

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

Annual Plan for Fiscal Year 2006

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: Suffolk Redevelopment and Housing Authority

PHA Number: VA025

PHA Fiscal Year Beginning: 07/2005

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHA FISCAL YEARS 2005 - 2009
[24 CFR Part 903.5]

A. Mission

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is:

The Mission of the Suffolk Redevelopment and Housing Authority (SRHA) is to develop and operate affordable housing that will provide decent, safe, and sanitary homes and a suitable living environment for low and moderate income families in Suffolk. Further, SRHA will participate in the redevelopment and conservation of neighborhoods in Suffolk, both residential and commercial, so as to enhance the living and working conditions in the City of Suffolk.

B. Goals

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
- Apply for additional rental vouchers: **50**
 - Reduce public housing vacancies: **To obtain a vacancy rate of 99%**
 - Leverage private or other public funds to create additional housing opportunities: **Hope VI Rehabilitation obtain Funding by utilizing Bond Fund with Private Lending Institutions**
 - Acquire or build units or developments –**Single Family – Lease to Purchase**
 - Other (list below)
Support the construction of new Project Based Section 8 in the City of Suffolk.
- PHA Goal: Improve the quality of assisted housing
Objectives:
- Improve public housing management: (PHAS score) **70**
 - Improve voucher management: (SEMAP score) **100**
 - Increase customer satisfaction:
 - Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections)

- Renovate or modernize public housing units: **By utilizing CFP Funds**
- Demolish or dispose of obsolete public housing:
- Provide replacement public housing:
- Provide replacement vouchers:
- Other: (list below)

- PHA Goal: Increase assisted housing choices

Objectives:

- Provide voucher mobility counseling:
- Conduct outreach efforts to potential voucher landlords
- Increase voucher payment standards
- Implement voucher homeownership program:
- Implement public housing or other homeownership programs:
- Implement public housing site-based waiting lists:
- Convert public housing to vouchers:
- Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

- PHA Goal: Provide an improved living environment

Objectives:

- Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments: **Give preference to working families**
- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
- Implement public housing security improvements: **Seek funding through CPTED – Crime Prevention Through Environmental Design**
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: (list below)

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

- PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- Increase the number and percentage of employed persons in assisted families:

- Provide or attract supportive services to improve assistance recipients' employability:
- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing Objectives:
 - Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
 - Other: (list below)

Other PHA Goals and Objectives: (list below)

- I. Affordable housing of sufficient quality and quantity to meet the needs of the citizens of Suffolk will be developed and maintained in order to provide decent, safe, and sanitary housing in an attractive and healthy community or communities.**

Strategic Action Goal

- **PHA Goal: To continue to encourage strong Resident Councils.**

Objective:

To assist Resident Councils with holding Regular Community Meetings. SRHA University will offer training to Adult Residents on issues of Self-Preservation, Credit Repair Education, Job Training, Community Involvement, Promote Positive Citizenship, Budgeting, Parenting Skills, and working towards becoming Economically Self-Sufficient. The program will encourage discussions and promote problem-solving and critical thinking skills.

- **PHA Goal: To establish and promote SRHA University.**

Objective:

SRHA University will also cater to our youth to offer training in Education, Prepare students for informed responsible adulthood,

Sexual Awareness, Gang Awareness, Virginia laws affecting juveniles, Health Hygiene, Tobacco, Drugs, Dress and Attire.

- **PHA Goal: To Establish Programs for Resident to Become Self-Sufficient.**

Objective:

To partner with Local Service Providers and other Community Service Agencies to establish Self-Sufficiency Programs that will enhance and promote residents quality of life. To administer a GED class for residents that will continue quarterly in our Public Housing Communities. To work with Companies that will employ our residents for On-The Job Training Programs. Other programs that we will promote are Career Development, Job Interviewing Skills, Resume Writing Skills and Computer Training.

- **PHA Goal: To decrease the number of vacancies.**

Objective:

To keep total vacancies at or below 3% in preparation for site based HUD requirements for full funding and to provide for maximum income for SRHA.

To coordinate managers and maintenance on expected future vacancies and when units will be available.

Maintenance turnover of unit within 30 Days of vacancy using combination of regular maintenance crew.

- **PHA Goal: To assist residents to work towards Homeownership opportunities.**

Objective:

PHA will offer assistance to residents to move from Public Housing and Section 8 to Self-Sufficiency to Homeownership status.

- **PHA Goal: Encourage owner participation by means of owner outreach to recruit new owners and owners who have units in area outside of minority and poverty concentration.**

Objective:

The outreach program will include public advertisement for recruitment and provide group meetings to disseminate program

information. Recruitment will expand the housing stock and increase the housing choice for program participants. We will conduct group meetings semi annually with current participating landlords to provide program information and address the concerns of the property owners. Provide quarterly newsletters to landlords to establish and maintain good relationships and enhance their program knowledge.

- **PHA Goal: To maintain an annual lease up rate of 95% in compliance with SEMAP requirements.**

Objective:

To utilize at least 95% of the annual budget authority or have an annual lease up rate of 95% in an effort to assist as many families in the community who qualify for the Section 8 Tenant based program.

- **PHA Goal: Seek ways to expand housing opportunity for very-low income families to obtain rental housing outside areas of poverty or minority concentration.**

Objective:

To encourage the movement of these into a broader range of neighborhoods through the provision of affordable housing. The primary method would be identifying neighborhoods with high and low concentrations of poverty and recruit owners outside areas of poverty or minority concentration.

- **PHA Goal: The Development Department will continue to offer assistance to qualified homeowners with extra-ordinary emergency needs.**

Objective:

SRHA will proactively advertise the Disaster Relief Program through non-profit agencies, local newspapers and government access channels as well as the SRHA web page. The SRHA Board of Commissioners appropriated \$12,000.00 to be used by eligible participants in the event of a local disaster. The cash grant ranges from \$500.00 to \$800.00.

- **PHA Goal: To assist the elderly citizens of the City of Suffolk with the Elderly Rehabilitation Loan Program.**

Objective:

To continue to market the Elderly Rehabilitation Program to Elderly citizens of Suffolk utilizing media resources.

- **PHA Goal: To assist citizens of the City of Suffolk with the necessary training classes and counseling who are interested in becoming First Time Homebuyers.**

Objective:

To have two staff members of the Development Department certified in Homeownership Counseling and continue to partner with area lending institutions to offer First Time Homebuyer Education Classes.

- **PHA Goal: To assist eligible citizens within the City of Suffolk with down payment and closing cost assistance for First Time Homebuyers to purchase affordable housing.**

Objective:

To establish guidelines and procedures with the City of Suffolk concurrent with federal down payment and closing cost regulations.

- **PHA Goal: To implement yearly Uniform Physical Conditions Standards (UPCS/formally HQS) unit, building and site inspections by HUD trained UPCS SRHA staff inspector and provide follow up repairs.**

Objective:

Improve SRHA's physical inspection scores under HUD's Public Housing Assessment System.

- **PHA Goal: To implement a Planned Maintenance System (PMS) for building systems.**

Objective:

To improve conditions of the dwelling units and building systems.

- **PHA Goal: To implement a community wide energy savings performance contract.**

Objective:

To bring all of our communities up to current energy efficient standards using a combination of Capital Fund Program, loans and energy cost savings.

- **PHA Goal: To review resident maintenance charges.**

Objective:

To determine actual costs to SRHA.

- **PHA Goal: To Implement a Project-Based Accounting and Budgeting System and to integrate Asset Management functions into our organizational system.**

Objective:

Realignment, Reorganization and Education of staff responsibilities to focus on the day-to-day operation of each community. To provide training of management staff on coordination and supervisions of all aspects of the community management activities to include budgeting, supervision of staff, rent collections, preparing reports, answering correspondence, and proper documentation.

- **PHA Goal: To research the options to designate Chorey Park Mid-rise as a Near Elderly or Elderly Community. (55 years of age and older)**

Objective:

To seek information, guidelines and statistics on designating Chorey Park as a Near Elderly or Elderly Community (55 years of age and older). We will market the Chorey Community to Near Elderly and Elderly applicants in the City of Suffolk and surrounding Cities. The designation of the Near Elderly or Elderly community will be phased in through attrition.

- **SRHA will foster family self-sufficiency through public housing and the Section 8 Housing Choice Voucher Program to the ultimate goal of home ownership.**

Strategic Action Goal

- **PHA Goal: Encourage self-sufficiency for Section 8 program participants and assist in the expansion of family opportunities, which address educational, socio-economic, recreational and other human services needs.**

Objective:

The Section 8 division will continue to support the efforts of self-sufficiency with job training, educational programs and employment opportunities through the Resident Initiatives Specialists. Suffolk Redevelopment and Housing Authority will partner with other community service agencies to provide a broad base of personal enhancement programs.

- **PHA Goal: To implement the voucher homeownership program to offer program participants the ability to obtain their own home.**

Objective:

To develop a strategic plan on the implementation of the Section 8 homeownership option. This will assist program participant families in becoming homeowners.

- **PHA Goal: To research and implement a method, which will allow all utility reimbursement checks, issued to program participants to be sent directly to the utility company.**

Objective:

To have the utility reimbursement checks issued to program participants sent directly to the utility company to ensure payments are being applied toward their utilities.

- III. Strategic relationships with city planners and other of city staff will be developed, enhanced and maintained to allow SRHA to define, assess and address the development and rehabilitation needs of the City of Suffolk.**

Strategic Action Goal

- ***PHA Goal: To become sufficiently staffed to carry out our commitment to the City of Suffolk in the revitalization of focus areas within the city and to efficiently manage all current and future programs.***

Objective:

The Development Department will continue to urge the SRHA Board of Commissioners to solicit additional funding from the City of Suffolk for to sufficiently staff the Development Department. This is vital to the efficient administration of City programs and initiatives. Currently, SRHA is administering the following City Programs with no added funds to pay staff requirements. They are as follows:

- *City Wide HOME Repair Program*
- *Orlando Conservation Plan*
- *Hall Place Conservation Plan*
- *Fairgrounds Redevelopment Plan*
- *Elderly Low-Interest Rehabilitation Loan Program*
- *Disaster Relief Program*
- *Sponsoring Partners & Revitalizing Communities (SPARC)*
- *Unified Development Ordinance (UDO) as it pertains to Affordable Dwelling Units*

- **PHA Goal: To assist in the personal financing for three to four single-family eligible homeowners targeted in the Hall Place Conservation Area with Sponsoring Partners and Revitalizing Communities (SPARC) funds.**

Objective:

To secure qualified homeowners in the permanent financing of a home with one percent below with Virginia Housing Development Authority's First Time Homebuyers rate with 30 year permanent financing.

- IV. **The SRHA Bond Program will be marketed and positioned as a viable vehicle to encourage the development of new housing stock based on community needs.**

Strategic Action Goal

- **PHA Goal: To continue to advertise the SRHA tax-exempt Bond process in various national publications and the SRHA website.**

Objective:

To make our Bond process information available to Developers interested in new construction or rehabilitation projects in Suffolk or within the State of Virginia.

- V. **SRHA will continually seek funding sources from private, state, and federal government programs in order to enable SRHA to consistently and regularly plan, expand or manage the quantity and quality of redevelopment and affordable housing initiatives in the City of Suffolk.**

Strategic Action Goal

- **PHA Goal: To seek additional funding to increase the staff and increase program activity to promote family self-sufficiency.**

Objective:

To seek additional funding sources to increase the programs to promote self-sufficiency and increase the number of staff who will assist Section 8 families to become self-sufficient and free of all forms of government assistance.

