

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans for the Housing Authority of the City of Mercedes

5 Year Plan for Fiscal Years 2005 - 2009
Annual Plan for Fiscal Year 2005

Version 3

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: Housing Authority of the City of Mercedes

PHA Number: TX029

PHA Fiscal Year Beginning: (mm/yyyy) 10/2005

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices
- ☐ PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices
- ☐ PHA local offices
- ☐ Main administrative office of the local government
- ☐ Main administrative office of the County government
- ☐ Main administrative office of the State government
- ☐ Public library
- ☐ PHA website
- ☐ Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- ☒ Main business office of the PHA
- ☐ PHA development management offices
- ☐ Other (list below)

5-YEAR PLAN
PHA FISCAL YEARS 2005 - 2009
[24 CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- ☒ The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- ☒ The PHA's mission is: (state mission here)

The mission of the Housing Authority City of Mercedes is the same as that of the U.S. Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

The mission of the Housing Authority City of Mercedes is to provide decent, safe and sanitary housing to the low-income families. The Housing Authority City of Mercedes shall allow qualified families the opportunity to obtain community wide housing, by improving their living condition through affordable rent payments. The Housing Authority will continue to serve as a stepping stone and encourage the families to participate in the various programs (Self-Sufficiency Programs, Employment Program, Educational Programs and Counseling Programs) that are designed to promote self-sufficiency. The mission of the Housing Authority is to assist as many qualified families as possible, by providing them the opportunity of improving their lifestyles and becoming self-sufficiency.

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- ☒ PHA Goal: Expand the supply of assisted housing
Objectives:

- ☒ Apply for additional rental vouchers:
- ☒ Reduce public housing vacancies:
- ☒ Leverage private or other public funds to create additional housing opportunities:
- ☒ Acquire or build units or developments
- ☒ Other (list below)
 - *Mercedes Housing Authority will build 32 Units in the fiscal year 2005-2006. This development will have 8-one bedrooms and 24-two bedrooms. Construction will begin the summer of 2005.*

- ☒ PHA Goal: Improve the quality of assisted housing

Objectives:

 - ☒ Improve public housing management: (PHAS score) 79
 - ☒ Improve voucher management: (SEMAP score) 81
 - ☒ Increase customer satisfaction: 1.
 - ☐ Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections)
 - ☒ Renovate or modernize public housing units:

Continue to renovate PHA units with CFP or with other sources
 - ☐ Demolish or dispose of obsolete public housing:
 - ☒ Provide replacement public housing:

Build 32 Units with replacement monies
 - ☐ Provide replacement vouchers:
 - ☐ Other: (list below)

- ☒ PHA Goal: Increase assisted housing choices

Objectives:

 - ☒ Provide voucher mobility counseling: *Staff will provide counseling*
 - ☒ Conduct outreach efforts to potential voucher landlords
 - ☒ Increase voucher payment standards
 - ☒ Implement voucher homeownership program:
 - ☐ Implement public housing or other homeownership programs:
 - ☐ Implement public housing site-based waiting lists:
 - ☐ Convert public housing to vouchers:
 - ☐ Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

- ☒ PHA Goal: Provide an improved living environment

Objectives:

 - ☒ Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
 - ☒ Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:

- ☒ Implement public housing security improvements:
- ☐ Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- ☒ Other: (list below)
 - *Staff will continue networking and providing referrals to other agencies*
 - *Installed security surveillance system at Queen City Retreat, 11 cameras*

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

- ☒ PHA Goal: Promote self-sufficiency and asset development of assisted households
- Objectives:
 - ☒ Increase the number and percentage of employed persons in assisted families:
 - ☒ Provide or attract supportive services to improve assistance recipients' employability:
 - ☒ Provide or attract supportive services to increase independence for the elderly or families with disabilities.
 - ☒ Other: (list below)
 - *Increase the number of Residents Graduating from Assisted Housing into the Home Ownership Program.*
 - *Continue to network with CDC of South Texas in attracting qualified residents into the Homeownership Program. The CDC of South Texas provide with the Home Ownership Classes, Budgeting Classes, Credit Counseling and Housekeeping Classes.*
 - *Increase meaningful Resident participation in the improvement of their developments and neighborhoods.*
 - *Continue to network with the local agencies school district and city.*

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- ☒ PHA Goal: Ensure equal opportunity and affirmatively further fair housing
- Objectives:
 - ☒ Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
 - ☒ Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
 - ☒ Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
 - ☐ Other: (list below)

Other PHA Goals and Objectives: (list below)

- 1. *Retain high quality employees who are an asset to the Housing Authority.***
- 2. *Conduct annual evaluation on employees.***
- 3. *Monitor Staff and will continue to post anti-discrimination posters.***

Annual PHA Plan
PHA Fiscal Year 2005
[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

☒ **Standard Plan**

Streamlined Plan:

- ☐ **High Performing PHA**
☐ **Small Agency (<250 Public Housing Units)**
☐ **Administering Section 8 Only**

☐ **Troubled Agency Plan**

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

The City of Mercedes is located in the East part of Hidalgo County, along the Texas-Mexico border. In 1970, the City has consistently grown in size and population. The City of Mercedes 1990 population according to the U.S. Census Count is 12,694. This figure represents an increase of 7% from the 1980 population count which was 11,851. The City of Mercedes' minority population increased by 4% from 1980 to 1990. The minority population in 1980 was 80% (9,481) and in 1990 it was 84% (10,663). The Hispanic population represents 92% or 11,678 of the total community. The remaining minorities represent the other 1% of 127 of the total community. The White population increased by 3% from 1980 to 1990, from 4% to 7%.

The long waiting list indicates that the area residents cannot afford housing in the local market.

The Board of Commissioners and staff selected six priority goals or results for the five years, which are as follows:

- Retain high quality employees. Conduct evaluations and have scheduled training sessions on a continuous basis.*
- Apply for Vouchers as soon as NOFA is issued.*
- Apply for all Grants that the Housing Authority can qualify for.*
- Apply for Tax Credits to build affordable housing to produce additional resources.*
- Apply for bank loans when necessary to continue with our Homeownership Program.*

The Housing Authority City of Mercedes certifies that is has and will continue to adhere to all Civil Rights requirements and will affirmatively further fair housing. The Housing Authority City of Mercedes has included a copy of its most recent fiscal year audit report as part of the documentation made available for public review during the 45 days prior to submission of the Housing Authority City of Mercedes agency Plan to HUD on July 18, 2005

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- ☒ Admissions Policy for Deconcentration (**tx029a03**)
- ☒ FY 2005 Capital Fund Program Annual Statement (**tx029b03**)
- ☐ Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)
- ☐ Other (List below, providing each attachment name)
 - Deconcentration and Income Mixing (tx029c03)*
 - Section 8 Homeownership Capacity Statement (if applicable) (tx029d03)*
 - Description of Community Service Requirements Implementation (tx029e03)*

Pet Ownership Policy (families and elderly/disabled) (tx029f03)
Progress in Meeting 5-Year Plan Goals (tx029g03)
Criteria for Substantial Deviations and Significant Amendments (tx029h03)
Resident Membership on PHA Board (tx029i03)
Membership of Resident Advisory Board (tx029s0)

Optional Attachments:

- ☒ PHA Management Organizational Chart **(tx029j03)**
- ☒ FY 2005 Capital Fund Program 5 Year Action Plan **(tx029k03)**
- ☐ Public Housing Drug Elimination Program (PHDEP) Plan
- ☐ Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- ☒ Other (List below, providing each attachment name)
 - 2004 Performance and Evaluation Report **(tx029l03)**
 - 2004 Replacement Housing Performance and Evaluation Report **(tx029m03)**
 - 2003 Performance and Evaluation Report **(tx029n03)**
 - 2003 Replacement Housing Performance and Evaluation Report **(tx029o03)**
 - 2002 Replacement Housing Performance and Evaluation Report **(tx029p03)**
 - 2001 Replacement Housing Performance and Evaluation Report **(tx029q03)**
 - 2000 Replacement Housing Performance and Evaluation Report **(tx029r0)**

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents ☒ check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development ☒ check here if included in the public housing A & O Policy	Annual Plan: Rent Determination

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	Section 8 rent determination (payment standard) policies ☒ check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures ☒ check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures ☒ check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
N/A	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
N/A	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
X	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
X	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
X	Policies governing any Section 8 Homeownership program ☒ check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
N/A	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted	Annual Plan: Annual Audit

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford- ability	Supply	Quality	Access- ibility	Size	Loca- tion
Income <= 30% of AMI	425	5	5	5	5	5	5
Income >30% but <=50% of AMI	110	5	5	5	5	5	5
Income >50% but <80% of AMI	70	5	5	5	5	5	5
Elderly	36	5	5	5	5	5	5
Families with Disabilities	24	5	5	5	5	5	5
Hispanic	605	5	5	5	5	5	5
Race/Ethnicity							
Race/Ethnicity							
Race/Ethnicity							

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- ☒ Consolidated Plan of the Jurisdiction/s
Indicate year: 2005
- ☐ U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset
- ☐ American Housing Survey data
Indicate year:
- ☐ Other housing market study
Indicate year:
- ☐ Other sources: (list and indicate year of information)

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
☒ Section 8 tenant-based assistance			
☐ Public Housing			
☐ Combined Section 8 and Public Housing			
☐ Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	186		21
Extremely low income <=30% AMI	65		
Very low income (>30% but <=50% AMI)	104		
Low income (>50% but <80% AMI)	17		
Families with children	165		
Elderly families	10		
Families with Disabilities	11		
White/Hispanic	186		
White/Non-Hispanic	0		
Black/African American	0		
American Indian/Alaska Native	0		
Asian	0		
Native Hawaiian/Other Pacific Islander	0		
Characteristics by Bedroom Size (Public Housing Only)			
1BR	N/A	N/A	
2 BR	N/A	N/A	
3 BR	N/A	N/A	
4 BR	N/A	N/A	
5 BR	N/A	N/A	
5+ BR	N/A	N/A	
Is the waiting list closed (select one)? ☐ No ☒ Yes			
If yes: HCVP waiting list has been closed since April 1, 2005			
How long has it been closed (# of months)? Four Months			
Does the PHA expect to reopen the list in the PHA Plan year? ☐ No ☒ Yes			
HCVP waiting list will re open in October 1, 2005			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed?			
☒ No ☐ Yes			

