

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

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# PHA Plans

5 Year Plan for Fiscal Years 2004 - 2008  
Annual Plan for Fiscal Year 2004

Revision #1 Page 13, Section 2 – Statement of Financial Resources  
Annual and P & E Statements, Attachments pa039d, pa039g, pa039m, and pa039n

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN  
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan  
Agency Identification**

**PHA Name:** Housing Authority of the County of Armstrong

**PHA Number:** PA039

**PHA Fiscal Year Beginning: (mm/yyyy)** 01/2004

**Public Access to Information**

**Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)**

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

**Display Locations For PHA Plans and Supporting Documents**

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

**5-YEAR PLAN**  
**PHA FISCAL YEARS 2004 - 2008**  
[24 CFR Part 903.5]

**A. Mission**

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

The PHA's mission is: (state mission here)

The mission of the Housing Authority of the County of Armstrong is to provide decent, safe and affordable housing to low-income citizens, without discrimination,

and to do so with compassion and empathy. We are committed to operating in a professional, ethical, and fiscally responsible manner.

**B. Goals**

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

**HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.**

PHA Goal: Expand the supply of assisted housing

Objectives:

Apply for additional rental vouchers:

Reduce public housing vacancies:

Leverage private or other public funds to create additional housing opportunities:

Acquire or build units or developments

Other (list below)

Collaborate with private sector for additional tax credit housing

PHA Goal: Improve the quality of assisted housing

Objectives:

Improve public housing management: (PHAS score)

- Improve voucher management: (SEMAP score)
- Increase customer satisfaction:
- Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections)
- Renovate or modernize public housing units:
- Demolish or dispose of obsolete public housing:
- Provide replacement public housing:
- Provide replacement vouchers:
- Other: (list below)

Maintain high-performer status for Public Housing and Voucher management. FY 2002 scores: PHAS – 98 and SEMAP – 100%.

- PHA Goal: Increase assisted housing choices

Objectives:

- Provide voucher mobility counseling:
- Conduct outreach efforts to potential voucher landlords
- Increase voucher payment standards
- Implement voucher homeownership program:
- Implement public housing or other homeownership programs:
- Implement public housing site-based waiting lists:
- Convert public housing to vouchers:
- Other: (list below)

Maintain public housing site-based waiting lists

**HUD Strategic Goal: Improve community quality of life and economic vitality**

- PHA Goal: Provide an improved living environment

Objectives:

- Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
- Implement public housing security improvements:
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: (list below)

**HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals**

PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- Increase the number and percentage of employed persons in assisted families:
- Provide or attract supportive services to improve assistance recipients' employability:
- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Other: (list below)

**HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans**

PHA Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
- Other: (list below)

**Other PHA Goals and Objectives: (list below)**

**Goal One:** Manage the Housing Authority of the County of Armstrong's public housing program in an efficient and effective manner, thereby qualifying as at least a standard performer.

**Objectives:** The Housing Authority of the County of Armstrong shall promote a motivating work environment with capable, efficient employees to operate as a customer-friendly and fiscally responsible agency in the public housing industry.

The Housing Authority of the County of Armstrong shall strive to increase the marketability features of our communities, and thereby potentially increase our waiting list.

**Goal Two:** Manage the Housing Authority of the County of Armstrong's tenant-based program in an efficient and effective manner, thereby qualifying as at least a standard performer under SEMAP.

**Objectives:** The Housing Authority of the County of Armstrong shall focus on attempting to maintain at least a 95% occupancy level.

The Housing Authority of the County of Armstrong shall maintain open and frequent communication with its participants and landlords, i.e. monthly newsletters.

**Goal Three:** Ensure compliance with applicable regulations, including compliance with generally accepted accounting practices.

**Objectives:** The Housing Authority of the County of Armstrong shall strenuously attempt to maintain at least a 40% operating reserve level, even while sustaining reduced HUD-operating subsidies.

The Housing Authority of the County of Armstrong shall attempt to increase its non-HUD income by acting as a management agent to additional Tax Credit Housing projects, should funding be received through Pennsylvania Housing Finance Agency.

Our Annual Plan is based on the premise that if we accomplish our goals and objectives, we will be working towards the achievement of our mission.

The plans, statements, budget summary, policies, etc. set forth in the Annual Plan all lead towards the accomplishment of our goals and objectives. Taken as a whole, they outline a comprehensive approach towards our goals and objectives, and are consistent with the Consolidated Plan.

**Annual PHA Plan**  
**PHA Fiscal Year 2004**  
[24 CFR Part 903.7]

**i. Annual Plan Type:**

Select which type of Annual Plan the PHA will submit.

**Standard Plan**

**Streamlined Plan:**

- High Performing PHA**  
 **Small Agency (<250 Public Housing Units)**  
 **Administering Section 8 Only**

**Troubled Agency Plan**

**ii. Executive Summary of the Annual PHA Plan**

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

The Housing Authority of the County of Armstrong has prepared this Agency Plan in compliance with Section 511 of the Quality Housing and Work Responsibility Act of 1998 and the ensuing HUD requirements.

We have adopted the following mission statement to guide the activities of the Housing Authority of the County of Armstrong:

“The mission of the Housing Authority of the County of Armstrong is to provide decent, safe and affordable housing to low-income citizens, without discrimination, and to do so with compassion and empathy. We are committed to operating in a professional, ethical, and fiscally responsible manner.”

We have also adopted the following goals and objectives for the next five years:

**Goal One:** Manage the Housing Authority of the County of Armstrong’s public housing program in an efficient and effective manner, thereby qualifying as at least a standard performer.

**Objectives:** The Housing Authority of the County of Armstrong shall promote a motivating work environment with capable, efficient employees to operate as a customer-friendly and fiscally responsible agency in the public housing industry.

The Housing Authority of the County of Armstrong shall strive to increase the marketability features of our communities, and thereby potentially increase our waiting list.

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The Housing Authority of the County of Armstrong shall maintain open and frequent communication with its participants and landlords, i.e. monthly newsletters.

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**Objectives:** The Housing Authority of the County of Armstrong shall strenuously attempt to maintain at least a 40% operating reserve level, even while sustaining reduced HUD-operating subsidies.

The Housing Authority of the County of Armstrong shall attempt to increase its non-HUD income by acting as a management agency to additional Tax Credit Housing projects, should funding be received through Pennsylvania Housing Finance Agency.

Our Annual Plan is based on the premise that if we accomplish our goals and objectives, we will be working towards the achievement of our mission.

The plans, statements, budget summary, policies, etc. set forth in the Annual Plan all lead towards the accomplishment of our goals and objectives. Taken as a whole, they outline a comprehensive approach towards our goals and objectives and are consistent with the Consolidated Plan.

### **iii. Annual Plan Table of Contents**

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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### Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

#### Required Attachments:

- Admissions Policy for Deconcentration (pa039a01)
- Resident Membership on Board (pa039b01)
- Membership of Resident Advisory Board (pa039c01)
- FY 2004 Capital Fund Program Annual Statement (pa039d01)
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)
- Initial Assessment – Conversion of Public Housing to Tenant-Based Vouchers (pa039e01)
- Progress and Meeting Five-Year Plan Goals (pa039f01)

#### Optional Attachments:

- PHA Management Organizational Chart
- FY 2004 Capital Fund Program 5 Year Action Plan (pa039g01)
- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)
  - Housing Needs of Families in the Jurisdiction by Family Type CHAS (pa039h01)

- Housing and Welfare Collaboration MOA (pa039i01)
- Demographic Changes in PH with Sub-Jurisdictional Waiting List (pa039j01)
- FFY 2000 Capital Fund Program Performance & Evaluation Statement (pa039k01)
- FFY 2001 Capital Fund Program Performance & Evaluation Statement (pa039l01)
- FFY 2002 Capital Fund Program Performance & Evaluation Statement (pa039m01)
- FFY 2003 Capital Fund Program Annual Statement (pa039n01)
- Flat Rent Schedule (pa039o01)

### Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with	Annual Plan: Eligibility, Selection, and Admissions Policies

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
X	deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
NA	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
NA	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
NA	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
NA	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
NA	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
NA	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
NA	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
NA	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
NA	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
NA	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
NA	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
X	Other supporting documents (optional): Deconcentration Analysis Pet Policy Comments of Resident Advisory Board Implementation of Public Housing Residents Community Service Requirements	(specify as needed) Annual Plan: Policies Annual Plan: Policies Annual Plan: Collaboration Annual Plan: Policies

## **1. Statement of Housing Needs**

[24 CFR Part 903.7 9 (a)]

### **A. Housing Needs of Families in the Jurisdiction/s Served by the PHA**

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

**SEE ATTACHMENT (pa039h01)**

<b>Housing Needs of Families in the Jurisdiction by Family Type</b>							
<b>Family Type</b>	<b>Overall</b>	<b>Afford- ability</b>	<b>Supply</b>	<b>Quality</b>	<b>Access- ibility</b>	<b>Size</b>	<b>Loca- tion</b>
Income <= 30% of AMI							
Income >30% but <=50% of AMI							

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income >50% but <80% of AMI							
Elderly							
Families with Disabilities							
Race/Ethnicity							
Race/Ethnicity							
Race/Ethnicity							
Race/Ethnicity							

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s  
Indicate year:
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data  
Indicate year:
- Other housing market study  
Indicate year:
- Other sources: (list and indicate year of information)

### B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/>	Section 8 tenant-based assistance		
<input checked="" type="checkbox"/>	Public Housing		
<input type="checkbox"/>	Combined Section 8 and Public Housing		
<input type="checkbox"/>	Public Housing Site-Based or sub-jurisdictional waiting list (optional)		
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	244		

<b>Housing Needs of Families on the Waiting List</b>			
Extremely low income <=30% AMI	177	73	
Very low income (>30% but <=50% AMI)	52	21	
Low income (>50% but <80% AMI)	15	6	
Families with children	93	38	
Elderly families	53	22	
Families with Disabilities	65	27	
Race/ethnicity (White)	235	96	
Race/ethnicity (African American)	7	3	
Race/ethnicity (American Indian)	2	1	
Race/ethnicity			
Characteristics by Bedroom Size (Public Housing Only)			
0BR	107	44	
1 BR	35	14	
2 BR	71	29	
3 BR	28	12	
4 BR	3	1	
4+ BR			
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

<b>Housing Needs of Families on the Waiting List</b>
--

### Housing Needs of Families on the Waiting List

Waiting list type: (select one)

- Section 8 tenant-based assistance
- Public Housing
- Combined Section 8 and Public Housing
- Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	351		
Extremely low income <=30% AMI	260	74	
Very low income (>30% but <=50% AMI)	91	26	
Low income (>50% but <80% AMI)	0	0	
Families with children	208	60	
Elderly families	23	7	
Families with Disabilities	72	21	
Race/ethnicity (White)	338	96	
Race/ethnicity (African American)	8	3	
Race/ethnicity (American Indian)	4	1	
Race/ethnicity (Hawaiian)	1	0	
Characteristics by Bedroom Size (Public Housing Only)			
0BR			
1 BR			
2 BR			
3 BR			
4 BR			
4+ BR			

## Housing Needs of Families on the Waiting List

Is the waiting list closed (select one)?  No  Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year?  No  Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed?  No  Yes

### C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

#### (1) Strategies

**Need: Shortage of affordable housing for all eligible populations**

**Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

**Strategy 2: Increase the number of affordable housing units by:**

Select all that apply

- Apply for additional section 8 units should they become available



- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Collaborate with private sector for additional tax credit housing

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30 % of AMI**

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Meet, at least, the federal targeting requirements for families at or below 30% of AMI both the Public Housing and Housing Choice Vouchers programs

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

Employ the Singles Preference

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

Employ the Singles Preference

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

**Strategy 2: Conduct activities to affirmatively further fair housing**

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

**Other Housing Needs & Strategies: (list needs and strategies below)**

**(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing

- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

## **2. Statement of Financial Resources**

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2003 grants)</b>		
a) Public Housing Operating Fund	\$813,049	
b) Public Housing Capital Fund	\$671,746	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	\$994,012	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self-Sufficiency Grants		
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>		

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
FY2002 CFP	\$547,640 (as of 6/30/03)	See attached P & E Statement for detailed work items
FY2003 CFP	\$671,746 (as of 9/1/03)	Funding Notice Rec'd 8/03 See attached Annual Statement for detailed work items
<b>3. Public Housing Dwelling Rental Income</b>	\$1,258,100	Public Housing Operations
<b>4. Other income (list below)</b>		
Investment Income	\$51,000	Public Housing Operations
Entrepreneurial Activities	\$13,300	Pub. Hsg. Support Services
<b>5. Non-federal sources (list below)</b>		
<b>Total resources</b>	<b>\$3,801,207</b>	

### **3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24 CFR Part 903.7 9 (c)]

#### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

##### **(1) Eligibility**

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

When families are within a certain number of being offered a unit: (state number)

Top 5-10 in each sub-jurisdictional waiting list

When families are within a certain time of being offered a unit: (state time)

Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

Criminal or Drug-related activity

Rental history

Housekeeping

Other (describe)

Credit Check

- c.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- d.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- e.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

**(2)Waiting List Organization**

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

six (6)

2.  Yes  No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?

If yes, how many lists?

3.  Yes  No: May families be on more than one list simultaneously? If yes, how many lists?

No Limit

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office

- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

**(3) Assignment**

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One – without good cause moves name to bottom of list, 3<sup>rd</sup> refusal results in removal from list
- Two
- Three or More

b.  Yes  No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

1. It is our policy to maintain all one-person head of households on the 0-bedroom waiting list, regardless of the applicant's desire to lease a 0-bedroom or 1-bedroom unit. An applicant who desires to lease a 1-bedroom only, and rejects an offer to lease a 0-bedroom unit, will not be penalized by having their name moved to the bottom of the wait list, or removed.
2. Refusals due to the Authority's deconcentration efforts are not subject to the refusal policy.

**(4) Admissions Preferences**

a. Income targeting:

- Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

Transfers to mobility/sensory accessible units as a reasonable accommodation

c. Preferences

1.  Yes  No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

Singles Preference

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

3 Date and Time

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence

Substandard housing  
Homelessness  
High rent burden

Other preferences (select all that apply)

- 1  Working families and those unable to work because of age or disability  
 Veterans and veterans' families  
 Residents who live and/or work in the jurisdiction  
 Those enrolled currently in educational, training, or upward mobility programs  
 Households that contribute to meeting income goals (broad range of incomes)  
 Households that contribute to meeting income requirements (targeting)  
 Those previously enrolled in educational, training, or upward mobility programs  
 Victims of reprisals or hate crimes
- 2 Other preference(s) (list below)

Singles Preference

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers  
 Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

**(5) Occupancy**

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease  
 The PHA's Admissions and (Continued) Occupancy policy  
 PHA briefing seminars or written materials  
 Other source (list)

Phone inquiries, resident/management meetings

b. How often must residents notify the PHA of changes in family composition?

