

PHA Plans

Streamlined 5-Year/Annual Version

U.S. Department of Housing and
Urban Development
Office of Public and Indian Housing

OMB No. 2577-0226
(exp 05/31/2006)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937 that introduced 5-year and annual PHA Plans. The full PHA plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form allows eligible PHAs to make a streamlined annual Plan submission to HUD consistent with HUD's efforts to provide regulatory relief to certain PHAs. Public reporting burden for this information collection is estimated to average 11.7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Information in PHA plans is publicly available.

Streamlined 5-Year Plan for Fiscal Years 2006 - 2009

Streamlined Annual Plan for Fiscal Year 2005

NOTE: This PHA Plan template (HUD-50075-SA) is to be completed in accordance with instructions contained in previous Notices PIH 99-33 (HA), 99-51 (HA), 2000-22 (HA), 2000-36 (HA), 2000-43 (HA), 2001-4 (HA), 2001-26 (HA), 2003-7 (HA), and any related notices HUD may subsequently issue. Full reporting for each component listed in the streamlined Annual Plan submitted with the 5-year plan is required.

Streamlined Five-Year PHA Plan Agency Identification

PHA Name: DeWitt County Housing Authority **PHA Number:** IL06P031

PHA Fiscal Year Beginning: 10/2005

PHA Programs Administered:

- Public Housing and Section 8**
 Section 8 Only
 Public Housing Only
 Number of public housing units:
 Number of S8 units:
 Number of public housing units: 249
 Number of S8 units:

PHA Consortia: (check box if submitting a joint PHA Plan and complete table)

Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
Participating PHA 1:				
Participating PHA 2:				
Participating PHA 3:				

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting:
 (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans and attachments (if any) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

Streamlined Five-Year PHA Plan PHA FISCAL YEARS 2006 - 2009 [24 CFR Part 903.12]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
- Apply for additional rental vouchers:
 - Reduce public housing vacancies: continue to renovate family units making them more attractive to potential residents, thus reducing vacancy rates.
 - Leverage private or other public funds to create additional housing opportunities:
 - Acquire or build units or developments
 - Other (list below)
- PHA Goal: Improve the quality of assisted housing
Objectives:
- Improve public housing management: (PHAS score)
 - Improve voucher management: (SEMAP score)
 - Increase customer satisfaction: increase satisfaction scores by promoting an effort toward full participation in HUD Satisfaction Questionnaires thus providing an accurate assessment of our residents' true satisfaction.
 - Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections)
 - Renovate or modernize public housing units: major renovation of 2 dwelling buildings and continued upkeep of 249 existing public housing units.
 - Demolish or dispose of obsolete public housing:

- Provide replacement public housing:
- Provide replacement vouchers:
- Other: (list below)

- PHA Goal: Increase assisted housing choices

Objectives:

- Provide voucher mobility counseling:
- Conduct outreach efforts to potential voucher landlords
- Increase voucher payment standards
- Implement voucher homeownership program:
- Implement public housing or other homeownership programs:
- Implement public housing site-based waiting lists:
- Convert public housing to vouchers:
- Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

- PHA Goal: Provide an improved living environment

Objectives:

- Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
- Implement public housing security improvements:
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: (list below)

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

- PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- Increase the number and percentage of employed persons in assisted families:
- Provide or attract supportive services to improve assistance recipients' employability:
- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
- Other: (list below)

Other PHA Goals and Objectives: (list below)

Streamlined Annual PHA Plan PHA Fiscal Year 2005 [24 CFR Part 903.12(b)]

Table of Contents

Provide the following table of contents for the streamlined Annual Plan submitted with the Five-Year Plan, including all streamlined plan components, and additional requirements, together with the list of supporting documents available for public inspection.

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PERFORMANCE AND EVALUATION REPORTS FOR YEAR ENDING 3/31/2005

<u>PROJECTS: IL06-P031-501-03</u>	File	il031a01
<u>IL06-P031-502-03</u>	File	il031b01
<u>IL06-P031-501-04</u>	File	il031c01
RESIDENT ADVISORY BOARD MEMBERS	File	il031d01
COMMUNITY SERVICE POLICY	File	il031e01
PET POLICY	File	il031f01

B. SEPARATE HARD COPY SUBMISSIONS TO LOCAL HUD FIELD OFFICE

Form HUD-50077, PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans; Certification by State or Local Official of PHA Plan Consistency with Consolidated Plan.

For PHAs APPLYING FOR CAPITAL FUND PROGRAM (CFP) GRANTS:
Form HUD-50070, *Certification for a Drug-Free Workplace*;
Form HUD-50071, *Certification of Payments to Influence Federal Transactions*;
Form SF-LLL & SF-LLLa, *Disclosure of Lobbying Activities*.

Executive Summary (optional)

[903.7(r)]. If desired, provide a brief overview of the contents of the streamlined 5-Year/Annual Plan.

1. Statement of Housing Needs [24 CFR Part 903.12 (b), 903.7(a)]

A. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the PHA’s Waiting Lists			
Waiting list type: (select one)			
<input type="checkbox"/>	Section 8 tenant-based assistance		
<input checked="" type="checkbox"/>	Public Housing		
<input type="checkbox"/>	Combined Section 8 and Public Housing		
<input type="checkbox"/>	Public Housing Site-Based or sub-jurisdictional waiting list (optional)		
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	<u>37</u>		<u>100%</u>
Extremely low income <=30% AMI	<u>31</u>	<u>84%</u>	
Very low income (>30% but <=50% AMI)	<u>6</u>	<u>16%</u>	
Low income (>50% but <80% AMI)	<u>0</u>	<u>0%</u>	
Families with children	<u>15</u>	<u>41%</u>	
Elderly families	<u>5</u>	<u>15%</u>	
Families with Disabilities	<u>0</u>	<u>0%</u>	
Race/ethnicity			
Race/ethnicity			
Race/ethnicity			
Race/ethnicity			
Characteristics by Bedroom Size (Public Housing Only)			
1BR	<u>21</u>	<u>57%</u>	
2 BR	<u>10</u>	<u>27%</u>	
3 BR	<u>5</u>	<u>14%</u>	
4 BR	<u>1</u>	<u>2%</u>	
5 BR	<u>N/A</u>		
5+ BR	<u>N/A</u>		

Housing Needs of Families on the PHA's Waiting Lists	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
If yes:	
How long has it been closed (# of months)?	
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes	
Does the PHA permit specific categories of families onto the waiting list, even if generally closed?	
<input type="checkbox"/> No <input type="checkbox"/> Yes	

B. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families on the PHA's public housing and Section 8 waiting lists **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based

- assistance.
 Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
 Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
 Employ admissions preferences aimed at families with economic hardships
 Adopt rent policies to support and encourage work
 Other: (list below)

FLAT RENTS

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
 Adopt rent policies to support and encourage work
 Other: (list below)