- **PHA Goal: The Development Department will continue to seek funding to complete the Orlando Conservation Project.**

Objective:

The Development Department will continue to request the SRHA Board of Commissioners to support our annual request for Community Development Block Grant Funds and Capital Improvements Funds from the City of Suffolk to complete the Orlando Conservation Project.

- **PHA Goal: The Development Department continues to seek funding to meet the needs of homeowners who are seeking rehabilitation loans, not grants and are not neighborhood specific, to do rehabilitation in excess of \$10,000 to \$20,000.**

Objective:

The Development Department will seek funding and financial partnerships to enhance existing Bond revenue funds through a leveraging process. The Bond revenue dollars could be leveraged in securing a line of credit with lending institutions. With such lines of credit, the Development Department will be able to effectively administer a rehabilitation program that will be needed in the Hall Place Conservation Neighborhood.

- **PHA Goal: To secure funding from the Federal Home Loan Bank of Atlanta to further homeownership opportunities.**

Objective:

The Development Department will partner with an area lender for the purpose of obtaining funding from the Federal Home Loan Bank of Atlanta's Affordable Housing Program. This program was established to assist participants with addressing the housing needs of low to moderate-income families through new construction and/or home renovation in Orlando.

Annual PHA Plan
PHA Fiscal Year 2006
[24 CFR Part 903.7]

i. Annual Plan Type:

Standard Plan

Streamlined Plan:

- High Performing PHA**
- Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

Troubled Agency Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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Attachments

Required Attachments:

- Admissions Policy for Deconcentration
- FY 2005 Capital Fund Program Annual Statement - **Separate**
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

Optional Attachments:

- PHA Management Organizational Chart –
- FY 2005 Capital Fund Program 5 Year Action Plan
- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)
 - (1) Narrative on Status of 5 year Goals – Attachment
 - (2) List of Resident Advisory Boards – Attachment B
 - (3) CFP Performance and Evaluation Reports - Attachment

Supporting Documents Available for Review

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
N/A	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
X	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
X	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
X	Policies governing any Section 8 Homeownership program <input checked="" type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
X	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford- - ability	Supply	Quality	Access- - ibility	Size	Loca- - tion
Income <= 30% of AMI	5	5	3	N/A	N/A	N/A	N/A
Income >30% but <=50% of AMI	3	3	3				
Income >50% but <80% of AMI	3	3	3				
Elderly	5	5	3				
Families with Disabilities	5	5	4				
Race/Ethnicity White	34271	*	*	*	*	*	*
Race/Ethnicity Black	27,718	*	*	*	*	*	*
Race/Ethnicity American Indian	191	*	*	*	*	*	*
Race/Ethnicity Asian	491	*	*	*	*	*	*

*Data not available on race of rent families – only total population information available from US Census Data

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year: 2005
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)

**B. Housing Needs of Families on the Public Housing and Section 8
Tenant- Based Assistance Waiting Lists**

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant-based assistance			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/sub jurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	1019		24
Extremely low income <=30% AMI	967	95%	
Very low income (>30% but <=50% AMI)	40	4%	
Low income (>50% but <80% AMI)	12	1%	
Families with children	969	95%	
Elderly families	11	1%	
Families with Disabilities	26	3%	
Race/ethnicity/White	43	4%	
Race/ethnicity/Black	973	95%	
Race/ethnicity/American Indian	2	0	
Race/ethnicity/Asian	1	0	
Characteristics by Bedroom Size (Public Housing Only)			
1BR			
2 BR			
3 BR			
4 BR			
5 BR			
5+ BR			

Housing Needs of Families on the Waiting List	
Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
If yes:	
How long has it been closed (# of months)?	
Does the PHA expect to reopen the list in the PHA Plan year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/sub jurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	584		
Extremely low income <=30% AMI	452	77.3	
Very low income (>30% but <=50% AMI)	105	17.9	
Low income (>50% but <80% AMI)	26	4.4	
Families with children	440	75.3	
Elderly families	16	2.7	
Families with Disabilities	128	21.9	
Race/ethnicity/White	40	6.8	
Race/ethnicity/Black	538	92.1	
Race/ethnicity/American Indian	2	.3	
Race/ethnicity/Asian	4	.6	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	233	39.8	
2 BR	233	39.8	
3 BR	107	18.3	
4 BR	11	1.8	

Housing Needs of Families on the Waiting List			
5 BR	0		
5+ BR	0		
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

C. Strategy for Addressing Needs

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

Strategy 2: Increase the number of affordable housing units by:

- Apply for additional section 8 units should they become available

- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: **Elderly Rehab Loan**

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government

- Results of consultation with residents and the Resident Advisory Board
 Results of consultation with advocacy groups
 Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2005 grants)	\$6,458,883	
a) Public Housing Operating Fund	\$ 899,566	
b) Public Housing Capital Fund	\$ 671,147	
c) HOPE VI Revitalization	0.00	
d) HOPE VI Demolition	0.00	
e) Annual Contributions for Section 8 Tenant-Based Assistance	\$ 4,888,170	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	0.00	
g) Resident Opportunity and Self-Sufficiency Grants	0.00	
h) Community Development Block Grant	0.00	
i) HOME	0.00	
Other Federal Grants (list below)		
2. Prior Year Federal Grants (unobligated funds only) (list below)		
CFP 2004	\$400,000	Public Housing Capital Improvement
HOME	0.00	
CDBG	0.00	
3. Public Housing Dwelling Rental Income	\$ 742,000	
Rent	\$ 720,000	Public Housing Operations
Late Charges	\$ 22,000	Public Housing Operations
4. Other income (list below)		

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
Interest	\$ 500	Public Housing Operations
Commissions	\$ 9,000	Public Housing Operations
Miscellaneous Income	\$ 6,000	Public Housing Operations
4. Non-federal sources (list below)		
City of Suffolk	\$ 175,000	Development Operations
Total resources	\$ 7,791,383	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: **(30 Days)**
- Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (**Home Visits and Credit History**)

c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

- d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
 Two
 Three or More

b. Yes No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
 Overhoused
 Underhoused
 Medical justification
 Administrative reasons determined by the PHA (e.g., to permit modernization work)
 Resident choice: (state circumstances below)
 Other: **PHA utilizes transfer policy, which states "Transfer for every three (3) residents housed. Exception in cases of extreme emergencies.**

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If "no" is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing

- Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences:

- 1 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 2 Victims of domestic violence
Substandard housing
Homelessness
High rent burden

Other preferences (select all that apply)

- 2 Working families and those unable to work because of age or disability
- Veterans and veterans' families
- 2 Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes

Other preference(s) Additional working preference, two (2) income family. Families who live in substandard housing which has been condemned by government agency.

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
 Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
 The PHA's Admissions and (Continued) Occupancy policy
 PHA briefing seminars or written materials
 Other source (list) PHA Orientation

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
 Any time family composition changes
 At family request for revision
 Other (list)

(6) Deconcentration and Income Mixing

a. Yes No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site based waiting lists

If selected, list targeted developments below:

- Employing waiting list “skipping” to achieve deconcentration of poverty or income mixing goals at targeted developments

If selected, list targeted developments below:

- Employing new admission preferences at targeted developments
If selected, list targeted developments below:

- Other (list policies and developments targeted below)

- d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

- e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
 Actions to improve the marketability of certain developments
 Adoption or adjustment of ceiling rents for certain developments
 Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
 Other (list below)

- f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
 List (any applicable) developments below: **Colander Bishop Meadows Apartments, Cypress Manor Apartments, Parker Riddick Apartments, Hoffler Apartments**

- g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
 List (any applicable) developments below:

B. Section 8

(1) Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)

- Criminal or drug-related activity only to the extent required by law or regulation
 - Criminal and drug-related activity, more extensively than required by law or regulation
 - More general screening than criminal and drug-related activity (list factors below)
 - Other (list below)
- b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
 - Other (describe below)

(2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None
 - Federal public housing
 - Federal moderate rehabilitation
 - Federal project-based certificate program
 - Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
- PHA main administrative office
 - Other (list below)

(3) Search Time

- a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

- (1) **When it can be shown that person is actively seeking housing, but none can be found**
- (2) **When medical incapacities prevent person from seeking housing**

(4) Admissions Preferences

a. Income targeting

- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

1 Date and Time

Former Federal preferences

- 2 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 2 Victims of domestic violence
- 2 Substandard housing
- N/A Homelessness
- N/A High rent burden

Other preferences (select all that apply)

- 1 Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- 1 Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- 3 Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers

- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

- a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
 Briefing sessions and written materials
 Other (list below)

- b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
 Other (list below)
Public Broadcasting

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

(1) Income Based Rent Policies

- a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

- b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
 \$1-\$25
 \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below: **Hardship Exemption Policy**

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For the earned income of a previously unemployed household member
 For increases in earned income
 Fixed amount (other than general rent-setting policy)
If yes, state amount/s and circumstances below:

- Fixed percentage (other than general rent-setting policy)
If yes, state percentage/s and circumstances below:

- For household heads
 For other family members
 For transportation expenses
 For the non-reimbursed medical expenses of non-disabled or non-elderly families
 Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments
- Yes but only for some developments
- No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)_____
- Other (list below)

g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

B. Section 8 Tenant-Based Assistance

(1) Payment Standards

The Payment Standard is used to calculate the housing assistance payment for a family. In accordance with HUD regulation, and at the PHA's discretion, the Voucher Payment Standard amount is set by the PHA between 90 percent and 110 percent of the HUD published FMR. This is considered the basic range. The PHA reviews the appropriateness of the Payment Standard annually when the FMR is published. In determining whether a change is needed, the PHA will ensure that the Payment Standard is always within the range of 90 percent to 110 percent of the new FMR, unless an exception payment standard has been approved by HUD.

The PHA will establish a single voucher payment standard amount for each FMR area in the PHA jurisdiction. For each FMR area, the PHA will establish payment standard amounts for each "unit size". The PHA may have a higher payment standard within the PHA's jurisdiction if needed to expand housing opportunities outside areas of minority or poverty concentration, as long as the payment standard is within the 90-110% of FMR range.

The PHA may approve a higher payment standard within the basic range, if required as a reasonable accommodation for a family that includes a person with disabilities.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area

- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level?
(select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA’s management structure and organization is attached. **Attachment A**
- A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use “NA” to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	449	10%
Section 8 Vouchers	666	5
Section 8 Certificates	0	0
Section 8 Mod Rehab	12	0
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)	0	0
Other Federal Programs(list individually)		

C. Management and Maintenance Policies

List the PHA’s public housing management and maintenance policy documents, manuals and handbooks that contain the Agency’s rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

- (1) Public Housing Maintenance and Management: (list below)
 - Public Housing Operations Manual – Management**
 - Public Housing Operations Manual - Maintenance**
- (2) Section 8 Management: (list below)
 - Section 8 Administrative Plan**

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below: After a hearing date is agreed to, the family may request to reschedule only upon show

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
 PHA development management offices
 Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

The PHA's Hearing Procedures

After a hearing date is agreed to, the family may request to reschedule only upon showing "good cause," which is defined as an unavoidable conflict which seriously affects the health, safety and welfare of the family.

If a family does not appeal at a scheduled hearing and has not rescheduled the hearing in advance, the family must contact the PHA within forty eight (48) hours, excluding weekends and holidays. The PHA will reschedule the hearing only if the family can show good cause for the failure to appear.

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office
 Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Select one:

- The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) **VA025v01a**

-or-

- The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

- a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

- The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name) **VA025v01a**

-or-

- The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

- Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
- b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)

- Revitalization Plan under development
- Revitalization Plan submitted, pending approval
- Revitalization Plan approved
- Activities pursuant to an approved Revitalization Plan underway

- Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
- If yes, list development name/s below:

- Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
- If yes, list developments or activities below:

- Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
- If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to component 9; if "yes", complete one activity description for each development.)

