#### **PHA Plans**

#### **Streamlined Annual Version**

# U.S. Department of Housing and Urban Development Office of Public and Indian

Office of Public and Indian Housing

OMB No. 2577-0226 (exp. 05/31/2006)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937 that introduced 5-year and annual PHA Plans. The full PHA plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form allows eligible PHAs to make a streamlined annual Plan submission to HUD consistent with HUD's efforts to provide regulatory relief for certain types of PHAs. Public reporting burden for this information collection is estimated to average 11.7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Privacy Act Notice.** The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Information in PHA plans is publicly available.

# Streamlined Annual PHA Plan for Fiscal Year: 2006

**PHA Name: Brevard Housing Authority** 

NOTE: This PHA Plan template (HUD-50075-SA) is to be completed in accordance with instructions contained in previous Notices PIH 99-33 (HA), 99-51 (HA), 2000-22 (HA), 2000-36 (HA), 2000-43 (HA), 2001-4 (HA), 2001-26 (HA), 2003-7 (HA), and any related notices HUD may subsequently issue.

# **Streamlined Annual PHA Plan Agency Identification**

<b>PHA Name:</b> Brevard Housing Authority <b>PHA Number:</b> NC090						
PHA Fiscal Year Beginnin	g: (mm/	yyyy) 04/2006				
PHA Programs Administe  Public Housing and Section  Number of public housing units:  Number of S8 units:	8 <b>Se</b>		blic Housing Only er of public housing units			
PHA Consortia: (check b						
Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program		
Participating PHA 1:						
Participating PHA 2:						
Participating PHA 3:						
Name: Judy D. Griffin, Mgr. TDD:  Public Access to Informati Information regarding any act (select all that apply) X PHA's main administration	<b>ivities out</b> ve office	Email (if available):  clined in this plan can  PHA's devel	be obtained by co	ontacting:		
Display Locations For PH	A Plans	and Supporting D	ocuments			
The PHA Plan revised policies of public review and inspection.  If yes, select all that apply:  X Main administrative office PHA development manage Main administrative office Public library  PHA Plan Supporting Document	X Yes the of the Programment off the logarithm of the logarithm.	No.  HA  ices  ocal, county or State general website	overnment Other (list below	<i>i</i> )		
X Main business office of the Other (list below)			pment managemen	•		

Page 2 of 18 form **HUD-50075-SA** (04/30/2003)

#### Streamlined Annual PHA Plan Fiscal Year 2006

[24 CFR Part 903.12(c)]

#### **Table of Contents**

[24 CFR 903.7(r)]

Provide a table of contents for the Plan, including applicable additional requirements, and a list of supporting documents available for public inspection.

<b>A.</b>	PHA PLAN COMPONENTS
	1. Site-Based Waiting List Policies
903.7(b)	(2) Policies on Eligibility, Selection, and Admissions
	2. Capital Improvement Needs
903.7(g)	Statement of Capital Improvements Needed
	3. Section 8(y) Homeownership
903.7(k)	0(1)(i) Statement of Homeownership Programs
	4. Project-Based Voucher Programs
	5. PHA Statement of Consistency with Consolidated Plan. Complete only if PHA has
	changed any policies, programs, or plan components from its last Annual Plan.
X	6. Supporting Documents Available for Review
X	7. Capital Fund Program and Capital Fund Program Replacement Housing Factor,
	Annual Statement/Performance and Evaluation Report
	8. Capital Fund Program 5-Year Action Plan
В.	SEPARATE HARD COPY SUBMISSIONS TO LOCAL HUD FIELD OFFICE

**Form HUD-50076**, <u>PHA Certifications of Compliance with the PHA Plans and Related Regulations:</u> <u>Board Resolution to Accompany the Streamlined Annual Plan</u> identifying policies or programs the PHA has revised since submission of its last Annual Plan, and including Civil Rights certifications and assurances the changed policies were presented to the Resident Advisory Board for review and comment, approved by the PHA governing board, and made available for review and inspection at the PHA's principal office;

For PHAs Applying for Formula Capital Fund Program (CFP) Grants:

Form HUD-50070, Certification for a Drug-Free Workplace;

Form HUD-50071, Certification of Payments to Influence Federal Transactions; and

Form SF-LLL &SF-LLLa, <u>Disclosure of Lobbying Activities</u>.

Page 3 of 18 form **HUD-50075-SA** (04/30/2003)

1. Site-Based Waiting Lists (Eligibility, Selection, Admissions Policies[24 CFR Part 903.12(c), 903.7(b)(2)]

Exemptions: Section 8 only PHAs are not required to complete this component.