FLAT RENTS

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
 Apply for special-purpose vouchers targeted to the elderly, should they become available
 Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
 Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
 Apply for special-purpose vouchers targeted to families with disabilities, should they become available
 Affirmatively market to local non-profit agencies that assist families with disabilities
 Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.12 (b), 903.7 (c)]

List on the following table the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2004 grants)		
a) Public Housing Operating Fund	<u>396,617</u>	
a) Public Housing Capital Fund	<u>456,168</u>	
a) HOPE VI Revitalization	<u>N/A</u>	
b) HOPE VI Demolition	<u>N/A</u>	
c) Annual Contributions for Section 8 Tenant-Based Assistance	<u>N/A</u>	
d) Resident Opportunity and Self-Sufficiency Grants	<u>N/A</u>	
e) Community Development Block Grant	<u>N/A</u>	
f) HOME	<u>N/A</u>	
Other Federal Grants (list below)	<u>N/A</u>	
2. Prior Year Federal Grants (unobligated funds only) (list below)		
3. Public Housing Dwelling Rental Income	<u>408,848</u>	<u>PHA OPERATIONS</u>
4. Other income (list below)		
4. Non-federal sources (list below)		
<u>INCOME FROM INVESTMENTS</u>	<u>3,900</u>	<u>PHA OPERATIONS</u>
Total resources	<u>1,265,533</u>	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.12 (b), 903.7 (b)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: when 1st on the list.
 When families are within a certain time of being offered a unit: (state time)
 Other: when application is submitted.

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
 Rental history
 Housekeeping
 Other: ability to obtain utility service in own name.

c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2) Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
 Sub-jurisdictional lists
 Site-based waiting lists
 Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
 PHA development site management office
 Other (list below)

c. Site-Based Waiting Lists-Previous Year

1. Has the PHA operated one or more site-based waiting lists in the previous year? If yes,

complete the following table; if not skip to d. **NO.**

Site-Based Waiting Lists				
Development Information: (Name, number, location)	Date Initiated	Initial mix of Racial, Ethnic or Disability Demographics	Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL	Percent change between initial and current mix of Racial, Ethnic, or Disability demographics

2. What is the number of site based waiting list developments to which families may apply at one time? ___

3. How many unit offers may an applicant turn down before being removed from the site-based waiting list? ___

4. Yes No: Is the PHA the subject of any pending fair housing complaint by HUD or any court order or settlement agreement? If yes, describe the order, agreement or complaint and describe how use of a site-based waiting list will not violate or be inconsistent with the order, agreement or complaint below:

d. Site-Based Waiting Lists – Coming Year

If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection (3) **Assignment. NO.**

1. How many site-based waiting lists will the PHA operate in the coming year?

2. Yes No: Are any or all of the PHA’s site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
 If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously
 If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b. Yes No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Over-housed
- Under-housed
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If "no" is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

1 Date and Time

Former Federal preferences:

- 1 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes

Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
 Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
 The PHA's Admissions and (Continued) Occupancy policy
 PHA briefing seminars or written materials
 Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
 Any time family composition changes
 At family request for revision
 Other (list)

(6) Deconcentration and Income Mixing

a. Yes No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.

b. Yes No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete. If yes, list these developments on the following table:

Deconcentration Policy for Covered Developments			
Development Name	Number of Units	Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]	Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B.
Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance

program (vouchers, and until completely merged into the voucher program, certificates).

(1) Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- Criminal or drug-related activity only to the extent required by law or regulation
 - Criminal and drug-related activity, more extensively than required by law or regulation
 - More general screening than criminal and drug-related activity (list factors):
 - Other (list below)
- b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
 - Other (describe below)

(2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None
 - Federal public housing
 - Federal moderate rehabilitation
 - Federal project-based certificate program
 - Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
- PHA main administrative office
 - Other (list below)

(3) Search Time

- a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?
- If yes, state circumstances below:

(4) Admissions Preferences

a. Income targeting

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)

- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for "residents who live and/or work in the jurisdiction" (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below)

4. PHA Rent Determination Policies

[24 CFR Part 903.12(b), 903.7(d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one of the following two)

- The PHA will not employ any discretionary rent-setting policies for income-based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))
- The PHA employs discretionary policies for determining income-based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
 \$1-\$25
 \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% of adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For the earned income of a previously unemployed household member
 For increases in earned income

- Fixed amount (other than general rent-setting policy)
If yes, state amount/s and circumstances below:
- Fixed percentage (other than general rent-setting policy)
If yes, state percentage/s and circumstances below:
- For household heads
- For other family members
- For transportation expenses
- For the non-reimbursed medical expenses of non-disabled or non-elderly families
- Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments
- Yes but only for some developments
- No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family

composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)_____
- Other: any time the family composition changes or family income decreases.

g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

a. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other: HUD Section 8 fair market rent schedule.

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Capital Improvement Needs

[24 CFR Part 903.12(b), 903.7 (g)]

Exemptions from Component 5: Section 8 only PHAs are not required to complete this component and may skip to Component 6.

A. Capital Fund Activities

Exemptions from sub-component 5A: PHAs that will not participate in the Capital Fund Program may skip to component 5B. All other PHAs must complete 5A as instructed.

(1) Capital Fund Program

- a. Yes No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete items 12 and 13 of this template (Capital Fund Program tables). If no, skip to B.
- b. Yes No: Does the PHA propose to use any portion of its CFP funds to repay debt incurred to finance capital improvements? If so, the PHA must identify in

its annual and 5-year capital plans the development(s) where such improvements will be made and show both how the proceeds of the financing will be used and the amount of the annual payments required to service the debt. (Note that separate HUD approval is required for such financing activities.).

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 5B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

(1) Hope VI Revitalization

- a. Yes No: Has the PHA received a HOPE VI revitalization grant? (if no, skip to next component; if yes, provide responses to questions on chart below for each grant, copying and completing as many times as necessary)
- b. Status of HOPE VI revitalization grant (complete one set of questions for each grant)
Development name:
Development (project) number:
Status of grant: (select the statement that best describes the current status)
 Revitalization Plan under development
 Revitalization Plan submitted, pending approval
 Revitalization Plan approved
 Activities pursuant to an approved Revitalization Plan underway
- c. Yes No: Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year? If yes, list development name/s below:
- d. Yes No: Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year? If yes, list developments or activities below:
- e. Yes No: Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:

6. Demolition and Disposition

[24 CFR Part 903.12(b), 903.7 (h)]

Applicability of component 6: Section 8 only PHAs are not required to complete this section.

- a. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 or 24 (Hope VI) of the U.S. Housing Act of 1937 (42 U.S.C. 1437p) or Section 202/Section 33 (Mandatory Conversion) in the plan Fiscal Year? (If “No”, skip to component 7; if “yes”, complete one activity description for each development on the following chart.)

Demolition/Disposition Activity Description
1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: (DD/MM/YY)
5. Number of units affected: 6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:

7. Section 8 Tenant Based Assistance--Section 8(y) Homeownership Program

[24 CFR Part 903.12(b), 903.7(k)(1)(i)]

- (1) Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to the next component; if “yes”, complete each program description below (copy and complete questions for each program identified.)

