

**PHA Plans**  
**Streamlined Annual**  
**Version**

**U.S. Department of Housing and  
Urban Development**  
Office of Public and Indian  
Housing

OMB No.  
2577-0226  
(exp. 05/31/2006)

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This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937 that introduced 5-year and annual PHA Plans. The full PHA plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form allows eligible PHAs to make a streamlined annual Plan submission to HUD consistent with HUD's efforts to provide regulatory relief for certain types of PHAs. Public reporting burden for this information collection is estimated to average 11.7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Privacy Act Notice.** The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Information in PHA plans is publicly available.

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**Streamlined Annual PHA Plan**  
**for Fiscal Year: 2006**

**PHA Name:**

Perry Metropolitan Housing Authority  
(OH034)

NOTE: This PHA Plan template (HUD-50075-SA) is to be completed in accordance with instructions contained in previous Notices PIH 99-33 (HA), 99-51 (HA), 2000-22 (HA), 2000-36 (HA), 2000-43 (HA), 2001-4 (HA), 2001-26 (HA), 2003-7 (HA), and any related notices HUD may subsequently issue.

## Streamlined Annual PHA Plan Agency Identification

**PHA Name:** Perry Metropolitan Housing Authority  
OH034

**PHA Number:**

**PHA Fiscal Year Beginning:** 01/2006

**PHA Programs Administered:**

**Public Housing and Section 8    Section 8 Only    Public Housing Only**

Number of public housing units: **118**                      Number of S8 units:                      Number of public housing units:

Number of S8 units: **218**

**PHA Consortia:** (check box if submitting a joint PHA Plan and complete table)

Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
Participating PHA 1:				
Participating PHA 2:				
Participating PHA 3:				

**PHA Plan Contact Information:**

Name: Carole Sowards, Executive Director Phone: (740) 982-5991

TDD:

Email (if available): carolepmha@rrohio.com

**Public Access to Information**

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

PHA's main administrative office

PHA's development management offices

**Display Locations For PHA Plans and Supporting Documents**

The PHA Plan revised policies or program changes (including attachments) are available for public review and inspection.    Yes    No.

If yes, select all that apply:

Main administrative office of the PHA  
 PHA development management offices  
 Main administrative office of the local, county or State government  
 Public library PHA website Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)  
 Main business office of the PHA PHA development management offices  
 Other (list below)

**Streamlined Annual PHA Plan**  
**Fiscal Year 2006**  
 [24 CFR Part 903.12(c)]

**Table of Contents**  
 [24 CFR 903.7(r)]

Provide a table of contents for the Plan, including applicable additional requirements, and a list of supporting documents available for public inspection.

<b>A. PHA PLAN COMPONENTS</b>	<b>PAGE NO.</b>
1. Site-Based Waiting List Policies	
<b>903.7(b)(2) Policies on Eligibility, Selection, and Admissions</b>	
2. Capital Improvement Needs	<b>5</b>
<b>903.7(g) Statement of Capital Improvements Needed</b>	
3. Section 8(y) Homeownership	<b>6</b>
<b>903.7(k)(1)(i) Statement of Homeownership Programs</b>	
4. Project-Based Voucher Programs	
5. PHA Statement of Consistency with Consolidated Plan. Complete only if PHA has changed any policies, programs, or plan components from its last Annual Plan.	<b>7</b>
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7. Capital Fund Program and Capital Fund Program Replacement Housing Factor, Annual Statement/Performance and Evaluation Report	<b>10</b>
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**B. SEPARATE HARD COPY SUBMISSIONS TO LOCAL HUD FIELD OFFICE**

**Form HUD-50076, PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the Streamlined Annual Plan** identifying policies or programs the PHA has revised since submission of its last Annual Plan, and including Civil Rights certifications and assurances the changed policies were presented to the Resident Advisory Board for review and comment, approved by the PHA governing board, and made available for review and inspection at the PHA’s principal office;

For PHAs Applying for Formula Capital Fund Program (CFP) Grants:

**Form HUD-50070, Certification for a Drug-Free Workplace;**

**Form HUD-50071, Certification of Payments to Influence Federal Transactions;** and

**Form SF-LLL &SF-LLLa, Disclosure of Lobbying Activities.**

**1. Site-Based Waiting Lists (Eligibility, Selection, Admissions Policies)**

[24 CFR Part 903.12(c), 903.7(b)(2)]

Exemptions: Section 8 only PHAs are not required to complete this component.

**A. Site-Based Waiting Lists-Previous Year**

- Has the PHA operated one or more site-based waiting lists in the previous year?  
If yes, complete the following table; if not skip to B.

Site-Based Waiting Lists				
Development Information: (Name, number, location)	Date Initiated	Initial mix of Racial, Ethnic or Disability Demographics	Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL	Percent change between initial and current mix of Racial, Ethnic, or Disability demographics

- What is the number of site based waiting list developments to which families may apply at one time? \_\_\_
- How many unit offers may an applicant turn down before being removed from the site-based waiting list? \_\_\_
- Yes No: Is the PHA the subject of any pending fair housing complaint by HUD or any court order or settlement agreement? If yes, describe the order, agreement or complaint and describe how use of a site-based waiting list will not violate or be inconsistent with the order, agreement or complaint below:

**B. Site-Based Waiting Lists – Coming Year**

If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the

following questions; if not, skip to next component.