Housing Needs of Families on the Waiting List

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
☐ Section 8 tenant-based assistance ☒ Public Housing ☐ Combined Section 8 and Public Housing ☐ Public Housing Site-Based or sub-jurisdictional waiting list (optional) If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	239		16
Extremely low income <=30% AMI	191	80	
Very low income (>30% but <=50% AMI)	29	12	
Low income (>50% but <80% AMI)	19	10	
Families with children	215	90	
Elderly families	12	5	
Families with Disabilities	12	5	
White/Hispanic	239	100	
White/Non-Hispanic	0	0	
Black/African American	0	0	
American Indian/Alaska Native	0	0	
Asian	0	0	
Native Hawaiian/Other Pacific Islander	0	0	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	74		
2 BR	92		
3 BR	61		
4 BR	12		
5 BR	0		
5+ BR	0		
Is the waiting list closed (select one)? ☒ No ☐ Yes			
If yes:			
How long has it been closed (# of months)? N/A			
Does the PHA expect to reopen the list in the PHA Plan year? ☐ No ☐ Yes N/A			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed?			
☒ No ☐ Yes			

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- ☒ Employ effective maintenance and management policies to minimize the number of public housing units off-line
- ☒ Reduce turnover time for vacated public housing units
- ☒ Reduce time to renovate public housing units
- ☐ Seek replacement of public housing units lost to the inventory through mixed finance development
- ☐ Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- ☒ Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- ☒ Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- ☒ Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- ☒ Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- ☒ Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- ☐ Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- ☒ Apply for additional section 8 units should they become available
- ☒ Leverage affordable housing resources in the community through the creation of mixed - finance housing
- ☐ Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- ☐ Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- ☐ Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- ☐ Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- ☒ Employ admissions preferences aimed at families with economic hardships
- ☒ Adopt rent policies to support and encourage work
- ☐ Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- ☒ Employ admissions preferences aimed at families who are working
- ☐ Adopt rent policies to support and encourage work
- ☐ Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- ☐ Seek designation of public housing for the elderly
- ☒ Apply for special-purpose vouchers targeted to the elderly, should they become available
- ☐ Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- ☐ Seek designation of public housing for families with disabilities
- ☒ Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- ☒ Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- ☐ Affirmatively market to local non-profit agencies that assist families with disabilities
- ☐ Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- ☐ Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- ☐ Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- ☒ Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- ☒ Market the section 8 program to owners outside of areas of poverty /minority concentrations
- ☐ Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- ☒ Funding constraints
- ☒ Staffing constraints
- ☒ Limited availability of sites for assisted housing
- ☐ Extent to which particular housing needs are met by other organizations in the community
- ☒ Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- ☐ Influence of the housing market on PHA programs
- ☐ Community priorities regarding housing assistance
- ☐ Results of consultation with local or state government
- ☐ Results of consultation with residents and the Resident Advisory Board
- ☐ Results of consultation with advocacy groups
- ☐ Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2005 grants)		
a) Public Housing Operating Fund (operating subsidy)	545,930.00	
b) Public Housing Capital Fund (based on latest formula)	455,745.00	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	828,000.00	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self-Sufficiency Grants		
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
2. Prior Year Federal Grants (unobligated funds only) (list below)		
- Replacement Housing grants	312,877.00	Replacement housing
- 2004 Capital Funds (as of 3/31/05)	387,091.00	Public housing capital improvements
3. Public Housing Dwelling Rental Income	425,000.00	Public housing operations
4. Other income (list below)		
- Interest on Investments	2,000.00	Public housing operations
- Late fees	6,000.00	Public housing operations
- Non-dwelling rental	3,000.00	Public housing operations
5. Non-federal sources (list below)		
Total resources	2,965,643.00	

3. PHA Policies Governing Eligibility, Selection, and Admissions

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- ☐ When families are within a certain number of being offered a unit: (state number)
- ☒ When families are within a certain time of being offered a unit: (state time)
- ☐ Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- ☒ Criminal or Drug-related activity
- ☒ Rental history
- ☒ Housekeeping
- ☐ Other (describe)

c. ☒ Yes ☐ No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. ☒ Yes ☐ No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. ☐ Yes ☒ No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- ☒ Community-wide list
- ☐ Sub-jurisdictional lists
- ☐ Site-based waiting lists
- ☐ Other (describe)

b. Where may interested persons apply for admission to public housing?

- ☒ PHA main administrative office
- ☐ PHA development site management office
- ☒ Other (list below)
 - *Queen City Retreat Office*

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**
Not applicable – the HA does not plan to operate site-based waiting lists.

1. How many site-based waiting lists will the PHA operate in the coming year?
2. ☐ Yes ☐ No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?
3. ☐ Yes ☐ No: May families be on more than one list simultaneously
If yes, how many lists?
4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
 - ☐ PHA main administrative office
 - ☐ All PHA development management offices
 - ☐ Management offices at developments with site-based waiting lists
 - ☐ At the development to which they would like to apply
 - ☐ Other (list below)

(3) Assignment

- a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)
 - ☒ One
 - ☐ Two
 - ☐ Three or More
- b. ☒ Yes ☐ No: Is this policy consistent across all waiting list types?
- c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA: **N/A**

(4) Admissions Preferences

- a. Income targeting:
 - ☐ Yes ☒ No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?
- b. Transfer policies:
In what circumstances will transfers take precedence over new admissions? (list below)
 - ☒ Emergencies

- ☐ Overhoused
- ☐ Underhoused
- ☒ Medical justification
- ☒ Administrative reasons determined by the PHA (e.g., to permit modernization work)
- ☐ Resident choice: (state circumstances below)
- ☐ Other: (list below)

c. Preferences

1. ☐ Yes ☒ No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Not applicable – the PHA does plan to employ admission preferences.

Former Federal preferences:

- ☐ Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- ☐ Victims of domestic violence
- ☐ Substandard housing
- ☐ Homelessness
- ☐ High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- ☐ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans’ families
- ☐ Residents who live and/or work in the jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☐ Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

Not applicable – the PHA does plan to employ admission preferences.

Date and Time

Former Federal preferences:

Involuntary Displacement (Disaster, Government Action, Action of Housing

Owner, Inaccessibility, Property Disposition)
Victims of domestic violence
Substandard housing
Homelessness
High rent burden

Other preferences (select all that apply)

- ☐ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☐ Residents who live and/or work in the jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☐ Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- ☐ The PHA applies preferences within income tiers
- ☒ Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- ☒ The PHA-resident lease
- ☒ The PHA's Admissions and (Continued) Occupancy policy
- ☒ PHA briefing seminars or written materials
- ☐ Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- ☒ At an annual reexamination and lease renewal
- ☒ Any time family composition changes
- ☒ At family request for revision
- ☐ Other (list)

(6) Deconcentration and Income Mixing

a. ☐ Yes ☒ No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. ☐ Yes ☒ No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply) **N/A**

☐ Adoption of site based waiting lists

If selected, list targeted developments below:

☐ Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments

If selected, list targeted developments below:

☐ Employing new admission preferences at targeted developments

If selected, list targeted developments below:

☐ Other (list policies and developments targeted below)

d. ☐ Yes ☒ No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply) **N/A**

☐ Additional affirmative marketing

☐ Actions to improve the marketability of certain developments

☐ Adoption or adjustment of ceiling rents for certain developments

☐ Adoption of rent incentives to encourage deconcentration of poverty and income-mixing

☐ Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

☒ Not applicable: results of analysis did not indicate a need for such efforts

☐ List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

☒ Not applicable: results of analysis did not indicate a need for such efforts

☐ List (any applicable) developments below:

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B.

Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).

(1) Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- ☒ Criminal or drug-related activity only to the extent required by law or regulation
 - ☐ Criminal and drug-related activity, more extensively than required by law or regulation
 - ☐ More general screening than criminal and drug-related activity (list factors below)
 - ☐ Other (list below)
- b. ☒ Yes ☐ No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. ☒ Yes ☐ No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. ☐ Yes ☒ No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- ☒ Criminal or drug-related activity
 - ☒ Other (describe below) Victims of Domestic Violence

(2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- ☒ None
 - ☐ Federal public housing
 - ☐ Federal moderate rehabilitation
 - ☐ Federal project-based certificate program
 - ☐ Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
- ☒ PHA main administrative office
 - ☐ Other (list below)

(3) Search Time

- a. ☒ Yes ☐ No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

- *Medical Reasons*
- *Hardship cases*

(4) Admissions Preferences

- a. Income targeting

- ☐ Yes ☒ No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

- b. Preferences

1. ☐ Yes ☒ No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Not applicable – the PHA does plan to employ admission preferences.

Former Federal preferences

- ☐ Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- ☐ Victims of domestic violence
- ☐ Substandard housing
- ☐ Homelessness
- ☐ High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- ☐ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☐ Residents who live and/or work in your jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☐ Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

Not applicable – the PHA does plan to employ admission preferences.

Date and Time

Former Federal preferences

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
Victims of domestic violence
Substandard housing
Homelessness
High rent burden

Other preferences (select all that apply)

- ☐ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans’ families
- ☐ Residents who live and/or work in your jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☐ Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one) ***N/A – no preferences***

- ☐ Date and time of application
- ☐ Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one) ***N/A – no preferences***

- ☐ This preference has previously been reviewed and approved by HUD
- ☐ The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one) ***N/A – no preferences***

- ☐ The PHA applies preferences within income tiers
- ☐ Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

- a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)
- ☒ The Section 8 Administrative Plan
 - ☐ Briefing sessions and written materials
 - ☐ Other (list below)
- b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?
- ☐ Through published notices
 - ☒ Other (list below)
 - *Newspaper Ads,*
 - *Posted in HA Office,*
 - *Posted at City Hall,*
 - *Posted in Municipal Court*

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

- a. Use of discretionary policies: (select one)

- ☐ The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- ☒ The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- ☐ \$0
☐ \$1-\$25
☒ \$26-\$50

2. ☐ Yes ☒ No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below: **N/A**

c. Rents set at less than 30% than adjusted income

1. ☐ Yes ☒ No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below: **N/A**

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- ☒ For the earned income of a previously unemployed household member
☐ For increases in earned income
☐ Fixed amount (other than general rent-setting policy)
If yes, state amount/s and circumstances below:

☐ Fixed percentage (other than general rent-setting policy)
If yes, state percentage/s and circumstances below:

☒ For household heads
☐ For other family members
☐ For transportation expenses
☐ For the non-reimbursed medical expenses of non-disabled or non-elderly families
☐ Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- ☐ Yes for all developments
☐ Yes but only for some developments
☒ No

2. For which kinds of developments are ceiling rents in place? (select all that apply) **N/A**

- ☐ For all developments
- ☐ For all general occupancy developments (not elderly or disabled or elderly only)
- ☐ For specified general occupancy developments
- ☐ For certain parts of developments; e.g., the high-rise portion
- ☐ For certain size units; e.g., larger bedroom sizes
- ☐ Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply) *N/A*

- ☐ Market comparability study
- ☐ Fair market rents (FMR)
- ☐ 95th percentile rents
- ☐ 75 percent of operating costs
- ☐ 100 percent of operating costs for general occupancy (family) developments
- ☐ Operating costs plus debt service
- ☐ The "rental value" of the unit
- ☐ Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- ☐ Never
- ☐ At family option
- ☒ Any time the family experiences an income increase
- ☐ Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)_____
- ☐ Other (list below)

g. ☐ Yes ☒ No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- ☐ The section 8 rent reasonableness study of comparable housing
- ☐ Survey of rents listed in local newspaper
- ☐ Survey of similar unassisted units in the neighborhood
- ☒ Other (list/describe below)
 - Use 110% over the Fair Market Rents (McAllen, Edinburg, Mission TX MSA)