(2) Program Description

a. Size of Program

- Yes No: Will the PHA limit the number of families participating in the Section 8 homeownership option?

If the answer to the question above was yes, what is the maximum number of participants this fiscal year? ___

b. PHA established eligibility criteria

- Yes No: Will the PHA’s program have eligibility criteria for participation in its

Section 8 Homeownership Option program in addition to HUD criteria?
If yes, list criteria below:

c. What actions will the PHA undertake to implement the program this year (list)?

(3) Capacity of the PHA to Administer a Section 8 Homeownership Program

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- a. Establishing a minimum homeowner downpayment requirement of at least 3 percent of purchase price and requiring that at least 1 percent of the purchase price comes from the family's resources.
- b. Requiring that financing for purchase of a home under its Section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards.
- c. Partnering with a qualified agency or agencies to administer the program (list name(s) and years of experience below).
- d. Demonstrating that it has other relevant experience (list experience below).

8. Civil Rights Certifications

[24 CFR Part 903.12 (b), 903.7 (o)]

Civil rights certifications are included in the *PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans*, which is submitted to the Field Office in hard copy—see Table of Contents.

9. Additional Information

[24 CFR Part 903.12 (b), 903.7 (r)]

A. PHA Progress in Meeting the Mission and Goals Described in the 5-Year Plan

(Provide a statement of the PHA's progress against the goals and objectives established in the previous 5-Year Plan for the period FY 2000 - 2004.)

The Housing Authority has met its 2000 objective of renovating 25 elderly units and since that time has completed major renovations in 16 family units and is in the process of completing renovations on an additional 6 family units. The Housing Authority has had moderate successes reducing vacancies. It reached its goal reducing vacancies by 10% by 10/2002 and had increased its occupancy rate to approximately 90%. However, the aging in place of its elderly population has created higher than average unit changes due to death and health issues. The family vacancies are in part due to families progressing from subsidized public apartments to private home ownership and evictions due to lease violations. The Housing Authority is enforcing its lease requirements and is becoming more thorough in its investigation of new applicants. The Housing Authority is gaining a reputation as a fair and objective landlord who will not tolerate individuals who will not get along with other residents, poor housekeeping, destruction and lack of rent payment. This reputation alone has improved the quality of applicants and increased the satisfaction of the current residents.

B. Criteria for Substantial Deviations and Significant Amendments

(1) Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

a. Substantial Deviation from the 5-Year Plan will be significant changes or additions which are not emergencies and or included in any active annual plans. New additions to the 5-year plan which are less than 25% of the current annual plan budget will not be considered a substantial deviation.

b. Significant Amendment or Modification to the Annual Plan for policies will be defined as fundamental changes to the admissions, rent policies and the waiting list organization; for capital expenditures it will be defined as new non-emergency work items not listed in any open annual plan or the current 5-year plan that exceed 25% of the current annual plan budget.

C. Other Information

[24 CFR Part 903.13, 903.15]

(1) Resident Advisory Board Recommendations

a. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

If yes, provide the comments below:

b. In what manner did the PHA address those comments? (select all that apply)

Considered comments, but determined that no changes to the PHA Plan were necessary.

The PHA changed portions of the PHA Plan in response to comments
List changes below:

Other: (list below)

(2) Resident Membership on PHA Governing Board

The governing board of each PHA is required to have at least one member who is directly assisted by the PHA, unless the PHA meets certain exemption criteria. Regulations governing the resident board member are found at 24 CFR Part 964, Subpart E.

a. Does the PHA governing board include at least one member who is directly assisted by the PHA this year?

Yes No:

If yes, complete the following:

Name of Resident Member of the PHA Governing Board: Nellie Coppenbarger

Method of Selection:

Appointment

**The term of appointment is (include the date term expires): 5-year term;
expires 5-29-2006**

Election by Residents (if checked, complete next section--Description of Resident Election Process)

Description of Resident Election Process

Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

b. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

- The PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis
- The PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.
- Other (explain):

Date of next term expiration of a governing board member:

Name and title of appointing official(s) for governing board (indicate appointing official for the next available position):

(3) PHA Statement of Consistency with the Consolidated Plan

[24 CFR Part 903.15]

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

Consolidated Plan jurisdiction: (provide name here) State of Illinois

a. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply):

- The PHA has based its statement of needs of families on its waiting list on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
Improve and update the existing housing stock.
- Other: (list below)

b. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below) NONE.

(4) (Reserved)

Use this section to provide any additional information requested by HUD.

10. Project-Based Voucher Program

- a. Yes No: Does the PHA plan to “project-base” any tenant-based Section 8 vouchers in the coming year? If yes, answer the following questions.
- b. Yes No: Are there circumstances indicating that the project basing of the units, rather than tenant-basing of the same amount of assistance is an appropriate option?

If yes, check which circumstances apply:

- Low utilization rate for vouchers due to lack of suitable rental units
- Access to neighborhoods outside of high poverty areas

Other (describe below:)

c. Indicate the number of units and general location of units (e.g. eligible census tracts or smaller areas within eligible census tracts):

11. List of Supporting Documents Available for Review for Streamlined Five-Year/ Annual PHA Plans

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
X	<i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans.</i>	Standard 5 Year and Annual Plans; streamlined 5 Year Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan.	5 Year Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA’s public housing and Section 8 tenant-based waiting lists.	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] and the Site-	Annual Plan: Eligibility, Selection, and Admissions

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
	Based Waiting List Procedure.	Policies
	Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing. <input type="checkbox"/> Check here if included in the public housing A&O Policy.	Annual Plan: Eligibility, Selection, and Admissions Policies
	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents. <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development. <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
	Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies. <input type="checkbox"/> Check here if included in Section 8 Administrative Plan.	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation).	Annual Plan: Operations and Maintenance
X	Results of latest Public Housing Assessment System (PHAS) Assessment (or other applicable assessment).	Annual Plan: Management and Operations
X	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
	Any policies governing any Section 8 special housing types <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
	Consortium agreement(s).	Annual Plan: Agency Identification and Operations/ Management
X	Public housing grievance procedures <input type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Grievance Procedures
	Section 8 informal review and hearing procedures. <input type="checkbox"/> Check here if included in Section 8 Administrative Plan.	Annual Plan: Grievance Procedures
X	The Capital Fund/Comprehensive Grant Program Annual Statement /Performance and Evaluation Report for any active grant year.	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants.	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing.	Annual Plan: Capital Needs
X	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See PIH Notice 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing.	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans).	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937.	Annual Plan: Conversion of Public Housing
X	Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion.	Annual Plan: Voluntary Conversion of Public