1. How many site-based waiting lists will the PHA operate in the coming year?
2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?  
If yes, how many lists?
3. Yes No: May families be on more than one list simultaneously  
If yes, how many lists?
4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?  
PHA main administrative office  
All PHA development management offices  
Management offices at developments with site-based waiting lists  
At the development to which they would like to apply  
Other (list below)

## **2. Capital Improvement Needs**

[24 CFR Part 903.12 (c), 903.7 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

### **A. Capital Fund Program**

1. Yes No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete items 7 and 8 of this template (Capital Fund Program tables). If no, skip to B.
2. Yes No: Does the PHA propose to use any portion of its CFP funds to repay debt incurred to finance capital improvements? If so, the PHA must identify in its annual and 5-year capital plans the development(s) where such improvements will be made and show both how the proceeds of the financing will be used and the amount of the annual payments required to service the debt. (Note that separate HUD approval is required for such financing activities.).

### **B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)**

Applicability: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

1. Yes No: Has the PHA received a HOPE VI revitalization grant? (if no, skip to #3; if yes, provide responses to the items on the chart located on the next page, copying and completing as many times as necessary).

Status of HOPE VI revitalization grant(s):

<b>HOPE VI Revitalization Grant Status</b>	
a. Development Name:	
b. Development Number:	
c. Status of Grant:	Revitalization Plan under development Revitalization Plan submitted, pending approval Revitalization Plan approved Activities pursuant to an approved Revitalization Plan underway

3. Yes No: Does the PHA expect to apply for a HOPE VI Revitalization grant in the Plan year?  
If yes, list development name(s) below:
4. Yes No: Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year? If yes, list developments or activities below:
5. Yes No: Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:

### **3. Section 8 Tenant Based Assistance--Section 8(y) Homeownership Program**

(if applicable) [24 CFR Part 903.12(c), 903.7(k)(1)(i)]

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ?  
(If "No", skip to the next component; if "yes", complete each program description below (copy and complete questions for each program identified.)

2. Program Description:

a. Size of Program

Yes No: Will the PHA limit the number of families participating in the Section 8 homeownership option?

If the answer to the question above was yes, what is the maximum number of participants this fiscal year?03

b. PHA-established eligibility criteria

Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria:

- Be a current Section 8 Voucher participant for a

minimum of one calendar year  
Be in good standing in the S/8 Housing Choice Voucher Program  
Have no indebtedness to the S/8 Housing Choice Voucher Program or any other subsidized housing program

c. What actions will the PHA undertake to implement the program this year (list)?

Conduct the Homeownership classes for eligible participants; partner with local financial institutions, realtors, local government, etc.

to assist with the trainings.

3. Capacity of the PHA to Administer a Section 8 Homeownership Program:

The PHA has demonstrated its capacity to administer the program by (select all that apply):

Establishing a minimum homeowner downpayment requirement of at least 3 percent of purchase price and requiring that at least 1 percent of the purchase price comes from the family's resources.  
Requiring that financing for purchase of a home under its Section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards.

Partnering with a qualified agency or agencies to administer the program (list name(s) and years of experience below):

Demonstrating that it has other relevant experience (list experience below):

#### **4. Use of the Project-Based Voucher Program**

##### **Intent to Use Project-Based Assistance**

Yes No: Does the PHA plan to "project-base" any tenant-based Section 8 vouchers in the coming year? If the answer is "no," go to the next component. If yes, answer the following questions.

1. Yes No: Are there circumstances indicating that the project basing of the units, rather than tenant-basing of the same amount of assistance is an appropriate option? If yes, check which circumstances apply:

low utilization rate for vouchers due to lack of suitable rental units  
access to neighborhoods outside of high poverty areas  
other (describe below:)

2. Indicate the number of units and general location of units (e.g. eligible census tracts or smaller areas within eligible census tracts):

#### **5. PHA Statement of Consistency with the Consolidated Plan**

[24 CFR Part 903.15]

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary) only if the PHA has provided a certification listing program or policy changes from its last Annual Plan submission.

1. Consolidated Plan jurisdiction: **Perry County, Ohio**

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

The PHA has based its statement of needs of families on its waiting lists on the needs expressed in the Consolidated Plan/s.

The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.

The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.

Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

- Rehabilitation of rental property
- Homeownership
- Construction of single family housing for low income families

## **6. Supporting Documents Available for Review for Streamlined Annual PHA Plans**

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>
x	<i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans;</i>	5 Year and Annual Plans
form HUD-50075-SA (04/30/2003)		



x	<i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Streamlined Annual Plan</i>	Streamlined Annual Plans
x	<i>Certification by State or Local Official of PHA Plan Consistency with Consolidated Plan.</i>	5 Year and standard Annual Plans
x	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
x	Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA's public housing and Section 8 tenant-based waiting lists.	Annual Plan: Housing Needs
x	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
x	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] and the Site-Based Waiting List Procedure.	Annual Plan: Eligibility, Selection, and Admissions Policies
x	Deconcentration Income Analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
	Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing. Check here if included in the public housing A&O Policy.	Annual Plan: Eligibility, Selection, and Admissions Policies
x	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
x	Public housing rent determination policies, including the method for setting public housing flat rents. Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
x	Schedule of flat rents offered at each public housing development. Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
x	Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies. Check here if included in Section 8 Administrative Plan.	Annual Plan: Rent Determination
x	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation).	Annual Plan: Operations and Maintenance
x	Results of latest Public Housing Assessment System (PHAS) Assessment (or other applicable assessment).	Annual Plan: Management and Operations
	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
x	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
x	Any policies governing any Section 8 special housing types Check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
x	Public housing grievance procedures Check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
	Section 8 informal review and hearing procedures.	Annual Plan: Grievance

