PHA Plans

Streamlined Annual Version

U.S. Department of Housing and **Urban Development**

Office of Public and Indian

Housing

OMB No. 2577-0226

(exp. 05/31/2006)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937 that introduced 5-year and annual PHA Plans. The full PHA plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form allows eligible PHAs to make a streamlined annual Plan submission to HUD consistent with HUD's efforts to provide regulatory relief for certain types of PHAs. Public reporting burden for this information collection is estimated to average 11.7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Information in PHA plans is publicly available.

Streamlined Annual PHA Plan for Fiscal Year: 2004 **PHA Name: Housing Authority of the County of Bedford**

NOTE: This PHA Plan template (HUD-50075-SA) is to be completed in accordance with instructions contained in previous Notices PIH 99-33 (HA), 99-51 (HA), 2000-22 (HA), 2000-36 (HA), 2000-43 (HA), 2001-4 (HA), 2001-26 (HA), 2003-7 (HA), and any related notices HUD may subsequently issue.

Streamlined Annual PHA Plan Agency Identification

a (mm/			
a. (mm/			
g. (mm/	yyyy) 04/2004		
8 Se Numbe	er of S8 units: Numbe	er of public housing units	:
PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
on ivities out	lined in this plan can	be obtained by co	ontacting:
A Plans	and Supporting D	ocuments	
Yes Yes te of the Placement off	□ No. HA ices	, , , , , , , , , , , , , , , , , , ,	
	PHA Code ation: ation: A Plans r program Yes re of the Pagement off	Section 8 Only Number of S8 units: Number ox if submitting a joint PHA Program(s) Included in the Consortium Phane: 8146231477 Email: bedfordcoho ivities outlined in this plan can ve office PHA's devel A Plans and Supporting Derivation of the PHA gement offices	Section 8 Only Number of S8 units: OX if submitting a joint PHA Plan and complete PHA Program(s) Included in the Consortium Phone: 8146231477 Email: bedfordcohousingauth@earthlicity ion ivities outlined in this plan can be obtained by converged to the PHA's development management of the Consorting Documents A Plans and Supporting Documents r program changes (including attachments) are available of the PHA se of the PHA

Page 2 of 17 form **HUD-50075-SA** (04/30/2003)

PHA Nam HA Code:		or Fiscal Year 20							
	Main business office of the PHA	t offices							
	Streamlined Annual PHA Plan Fiscal Year 2004 [24 CFR Part 903.12(c)]								
	Table of Contents [24 CFR 903.7(r)] a table of contents for the Plan, including applicable additional requirements, and a list of sunts available for public inspection.	pporting							
A.	PHA PLAN COMPONENTS	Page #							
	1. Site-Based Waiting List Policies (2) Policies on Eligibility, Selection, and Admissions 2. Capital Improvement Needs	4							
\boxtimes	3. Section 8(y) Homeownership	6							
903.7(k)	 (1)(i) Statement of Homeownership Programs Project-Based Voucher Programs PHA Statement of Consistency with Consolidated Plan. Complete only if changed any policies, programs, or plan components from its last Annual Pla Supporting Documents Available for Review Capital Fund Program and Capital Fund Program Replacement Housing Fannual Statement/Performance and Evaluation Report Capital Fund Program 5-Year Action Plan 	nn. 9							
В.	SEPARATE HARD COPY SUBMISSIONS TO LOCAL HUD FIELD O	OFFICE							
Board I has revi assurand approve principa For PH Form H	HUD-50076, PHA Certifications of Compliance with the PHA Plans and Related Regresolution to Accompany the Streamlined Annual Plan identifying policies or progratised since submission of its last Annual Plan, and including Civil Rights certification ces the changed policies were presented to the Resident Advisory Board for review and by the PHA governing board, and made available for review and inspection at the all office; IAs Applying for Formula Capital Fund Program (CFP) Grants: HUD-50070, Certification for a Drug-Free Workplace; HUD-50071. Certification of Representate Influence Forward Transporting and	ams the PHA as and comment,							
	HUD-50071, <u>Certification of Payments to Influence Federal Transactions</u> ; and SF-LLL &SF-LLLa, <u>Disclosure of Lobbying Activities</u> .								