2. Activity Description

- Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>	
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>	
5. Number of units affected:	
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development	
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:	

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs

completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. Designation type:	
	Occupancy by only the elderly <input type="checkbox"/>
	Occupancy by families with disabilities <input type="checkbox"/>
	Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one)	
	Approved; included in the PHA’s Designation Plan <input type="checkbox"/>
	Submitted, pending approval <input type="checkbox"/>
	Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: (DD/MM/YY)	
5. If approved, will this designation constitute a (select one)	
	<input type="checkbox"/> New Designation Plan
	<input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected:	
7. Coverage of action (select one)	
	<input type="checkbox"/> Part of the development
	<input type="checkbox"/> Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes No: Have any of the PHA’s developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If “No”, skip to component 11; if “yes”, complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs

completing streamlined submissions may skip to component 11.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 11. If “No”, complete the Activity Description table below.

Conversion of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment?	<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)	
4. Status of Conversion Plan (select the statement that best describes the current status)	<input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)	<input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved:) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved:) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)	
1a. Development name:	
1b. Development (project) number:	
2. Federal Program authority:	
<input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)	
3. Application status: (select one)	
<input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application	

4. Date Homeownership Plan/Program approved, submitted, or planned for submission:
(DD/MM/YYYY)

5. Number of units affected:

6. Coverage of action: (select one)

Part of the development

Total development

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

25 or fewer participants

26 - 50 participants

51 to 100 participants

more than 100 participants

b. PHA-established eligibility criteria

Yes No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (l)]

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

- Yes No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? **SRHA and Suffolk Department of Social Services (SDSS) have been fortunate to have a long fruitful partnership of twenty (20) plus years. Our agencies occupied the same office building providing staff of both agencies an unique opportunity to share client information, training and resources, with the inception of TANF(Temporary Assistance for Needy Families) and the Public Housing Reform Act of 1988, SRHA and SDSS have continued to work together to assist public housing residents and Section 8 Housing Choice Voucher participants.**

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
 Information sharing regarding mutual clients (for rent determinations and otherwise)
 Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
 Jointly administer programs
 Partner to administer a HUD Welfare-to-Work voucher program
 Joint administration of other demonstration program
 Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
 Public housing admissions policies
 Section 8 admissions policies
 Preference in admission to section 8 for certain public housing families
 Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA

- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)
Home Management Housekeeping	51	Staff Referral	Section 8 Resident Initiative Specialist in Main Office	Section 8
Volunteer Program	3		Section 8 Resident Initiative Specialist in Main Office	Section 8
Section 8 Incentive Program	163	Non FSS part. Staff Referral	Section 8 Resident Initiative Specialist in Main Office	Section 8
VIEW	1	DSS Referral	Section 8 Resident Initiative Specialist in Main office	Section 8
Housekeeping		Staff Referral	FIC	Public Housing
Empowerment Program	102	Staff Referral	Section 8 Resident Initiative Specialist in Main Office	Section 8
Smart Move Workshop	51	Staff Referral	Section 8 Resident Initiative Specialist in Main Office	Section 8

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2005 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing		
Section 8	15	40 as of 1/25/05

- b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?
If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)
- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
 - Informing residents of new policy on admission and reexamination
 - Actively notifying residents of new policy at times in addition to admission and reexamination.
 - Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
 - Establishing a protocol for exchange of information with all appropriate TANF agencies
 - Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

Chapter 7 Addendum

Chapter 7

**TWELVE MONTH LEASE TERM AND
COMMUNITY SERVICE REQUIREMENT**

ONE YEAR LEASE REQUIREMENT

Section 6(1) of the United States Housing Act of 1937 is amended by Section 512 of QHWRA, which was signed into law October 18, 1998. The amendment now requires that public housing leases have a term of twelve (12) months and shall be automatically renewed for all purposes except for noncompliance with the requirements under section 12(c), relating to community service requirements.

INTRODUCTION

Section 512 of QHWRA - Public Housing Community Service Requirements, impose a requirement on all adult public housing residents, with important exceptions, to participate for at least 8 hours per month in community service or in an economic self-sufficiency program. The PHA may not renew or extend any lease, or provide any new lease, for a dwelling unit in public housing for any household that includes an adult member who was subject to the requirement and failed to comply with this requirement. **Notwithstanding any other provision of law, this requirement is effective 10/01/99.**

REQUIREMENTS

All adult public housing household members shall contribute:

1. 8 hours per month of community service (not including political activities) within the community in which that adult resides; or
2. Participate in an economic self-sufficiency program for 8 hours per month.

The resident will be responsible for providing management with monthly certification of community service hours in a timely manner in an acceptable format.

TYPES OF COMMUNITY SERVICE

Community Service is defined as any volunteer activity designed to improve the quality of life in the City of Suffolk, Virginia. Such activities may include but are not limited to the following:

1. Activities to assist the elderly.
2. Activities to assist the youth.
3. Activities that demonstrate parental responsibility.
4. Participation in community activities.
5. Participation in city wide community activities.
6. Activities sponsored by SRHA.

EXEMPTIONS

Exemptions are given to any individual who:

1. Is 62 years of age or older; or
2. Is a blind or disabled individual, as defined in section 216 or 1614 of the Social Security Act, and who is unable to comply with this section, or who is a primary caretaker of such individual, or;
3. Who is engaged in a work activity, as defined in section 407(d) of the Social Security Act; or
4. Who meets the requirements for being exempted from having to engage in a work activity under the State program funded under part A of Title IV of the Social Security Act, or under any other welfare program of the State in which the public housing agency is located, including a State-administrated welfare-to-work program, and has not been found by the State or other administering entity to be in noncompliance with such program.

a. ANNUAL DETERMINATION

The PHA shall review and determine compliance of the resident's household with this requirement 30 days before expiration of each lease term (annually).

B. NONCOMPLIANCE

If the PHA determines that a resident subject to the requirement has not complied with the community service requirement, the PHA may not renew or extend the resident's lease upon expiration of the lease term and shall take action as is necessary to terminate the tenancy of the household. Nothing in the Act shall prevent a resident from seeking timely redress in court for failure to renew based on such noncompliance.

The PHA shall notify the head of household:

1. of the noncompliance;
2. that the determination of noncompliance is subject to the administrative grievance procedure; and
3. that, unless the resident enters into an agreement to remedy the noncompliance, the lease will not be renewed.

C. REMEDY OF THE NONCOMPLIANCE

In order for the resident to remedy the noncompliance, the resident must enter into an agreement before the expiration of the lease term, to complete the community service requirement by contributing as many additional hours as the resident needs to comply in aggregate with such requirement over the 12-month term of the lease.

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents
(select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed “in and around” public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

Cypress Manor Apartments, Hoffler Apartments, Colander Bishop Apartments, Parker Riddick Apartments

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake:
(select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program

Other (describe below)

2. Which developments are most affected? (list below)

Cypress Manor Apartments, Hoffler Apartments, Colander Bishop Apartments, Parker Riddick Apartments

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

Cypress Manor Apartments, Hoffler Apartments, Colander Bishop Apartments, Parker Riddick Apartments, Chorey Park

D. Additional information as required by PHDEP/PHDEP Plan

- Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes No: Has the PHA included the PHDEP Plan for FY 2005 in this PHA Plan?
- Yes No: This PHDEP Plan is an Attachment. (Attachment Filename: ____)

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]

INTRODUCTION

PHA's have discretion to decide whether or not to develop policies pertaining to the keeping of pets in public housing units. This Chapter explains the PHA's policies on the keeping of pets and any criteria or standards pertaining to the policy. The rules adopted are reasonably related to the legitimate interest of

this PHA to provide a decent, safe and sanitary loving environment for all tenants, to protecting and preserving the physical condition of the property, and the financial interest of the PHA.

For the purpose of this policy, pets are common, domesticated household pets such as fish, birds and small pets such as hamsters. The following animals are prohibited: all bees, mantis, and so forth, all reptiles, ferrets and their like, and exotic animals such as, monkeys, pigs and so forth.

Residents will comply with the dwelling lease, which requires that no animals or pets, other than fish, birds, small pets such as hamsters are permitted on the premises. This does not apply to animals that are used to assist persons with disabilities. Nothing in this policy or the dwelling lease limits or impairs the right of persons with disabilities to own animals that are used to assist them.

A. MANAGEMENT APPROVAL OF PETS

Types of Pets Allowed

1. Birds: Registration not required
Maximum number: 2
Must be enclosed in a cage at all times.
2. Fish or Turtles: Registration not required
Maximum aquarium size: 10 gallons
3. Hamster or Gerbils ONLY: registration not required
Maximum number: 2
Must be enclosed in an acceptable cage at all times.
Must have any or all inoculations as specified now or in the future by State law or local ordinance.

B. PETS TEMPORARILY ON THE PREMISES

No pets are allowed to visit. This rule excludes visiting pet programs sponsored by the Humane Society or other non-profit organization. If an approved pet gives birth to a litter, the resident must remove all pets, with the exception of the original number allowed, immediately after weaning.

C. PERSONS WITH DISABILITIES

Pet standards will not be applied to animals who assist persons with disabilities. The resident/pet owner will be required to qualify animals (for exclusion from the pet policy) who assist persons with disabilities. Example below. To be excluded from the pet policy, the resident/pet owner must certify:

- That there is a person with disabilities in the household;
- That the animal has been trained to assist with the specified disability; and
- That the animal actually assists the person with the disability.

D. ADDITIONAL FEES AND DEPOSITS FOR PETS

The resident/pet owner shall be required to pay a non refundable deposit of \$25.00 for the purpose of defraying all reasonable costs directly attributable to the presence of a pet, and to cover cost associated with a pet living on any Authority property. The non refundable fee of \$25.00 is due on or prior to the date the pet is properly registered and brought into the apartment. The non refundable pet fee is subject to the same regulations as defined in 55-248.11 of the *Virginia Landlord Tenant Act*.

The PHA reserves the right to change or increase the required deposit by amendment to these rules.

All reasonable expenses incurred by the PHA as the result of damages directly attributable to the presence of the pet will be the responsibility of the resident, including but not limited to:

- The cost of cleaning, repairs and replacements to the dwelling unit or common areas frequented by the pet.

Any unit and adjacent areas occupied by a pet may be fumigated and treated when necessary. If the tenant is in occupancy when such costs occur, the tenant shall be billed for such costs as a current maintenance charge as defined in the lease, in excess of the pet fee.

If such expenses occur as the result of a move-out inspection, they will be deducted from the security deposit, in excess of the pet fee. In cases in which a pet fee has not been paid, such expenses will be treated as damage beyond fair wear and tear. The pet fee is non refundable.

E. ALTERATIONS TO UNIT

Residents/pet owners shall not alter their unit, patio, premises or common areas to create an enclosure for any animal.

F. PET RESTRICTIONS

Pet owners must agree to control the pet so that it does not create a nuisance to other residents or interrupt their peaceful enjoyment of their housing unit or premises. This includes, but is not limited to loud or continuous yowling, whining, screeching, scratching, or other such activities.

Pets must be maintained with the resident's unit. When outside of the unit (within the building or on the grounds) pets must be carried and under the control of the resident or other responsible individual at all times. Pets are not allowed to be left outside the unit unattended.

Pets are not permitted in common areas including lobbies, community rooms and laundry areas except for those common areas which are entrances to and exits from the building.

Pets are not permitted to urinate or defecate in public areas.