(select all that apply)

- At an annual reexamination and lease renewal  
 Any time family composition changes  
 At family request for revision  
 Other (list)

**(6) Deconcentration and Income Mixing**

- a.  Yes  No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the



need for measures to promote deconcentration of poverty or income mixing?

b.  Yes  No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

Adoption of site based waiting lists  
If selected, list targeted developments below:

Employing waiting list “skipping” to achieve deconcentration of poverty or income mixing goals at targeted developments  
If selected, list targeted developments below:

South Apartments

Employing new admission preferences at targeted developments  
If selected, list targeted developments below:

Other (list policies and developments targeted below)

d.  Yes  No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

South Apartments

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts  
 List (any applicable) developments below:

## **B. Section 8**

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### **(1) Eligibility**

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- Criminal or drug-related activity only to the extent required by law or regulation  
 Criminal and drug-related activity, more extensively than required by law or regulation  
 More general screening than criminal and drug-related activity (list factors below)  
 Other (list below)
- b.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity  
 Other (describe below)

Current and prior addresses and landlords

### **(2) Waiting List Organization**

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None  
 Federal public housing  
 Federal moderate rehabilitation

- Federal project-based certificate program
- Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- PHA main administrative office
- Other (list below)

**(3) Search Time**

a.  Yes  No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

1. Hospitalization or a family emergency for an extended period of time which has affected the family's ability to find a unit within the initial 60-day period.
2. The HA is satisfied that the family has made a reasonable effort to locate a unit, including seeking the assistance of the HA, throughout the initial 60-day period.  
A completed search record is required. The search record is found in the back of *The Family Handbook*.
3. The family was prevented from finding a unit due to disability accessibility requirements or large size (3 or more) bedroom unit requirement. The search record must also be completed as documentation.

**(4) Admissions Preferences**

a. Income targeting

Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1.  Yes  No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

#### Singles Preference

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

#### 4 Date and Time

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- 2  Working families and those unable to work because of age or disability
- Veterans and veterans' families
- 1  Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)

- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- 3 Other preference(s) (list below)

Singles Preference

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)
- Date and time of application
  - Drawing (lottery) or other random choice technique
5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)
- This preference has previously been reviewed and approved by HUD
  - The PHA requests approval for this preference through this PHA Plan
6. Relationship of preferences to income targeting requirements: (select one)
- The PHA applies preferences within income tiers
  - Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

**(5) Special Purpose Section 8 Assistance Programs**

- a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)
- The Section 8 Administrative Plan
  - Briefing sessions and written materials
  - Other (list below)
- b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?
- Through published notices
  - Other (list below)

**4. PHA Rent Determination Policies**

[24 CFR Part 903.7 9 (d)]

**A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

**(1) Income Based Rent Policies**

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0  
 \$1-\$25  
 \$26-\$50

2.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1.  Yes  No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

3. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

Residents may opt to select the Flat Rent at each annual recertification.  
(See Attachment pa039o01)

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For the earned income of a previously unemployed household member  
 For increases in earned income  
 Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

- Fixed percentage (other than general rent-setting policy)  
If yes, state percentage/s and circumstances below:

- For household heads  
 For other family members  
 For transportation expenses  
 For the non-reimbursed medical expenses of non-disabled or non-elderly families  
 Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments  
 Yes but only for some developments  
 No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments  
 For all general occupancy developments (not elderly or disabled or elderly only)  
 For specified general occupancy developments  
 For certain parts of developments; e.g., the high-rise portion  
 For certain size units; e.g., larger bedroom sizes  
 Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study  
 Fair market rents (FMR)  
 95<sup>th</sup> percentile rents  
 75 percent of operating costs  
 100 percent of operating costs for general occupancy (family) developments  
 Operating costs plus debt service  
 The "rental value" of the unit  
 Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)\_\_\_\_\_
- Other (list below)

All changes in family composition must be reported at the time of occurrence. Changes in type and source of income are to be reported at the time of occurrence.

g.  Yes  No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

## **(2) Flat Rents**

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

Operating costs, HUD FMRs, vacancy data, market characteristics, independent real estate analysis

## **B. Section 8 Tenant-Based Assistance**

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### **(1) Payment Standards**

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR



- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

## **(2) Minimum Rent**

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

## **5. Operations and Management**

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

**A. PHA Management Structure**

Describe the PHA’s management structure and organization.

(select one)

- An organization chart showing the PHA’s management structure and organization is attached.
- A brief description of the management structure and organization of the PHA follows:

**B. HUD Programs Under PHA Management**

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use “NA” to indicate that the PHA does not operate any of the programs listed below.)

<b>Program Name</b>	<b>Units or Families Served at Year Beginning</b>	<b>Expected Turnover</b>
Public Housing		
Section 8 Vouchers		
Section 8 Certificates		
Section 8 Mod Rehab		
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)		
Other Federal Programs(list individually)		

**C. Management and Maintenance Policies**

List the PHA’s public housing management and maintenance policy documents, manuals and handbooks that contain the Agency’s rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

(2) Section 8 Management: (list below)

## **6. PHA Grievance Procedures**

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

### **A. Public Housing**

1.  Yes  No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office  
 PHA development management offices  
 Other (list below)

### **B. Section 8 Tenant-Based Assistance**

1.  Yes  No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office  
 Other (list below)

## **7. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

### **A. Capital Fund Activities**

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

### **(1) Capital Fund Program Annual Statement**

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The FFY 2004 Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) pa039d01

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

## **(2) Optional 5-Year Action Plan**

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a.  Yes  No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name) pa039g01

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

## **B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)**

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

Yes  No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)  
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

- Revitalization Plan under development
- Revitalization Plan submitted, pending approval
- Revitalization Plan approved
- Activities pursuant to an approved Revitalization Plan underway

Yes  No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?

If yes, list development name/s below:

Yes  No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?

If yes, list developments or activities below:

Yes  No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?

If yes, list developments or activities below:

## **8. Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

### 2. Activity Description

Yes  No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

<b>Demolition/Disposition Activity Description</b>
1a. Development name:
1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/>

Submitted, pending approval <input type="checkbox"/>
Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected:
6. Coverage of action (select one)
<input type="checkbox"/> Part of the development
<input type="checkbox"/> Total development
7. Timeline for activity:
a. Actual or projected start date of activity:
b. Projected end date of activity:

**9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

<b>Designation of Public Housing Activity Description</b>
1a. Development name:
1b. Development (project) number:
2. Designation type:
Occupancy by only the elderly <input type="checkbox"/>
Occupancy by families with disabilities <input type="checkbox"/>

Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA's Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: 7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

## **10. Conversion of Public Housing to Tenant-Based Assistance**

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

### **A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act**

1.  Yes  No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

#### 2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

<b>Conversion of Public Housing Activity Description</b>
1a. Development name: 1b. Development (project) number:
2. What is the status of the required assessment? <input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question)

<input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status) <input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one) <input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: ) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: ) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)

**B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937**

SEE ATTACHMENT pa039e01

**C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937**

**11. Homeownership Programs Administered by the PHA**

[24 CFR Part 903.7 9 (k)]

**A. Public Housing**

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1.  Yes  No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under



section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

<b>Public Housing Homeownership Activity Description (Complete one for each development affected)</b>	
1a. Development name:	
1b. Development (project) number:	
2. Federal Program authority:	<input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one)	<input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)	
5. Number of units affected:	
6. Coverage of action: (select one)	<input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

**B. Section 8 Tenant Based Assistance**

1.  Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

Yes  No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants  
 26 - 50 participants  
 51 to 100 participants  
 more than 100 participants

b. PHA-established eligibility criteria

Yes  No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

## **12. PHA Community Service and Self-sufficiency Programs**

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

### **A. PHA Coordination with the Welfare (TANF) Agency**

1. Cooperative agreements:

Yes  No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals  
 Information sharing regarding mutual clients (for rent determinations and otherwise)  
 Coordinate the provision of specific social and self-sufficiency services and programs to eligible families  
 Jointly administer programs  
 Partner to administer a HUD Welfare-to-Work voucher program  
 Joint administration of other demonstration program

Other (describe)

**B. Services and programs offered to residents and participants**

**(1) General**

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

Yes  No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use. )

<b>Services and Programs</b>				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)


**(2) Family Self Sufficiency program/s**

a. Participation Description

<b>Family Self Sufficiency (FSS) Participation</b>		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing		
Section 8		

- b.  Yes  No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?  
If no, list steps the PHA will take below:

**C. Welfare Benefit Reductions**

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

**D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937**

Attachment not required due to high-performer status; however, the implementation of Public Housing Resident Community Service Requirements is part of the Admissions and Continued Occupancy Policy, which is provided as a supporting document to the Agency Plan.