x	Check here if included in Section 8 Administrative Plan.	Procedures
x	The Capital Fund/Comprehensive Grant Program Annual Statement /Performance and Evaluation Report for any active grant year.	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants.	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing.	Annual Plan: Capital Needs
	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See PIH Notice 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing.	Annual Plan: Demolition and Disposition
x	Approved or submitted applications for designation of public housing (Designated Housing Plans).	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937.	Annual Plan: Conversion of Public Housing
	Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion.	Annual Plan: Voluntary Conversion of Public Housing
x	Approved or submitted public housing homeownership programs/plans.	Annual Plan: Homeownership
x	Policies governing any Section 8 Homeownership program (Section XL of the Section 8 Administrative Plan)	Annual Plan: Homeownership
x	Public Housing Community Service Policy/Programs Check here if included in Public Housing A & O Policy	Annual Plan: Community Service & Self-Sufficiency
x	Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies.	Annual Plan: Community Service & Self-Sufficiency
x	FSS Action Plan(s) for public housing and/or Section 8.	Annual Plan: Community Service & Self-Sufficiency
x	Section 3 documentation required by 24 CFR Part 135, Subpart E for public housing.	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports for public housing.	Annual Plan: Community Service & Self-Sufficiency
x	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G). Check here if included in the public housing A & O Policy.	Annual Plan: Pet Policy
x	The results of the most recent fiscal year audit of the PHA conducted under the Single Audit Act as implemented by OMB Circular A-133, the results of that audit and the PHA's response to any findings.	Annual Plan: Annual Audit
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)
	Consortium agreement(s) and for Consortium Joint PHA Plans <u>Only</u> : Certification that consortium agreement is in compliance with 24 CFR Part 943 pursuant to an opinion of counsel on file and available for inspection.	Joint Annual PHA Plan for Consortia: Agency Identification and Annual Management and Operations

**Annual Statement/Performance and Evaluation Report**

**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

PHA Name: Perry Metropolitan Housing Authority

Grant Type and Number

Capital Fund Program Grant No: OH16-PO34-501-

**Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:) 02  
Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report**

Line No.	Summary by Development Account	Total Estimated Cost		
		Original	Revised	
1	Total non-CFP Funds			
2	1406 Operations			
3	1408 Management Improvements	10000.00	10000.00	
4	1410 Administration	20000.00	20000.00	2
5	1411 Audit			
6	1415 Liquidated Damages			
7	1430 Fees and Costs			
8	1440 Site Acquisition			
9	1450 Site Improvement	19000.00	14975.00	
10	1460 Dwelling Structures	105000.00	114150.00	1
11	1465.1 Dwelling Equipment—Nonexpendable			
12	1470 Nondwelling Structures	18024.00	11899.00	
13	1475 Nondwelling Equipment	30000.00	31000.00	2
14	1485 Demolition			
15	1490 Replacement Reserve			
16	1492 Moving to Work Demonstration			
17	1495.1 Relocation Costs			
18	1499 Development Activities			
19	1501 Collateralization or Debt Service			
20	1502 Contingency			
21	Amount of Annual Grant: (sum of lines 2 – 20)	202024.00	202024.00	7
22	Amount of line 21 Related to LBP Activities			
23	Amount of line 21 Related to Section 504 compliance			
24	Amount of line 21 Related to Security – Soft Costs			
25	Amount of Line 21 Related to Security – Hard Costs			
26	Amount of line 21 Related to Energy Conservation Measures			

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFR)  
Part II: Supporting Pages**

PHA Name: Perry Metropolitan Housing		Grant Type and Number Capital Fund Program Grant No: OH16-PO34-501-04 Replacement Housing Factor Grant No:			Federal F	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		T
				Original	Revised	Funds Ob

OH034-001	Replace/improve landscaping	1450		5000.00	1500.00	1000.00
	Paint siding, SF units	1460		2000.00	2000.00	
	Rear porch repairs, units 47 & 49	1460		.00	1478.00	1478.00
	Replace kitchen ranges, 1 BR units	1460			8073.00	8073.00
OH034-002	Replace/improve landscaping	1450		5000.00	1500.00	1000.00
	Concrete sidewalk grinding	1450		4000.00	4000.00	
	Replace exterior hydrants	1450			6475.00	6475.00
	Replace washer outlets	1460			7599.00	7599.00
	Replace lighting	1460		8000.00	.00	.00
OH034-003	Replace/improve landscaping	1450		5000.00	1500.00	1000.00
	Reshingle roofs	1460		95000.00	95000.00	
OH034-PHA Wide	Management Improvements	1408		10000.00	10000.00	5000.00
	Administration	1410		20000.00	20000.00	20000.00
	Replace Community Room carpets	1470		18024.00	11899.00	
	Replace 1994 truck	1475		21000.00	22000.00	22000.00
	Mowing equipment	1475		9000.00	9000.00	