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
		Housing
	Approved or submitted public housing homeownership programs/plans.	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program (Section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership
X	Public Housing Community Service Policy/Programs <input type="checkbox"/> Check here if included in Public Housing A & O Policy	Annual Plan: Community Service & Self-Sufficiency
	Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies.	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan(s) for public housing and/or Section 8.	Annual Plan: Community Service & Self-Sufficiency
X	Section 3 documentation required by 24 CFR Part 135, Subpart E for public housing.	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports for public housing.	Annual Plan: Community Service & Self-Sufficiency
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G). <input type="checkbox"/> Check here if included in the public housing A & O Policy.	Pet Policy
X	The results of the most recent fiscal year audit of the PHA conducted under the Single Audit Act as implemented by OMB Circular A-133, the results of that audit and the PHA's response to any findings.	Annual Plan: Annual Audit
	Consortium agreement(s), if a consortium administers PHA programs.	Joint PHA Plan for Consortia
	Consortia Joint PHA Plans ONLY: Certification that consortium agreement is in compliance with 24 CFR Part 943 pursuant to an opinion of counsel on file and available for inspection	Joint PHA Plan for Consortia
	Other supporting documents (optional). List individually.	(Specify as needed)

12. Capital Fund Program and Capital Fund Program Replacement Housing Factor Annual Statement/Performance and Evaluation Report

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: DeWitt County Housing Authority		Grant Type and Number Capital Fund Program Grant No: IL06-P031-501-05 Replacement Housing Factor Grant No:			Federal FY of Grant: 2005
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	0			
2	1406 Operations	80,000			
3	1408 Management Improvements	1,500			
4	1410 Administration	41,000			
5	1411 Audit	0			
6	1415 Liquidated Damages	0			
7	1430 Fees and Costs	11,200			
8	1440 Site Acquisition	0			
9	1450 Site Improvement	500			
10	1460 Dwelling Structures	271,000			
11	1465.1 Dwelling Equipment—Nonexpendable	4,500			
12	1470 Nondwelling Structures	0			
13	1475 Nondwelling Equipment	2,500			
14	1485 Demolition	0			
15	1490 Replacement Reserve	0			
16	1492 Moving to Work Demonstration	0			
17	1495.1 Relocation Costs	100			
18	1499 Development Activities	0			
19	1501 Collateralization or Debt Service	0			
20	1502 Contingency	0			
21	Amount of Annual Grant: (sum of lines 2 – 20)	412,300			
22	Amount of line 21 Related to LBP Activities	10,000			
23	Amount of line 21 Related to Section 504 compliance	0			
24	Amount of line 21 Related to Security – Soft Costs	0			
25	Amount of Line 21 Related to Security – Hard Costs	0			
26	Amount of line 21 Related to Energy Conservation Measures	1,000			

12. Capital Fund Program and Capital Fund Program Replacement Housing Factor Annual Statement/Performance and Evaluation Report

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: DeWitt County Housing Authority		Grant Type and Number Capital Fund Program Grant No: IL06-P031-501-05 Replacement Housing Factor Grant No:			Federal FY of Grant: 2005			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
IL06-P031-001	Phase III – Exterior remodel of 6 Webster Apartments	1460	6 units	270,000				
	Floors, baths, lead paint, asbestos Relocation	1495		100				
IL06-P031-003	Sprinkler testing	1430		400				
Nixon Manor	Flooring replacement	1460		500				
IL06-P031-004	Sprinkler testing	1430		400				
DeWitt Manor	Flooring replacement	1460		500				
PHA-WIDE	Operations	1406		80,000				
	Training	1408		500				
	Software	1408		500				
	Consultant	1408		500				
	Salaries & Benefits	1410		41,000				
	A & E Fees	1430		10,000				
	Asbestos & Lead Paint testing	1430		400				
	Minor site improvements	1450		500				
	Appliances	1465		4,200				
	Computer hardware	1475		500				
	Maintenance equipment	1475		1,000				
	Office equipment & furniture	1475		500				
	Community furniture	1475		500				

13. Capital Fund Program Five-Year Action Plan

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part III: Implementation Schedule							
PHA Name: DeWitt County Housing Authority			Grant Type and Number Capital Fund Program No: Replacement Housing Factor No:				Federal FY of Grant:
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
IL 31-1; Webster	9-30-07			9-30-09			
IL 31-3; Nixon	9-30-07			9-30-09			
IL 31-4; DeWitt	9-30-07			9-30-09			
PHA-WIDE	9-30-07			9-30-09			

13. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan					
Part I: Summary					
PHA Name: DeWitt County Housing Authority			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:		
Development Number/Name/HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: PHA FY:	Work Statement for Year 3 FFY Grant: PHA FY:	Work Statement for Year 4 FFY Grant: PHA FY:	Work Statement for Year 5 FFY Grant: PHA FY:
	Annual Statement				
IL 31-1; Webster Apartments		<u>270,000</u>	<u>7,000</u>	<u>270,000</u>	<u>7,000</u>
IL 31-2; MacArthur Apartments		<u>0</u>	<u>2,000</u>	<u>0</u>	<u>2,000</u>
IL 31-2; MacArthur Apartments IL 31-3; Nixon Manor		<u>1,000</u>	<u>4,000</u>	<u>1,000</u>	<u>72,000</u>
IL 31-4 family; Countryside Apts.		<u>0</u>	<u>190,000</u>	<u>0</u>	<u>50,000</u>
IL 31-4 elderly; DeWitt Manor IL 31-3; Nixon Manor		<u>1,000</u>	<u>2,000</u>	<u>1,000</u>	<u>70,000</u>
PHA WIDE		<u>141,000</u>	<u>208,000</u>	<u>141,000</u>	<u>212,000</u>
IL 31-4 elderly; DeWitt Manor					
IL 31-4 family; Countryside Apts.					
CFP Funds Listed for 5-year planning		<u>413,000</u>	<u>413,000</u>	<u>413,000</u>	<u>413,000</u>
Replacement Housing Factor Funds		0	0	0	0

13. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan				DeWitt County Housing Authority IL-031		
Part II: Supporting Pages—Work Activities						
Activities for Year 1	Activities for Year: 2006 FFY Grant: 2006 PHA FY: 2007			Activities for Year: 2007 FFY Grant: 2007 PHA FY: 2008		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	Webster, IL 31-1	Exterior Remodel Ph.4	270,000	<u>Webster, IL 31-1</u>	<u>Sealcoat parking</u>	<u>7,000</u>
Annual						
Statement	<u>Nixon, IL 31-3</u>	<u>Apartment flooring</u>	<u>1,000</u>	<u>MacArthur, IL 31-2</u>	<u>Sealcoat parking</u>	<u>2,000</u>
	<u>DeWitt, IL 31-4 elderly</u>	<u>Apartment flooring</u>	<u>1,000</u>	<u>Nixon, IL 31-3</u>	<u>Sealcoat parking</u>	<u>2,000</u>
					<u>Apartment flooring</u>	<u>2,000</u>
				<u>Countrywide, IL 31-4</u>	<u>Roofing</u>	<u>190,000</u>
	<u>PHA WIDE</u>	<u>Operations</u>	<u>80,000</u>			
		<u>Training</u>	<u>500</u>	<u>DeWitt, IL 31-4 elderly</u>	<u>Apartment flooring</u>	<u>2,000</u>
		<u>Software</u>	<u>500</u>			
		<u>Administration</u>	<u>41,000</u>	<u>PHA WIDE</u>	<u>Operations</u>	<u>80,000</u>
		<u>Fees & Costs</u>	<u>11,000</u>		<u>Training</u>	<u>2,500</u>
		<u>Site Improvements</u>	<u>1,000</u>		<u>Software</u>	<u>1,000</u>
		<u>Computer hardware</u>	<u>500</u>		<u>Administration</u>	<u>41,000</u>
		<u>Office equipment</u>	<u>500</u>		<u>Fees & Costs</u>	<u>35,000</u>
		<u>Maintenance equipmt.</u>	<u>1,000</u>		<u>Site improvements</u>	<u>5,000</u>
		<u>Appliances</u>	<u>4,000</u>		<u>Computer hardware</u>	<u>3,000</u>
		<u>Consultant</u>	<u>500</u>		<u>Office equipment</u>	<u>2,500</u>
		<u>Apartment flooring</u>	<u>500</u>		<u>Maintenance equip.</u>	<u>3,000</u>
					<u>Appliances</u>	<u>4,000</u>
					<u>Consultant</u>	<u>500</u>
					<u>Apartment flooring</u>	<u>2,500</u>
					<u>Maintenance vehicle</u>	<u>28,000</u>

13. Capital Fund Program Five-Year Action Plan

Total CFP Estimated Cost	\$413,000		\$413,000
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Capital Fund Program Five-Year Action Plan			<u>DeWitt County Housing Authority IL-031</u>		
Part II: Supporting Pages—Work Activities					
Activities for Year: 2008 FFY Grant: 2008 PHA FY: 2009			Activities for Year: 2009 FFY Grant: 2009 PHA FY: 2010		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
<u>Webster, IL 31-1</u>	<u>Exterior Remodel Ph. 5</u>	<u>270,000</u>	<u>Webster, IL 31-1</u>	<u>Sealcoat parking</u>	<u>7,000</u>
			<u>MacArthur, IL 31-2</u>	<u>Sealcoat parking</u>	<u>2,000</u>
<u>Nixon, IL 31-3</u>	<u>Apartment flooring</u>	<u>1,000</u>	<u>Nixon, IL 31-3</u>	<u>Sealcoat parking</u>	<u>2,000</u>
				<u>Electronic entry</u>	<u>20,000</u>
<u>DeWitt, IL 31-4 elderly</u>	<u>Apartment flooring</u>	<u>1,000</u>		<u>Elevator upgrades</u>	<u>25,000</u>
				<u>Tuckpointing</u>	<u>25,000</u>
			<u>Countryside, IL 31-4 family</u>	<u>Sewer/Water upgrades</u>	<u>40,000</u>
<u>PHA WIDE</u>	<u>Operations</u>	<u>80,000</u>		<u>Water heaters</u>	<u>10,000</u>
	<u>Training</u>	<u>500</u>	<u>DeWitt, IL 31-4 elderly</u>	<u>Electronic Entry</u>	<u>20,000</u>
	<u>Software</u>	<u>500</u>		<u>Elevator upgrades</u>	<u>25,000</u>
	<u>Administration</u>	<u>41,000</u>		<u>Tuckpointing</u>	<u>25,000</u>
	<u>Fees & Costs</u>	<u>11,000</u>			
	<u>Site Improvements</u>	<u>1,000</u>	<u>PHA WIDE</u>	<u>Operations</u>	<u>80,000</u>
	<u>Computer hardware</u>	<u>500</u>		<u>Software</u>	<u>1,000</u>
	<u>Office equipment</u>	<u>500</u>		<u>Administration</u>	<u>41,000</u>
	<u>Maintenance equipment.</u>	<u>1,000</u>		<u>Fees & Costs</u>	<u>30,000</u>
	<u>Appliances</u>	<u>4,000</u>		<u>Site Improvements</u>	<u>5,000</u>
	<u>Consultant</u>	<u>500</u>		<u>Computer hardware</u>	<u>5,000</u>
	<u>Apartment flooring</u>	<u>500</u>		<u>Office equipment</u>	<u>3,000</u>
				<u>Maintenance equipment</u>	<u>3,000</u>
				<u>Appliances</u>	<u>5,000</u>
				<u>Community furniture</u>	<u>2,000</u>

13. Capital Fund Program Five-Year Action Plan

				<u>Energy audit</u>	<u>9,000</u>
				<u>Maintenance Vehicle</u>	<u>28,000</u>
Total CFP Estimated Cost		<u>\$413,000</u>			<u>\$413,000</u>

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: DEWITT COUNTY HOUSING AUTHORITY	Grant Type and Number Capital Fund Program Grant No: IL06-P031-501-03 Replacement Housing Factor Grant No:	Federal FY of Grant: FFY 2003
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Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 3-31-2005
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	0			
2	1406 Operations	78,750	0.00	0.00	0.00
3	1408 Management Improvements	4,000	2,638.22	2,638.22	2,638.22
4	1410 Administration	39,380	39,380.00	39,380.00	39,380.00
5	1411 Audit	0			
6	1415 Liquidated Damages	0			
7	1430 Fees and Costs	23,200	43,949.90	43,949.90	35,029.90
8	1440 Site Acquisition	0			
9	1450 Site Improvement	5,800	2,104.00	2,104.00	2,104.00
10	1460 Dwelling Structures	223,764	285,551.76	285,551.76	285,551.76
11	1465.1 Dwelling Equipment—Nonexpendable	11,000	11,160.00	11,160.00	11,160.00
12	1470 Nondwelling Structures	0			
13	1475 Nondwelling Equipment	5,000	8,549.75	8,335.98	7,424.98
14	1485 Demolition	0			
15	1490 Replacement Reserve	0			
16	1492 Moving to Work Demonstration	0			
17	1495.1 Relocation Costs	3,000	560.37	560.37	560.37
18	1499 Development Activities	0			
19	1501 Collaterization or Debt Service	0			
20	1502 Contingency	0			
21	Amount of Annual Grant: (sum of lines 2 – 20)	393,894	393,894.00	393,680.23	383,849.23
22	Amount of line 21 Related to LBP Activities	20,000	13,000.00	13,000.00	13,000.00
23	Amount of line 21 Related to Section 504 Compliance	0			
24	Amount of line 21 Related to Security – Soft Costs	0			
25	Amount of line 21 Related to Security – Hard Costs	0			
26	Amt. line 21 Related to Energy Conservation Measures	0			