### **13. PHA Safety and Crime Prevention Measures**

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

#### **A. Need for measures to ensure the safety of public housing residents**

1. Describe the need for measures to ensure the safety of public housing residents

(select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA use to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

#### **B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year**

1. List the crime prevention activities the PHA has undertaken or plans to undertake:

(select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors

- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

**C. Coordination between PHA and the police**

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

**D. Additional information as required by PHDEP/PHDEP Plan**

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes  No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?
- Yes  No: This PHDEP Plan is an Attachment. (Attachment Filename: \_\_\_\_)

**14. RESERVED FOR PET POLICY**

[24 CFR Part 903.7 9 (n)]

Attachment not required due to high-performer status; however, a Pet Policy has been implemented affording pet ownership rights to all public housing residents and is part of the Admissions and Continued Occupancy Policy, which is provided as a supporting document to the Agency Plan.

**15. Civil Rights Certifications**

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

## **16. Fiscal Audit**

[24 CFR Part 903.7 9 (p)]

1.  Yes  No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?  
(If no, skip to component 17.)
2.  Yes  No: Was the most recent fiscal audit submitted to HUD?
3.  Yes  No: Were there any findings as the result of that audit?
4.  Yes  No: If there were any findings, do any remain unresolved?  
If yes, how many unresolved findings remain? \_\_\_\_\_
5.  Yes  No: Have responses to any unresolved findings been submitted to HUD?  
If not, when are they due (state below)?

## **17. PHA Asset Management**

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1.  Yes  No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
  - Not applicable
  - Private management
  - Development-based accounting
  - Comprehensive stock assessment
  - Other: (list below)
3.  Yes  No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

## **18. Other Information**

[24 CFR Part 903.7 9 (r)]

### **A. Resident Advisory Board Recommendations**

1.  Yes  No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
- Attached at Attachment (File name)
- Provided below:

Not required to submit as an attachment due to high-performer status; however, the Resident Advisory Board Meeting Minutes are available for review and are included as a supporting document to the Agency Plan.

3. In what manner did the PHA address those comments? (select all that apply)
- Considered comments, but determined that no changes to the PHA Plan were necessary.
- The PHA changed portions of the PHA Plan in response to comments  
List changes below:
- Other: (list below)

### **B. Description of Election process for Residents on the PHA Board**

1.  Yes  No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2.  Yes  No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

#### 3. Description of Resident Election Process

- a. Nomination of candidates for place on the ballot: (select all that apply)
- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)



Appointed by the Board of County Commissioners

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

### C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here)
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
  - The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
  - The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
  - The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
  - Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
  - Other: (list below)
4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

### D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

SUBSTANTIAL DEVIATION and/or SIGNIFICANT AMENDMENT OR  
MODIFICATION TO AGENCY PLAN

Definition:

The Housing Authority of the County of Armstrong will consider the following items to be a Substantial Deviation or Significant Amendment or Modification to the Agency Plan:

1. changes to rent or admissions policies;
2. changes in the organization of the waiting lists;
3. addition of any non-emergency modernization work items that were not included in the current Annual Statement or Five-Year Plan, which exceed 10% of the total Capital Fund Program grant for any particular year; and,
4. any changes with regard to demolition or disposition, designation, homeownership programs, or conversion activities.

Any and all Substantial Deviations or Significant Amendments or Modifications to the Agency Plan require formal Housing Authority Board approval, Resident Advisory Board involvement, and formal revision and resubmission of the subject Agency Plan.

## **Attachments**

Use this section to provide any additional attachments referenced in the Plans.

# PHA Plan Table Library

## Component 7 Capital Fund Program Annual Statement Parts I, II, and II

### Annual Statement Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number      FFY of Grant Approval: (MM/YYYY)

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	
3	1408 Management Improvements	
4	1410 Administration	
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	
8	1440 Site Acquisition	
9	1450 Site Improvement	
10	1460 Dwelling Structures	
11	1465.1 Dwelling Equipment-Nonexpendable	
12	1470 Nondwelling Structures	
13	1475 Nondwelling Equipment	
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	<b>Amount of Annual Grant (Sum of lines 2-19)</b>	
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	
24	Amount of line 20 Related to Energy Conservation Measures	

**Annual Statement**  
**Capital Fund Program (CFP) Part II: Supporting Table**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost

**Annual Statement**

**Capital Fund Program (CFP) Part III: Implementation Schedule**

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)

## Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5-Year Action Plan Tables				
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
Description of Needed Physical Improvements or Management Improvements			Estimated Cost	Planned Start Date (HA Fiscal Year)
<b>Total estimated cost over next 5 years</b>				

**Optional Public Housing Asset Management Table**

See Technical Guidance for instructions on the use of this table, including information to be provided.

<b>Public Housing Asset Management</b>								
<b>Development Identification</b>		<b>Activity Description</b>						
Name, Number, and Location	Number and Type of units	Capital Fund Program Parts II and III <i>Component 7a</i>	Development Activities <i>Component 7b</i>	Demolition / disposition <i>Component 8</i>	Designated housing <i>Component 9</i>	Conversion <i>Component 10</i>	Home-ownership <i>Component 11a</i>	Other (describe) <i>Component 17</i>



ARMSTRONG COUNTY HOUSING AUTHORITY  
PUBLIC HOUSING DECONCENTRATION POLICY  
NOVEMBER, 1999

STATUTORY BASIS

Section 513 of the Quality Housing and Work Responsibility Act of 1998 (QHWRA) imposes income targeting requirements in public housing. Forty percent of all new admissions must be families with incomes at the time of their admission that does not exceed 30% of the area median income.

In complying with this income targeting requirement, a PHA may not concentrate very low income families in public housing dwelling units in certain public housing communities or certain buildings within communities. Each PHA is required to adopt an admissions policy designed to provide for deconcentration of poverty and income mixing by bringing higher income tenants into lower income developments and lower income tenants into higher income developments.

In implementing this requirement, a PHA may offer incentives for eligible families having higher incomes to occupy a dwelling unit in properties predominantly occupied by eligible families having lower incomes. The PHA may also offer incentives for eligible families having lower incomes to occupy a dwelling unit in properties predominantly occupied by eligible families having higher incomes.

These incentives may be made available by a PHA only in a manner that allows for the eligible family to have the sole discretion in determining whether to accept the incentive. A PHA may not take any adverse action toward any eligible family for choosing not to accept an incentive and occupancy of a development. However, the skipping of a family on a waiting list to reach another family to implement a deconcentration policy shall not be considered an adverse action. The PHA must implement this policy in a manner that does not prevent or interfere with the use of site based waiting lists.

FACT FINDING

In order for the Armstrong County Housing Authority to implement Section 513 of QHWRA, an analysis of household income will be undertaken and updated at least annually. The analysis will include an evaluation of the average family income in each family public housing community.

## DECONCENTRATION POLICY

The Armstrong County Housing Authority's Deconcentration Policy shall be incorporated into the Agency's Admissions and Continued Occupancy Policy (ACOP).

It is the Armstrong County Housing Authority's policy to provide for deconcentration of poverty and encourage income mixing by bringing higher income families into lower income developments and lower income families into higher income developments. Toward this end, we will skip families on the waiting list to reach other families with a lower or higher income. We will accomplish this in a uniform and non-discriminating manner.

The Armstrong County Housing Authority will affirmatively market our housing to all eligible income groups. Lower income residents will not be steered toward lower income developments and higher income people will not be steered toward higher income developments.

Prior to the beginning of each fiscal year, we will analyze the income levels of families residing in each family public housing community and the income levels of the families on the waiting list. Based on this analysis, we will determine the level of marketing strategies and deconcentration incentives to implement.

## DECONCENTRATION INCENTIVES

The Armstrong County Housing Authority may offer one or more incentives to encourage applicant families whose income classification would help to meet the deconcentration goals of a particular development. Various incentives may be used at different times, or under different conditions, but will always be provided in a consistent and nondiscriminatory manner.