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- ☐ At or above 90% but below 100% of FMR
- ☐ 100% of FMR
- ☒ Above 100% but at or below 110% of FMR
- ☐ Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply) *N/A*

- ☐ FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- ☐ The PHA has chosen to serve additional families by lowering the payment standard
- ☐ Reflects market or submarket
- ☐ Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- ☒ FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- ☒ Reflects market or submarket
- ☐ To increase housing options for families
- ☐ Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- ☐ Annually
- ☒ Other (list below)
 - *The FMRs in our area are decreasing and therefore the payment standard are monitored and changed when needed.*

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- ☐ Success rates of assisted families
- ☒ Rent burdens of assisted families
- ☐ Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- ☐ \$0
☐ \$1-\$25
☒ \$26-\$50

b. ☐ Yes ☒ No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

- ☒ An organization chart showing the PHA's management structure and organization is attached.
- ☐ A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	290	12
Section 8 Vouchers	220 <i>(ACC – 260/Funding will support 220)</i>	6
Section 8 Certificates	N/A	
Section 8 Mod Rehab	N/A	
Special Purpose Section 8 Certificates/Vouchers (list individually)	N/A	
Public Housing Drug Elimination Program (PHDEP)	N/A	
Other Federal Programs(list individually)	N/A	

C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

- *Work Order System*
- *Pest Eradication Policy*
- *Maintenance Plan*
- *Uniform Inspection Plan*
- *Admissions and Occupancy Policy*
- *Admissions and Occupancy Procedures Manual*
- *Fair Housing Policy*
- *Grievance Procedures*
- *Tenant Selection and Assignment Plan*
- *Handicapped Policy*
- *Termination and Eviction*
- *Transfer and Transfer Waiting List*
- *Resident Initiative*
- *Section 3 Plan*
- *Pet Policy for Families*
- *Pet Policy for Elderly*
- *Procurement Policy and Procedures*
- *Personnel Policy*

(2) Section 8 Management: (list below)

- *Administrative Plan*
- *Section 8 Procedures Manual*

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. ☐ Yes ☒ No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below: *N/A*

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- ☒ PHA main administrative office
☐ PHA development management offices
☐ Other (list below)

B. Section 8 Tenant-Based Assistance

1. ☐ Yes ☒ No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- ☒ PHA main administrative office
☐ Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

☒ The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment tx029b03

-or-

☐ The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a. ☒ Yes ☐ No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

☒ The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name tx029n03)

-or-

☐ The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

☐ Yes ☒ No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)

b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

- ☐ Revitalization Plan under development
- ☐ Revitalization Plan submitted, pending approval
- ☐ Revitalization Plan approved
- ☐ Activities pursuant to an approved Revitalization Plan underway

☐ Yes ☒ No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?

If yes, list development name/s below:

☐ Yes ☒ No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?

If yes, list developments or activities below:

☒ Yes ☐ No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?

If yes, list developments or activities below:

- *Replacement Housing for Ebony Development 32 Units*

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. ☒ Yes ☐ No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

- ☐ Yes ☒ No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description
1a. Development name: Retama
1b. Development (project) number: tx02901
2. Activity type: Demolition ☐ Disposition ☒
3. Application status (select one) Approved ☐ Submitted, pending approval ☐ Planned application ☒
4. Date application approved, submitted, or planned for submission: (DD/MM/YY01/10/06)
5. Number of units affected: 64
6. Coverage of action (select one) ☐ Part of the development ☒ Total development
7. Timeline for activity: a. Actual or projected start date of activity: To be determined during program year b. Projected end date of activity: To be determined during program year

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. ☐ Yes ☒ No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description *N/A*

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description
1a. Development name:
1b. Development (project) number:
2. Designation type: Occupancy by only the elderly ☐ Occupancy by families with disabilities ☐ Occupancy by only elderly families and families with disabilities ☐
3. Application status (select one) Approved; included in the PHA's Designation Plan ☐ Submitted, pending approval ☐ Planned application ☐
4. Date this designation approved, submitted, or planned for submission: (DD/MM/YY)
5. If approved, will this designation constitute a (select one) ☐ New Designation Plan ☐ Revision of a previously-approved Designation Plan?
6. Number of units affected:
7. Coverage of action (select one) ☐ Part of the development ☐ Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. ☐ Yes ☒ No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description *N/A*

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

Conversion of Public Housing Activity Description
1a. Development name:
1b. Development (project) number:
2. What is the status of the required assessment? ☐ Assessment underway ☐ Assessment results submitted to HUD ☐ Assessment results approved by HUD (if marked, proceed to next question) ☐ Other (explain below)
3. ☐ Yes ☐ No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status) ☐ Conversion Plan in development ☐ Conversion Plan submitted to HUD on: (DD/MM/YYYY) ☐ Conversion Plan approved by HUD on: (DD/MM/YYYY) ☐ Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one) ☐ Units addressed in a pending or approved demolition application (date submitted or approved: ☐ Units addressed in a pending or approved HOPE VI demolition application

(date submitted or approved:)

☐ Units addressed in a pending or approved HOPE VI Revitalization Plan

(date submitted or approved:)

☐ Requirements no longer applicable: vacancy rates are less than 10 percent

☐ Requirements no longer applicable: site now has less than 300 units

☐ Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. ☐ Yes ☒ No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description *N/A*

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: ☐ HOPE I ☐ 5(h) ☐ Turnkey III ☐ Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) ☐ Approved; included in the PHA’s Homeownership Plan/Program ☐ Submitted, pending approval ☐ Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)
5. Number of units affected: 6. Coverage of action: (select one) ☐ Part of the development ☐ Total development

B. Section 8 Tenant Based Assistance

1. ☒ Yes ☐ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

- ☒ Yes ☐ No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- ☒ 25 or fewer participants
☐ 26 - 50 participants
☐ 51 to 100 participants
☐ more than 100 participants

b. PHA-established eligibility criteria

- ☒ Yes ☐ No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?
If yes, list criteria below:

- *Families must be in HCVP for 6 months*

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

- ☐ Yes ☒ No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed?

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- ☒ Client referrals
- ☒ Information sharing regarding mutual clients (for rent determinations and otherwise)
- ☐ Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- ☐ Jointly administer programs
- ☐ Partner to administer a HUD Welfare-to-Work voucher program
- ☐ Joint administration of other demonstration program
- ☐ Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- ☐ Public housing rent determination policies
- ☐ Public housing admissions policies
- ☐ Section 8 admissions policies
- ☐ Preference in admission to section 8 for certain public housing families
- ☐ Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- ☐ Preference/eligibility for public housing homeownership option participation
- ☐ Preference/eligibility for section 8 homeownership option participation
- ☐ Other policies (list below)

b. Economic and Social self-sufficiency programs

- ☐ Yes ☒ No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2005 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing		
Section 8		

- b. ☐ Yes ☐ No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size? If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- ☒ Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- ☒ Informing residents of new policy on admission and reexamination
- ☒ Actively notifying residents of new policy at times in addition to admission and reexamination.
- ☐ Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- ☐ Establishing a protocol for exchange of information with all appropriate TANF agencies
- ☐ Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937
--

The PHA has reinstated the Community Service Policy. Description of Community Service requirements implementation is included as an attachment.

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- ☐ High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- ☐ High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- ☐ Residents fearful for their safety and/or the safety of their children
- ☒ Observed lower-level crime, vandalism and/or graffiti
- ☐ People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- ☐ Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- ☒ Safety and security survey of residents
- ☐ Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- ☐ Analysis of cost trends over time for repair of vandalism and removal of graffiti
- ☐ Resident reports
- ☐ PHA employee reports
- ☒ Police reports
- ☐ Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- ☐ Other (describe below)

3. Which developments are most affected? (list below)

Retama, Linda Vista and Taylor

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- ☐ Contracting with outside and/or resident organizations for the provision of crime-and/or drug-prevention activities
- ☐ Crime Prevention Through Environmental Design

- ☐ Activities targeted to at-risk youth, adults, or seniors
- ☐ Volunteer Resident Patrol/Block Watchers Program
- ☒ Other (describe below)
 - *Mercedes Housing Authority will work closely with Mercedes Police Department to weed out families who are associated with crime.*

2. Which developments are most affected? (list below)
- *Retama, Linda Vista, and Taylor*

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- ☒ Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- ☒ Police provide crime data to housing authority staff for analysis and action
- ☐ Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- ☒ Police regularly testify in and otherwise support eviction cases
- ☒ Police regularly meet with the PHA management and residents
- ☒ Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- ☐ Other activities (list below)

2. Which developments are most affected? (list below)
- *Retama, Linda Vista, and Taylor*

D. Additional information as required by PHDEP/PHDEP Plan **NOT REQUIRED**

PHAs eligible for FY 2005 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- ☐ Yes ☐ No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- ☐ Yes ☐ No: Has the PHA included the PHDEP Plan for FY 2005 in this PHA Plan?
- ☐ Yes ☐ No: This PHDEP Plan is an Attachment. (Attachment Filename: ____)

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]

Pet Policy (Family) - see attachment

Pet Policy (Elderly/Handicapped) – see attachment

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

The Housing Authority City of Mercedes certifies that it has and will continue to adhere to all Civil Rights requirements and will affirmatively further fair housing. The Housing Authority City of Mercedes has included a copy of its most recent fiscal year audit report as part of the documentation made available for public review during the 45 days prior to submissions of the Housing Authority City of Mercedes agency Plan to HUD on July 18, 2005.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. ☒ Yes ☐ No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. ☒ Yes ☐ No: Was the most recent fiscal audit submitted to HUD?
3. ☐ Yes ☒ No: Were there any findings as the result of that audit?
4. ☐ Yes ☐ No: If there were any findings, do any remain unresolved? *N/A*
If yes, how many unresolved findings remain? *N/A*
5. ☐ Yes ☐ No: Have responses to any unresolved findings been submitted to HUD?
N/A
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. ☐ Yes ☒ No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
 - ☒ Not applicable
 - ☐ Private management
 - ☐ Development-based accounting
 - ☐ Comprehensive stock assessment

☐ Other: (list below)

3. ☐ Yes ☒ No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. ☒ Yes ☐ No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

☐ Attached at Attachment (File name)

☒ Provided below:

▪ **Development Retama:**

*Repair asphalt of the street – **Completed** August 2005*

*Repair sidewalks – **Completed** August 2005*

▪ **Development Queen City:**

Replace roofing – January 2006

Replace plumbing – as needed

Security cameras – Phase II – August 2006

▪ **Development Linda Vista:**

Replace bathroom lavatories – December 2005

Provide bathroom faucets – December 2005

▪ **Development Taylor, Bluebonnet & San Jacinto:**

Replace Window Screens – January 2006

*Replace kitchen cabinets – **Completed** Spring 2005*

*Replace plumbing – **Completed** Spring 2005*

*Replace walls – **Completed** Spring 2005*

*Replace Screen Doors (front & rear) – **Completed** 2003*

3. In what manner did the PHA address those comments? (select all that apply)

☐ Considered comments, but determined that no changes to the PHA Plan were necessary.