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/PHA)  
Part III: Implementation Schedule**

PHA Name: Perry Metropolitan Housing		Grant Type and Number Capital Fund Program No: OH16-PO34-501-04 Replacement Housing Factor No:					Federal
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Rea
	Original	Revised	Actual	Original	Revised	Actual	
OH034	12/2005			06/2006			

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**Capital Fund Program Five-Year Action Plan**

**Part I: Summary**

PHA Name Perry Metropolitan Housing Authority					<b>Original 5-Year Plan Revision No:</b>
Development Number/Name/HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: 2005 PHA FY: 2006	Work Statement for Year 3 FFY Grant: 2006 PHA FY: 2007	Work Statement for Year 4 FFY Grant: 2007 PHA FY: 2008	
OH034-001	Annual Statement	51078.00	59000.00	12000.00	
OH034-002		60000.00	14500.00		
OH034-003		47500.00	42000.00		
OH034-PHA Wide		30200.00	50000.00	145000.00	
CFP Funds Listed for 5-year planning		188778.00	165500.00	157000.00	
Replacement Housing Factor Funds					

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**Capital Fund Program Five-Year Action Plan  
Part II: Supporting Pages—Work Activities**

Activities for Year 1	Activities for Year : 2 FFY Grant: 2005 PHA FY: 2006			Activities for Year 3 FFY Grant: 2006 PHA FY: 2007	
<b>See</b>	<b>Development Name/Number</b>	<b>Major Work Categories</b>	<b>Estimated Cost</b>	<b>Development Name/Number</b>	<b>Major Work Categories</b>
	OH034-001	Garage extension	5,078	OH034-001	Replacement
<b>Annual Statement</b>		Carpet replacement	26,000		Concrete
		Replace Zonelines	5,000		Landscaping
		Replace hot water tanks	5,000	OH034-002	Replacement
		Playground equipment	10,000		Landscaping
	OH034-002	Carpet replacement	50,000	OH034-003	Concrete
		Playground equipment	10,000		Landscaping
	OH034-003	Carpet replacement	47,500	OH034-PHA Wide	Management
	OH034-PHA Wide	Management Improvements	10,000		Administration
		Administration	20,200		Replacement
Total CFP Estimated Cost			\$188,778		

**Capital Fund Program Five-Year Action Plan  
Part II: Supporting Pages—Work Activities**

Activities for Year :4 FFY Grant: 2007 PHA FY: 2008			Activities for Year 5 FFY Grant: 2008 PHA FY: 2009	
<b>Development Name/Number</b>	<b>Major Work Categories</b>	<b>Estimated Cost</b>	<b>Development Name/Number</b>	<b>Major Work Categories</b>
OH034-001	Replace electric ranges	12,000	OH034-001	Playground equipment
				Replace refrigerator
OH034-PHA Wide	Management	10,000		Resurface parking

	Improvements			lot
	Administration	20,000	OH034-002	Playgrou equipmen
	Replace truck	25,000		Resurface pa lot
	Replace tractors	40,000	OH034-PHA Wide	Managem Improveme
	Replace computer and copiers	45,000		Administra
	Replace office furniture	5,000		
Total CFP Estimated Cost		\$ 157,000		

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**PHA Certifications of Compliance with the PHA Plans and Related Regulations:  
Board Resolution to Accompany the *Streamlined Annual PHA Plan***

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the streamlined Annual PHA Plan for PHA fiscal year beginning 01/01/2006, hereinafter referred to as the Streamlined Annual Plan, of which this document is a part and make the following certifications, agreements with, and assurances to the Department of Housing and Urban Development (HUD) in connection with the submission of the Streamlined Plan and implementation thereof:*

1. The streamlined Annual Plan is consistent with the applicable comprehensive housing affordability strategy (or any streamlined Plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, and provided this Board or Boards an opportunity to review and comment on any program and policy changes since submission of the last Annual Plan.
3. The PHA made the proposed streamlined Annual Plan, including policy and program revisions since submission of the last Annual Plan, and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the streamlined Plan and invited public comment.
4. The PHA will carry out the streamlined Annual Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
5. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
6. For streamlined Annual Plans that include a policy or change in policy for site-based waiting lists:  
The PHA regularly submits required data to HUD's MTCS in an accurate, complete and timely manner (as specified in PIH Notice 99-2);
  - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
  - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
  - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
  - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(b)(2).
7. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
8. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
9. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
10. The PHA has submitted with the streamlined Plan a certification with regard to a drug-free workplace required by 24 CFR Part 24, Subpart F.
11. The PHA has submitted with the streamlined Plan a certification with regard to compliance with restrictions on lobbying required by 24 CFR Part 87, together with disclosure forms if required by this Part, and with restrictions on payments to influence Federal Transactions, in accordance with the Byrd Amendment and implementing regulations at 49 CFR Part 24.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105( a).
14. The PHA will provide HUD or the responsible entity any documentation that the Department needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.