Annual Statement/Performance and Evaluation Report Capital Fund Program (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: DEWITT COUNTY HOUSING AUTHORITY		Grant Type and Number Capital Fund Program #: IL06-P031-501-03				Federal FY of Grant: FFY 2003		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Work Status
				Original	Revised	Funds Obligated	Funds Expended	
IL06-P031-001	Phase I - Continuation	1460	16 units	220,764	217,817.48	217,817.48	217,817.48	Completed
Webster Apts	Exterior remodel of 4							
	4-unit apts. Includes replacing							
	Siding, windows, roofs & minor							
	Interior repairs. Lead paint and							
	asbestos removal.							
From 5-yr plan	PHASE 2	1460	6 units	0	55,207.70	55,207.70	55,207.70	Completed
	Site Improvements – includes	1450	16	4,800	0.00	0.00	0.00	Omitted
	Concrete stoops, sidewalks,							
	Plantings, seating, lighting							
	Relocation	1495	16	3,000	560.37	560.37	560.37	Completed
IL06-P031-003	Fire sprinkler testing	1430	1	400	300.00	300.00	300.00	Completed
Nixon Manor								
	Repair/replace windows	1460		500	0.00	0.00	0.00	Omitted
	Replace apartment flooring	1460	2	1,000	1,091.00	1,091.00	1,091.00	Completed
From 5-yr plan	ELEVATOR UPGRADES	1460	2	0	4,530.29	4,530.29	4,530.29	Completed
IL06-P031-004								
DeWitt Manor	Fire sprinkler testing	1430	1	400	1,883.25	1,883.25	1,883.25	Completed
	Repair/replace windows	1460		500	0.00	0.00	0.00	Omitted
	Replace apartment flooring	1460	2	1,000	2,375.00	2,375.00	2,375.00	Completed
From 5-yr plan	ELEVATOR UPGRADES	1460	2	0	4,530.29	4,530.29	4,530.29	Completed

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: DEWITT COUNTY HOUSING AUTHORITY		Grant Type and Number Capital Fund Program #: IL06-P031-501-03 Replacement Housing Factor #:			Federal FY of Grant: FFY 2003			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-WIDE	Operations	1406		78,750	0.00	0.00	0.00	Omitted
	Administrative Training	1408		2,000	2,471.82	2,471.82	2,471.82	Completed
	Computer Software	1408		2,000	166.40	166.40	166.40	Completed
	Salaries & Benefits	1410		39,380	39,380.00	39,380.00	39,380.00	Completed
	Environmental Review	1430		100	0.00	0.00	0.00	Omitted
	Architectural/Engineering Fees	1430		22,000	41,041.65	41,041.65	32,121.65	Ongoing
	Asbestos & Lead Paint Testing	1430		300	725.00	725.00	725.00	Completed
	Concrete Repair	1450		1,000	2,104.00	2,104.00	2,104.00	Completed
	Appliances	1465	32	11,000	11,160.00	11,160.00	11,160.00	Completed
	Community Furniture	1475		500	0.00	0.00	0.00	Omitted
	Computer Hardware	1475		2,000	1,330.16	1,116.39	205.39	Ongoing
	Maintenance Equipment	1475		2,000	904.67	904.67	904.67	Completed
	Office Equipment & Furniture	1475		500	379.92	379.92	379.92	Completed
From 5-yr plan	Dumpsters	1475		0	5,935.00	5,935.00	5,935.00	Completed
	Grand Total			393,894	393,894.00	393,680.23	383,849.23	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: DEWITT COUNTY HOUSING AUTHORITY			Grant Type and Number Capital Fund Program #: IL06-P031-501-03 Replacement Housing Factor #:			Federal FY of Grant: FFY 2003	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
IL06-P031-002 Webster Apts	9-30-05			9-30-07			
IL06-P031-003 Nixon Manor	9-30-05			9-30-07			
IL06-P031-004 elderly DeWitt Manor	9-30-05			9-30-07			
PHA-WIDE	9-30-05			9-30-07			

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: DEWITT COUNTY HOUSING AUTHORITY	Grant Type and Number Capital Fund Program Grant No: IL06-P031-502-03 Replacement Housing Factor Grant No:	Federal FY of Grant: FFY 2003
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 3-31-2005 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	0			
2	1406 Operations	15,700	15,200.00	0.00	0.00
3	1408 Management Improvements	1,000		0.00	0.00
4	1410 Administration	7,850		7,850.00	7,850.00
5	1411 Audit	0			
6	1415 Liquidated Damages	0			
7	1430 Fees and Costs	500	1,000.00	1,000.00	1,000.00
8	1440 Site Acquisition	0			
9	1450 Site Improvement	3,000		550.00	550.00
10	1460 Dwelling Structures	41,000		19,177.37	19,177.37
11	1465.1 Dwelling Equipment—Nonexpendable	6,000		111.25	111.25
12	1470 Nondwelling Structures	0			
13	1475 Nondwelling Equipment	3,450		0.00	0.00
14	1485 Demolition	0			
15	1490 Replacement Reserve	0			
16	1492 Moving to Work Demonstration	0			
17	1495.1 Relocation Costs	0			
18	1499 Development Activities	0			
19	1501 Collaterization or Debt Service	0			
20	1502 Contingency	0			
21	Amount of Annual Grant: (sum of lines 2 – 20)	78,500	78,500.00	28,688.62	28,688.62
22	Amount of line 21 Related to LBP Activities	500			
23	Amount of line 21 Related to Section 504 Compliance	0			
24	Amount of line 21 Related to Security – Soft Costs	0			
25	Amount of line 21 Related to Security – Hard Costs	0			
26	Amt. line 21 Related to Energy Conservation Measures	0			

Annual Statement/Performance and Evaluation Report Capital Fund Program (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: DEWITT COUNTY HOUSING AUTHORITY			Grant Type and Number Capital Fund Program #: IL06-P031-502-03			Federal FY of Grant: FFY 2003		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Work Status
				Original	Revised	Funds Obligated	Funds Expended	
IL06-P031-003 Nixon Manor	Repair/replace windows	1460		20,000		9,078.22	9,078.22	Completed
	Replace apartment flooring	1460		2,000		0.00	0.00	Not started
IL06-P031-004 DeWitt Manor	Repair/replace windows	1460		17,000		10,099.15	10,099.15	Completed
	Replace apartment flooring	1460		2,000		0.00	0.00	Not started
	Generator Controls	1465		5,000		111.25	111.25	Completed