## OFFER OF UNIT

When the Armstrong County Housing Authority discovers that a unit will become available, we will contact the first family on the waiting list who has the highest priority for this type of unit or development and whose income category would help to meet the deconcentration goal and/or the income-targeting goal.

The Armstrong County Housing Authority will attempt to contact the family first by telephone. If the family cannot be reached by telephone, the family will be notified via first class mail. The family will be given ten (10) business days from the date the letter was mailed to contact the Armstrong County Housing Authority.

The family will be offered the opportunity to view the unit. After the opportunity to view the unit, the family will have two (2) business days to accept or reject the unit. This verbal offer and the family's decision must be documented in the applicant file. If the family rejects the offer of the unit, the Armstrong County Housing Authority will send the family a letter documenting the offer and the rejection.

## REJECTION OF UNIT

If in making the offer to the family the Armstrong County Housing Authority skipped over other families on the waiting list in order to meet their deconcentration goal or offered the family any other deconcentration incentive and the family rejects the unit, the family will not lose their place on the waiting list and will not be otherwise penalized.

If the Armstrong County Housing Authority did not skip over other families on the waiting list to reach this family, did not offer any other deconcentration incentive, and the family rejects the unit without good cause, the family will forfeit their application's date and time. The family will keep their preferences, but the date and time will be changed to the date and time the unit was rejected. The family will be offered the right to an informal review of the decision to alter their application status

If the family rejects with good cause any unit offered, they will not lose their place on the waiting list. Good cause includes reasons related to health, proximity to work, school, and childcare (for those working or going to school).

**DESIGNATED FAMILY COMMUNITIES  
TARGETED FOR DECONCENTRATION**

**FY2004**

**Higher Income Community**

It is not necessary to designate a higher income community. Actual average income at Luxemburg Manor is above the Established Income Range, but is below 30% of the Area Median Income. It would not be practical to place lower income families in this development in which the average family income is in fact at the extremely low-income level.

**Lower Income Community**

South Apartments  
Third & Fifth Avenues, 300 Block  
Ford City, PA 16226



**ATTACHMENT TO THE FY2004 ANNUAL AGENCY PLAN**

**RESIDENT MEMBER ON THE PHA GOVERNING BOARD**

The governing board of the Housing Authority of the County of Armstrong includes Ms. June Renfro, a Section 8 Voucher participant.

The Armstrong County Board of Commissioners appointed Ms. Renfro for a 5 year term, commencing on February 1, 2000 and expiring on January 31, 2005.



## **ATTACHMENT TO THE FY2004 ANNUAL AGENCY PLAN**

### **MEMBERSHIP OF THE RESIDENT ADVISORY BOARD**

The Housing Authority of the County of Armstrong actively collaborates with a Resident Advisory Board in the preparation of its Agency Plans.

The members of the Resident Advisory Board are former Resident Council officers, or residents/participants who have volunteered to participate. The members, who include residents of the Public Housing and Section 8 Voucher Programs, are as follows:

Mr. Jaimie Cariss  
Ms. Barbara Antoniono  
Ms. Hilda Harley  
Mr. Charles Bennett  
Ms. Jean Mangus  
Ms. Shirley Tomko  
Ms. Cynde Montgomery  
Mr. Roy Dunn



# Annual Statement / Performance and Evaluation Report

## Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name:  <b>Housing Authority of the County of Armstrong</b>	<b>Grant Type and Number</b> Capital Fund Program Grant No: <span style="float: right;"><b>PA28-P039-501-04</b></span> Replacement Housing Factor Grant No:	<b>Federal FY of Grant:</b>  <b>2004</b>
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Original Annual Statement     
  Reserve for Disasters/Emergencies     
  Revised Annual Statement (revision no. )  
 Performance and Evaluation Report for Program Year Ending     
  Final Performance and Evaluation Report

8/15/2003

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original-Rev 1	Revised-Rev 2	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations	127130.00			
3	1408 Management Improvements	10000.00			
4	1410 Administration	67174.00			
5	1411 Audit	500.00			
6	1415 Liquidated Damages				
7	1430 Fees and Costs	47022.00			
8	1440 Site Acquisition				
9	1450 Site Improvement	87000.00			
10	1460 Dwelling Structures	327920.00			
11	1465.1 Dwelling Equipment - Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency	5000.00			
21	Amount of Annual Grant (Sum of lines 2-20)	671746.00	0.00	0.00	0.00
22	Amount of line 21 Related to LBP Activities	0.00	0.00	0.00	0.00
23	Amount of line 21 Related to Section 504 Compliance	212920.00	0.00	0.00	0.00
24	Amount of line 21 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
25	Amount of line 21 Related to Security - Hard Costs	0.00	0.00	0.00	0.00
26	Amount of line 21 Related to Energy Conversation Measures	0.00	0.00	0.00	0.00

\*Revised to reflect details of planned 504 work

**Annual Statement / Performance and Evaluation Report**  
**Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: <b>Housing Authority of the County of Armstrong</b>		Grant Type and Number Capital Fund Program Grant No: <b>PA28-P039-501-04</b> Replacement Housing Factor Grant I <b>0</b>			Federal FY of Grant: <b>2004</b>			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
<b>PHA Wide</b>								
<b>Mgmt</b>	Administrative Staff Training	1408		5,000.00	0.00	0.00	0.00	
<b>Improvmts</b>	Maintenance Staff Training	1408		4,000.00	0.00	0.00	0.00	
	Financial Consultant	1408		1,000.00	0.00	0.00	0.00	
			<b>TOTAL</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Admin</b>	PHA Wages & Benefits	1410		64,674.00	0.00	0.00	0.00	
	Phone			1,500.00	0.00	0.00	0.00	
	Advertising			250.00	0.00	0.00	0.00	
	Solicitor			750.00	0.00	0.00	0.00	
			<b>TOTAL</b>	<b>67,174.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Audit</b>	Audit fee	1411		500.00	0.00	0.00	0.00	
<b>Fees and Costs</b>	A&E Services @ 7% of the annual grant amount, based on actual scope of design work	1430		47,022.00	0.00	0.00	0.00	
			<b>TOTAL</b>	<b>47,022.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>H A Wide</b>								
"	Nonroutine PM repairs	1460		0.00	0.00	0.00	0.00	
"	Appliances	1465		0.00	0.00	0.00	0.00	
"	Vehicle replacement	1475		0.00	0.00	0.00	0.00	
"	Relocation expenses	1495		0.00	0.00	0.00	0.00	

**Annual Statement / Performance and Evaluation Report**  
**Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name:		Grant Type and Number				Federal FY of Grant:		
<b>Housing Authority of Armstrong Co</b>		Capital Fund Program Grant No: <b>PA28-P039-501-04</b> Replacement Housing Factor Grant I <b>0</b>				<b>2004</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
<b>PA 39-1A</b>	resurface/reseal parking lot	1450		6,000.00	0.00	0.00	0.00	
<b>Armstrong Court</b>								
<b>PA 39-1B</b>	resurface/reseal parking lot	1450		8,000.00	0.00	0.00	0.00	
<b>Allegheny Manor</b>								
<b>PA 39-2A</b>	resurface/reseal parking lot	1450		5,000.00	0.00	0.00	0.00	
<b>Parkview Apartmnts</b>								
<b>PA 39-2B</b>	resurface/reseal parking lot	1450		8,000.00	0.00	0.00	0.00	
<b>South Apartmnts</b>								

**Annual Statement / Performance and Evaluation Report**  
**Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name:		Grant Type and Number				Federal FY of Grant:		
<b>Housing Authority of Armstrong Co</b>		Capital Fund Program Grant No: <b>PA28-P039-501-04</b> Replacement Housing Factor Grant I <b>0</b>				<b>2004</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
<b>PA 39-3</b>	resurface/reseal parking lot	1450		10,000.00	0.00	0.00	0.00	
<b>Luxemburg Manor</b>								
<b>PA 39-4</b>	resurface/reseal parking lot	1450		2,000.00	0.00	0.00	0.00	
<b>Lee Haven Towers</b>								
<b>PA 39-5</b>	resurface/reseal parking lot	1450		2,000.00	0.00	0.00	0.00	
<b>Warren Manor</b>								
<b>PA 39-6A</b>	resurface/reseal parking lot	1450		40,000.00	0.00	0.00	0.00	
<b>Garden Towers</b>								