The PHA shall have the right to have any pet immediately removed from the premises should it create a constant nuisance, be abandoned or inflict bodily harm on another resident, guest or PHA employee, or display a vicious nature.

G. CLEANLINESS REQUIREMENTS

Waste Removal Requirements. All animal waste shall be picked up immediately by the pet owner, disposed of in sealed plastic trash bags, and placed in a trash bin.

H. PET CARE

All residents/pet owners shall be responsible for adequate care, nutrition and medical attention for his/her pet.

Residents/pet owners must recognize that other residents may have chemical sensitivities or allergies related to pets, or may be easily frightened or disoriented by animals. Pet owners must agree to exercise courtesy with respect to other residents.

I. RESPONSIBLE PARTIES

The resident/pet owner will be required to designate two responsible parties for the care of the pet if the health or safety of the pet is threatened by the death or incapacity of the pet owner, or by other factors that render the pet owner unable to care for the pet.

J. PET RULE VIOLATIONS

Pet Rule Violation Notice

If a determination is made on objective facts supported by written statements, that a resident/pet owner has violated the Pet Policy, written notice will be served.

The Notice will contain a brief statement of the factual basis for the determination and the pet policy/policies which were violated. The notice will also state:

1. That the resident/pet owner has five (5) business days from the date of the notice to request an informal grievance hearing to discuss the violation with the manager;
2. That the resident/pet owner's failure to correct the violation, request a meeting, or appear at a requested meeting may result in initiation of procedures to terminate the pet owner's tenancy.

If the pet owner requests a meeting within the 5 business day period, the manager will schedule an informal hearing within seven calendar days of receipt of the request for a grievance.

K. NOTICE FOR PET REMOVAL

If the resident/pet owner and the PHA are unable to resolve the violation at the meeting or the pet owner fails to correct the violation in the time period allotted by the PHA, the PHA may serve notice to remove the pet.

The Notice shall contain:

1. a brief statement of the factual basis for the PHA's determination that the Pet Policy has been violated;
2. The requirement that the resident/pet owner must remove the pet within 21 days of the notice; and
3. a statement that failure to remove the pet may result in the initiation of termination of tenancy procedures.

L. TERMINATION OF TENANCY

The PHA may initiate procedures for termination of tenancy based on a pet rule violation if:

The pet owner has failed to remove the pet or correct a pet policy violation within the time period specified; and

The pet policy violation is sufficient to begin procedures to terminate tenancy under terms of the lease.

M. PET REMOVAL

If the health or safety of the pet is threatened by the death or incapacity of the pet owner, or by other factors that render the owner unable to care for the pet, (includes pets who are poorly cared for) the situation will be reported to the Responsible Party designated by the resident/pet owner.

Upon the death of any pet the resident/pet owner is responsible for disposing of the remains by placing the pet in a sealable, plastic bag and depositing the animal in a dumpster.

N. EMERGENCIES

The PHA will take all necessary steps to insure that pets which become vicious, display symptoms of severe illness, or demonstrate behavior that constitutes an immediate threat to the health or safety of others, are referred to the appropriate State or local entity authorized to remove such animals.

RESPONSIBLE PARTIES INFORMATION

ADMITTANCE AUTHORIZATION AND

RECEIPT OF NON REFUNDABLE PET FEE

RESIDENT NAME _____
ADDRESS _____
TELEPHONE NO. _____

UNIT NUMBER _____
DATE _____

TYPE OF PET/NAME OF PET _____

(1) **NAME** _____
ADDRESS _____
TELEPHONE NO. _____

(2) **NAME** _____
ADDRESS _____
TELEPHONE NO. _____

Receipt of payment of required non-refundable pet policy:

Amount paid \$ _____ **Date paid** _____ **Initials** _____

The undersigned hereby acknowledges that s/he received a copy of the PHA's Pet Policy. The undersigned acknowledges that s/he understands the policy and will comply with the policy in all respects. The undersigned further acknowledges that failure to fully comply with the Pet Policy shall result in revoking permission to maintain the pet on the premises, or removal of the pet, or in extreme cases, termination of my lease.

SIGNATURE _____ **DATE** _____

WITNESS _____ **DATE** _____

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?

3. Yes No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain?_____
5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock , including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
- Not applicable
- Private management
- Development-based accounting
- Comprehensive stock assessment
- Other: (list below)
3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
- Attached at Attachment (File name)
- Provided below:

PHMO Resident Councils and Managers Meeting Minutes
January 24, 2005 10:00 a.m.

Opened by: Sybil Young, PHMO Director

Attendees: Judi Hickey, Delisha Lamb, Michelle Layne, Carrie Mitchell, Stephanie Boone, Kecia Reed, Geraldine Diggs

Resident Council: Barbara Ricks -Chorey, Brenda Woodley - CBM, Marshie Reid - Chorey,

Guest: Tom Cramer, Facilities Management Director

Absent: Geraldine Diggs

Topic: **Annual Plan**

Ms Young opened the meeting explaining that the purpose of this meeting was to present the Annual Plan to the Resident councils for review and comments. She stated that copies of the Annual Plan would be in the lobby and notices would be in the newspapers for public viewing. The resident council members were given copies of last year's Plan to peruse as the new Plan was not available. She then turned the meeting over to Tom Cramer to explain about the Capital funds Program plans.

Mr. Cramer stated that the Capital funds Program was funds to be used for big projects in the communities and that we are currently working on 3 years of funds in the program. He proceeded to go over the Plan as follows:

2002-- CBM - Kitchens, mini blinds and half of the siding
 Cypress - windows, mini blinds and to do tub enclosures and bathroom upgrades
 Parker - new roofs (had only done repairs previously)
 Hoffler - tub enclosures and flooring (the ones in really bad shape)
 Chorey - elevator upgrade (telephone & sliding doors. A new awning had been installed and the exterior is currently being worked on.

Ms. Reid asked about the box at Chorey because they cannot answer when someone comes to see them. Ms. Young asked Ms. Hickey to check with Omni Communications to see if it had been repaired. (*Note: Mr. Cramer has all of the files on OMNI*)

2003- CBM - no work scheduled
 Cypress - no work scheduled
 Parker - finish the mini blinds, bathroom & tub enclosures and flooring
 Hoffler - no work scheduled
 Chorey - now work scheduled

2004-CBM - no work scheduled. Ms Layne inquired about the locks on the window. Mr. Cramer said that his maintenance people had repaired some of them but to get all of them fixed would mean probably having to go to court with the contractor. He was unsure what steps were going to be taken.

Cypress - Flooring. Ms. Reed inquired as to why not do all bathrooms (etc.) in one community. Mr. Cramer said it would be too much money for one item.

The Resident Council members said that the residents of Chorey want their apartments painted. Mr. Cramer said it is in the Annual Plan for 2008. Cabinets have been in the Plan; we just have to have the money. He went on to explain that he has to be concerned with the structural soundness of the buildings

Ms. Reed stated that the managers want follow-up on what is going to be done after this initial meeting Mr. Cramer replied that bathrooms and flooring are on-going and CBM's siding will be finished hopefully in the next few months. Ms. Reed said she meant follow-up with the

residents. Mr. Cramer said he would be glad to come to any meeting they were having if they would just let him know. It was agreed upon.

Ms. Woodley inquired about the carpeting at Hoffler. Mr. Cramer stated that it was a problem keeping it up and replacing it. He said it had been decided not to put any more carpet in the communities. Ms. Woodley mentioned the tile that was being used to replace broken tiles or new flooring as being white and the residents wanted something darker that is easier to take care of. White causes too much cleaning, especially at Chorey where the elderly have to work so hard to keep it clean. Mr. Cramer explained about not being able to match the tiles as they were so old but conceded that replacing with a darker shade might be feasible. He stated that the bathrooms that were going to be re-done would have heavy duty linoleum installed and tile would not be used. This includes the kitchens too.

2005-All sites will have replacement interior doors and landscaping

CBM - screen doors don't shut properly and the knobs pull off, closet doors, replace gaskets around the doors. Mr. Cramer said these were in the Plan.

Chorey - Scheduled for a new roof (is in this Plan to be done in 2007) for the current 5-year Annual Plan. Previously we did a temporary patch that was guaranteed to last for 5 years.

Parker - has no playground. This is to be done this summer and may be able to add a few items to Cypress.

Ms. Layne inquired as to whether there would be any work done in the Community Room at CBM because her office and the community room all run together and her office space needs some work. Mr. Cramer said it has in the Plan but there's no definite date.

Mr. Cramer next spoke about Landscaping saying they had already started at Hoffler trying to stop the erosion with laying timbers around and filling them in. Later they will put in flowers or something. It is planned to do all of the sites. He then asked if there were any more questions. No one asked anything.

3. In what manner did the PHA address those comments? (select all that apply)

Considered comments, but determined that no changes to the PHA Plan were necessary.

The PHA changed portions of the PHA Plan in response to comments
List changes below:

Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

C. Statement of Consistency with the Consolidated Plan

1. Consolidated Plan jurisdiction: **City of Suffolk, VA**

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

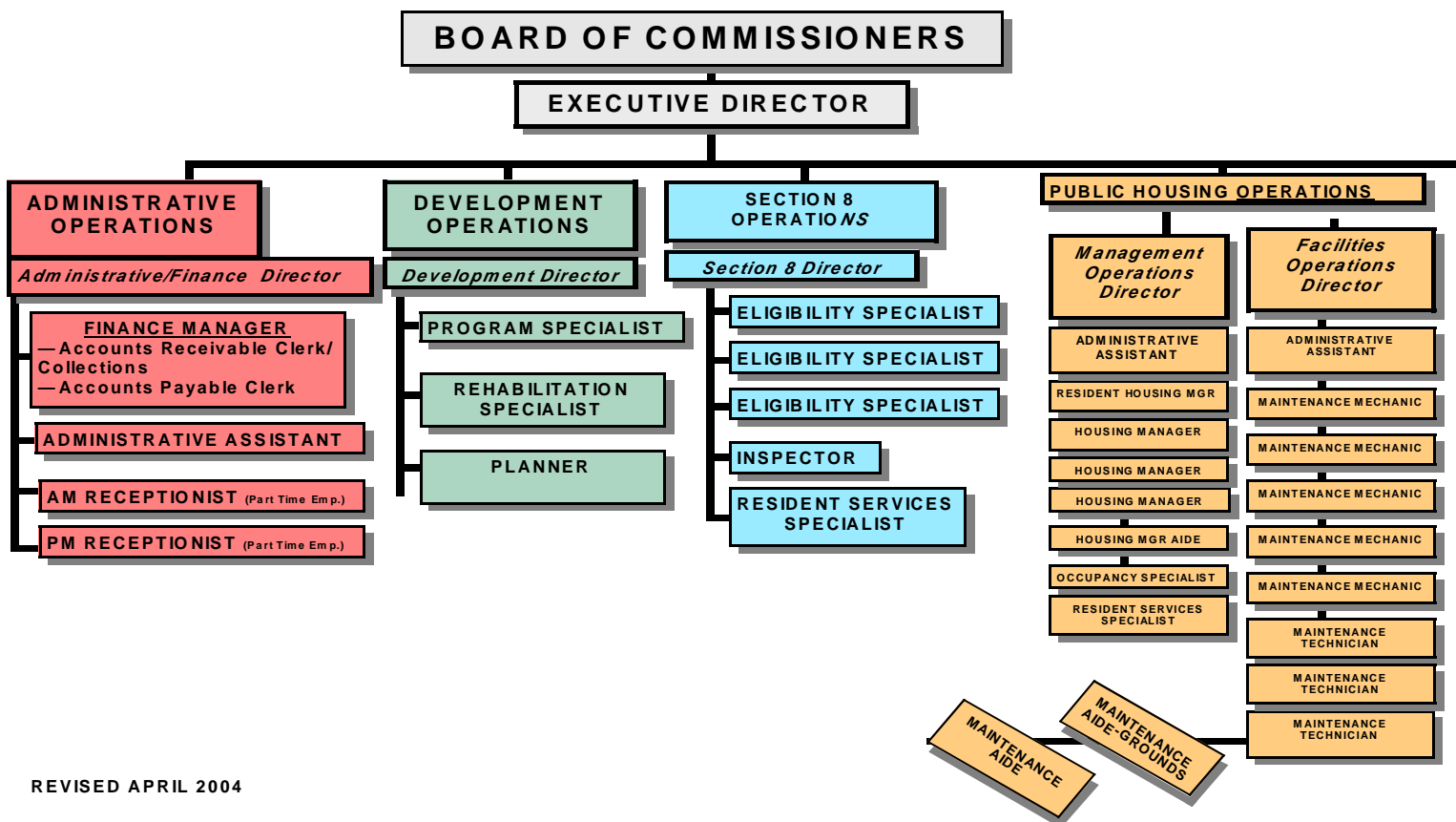
- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
- Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments:
 1. **To assist very low, low and moderate income homeowners with the rehabilitation of substandard housing.**
 2. **To modernize public housing units.**
 3. **To provide first time homeownership opportunities for low and moderate income households with children.**
 4. **Providing rental assistance to the extremely low and very low income households in need.**