#### A. Site-Based Waiting Lists-Previous Year

1. Has the PHA operated one or more site-based waiting lists in the previous year? If yes, complete the following table; if not skip to B. **NO** 

Site-Based Waiting Lists					
Development Information: (Name, number, location)	Date Initiated	Initial mix of Racial, Ethnic or Disability Demographics	Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL	Percent change between initial and current mix of Racial, Ethnic, or Disability demographics	

2.	What is the nu at one time?	mber of site ba	ased waiting list devel	opments to which fam	ilies may apply
3.	How many un based waiting	•	n applicant turn down	before being removed	I from the site-
4.	or any court or complaint and	rder or settleme describe how	ent agreement? If yes	nding fair housing com s, describe the order, ag uiting list will not violant to below:	greement or
В.	Site-Based W	aiting Lists –	Coming Year		
		1	more site-based waiting to next componen	ng lists in the coming y	ear, answer each

1. How many site-based waiting lists will the PHA operate in the coming year?

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?

If yes, how many lists?

Page 4 of 18 form **HUD-50075-SA** (04/30/2003)

### Capital Fund)

Applicability: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- 1. Yes No: Has the PHA received a HOPE VI revitalization grant? (if no, skip to #3; if yes, provide responses to the items on the chart located on the next page, copying and completing as many times as necessary).
  - 2. Status of HOPE VI revitalization grant(s):

form HUD-50075-SA (04/30/2003) Page 5 of 18

HOPE VI Revitalization Grant Status			
a. Development Name:			
b. Development Num c. Status of Grant:	ber:		
Revitalizat Revitalizat Revitalizat	ion Plan under development ion Plan submitted, pending approval ion Plan approved bursuant to an approved Revitalization Plan underway		
3.	Does the PHA expect to apply for a HOPE VI Revitalization grant in the Plan year? If yes, list development name(s) below:		
4. Yes No:	Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year? If yes, list developments or activities below:		
5. Yes No: V	Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:		
	nt Based AssistanceSection 8(y) Homeownership Program R Part 903.12(c), 903.7(k)(1)(i)]		
1. Yes No:	Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982? (If "No", skip to the next component; if "yes", complete each program description below (copy and complete questions for each program identified.)		
2. Program Descripti	on:		
a. Size of Program ☐ Yes ☐ No:	Will the PHA limit the number of families participating in the Section 8 homeownership option?		
	If the answer to the question above was yes, what is the maximum number of participants this fiscal year?		
b. PHA-established e	Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria? If yes, list criteria:		

Page 6 of 18

c. What actions will the PHA undertake to implement the program this year (list)?				
3. Capacity of the PHA to Administer a Section 8 Homeownership Program:				
The PHA has demonstrated its capacity to administer the program by (select all that apply):  Establishing a minimum homeowner downpayment requirement of at least 3 percent of purchase price and requiring that at least 1 percent of the purchase price comes from the family's resources.				
Requiring that financing for purchase of a home under its Section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally				
accepted private sector underwriting standards.  Partnering with a qualified agency or agencies to administer the program (list name(s)				
and years of experience below):  Demonstrating that it has other relevant experience (list experience below):				
4. Use of the Project-Based Voucher Program				
Intent to Use Project-Based Assistance				
Yes No: Does the PHA plan to "project-base" any tenant-based Section 8 vouchers in the coming year? If the answer is "no," go to the next component. If yes, answer the following questions.				
1. Yes No: Are there circumstances indicating that the project basing of the units, rather than tenant-basing of the same amount of assistance is an appropriate option? If yes, check which circumstances apply:				
low utilization rate for vouchers due to lack of suitable rental units access to neighborhoods outside of high poverty areas other (describe below:)				
2. Indicate the number of units and general location of units (e.g. eligible census tracts or smaller areas within eligible census tracts):				
5. PHA Statement of Consistency with the Consolidated Plan [24 CFR Part 903.15]				
For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary) only if the PHA has provided a certification listing program or policy changes from its last Annual Plan submission.				
1. Consolidated Plan jurisdiction: (provide name here) State of North Carolina				

Other: (list below)

	The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
X	The PHA has based its statement of needs of families on its waiting lists on the needs expressed in the Consolidated Plan/s.
	The PHA has participated in any consultation process organized and offered by the
	Consolidated Plan agency in the development of the Consolidated Plan.
	The PHA has consulted with the Consolidated Plan agency during the development of
	this PHA Plan.
	Activities to be undertaken by the PHA in the coming year are consistent with the
	initiatives contained in the Consolidated Plan. (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The basis of need of families continue as the commitment to provide safe, decent, and affordable housing. All efforts continue to deter the issues of drugs and domestic violence in each community.