**Annual Statement / Performance and Evaluation Report**  
**Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name:		Grant Type and Number				Federal FY of Grant:		
<b>Housing Authority of Armstrong Co</b>		Capital Fund Program Grant No: <b>PA28-P039-501-04</b> Replacement Housing Factor Grant I <b>0</b>				<b>2004</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
<b>PA 39-6B</b>	resurface/reseal parking lot	1450		2,000.00	0.00	0.00	0.00	
<b>S McKean Way</b>								
<b>PA 39-7</b>	resurface/reseal parking lot	1450		2,000.00	0.00	0.00	0.00	
<b>Friendship Apartmnts</b>								
<b>PA 39-8</b>	resurface/reseal parking lot	1450		2,000.00	0.00	0.00	0.00	
<b>Freeport Towers</b>	Upgrade Fire Alarm	1460		115,000.00	0.00	0.00	0.00	
<b>South Apts</b>	Modify 2-story unit	1460	1	72,920.00				
<b>Lee Haven</b>	Modify units	1460	3	30,000.00				
<b>Warren Manor</b>	Modify units	1460	4	40,000.00				
<b>S McKean Way</b>	Modify 2-story unit	1460	1	70,000.00				
	<b>Total 504 Accessibility</b>			<b>212,920.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

# Annual Statement / Performance and Evaluation Report

## Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

### Part III: Implementation Schedule

PHA Name: <b>Housing Authority of the County of Armstrong</b>		Grant Type and Number Capital Fund Program Grant No: <b>PA28-P039-501-04</b> Replacement Housing Factor Grant No:					Federal FY of Grant: <b>2004</b>
Development Number Namw/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PA 39-1A Armstrong Court	6/30/2006			9/30/2008			
PA 39-1B Allegheny Manor	6/30/2006			9/30/2008			
PA 39-2A Parkview Apartments	6/30/2006			9/30/2008			
PA 39-2B South Apartments	6/30/2006			9/30/2008			
PA 39-3 Luxemburg Manor	6/30/2006			9/30/2008			
PA 39-4 Lee Haven Towers	6/30/2006			9/30/2008			
PA 39-5 Warren Manor	6/30/2006			9/30/2008			
PA 39-6A Garden Towers	6/30/2006			9/30/2008			
PA 39-6B South McKean Way	6/30/2006			9/30/2008			
PA 39-7 Firendship Apartments	6/30/2006			9/30/2008			
PA 39-8 Freeport Towers	6/30/2006			9/30/2008			

**Annual Statement / Performance and Evaluation Report****Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part III: Implementation Schedule**

<b>PHA Name:</b> Housing Authority of the County of Armstrong	<b>Grant Type and Number</b> Capital Fund Program Grant No: <b>PA28-P039-501-04</b> Replacement Housing Factor Grant No:	<b>Federal FY of Grant:</b> <b>2004</b>
--	--	--

Development Number Namw/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
Management Improv	6/30/2006			9/30/2008			
Admin	6/30/2006			9/30/2008			
Fees & Costs	6/30/2006			9/30/2008			
Audit	6/30/2006			9/30/2008			
Operations	6/30/2006			9/30/2008			

**Component 10 (B) Voluntary Conversion Initial Assessments**

- a. How many of the PHA's developments are subject to the Required Initial Assessments? Four (4)
- b. How many of the PHA's developments are not subject to the Required Initial Assessments based on exemptions (e.g., elderly and/or disabled developments not general occupancy projects)? Seven (7)
- c. How many Assessments were conducted for the PHA's covered developments? Four (4)
- d. Identify PHA developments that may be appropriate for conversion based on the Required Initial Assessments:

<b>Development Name</b>	<b>Number of Units</b>
N/A	N/A

- e. If the PHA has not completed the Required Initial Assessments, describe the status of these assessments: N/A



## ATTACHMENT TO THE FY2004 ANNUAL AGENCY PLAN

### SUMMARY OF PROGRESS MADE TOWARD ACHIEVING GOALS OUTLINED IN THE AGENCY PLAN

In our FY2003 Agency Plan, the Housing Authority of the County of Armstrong listed nine (9) major goals. Six (6) of these goals were HUD Strategic Goals and three (3) were PHA goals. During this year, we have made progress toward accomplishing all of these nine (9) goals.

#### HUD STRATEGIC GOALS:

1. Expand the supply of existing housing – In collaboration with a private developer, an application to develop twenty (20) additional tax credit housing units has been submitted to Pennsylvania Housing Finance Agency. If approved, construction could begin in the fall. The Authority continued to maintain a Public Housing vacancy rate of less than 2%.
2. Improve the quality of assisted housing – On-going modernization of public housing units has met all HUD obligation and expenditure requirements. The Housing Authority has incorporated many of the suggestions made by the Resident Advisory Board. The Authority has maintained a High-Performer status for both PHAS and SEMAP for FY2002.
3. Increase assisted housing choices – The Housing Authority maintains sub-jurisdictional waiting lists and continues to provide Voucher mobility counseling during all briefings and as part of our on-going program. The Authority has also increased the one- and two-bedroom payment standard and continues outreach efforts to potential landlords.
4. Provide an improved living environment – The Deconcentration Policy was adopted by the Board of Directors and has been implemented. The Authority continues to modernize its Public Housing units, including increasing security, such as, installation of new entrance doors and upgrading development lightning.
5. Ensure equal opportunity and affirmatively further fair housing – The Housing Authority continues to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability. Modifications/accommodations are made, as needed, to satisfy any reasonable accommodation requests.
6. Promote self-sufficiency and asset development of families and individuals – The Authority has adopted policies to afford a working preference to applicants of the Housing Choice Voucher program, and also manages a Family Self-Sufficiency program. Mandatory Earned Income Disregards were implemented in the Public Housing and Housing Choice Voucher programs, as required, which encourages residents to work without penalty of an increased rent.

#### PHA GOALS:

1. Manage the Housing Authority of the County of Armstrong's public housing program in an efficient and effective manner, thereby qualifying as at least a standard performer under PHAS – The Housing Authority has received High-Performer status for FY2002, with a score of 98%.
2. Manage the Housing Authority of the County of Armstrong's tenant-based program in an efficient and effective manner, thereby qualifying as at least a standard performer under SEMAP – The Housing Authority has received a "High" rating status for FY2002, with a score of 100%.

3. Ensure compliance with applicable regulations, including compliance with generally accepted accounting practices – The Housing Authority has converted their books of accounts to GAAP format, as required. Our most recent fiscal audit contained no findings. The Authority also maintained a 40% Operating Reserve level, as of December 31, 2002.

