), 2001-4 (HA), 2001-26 (HA), 2003-7 (HA), and any related notices HUD may subsequently issue.

# **Streamlined Annual PHA Plan Agency Identification**

PHA Name: Mansfield Housing Authority			PHA Number: CT038			
PHA Fiscal Year Beginnin	g: (mm/	<b>yyyy</b> ) 01/2008				
PHA Programs Administered:  Public Housing and Section 8 Section 8 Only Number of public housing units:  Number of S8 units:  Number of S8 units:  Public Housing Only Number of public housing units:  Number of S8 units:						
PHA Consortia: (check be Participating PHAs	ox if subn	nitting a joint PHA P Program(s) Included in	Programs Not in	# of Units		
	Code	the Consortium	the Consortium	Each Program		
Participating PHA 1:						
Participating PHA 2:						
Participating PHA 3:						
Name: Rebecca M. Fields TDD: 800-842-9710  Public Access to Information regarding any action (select all that apply)  PHA's main administrative	vities out		mha1974@sbcglo	ontacting:		
— Display Locations For PHA		_				
The PHA Plan revised policies or program changes (including attachments) are available for public review and inspection.  Yes  No.  If yes, select all that apply:  Main administrative office of the PHA PHA development management offices Main administrative office of the local, county or State government Public library  PHA website  Other (list below)						
PHA Plan Supporting Documents are available for inspection at: (select all that apply)  Main business office of the PHA PHA development management offices Other (list below)						

#### Streamlined Annual PHA Plan Fiscal Year 2008

[24 CFR Part 903.12(c)]

#### **Table of Contents**

[24 CFR 903.7(r)]

Provide a table of contents for the Plan, including applicable additional requirements, and a list of supporting documents available for public inspection.

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#### B. SEPARATE HARD COPY SUBMISSIONS TO LOCAL HUD FIELD OFFICE

Form HUD-50076, PHA Certifications of Compliance with the PHA Plans and Related Regulations:

Board Resolution to Accompany the Streamlined Annual Plan identifying policies or programs the PHA has revised since submission of its last Annual Plan, and including Civil Rights certifications and assurances the changed policies were presented to the Resident Advisory Board for review and comment, approved by the PHA governing board, and made available for review and inspection at the PHA's principal office;

For PHAs Applying for Formula Capital Fund Program (CFP) Grants:

Form HUD-50070, <u>Certification for a Drug-Free Workplace;</u>

Form HUD-50071, Certification of Payments to Influence Federal Transactions; and

Form SF-LLL &SF-LLLa, <u>Disclosure of Lobbying Activities</u>.

#### 1. Site-Based Waiting Lists (Eligibility, Selection, Admissions Policies)

[24 CFR Part 903.12(c), 903.7(b)(2)]

Exemptions: Section 8 only PHAs are not required to complete this component.

#### A. Site-Based Waiting Lists-Previous Year

1. Has the PHA operated one or more site-based waiting lists in the previous year? If yes, complete the following table; if not skip to B.

Site-Based Waiting Lists						
Development Information: (Name, number, location)		Initial mix of Racial, Ethnic or Disability Demographics  Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL		Percent change between initial and current mix of Racial, Ethnic, or Disability demographics		

2.	What is the number of site based waiting list developments to which families may apply
	at one time?

3.	How many unit offers may an applicant turn down before being removed from the site-
	based waiting list?

4.	Yes No: Is the PHA the subject of any pending fair housing complaint by HUD
	or any court order or settlement agreement? If yes, describe the order, agreement or
	complaint and describe how use of a site-based waiting list will not violate or be
	inconsistent with the order, agreement or complaint below:

#### **B.** Site-Based Waiting Lists – Coming Year

If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to next component.

1. How many site-based waiting lists will the PHA operate in the coming year?

PHA Name: Mansfield Housing Authority

HA Code:

Streamlined Annual Plan for Fiscal Year 2008

HOPE VI Revitalization Grant Status					
a. Development Name:					
•	b. Development Number:				
c. Status of Grant:					
	ion Plan under development				
<u> </u>	ion Plan submitted, pending approval				
_	ion Plan approved				
Activities <sub>]</sub>	pursuant to an approved Revitalization Plan underway				
3.	Does the PHA expect to apply for a HOPE VI Revitalization grant in the Plan year? If yes, list development name(s) below:				
4.  Yes No:	Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year? If yes, list developments or activities below:				
5.  Yes No:	Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:				
3. Section 8 Tenant Based AssistanceSection 8(y) Homeownership Program (if applicable) [24 CFR Part 903.12(c), 903.7(k)(1)(i)]					
1. ☐ Yes ⊠No:	Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982? (If "No", skip to the next component; if "yes", complete each program description below (copy and complete questions for each program identified.)				
2. Program Description:					
a. Size of Program  Yes No:	Will the PHA limit the number of families participating in the Section 8 homeownership option?				
	If the answer to the question above was yes, what is the maximum number of participants this fiscal year?				
b. PHA-established eligibility criteria					

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1. Consolidated Plan jurisdiction: State of Connecticut

#### Eligibility, Selection and Admission Policies:

The PHA administrative plan changed the waiting list organization and selection. The PHA will only accept applications by mail, and will be employing random selection as the means of selecting participants from the waiting list. These changes were made to allow our small staff to better serve those wishing to participate in the Housing Choice Voucher program.