Page 8 of 18

### <u>6. Supporting Documents Available for Review for Streamlined Annual PHA Plans</u>

PHAs are to indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review					
Applicable & On Display	Supporting Document	Related Plan Component			
X	PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans;	5 Year and Annual Plans			
X	PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Streamlined Annual Plan	Streamlined Annual Plans			
X	Certification by State or Local Official of PHA Plan Consistency with Consolidated Plan.	5 Year and standard Annual Plans			
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans			
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA's public housing and Section 8 tenant-based waiting lists.	Annual Plan: Housing Needs			
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources			
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] and the Site-Based Waiting List Procedure.	Annual Plan: Eligibility, Selection, and Admissions Policies			
X	Deconcentration Income Analysis	Annual Plan: Eligibility, Selection, and Admissions Policies			
	Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing.   Check here if included in the public housing A&O Policy.	Annual Plan: Eligibility, Selection, and Admissions Policies			
	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies			
X	Public housing rent determination policies, including the method for setting public housing flat rents.  Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination			
X	Schedule of flat rents offered at each public housing development.  Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination			
	Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies.   Check here if included in Section 8 Administrative Plan.	Annual Plan: Rent Determination			
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation).	Annual Plan: Operations and Maintenance			
X	Results of latest Public Housing Assessment System (PHAS) Assessment (or other applicable assessment).	Annual Plan: Management and Operations			
X	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if	Annual Plan: Operations and			

Page 9 of 18 form **HUD-50075-SA** (04/30/2003)

A 10 1.	List of Supporting Documents Available for Review					
Applicable & On Display	Supporting Document	Related Plan Component				
	necessary)	Maintenance and Community Service & Self- Sufficiency				
	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations				
	Any policies governing any Section 8 special housing types  Check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance				
X	Public housing grievance procedures  Check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures				
	Section 8 informal review and hearing procedures.  Check here if included in Section 8 Administrative Plan.	Annual Plan: Grievance Procedures				
X	The Capital Fund/Comprehensive Grant Program Annual Statement /Performance and Evaluation Report for any active grant year.	Annual Plan: Capital Needs				
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants.	Annual Plan: Capital Needs				
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing.	Annual Plan: Capital Needs				
X	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See PIH Notice 99-52 (HA).	Annual Plan: Capital Needs				
	Approved or submitted applications for demolition and/or disposition of public housing.	Annual Plan: Demolition and Disposition				
	Approved or submitted applications for designation of public housing (Designated Housing Plans).	Annual Plan: Designation of Public Housing				
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937.	Annual Plan: Conversion of Public Housing				
	Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion.	Annual Plan: Voluntary Conversion of Public Housing				
	Approved or submitted public housing homeownership programs/plans.	Annual Plan: Homeownership				
	Policies governing any Section 8 Homeownership program (Sectionof the Section 8 Administrative Plan)	Annual Plan: Homeownership				
X	Public Housing Community Service Policy/Programs  Check here if included in Public Housing A & O Policy	Annual Plan: Community Service & Self-Sufficiency				
X	Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies.	Annual Plan: Community Service & Self-Sufficiency				
	FSS Action Plan(s) for public housing and/or Section 8.	Annual Plan: Community Service & Self-Sufficiency				
	Section 3 documentation required by 24 CFR Part 135, Subpart E for public housing.	Annual Plan: Community Service & Self-Sufficiency				
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports for public housing.	Annual Plan: Community Service & Self-Sufficiency				
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G).  Check here if included in the public housing A & O Policy.	Annual Plan: Pet Policy				
X	The results of the most recent fiscal year audit of the PHA conducted under the Single Audit Act as implemented by OMB Circular A-133, the results of that audit and the PHA's response to any findings.	Annual Plan: Annual Audit				
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)				
	Consortium agreement(s) and for Consortium Joint PHA Plans Only: Certification that consortium agreement is in compliance with 24 CFR Part 943	Joint Annual PHA Plan for Consortia: Agency				

List of Supporting Documents Available for Review				
Applicable & On Display	Supporting Document	Related Plan Component		
	pursuant to an opinion of counsel on file and available for inspection.	Identification and Annual Management and Operations		