D. Other Information Required by HUD

Attachments

Suffolk Redevelopment and Housing Authority ORGANIZATIONAL STRUCTURE



REVISED APRIL 2004

2004 RESIDENT COUNCILS

Colander Bishop Meadows

Ella Bryant – President **923-3894**
925 Brook Avenue Apt. 131
Suffolk, VA. 23434

Marveen Jones – Vice President **923-4894**
925 Brook Avenue Apt. 129
Suffolk, Virginia 23434

Brenda Woodley – Recording Secretary **923-3894**
925 Brook Avenue Apt. 126
Suffolk, Virginia

Tynesh ra Wilson – Treasurer **539-4717**
925 Brook Avenue Apt. 127
Suffolk, Virginia 23434

Latisha Outlaw – Secretary
925 Brook Avenue Apt. 135
Suffolk, Virginia 23434

Parker Riddick

Ebony Colbert -- President **923-0784**
57 Stacey Drive
Suffolk, Virginia 23434

Travas Vaughan– Vice Pres **334-4814**
13 Stacey Drive
Suffolk, Virginia

Tineka Knight – Recording Secretary **934-6906**
36 Stacey Drive
Suffolk, Virginia 23434

Vickie Harris - Secretary **934-6796**
67 Stacey Drive
Suffolk, Virginia 23434

Veronica Davis - Treasurer **923-9130**
65 Stacey Drive
Suffolk, Virginia 23434

Hoffler Apartments

Kashtio Mason – President **539-4598**
2210 E. Washington Street Apt. 907
Suffolk, Virginia 23434

934-0697

Tammey Norman-Simpson – Vice President
2210 E. Washington Street Apt. 402
Suffolk, Virginia 23434

Rebecca Jean-Francois – Secretary **934-2794**
2210 E. Washington Street Apt. 809
Suffolk, Virginia 23434

Ashimea Scott - Recording Secretary **934-6788**
2210 E. Washington Street Apt. 904
Suffolk, Virginia 23434

Shimea Reid - Treasurer **539-8530**
2210 E. Washington Street Apt. 911
Suffolk, Virginia 23434

Cypress Manor

Melanie White - President **923-3885**
1010 Davis Blvd.
Suffolk, Virginia 23434

Tiffany Smith – Vice President **925-0557**
1041 Cogic Square
Suffolk, Virginia

Cherenna Edmundson - Secretary **539-7495**
1049 Cogic Square
Suffolk, Virginia 23434

Kimberly Skinner – Recording Sect. **None**
1194 Cogic Square
Suffolk, Virginia 23434

Shamika Knight – Treasurer **934-2934**
1067 Cogic Square
Suffolk, Virginia 23434

Chorev Park Apartments

Jessie Wilson - President **934-2866**
804 W. Constance Road, Apt. 221
Suffolk, VA 23434

Samuel Lofton - Vice President **934-8459**
804 W. Constance Road, Apt. 104
Suffolk, VA 23434

Marshie Reid - Secretary **923-9345**
804 W. Constance Road, Apt. 520
Suffolk, VA 23434

Barbara Ricks - Treasurer **934-6997**
804 W. Constance Road., Apt. 311
Suffolk, VA 23434

Annual Statement /Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Suffolk RHA	Grant Type and Number Capital Fund Program Grant No. US001POO2005 Replacement Housing Factor Grant No:	Federal FY of Grant: 2005
---------------------------------	---	-------------------------------------

- Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no:)
- Performance and Evaluation Report for Period Ending:
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations	\$100,000.00	\$0.00	\$0.00	\$0.00
3	1408 Management Improvements	\$10,000.00	\$0.00	\$0.00	\$0.00
4	1410 Administration	\$65,840.00	\$0.00	\$0.00	\$0.00
5	1411 Audit	\$0.00	\$0.00	\$0.00	\$0.00
6	1415 Liquidated Damages	\$0.00	\$0.00	\$0.00	\$0.00
7	1430 Fees and Costs	\$30,000.00	\$0.00	\$0.00	\$0.00
8	1440 Site Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
9	1450 Site Improvement	\$95,307.00	\$0.00	\$0.00	\$0.00
10	1460 Dwelling Structures	\$260,000.00	\$0.00	\$0.00	\$0.00
11	1465.1 Dwelling Equipment-Nonexpendable	\$50,000.00	\$0.00	\$0.00	\$0.00
12	1470 Nondwelling Structures	\$30,000.00	\$0.00	\$0.00	\$0.00
13	1475 Nondwelling Equipment	\$30,000.00	\$0.00	\$0.00	\$0.00
14	1485 Demolition	\$0.00	\$0.00	\$0.00	\$0.00
15	1490 Replacement Reserve	\$0.00	\$0.00	\$0.00	\$0.00
16	1492 Moving to Work Demonstration	\$0.00	\$0.00	\$0.00	\$0.00
17	1495.1 Relocation Cost	\$0.00	\$0.00	\$0.00	\$0.00
18	1499 Development Activities	\$0.00	\$0.00	\$0.00	\$0.00
19	1501 Collateralization or Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
20	1502 Contingency	\$0.00	\$0.00	\$0.00	\$0.00
21	Amount of Annual Grant: (sum of lines 2-20)	\$671,147.00	\$0.00	\$0.00	\$0.00
22	Amount of line 21 Related to LBP Activities	\$0.00	\$0.00	\$0.00	\$0.00
23	Amount of line 21 Related to Section 504 Compliance	\$0.00	\$0.00	\$0.00	\$0.00
24	Amount of line 21 Related to Security -- Soft Costs	\$0.00	\$0.00	\$0.00	\$0.00
25	Amount of line 21 Related to Security -- Hard Costs	\$0.00	\$0.00	\$0.00	\$0.00
26	Amount of line 21 Related to Energy Conservation Measures	\$0.00	\$0.00	\$0.00	\$0.00

Annual Statement /Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name:		Grant Type and Number			Federal FY of Grant:			
Suffolk RHA		Capital Fund Program Grant No. US001POO2005 Replacement Housing Factor Grant N 0			2005			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Obligated	Expended	
VA25-002 Cypress Manor	Site: Landscaping & Parking Lot	1450		\$75,307.00	\$0.00	\$0.00	\$0.00	
			Total Site:	\$75,307.00	\$0.00	\$0.00	\$0.00	
	Mechanical and Electrical: None	1460		\$0.00	\$0.00	\$0.00	\$0.00	
			Total M&E:	\$0.00	\$0.00	\$0.00	\$0.00	
	Building Exterior: None	1460		\$0.00	\$0.00	\$0.00	\$0.00	
			Total B.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Dwelling Units: Doors	1460		\$30,000.00	\$0.00	\$0.00	\$0.00	
			Total DUs:	\$30,000.00	\$0.00	\$0.00	\$0.00	
	Dwelling Equipment: None	1465.1		\$0.00	\$0.00	\$0.00	\$0.00	
			Total D.E.:	\$0.00	\$0.00	\$0.00	\$0.00	
	Interior Common Areas: None	1470		\$0.00	\$0.00	\$0.00	\$0.00	
			Total ICAs:	\$0.00	\$0.00	\$0.00	\$0.00	
	Site-Wide Facilities: Garage & Sheds	1470		\$20,000.00	\$0.00	\$0.00	\$0.00	
			Total SWFs:	\$20,000.00	\$0.00	\$0.00	\$0.00	
	Nondwelling Equipment: None	1475		\$0.00	\$0.00	\$0.00	\$0.00	
		Total NDE:	\$0.00	\$0.00	\$0.00	\$0.00		
Total, Cypress			Project Total:	\$125,307.00	\$0.00	\$0.00	\$0.00	

			Grant Type and Number			Federal FY of Grant:		
			Capital Fund Program Grant No.: US001POO2005			2005		
			Replacement Housing Factor Grant No:					
		All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
		Original	Revised	Actual	Original	Revised	Actual	
Operations	1406	01/01/06			07/01/06			
Training	1408	06/01/06			07/01/06			
Administration	1410	06/01/06			07/01/06			
A/E	1430	06/01/06			07/01/06			
HA-Wide	Nonroutine vacancy prep.							
"	Nonroutine PM repairs							
"	Appliances	06/01/06			07/01/06			
"	Vehicle replacement	01/01/06			07/01/06			
"	Demolition (specify location[s])							
VA25-002	Cypress Manor							
	Doors	09/01/07			09/01/09			
	Sheds	09/01/07			09/01/09			
	Garage	09/01/07			09/01/09			
	Landscaping	09/01/07			09/01/09			
	Parking Lot	09/01/07			09/01/09			
VA 25-003	Parker Riddick							
	Doors	09/01/07			09/01/09			
	Sheds	09/01/07			09/01/09			
	Landscaping	09/01/07			09/01/09			
VA 25-004	Colander Bishop Meadows							
	Bathroom	09/01/07			09/01/09			
VA 25-005	Hoffler							
	Doors	09/01/07			09/01/09			
	Landscaping	09/01/07			09/01/09			
VA 25-006	Chorey							
	Roof	09/01/07			09/01/09			
	Boilers	01/01/06			04/01/06			

		Grant Type and Number Capital Fund Program Grant No.: US001POO2005 Replacement Housing Factor Grant No:			Federal FY of Grant: 2005			
		All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
		Original	Revised	Actual	Original	Revised	Actual	
XX Y-19	Anywhere							
XX Y-20	Anywhere							
XX Y-21	Anywhere							
XX Y-22	Anywhere							
XX Y-23	Anywhere							
XX Y-24	Anywhere							
XX Y-25	Anywhere							
XX Y-26	Anywhere							
XX Y-27	Anywhere							
XX Y-28	Anywhere							
XX Y-29	Anywhere							
XX Y-30	Anywhere							