☒ The PHA changed portions of the PHA Plan in response to comments
List changes below:

▪ *Security cameras to FY05, all other items already addressed in Plan*

☐ Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. ☐ Yes ☒ No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2. ☐ Yes ☒ No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process *N/A – Resident Member appointed by Mayor*

a. Nomination of candidates for place on the ballot: (select all that apply)

- ☐ Candidates were nominated by resident and assisted family organizations
- ☐ Candidates could be nominated by any adult recipient of PHA assistance
- ☐ Self-nomination: Candidates registered with the PHA and requested a place on ballot
- ☐ Other:

b. Eligible candidates: (select one)

- ☐ Any recipient of PHA assistance
- ☐ Any head of household receiving PHA assistance
- ☐ Any adult recipient of PHA assistance
- ☐ Any adult member of a resident or assisted family organization
- ☐ Other (list)

c. Eligible voters: (select all that apply)

- ☐ All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- ☐ Representatives of all PHA resident and assisted family organizations
- ☐ Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: *Hidalgo County*

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- ☒ The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- ☐ The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.

- ☒ The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- ☒ Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
 - *Reduce vacancies in Public Housing*
 - *Expend the Voucher Program*
 - *Modernization of Public Housing Units*
- ☐ Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments:

The following text is taken directly from the Hidalgo County, Urban County Program Strategic Plan. It should be evidence that the Consolidated Plan and the Authority's Plan Submission share in the same objectives and visions of providing safe, decent, sanitary and affordable housing for the residents of Mercedes. As such the Plan Submission is consistent with the Consolidated Plan.

- *As a result of their community-wide consultation and citizen participation process, the Rio Grande Valley Entitlement Communities have collectively identified seven (7) high priorities for targeting resources received from HUD over the next 5 years:*
 - 1) *To increase opportunities for low- and moderate-income residents (51-80 percent of median income) to attain homeownership, including first time homebuyers, renters, and single heads of households.*
 - 2) *To preserve and rehabilitate the region's existing single family housing stock, primarily for extremely low-, low- and moderate-income owner occupied families (0-80 percent of median income).*
 - 3) *To improve the living conditions for extremely low-, low-, and moderate-income renters (0-80 percent of median income).*
 - 4) *To improve housing and supportive services to the region's residents that become homeless in order to provide thee individuals and families with access to emergency, transitional, and permanent housing.*
 - 5) *To preserve, provide and improve social services for residents with special needs, particularly the elderly, the physically disabled, victims of domestic violence, and youth.*
 - 6) *To expand economic opportunities in the community, particularly for minorities and lower income residents at-risk of becoming homeless.*
 - 7) *To provide public facilities and infrastructure improvements, particularly drainage facilities, streets, parks, and sidewalks in low- and moderate-income neighborhoods.*

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

Attachments

Use this section to provide any additional attachments referenced in the Plans.

PHA Plan Table Library

Component 7 Capital Fund Program Annual Statement Parts I, II, and II

Annual Statement Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number FFY of Grant Approval: (MM/YYYY)

☐ Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	
3	1408 Management Improvements	
4	1410 Administration	
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	
8	1440 Site Acquisition	
9	1450 Site Improvement	
10	1460 Dwelling Structures	
11	1465.1 Dwelling Equipment-Nonexpendable	
12	1470 Nondwelling Structures	
13	1475 Nondwelling Equipment	
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	Amount of Annual Grant (Sum of lines 2-19)	
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	
24	Amount of line 20 Related to Energy Conservation Measures	

Annual Statement
Capital Fund Program (CFP) Part II: Supporting Table

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost

Annual Statement

Capital Fund Program (CFP) Part III: Implementation Schedule

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)

Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5-Year Action Plan Tables				
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
Description of Needed Physical Improvements or Management Improvements			Estimated Cost	Planned Start Date (HA Fiscal Year)
Total estimated cost over next 5 years				

Optional Public Housing Asset Management Table

See Technical Guidance for instructions on the use of this table, including information to be provided.

[illegible]

Attachment: tx029a03
Mercedes Housing Authority

DECONCENTRATION AND INCOME TARGETING POLICY
(of the Public Housing Admissions and Continued Occupancy Policy)

Sub-Title A., Section 513 of the Quality Housing and Work Responsibility Act of 1998 (QHWRA), establishes two interrelated requirements for implementation by Public Housing Authorities: (1) Economic De-concentration of public housing developments and (2) Income Targeting to assure that families in the “extremely low” income category are proportionately represented in public housing and that pockets of poverty are reduced or eliminated. Under the de-concentration requirement, PHA's are to implement a program which provides that families with the lowest incomes will be offered units in housing developments where family incomes are the highest and high-income families will be offered units in developments where family incomes are the lowest. In order to implements these new requirements the PHA must promote these provisions as policies and revise their Admission and Occupancy policies and procedures to comply.

Therefore, the Mercedes Housing Authority (PHA) hereby affirms its commitment to implementation of the two requirements by adopting the following policies:

A. Economic De-concentration:

Admission and Continued Occupancy policies are revised to include the PHA; s policy of promoting economic de-concentration of its housing developments by offering low-income families, selected in accordance with applicable preferences and priorities, units in developments where family incomes are highest. Conversely, families with higher incomes will be offered units in developments with the lowest average family incomes.

Implementation of this program will require the PHA to: (1) determine and compare the relative tenant incomes of each development and the incomes of families in the census tracts in which the developments in located, and (2) consider what policies, measures or incentives are necessary to bring high-income families into low-income developments (or into developments in low-incomes census tracts) and low-income families into high-income developments (or into developments in high-income census tracts).

In addition, an assessment of the average family income for each development is necessary. Families will be provided with an explanation of the policy during the application/screening process and/or the occupancy orientation sessions and given opportunities to discuss the options available to them. The families will also be informed that should they choose not to accept the first unit offered under this system, their refusal would not be cause to drop their name to the bottom of the list.

Implementation may include one or more of the following options:

- Skipping families on the waiting list based on income;
- Establishing preferences for working families;
- Establish preferences for families in job training programs;
- Establish preferences for families in education or training programs;
- Marketing campaign geared toward targeting income groups for specific developments;
- Additional supportive services;
- Additional amenities for all units;
- Ceiling rents;
- Flat rents for developments and unit sizes;
- Different tenant rent percentages per development;
- Different tenant rent percentages per bedroom size;
- Saturday and evening office hours;
- Security Deposit waivers;
- Revised transfer policies;
- Site-based waiting lists;
- Mass Media advertising/Public service announcements; and
- Giveaways.

B. Income Targeting

As public housing dwelling units become available for occupancy, responsible PHA employees will offer units to applicants on the waiting list. In accordance with the Quality Housing and Work Responsibility Act of 1998, the PHA encourages occupancy of its developments by a broad range of families with incomes up to eighty percent (80%) of the median income for the jurisdiction in which the PHA operates. At a minimum, 40% of all new admissions to public housing **on an annual basis** will be families with incomes at or below thirty percent (30%) (extremely low-income) of the area median income. The offer of assistance will be made without discrimination because of race, color, religion, sex, national origin, age, handicap or familial status.

The PHA may employ a system of income ranges in order to maintain a public resident body composed of families with a range of incomes and rent paying abilities representative of the range of incomes among low-income families in the PHA's area of operation, and will take into account the average rent that should be received to maintain financial solvency. The selection procedures are designed so that selection of new public housing residents will bring the actual distribution of rents closer to the projected distribution of rents.

In order to implement the income-targeting program, the following policy is adopted:

- The PHA may select, based on date and time of application and preferences, two (2) families in the extremely low-income category and two(2) families from the lower/very low-income category alternately until the forty percent (40%) admission requirement of extremely low-income families is achieved (2 plus 2 policy).
- After the minimum level is reached, all selections may be made based solely on date, time and preferences. Any applicants passed over as a result of implementing this 2 plus 2 policy will retain their place on the waiting list and will be offered a unit in order of their placement on the waiting list.
- To the maximum extent possible, the offers will also be made to effect the PHA's policy of economic de-concentration.
- For the initial year of implementation, a pro-rated percentage of the new admissions will be calculated from April 1, 1999 through the end of the fiscal year. Following the initial implementation period, the forty percent (40%) requirement will be calculated based on new admissions for the fiscal year.

The PHA reserves the option, at any time, to reduce the targeting requirement for public housing by no more than ten percent (10%), if it increases the target figure for its Section 8 program from the required level of seventy-five percent (75%) of annual new admissions to no more than eighty-five percent (85%) of its annual new admissions

CAPITAL FUND PROGRAM TABLES START HERE

Attachment tx029b03

Annual Statement /Performance and Evaluation Report						5/20/2005
Capital Funds Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary						
PHA Name: Mercedes Housing Authority		Grant Type and Number: Capital Fund Program No: TX59P02950105 Replacement Housing Factor Grant No:			Federal FY of Grant: 2005	
☒ Original Annual Statement ☐ Reserved for Disasters/Emergencies ☐ Revised Annual Statement/Revision Number _____ ☐ Performance and Evaluation Report for Program Year Ending _____ ☐ Final Performance and Evaluation Report for Program Year Ending _____						
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost		
		Original	Revised	Obligated	Expended	
1	Total Non-Capital Funds					
2	1406 Operating Expenses	90,000.00				
3	1408 Management Improvements	24,000.00				
4	1410 Administration	26,000.00				
5	1411 Audit	0.00				
6	1415 Liquidated Damages	0.00				
7	1430 Fees and Costs	24,500.00				
8	1440 Site Acquisition	0.00				
9	1450 Site Improvement	10,000.00				
10	1460 Dwelling Structures	275,200.00				
11	1465.1 Dwelling Equipment-Nonexpendable	0.00				
12	1470 Nondwelling Structures	0.00				
13	1475 Nondwelling Equipment	0.00				
14	1485 Demolition	0.00				
15	1490 Replacement Reserve	0.00				
16	1492 Moving to Work Demonstration	0.00				
17	1495.1 Relocation Costs	0.00				
18	1499 Development Activities	0.00				
19	1501 Collateralization or Debt Service	0.00				
20	1502 Contingency	6,045.00				
21	Amount of Annual Grant (sums of lines 2-20)	\$455,745.00				
22	Amount of line 21 Related to LBP Activities	0.00				
23	Amount of Line 21 Related to Section 504 Compliance	0.00				
24	Amount of Line 21 Related to Security - Soft Costs	0.00				
25	Amount of Line 21 Related to Security - Hard Costs	0.00				
26	Amount of Line 21 Related to Energy Conservation Measures	0.00				

