PHA Plans

Streamlined Annual Version

U.S. Department of Housing and **Urban Development** Office of Public and Indian

Housing

OMB No. 2577-0226 (exp. 05/31/2006)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937 that introduced 5-year and annual PHA Plans. The full PHA plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form allows eligible PHAs to make a streamlined annual Plan submission to HUD consistent with HUD's efforts to provide regulatory relief for certain types of PHAs. Public reporting burden for this information collection is estimated to average 11.7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Information in PHA plans is publicly available.

Streamlined Annual PHA Plan for Fiscal Year: 2006

PHA Name: Needles Housing Authority

NOTE: This PHA Plan template (HUD-50075-SA) is to be completed in accordance with instructions contained in previous Notices PIH 99-33 (HA), 99-51 (HA), 2000-22 (HA), 2000-36 (HA), 2000-43 (HA), 2001-4 (HA), 2001-26 (HA), 2003-7 (HA), and any related notices HUD may subsequently issue.

Streamlined Annual PHA Plan Agency Identification

PHA Name: Needles House	ority	PHA Number: CA022						
PHA Fiscal Year Beginnin	ng: (mm/	(yyyy) 07/2006						
PHA Programs Administe Public Housing and Section Number of public housing units: 52 Number of S8 units: 20	8 Se		ablic Housing Onler of public housing unit					
□PHA Consortia: (check b	oox if subr	nitting a joint PHA P	lan and complete	table)				
Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program				
Participating PHA 1:								
Participating PHA 2:								
Participating PHA 3:								
PHA Plan Contact Information Name: Tom Murch TDD:								
Public Access to Informat Information regarding any act (select all that apply) ☐ PHA's main administration	tivities out	_	be obtained by co					
Display Locations For PH	A Plans	and Supporting D	ocuments					
The PHA Plan revised policies of public review and inspection. If yes, select all that apply: Main administrative office PHA development mana Main administrative office Public library	Yes ce of the P gement off ce of the lo	□ No. HA Tices	,					
PHA Plan Supporting Documen Main business office of t		*	(select all that app pment managemen	•				

PHA Name: Needles Housing Authority
HA Code: CA022

Other (list below)

Streamlined Annual PHA Plan Fiscal Year 2006

[24 CFR Part 903.12(c)]

Table of Contents

[24 CFR 903.7(r)]

Provide a table of contents for the Plan, including applicable additional requirements, and a list of supporting documents available for public inspection.

\boxtimes	1. Site-Based Waiting List Policies
903.7(b	(2) Policies on Eligibility, Selection, and Admissions
\boxtimes	2. Capital Improvement Needs
903.7(g) Statement of Capital Improvements Needed
	3. Section 8(y) Homeownership
903.7(k	x)(1)(i) Statement of Homeownership Programs
	4. Project-Based Voucher Programs
\boxtimes	5. PHA Statement of Consistency with Consolidated Plan. Complete only if PHA has
	changed any policies, programs, or plan components from its last Annual Plan.
\boxtimes	6. Supporting Documents Available for Review
\boxtimes	7. Capital Fund Program and Capital Fund Program Replacement Housing Factor,

B. SEPARATE HARD COPY SUBMISSIONS TO LOCAL HUD FIELD OFFICE

Form HUD-50076, <u>PHA Certifications of Compliance with the PHA Plans and Related Regulations:</u> <u>Board Resolution to Accompany the Streamlined Annual Plan</u> identifying policies or programs the PHA has revised since submission of its last Annual Plan, and including Civil Rights certifications and assurances the changed policies were presented to the Resident Advisory Board for review and comment, approved by the PHA governing board, and made available for review and inspection at the PHA's principal office;

For PHAs Applying for Formula Capital Fund Program (CFP) Grants:

Annual Statement/Performance and Evaluation Report

8. Capital Fund Program 5-Year Action Plan

Form HUD-50070, *Certification for a Drug-Free Workplace*;

PHA PLAN COMPONENTS

Α.

Form HUD-50071, Certification of Payments to Influence Federal Transactions; and

Form SF-LLL &SF-LLLa, Disclosure of Lobbying Activities.

1. Site-Based Waiting Lists (Eligibility, Selection, Admissions Policies)

[24 CFR Part 903.12(c), 903.7(b)(2)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Site-Based Waiting Lists-Previous Year

1. Has the PHA operated one or more site-based waiting lists in the previous year? If yes, complete the following table; if not skip to B.

Site-Based Waiting Lists							
Development Information: (Name, number, location)	Date Initiated	Initial mix of Racial, Ethnic or Disability Demographics	Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL	Percent change between initial and current mix of Racial, Ethnic, or Disability demographics			
Needles Housing Authority	04/10/2006	50%	47.62%				
CA022							
Needles, CA							

- 2. What is the number of site based waiting list developments to which families may apply at one time? $\underline{2}$
- 3. How many unit offers may an applicant turn down before being removed from the site-based waiting list? 2
- 4. Yes No: Is the PHA the subject of any pending fair housing complaint by HUD or any court order or settlement agreement? If yes, describe the order, agreement or complaint and describe how use of a site-based waiting list will not violate or be inconsistent with the order, agreement or complaint below:

B. Site-Based Waiting Lists – Coming Year

If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to next component.