**Capital Fund Program Five-Year Action Plan
Part I: Summary**

PHA Name: Suffolk RHA					<input checked="" type="checkbox"/>	
					<input type="checkbox"/>	
Development Number/Name/HA-Wide	Year 1 2005	Work Statement for Year 2 FFY Grant: 2006	Work Statement for Year 3 FFY Grant: 2007	Work Statement for Year 4 FFY Grant: 2008	Woi	
VA 25-002, Cypress Manor		\$299,000	\$40,000	\$45,000		
VA 25-003, Parker Riddick		\$115,797	\$205,000	\$5,000		
VA 25-004, Colander Bishop		\$15,000	\$165,307	\$200,307		
VA 25-005, Hoffler		\$10,000	\$10,000	\$105,000		
VA 25-006, Chorey Park	Annual	\$25,510	\$45,000	\$110,000		
XX Y-06, Anywhere Homes	Statement	\$0	\$0	\$0		
XX Y-07, Anywhere Homes		\$0	\$0	\$0		
XX Y-08, Anywhere Homes		\$0	\$0	\$0		
HA-Wide Physical Activities		\$0	\$0	\$0		
HA-Wide Non-Physical Activities		\$0	\$0	\$0		
HA-Wide Contingency @ X%		\$0	\$0	\$0		
CFP Funds Listed for						
5-year planning			\$465,307	\$465,307	\$465,307	
Replacement Housing						
Factor Funds		\$0	\$0	\$0		

**Capital Fund Program Five-Year Action Plan
Part I: Summary (Continuation)**

HA Name: Suffolk RHA					<input checked="" type="checkbox"/>
					<input type="checkbox"/>
Development Number/Name/HA-Wide	Year 1 2005	Work Statement for Year 2 FFY Grant: 2006	Work Statement for Year 3 FFY Grant: 2007	Work Statement for Year 4 FFY Grant: 2008	Woi
XX Y-09, Anywhere Homes		\$0	\$0	\$0	
XX Y-10, Anywhere Homes		\$0	\$0	\$0	
XX Y-11, Anywhere Homes		\$0	\$0	\$0	
XX Y-12, Anywhere Homes		\$0	\$0	\$0	
XX Y-13, Anywhere Homes		\$0	\$0	\$0	
XX Y-14, Anywhere Homes		\$0	\$0	\$0	
XX Y-15, Anywhere Homes		\$0	\$0	\$0	
XX Y-16, Anywhere Homes		\$0	\$0	\$0	
XX Y-17, Anywhere Homes		\$0	\$0	\$0	
XX Y-18, Anywhere Homes		\$0	\$0	\$0	
XX Y-19, Anywhere Homes		\$0	\$0	\$0	
XX Y-20, Anywhere Homes		\$0	\$0	\$0	
XX Y-21, Anywhere Homes		\$0	\$0	\$0	
XX Y-22, Anywhere Homes		\$0	\$0	\$0	
XX Y-23, Anywhere Homes		\$0	\$0	\$0	
XX Y-24, Anywhere Homes		\$0	\$0	\$0	
XX Y-25, Anywhere Homes		\$0	\$0	\$0	
XX Y-26, Anywhere Homes		\$0	\$0	\$0	
XX Y-27, Anywhere Homes		\$0	\$0	\$0	
XX Y-28, Anywhere Homes		\$0	\$0	\$0	

XX Y-29, Anywhere Homes		\$0	\$0	\$0
XX Y-30, Anywhere Homes		\$0	\$0	\$0

Original 5-Year Plan

Revision No: ____

ark Statement for Year 5

FFY Grant: **2009**

\$85,000

\$220,307

\$10,000

\$140,000

\$10,000

\$0

\$0

\$0

\$0

\$0

\$0

\$465,307

\$0

Original 5-Year Plan

—

ark Statement for Year 5

FFY Grant: **2009**

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

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\$0

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\$0

\$0

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages---Work Activities

Activities for Year 1 2005	Activities for Year 2 FFY Grant: 2006 PHA FY:			Activities for Year 3 FFY Grant: 2007 PHA FY:		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
	VA 25-002, Cypress Manor	Site: None Total Site:	\$0 ----- \$0	VA 25-002, Cypress Manor	Site: None Total Site:	\$0 ----- \$0
		Mechanical and Electrical: Furnaces,HW Tanks,Kitchen Vents Total M&E:	\$299,000 ----- \$299,000		Mechanical and Electrical: None Total M&E:	\$0 ----- \$0
		Building Exterior: None Total B.E.:	\$0 ----- \$0		Building Exterior: None Total B.E.:	\$0 ----- \$0
		Dwelling Units: None Total DUs:	\$0 ----- \$0		Dwelling Units: Cabinets Total DUs:	\$40,000 ----- \$40,000
		Dwelling Equipment: None Total D.E.:	\$0 ----- \$0		Dwelling Equipment: None Total D.E.:	\$0 ----- \$0
		Interior Common Areas: None Total ICAs:	\$0 ----- \$0		Interior Common Areas: None Total ICAs:	\$0 ----- \$0
		Site-Wide Facilities: None Total SWFs:	\$0 ----- \$0		Site-Wide Facilities: None Total SWFs:	\$0 ----- \$0
		Nondwelling Equipment: None Total NDE:	\$0 ----- \$0		Nondwelling Equipment: None Total NDE:	\$0 ----- \$0
	Subtotal of Estimated Cost		\$299,000	Subtotal of Estimated Cost		\$40,000

**Actual Modernization
Cost Certificate**

**U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing**

OMB No. 2577-0044 (exp. 4/30/2004)

OMB No. 2577-0157 (exp. 12/31/99)

Comprehensive Improvement Assistance Program (CIAP)
Comprehensive Grant Program (CGP)

Public Reporting burden for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Paperwork Reduction Project (2577-0044), Office of Information Technology, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a currently valid OMB control number.

Do not send this form to the above address.

This collection of information requires that each Housing Authority (HA) submit information to enable HUD to initiate the fiscal closeout process. The information will be used by HUD to determine whether the modernization grant is ready to be audited and closed out. The information is essential for audit verification and fiscal close out. Responses to the collection are required by regulation. The information requested does not lend itself to confidentiality.

HA Name: Suffolk RHA	Modernization Project Number: US001POO2005
--------------------------------	--

The HA hereby certifies to the Department of Housing and Urban Development as follows:

1. That the total amount of Modernization Cost (herein called the "Actual Modernization Cost") of the Modernization Grant, is as shown below:

A. Original Funds Approved	\$0.00
B. Funds Disbursed	\$0.00
C. Funds Expended (Actual Modernization Cost)	\$0.00
D. Amount to be Recaptured (A-C)	\$0.00
E. Excess of Funds Disbursed (B-C)	\$0.00

2. That all modernization work in connection with the Modernization Grant has been completed;

3. That the entire Actual Modernization Cost or liabilities therefor incurred by the HA have been fully paid;

4. That there are no undischarged mechanics', laborers', contractors', or material-mens' liens against such modernization work on file in any public office where the same should be filed in order to be valid against such modernization work; and

5. That the time in which such liens could be filed has expired.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and acc

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Signature of Executive Director & Date:

X

For HUD Use Only

The Cost Certificate is approved for audit:

Approved for Audit (Director, Office of Public Housing / ONAP Administrator)

Date:

X

The audited costs agree with the costs shown above:

Verified: (Designated HUD Official)

Date:

X

Approved: (Director, Office of Public Housing / ONAP Administrator)

Date:

X

Transaction Detail Supporting Pages

HA-Wide Management Improvements

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Total Estin
		Original
HA-Wide Mgmt. Improvmts	1) Item 1	
	None	\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$10,000.00
	2) Item 2	
	None	\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00
	3) Item 3	
None	\$0.00	
	\$0.00	
	\$0.00	
	\$0.00	
Contracts Subtotal	\$0.00	
Annual Part II Budget Total	\$0.00	

Transaction Detail Supporting Pages

New Payment

HA-Wide Administration

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Total Estimated
		Original
HA-Wide Admin	Funding for PHA Staff	
	None	\$0.00
		\$0.00
		\$0.00
		\$0.00
	HA-Wide Admin Subtotals	\$0.00
	Annual Part II Budget Total	\$65,840.00

Cost Code: 1410

Cost	Obligated Amount	Expended to Date	Unexpended Amount	Percent Expended
Revised (1)				
\$0.00	\$0.00	\$0.00	\$0.00	0%
\$0.00	\$0.00	\$0.00	\$0.00	0%
\$0.00	\$0.00	\$0.00	\$0.00	0%
\$0.00	\$0.00	\$0.00	\$0.00	0%
\$0.00	\$0.00	\$0.00	\$0.00	0%
\$0.00				

Payment No.	Payment No.	
Check No.	Check No.	Trans. No.
Date	Date	Date
Amount	Amount	Amount

Transaction Detail Supporting Pages

New Payment

HA-Wide Fees And Costs

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Total Estimated
		Original
HA-Wide Fees and Costs	A & E Services:	
	None	\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$30,000.00

Cost Code: 1430

Cost	Obligated Amount	Expended to Date	Unexpended Amount	Percent Expended
Revised (1)				
\$0.00	\$0.00	\$0.00	\$0.00	0%
\$0.00	\$0.00	\$0.00	\$0.00	0%
\$0.00	\$0.00	\$0.00	\$0.00	0%
\$0.00	\$0.00	\$0.00	\$0.00	0%
\$0.00	\$0.00	\$0.00	\$0.00	0%
\$0.00				

Payment No.	Payment No.	Payment No.
Check No.	Check No.	Check No.
Date	Date	
Amount	Amount	Amount

Transaction Detail Supporting Pages

New Payment

Site Improvements

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Total Estimated
		Original
VA25-002 Cypress Manor	Site: None	\$0.00
		\$0.00
		\$0.00
		\$0.00
		Contracts Subtotal Annual Part II Budget Total
VA 25-003 Parker Riddick	Site: None	\$0.00
		\$0.00
		\$0.00
		\$0.00
		Contracts Subtotal Annual Part II Budget Total
VA 25-004 Colander Bishop Meadows	Site: None	\$0.00
		\$0.00
		\$0.00
		\$0.00
		Contracts Subtotal Annual Part II Budget Total
VA 25-005 Hoffler 0	Site: None	\$0.00
		\$0.00
		\$0.00
		\$0.00
		Contracts Subtotal

Annual Part II Budget Total \$10,000.00

**VA 25-006
Chorey
Park**

Site:
None

\$0.00
\$0.00
\$0.00
\$0.00

Contracts Subtotal \$0.00
Annual Part II Budget Total \$0.00

**XX Y-06
Anywhere
Homes**

Site:
None

\$0.00
\$0.00
\$0.00
\$0.00

Contracts Subtotal \$0.00
Annual Part II Budget Total \$0.00

**XX Y-07
Anywhere
Homes**

Site:
None

\$0.00
\$0.00
\$0.00
\$0.00

Contracts Subtotal \$0.00
Annual Part II Budget Total \$0.00

**XX Y-08
Anywhere
Homes**

Site:
None

\$0.00
\$0.00
\$0.00
\$0.00

Contracts Subtotal \$0.00
Annual Part II Budget Total \$0.00

**XX Y-09
Anywhere
Homes**

Site:
None

\$0.00
\$0.00
\$0.00
\$0.00

Contracts Subtotal \$0.00
Annual Part II Budget Total \$0.00

**XX Y-10
Anywhere
Homes**

Site:
None

	\$0.00
	\$0.00
	\$0.00
	\$0.00
Contracts Subtotal	\$0.00
Annual Part II Budget Total	\$0.00

**XX Y-11
Anywhere
Homes**

Site:
None

	\$0.00
	\$0.00
	\$0.00
	\$0.00
Contracts Subtotal	\$0.00
Annual Part II Budget Total	\$0.00