# Capital Fund Program Five-Year Action Plan

## Part I: Summary

PHA Name <b>Hsg Auth of the County of Armstrong</b>				<input checked="" type="checkbox"/> Original 5-Year <input type="checkbox"/> Revision No.	
Development Number/Name/HA- Wide	Year 1 <b>2004</b>	Work Statement for Year 2	Work Statement for Year 3	Work Statement for Year 4	Work Statement for Year 5
		FFY Grant: <b>2005</b> PHA FY: <b>12/31/2005</b>	FFY Grant: <b>2006</b> PHA FY: <b>12/31/2006</b>	FFY Grant: <b>2007</b> PHA FY: <b>12/31/2007</b>	FFY Grant: <b>2008</b> PHA FY: <b>12/31/2008</b>
	<b>Annual Statement</b>				
PA39-1A Armstrong Court		100,000	0	80,000	0
PA 39-1B Allegheny Manor		266,746	0	15,000	0
PA 39-2A Parkview Apts		0	0	50,000	65,000
PA 39-2B South Apartments		0	0	35,000	20,000
PA 39-3 Luxemburg Manor		0	355,746	80,000	85,000
PA 39-4 Lee Haven Towers		80,000	0	98,000	60,000
PA 39-5 Warren Manor		30,000	55,000	80,000	140,000
PA 39-6A Garden Towers		45,000	0	90,000	88,000
PA39-6B South McKean Way		0	0	85,000	0
PA 39-7 Friendship Apts		100,000	20,000	10,000	125,000
PA 39-8 Freeport Towers		50,000	100,000	48,746	88,746
PHA Wide Activities		0	141,000	0	0
CFP Funds Listed for 5-year planning		671,746	671,746	671,746	671,746
Replacement Housing Factor Funds					

\*Revised to reflect details of planned 504 work

**Capital Fund Program Five-Year Action Plan**  
**Part II: Supporting Pages--Work Activities**

Activities for Year 1 2004	Activities for Year: <u>2</u> FFY Grant: <u>2005</u> PHA FY: <u>12/31/2005</u>			Activities for Year: <u>3</u> FFY Grant: <u>2006</u> PHA FY: <u>12/31/2006</u>		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
<b>See Annual Statement</b>	PA 39-4	Upgrade Fire Alarm	80,000	PA 39-5	Upgrade Fire Alarm	55,000
	Lee Haven Towers			Warren Manor		
				PA 39-7	Repl Air Handler	20,000
				Friendship Apts		
				<b>504 Accessibility:</b>		
				Luxemburg 39-3	Modify 2 units	355,746
				Freeport 39-8	Add an additional 504 unit	100,000
		PA 39-5	Upgrade Emergency Call System	30,000		
		Warren Manor				
					PHA Wide	
					AS NEEDED:	
					Upgrade Stairwell lights	5,000
					Upgrade Hallway lights	5,000
					Repl Hall ceiling/floor tile	5,000
					Recarpet community rooms	5,000
		PA 39-6A	Upgrade Emergency Call System	45,000	Install new locks	5,000
		Garden Towers			upgrade fire containment system	5,000
					Investigate & reconfigure ac	5,000
					Upgrade Lightening restrictors	7,000
					Upgrade electric service	7,000
					Upgrade hot water; repl riser valves	5,000
		PA 39-7	Upgrade Fire Alarm	70,000	Upgrade air handlers & heating units	10,000
		Friendship Apartments	" " Emergency Call System	30,000	Repair/repl water&sewer lines	10,000
					Renovate building exteriors	5,000
					Inspect & repl roofing	10,000
					Repl windows	10,000
					Convert electric service	10,000
	PA 39-8	Emergency Call System	30,000	Repl interior doors	5,000	
	Freeport Towers	Powered Entry Doors	20,000	Upgrade apt lighting/fans	5,000	
				Upgrade Kitchens & appliances	12,000	
	<b>504 Accessibility:</b>			Upgrade Bathrooms	5,000	
	Armstrong Court 39-6A	Modify 3 units	100,000	Upgrade apartment flooring	5,000	
	Allegheny Manor 39-2B	Modify 2 units	266,746			
			671,746		671,746	

**Capital Fund Program Five-Year Action Plan  
Part II: Supporting Pages--Work Activities**

Activities for Year: <u>4</u> FFY Grant: <u>2007</u> PHA FY: <u>12/31/2007</u>			Activities for Year: <u>5</u> FFY Grant: <u>2008</u> PHA FY: <u>12/31/2008</u>		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
PA39-1A	Upgrade Emergency Call system	30,000	PA 39-2A	Upgrade emergency call system	20,000
Armstrong Court	Powered entry doors	15,000	Parkview Apartments	Powered entry doors	15,000
	upgrade apt. & hall flooring	30,000		Upgrade apt. & hall flooring	30,000
	Repl refrigerators	5,000			
PA 39-1B					
Allegheny Manor	Construct Laundry Room	5,000	PA 39-2B	Renovate bldg. exterior	20,000
	Renovate Bathrooms	10,000			
PA 39-2A	Renovate Bathrooms	30,000	South Apartments		
Parkview Apartments	Upgrade Stair Tower/fire wall	20,000			
PA 39-2B	Upgrade Bathrooms	35,000	PA 39-3	convert electric service	30,000
South Apartments			Luxemburg Manor	Renovate bldg. exterior	25,000
				construct laundry bldg	30,000
PA 39-3	Mark sewer lines/install cleanouts	20,000	PA 39-4	repl. drains/add cleanouts	30,000
Luxemburg Manor	correct water lines/int. plumb.	20,000	Lee Haven Towers	upgrade apt flooring	30,000
	Renovate Bathrooms	30,000			
	Repl outside lighting	10,000	PA 39-5	Reconfigure heat pumps & liens	30,000
			Warren Manor	replace roof	40,000
PA 39-4	Convert stoves/gas to elec	40,000		unit conversion/marketability	70,000
Lee Haven Towers	replace stoves	20,000			
	Powered entry doors	18,000	PA 39-6A	replace roof	40,000
	Repl. closet doors	20,000	Garden Towers	A&E study/unit conversion	48,000
PA 39-5	Upgrade apartment breakers	40,000	PA 39-7	Upgrade apt flooring	30,000
Warren Manor	Upgrade lighting & floor tile	40,000	Friendship Apartments	Replace windows	40,000
				Repl hall lights, floor & ceiling tile,	
PA 39-6A	Upgrade apartment flooring	30,000		1st floor tile	30,000
Garden Towers	flooring-hallways & 1st floor	40,000		replace closet doors	25,000
	Repl interior doors	20,000			
PA 39-6A	convert elec to indiv meters	45,000	PA 39-8	Replace roof	30,000
South McKean Way	renovate bldg. exteriors	40,000	Freeport Towers	upgrade apt flooring	30,000
PA 39-7				1st floor ceiling tile	28,746
Friendship Apts	Powered entry doors	10000			
PA 39-8					
Freeport Towers	Repl apartment doors	40,000			
	Upgrade heating system	8,746			
	<b>Total CFP Estimated Cost</b>	<b>671,746</b>			<b>671,746</b>

ATTACHMENT TO THE FY2004 ANNUAL AGENCY PLAN  
HOUSING NEEDS OF FAMILIES IN THE  
JURISDICTION BY FAMILY TYPE



CHAS Table 1C - All Households

Name of Jurisdiction: Armstrong County, PA	Source of Data CHAS Data Bank					Data Current as of 1990			
Household by Type, Income, & Housing Problem	Renters					Owners			
	Elderly 1 & 2 member households	Small Related (2 to 4)	Large Related (5 or more)	All Other Households	Total Renters	Elderly	All Other Owners	Total Owners	Total Households
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
1. Very Low Income (0 to 50% MFI)	1,074	1,044	224	461	2,803	2,199	1,445	3,644	6,447
2. 0 to 30% MFI	465	675	139	238	1,517	788	692	1,480	2,997
3. % with any housing problems	68%	88%	78%	82%	80%	66%	79%	72%	76%
4. % Cost Burden > 30%	65%	88%	78%	79%	79%	65%	77%	71%	75%
5. % Cost Burden > 50%	38%	75%	48%	67%	60%	30%	63%	45%	53%
6. 31 to 50% MFI	609	569	85	223	1,286	1,411	753	2,164	3,450
7. % with any housing problems	60%	61%	42%	86%	63%	30%	54%	38%	48%
8. % Cost Burden > 30%	57%	59%	25%	77%	59%	29%	52%	37%	45%
9. % Cost Burden > 50%	16%	11%	0%	19%	14%	4%	25%	12%	13%
10. Other Low-Income (51 to 80% MFI)	485	507	133	251	1,376	2,235	2,237	4,472	5,848
11. % with any housing problems	21%	21%	23%	16%	20%	6%	32%	19%	19%
12. % Cost Burden > 30%	20%	18%	19%	11%	18%	5%	28%	17%	17%
13. % Cost Burden > 50%	0%	0%	0%	0%	3%	0%	5%	2%	2%
14. Moderate Income (81 to 95% MFI)	92	271	47	107	517	707	1,261	1,968	2,485
15. % with any housing problems	2%	4%	4%	0%	3%	4%	11%	9%	7%
16. % Cost Burden > 30%	2%	1%	0%	0%	1%	3%	9%	7%	6%
17. % Cost Burden > 50%	0%	0%	0%	0%	0%	0%	1%	0%	0%
18. Total Households**	1,821	2,704	518	1,279	6,322	7,404	14,635	22,039	28,361
19. % with any housing problems	43%	54%	35%	33%	37%	15%	27%	15%	20%