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

5/20/2005

Part II: Supporting Pages

PHA Name: Mercedes Housing Authority		Grant Type and Number: Capital Fund Program No: TX59P02950105 Replacement Housing Factor Grant No:						Federal FY of Grant: 2005
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
TX029	Operations: (may not exceed 20% of grant)	1406		90,000.00				
Agency-Wide	Subtotal 1406			90,000.00				
	Management Improvements: (may not exceed 20% of grant)							
	General Technical Assistance/New PHA Plan	1408		7,000.00				
	Staff and Commissioners Training	1408		6,000.00				
	Computer software and maintenance	1408		11,000.00				
	Subtotal 1408			24,000.00				
	Administration: (may not exceed 10% of grant)							
	Pro-rated Salaries	1410		16,000.00				
	Benefits	1410		10,000.00				
	Subtotal 1410			26,000.00				
	Fees & Costs:							
	A/E Services	1430		17,500.00				
	Inspection Costs	1430		2,000.00				
	Consultant Fees, Annual Statement CFP	1430		5,000.00				
	Subtotal 1430			24,500.00				
	Contingency: (may not exceed 8% of total grant)	1502		6,045.00				
	Subtotal 1502			6,045.00				
	TOTAL HA WIDE			\$170,545.00				

Capital Fund Program Tables

Page __2__ of __4__

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

5/20/2005

Part II: Supporting Pages

PHA Name: Mercedes Housing Authority		Grant Type and Number: Capital Fund Program No: TX59P02950105 Replacement Housing Factor Grant No:						Federal FY of Grant: 2005
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
TX029-003/5	Site Improvements:							
Queen City	Repair or replace water pipes and valves	1450	111 units	10,000.00				
Retreat	Subtotal 1450			10,000.00				
	Dwelling Structures:							
	Replace roof (Phase I)	1460	111 units	220,000.00				
	Subtotal 1460			220,000.00				
TX029-006	Site Improvements:							
Linda Vista	Replace lavatory cabinets	1460	40 units	2,600.00				
	Replace lavatory faucets	1460	40 units	2,600.00				
	Subtotal 1460			5,200.00				
TX029-004	Dwelling Structures:							
Bluebonnet	Replace w/Security Screen Windows	1460	75 Units	50,000.00				
Taylor &								
San Jacinto	Subtotal 1460			50,000.00				
	TOTAL 1460			\$275,200.00				
	TOTAL ESTIMATED GRANT FOR 2005			\$455,745.00				

5/20/2005

Page 4 of 4

Attachment: tx029c03
Mercedes Housing Authority

Component 3, (6) Deconcentration and Income Mixing

- a. ☒ Yes ☐ No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.
- b. ☐ Yes ☒ No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

If yes, list these developments as follows:

Deconcentration Policy for Covered Developments			
Development Name:	Number of Units	Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]	Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]

Attachment: tx029d03
Mercedes Housing Authority

Section 8 Homeownership Program Capacity Statement

The Mercedes Housing Authority (MHA) implemented the Section 8 Homeownership Program in 2001. The Mercedes Housing Authority established networks with the City of Mercedes, CDC of South Texas, Amigos del Valle and lending institutions to provide the financing to the applicants. At the present time, the MHA Section 8 Program has a total of 260 vouchers with 220 that are leased up as of June 2005. The MHA Homeownership Program has 15 families participating and 2 families have taken over the entire mortgage payment. The MHA is closely working with Amigos del Valle to bring in at least 11 new homeownership families to the program.

The Mercedes Housing Authority Homeownership Program is requiring that at least 1% of the purchase price come from the family's personal resources.

The Mercedes Housing Authority is working closely with four financial institutions First National Bank of Edinburg (which has a Mercedes branch) International Bank of McAllen and with CDC of South Texas and Amigos del Valle. The four above mentioned banks are insured or guaranteed by the state or Federal government, comply with secondary mortgage market underwriting requirements or comply with generally accepted private sector underwriting standards.

Attachment: tx029e03
Housing Authority of the City of Mercedes
Description of Community Service Requirement Implementation

The Housing Authority of the City of Mercedes (MHA) reinstated the Community Service Requirement in July 2003.

All residents of the MHA were notified about the implementation of the new requirement through a flyer that was delivered to each and every apartment during August 2003. All MHA residents were notified to come in to the office to receive a Community Service/Self Sufficiency Policy that described the purpose of the community service requirement and explained who was or was not eligible to participate in this requirement. Each resident was asked to sign the Community Service Compliance Certification or Community Service Exemption Certification forms at that time.

The Housing Authority of the City of Mercedes keeps track of the hours that each resident submits in a log using an excel spreadsheet for each adult member of all 290 apartments. During FY 2003-2004, 147 MHA residents were eligible to participate in the Community Service Requirement and 264 were ineligible for reasons such as non-citizen, elderly, disabled, or employed for more than 30 per week. A total of 17 residents were in compliance with the community service requirement and 130 failed to meet the 96 required hours. However most of these residents did submit at least 45 hours on average for the FY 2003-2004.

Attachment: tx029f03
Mercedes Housing Authority

PET POLICY STATEMENT

The Mercedes Housing Authority has implemented the Pet ownership policy. The pet policy rules shall apply to Residents living in the units operated by the Mercedes Housing Authority. The rules do not apply to animals used by persons with disabilities.

The Mercedes Housing Authority allows common household pets as authorized by the policy means a domesticated animal, such as cats, dogs, fish, birds rodents (including rabbits and turtles, that are traditionally kept in the home for pleasure rather an for commercial purposes.

Residents need to register their pets with the Mercedes Housing Authority before it is brought onto the premises, and will update registration annually. The Pet fee for the Mercedes Housing Authority will be \$350.00.

The Resident will be required to sign a Pet Agreement and a Pet Policy Certification that includes a photo of the pet.

Attachment: tx029g03

Mercedes Housing Authority
Progress in Meeting 5-Year Plan Goals (2000-2004)

The mission to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination has been in the year 2003. The Housing Authority has served as a stepping-stone and has encouraged the families to participate in the various programs at the Housing Authority. All the programs are designed to promote self-sufficiency and a drug free environment.

The Mercedes Housing Authority was able to complete some projects under the Capital Fund Program. One project being the street Improvement Project at San Jacinto and Taylor Developments. The street Improvement has given the Housing development a new appearance and improved resident morale.

The MHA has 15 families in the Homeownership Program. MHA had two families that have assumed the entire mortgage. They have recently graduated from college and are now teachers. This program has been a big success due in part that families are now homeowners.

The MHA is networking with CDC of South Texas out of McAllen, TX. The CDC of South Texas is a one-stop center where families get everything done under one roof. Two families have assumed all the mortgage payments. This program is quickly giving interest from Housing Choice Voucher Program clients.

The Housing Authority has continued to ensure that it offers equal opportunity and affirmatively further fair housing to all people that we serve.

The Housing Authority has retained the high quality employees who are an asset for the Housing Authority. We feel that changes have taken place, which were changes for the betterment of the programs and the people we serve.

Attachment: tx029h03
Mercedes Housing Authority

A. Substantial Deviation from the 5-Year Plan:

- Any change to the Mission Statement;
- 50% deletion from or addition to the goals and objectives as a whole; and
- 50% or more decrease in the quantifiable measurement of any individual goal or objective.

B. Significant Amendment or Modification to the Annual Plan:

- Any increase or decrease over 50% in the funds projected in the Financial Resource Statement and/or the Capital Fund Program Annual Statement;
- Any change being submitted to HUD that requires a separate notification to residents, such as changes in the Hope VI, Public Housing Conversion, Demolition/Disposition, Designated Housing or Public Housing Homeownership programs; and
- Any change in policy or operation that is inconsistent with the applicable Consolidated Plan.

Attachment: tx029i03
Mercedes Housing Authority

Required Attachment: Resident Member on the PHA Governing Board

1. ☒ Yes ☐ No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board: ***Currently Vacant***
Resident membership vacancy will be filled in August 2005 by a replacement to serve out the balance of the term year August 2005 – October 2005. Term was vacated early because the Resident Member moved out of assisted housing.

B. How was the resident board member selected: (select one)?

- ☐ Elected
☒ Appointed

C. The term of appointment is (include the date term expires): *Term of appointment is for two years. A replacement appointment will be made to cover the period August 2005 - October 2005 to finish out the term left vacant. New appointment will be made for term October 2005 - October 2007.*

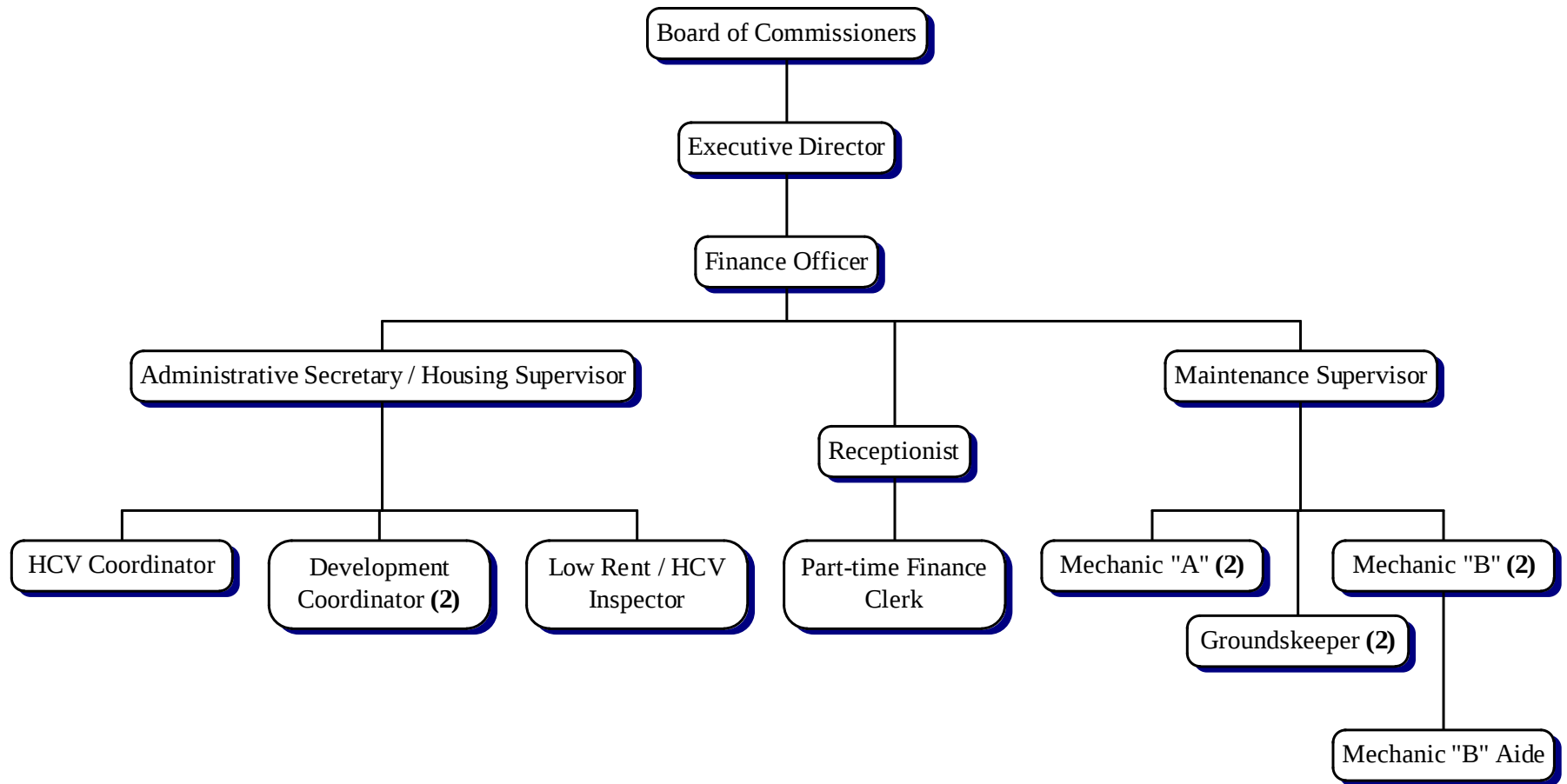
2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not? ***N/A***