**XX Y-12
Anywhere
Homes**

Site:
None

	\$0.00
	\$0.00
	\$0.00
	\$0.00
Contracts Subtotal	\$0.00
Annual Part II Budget Total	\$0.00

**XX Y-13
Anywhere
Homes**

Site:
None

	\$0.00
	\$0.00
	\$0.00
	\$0.00
Contracts Subtotal	\$0.00
Annual Part II Budget Total	\$0.00

**XX Y-14
Anywhere
Homes**

Site:
None

	\$0.00
	\$0.00
	\$0.00
	\$0.00
Contracts Subtotal	\$0.00
Annual Part II Budget Total	\$0.00

**XX Y-15
Anywhere
Homes**

Site:
None

	\$0.00
	\$0.00
	\$0.00
	\$0.00
Contracts Subtotal	\$0.00
Annual Part II Budget Total	\$0.00

**XX Y-16
Anywhere
Homes**

Site:
None

	\$0.00
	\$0.00
	\$0.00
	\$0.00
Contracts Subtotal	\$0.00
Annual Part II Budget Total	\$0.00

**XX Y-17
Anywhere
Homes**

Site:
None

	\$0.00
	\$0.00
	\$0.00
	\$0.00
Contracts Subtotal	\$0.00
Annual Part II Budget Total	\$0.00

**XX Y-18
Anywhere
Homes**

Site:
None

	\$0.00
	\$0.00
	\$0.00
	\$0.00
Contracts Subtotal	\$0.00
Annual Part II Budget Total	\$0.00

**XX Y-19
Anywhere
Homes**

Site:
None

	\$0.00
	\$0.00
	\$0.00
	\$0.00
Contracts Subtotal	\$0.00
Annual Part II Budget Total	\$0.00

**XX Y-20
Anywhere
Homes**

Site:
None

	\$0.00
	\$0.00
	\$0.00
	\$0.00
Contracts Subtotal	\$0.00
Annual Part II Budget Total	\$0.00

**XX Y-21
Anywhere
Homes**

Site:
None

	\$0.00
	\$0.00
	\$0.00
	\$0.00
Contracts Subtotal	\$0.00
Annual Part II Budget Total	\$0.00

**XX Y-22
Anywhere
Homes**

Site:
None

	\$0.00
	\$0.00
	\$0.00
	\$0.00
Contracts Subtotal	\$0.00
Annual Part II Budget Total	\$0.00

**XX Y-23
Anywhere
Homes**

Site:
None

	\$0.00
	\$0.00
	\$0.00
	\$0.00
Contracts Subtotal	\$0.00
Annual Part II Budget Total	\$0.00

**XX Y-24
Anywhere
Homes**

Site:
None

	\$0.00
	\$0.00
	\$0.00
	\$0.00
Contracts Subtotal	\$0.00
Annual Part II Budget Total	\$0.00

XX Y-25

Site:

Anywhere Homes	None		\$0.00
			\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-26 Anywhere Homes	Site: None		\$0.00
			\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-27 Anywhere Homes	Site: None		\$0.00
			\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-28 Anywhere Homes	Site: None		\$0.00
			\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-29 Anywhere Homes	Site: None		\$0.00
			\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-30 Anywhere	Site: None		\$0.00
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Homes

	\$0.00
	\$0.00
	\$0.00
Contracts Subtotal	\$0.00
Annual Part II Budget Total	\$0.00

Cost Code: 1450

Cost					
Revised (1)	Obligated Amount	Expended to Date	Unexpended Amount	Percent Expended	
\$0.00	\$0.00	\$0.00	\$0.00	0%	
\$0.00	\$0.00	\$0.00	\$0.00	0%	
\$0.00	\$0.00	\$0.00	\$0.00	0%	
\$0.00	\$0.00	\$0.00	\$0.00	0%	
\$0.00	\$0.00	\$0.00	\$0.00	0%	
\$0.00					
\$0.00	\$0.00	\$0.00	\$0.00	0%	
\$0.00	\$0.00	\$0.00	\$0.00	0%	
\$0.00	\$0.00	\$0.00	\$0.00	0%	
\$0.00	\$0.00	\$0.00	\$0.00	0%	
\$0.00	\$0.00	\$0.00	\$0.00	0%	
\$0.00					
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Payment No.	Payment No.
Check No.	Check No.
Date	Date
Amount	Amount
	10/6/97

Payment No.

Check No.

Date

Amount

|

|

Transaction Detail Supporting Pages

New Payment

Mechanical/Electrical Improvements

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Total Estimated
		Original
VA25-002 Cypress Manor	Mechanical and Electrical:	
	None	\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00
VA 25-003 Parker Riddick	Mechanical and Electrical:	
	None	\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00
VA 25-004 Colander Bisho Meadows	Mechanical and Electrical:	
	None	\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00
VA 25-005 Hoffler	Mechanical and Electrical:	
	None	\$0.00
		\$0.00
		\$0.00
0		

		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**VA 25-006
Chorey
Park**

Mechanical and Electrical:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$50,000.00

**XX Y-06
Anywhere
Homes**

Mechanical and Electrical:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-07
Anywhere
Homes**

Mechanical and Electrical:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-08
Anywhere
Homes**

Mechanical and Electrical:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-09

Mechanical and Electrical:

Anywhere Homes	None	\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-10 Anywhere Homes	Mechanical and Electrical:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-11 Anywhere Homes	Mechanical and Electrical:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-12 Anywhere Homes	Mechanical and Electrical:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-13 Anywhere Homes	Mechanical and Electrical:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-14
Anywhere
Homes**

Mechanical and Electrical:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-15
Anywhere
Homes**

Mechanical and Electrical:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-16
Anywhere
Homes**

Mechanical and Electrical:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-17
Anywhere
Homes**

Mechanical and Electrical:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-18
Anywhere
Homes**

Mechanical and Electrical:

None

\$0.00

\$0.00

\$0.00

		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-19
Anywhere
Homes**

Mechanical and Electrical:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-20
Anywhere
Homes**

Mechanical and Electrical:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-21
Anywhere
Homes**

Mechanical and Electrical:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-22
Anywhere
Homes**

Mechanical and Electrical:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-23

Mechanical and Electrical:

Anywhere Homes	None	\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-24 Anywhere Homes	Mechanical and Electrical:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-25 Anywhere Homes	Mechanical and Electrical:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-26 Anywhere Homes	Mechanical and Electrical:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-27 Anywhere Homes	Mechanical and Electrical:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-28
Anywhere
Homes**

Mechanical and Electrical:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-29
Anywhere
Homes**

Mechanical and Electrical:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-30
Anywhere
Homes**

Mechanical and Electrical:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

Cost Code: 1460

Cost	Obligated Amount	Expended to Date	Unexpended Amount	Percent Expended
Revised (1)				
\$0.00	\$0.00	\$0.00	\$0.00	0%
\$0.00	\$0.00	\$0.00	\$0.00	0%
\$0.00	\$0.00	\$0.00	\$0.00	0%
\$0.00	\$0.00	\$0.00	\$0.00	0%
\$0.00	\$0.00	\$0.00	\$0.00	0%
\$0.00				
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Payment No.	Payment No.	Check No.	Check No.
Date	Date	Date	Date
Amount	Amount	Amount	Amount

Transaction Detail Supporting Pages

New Payment

Building Exterior Improvements

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Total Estimated			
		Original			
VA25-002 Cypress Manor	Building Exterior: None Gold Brickers Unlimited Roofs R Us	\$0.00 \$0.00 \$0.00 \$0.00 Contracts Subtotal \$0.00 Annual Part II Budget Total \$0.00			
	VA 25-003 Parker Riddick	Building Exterior: None	\$0.00 \$0.00 \$0.00 \$0.00 Contracts Subtotal \$0.00 Annual Part II Budget Total \$0.00		
		VA 25-004 Colander Bisho Meadows	Building Exterior: None	\$0.00 \$0.00 \$0.00 \$0.00 Contracts Subtotal \$0.00 Annual Part II Budget Total \$0.00	
			VA 25-005 Hoffler 0	Building Exterior: None	\$0.00 \$0.00 \$0.00

		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**VA 25-006
Chorey
Park**

Building Exterior:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-06
Anywhere
Homes**

Building Exterior:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-07
Anywhere
Homes**

Building Exterior:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-08
Anywhere
Homes**

Building Exterior:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-09

Building Exterior:

Anywhere Homes	None		\$0.00
			\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-10 Anywhere Homes	Building Exterior:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-11 Anywhere Homes	Building Exterior:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-12 Anywhere Homes	Building Exterior:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-13 Anywhere Homes	Building Exterior:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

**XX Y-14
Anywhere
Homes**

Building Exterior:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-15
Anywhere
Homes**

Building Exterior:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-16
Anywhere
Homes**

Building Exterior:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-17
Anywhere
Homes**

Building Exterior:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-18
Anywhere
Homes**

Building Exterior:

None

\$0.00

\$0.00

\$0.00

		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-19
Anywhere
Homes**

Building Exterior:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-20
Anywhere
Homes**

Building Exterior:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-21
Anywhere
Homes**

Building Exterior:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-22
Anywhere
Homes**

Building Exterior:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-23

Building Exterior:

Anywhere Homes	None		\$0.00
			\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-24 Anywhere Homes	Building Exterior:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-25 Anywhere Homes	Building Exterior:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-26 Anywhere Homes	Building Exterior:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-27 Anywhere Homes	Building Exterior:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

**XX Y-28
Anywhere
Homes**

Building Exterior:

None

\$0.00

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\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-29
Anywhere
Homes**

Building Exterior:

None

\$0.00

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\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-30
Anywhere
Homes**

Building Exterior:

None

\$0.00

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Contracts Subtotal

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Annual Part II Budget Total

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Transaction Detail Supporting Pages

New Payment

Dwelling Unit Improvements

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Total Estimated	
		Original	
VA25-002 Cypress Manor	Dwelling Unit: None	\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$30,000.00
VA 25-003 Parker Riddick	Dwelling Unit: None	\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$50,000.00
VA 25-004 Colander Bishop Meadows	Dwelling Unit: None	\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$30,000.00
VA 25-005 Hoffler 0	Dwelling Unit: None	\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	

		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$40,000.00
VA 25-006 Chorey Park	Dwelling Unit: None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$60,000.00
XX Y-06 Anywhere Homes	Dwelling Unit: None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00
XX Y-07 Anywhere Homes	Dwelling Unit: None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00
XX Y-08 Anywhere Homes	Dwelling Unit: None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00
XX Y-09	Dwelling Unit:	

Anywhere Homes	None		\$0.00
			\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00	

XX Y-10 Anywhere Homes	Dwelling Unit:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00	

XX Y-11 Anywhere Homes	Dwelling Unit:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00	

XX Y-12 Anywhere Homes	Dwelling Unit:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00	

XX Y-13 Anywhere Homes	Dwelling Unit:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00	

**XX Y-14
Anywhere
Homes**

Dwelling Unit:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-15
Anywhere
Homes**

Dwelling Unit:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-16
Anywhere
Homes**

Dwelling Unit:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-17
Anywhere
Homes**

Dwelling Unit:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-18
Anywhere
Homes**

Dwelling Unit:

None

\$0.00

\$0.00

\$0.00

		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-19
Anywhere
Homes**

Dwelling Unit:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-20
Anywhere
Homes**

Dwelling Unit:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-21
Anywhere
Homes**

Dwelling Unit:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-22
Anywhere
Homes**

Dwelling Unit:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-23

Dwelling Unit:

Anywhere Homes	None		\$0.00
			\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-24 Anywhere Homes	Dwelling Unit:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-25 Anywhere Homes	Dwelling Unit:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-26 Anywhere Homes	Dwelling Unit:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-27 Anywhere Homes	Dwelling Unit:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