17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments) and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments.).
19. The PHA will undertake only activities and programs covered by the streamlined Annual Plan in a manner consistent with its streamlined Annual Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its streamlined Plan.
20. All certifications and attachments (if any) to the streamlined Plan have been and will continue to be available at all times and all locations that the PHA streamlined Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the streamlined Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its streamlined Annual Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA certifies that the following policies, programs, and plan components have been revised since submission of its last Annual PHA Plan (check all policies, programs, and components that have been changed):
- 903.7a Housing Needs
  - 903.7b Eligibility, Selection, and Admissions Policies
  - 903.7c Financial Resources
  - 903.7d Rent Determination Policies
  - 903.7h Demolition and Disposition
  - 903.7k Homeownership Programs
  - 903.7r Additional Information
    - A. Progress in meeting 5-year mission and goals
    - B. Criteria for substantial deviation and significant amendments
    - C. Other information requested by HUD
      - 1. Resident Advisory Board consultation process
      - 2. Membership of Resident Advisory Board
      - 3. Resident membership on PHA governing board
22. The PHA provides assurance as part of this certification regarding its streamlined annual PHA Plan that:
- (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
  - (ii) The changes were duly approved by the PHA board of directors (or similar governing body); and
  - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.

Perry Metropolitan Housing Authority                      OH034  
 PHA Name    PHA Number

Streamlined Annual PHA Plan for Fiscal Year: 2006

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I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

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Name of Authorized Official  Pat P. Goebel	Title  Board Chairman
Signature  X	Date  09/08/2005

PERRY METROPOLITAN HOUSING AUTHORITY  
 26 Brown Circle Drive  
 Crooksville, Ohio 43731  
 (740) 982-5991

**THE ANNUAL PLAN**  
**EXECUTIVE SUMMARY**  
**FYE 12/31/2006**

1. **Housing Needs:** The Perry Metropolitan Housing Authority has determined that the housing needs for low-income and very-low income families (including families with disabilities and elderly families) within its jurisdiction, the surrounding area and on the waiting list are as follows:

- a. Housing that is decent, safe, sanitary and affordable
- b. Housing for working families: very-low, low and moderate income families need affordable housing within reasonable proximity to their employment, schools, families, child-care, etc.

c. Current Waiting List Data – number of applicants as of 08/17/2005:

Bedroom Size	Public Housing	Section 8 Voucher
One Bedroom	18	19
Two Bedroom	31	70
Three Bedroom	12	44
Four Bedroom	3	N/A
<b>TOTAL APPLICANTS</b>	<b>64</b>	<b>134</b>

d. Recap of family member characteristics of applicants as of 8/17/05):

Category	Public Housing	Section 8 Voucher
Race- white	64	133
Race- Hispanic		1
Female head of household	47	103
Male head of household	17	31
Elderly	11	2
Non-elderly	53	132

d. The most recent *Community Housing Improvement Strategy Update (2004-2008)* for Perry County, Ohio reports that the affordability of rental housing in Perry County, Ohio has improved but yet a high population still cannot find affordable housing. The 2000 census shows 45.1% of the population is low to moderate income and of that population, 99.4% are Caucasian. Median household and per capita incomes compare as follows:

	<i>Median household</i>	<i>Per capita</i>
Perry County	\$34,383	\$15,674
State average	\$40,956	\$21,003

Thus, Perry County's per capital income is 34% lower than the state average. Additionally, the poverty rate is 11.8% compared to the state average of 10.6%. The highest concentration of low to moderate income families is within the City of New Lexington; other areas include Roseville, Salt Lick Twp., and Monday Creek Twp. The Perry County Housing Advisory Committee agree to focus on the type of housing assistance to be offered as opposed to totally targeting specific neighborhoods. Over 45% of all housing units in the county are over 40 years old. Preservation of existing housing stock should be given a

priority as well as development of new housing for low to moderate income families, The need is substantial for rental housing for the 0 -30% and 30-50% income bracket families.

e. Data on families currently being assisted by Perry Metropolitan Housing Authority as of 8/17/2005:

<u>Category</u>	<u>Public Housing</u>	<u>Section 8 Voucher</u>
Race - white	118	181
Race – black		3
Race – Indian		1
Employed adults	44	56
Household income:		
\$0-3,000`	14	24
\$3,001-6,000	15	26
\$6,001-10,000	22	83
\$10,001-13,000	20	24
\$13,001-999,999	47	28
Source of household income:		
Child support	29	36
General assistance	58	136
Wages	55	8
Pension	26	5
Social Security	52	58
SSI	32	74
TANF Assistance	20	34
Military	1	
Non-wage	2	11
Unemployment	5	
Member status:		
Non-elderly/non-disabled	261	338
Elderly/non-disabled	14	3
Non-elderly/disabled	5	80
Elderly/disabled	2	22

2. **Financial Resources:** Estimated and actual financial resources available to support the Public Housing and Section 8 housing programs administered by Perry Metropolitan Housing Authority are defined as follows:

a. *Public Housing Operations* (estimated - FYE 12/31/2006):

Operating Receipts:

Subsidy - \$265,796

Dwelling Rent - \$251,070

Excess Utility - \$1,560

*Operating Reserve - \$369,787*

Operating Expenditures:

Administration - \$156,020

Tenant Services - \$4,000

Utilities - \$112,230

Maintenance - \$152,780

General Expenses - \$134,010

Non-Routine Expenses - \$10,350

b. *Modernization:*

Capital Fund OH16-PO34-501-04: Total Grant Award: \$202,024

Total Obligated Funds: \$73,625

Total Expended Funds (through 7/31/2005): \$22,938.61

Capital Fund OH16-PO34-501-05: Total Grant Award: \$188,778 (pending)