- ☐ the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis
☐ the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.
☐ Other (explain):

B. Date of next term expiration of a governing board member: September 2005

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position): ***Honorable Mayor Joel Quintanilla***

Attachment: tx029j03
Mercedes Housing Authority
Organizational Chart



Capital Fund Program Five-Year Action Plan

Part I: Summary

5/18/2005

Attachment tx029k03

PHA Name: MERCEDES HOUSING AUTHORITY				☒ Original ☐ Revision No. _____	
Development Number/Name/HA- Wide	Year 1 2005	Work Statement for Year 2 FFY Grant: 2006 PHA FY: 2006	Work Statement for Year 3 FFY Grant: 2007 PHA FY: 2007	Work Statement for Year 4 FFY Grant: 2008 PHA FY: 2008	Work Statement for Year 5 FFY Grant: 2009 PHA FY: 2009
TX029 - HA Wide	Annual	158,500.00	161,000.00	163,500.00	163,500.00
TX029 -001 - Retama	Statement	30,000.00	0.00	0.00	0.00
TX029-003/05		282,245.00	309,545.00	0.00	0.00
Queen City Retreat I & II					
TX029-006		0.00	0.00	306,245.00	306,245.00
Linda Vista					
CFP Funds Listed for 5-Year planning		\$470,745.00	\$470,545.00	\$469,745.00	\$469,745.00
Replacement Housing Factor Funds					

Capital Funds Program Five Year Action Plan

Part II: Supporting Pages--Work Activities

Activities for Year 1	Activities for Year: 2 FFY Grant: 2006 PHA FY: 2006		
2005	Development Name/Number	Major Work Categories	Estimated Cost
See	TX029 PHA Wide	Operations	90,000.00
		Management Improvements:	
		General Technical Assistance	4,000.00
		Maintenance Technical Training	2,000.00
Annual		Staff and Commissioners' Training	6,000.00
		Administration:	
		Pro-rated Salaries	16,000.00
Statement		Benefits	10,000.00
		Fees and Costs:	
		A/E Services	15,500.00
		Inspection Costs	2,000.00
		Printing Costs	1,000.00
		Consultant Fees CFP and PHA Plan	7,000.00
		Contingency:	5,000.00
	TX029-001 Retama	Dwelling Structures:	
		Repair Foundation (Phase I)	30,000.00
		Dwelling Structures:	
	TX029-003/005 Queen City	Repair or replace roofing (Phase II)	190,000.00
	Retreat I & II	Replace Vinyl Floor Tile	50,000.00
		Painting Interior Units	42,245.00
		Total CFP Estimated Cost- 2006	\$470,745.00

Capital Funds Program Five Year Action Plan
Part II: Supporting Pages--Work Activities

Activities for Year 1	Activities for Year: 3 FFY Grant: 2007 PHA FY: 2007		
2005	Development Name/Number	Major Work Categories	Estimated Cost
See	TX029 PHA Wide	Operations	90,000.00
		Management Improvements:	
		General Technical Assistance	4,000.00
		New Maintenance Plan	5,000.00
Annual		Staff and Commissioners' Training	6,000.00
		Administration:	
		Pro-rated Salaries	16,000.00
Statement		Benefits	10,000.00
		Fees and Costs:	
		A/E Services	15,000.00
		Inspection Costs	2,000.00
		Printing Costs	1,000.00
		Consultant Fees CFP and PHA Plan	7,000.00
		Contingency:	5,000.00
	TX029-003/005	Dwelling Structures:	
	Queen City Retreat I-II	Replace Interior Light Fixtures	23,069.00
		Replace Kitchen Wall Cabinets	119,473.00
		Replace Kitchen Base Cabinets	76,453.00
		Replace Countertops	28,981.00
		Replace Kitchen Sink w/Faucets	44,037.00
		Replace Rangehood	17,532.00
		Total CFP Estimated Cost- 2007	\$470,545.00

Capital Funds Program Five Year Action Plan

Part II: Supporting Pages--Work Activities

Activities for Year 1	Activities for Year: 4 FFY Grant: 2008 PHA FY: 2008		
2005	Development Name/Number	Major Work Categories	Estimated Cost
See	TX029 PHA Wide	Operations	90,000.00
		Management Improvements:	
		General Technical Assistance	5,000.00
		Update and Develop New Policies and Procedures	2,500.00
		Develop Management Plan	4,000.00
Annual		Staff and Commissioners' Training	6,000.00
		Administration:	
		Pro-rated Salaries	16,000.00
Statement		Benefits	10,000.00
		Fees and Costs:	
		A/E Services	15,000.00
		Inspection Costs	2,000.00
		Printing Costs	1,000.00
		Consultant Fees CFP and PHA Plan	7,000.00
		Contingency:	5,000.00
	TX029-006	Dwelling Structures:	
	Linda Vista	Replace Roofing Shingle	220,000.00
		Painting Interior Units	38,823.00
		Painting Exterior Units	25,000.00
		Replace Screen Door (front and rear)	14,800.00
		Replace Interior Door Hardware	7,622.00
		Total CFP Estimated Cost - 2008	\$469,745.00

Capital Funds Program Five Year Action Plan

Part II: Supporting Pages--Work Activities

Activities for Year 1	Activities for Year: 5 FFY Grant: 2009 PHA FY: 2009		
2005	Development Name/Number	Major Work Categories	Estimated Cost
See	TX029 PHA Wide	Operations	90,000.00
		Management Improvements:	
		General Technical Assistance	5,000.00
		Update and Develop New Policies and Procedures	2,500.00
Annual		Develop Management Plan	4,000.00
		Staff and Commissioners' Training	6,000.00
		Administration:	
Statement		Pro-rated Salaries	16,000.00
		Benefits	10,000.00
		Fees and Costs:	
		A/E Services	15,000.00
		Inspection Costs	2,000.00
		Printing Costs	1,000.00
		Consultant Fees CFP and PHA Plan	7,000.00
		Contingency:	5,000.00
	TX029-006	Dwelling Structures:	
	Linda Vista	Replace Roofing Shingle	220,000.00
		Painting Interior Units	38,823.00
		Painting Exterior Units	25,000.00
		Replace Screen Door (front and rear)	14,800.00
		Replace Interior Door Hardware	7,622.00
		Total CFP Estimated Cost - 2009	\$469,745.00

CAPITAL FUND PROGRAM TABLES START HERE

Attachment: tx029103

Annual Statement /Performance and Evaluation Report					6/8/2005
Capital Funds Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Mercedes Housing Authority		Grant Type and Number: Capital Fund Program No: TX59P02950104 Replacement Housing Factor Grant No:		Federal FY of Grant: 2004	
☐ Original Annual Statement ☐ Reserved for Disasters/Emergencies ☒ Revised Annual Statement/Revision Number <u>1</u> ☒ Performance and Evaluation Report for Program Year Ending 3/31/05 ☐ Final Performance and Evaluation Report for Program Year Ending _____					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-Capital Funds				
2	1406 Operating Expenses	90,000.00	90,000.00	0.00	0.00
3	1408 Management improvements	14,000.00	28,000.00	3,160.38	3,160.38
4	1410 Administration	16,000.00	22,000.00	16,000.00	10,833.56
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	25,500.00	25,500.00	7,000.00	4,087.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site improvement	47,458.00	116,958.00	0.00	0.00
10	1460 Dwelling Structures	250,287.00	151,537.00	29,993.88	29,993.88
11	1465.1 Dwelling Equipment-Nonexpendable	12,500.00	12,500.00	12,500.00	12,480.00
12	1470 Nondwelling Structures	0.00	0.00	0.00	0.00
13	1475 Nondwelling Equipment	0.00	2,000.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1501 Collateralization or Debt Service	0.00	0.00	0.00	0.00
20	1502 Contingency	0.00	7,250.00	0.00	0.00
21	Amount of Annual Grant (sums of lines 2-20)	\$455,745.00	\$455,745.00	\$68,654.26	\$60,554.82
22	Amount of line 21 Related to LBP Activities	0.00	0.00	0.00	0.00
23	Amount of Line 21 Related to Section 504 Compliance	0.00	0.00	0.00	0.00
24	Amount of Line 21 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
25	Amount of Line 21 Related to Security - Hard Costs	30,000.00	15,000.00	15,000.00	15,000.00
26	Amount of Line 21 Related to Energy Conservation Measures	0.00	0.00	0.00	0.00