Page 3 of 17 form **HUD-50075-SA** (04/30/2003)

1. Site-Based Waiting Lists (Eligibility, Selection, Admissions Policies)

[24 CFR Part 903.12(c), 903.7(b)(2)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Site-Based Waiting Lists-Previous Year

1. Has the PHA operated one or more site-based waiting lists in the previous year? If yes, complete the following table; if not skip to B.

Site-Based Waiting Lists							
Development Information: (Name, number, location)	Date Initiated	Initial mix of Racial, Ethnic or Disability Demographics	Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL	Percent change between initial and current mix of Racial, Ethnic, or Disability demographics			
Devon Homes PA085002	12/1984	0%	0%	0			
Hyndman, PA							
Garden Apts PA085004	06/1989	0%	0%	0			
Saxton, PA							

- 2. What is the number of site based waiting list developments to which families may apply at one time? 2
- 3. How many unit offers may an applicant turn down before being removed from the site-based waiting list? 3
- 4. Yes No: Is the PHA the subject of any pending fair housing complaint by HUD or any court order or settlement agreement? If yes, describe the order, agreement or complaint and describe how use of a site-based waiting list will not violate or be inconsistent with the order, agreement or complaint below:

B. Site-Based Waiting Lists – Coming Year

If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to next component.

1. How many site-based waiting lists will the PHA operate in the coming year? 2

Page 4 of 17 form **HUD-50075-SA** (04/30/2003)

	No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)? If yes, how many lists? No: May families be on more than one list simultaneously If yes, how many lists? 2						
 4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)? PHA main administrative office All PHA development management offices Management offices at developments with site-based waiting lists At the development to which they would like to apply Other (list below) 							
2. Capital Imp [24 CFR Part 903.	<u>rovement Needs</u> [2 (c), 903.7 (g)]						
Exemptions: Secti	on 8 only PHAs are not required to complete this component.						
A. Capital Fu	nd Program						
1. Yes No	Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete items 7 and 8 of this template (Capital Fund Program tables). If no, skip to B.						
2. Yes No	Does the PHA propose to use any portion of its CFP funds to repay debt incurred to finance capital improvements? If so, the PHA must identify in its annual and 5-year capital plans the development(s) where such improvements will be made and show both how the proceeds of the financing will be used and the amount of the annual payments required to service the debt. (Note that separate HUD approval is required for such financing activities.).						
B. HOPE VI Capital Fu	and Public Housing Development and Replacement Activities (Non-						
Applicability: All	PHAs administering public housing. Identify any approved HOPE VI and/or elopment or replacement activities not described in the Capital Fund Program						
1. Yes No	: Has the PHA received a HOPE VI revitalization grant? (if no, skip to #3; if yes, provide responses to the items on the chart located on the next page, copying and completing as many times as necessary).						
2. Status of I	HOPE VI revitalization grant(s):						

	HOPE VI Revitalization Grant Status
a. Development Name	
b. Development Num	ber:
Revitalizati Revitalizati	ion Plan under development ion Plan submitted, pending approval ion Plan approved oursuant to an approved Revitalization Plan underway
3. Yes No:	Does the PHA expect to apply for a HOPE VI Revitalization grant in the Plan year? If yes, list development name(s) below:
4. Yes No:	Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year? If yes, list developments or activities below:
5. Yes No: V	Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:
	ant Based AssistanceSection 8(y) Homeownership Program (R Part 903.12(c), 903.7(k)(1)(i)]
1. X Yes No:	Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982? (If "No", skip to the next component; if "yes", complete each program description below (copy and complete questions for each program identified.)
2. Program Descripti	on:
a. Size of Program ☐ Yes ⊠ No:	Will the PHA limit the number of families participating in the Section 8 homeownership option?
	If the answer to the question above was yes, what is the maximum number of participants this fiscal year?
b. PHA-established e	eligibility criteria