#### **Rent Determination:**

The PHA administrative plan has increased the payment standard to 110% of the FMR to better reflect the market rents and provide an expanded supply of quality affordable housing options for the Housing Choice Voucher participants in this jurisdiction.

the Housing Choice Voucher participants in this jurisdiction.
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
The PHA has based its statement of needs of families on its waiting lists on the needs expressed in the Consolidated Plan/s.
<ul> <li>The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.</li> <li>The PHA has consulted with the Consolidated Plan agency during the development of</li> </ul>
this PHA Plan.  Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
Other: (list below)  The changes stated above were made to the PHA Administrative Plan with approval of the Board of Commissioners. The public meeting was advertised in the local paper 45 days in advance of the meeting and the proposed changes were available for review and comment.
While both are changes to the 5-Year Plan, neither change is considered a substantial deviation from said plan, but rather minor changes to enhance the program's success at meeting the demand for affordable housing by expanding opportunities for housing choices in the jurisdiction of Mansfield, Coventry, Willington, Chaplin and Ashford.
3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)
The Consolidated Dlan encourages and supports the DHA Dlan to provide quality affordable

The Consolidated Plan encourages and supports the PHA Plan to provide quality affordable housing choices in the jurisdiction administered by the Plan. Changes made to the PHA Plan this years move this jurisdiction toward that goals of the consolidated state plan.

#### STATEMENT OF SUPPORT OF THE VIOLENCE AGAINST WOMEN ACT (VAWA)

The Mansfield Housing Authority has made policies changes to comply with VAWA. Those changes include providing increased accessibility to the program, waiting list status, and for those participants on the program, to maintain housing and provide safety for victims.

#### 6. Supporting Documents Available for Review for Streamlined Annual PHA **Plans**

PHAs are to indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review					
Applicable & On Display	Supporting Document	Related Plan Component			
X	PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans;	5 Year and Annual Plans			
X	PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Streamlined Annual Plan	Streamlined Annual Plans			
X	Certification by State or Local Official of PHA Plan Consistency with Consolidated Plan.	5 Year and standard Annual Plans			
N/A	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans			
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA's public housing and Section 8 tenant-based waiting lists.	Annual Plan: Housing Needs			
N/A	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources			
N/A	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] and the Site-Based Waiting List Procedure.	Annual Plan: Eligibility, Selection, and Admissions Policies			
N/A	Deconcentration Income Analysis	Annual Plan: Eligibility, Selection, and Admissions Policies			
N/A	Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing.   Check here if included in the public housing A&O Policy.	Annual Plan: Eligibility, Selection, and Admissions Policies			
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies			
N/A	Public housing rent determination policies, including the method for setting public housing flat rents.  Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination			
N/A	Schedule of flat rents offered at each public housing development.  Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination			
N/A	Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies.  Check here if included in Section 8 Administrative Plan.	Annual Plan: Rent Determination			