1. How many site-based waiting lists will the PHA operate in the coming year?2

	HOPE VI Revitalization Grant Status							
a. Development Nam								
	p. Development Number:							
c. Status of Grant:								
	ion Plan under development							
	ion Plan submitted, pending approval							
	ion Plan approved							
Activities [pursuant to an approved Revitalization Plan underway							
3. ☐ Yes ⊠ No:	Does the PHA expect to apply for a HOPE VI Revitalization grant in the Plan year?							
	If yes, list development name(s) below:							
4. ☐ Yes ⊠ No:	Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year? If yes, list developments or activities below:							
5. Yes No: Y	Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:							
	ant Based AssistanceSection 8(y) Homeownership Program FR Part 903.12(c), 903.7(k)(1)(i)]							
(II applicable) [24 CI	K 1 att 903.12(c), 903.7(k)(1)(1)							
1. ☐ Yes ⊠ No:	Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982? (If "No", skip to the next component; if "yes", complete each program description below (copy and complete questions for each program identified.)							
2. Program Descripti	ion:							
a. Size of Program Yes No:	Will the PHA limit the number of families participating in the Section 8 homeownership option?							
	If the answer to the question above was yes, what is the maximum number of participants this fiscal year?							
b. PHA-established e	eligibility criteria							

changes from its last Annual Plan submission.

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1	Consol	lidated	Plan	jurisd	iction:	(provid	e name	here)	

2.	The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
	The PHA has based its statement of needs of families on its waiting lists on the needs expressed in the Consolidated Plan/s.
	The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
	The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
	Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
	Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

<u>6. Supporting Documents Available for Review for Streamlined Annual PHA Plans</u>

PHAs are to indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

	List of Supporting Documents Available for Review	
Applicable & On Display	Supporting Document	Related Plan Component
X	PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans;	5 Year and Annual Plans
X	PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Streamlined Annual Plan	Streamlined Annual Plans
	Certification by State or Local Official of PHA Plan Consistency with Consolidated Plan.	5 Year and standard Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA's public housing and Section 8 tenant-based waiting lists.	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] and the Site-Based Waiting List Procedure. Deconcentration Income Analysis	Annual Plan: Eligibility, Selection, and Admissions Policies Annual Plan: Eligibility,
		Selection, and Admissions Policies
	Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing. Check here if included in the public housing A&O Policy.	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
	Public housing rent determination policies, including the method for setting public housing flat rents. Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
	Schedule of flat rents offered at each public housing development. Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
	Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies. Check here if included in Section 8 Administrative Plan.	Annual Plan: Rent Determination
	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation).	Annual Plan: Operations and Maintenance
X	Results of latest Public Housing Assessment System (PHAS) Assessment (or other applicable assessment).	Annual Plan: Management and Operations
X	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if	Annual Plan: Operations and

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	List of Supporting Documents Available for Review	
Applicable & On Display	Supporting Document	Related Plan Component
	necessary)	Maintenance and Community Service & Self- Sufficiency
X	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
X	Any policies governing any Section 8 special housing types Check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures Check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures. ☑ Check here if included in Section 8 Administrative Plan.	Annual Plan: Grievance Procedures
	The Capital Fund/Comprehensive Grant Program Annual Statement /Performance and Evaluation Report for any active grant year.	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants.	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing.	Annual Plan: Capital Needs
	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See PIH Notice 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing.	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans).	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937.	Annual Plan: Conversion of Public Housing
	Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion.	Annual Plan: Voluntary Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans.	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program (Sectionof the Section 8 Administrative Plan)	Annual Plan: Homeownership
X	Public Housing Community Service Policy/Programs Check here if included in Public Housing A & O Policy	Annual Plan: Community Service & Self-Sufficiency
	Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies. FSS Action Plan(s) for public housing and/or Section 8.	Annual Plan: Community Service & Self-Sufficiency Annual Plan: Community
	Section 3 documentation required by 24 CFR Part 135, Subpart E for public housing.	Service & Self-Sufficiency Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports for public housing. Policy on Ownership of Pets in Public Housing Family Developments (as	Annual Plan: Community Service & Self-Sufficiency Annual Plan: Pet Policy
X	required by regulation at 24 CFR Part 960, Subpart G). Check here if included in the public housing A & O Policy. The results of the most recent fiscal year audit of the PHA conducted under the Single Audit Act as implemented by OMB Circular A-133, the results of that audit and the PHA's response to any findings.	Annual Plan: Annual Audit
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)
	Consortium agreement(s) and for Consortium Joint PHA Plans Only: Certification that consortium agreement is in compliance with 24 CFR Part 943	Joint Annual PHA Plan for Consortia: Agency

	List of Supporting Documents Available for Review							
Applicable	Applicable Supporting Document							
& On		_						
Display								
	pursuant to an opinion of counsel on file and available for inspection.	Identification and Annual						
	•	Management and Operations						