Capital Fund OH16-PO34-501-04: The following work has been completed-to-date, is in progress or proposed:

- Project OH034-001: Rear porch replacement at house #47 and 49 – completed  
Replace/improve landscaping – proposed  
Replace kitchen ranges in 1 BR apartments – completed  
Paint siding on 23 single family dwellings - proposed
- Project OH034-002: Replace exterior hydrants on residential buildings - complete  
Replace washer outlets in 50 residential units – complete  
Replace/improve landscaping – proposed  
Concrete sidewalk grinding – proposed  
Replace lighting – in progress
- Project OH034-003: Replace/improve landscaping – proposed  
Reshingle roofing on 19 dwellings – proposed
- Project OH034-PHA Wide: Management Improvements – accounting services – complete  
Software upgrades – proposed  
Administration – in progress  
Replace Community Room carpets – proposed  
Replace 1994 truck – complete  
Mowing equipment – proposed

Capital Fund OH16-PO34-501-05:

- Project OH034-001: Garage extension – proposed  
Carpet replacement – proposed  
Replace Zonelines – proposed  
Replace hot water tanks – proposed
- Project OH034-002: Carpet replacement – proposed  
Playground equipment – proposed
- Project OH034-003: Carpet replacement – proposed
- Project OH034-PHA Wide: Management improvements – proposed  
Administration - proposed

*c. McKinney Act Refunding Agreement:*

As a result of entering into a Refunding Agreement dated 12/1/98 with the U.S. Department of Housing and Urban Development, acting through the New Lexington Housing Development Corporation as its instrumentality, proceeds from the issuance of refunding bonds was approved for Perry MHA. The balance of expended funds received to date = \$1,045.41 posted to the Section 8 Voucher account.

*d Section 8 Housing Choice Voucher Program (estimated funding FYE 12/31/2006):*

Operating Receipts:

Annual HUD Contributions - \$914,121  
Interest - \$2,000  
Repayments - \$1,500

Operating Expenses:

Housing Assistance Payments – \$1,042,272  
Administration - \$102,940  
Hard-to-House - \$1,800  
Audit - \$3,000

**3. Services to Assisted Families:**

1. Nutrition Program for elderly and disabled
2. Summer Youth Nutrition Program
3. County recycling program
4. Community Action Head Start
5. "One Stop" Program
6. Local Ministerial Association
7. Local community recreation centers
8. Voting precinct
9. Meeting facility for community organizations
10. Disaster Planning
11. County Food Bank/Commodities
12. Area Agency on Aging
13. Family Self-Sufficiency Program (Section 8)
14. Homeownership (Section 8)
15. County Health Department Immunization Program
16. Wellness Programs
17. Work Experience Program sponsor

**4. Policies Regarding Eligibility, Selection and Admissions:** The following policies are incorporated into the PHA's Annual Plan as attachments:

1. *Admission and Continued Occupancy Policy*
2. Waiting List
3. Deconcentration

**5. Rent Determination Policies:**

a. *Public Housing:*

1. Minimum Rent: \$50.00/month in Public Housing; family cannot be evicted if unable to pay the minimum rent if actual hardship is proven to exist.
2. Utility Allowance:
  - a. Consumption and costs are obtained annually from local gas and electric providers for each dwelling unit per project. An average is taken per bedroom size per project and the utility allowance is adjusted accordingly based on those averages.
  3. Flat Rent: Flat rent is reviewed annually based upon current financial statement data (per unit month operating expenses), Fair Market Rent and rent reasonableness data. Current flat rents are:
    - One bedroom: \$342.00
    - Two bedroom: \$363.00
    - Three bedroom: \$385.00
    - Four bedroom: \$408.00
- 4 Ceiling Rent: defined the same as Fair Market Rent
5. Income Based Rent: additional allowances recognized in determining base rent:
  - a. Paying Child Support: \$480.00/annum/child
  - b. Working Family or Student: \$480.00/annum/family; student must be enrolled in an accredited program (college, university, technical or vocational)
  - c. Family Medical: un-reimbursed medical expenses; allowance is calculated in same manner as elderly or disabled person
  - d. Spousal Support: up to \$550.00/annum

b. *Section 8 Housing Choice Voucher:*

1. Minimum rent: \$50.00/month; family cannot be terminated if unable to pay minimum rent if actual hardship is proven to exist
2. Payment Standard: is based upon current *Fair Market Rent* as well as the Housing Authority's data on average HAP and tenant payments per bedroom size; payment standards are reviewed annually and adjusted as needed. Current payment standards are:

One bedroom: \$415.00      Two bedroom: \$499.00      Three bedroom: \$624.00

The PHA has not established a four (4) bedroom payment standard due to the lack of participation by larger families and unavailability of four (4) bedroom dwellings.

3. Utility Allowance: data on rates for utility companies providing the utility in the jurisdiction of the PHA is reviewed annually; an adjustment to the utility allowance is made based on that data. An allowance is provided for both one and two story dwellings.