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

6/8/2005

Part II: Supporting Pages

Pha Name: Mercedes Housing Authority		Grant Type and Number: Capital Fund Program No: TX59P02950104 Replacement Housing Factor Grant No:						Federal FY of Grant: 2004
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
TX029	Operations: (may not exceed 20% of grant)	1406		90,000.00	90,000.00	0.00	0.00	Pending
Agency-Wide	Subtotal 1406			90,000.00	90,000.00	0.00	0.00	
	Management Improvements: (may not exceed 20% of grant)							
	General Technical Assistance/New PHA Plan	1408		4,000.00	4,000.00	0.00	0.00	Pending
	Staff and Commissioners Training	1408		6,000.00	6,000.00	3,160.38	3,160.38	Pending
	Admissions and Occupancy Policy	1408		4,000.00	4,000.00	0.00	0.00	Pending
	<i>Computer Software & Maintenance, Virus, back-up</i>	1408		0.00	14,000.00	0.00	0.00	Pending
	Subtotal 1408			14,000.00	28,000.00	3,160.38	3,160.38	
	Administration: (may not exceed 10% of grant)							
	Pro-rated Salaries	1410		16,000.00	16,000.00	16,000.00	10,833.56	Pending
	Pro-rated Benefits	1410		0.00	6,000.00	0.00	0.00	Pending
	Subtotal 1410			16,000.00	22,000.00	16,000.00	10,833.56	
	Fees & Costs:							
	A/E Services	1430		15,000.00	15,000.00	0.00	0.00	Pending
	Inspection Costs	1430		2,500.00	2,500.00	0.00	0.00	Pending
	Consultant Fees, Capital Fund Program	1430		7,000.00	7,000.00	7,000.00	4,087.00	Pending
	Printing Costs	1430		1,000.00	1,000.00	0.00	0.00	Pending
	Subtotal 1430			25,500.00	25,500.00	7,000.00	4,087.00	
	Dwelling Equipment:							
	Replace Stoves	1465.1	20	7,000.00	7,000.00	7,000.00	7,000.00	Complete
	Replace Refrigerators	1465.1	40	5,500.00	5,500.00	5,500.00	5,480.00	Complete
	Subtotal 1465.1			12,500.00	12,500.00	12,500.00	12,480.00	
	Non-Dwelling Equipment:							
	Computer hardware	1475	2	0.00	2,000.00	0.00	0.00	
	Subtotal 1475			0.00	2,000.00	0.00	0.00	
	TOTAL HA Wide			\$158,000.00	\$180,000.00	\$38,660.38	\$30,560.94	

Capital Fund Program Tables

Page 2 of 4

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part ii: Supporting Pages

6/8/2005

PHA Name:		Grant Type and Number:						Federal FY of Grant:
Mercedes Housing Authority		TX59P02950104						2004
		Capital Fund Program No: Replacement Housing Factor Grant No:						
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
TX029	Site improvement:							
TX029-001	Repair curb	1450		10,000.00	10,000.00	0.00	0.00	Pending
Retama	Repair sidewalk	1450		15,000.00	15,000.00	0.00	0.00	Pending
	Repair street (asphalt paving)	1450		22,458.00	22,458.00	0.00	0.00	Pending
	<i>Completion of street repairs</i>	1450		0.00	28,000.00	0.00	0.00	Pending
	Subtotal 1450			47,458.00	75,458.00	0.00	0.00	
TX029-004	Site improvement:							
Taylor,	<i>Installation and service to Texas Gas Service to</i>	1450		0.00	15,000.00	0.00	0.00	Pending
San Jacinto,	<i>acquire MHA natural gas lines</i>			-	-	-	-	
Bluebonnet	<i>Material and installation to replace 2" metal pipes</i>	1450		-	10,000.00	0.00	0.00	Pending
	<i>on meters</i>			-	-	-	-	
	Subtotal 1450			0.00	25,000.00	0.00	0.00	
TX029-004	Dwelling Structures:							
Taylor,	Painting interior units	1460		35,000.00	0.00	0.00	0.00	Pending
San Jacinto,	<i>Painting exterior units</i>	1460	75 units	0.00	35,000.00	0.00	0.00	Pending
Bluebonnet	<i>Install heat/light and bath fan</i>	1460		0.00	6,000.00	0.00	0.00	Pending
	Subtotal 1460			35,000.00	41,000.00	0.00	0.00	
TX029-003/5	Site improvement:							
Queen City	<i>Replace water storage tanks</i>	1450	2	0.00	16,500.00	0.00	0.00	Pending
Retreat	Subtotal 1450			0.00	16,500.00	0.00	0.00	
TX029-003/5	Dwelling Structures:							
Queen City	Repair/replace water pipes/valves	1460		65,000.00	15,785.00	0.00	0.00	Pending
Retreat	Repair vinyl floor tile	1460		50,000.00	0.00	0.00	0.00	Pending
	Painting interior units	1460		35,932.00	0.00	0.00	0.00	Pending
	<i>Exterior units -window trim, wooden screens and all doors</i>	1460		0.00	35,932.00	0.00	0.00	Pending
	Replace screen doors	1460		20,535.00	0.00	0.00	0.00	Pending
	Provide security cameras Phase II, continue w/Phase III	1460	12 cam.	15,000.00	15,000.00	15,000.00	15,000.00	Complete
	<i>Continue w/Phase III security camera system</i>	1460	12 cam.	0.00	15,000.00	0.00	0.00	Pending
	Replace entry doors w/hardware	1460		28,820.00	28,820.00	14,993.88	14,993.88	Pending
	Subtotal 1460			215,287.00	110,537.00	29,993.88	29,993.88	
	Contingency:	1502		0.00	7,250.00	0.00	0.00	Pending
	TOTAL GRANT FOR 2004			455,745.00	455,745.00	68,654.26	60,554.82	13% Complete

6/8/2005

PHA Name:	Mercedes Housing Authority	Grant Type and Number:		Federal FY of Grant:	
		Capital Fund Program No:	TX59P02950104		2004
		Replacement Housing Factor Grant No:			

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CAPITAL FUND PROGRAM TABLES START HERE

Attachment tx029m03

Annual Statement /Performance and Evaluation Report 5/18/2005					
Capital Funds Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Mercedes Housing Authority		Grant Type and Number: Capital Fund Program No: Replacement Housing Factor Grant No: TX59RO2950104			Federal FY of Grant: 2004
☐ Original Annual Statement ☐ Reserved for Disasters/Emergencies ☒ Performance and Evaluation Report for Program Year Ending 3/31/05 ☐ Revised Annual Statement/Revision Number _____ ☐ Final Performance and Evaluation Report for Program Year Ending _____					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-Capital Funds				
2	1406 Operating Expenses				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment-Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities	\$58,981.00		0.00	0.00
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant (sums of lines 2-20)	\$58,981.00		\$0.00	\$0.00
22	Amount of line 21 Related to LBP Activities				
23	Amount of Line 21 Related to Section 504 Compliance				
24	Amount of Line 21 Related to Security - Soft Costs				
25	Amount of Line 21 Related to Security - Hard Costs				
26	Amount of Line 21 Related to Energy Conservation Measures				

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PHA Name:	Mercedes Housing Authority	Grant Type and Number:		Federal FY of Grant:	2004
		Capital Fund Program No:			
		Replacement Housing Factor Grant No:	TX59RO2950104		

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CAPITAL FUND PROGRAM TABLES START HERE

Attachment: tx029n03

Annual Statement /Performance and Evaluation Report						6/22/2005
Capital Funds Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary						
PHA Name: Mercedes Housing Authority		Grant Type and Number: Capital Fund Program No: TX59P02950103 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003	
☐ Original Annual Statement ☐ Reserved for Disasters/Emergencies ☒ Revised Annual Statement/Revision Number 1 ☒ Performance and Evaluation Report for Program Year Ending 3/31/05 ☐ Final Performance and Evaluation Report for Program Year Ending _____						
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost		
		Original	Revised	Obligated	Expended	
1	Total Non-Capital Funds					
2	1406 Operating Expenses	12,310.00	78,507.80	78,507.80	78,507.80	
3	1408 Management Improvements	51,107.00	51,209.77	51,209.77	46,177.69	
4	1410 Administration	18,000.00	22,683.63	22,683.63	22,651.55	
5	1411 Audit	0.00	0.00	0.00	0.00	
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00	
7	1430 Fees and Costs	22,000.00	17,730.00	17,730.00	16,730.00	
8	1440 Site Acquisition	0.00	0.00	0.00	0.00	
9	1450 Site Improvement	29,297.00	20,903.60	20,903.60	20,022.11	
10	1460 Dwelling Structures	226,825.00	178,419.20	178,419.20	121,575.00	
11	1465.1 Dwelling Equipment-Nonexpendable	25,000.00	23,085.00	23,085.00	23,085.00	
12	1470 Nondwelling Structures	0.00	0.00	0.00	0.00	
13	1475 Nondwelling Equipment	0.00	0.00	0.00	0.00	
14	1485 Demolition	0.00	0.00	0.00	0.00	
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00	
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00	
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00	
18	1499 Development Activities	0.00	0.00	0.00	0.00	
19	1501 Collateralization or Debt Service	0.00	0.00	0.00	0.00	
20	1502 Contingency	8,000.00	0.00	0.00	0.00	
21	Amount of Annual Grant (sums of lines 2-20)	\$392,539.00	\$392,539.00	\$392,539.00	\$328,749.15	
22	Amount of line 21 Related to LBP Activities	0.00	0.00	0.00	0.00	
23	Amount of Line 21 Related to Section 504 Compliance	0.00	10,813.26	10,813.26	9,128.00	
24	Amount of Line 21 Related to Security - Soft Costs	0.00	0.00	0.00	0.00	
25	Amount of Line 21 Related to Security - Hard Costs	0.00	15,000.00	15,000.00	15,000.00	
26	Amount of Line 21 Related to Energy Conservation Measures	0.00	0.00	0.00	0.00	