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report							
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary							
PHA Name: Housing Author	ity of the City of Needles G	rant Type and Number	Federal FY				
		apital Fund Program Gran)1-06	of Grant:		
No.:1 A1 S4-4	K	eplacement Housing Fact	tor Grant No:		2006		
	nent Reserve for Disasters/ Emergencies Revisuation Report for Period Ending: Final Per	ed Annual Statement formance and Evalua					
Line No.	Summary by Development Account	Total Estim		Total Ac	tual Cost		
	, , , , , , , , , , , , , , , , , , ,	Original	Revised	Obligated	Expended		
1	Total non-CFP Funds	6,500			_		
2	1406 Operations	12,000					
3	1408 Management Improvements	9,391					
4	1410 Administration	1,000					
5	1411 Audit						
6	1415 Liquidated Damages						
7	1430 Fees and Costs						
8	1440 Site Acquisition						
9	1450 Site Improvement						
10	1460 Dwelling Structures	52,860					
11	1465.1 Dwelling Equipment—Nonexpendable						
12	1470 Nondwelling Structures						
13	1475 Nondwelling Equipment						
14	1485 Demolition						
15	1490 Replacement Reserve						
16	1492 Moving to Work Demonstration						
17	1495.1 Relocation Costs						
18	1499 Development Activities						
19	1501 Collaterization or Debt Service						
20	1502 Contingency						
21	Amount of Annual Grant: (sum of lines 2 – 20)	81,751					
22	Amount of line 21 Related to LBP Activities						
23	Amount of line 21 Related to Section 504						
	compliance						
24	Amount of line 21 Related to Security – Soft Costs						
25	Amount of Line 21 Related to Security – Hard						
	Costs						
26	Amount of line 21 Related to Energy Conservation Measures						

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages

PHA Name: Housing Authority of the City of Needles		Grant Type and Number Capital Fund Program Grant No: CA-16-P022-501-06 Replacement Housing Factor Grant No:				Federal FY of Gra	nt: 2006	
Development Number Name/HA- Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Act	Status of Work	
001				Original	Revised	Funds Obligated	Funds Expended	
PHA Wide	Operations	1406	1	6,500				
	Administrative Software	1408	1	12,000				
	Staff Training	1410	1	9,391				
	Audit	1411	1	1,000				
	A/C Units	1460	1	52,860				

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report									
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)									
Part III: Impleme	Part III: Implementation Schedule								
PHA Name: Housing Aut Needles	thority of the Cit	Capita	Grant Type and Number Capital Fund Program No: CA-16-P022-501-06 Replacement Housing Factor No:				Federal FY of Grant: 2006		
Development		Fund Obliga			Funds Expende		Reasons for Revised Target Dates		
Number Name/HA-Wide Activities	(Quar	ter Ending I	Date)	(Qua	arter Ending Da	ite)			
001	Original	Revised	Actual	Original	Revised	Actual			
PHA Wide									

No known date until ACC Amendment has been approved

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan Part I: Summary							
PHA Name Housing Authority of the City of Needles				☐Original 5-Year Plan ☐Revision No:			
Development Number/Name/ HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: 2007 PHA FY: 2007	Work Statement for Year 3 FFY Grant: 2008 PHA FY: 2008	Work Statement for Year 4 FFY Grant: 2009 PHA FY: 2009	Work Statement for Year 5 FFY Grant: 2010 PHA FY: 2010		
PHA Wide	Annual Statement	Start replacing A/C Units	Finish replacing A/C Units	Start replacing kitchen base cabinet, kitchen countertops, lavatories and lavatory cabinets	Finish replacing kitchen base cabinets, kitchen countertops, lavatories and lavatory cabinets		
		81,751	81,751	81,751	81,751		
CFP Funds Listed for 5-year planning							

8. Capital Fund Program Five-Year Action Plan

Replacement			
Housing Factor			
Funds			

Capital Fund Program Five-Year Action Plan							
Part II: Supporting Pages—Work Activities							
Activities		Activities for Year : 2007			vities for Year: 2008		
for		FFY Grant: 2007			FFY Grant: 2008		
Year 1	PHA FY: 2007			PHA FY: 2008			
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost	
See	001	1460	75,000	001	1460	75,000	
Annual	PHA Wide	A/C Units		PHA Wide	Finish A/C units	_	
Statement							
	Total CFP Estimated	Cost	\$75,000			\$75,000	

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan							
Part II: Supporting Pages—Work Activities							
A	Activities for Year: 200)9	Ad	Activities for Year: 2010			
	FFY Grant: 2009		FFY Grant: 2010				
	PHA FY: 2009		PHA FY: 2010				
Development	Major Work	Estimated Cost	Development	Major Work	Estimated Cost		
Name/Number	Categories		Name/Number	Categories			
001	1460	145,000	001	1460	145,000		
PHA Wide	Cabinets		PHA Wide	Finish Cabinets			
TI (1 CED E	10.	¢145 000			¢145,000		
Total CFP Estimated Cost		\$145,000			\$145,000		