**6. Operation and Maintenance:** not required to respond (high performer + small PHA).

**7. Grievance Procedure:** not required to respond (high performer + small PHA).

**8. Capital Improvements Needed:** The capital improvements deemed necessary to ensure the long-term physical and social viability of our housing communities have been completed or are in the process of being completed. The following *Comprehensive Improvement Assistance Program (CIAP)* grants have been received, expended and cost certified:

- CIAP OH16-P034-905-85: \$59,500
- CIAP OH16-P034-906/907-91/92: \$355,600
- CIAP OH16-P034-908-93: \$520,000
- CIAP OH16-P034-909-94: \$226,000
- CIAP OH16-P034-910-95: \$151,845
- CIAP OH16-P034-911-96: \$222,583
- CIAP OH16-P034-912-97: \$240,000
- CIAP OH16-P034-913-98: \$240,000
- CIAP OH16-P034-914-99: \$187,558

The following *Capital Fund (CF)* program grant has been received, expended and cost certified:

- CF OH16-P034-501-00: \$219,190
- CF OH16-PO34-501-01: \$222,755
- CF OH16-PO34-501-02: \$212,015
- CF OH16-PO34-501-03: \$209,210
- CF OH16-PO34-502-03: \$34,766 (submitted to HUD 7/8/05 for cost certification)

The following *Capital Fund (CF)* program grants are in progress:

- CF OH16-P034-501-04: \$202,024
- CF OH16-PO34-501-05: \$188,778 (Note: awaiting release of funds from REAC (LOCCS))

**9. Demolition and Disposition:** The PHA has no immediate plans to request approval of demolition or deposition of any property; current housing stock is thirty (30) years old or less. Capital improvement grants have afforded us the opportunity to make necessary repairs/replacements and the overall condition of our properties is good.

**10. Property Designated as Housing for Elderly or Disabled:** The PHA received approval from the U.S. Department of Housing and Urban Development August 20, 2001 to designate 26 one bedroom apartments for elderly and disabled persons, development number OH034-001, *James L. Brown Terrace Heights*. 21 units are designated for elderly and 5 are designated for disabled persons. There are no immediate plans to request any additional designated housing.

**11. Conversion of Housing to Tenant-Based Assistance:** The PHA has no immediate plans to convert any property to tenant-based assistance nor is any property covered by the mandatory conversion requirement at this time.

**12. Homeownership Program:** The PHA entered into a *Memorandum of Understanding* with the U.S. Department of Housing and Urban Development June 24, 2003 which is a mutual commitment to enhance homeownership opportunities for participants of the Homebuyer Education Learning Program (HELP). This homeownership program will be funded through the Section 8 Housing Choice Voucher funding. The PHA held the first class September 23, 2003 with five participants; four completed and received certifications. The PHA's Homeownership Policy states we plan to issue a total of 3 voucher certificates to eligible participants per calendar year for homeownership and will continue to add 3 per calendar year thereafter for a period of ten years; maximum number of homeownership participants will be no more than 30 during this 10 year time frame.

**13. Community Service Requirements:** The PHA redesigned its community service policy that complies with the requirements set forth in Section 512 of the *Quality Housing and Work Responsibility Act of 1998*. The policy defines the rules stated in this Act. An addendum was added to the public housing dwelling lease to include the community service requirements. A community service resident status form is completed by each resident 18 years of age and older as appropriate but no less than annually at the recertification. Those 62 years of age or permanently disabled are only required to complete this form one time. Residents required to do community service are provided a form each month which must be completed and signed by a responsible person where the community service is performed. Residents are also provided a list of acceptable community service work. The PHA makes every effort in assisting those residents required to complete community service hours, to understand its concept and help them select the type of work that will be acceptable. The dwelling lease is not renewed at the annual recertification if the resident has failed to comply with the community service requirements

**14. Policies and Rules for Ownership of Pets:** A Pet Policy has been established that provides guidelines which governs the ownership of pets in all the public housing communities of the PHA. This policy is being amended to prohibit pets except birds, caged animals or companion/service animals at Parkview Arms Apartments. In addition, an annual fee will be required for all pets: \$50.00 for a dog/cat, \$25.00 for rodents and \$10.00 for fish/birds.

**15. Civil Rights Certification:** Perry Metropolitan Housing Authority does not discriminate in any way in respect in regard to race, religion, creed, color, nationality, and/or disability in any housing program or employment.

**16. Fiscal Year Audit:** The financial audit for the period ending 12/31/2004 has been completed and approved. The audit is on file with the U.S. Department of Housing and Urban Development, the State of Ohio Auditor's Office, the administrative office of Perry MHA and with the firm conducting the audit, being Jones, Cochenour and Company of Lancaster, Ohio. The audit report revealed no findings or recommendations.

**17. Management and Maintenance:** The PHA has been designated a *High Performer* with the U.S. Department of Housing and Urban Development as a result of scores attained in the *Public Housing Assessment Program (PHAS)* and the *Section 8 Management Assessment Program (SEMAP)* for the period ending 12/31/2004. The PHA received the following scores:

- PHAS 95%
- SEMAP 93%

**18. Missions, Goals and Objectives:**

- a. Provide decent, safe sanitary and affordable housing
  1. Continue to manage and maintain PHA properties consistent with current law and standards of high performance.
  2. Continue to manage and enforce program regulations for the Section 8 Housing Choice Voucher Program.
- b. Promote economic opportunity and self-sufficiency:
  1. Maintain cooperative agreements with local entities that provide the needed services that will further assist the family
  2. Participate and and/or research programs that promote economic opportunity and self-sufficiency.