**XX Y-28
Anywhere
Homes**

Dwelling Unit:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-29
Anywhere
Homes**

Dwelling Unit:

None

\$0.00

\$0.00

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\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-30
Anywhere
Homes**

Dwelling Unit:

None

\$0.00

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Contracts Subtotal

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Annual Part II Budget Total

\$0.00

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Transaction Detail Supporting Pages

New Payment

HA-Wide Costs - Miscellaneous

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Total Estimated	
		Original	
HA-Wide	Appliances: None	\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$50,000.00

	Payment No.	Payment No.	
Percent Expended	Check No.	Check No.	Trans. No.
	Date	Date	Date
	Amount	Amount	Amount
	0%		
0%			
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0%			
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Transaction Detail Supporting Pages

New Payment

Dwelling Equipment Improvements

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Total Estimated
		Original
VA25-002 Cypress Manor	Dwelling Equipment:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00
VA 25-003 Parker Riddick	Dwelling Equipment:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00
VA 25-004 Colander Bishop Meadows	Dwelling Equipment:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00
VA 25-005 Hoffler	Dwelling Equipment:	
	None	\$0.00
	0	\$0.00
		\$0.00

			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00
VA 25-006	Dwelling Equipment:		
Chorey	None		\$0.00
Park			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00
XX Y-06	Dwelling Equipment:		
Anywhere	None		\$0.00
Homes			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00
XX Y-07	Dwelling Equipment:		
Anywhere	None		\$0.00
Homes			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00
XX Y-08	Dwelling Equipment:		
Anywhere	None		\$0.00
Homes			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00
XX Y-09	Dwelling Equipment:		

Anywhere Homes	None		\$0.00
			\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-10 Anywhere Homes	Dwelling Equipment:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-11 Anywhere Homes	Dwelling Equipment:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-12 Anywhere Homes	Dwelling Equipment:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-13 Anywhere Homes	Dwelling Equipment:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

**XX Y-14
Anywhere
Homes**

Dwelling Equipment:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-15
Anywhere
Homes**

Dwelling Equipment:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-16
Anywhere
Homes**

Dwelling Equipment:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-17
Anywhere
Homes**

Dwelling Equipment:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-18
Anywhere
Homes**

Dwelling Equipment:

None

\$0.00

\$0.00

\$0.00

		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-19
Anywhere
Homes**

Dwelling Equipment:

None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Total:	\$0.00

**XX Y-20
Anywhere
Homes**

Dwelling Equipment:

None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Total:	\$0.00

**XX Y-21
Anywhere
Homes**

Dwelling Equipment:

Annual Part II Budget Total

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-22
Anywhere
Homes**

Dwelling Equipment:

None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-23

Dwelling Equipment:

Anywhere Homes	None	\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-24 Anywhere Homes	Dwelling Equipment:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-25 Anywhere Homes	Dwelling Equipment:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-26 Anywhere Homes	Dwelling Equipment:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-27 Anywhere Homes	Dwelling Equipment:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-28
Anywhere
Homes**

Dwelling Equipment:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-29
Anywhere
Homes**

Dwelling Equipment:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-30
Anywhere
Homes**

Dwelling Equipment:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

Cost Code: 1465.1

Cost		Obligated Amount	Expended to Date	Unexpended Amount
Revised (1)				
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
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Transaction Detail Supporting Pages

New Payment

Common Area Improvements

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Total Estimated	
		Original	
VA25-002 Cypress Manor	Common Areas: None	\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00
VA 25-003 Parker Riddick	Common Areas: None	\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00
VA 25-004 Colander Bishop Meadows	Common Areas: None	\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00
VA 25-005 Hoffler 0	Common Areas: None	\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	

		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**VA 25-006
Chorey
Park**

Common Areas:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-06
Anywhere
Homes**

Common Areas:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-07
Anywhere
Homes**

Common Areas:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-08
Anywhere
Homes**

Common Areas:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-09

Common Areas:

Anywhere Homes	None	\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-10 Anywhere Homes	Common Areas:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-11 Anywhere Homes	Common Areas:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-12 Anywhere Homes	Common Areas:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-13 Anywhere Homes	Common Areas:	
	None	\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-14
Anywhere
Homes**

Common Areas:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-15
Anywhere
Homes**

Common Areas:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-16
Anywhere
Homes**

Common Areas:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-17
Anywhere
Homes**

Common Areas:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-18
Anywhere
Homes**

Common Areas:

None

\$0.00

\$0.00

\$0.00

		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-19
Anywhere
Homes**

Common Areas:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-20
Anywhere
Homes**

Common Areas:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-21
Anywhere
Homes**

Common Areas:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-22
Anywhere
Homes**

Common Areas:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-23

Common Areas:

Anywhere Homes	None		\$0.00
			\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-24 Anywhere Homes	Common Areas:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-25 Anywhere Homes	Common Areas:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-26 Anywhere Homes	Common Areas:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-27 Anywhere Homes	Common Areas:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

**XX Y-28
Anywhere
Homes**

Common Areas:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-29
Anywhere
Homes**

Common Areas:

None

\$0.00

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Contracts Subtotal

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Annual Part II Budget Total

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**XX Y-30
Anywhere
Homes**

Common Areas:

None

\$0.00

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Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

Cost Code: 1470

Cost		Obligated Amount	Expended to Date	Unexpended Amount
Revised (1)				
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
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	\$0.00	\$0.00	\$0.00	\$0.00
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	Amount	Amount	
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Transaction Detail Supporting Pages

New Payment

Site-Wide Facilities Improvements

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Total Estimated	
		Original	
VA25-002 Cypress Manor	Site-Wide Facilities None	\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$20,000.00
VA 25-003 Parker Riddick	Site-Wide Facilities None	\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$10,000.00
VA 25-004 Colander Bishop Meadows	Site-Wide Facilities None	\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00
VA 25-005 Hoffler 0	Site-Wide Facilities None	\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	

		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**VA 25-006
Chorey
Park**

Site-Wide Facilities
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-06
Anywhere
Homes**

Site-Wide Facilities
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-07
Anywhere
Homes**

Site-Wide Facilities
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-08
Anywhere
Homes**

Site-Wide Facilities
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-09

Site-Wide Facilities

Anywhere Homes	None		\$0.00
			\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-10 Anywhere Homes	Site-Wide Facilities		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-11 Anywhere Homes	Site-Wide Facilities		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-12 Anywhere Homes	Site-Wide Facilities		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-13 Anywhere Homes	Site-Wide Facilities		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

**XX Y-14
Anywhere
Homes**

Site-Wide Facilities

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-15
Anywhere
Homes**

Site-Wide Facilities

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-16
Anywhere
Homes**

Site-Wide Facilities

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-17
Anywhere
Homes**

Site-Wide Facilities

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-18
Anywhere
Homes**

Site-Wide Facilities

None

\$0.00

\$0.00

\$0.00

		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-19
Anywhere
Homes**

Site-Wide Facilities
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-20
Anywhere
Homes**

Site-Wide Facilities
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-21
Anywhere
Homes**

Site-Wide Facilities
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-22
Anywhere
Homes**

Site-Wide Facilities
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-23

Site-Wide Facilities

Anywhere Homes	None		\$0.00
			\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-24 Anywhere Homes	Site-Wide Facilities		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-25 Anywhere Homes	Site-Wide Facilities		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-26 Anywhere Homes	Site-Wide Facilities		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-27 Anywhere Homes	Site-Wide Facilities		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

**XX Y-28
Anywhere
Homes**

Site-Wide Facilities

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-29
Anywhere
Homes**

Site-Wide Facilities

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-30
Anywhere
Homes**

Site-Wide Facilities

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

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Annual Part II Budget Total

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Transaction Detail Supporting Pages

New Payment

Non-Dwelling Equipment Improvements

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Total Estimated	
		Original	
VA25-002 Cypress Manor	Non-Dwelling Equipment: None	\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00
VA 25-003 Parker Riddick	Non-Dwelling Equipment: None	\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00
VA 25-004 Colander Bishop Meadows	Non-Dwelling Equipment: None	\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00
VA 25-005 Hoffler 0	Non-Dwelling Equipment: None	\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	

		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**VA 25-006
Chorey
Park**

Non-Dwelling Equipment:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-06
Anywhere
Homes**

Non-Dwelling Equipment:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-07
Anywhere
Homes**

Non-Dwelling Equipment:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-08
Anywhere
Homes**

Non-Dwelling Equipment:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-09

Non-Dwelling Equipment:

Anywhere Homes	None		\$0.00
			\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-10 Anywhere Homes	Non-Dwelling Equipment:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-11 Anywhere Homes	Non-Dwelling Equipment:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-12 Anywhere Homes	Non-Dwelling Equipment:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-13 Anywhere Homes	Non-Dwelling Equipment:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

**XX Y-14
Anywhere
Homes**

Non-Dwelling Equipment:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-15
Anywhere
Homes**

Non-Dwelling Equipment:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-16
Anywhere
Homes**

Non-Dwelling Equipment:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-17
Anywhere
Homes**

Non-Dwelling Equipment:

None

\$0.00

\$0.00

\$0.00

\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-18
Anywhere
Homes**

Non-Dwelling Equipment:

None

\$0.00

\$0.00

\$0.00

		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-19
Anywhere
Homes**

Non-Dwelling Equipment:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-20
Anywhere
Homes**

Non-Dwelling Equipment:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-21
Anywhere
Homes**

Non-Dwelling Equipment:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

**XX Y-22
Anywhere
Homes**

Non-Dwelling Equipment:
None

		\$0.00
		\$0.00
		\$0.00
		\$0.00
	Contracts Subtotal	\$0.00
	Annual Part II Budget Total	\$0.00

XX Y-23

Non-Dwelling Equipment:

Anywhere Homes	None		\$0.00
			\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-24 Anywhere Homes	Non-Dwelling Equipment:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-25 Anywhere Homes	Non-Dwelling Equipment:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-26 Anywhere Homes	Non-Dwelling Equipment:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

XX Y-27 Anywhere Homes	Non-Dwelling Equipment:		
	None		\$0.00
			\$0.00
			\$0.00
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$0.00

**XX Y-28
Anywhere
Homes**

Non-Dwelling Equipment:

None

\$0.00

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Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

**XX Y-29
Anywhere
Homes**

Non-Dwelling Equipment:

None

\$0.00

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Contracts Subtotal

\$0.00

Annual Part II Budget Total

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**XX Y-30
Anywhere
Homes**

Non-Dwelling Equipment:

None

\$0.00

\$0.00

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\$0.00

Contracts Subtotal

\$0.00

Annual Part II Budget Total

\$0.00

Cost Code: 1475

Cost	Obligated Amount	Expended to Date	Unexpended Amount
Revised (1)			
\$0.00	\$0.00	\$0.00	\$0.00
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Transaction Detail Supporting Pages

New Payment

HA-Wide Costs - Miscellaneous

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Total Estimated	
		Original	
HA-Wide Misc	Vehicle Replacement None	\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		Contracts Subtotal	\$0.00
		Annual Part II Budget Total	\$30,000.00

Transaction Detail Supporting Pages

New Payment

HA-Wide Costs - Miscellaneous

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Total Estimated
		Original
HA-Wide Misc	Demolition: None	\$0.00
		\$0.00
		\$0.00
		\$0.00
		Contracts Subtotal
	Annual Part II Budget Total	\$0.00

	Payment No.	Payment No.
Percent Expended	Check No.	Check No.
	Date	Date
	Amount	Amount
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