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: DEWITT COUNTY HOUSING AUTHORITY		Grant Type and Number Capital Fund Program #: IL06-P031-502-03 Replacement Housing Factor #:			Federal FY of Grant: FFY 2003			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-WIDE	Operations	1406		15,700	15,200.00	0.00	0.00	Not Started
	Administrative Training	1408		500		0.00	0.00	Not Started
	Computer Software	1408		500		0.00	0.00	Not Started
	Salaries & Benefits	1410		7,850		7,850.00	7,850.00	Completed
	Asbestos & Lead Paint Testing	1430		500	1,000.00	1,000.00	1,000.00	Ongoing
	Concrete Repair	1450		1,000		0.00	0.00	Not Started
	Site Improvements/Landscaping	1450		2,000		550.00	550.00	Ongoing
	Appliances	1465		1,000		0.00	0.00	Not Started
	Computer Hardware	1475		450		0.00	0.00	Not Started
	Maintenance Equipment	1475		1,000		0.00	0.00	Not Started
	Community Furniture	1475		2,000		0.00	0.00	Not Started
	Grand Total			78,500	78,500.00	28,688.62	28,688.62	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: DEWITT COUNTY HOUSING AUTHORITY			Grant Type and Number Capital Fund Program #: IL06-P031-502-03 Replacement Housing Factor #:			Federal FY of Grant: FFY 2003	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
IL06-P031-003	2-12-06			2-12-08			
Nixon Manor							
IL06-P031-004 elderly	2-12-06			2-12-08			
DeWitt Manor							
PHA-WIDE	2-12-06			2-12-08			

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

PHA Name: DeWitt County Housing Authority	Grant Type and Number Capital Fund Program Grant No: IL06-P031-501-04 Replacement Housing Factor Grant No:	Federal FY of Grant: 2004
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Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 3-31-2005
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	0			
2	1406 Operations	91,200			
3	1408 Management Improvements	3,000			
4	1410 Administration	45,616		35,251.03	29,565.38
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	2,300		0	0
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	500		0	0
10	1460 Dwelling Structures	300,352		210,836.00	81,095.49
11	1465.1 Dwelling Equipment—Nonexpendable	4,000			
12	1470 Nondwelling Structures	0			
13	1475 Nondwelling Equipment	7,200			
14	1485 Demolition	0			
15	1490 Replacement Reserve	0			
16	1492 Moving to Work Demonstration	0			
17	1495.1 Relocation Costs	2,000			
18	1499 Development Activities	0			
19	1501 Collateralization or Debt Service	0			
20	1502 Contingency	0			
21	Amount of Annual Grant: (sum of lines 2 – 20)	456,168.00		246,087.03	110,660.87
22	Amount of line 21 Related to LBP Activities	20,000			
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: DeWitt County Housing Authority		Grant Type and Number Capital Fund Program Grant No: IL06-P031-501-04 Replacement Housing Factor Grant No:			Federal FY of Grant: 2004			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
IL06-P031-001	Phase II – Exterior Re-modeling of 6-unit bldg Includes: siding, roofs windows, floors; lead paint, asbestos removal	1460		298,352		210,836.00	81,095.49	Ongoing
	Relocation	1495		2,000				Not Started
IL06-P031-003	Sprinkler testing	1430		400				Not Started
	Flooring replacement	1460		1,000				Not Started
IL06-P031-004	Sprinkler testing	1430		400				Not Started
	Flooring replacement	1460		1,000				Not Started

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: DeWitt County Housing Authority		Grant Type and Number Capital Fund Program Grant No: IL06-P031-501-04 Replacement Housing Factor Grant No:			Federal FY of Grant: 2004			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Developmt Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-WIDE	Operations	1406		91,200				Not Started
	Administrative Training	1408		1,000				Not Started
	Computer Software	1408		1,000				Not Started
	Consultant	1408		1,000				Not Started
	Salaries & Benefits	1410		45,616		35,251.03	29,565.38	Ongoing
	Environmental Review	1430		200				Not Started
	Architect & Engineer Fees	1430		1,000				Not Started
	Asbestos, Lead Paint Test	1430		300				Not Started
	Minor site improvements	1450		500				Not Started
	Appliances	1465		4,000				Not Started
	Dumpsters	1475		5,000				Not Started
	Community furniture	1475		400				Not Started
	Computer hardware	1475		400				Not Started
	Maintenance equipment	1475		1,000				Not Started
	Office equip, & furniture	1475		400				Not Started

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: DeWitt County Housing Authority		Grant Type and Number Capital Fund Program No: IL06-P031-501-04 Replacement Housing Factor No:					Federal FY of Grant: 2004
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
IL06-P031-001	9-30-06			9-30-08			
IL06-P031-003	9-30-06			9-30-08			
IL06-P031-004	9-30-06			9-30-08			
PHA-WIDE	9-30-06			9-30-08			

Required Attachment: Membership of the Resident Advisory Board or Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Barbara Zink	100 S. Railroad, Apt. 403	Clinton, IL 61727
Lynn Flowers	700 N. Cain, Apt. 101	Clinton, IL 61727
Patricia Gribbins	1700 E. Main, Apt. 140	Clinton, IL 61727
Hattie Ogg	700 N. Madison, Apt. 1B	Clinton, IL 61727
Minnie Branch	520 E. Main, Apt. 307	Clinton, IL 61727

DEWITT COUNTY HOUSING AUTHORITY

COMMUNITY SERVICE POLICY

January 24, 2001

In compliance with the "Quality Housing and Work Responsibility Act" of 1998, the Dewitt County Housing Authority will administer a community service program the Act requires Housing Authorities to implement.

DeWitt County Housing Authority residents must comply with this policy by performing community service eight (8) hours a month beginning February 1, 2001. For our purposes, community service is defined as voluntary work of duties that are a public benefit, or increase resident self-responsibility in the community.

All residents will be required to perform community service with the following exceptions:

- 1) Elderly (age 62 or older).
- 2) Blind or disabled, as defined under the Social Security Act.
- 3) Primary caretaker of blind or disabled person.
- 4) Employed (at least 8 hours a month).
- 5) Meet the requirements for being exempted from having to engage in a work activity under the State program funded under part A of title IV of the Social Security Act or under any other welfare program of the State.
- 6) Members of families receiving assistance, benefits or services under the State program funded under Part A of title IV of the Social Security Act, or under any other welfare program of the State that administers a welfare-to-work program, and have not been found to be in noncompliance with such a program.
- 7) Under 18 years of age if living with parent(s).
- 8) Participating in an economic self-sufficiency program for at least 8 hours a month—including vocational training, GED classes, or other schooling.

COMPLIANCE

The DeWitt County Housing Authority will determine which residents must comply with this policy from information furnished by residents at application and at annual review time.

The DeWitt County Housing Authority will notify current residents if they must comply with this policy, and the residents must perform community service if ninety-six hours yearly, or eight hours a month, to be eligible to sign a new lease at re-exam time. All residents who must comply at the time this policy takes effect will be monitored monthly to ensure they are fulfilling their requirements. The Housing Authority will furnish these residents with a copy of the community service policy, a suggested list of community service activities, as well as receipts for the recipients of the community service to sign. The residents will be expected to return these receipts each month, unless circumstances change that would make them exempt from the program. **RESIDENTS MUST**

NOTIFY THE HOUSING AUTHORITY IF CIRCUMSTANCES CHANGE THEIR COMMUNITY SERVICE STATUS.

New residents will be informed at the time of signing their lease whether anyone in their household will have to comply with this policy. They will be provided with a copy of the community service policy, a copy of the suggested list of community service activities, and receipts for the recipients of the community service to sign.