PHA Name: HA Code:	Streamlined Annual Plan for Fiscal Year 20
☐ Yes ⊠ No:	Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria? If yes, list criteria:
c. What actions will	the PHA undertake to implement the program this year (list)? None.
3. Capacity of the PH	IA to Administer a Section 8 Homeownership Program:
Establishing a	strated its capacity to administer the program by (select all that apply): minimum homeowner downpayment requirement of at least 3 percent of e and requiring that at least 1 percent of the purchase price comes from the arces.
be provided, in secondary mo	t financing for purchase of a home under its Section 8 homeownership will nsured or guaranteed by the state or Federal government; comply with rtgage market underwriting requirements; or comply with generally attended to sector underwriting standards.
Partnering wit	the a qualified agency or agencies to administer the program (list name(s) xperience below):
	g that it has other relevant experience (list experience below):
	ject-Based Voucher Program ject-Based Assistance
	es the PHA plan to "project-base" any tenant-based Section 8 vouchers in the answer is "no," go to the next component. If yes, answer the following
rather than ten	To: Are there circumstances indicating that the project basing of the units, nant-basing of the same amount of assistance is an appropriate option? If ich circumstances apply:
access	ilization rate for vouchers due to lack of suitable rental units to neighborhoods outside of high poverty areas describe below:)
	umber of units and general location of units (e.g. eligible census tracts or within eligible census tracts):
	nt of Consistency with the Consolidated Plan
times as necessary) or	Consolidated Plan, make the following statement (copy questions as many ally if the PHA has provided a certification listing program or policy Annual Plan submission.

Page 7 of 17 form **HUD-50075-SA** (04/30/2003)

- Consolidated Plan jurisdiction: (provide name here)
 The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
 The PHA has based its statement of needs of families on its waiting lists on the needs expressed in the Consolidated Plan/s.
 The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
 The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
 Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
 Other: (list below)
- 3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

<u>6. Supporting Documents Available for Review for Streamlined Annual PHA</u> Plans

PHAs are to indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review							
Applicable & On Display	Supporting Document	Related Plan Component					
	PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans;	5 Year and Annual Plans					
X	PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Streamlined Annual Plan	Streamlined Annual Plans					
	Certification by State or Local Official of PHA Plan Consistency with Consolidated Plan.	5 Year and standard Annual Plans					
	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans					
	Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA's public housing and Section 8 tenant-based waiting lists.	Annual Plan: Housing Needs					
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources					
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] and the Site-Based Waiting List Procedure.	Annual Plan: Eligibility, Selection, and Admissions Policies					
	Deconcentration Income Analysis	Annual Plan: Eligibility, Selection, and Admissions Policies					
	Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing. Check here if included in the public housing A&O Policy.	Annual Plan: Eligibility, Selection, and Admissions Policies					
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies					
	Public housing rent determination policies, including the method for setting public housing flat rents. Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination					
	Schedule of flat rents offered at each public housing development. Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination					
	Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies. Check here if included in Section 8 Administrative Plan.	Annual Plan: Rent Determination					
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation).	Annual Plan: Operations and Maintenance					
X	Results of latest Public Housing Assessment System (PHAS) Assessment (or other applicable assessment). Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if	Annual Plan: Management and Operations Annual Plan: Operations and					
	Transito resolutio of the First Resident Substitution Survey (II	permitting and					

Page 9 of 17 form **HUD-50075-SA** (04/30/2003)

A	List of Supporting Documents Available for Review	Deleted Dies Comment
Applicable & On Display	Supporting Document	Related Plan Component
	necessary)	Maintenance and Community Service & Self- Sufficiency
X	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
	Any policies governing any Section 8 special housing types ☑ Check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures Check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
	Section 8 informal review and hearing procedures. Check here if included in Section 8 Administrative Plan.	Annual Plan: Grievance Procedures
	The Capital Fund/Comprehensive Grant Program Annual Statement /Performance and Evaluation Report for any active grant year.	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants.	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing.	Annual Plan: Capital Needs
	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See PIH Notice 99-52 (HA).	Annual Plan: Capital Needs
X	Approved or submitted applications for demolition and/or disposition of public housing.	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans).	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937.	Annual Plan: Conversion of Public Housing
X	Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion.	Annual Plan: Voluntary Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans.	Annual Plan: Homeownership
X	Policies governing any Section 8 Homeownership program (Chapter 20, Section G of the Section 8 Administrative Plan)	Annual Plan: Homeownership
X	Public Housing Community Service Policy/Programs Check here if included in Public Housing A & O Policy	Annual Plan: Community Service & Self-Sufficiency
X	Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies.	Annual Plan: Community Service & Self-Sufficiency
	FSS Action Plan(s) for public housing and/or Section 8.	Annual Plan: Community Service & Self-Sufficiency
	Section 3 documentation required by 24 CFR Part 135, Subpart E for public housing.	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports for public housing.	Annual Plan: Community Service & Self-Sufficiency
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G). Check here if included in the public housing A & O Policy.	Annual Plan: Pet Policy
X	The results of the most recent fiscal year audit of the PHA conducted under the Single Audit Act as implemented by OMB Circular A-133, the results of that audit and the PHA's response to any findings.	Annual Plan: Annual Audit
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)
	Consortium agreement(s) and for Consortium Joint PHA Plans Only: Certification that consortium agreement is in compliance with 24 CFR Part 943	Joint Annual PHA Plan for Consortia: Agency