- c. Endure equal opportunity housing:
  - 1. Provide housing opportunities to all qualified persons regardless of race, religion, creed or color.
- d. Promote adequate, affordable housing opportunities and increase those opportunities with available resources:
  - 1. Provide local preferences to encourage working families to apply and be admitted to housing programs.
  - 2. Provide local preferences to encourage working families currently housed to remain in place
  - 3. Permit a broad range of income in each housing development.
  - 4. Continue with modernization
  - 5. Research and apply for programs, grants, etc. that will improve current housing stock, services and/or housing opportunities.
- e. Continue with sound financial management for housing programs, marketing/outreach and good public relations.
- f. Strive to maintain the status of *high performer* in both the Public Housing and the Section 8 Housing Choice Voucher programs.



# DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

<b>1. Type of Federal Action:</b> <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. Report Type:</b> <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change <b>For Material Change Only:</b> year _____ quarter _____ date of last report _____
<b>4. Name and Address of Reporting Entity:</b> <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, <i>if known</i> :  Congressional District, <i>if known</i> :	<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b>   Congressional District, <i>if known</i> :	
<b>6. Federal Department/Agency:</b>	<b>7. Federal Program Name/Description:</b>  CFDA Number, <i>if applicable</i> : _____	
<b>8. Federal Action Number, if known:</b>	<b>9. Award Amount, if known:</b> \$ _____	
<b>10. a. Name and Address of Lobbying Registrant</b> <i>(if individual, last name, first name, MI):</i>	<b>b. Individuals Performing Services</b> <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>	
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____	
<b>Federal Use Only:</b>		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

## INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

# Certification of Payments to Influence Federal Transactions

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

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Applicant Name

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Program/Activity Receiving Federal Grant Funding

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The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.  
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

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Name of Authorized Official	Title
Signature	Date (mm/dd/yyyy)

**Certification by State or Local Official of PHA Plans Consistency with  
the Consolidated Plan**

I, \_\_\_\_\_ the \_\_\_\_\_ certify  
that the Five Year and Annual PHA Plan of the \_\_\_\_\_ is  
consistent with the Consolidated Plan of \_\_\_\_\_ prepared  
pursuant to 24 CFR Part 91.

\_\_\_\_\_

Signed / Dated by Appropriate State or Local Official

## RESIDENT COMMENTS on PHA PLAN

FYE 12/31/2006

DATE/TIME HELD: September 26, 2005 – 1:30 p.m.

LOCATION: Conference Room  
James L. Brown Terrace Heights Community Room  
26 Brown Circle Drive  
Crooksville, Ohio 43731

NO. of RESIDENTS PRESENT: 21

Upon review of the Perry Metropolitan Housing Authority's Streamlined Annual Plan for fiscal year ending 12/31/2006, no questions or comments were made which would require modification of the PHA Plan Template.

The Director reviewed the major Capital Fund expenditures to date on grants either currently open or closed (2 grants) in fiscal year ending 12/31/05. The proposed expenditures were also identified:

Closed: *OH16-PO34-501-03*

Project OH034-001: repairs to fire suppression system, recreation/storage room in Pod A, recreation room furniture,  
PHA Wide: management improvements, administration, A/E,

*OH16-PO34-502-03*

Project OH034-001: Seal basement @ house #40, Pod door closures  
Project OH034-002: Security camera system, porch lights

Open: *OH16-PO34-501-04*

Project OH034-001 completed: porch repairs @ house #47 and #49, replace kitchen ranges in 1 BR units

Project OH034-001 planned: landscaping, paint or replace siding on family units

Project OH034-002 completed: replace exterior hydrants, replace washer outlets

Project OH034-002 planned: landscaping, concrete sidewalk grinding

Project OH034-003 planned: landscaping, reshingle roofs

Project OH034-PHA Wide completed: replace 94 truck with SUV

Project OH034-PHA Wide planned and/or in progress: management improvements, administration, replace CR carpets, replace zero turn mower

The Director also reviewed Capital Fund OH16-PO34-501-05 received in 2005 and planned as follows:

- Project OH034-001: garage extension, carpet replaced in 26 one bedroom apartments, Zonelines (6-8), replace 26 hot water tanks in one bedroom apartments, replace/add playground equipment
- Project OH034-002: Replace lower level carpet in 50 SF units, replace/add playground equipment
- Project OH034-003: Replace carpet in 19 SF units
- Project OH034-PHA Wide: Management Improvements, Administration

The following suggestions were presented by various residents:

- Carpet replacement in one bedroom apartments (26 Brown Circle Drive): carpet area at front door entrance
- Install carpet in houses @ Brown Circle Drive
- Replace vent less range hoods with vented range hoods in one bedroom apartments @ OH034-001 (feel vent less hoods are not effective)
- Add roofing over patios, one bedroom apartments @ Brown Circle Drive
- Add roofing over front porches of family dwellings @ Brown Circle Drive
- Replace ranges and refrigerators in family dwellings @ Brown Circle Drive

The Director assured those present that the above named suggestions would be reviewed and placed for future consideration. Some of the items mentioned were already included in the Five-Year Plan provided that financial resources are available to complete the work.

With no further discussion, the meeting was dismissed at 2:10 p.m.