The residents will schedule their won community service time, understanding the following rules for community service:

- 1) Must not take the place of work ordinarily performed by salaried employees.
- 2) Must not work in any conditions that would be considered hazardous.
- 3) Must not volunteer for any political activities.

NONCOMPLIANCE

At least thirty (30) days before the end of the twelve-month lease term, the Dewitt County Housing Authority will review family compliance with the service requirements. If residents are found to be in noncompliance, the Housing Authority will give notice that will describe the noncompliance, will give residents the opportunity to request a grievance, and state that the lease will not be renewed unless:

- 1) The residents enter into a written agreement to fulfill the service requirements, by completing the hours needed to make up the total number of hours required over the twelve-month term of the new lease.
- 2) The family provides written assurance satisfactory to the Housing Authority that noncompliant resident no longer resides in the unit.

The DeWitt County Housing Authority hopes this requirement will become a rewarding, valuable and beneficial contribution to the overall quality of life within the community. It allows the residents to contribute to the greater community that supports them.

DEWITT COUNTY HOUSING AUTHORITY
PET POLICY

OCTOBER, 2000

Pets as defined below are allowed at all locations.

Any resident who wishes to own a pet, must file an application with the Housing Authority's main office to register the pet for Housing, and they must be approved before bringing the pet onto the Housing property. This application must include the following criteria

License

Rabies shots, Inoculations, and Boosters

Spaying or Neutering and Cats Declawed Certificates

A damage deposit of \$100.00 will be required for either a dog or cat. Gerbils, hamsters and guinea pigs must be kept in cages. Exotic animals such as ferrets, rabbits, mice, rats, spiders and snakes are not allowed. Aquariums are for fish only. Residents are responsible and will be charged for all damages caused by their pet to Housing Authority property, including the cost of cleaning carpet and/or fumigating units. This deposit is refundable at the termination of the tenant's tenancy if no damages are sustained due to the presence of the pets. If the tenant chooses to get rid of the pet, or if the pet dies before termination of tenancy, the tenant may request a refund of the Pet deposit, which will be granted after an inspection of the unit determines that there is no damage from the pet. There will be no deposit for medically prescribed animals who assist persons with disabilities.

Prospective residents must have approval of the application for pet ownership before the pet is brought onto the premises. Residents failing to comply with this procedure could face termination of their lease agreement with the DeWitt County Housing Authority. Also in the case of prospective residents, a pet reference from the current landlord may be required, as well as a home visit to evaluate the pet.

Pet registrations will be renewed annually at the time of re-examination. Current certificates verifying license and shots must be provided during each and every re-certification.

If a resident gets rid of a pet, whether by choice or by virtue of the pet's death, a new Pet Permit will be required in order to bring another pet into the unit. The original permit becomes void, once the original pet leaves the unit.

ALL RESIDENTS WITH PETS PERMITTED TO BE KEPT, SHALL COMPLY WITH THE FOLLOWING:

1. The weight of the dog or cat may not exceed 20 pounds at maturity.
2. Only one pet per dwelling unit will be permitted. Exceptions are fish, which shall be restricted to one 20 gallon aquarium per unit.

3. Dogs and cats must be licensed yearly with the City and residents must show proof of annual rabies and distemper booster shots.
4. Pets who have a history of, or who displays vicious and/or intimidating behavior will not be permitted.
5. All cats and dogs must be spayed/neutered, as applicable.
6. All dogs and cats must be kept on a leash when taken outside the unit. No animal shall be permitted to be loose in hallways, lobby, laundry area, community room, yards or any other common areas of the facility.
7. All cats must be declawed, as applicable.
8. Residents shall not permit their pets to disturb, interfere or diminish the peaceful enjoyment of other residents. The terms "disturb, interfere and diminish" shall include, but not limited to barking, howling, chirping, biting, scratching, meowing and other like activities.
9. Residents shall provide litter boxes for cat waste, which must be kept in the dwelling unit. Litter boxes must be changed at least once a week and disposed of in the container placed outside for that purpose.
10. Residents are responsible for picking up any droppings from their pets on the apartment property. Droppings must be disposed of in a sack and put in the container placed outside for that purpose. The pet owner must walk the pet to the perimeters of the property for the pet to relieve itself. Avoid traveled areas, walkways, trees and shrubs.
11. Residents shall keep their apartments free of pet odors at all times.
12. If pets are left unattended for twenty-four (24) hours or more, the DeWitt County Housing Authority may enter to remove the pet and transfer it to the proper authorities, subject to State Law or Local Ordinances. (The Housing Authority accepts no responsibility for the pet under such circumstances. Costs incurred by such actions, i.e., pets boarding fees, veterinarian charges, will be borne by the pet owner.)
13. Residents are prohibited from feeding or harboring stray animals. The feeding of stray animals shall constitute having a pet without the written permission of the DeWitt County Housing Authority.
14. Residents must identify an alternate custodian for pets in the event of resident illness or other absence from the dwelling unit. This identification of an alternate custodian must occur prior to the Housing Authority issuing a pet registration permit.
15. In the event of a natural disaster, management will not be held responsible for the well-being

of any pets on the premises.

16. Residents who have pets in their apartments may be subject to more frequent inspections of their units.

17. Cats and dogs MUST be litter trained/house broken.

18. Guests may not bring pets onto the premises, or are residents permitted to “baby-sit” pets. If a resident is designated “alternate pet custodian” , they may keep the pet in custody in their unit, provided that Management is informed of the duration of the pets stay.

All pets must be secured or caged in the apartment when an employee of the DeWitt County Housing Authority is on-site. All pets must be caged or secured in the apartment when the owner is not home.

The resident may not alter the apartment, patio or outside area to provide an enclosure for a pet.

Management will not provide an exercise area for pets.

The privilege of maintaining a pet in a facility owned and/or operated by the DeWitt County Housing Authority shall be subject to the rules set forth in paragraph B above. This privilege may be revoked at any time subject to the Housing Authority’s hearing process, if the animal should become destructive, create a nuisance, represent a threat to the health, safety or security of other residents, create a problem in the area of cleanliness and sanitation or if the owner consistently violates any of the rules governing the ownership of a pet.

Any resident who receives three (3) letters regarding violations of the Pet Policy will be required to permanently remove the animal from the premises with NO EXCEPTIONS. Three (3) violations could also result in the eviction of the resident.

Nothing in these regulations will prohibit the Housing Authority or an appropriate community authority from requiring the removal of any pet from a project if the pet’s conduct or condition is duly determined to constitute, under the provisions of state or local law, a nuisance or a threat to the health or safety of other occupants of the project or of other persons in the community where the project is located.

Furthermore, in the event of an emergency, the Housing Authority reserves the right to remove any pet from the premises that constitutes an immediate threat to health and safety.

I HAVE READ AND UNDERSTAND THE ABOVE POLICY PROVISIONS REGARDING THE KEEPING OF PETS AND AGREE TO ABIDE BY THOSE PROVISIONS.

Resident Signature

Date