PHA Name: HA Code:

	List of Supporting Documents Available for Review					
Applicable	Applicable Supporting Document					
& On		_				
Display						
	pursuant to an opinion of counsel on file and available for inspection.	Identification and Annual				
		Management and Operations				

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Per	rformance and Evaluation Report					
Capital Fund Program	n and Capital Fund Program Replacement	Housing Factor ((CFP/CFPRHF)	Part I: Summary		
PHA Name:		ant Type and Number		·	Federal FY	
Capital Fund Program Grant No:						
	Re	placement Housing Fac	ctor Grant No:			
	nent Reserve for Disasters/ Emergencies Revise nation Report for Period Ending: Final Perf	ormance and Evalua				
Line No.	Summary by Development Account	Total Estin		Total Act	tual Cost	
Zine 1100	summary by Development recount	Original	Revised	Obligated	Expended	
1	Total non-CFP Funds	- 8		g	F	
2	1406 Operations					
3	1408 Management Improvements					
4	1410 Administration					
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs					
8	1440 Site Acquisition					
9	1450 Site Improvement					
10	1460 Dwelling Structures					
11	1465.1 Dwelling Equipment—Nonexpendable					
12	1470 Nondwelling Structures					
13	1475 Nondwelling Equipment					
14	1485 Demolition					
15	1490 Replacement Reserve					
16	1492 Moving to Work Demonstration					
17	1495.1 Relocation Costs					
18	1499 Development Activities					
19	1501 Collaterization or Debt Service					
20	1502 Contingency					
21	Amount of Annual Grant: (sum of lines 2 – 20)					
22	Amount of line 21 Related to LBP Activities					
23	Amount of line 21 Related to Section 504					
	compliance					
24	Amount of line 21 Related to Security – Soft Costs					
25	Amount of Line 21 Related to Security – Hard					
	Costs					
26	Amount of line 21 Related to Energy Conservation					
	Measures					

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages

PHA Name:	Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Gran	nt:		
Development Number Name/HA- Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Esti	mated Cost	Total Act	Status of Work	
				Original	Revised	Funds Obligated	Funds Expended	

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement **Housing Factor**

Annual Statement	t/Performa	ance and I	Evaluatio	n Report			
Capital Fund Pro	gram and	Capital F	und Prog	ram Replac	ement Housi	ng Factor	(CFP/CFPRHF)
Part III: Impleme	entation S	chedule		_			
PHA Name:	Federal FY of Grant:						
Development Number Name/HA-Wide Activities		All Fund Obligated (Quarter Ending Date)			Funds Expendenter Ending Da		Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	

8. Capital Fund Program Five-Year Action Plan

PHA Name				☐ Original 5-Year Plan☐ Revision No:	
Development Number/Name/ HA-Wide	Year 1	Work Statement for Year 2	Work Statement for Year 3	Work Statement for Year 4	Work Statement for Year 5
		FFY Grant: PHA FY:	FFY Grant: PHA FY:	FFY Grant: PHA FY:	FFY Grant: PHA FY:
	Annual Statement				
CFP Funds Listed For 5-year Danning					
Replacement Housing Factor Funds					

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan							
Part II: Supporting Pages—Work Activities							
Activities	Activities for Year :			Activities for Year:			
for	FFY Grant:			FFY Grant:			
Year 1		PHA FY:	_	PHA FY:			
	Development	Major Work	Estimated Cost	Development	Major Work	Estimated	
	Name/Number	Categories		Name/Number	Categories	Cost	
See							
Annual							
Statement							
Total CFP Estimated Cost		\$			\$		

8. Capital Fund Program Five-Year Action Plan

Capital Fund Prog Part II: Supporting							
	Activities for Year:		Activities for Year:				
	FFY Grant:		FFY Grant:				
	PHA FY:	1	PHA FY:				
Development	Major Work	Estimated Cost	Development	Major Work	Estimated Cost		
Name/Number	Categories		Name/Number	Categories			
Total CFP Est	Total CFP Estimated Cost				\$		