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

6/22/2005

Part II: Supporting Pages

PHA Name: Mercedes Housing Authority		Grant Type and Number: Capital Fund Program No: TX59P02950103 Replacement Housing Factor Grant No:						Federal FY of Grant: 2003
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
TX029	Operations: (may not exceed 20% of grant)	1406		12,310.00	78,507.80	78,507.80	78,507.80	100% Completed
Agency-Wide	Subtotal 1406			12,310.00	78,507.80	78,507.80	78,507.80	
	Management Improvements: (may not exceed 20% of grant)							
	General Technical Assistance/New PHA Plan	1408		7,000.00	7,000.00	7,000.00	7,000.00	100% Completed
	Update Software	1408		9,000.00	13,000.00	13,000.00	13,000.00	100% Completed
	Staff and Commissioners Training	1408		5,000.00	5,000.00	5,000.00	5,000.00	100% Completed
	Provide Resident Handbook	1408		5,000.00	5,000.00	5,000.00	0.00	Pending
	Social Service Coordinator	1408		20,760.00	6,605.35	6,605.35	6,605.35	100% Completed
	Benefits	1408		4,347.00	14,604.42	14,604.42	14,572.34	Pending
	Subtotal 1408			51,107.00	51,209.77	51,209.77	46,177.69	90% Completed
	Administration: (may not exceed 10% of grant)							
	Pro-rated Salaries	1410		18,000.00	22,683.63	22,683.63	22,651.55	Pending
	Subtotal 1410			18,000.00	22,683.63	22,683.63	22,651.55	100% Completed
	Fees & Costs:							
	A/E Services	1430		15,000.00	14,480.00	14,480.00	14,480.00	100% Completed
	Inspection Costs	1430		1,000.00	1,000.00	1,000.00	0.00	Pending
	Consultant Fees, Capital Fund Program	1430		6,000.00	2,250.00	2,250.00	2,250.00	100% Completed
	Subtotal 1430			22,000.00	17,730.00	17,730.00	16,730.00	94% Completed
	Dwelling Equipment:							
	Replace Stoves	1465.1	40	14,000.00	2,255.00	2,255.00	2,255.00	100% Completed
	Replace Refrigerators	1465.1	40	11,000.00	20,830.00	20,830.00	20,830.00	100% Completed
	Subtotal 1465			25,000.00	23,085.00	23,085.00	23,085.00	100% Completed
	Contingency: (may not exceed 8% of grant)	1502		8,000.00	0.00	0.00	0.00	
	Subtotal 1502			8,000.00	0.00	0.00	0.00	
	TOTAL HA WIDE			\$136,417.00	\$193,216.20	\$193,216.20	\$187,152.04	97% Completed

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

6/22/2005

Part II: Supporting Pages

PHA Name:		Grant Type and Number:						Federal FY of Grant:
Mercedes Housing Authority		TX59P02950103						2003
		Capital Fund Program No:						
		Replacement Housing Factor Grant No:						
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
TX029	Site Improvements:							
Taylor and	Repair Street (asphalt paving)	1450		29,297.00	20,903.60	20,903.60	20,022.11	Pending
San Jacinto	Subtotal 1450			29,297.00	20,903.60	20,903.60	20,022.11	96% Completed
TX029-004	Dwelling Structures:							
Taylor,	Replace kitchen wall cabinets	1460	25 ea	50,000.00	29,000.00	29,000.00	29,000.00	100% Completed
San Jacinto,	Replace kitchen base cabinets	1460	25 ea	25,000.00	16,525.00	16,525.00	16,525.00	100% Completed
Bluebonnet	Replace countertop	1460	25 ea	12,500.00	12,500.00	12,500.00	12,500.00	100% Completed
	Replace kitchen sink	1460	25 ea	3,750.00	3,750.00	3,750.00	3,750.00	100% Completed
	Replace kitchen faucets	1460	25 ea	2,500.00	2,500.00	2,500.00	2,500.00	100% Completed
	Replace rangehoods	1460	25 ea	3,750.00	3,750.00	3,750.00	3,750.00	100% Completed
	Replace grease shield	1460	25 ea	1,250.00	1,250.00	1,250.00	1,250.00	100% Completed
	Replace electrical outlet GFIC	1460	25 ea	3,000.00	3,000.00	3,000.00	3,000.00	100% Completed
	Relocate drainage	1460	25 ea	4,375.00	4,375.00	4,375.00	4,375.00	100% Completed
	Repair GYP board/provide new wall	1460	25 ea	6,250.00	6,250.00	6,250.00	6,250.00	100% Completed
	Painting interior units	1460	25 ea	18,200.00	8,475.00	8,475.00	0.00	Pending
	Replace screen doors	1460	25 ea	11,250.00	20,475.00	20,475.00	20,475.00	100% Completed
	Remove existing utility equipment	1460	75 ea	0.00	15,000.00	15,000.00	0.00	Pending
	Install 2" metal pipes on existing meters	1460	75 ea	0.00	7,000.00	7,000.00	0.00	Pending
	Subtotal 1460			141,825.00	133,850.00	133,850.00	103,375.00	77% Completed
TX029-003/5	Dwelling Structures:							
Queen City	Provide security camera system Phase I	1460		0.00	20,000.00	20,000.00	0.00	0% Completed
Retreat	Provide vinyl floor tile	1460		70,000.00	0.00	0.00	0.00	
	Repair water pipes	1460		0.00	13,755.94	13,755.94	9,072.00	66% Completed
	Provide entry doors glass (Handicapped)	1460		15,000.00	10,813.26	10,813.26	9,128.00	Pending
	Subtotal 1460			85,000.00	44,569.20	44,569.20	18,200.00	41% Completed
	TOTAL GRANT FOR 2003			392,539.00	392,539.00	392,539.00	328,749.15	84% Completed

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Attachment: tx029o03

Annual Statement /Performance and Evaluation Report 8/15/2005					
Capital Funds Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Mercedes Housing Authority		Grant Type and Number: Capital Fund Program No: Replacement Housing Factor Grant No: TX59RO2950103			Federal FY of Grant: 2003
☐ Original Annual Statement ☐ Reserved for Disasters/Emergencies ☐ Revised Annual Statement/Revision Number _____					
☒ Performance and Evaluation Report for Program Year Ending 3/31/05 ☐ Final Performance and Evaluation Report for Program Year Ending _____					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-Capital Funds				
2	1406 Operating Expenses				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment-Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities	\$50,929.00		0.00	0.00
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant (sums of lines 2-20)	\$50,929.00		\$0.00	\$0.00
22	Amount of line 21 Related to LBP Activities				
23	Amount of Line 21 Related to Section 504 Compliance				
24	Amount of Line 21 Related to Security - Soft Costs				
25	Amount of Line 21 Related to Security - Hard Costs				
26	Amount of Line 21 Related to Energy Conservation Measures				

8/15/2005

PHA Name:	Mercedes Housing Authority	Grant Type and Number:		Federal FY of Grant:	2003
		Capital Fund Program No:			
		Replacement Housing Factor Grant No:	TX59RO2950103		

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CAPITAL FUND PROGRAM TABLES START HERE

Attachment tx029p03

Annual Statement /Performance and Evaluation Report 5/18/2005					
Capital Funds Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Mercedes Housing Authority		Grant Type and Number: Capital Fund Program No: Replacement Housing Factor Grant No: TX59RO2950102			Federal FY of Grant: 2002
☐ Original Annual Statement ☐ Reserved for Disasters/Emergencies ☒ Performance and Evaluation Report for Program Year Ending 3/31/05 ☐ Revised Annual Statement/Revision Number _____ ☐ Final Performance and Evaluation Report for Program Year Ending _____					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-Capital Funds				
2	1406 Operating Expenses				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment-Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities	\$63,754.00		2,500.00	2,500.00
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant (sums of lines 2-20)	\$63,754.00		\$2,500.00	\$2,500.00
22	Amount of line 21 Related to LBP Activities				
23	Amount of Line 21 Related to Section 504 Compliance				
24	Amount of Line 21 Related to Security - Soft Costs				
25	Amount of Line 21 Related to Security - Hard Costs				
26	Amount of Line 21 Related to Energy Conservation Measures				

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CAPITAL FUND PROGRAM TABLES START HERE

Attachment: tx029q03

Annual Statement /Performance and Evaluation Report					Corrected 8/3/2005	
Capital Funds Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary						
PHA Name: Mercedes Housing Authority			Grant Type and Number: Capital Fund Program No: Replacement Housing Factor Grant No: TX59RO2950101		Federal FY of Grant: 2001	
☐ Original Annual Statement ☐ Reserved for Disasters/Emergencies ☐ Revised Annual Statement/Revision Number _____ ☒ Performance and Evaluation Report for Program Year Ending 3/31/05 ☐ Final Performance and Evaluation Report for Program Year Ending _____						
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost		
		Original	Revised	Obligated	Expended	
1	Total Non-Capital Funds					
2	1406 Operating Expenses					
3	1408 Management Improvements					
4	1410 Administration					
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs					
8	1440 Site Acquisition					
9	1450 Site Improvement					
10	1460 Dwelling Structures					
11	1465.1 Dwelling Equipment-Nonexpendable					
12	1470 Nondwelling Structures					
13	1475 Nondwelling Equipment					
14	1485 Demolition					
15	1490 Replacement Reserve					
16	1492 Moving to Work Demonstration					
17	1495.1 Relocation Costs					
18	1499 Development Activities	\$65,134.00		0.00	0.00	
19	1501 Collateralization or Debt Service					
20	1502 Contingency					
21	Amount of Annual Grant (sums of lines 2-20)	\$65,134.00		\$0.00	\$0.00	
22	Amount of line 21 Related to LBP Activities					
23	Amount of Line 21 Related to Section 504 Compliance					
24	Amount of Line 21 Related to Security - Soft Costs					
25	Amount of Line 21 Related to Security - Hard Costs					
26	Amount of Line 21 Related to Energy Conservation Measures					

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Attachment: tx029r0203

Annual Statement /Performance and Evaluation Report					Corrected 8/3/2005	
Capital Funds Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary						
PHA Name: Mercedes Housing Authority			Grant Type and Number: Capital Fund Program No: Replacement Housing Factor Grant No: TX59RO2950100		Federal FY of Grant: 2000	
☐ Original Annual Statement ☐ Reserved for Disasters/Emergencies ☐ Revised Annual Statement/Revision Number _____ ☒ Performance and Evaluation Report for Program Year Ending 3/31/05 ☐ Final Performance and Evaluation Report for Program Year Ending _____						
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost		
		Original	Revised	Obligated	Expended	
1	Total Non-Capital Funds					
2	1406 Operating Expenses					
3	1408 Management Improvements					
4	1410 Administration					
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs					
8	1440 Site Acquisition					
9	1450 Site Improvement					
10	1460 Dwelling Structures					
11	1465.1 Dwelling Equipment-Nonexpendable					
12	1470 Nondwelling Structures					
13	1475 Nondwelling Equipment					
14	1485 Demolition					
15	1490 Replacement Reserve					
16	1492 Moving to Work Demonstration					
17	1495.1 Relocation Costs					
18	1499 Development Activities	\$60,017.00		0.00	0.00	
19	1501 Collateralization or Debt Service					
20	1502 Contingency					
21	Amount of Annual Grant (sums of lines 2-20)	\$60,017.00		\$0.00	\$0.00	
22	Amount of line 21 Related to LBP Activities					
23	Amount of Line 21 Related to Section 504 Compliance					
24	Amount of Line 21 Related to Security - Soft Costs					
25	Amount of Line 21 Related to Security - Hard Costs					
26	Amount of Line 21 Related to Energy Conservation Measures					

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Attachment: tx029s03
Mercedes Housing Authority
Membership of the Resident Advisory Board

Maria Gutierrez	Taylor Development
Amparo Montero	San Jacinto Development
Raquel Cordoba	Retama Development
Jacinto Rivera	Bluebonnet Development
Adrain Silguero	Linda Vista Development
Matilde Villanueva	Queen City Retreat