Annual Statement/Per	formance and Evaluation Report				
Capital Fund Program	n and Capital Fund Program Replacemer	t Housing Factor	(CFP/CFPRHF)	Part I: Summary	
PHA Name: Brevard Housin		Grant Type and Number		·	Federal FY of
		Capital Fund Program Gr	ant No: NC19P0	9050106	<b>Grant:2006</b>
		Replacement Housing Fa			
	ment Reserve for Disasters/Emergencies Re				
		erformance and Evalu		T	
Line No.	Summary by Development Account		mated Cost		etual Cost
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	30,000			
3	1408 Management Improvements				
4	1410 Administration	10,000			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	20,000			
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	63,474			
11	1465.1 Dwelling Equipment—Nonexpendable	12,000			
12	1470 Nondwelling Structures	80,000			
13	1475 Nondwelling Equipment				
14	1485 Demolition	25,000			
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collaterization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	240,474			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504				
	compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard				
	Costs				
26	Amount of line 21 Related to Energy Conservation				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
					Federal FY of
Capital Fund Pro			ital Fund Program Grant No: NC19P09050106 Gra		<b>Grant:2006</b>
		Replacement Housing Fac	ctor Grant No:		
x Original Annual State	ment Reserve for Disasters/ Emergencies Re	vised Annual Statemer	nt (revision no: )		
Performance and Evalu	ation Report for Period Ending: Final Pe	erformance and Evalua	ation Report		
Line No. Summary by Development Account Total Estimated Cost Total Actual Cost					ctual Cost
		Original	Revised	Obligated	Expended
	Measures				

	ement/Performance an		-					
-	l Program and Capital	Fund Pro	gram Repl	lacement Ho	ousing Fact	tor (CFP/CFP)	RHF)	
Part II: Sup	porting Pages							
PHA Name: Bro	evard Housing Authority		d Number rogram Grant No Iousing Factor Gr		050106	Federal FY of Gra	nt: 2006	
Development Number Name/HA- Wide Activities  General Description of Major Work Categories		Dev. Acct No.	Quantity	Quantity Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
NC90-2								
Holly Crest	Bathroom Rehab	1460	19	63,474				
	Bathroom Demo	1485	19	15,000				
HA-Wide	Operations	1406		30,000				

	Annual Statement/Performance and Evaluation Report								
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)									
Part II: Supporting Pages									
PHA Name: Brevard Housing Authority		Grant Type and		NGIODOO	Federal FY of Grant: 2006				
			ogram Grant No: ousing Factor Gra						
Development	General Description of	Dev. Acct	Quantity	Total Estimated Cost		Total Actual Cost		Status of	
Number	Major Work Categories	No.						Work	
Name/HA-									
Wide									
Activities									
				Original	Revised	Funds	Funds		
						Obligated	Expended		
	Administration: MOD Coordinator	1410		10,000					
	Fees and Costs	1430		20,000					
	Appliance Replacement Program	1465.1		12,000					
	Office and Maintenance Rehab	1470		80,000					
	Office Demolition for Rehab	1485		10,000					

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)								
Part III: Impleme	entation Sched	ule						
PHA Name: Brevard I Authority	Housing	Grant Type and Nur Capital Fund Progra Replacement Housin	m No: NC19P09050106	Federal FY of Grant: 2006				
Development Number Name/HA-Wide Activities		Obligated nding Date)	All Funds Expended (Quarter Ending Date)	Reasons for Revised Target Dates				

	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide	09-07-08			09-07-10			

#### 8. Capital Fund Program Five-Year Action Plan

		ve-Year Action Plan			
PHA Name Brevar Authority				Original 5-Year Plan Revision No:	n
Development Number/Name/ HA-Wide	Year 1	Work Statement for Year 2	Work Statement for Year 3	Work Statement for Year 4	Work Statement for Year 5
		FFY Grant: PHA FY:	FFY Grant: PHA FY:	FFY Grant: PHA FY:	FFY Grant: PHA FY:
	Annual Statement				
CFP Funds Listed for 5-year planning					
Replacement Housing Factor Funds					

#### 8. Capital Fund Program Five-Year Action Plan

Capital Fu	Capital Fund Program Five-Year Action Plan								
Part II: Supporting Pages—Work Activities									
Activities		ivities for Year:		Acti	vities for Year:				
for		FFY Grant:		FFY Grant:					
Year 1		PHA FY:	<u></u>		PHA FY:				
	Development	Major Work	<b>Estimated Cost</b>	Development	Major Work	Estimated			
	Name/Number	Categories		Name/Number	Categories	Cost			
See									
Annual									
Statement									
	Total CFP Estimated Cost \$ \$								

#### 8. Capital Fund Program Five-Year Action Plan

Capital Fund Prog Part II: Supporting								
	Activities for Year:		Activities for Year: FFY Grant:					
	FFY Grant:							
	PHA FY:	1	PHA FY:					
Development	Major Work	<b>Estimated Cost</b>	Development	Major Work	<b>Estimated Cost</b>			
Name/Number	Categories		Name/Number	Categories				
Total CFP Est	imated Cost	\$			\$			