List of Supporting Documents Available for Review					
Applicable & On Display	Supporting Document	Related Plan Component			
N/A	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation).	Annual Plan: Operations and Maintenance			
N/A	Results of latest Public Housing Assessment System (PHAS) Assessment (or other applicable assessment).	Annual Plan: Management and Operations			
N/A	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self- Sufficiency			
X	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations			
N/A	Any policies governing any Section 8 special housing types  Check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance			
N/A	Public housing grievance procedures  Check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures			
N/A	Section 8 informal review and hearing procedures.  Check here if included in Section 8 Administrative Plan.	Annual Plan: Grievance Procedures			
N/A	The Capital Fund/Comprehensive Grant Program Annual Statement /Performance and Evaluation Report for any active grant year.	Annual Plan: Capital Needs			
N/A	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants.	Annual Plan: Capital Needs			
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing.	Annual Plan: Capital Needs			
N/A	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See PIH Notice 99-52 (HA).	Annual Plan: Capital Needs			
N/A	Approved or submitted applications for demolition and/or disposition of public housing.	Annual Plan: Demolition and Disposition			
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans).	Annual Plan: Designation of Public Housing			
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937.	Annual Plan: Conversion of Public Housing			
N/A	Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion.	Annual Plan: Voluntary Conversion of Public Housing			
N/A	Approved or submitted public housing homeownership programs/plans.	Annual Plan: Homeownership			
N/A	Policies governing any Section 8 Homeownership program (Sectionof the Section 8 Administrative Plan)	Annual Plan: Homeownership			
N/A	Public Housing Community Service Policy/Programs  Check here if included in Public Housing A & O Policy	Annual Plan: Community Service & Self-Sufficiency			
N/A	Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies.	Annual Plan: Community Service & Self-Sufficiency			
N/A	FSS Action Plan(s) for public housing and/or Section 8.	Annual Plan: Community Service & Self-Sufficiency			
N/A	Section 3 documentation required by 24 CFR Part 135, Subpart E for public housing.	Annual Plan: Community Service & Self-Sufficiency			
N/A	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports for public housing.	Annual Plan: Community Service & Self-Sufficiency			
N/A	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G).  Check here if included in the public housing A & O Policy.	Annual Plan: Pet Policy			
X	The results of the most recent fiscal year audit of the PHA conducted under the	Annual Plan: Annual Audit			

	List of Supporting Documents Available for Review				
Applicable & On Display	Related Plan Component				
	Single Audit Act as implemented by OMB Circular A-133, the results of that audit and the PHA's response to any findings.				
N/A	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)			
N/A	Consortium agreement(s) and for Consortium Joint PHA Plans Only: Certification that consortium agreement is in compliance with 24 CFR Part 943 pursuant to an opinion of counsel on file and available for inspection.	Joint Annual PHA Plan for Consortia: Agency Identification and Annual Management and Operations			

# 7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name:		ant Type and Number		·	Federal FY
		apital Fund Program Gra			of Grant:
	Re	eplacement Housing Fac	ctor Grant No:		
	nent Reserve for Disasters/ Emergencies Revise nation Report for Period Ending: Final Perf	ed Annual Statement Formance and Evalua			
Line No.	Summary by Development Account	Total Estin		Total Act	tual Cost
Zine 1100	summary by Development recount	Original	Revised	Obligated	Expended
1	Total non-CFP Funds	- 8			<b>1</b>
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collaterization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)				
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504				
	compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard				
	Costs				
26	Amount of line 21 Related to Energy Conservation				
	Measures				

### 7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

# Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages

PHA Name:		Grant Type an Capital Fund Pr Replacement H	d Number rogram Grant No: ousing Factor Gr	ant No:		Federal FY of Gran	nt:	
Development Number Name/HA- Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Esti	mated Cost	Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	

# 7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

<b>Annual Statement</b>	t/Performa	ance and I	<b>Evaluatio</b>	n Report			
<b>Capital Fund Pro</b>	gram and	Capital F	und Prog	ram Replac	ement Housi	ng Factor	(CFP/CFPRHF)
Part III: Impleme	entation S	chedule		_			
PHA Name:	Federal FY of Grant:						
Development Number Name/HA-Wide Activities		Fund Obliga rter Ending I			Funds Expende arter Ending Da		Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	

### 8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan							
Part I: Summar	ry						
PHA Name				Original 5-Year Plan			
	1 1	777 1 0		Revision No:	T 1 a		
Development Number/Name/ HA-Wide	Year 1	Work Statement for Year 2	Work Statement for Year 3	Work Statement for Year 4	Work Statement for Year 5		
1111		FFY Grant: PHA FY:	FFY Grant: PHA FY:	FFY Grant: PHA FY:	FFY Grant: PHA FY:		
	Annual Statement						
CFP Funds Listed for 5-year planning							
Replacement Housing Factor Funds							

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### 8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan								
Part II: Supporting Pages—Work Activities								
Activities	Act	ivities for Year:	_	Acti	vities for Year:			
for		FFY Grant:			FFY Grant:			
Year 1		PHA FY:	PHA FY:					
	Development	Major Work	<b>Estimated Cost</b>	Development	Major Work	Estimated		
	Name/Number	Categories		Name/Number	Categories	Cost		
See								
Annual								
Statement								
	Total CFP Estimated	Cost	\$			\$		

### 8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan							
Part II: Supporting Pages—Work Activities							
A	Activities for Year:		A	ctivities for Year: _			
	FFY Grant:		FFY Grant:				
	PHA FY:		PHA FY:				
Development	Major Work	<b>Estimated Cost</b>	Development	Major Work	<b>Estimated Cost</b>		
Name/Number	Categories		Name/Number	Categories			
Total CFP Est	timated Cost	\$			\$		