\*\* Includes all income groups -- including those above 95% MFI

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<http://www.comcon.org/resources/chas/reports.asp>

06/30/2003

**MEMORANDUM OF AGREEMENT  
COOPERATION AGREEMENT FOR ECONOMIC SELF-SUFFICIENCY  
BETWEEN THE PUBLIC HOUSING AND WELFARE AGENCIES**

This Memorandum of Agreement (MOA) is made and entered into between the **Housing Authority of the County of Armstrong (PHA)**, a governmental entity corporation, and the local **Department of Public Assistance (Welfare Agency)**. The parties hereto agree as follows:

**WHEREAS**, the Quality Housing and Work Responsibility Act of 1998 (PHRA, Public Housing Reform Act) envisions that the PHA and the Welfare Agency will target services to families who receive housing assistance, and will work together to help these families to become self-sufficient;

**WHEREAS**, the PHA and the Welfare Agency recognize the significant overlap in the population receiving welfare assistance and living in public housing or receiving Section 8 tenant-based assistance;

**WHEREAS**, the PHA and the Welfare Agency recognize that these families have the potential to succeed and become economically self-sufficient where adequate supportive services are provided;

**WHEREAS**, the PHA and the Welfare Agency recognize that coordinated administrative practices support participant self-sufficiency and it is in the best interest of all parties concerned to coordinate efforts aimed at jointly assisting these families in becoming economically self-sufficient so that efforts are not duplicated and so that the strengths of both the PHA and the Welfare Agency can be used to benefit all families; and,

**WHEREAS**, the PHA and the Welfare Agency recognize the need for a streamlined process to collect, verify and provide information as necessary to either party in a timely manner to ensure efficient delivery of service, and to detect and deter participant fraud and program noncompliance;

**THEREFORE**, be it resolved that the parties agree to the following:

**I. PURPOSE OF MEMORANDUM OF AGREEMENT (MOA)**

The purpose of this MOA is to carry out, on a local level, Sec. 512(d)(7) of the Public Housing Reform Act of 1998 (PHRA) implemented at 24 CFR 5.613. That section states, in relevant part, the following:

*“A public housing agency...shall make its best efforts to enter into such cooperation agreements, with State, local, and other agencies providing...welfare or public assistance..., as may be necessary, to provide...information to facilitate administration (of their program requirements) and other information regarding rents, income, and assistance that may assist a public housing agency or welfare or public assistance agency in carrying out its functions.”*

*“A public housing agency shall seek to include in a cooperation agreement... requirements and provisions designed to target assistance under welfare and public assistance programs to families residing in public housing projects and families receiving tenant-based assistance under section 8, which may include providing for economic self-sufficiency services within such housing, providing for services designed to meet the unique employment-related needs of residents of such housing and recipients of such assistance, providing for placement of workfare positions on-site in such housing, and such other elements as may be appropriate.”*

This MOA carries out this provision by identifying common goals and purposes of both the PHA and the Welfare Agency that support the economic self sufficiency efforts of low-income families receiving welfare assistance and living in public housing or receiving section 8 tenant-based assistance. The PHA and the Welfare Agency agree to the following goals:

1. Targeting services and resources to families to assist them in achieving economic self-sufficiency;
2. Coordinating and streamlining the administrative functions to ensure the efficient delivery of services to families; and,
3. Reducing and discouraging fraud and noncompliance with welfare and housing program requirements.

## **II. TARGETING SERVICES AND RESOURCES**

The PHA and Welfare Agency agree to target services and resources to families receiving federal housing assistance through programs that support the economic self-sufficiency of low-income families receiving welfare assistance and living in public housing or receiving section 8 tenant-based assistance.

Programs that support this economic self-sufficiency include, but is not limited to: pre- and post-employment and training activities, job search activities, job development, case management, mentoring, counseling, childcare, transportation, and provide meeting space for workshops.

## **III. COORDINATING DELIVERY OF ASSISTANCE AND SERVICES**

The PHA and Welfare Agency agree to coordinate and streamline the delivery of services to joint recipients of assistance.

Coordination efforts will include, but not be limited to: a joint program resource and referral system, and verification of information to determine program eligibility and/or



eligibility for continued assistance.

#### **IV. REDUCING FRAUD AND NONCOMPLIANCE WITH PROGRAM REQUIREMENTS**

Target Supportive Services - The PHA and Welfare Agency will share information for families jointly served in order to verify participant information used to determine program eligibility and/or compliance and to target supportive services.

Provide Welfare to Work Incentives - The PHA and Welfare Agency will share information for families jointly served so that the PHA may determine if a family residing in public housing is eligible for a “disallowance of earned income” from rent because of an increase in income due to employment during the 12-month period beginning on the date on which the employment began and a phase-in of fifty percent of the total rent increase for the next 12-month period (PHRA, Sec. 508(d)).

The eligible family must:

1. Reside in public housing; and,
2. Have experienced an increase in income as a result of employment of a member of the family who was previously unemployed for one or more years; or,
3. Have experienced an increase in income during participation of a family member in any family self-sufficiency or other job training program; or,
4. Have or has, within six months, been assisted under any State program for TANF under part A of title IV of the Social Security Act and whose earned income increases.

Encourage Welfare Compliance -The PHA and Welfare Agency will share information for families jointly served so that the PHA may determine if a family residing in public housing or receiving section 8 tenant-based assistance that has experienced a decrease in income is eligible for a rent decrease.

The Welfare Agency will provide information to the PHA whether the jointly served family’s welfare benefits/assistance has been reduced or terminated, and if this reduction or termination was due to fraud or noncompliance with an economic self-sufficiency program or work activity requirement as defined in Sec. 512(d)(2)(A) and (3)– not including any reduction of benefits due to an expiration of lifetime time limit benefits.

Determining exemptions from Public Housing Community Service Requirement – The PHA and Welfare Agency will share information for jointly served families so that the PHA may determine if adult members of a family residing in public housing are exempt from Community Service because they are:

1. Engaged in a work activity as defined in Sec. 407(d) of the Social Security Act [42 U.S.C. 607(d)], as in effect on and after July 1, 1997; or,
2. Engaged in a work activity under the State program funded under part A of title IV of the Social Security Act [42 U.S.C. 601, et seq.] or under any other welfare

program of the State in which the public housing agency is located, including a State-administered welfare-to-work program; or,

3. Receiving assistance under a State program funded under part A of title IV of the Social Security Act [42 U.S.C 601, et seq.] or under any other welfare program, and has not been found by the State or other administering entity to be in noncompliance with such program.

The PHA and Welfare Agency will implement a process for timely verification, including written verification forms, and will take into consideration all applicable privacy requirements.

**WHEREAS**, both parties herein fully understand and agree to the roles and responsibilities outlined in this agreement, to be effective on the date of the last signature attested below.

**HOUSING AUTHORITY OF THE  
COUNTY OF ARMSTRONG:**

**DEPARTMENT OF PUBLIC  
ASSISTANCE:**

\_\_\_\_\_  
Karen Rega  
Executive Director

\_\_\_\_\_  
Joseph Valasek  
Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



**ATTACHMENT TO THE FY2004 ANNUAL AGENCY PLAN**

**ASSESSMENT OF DEMOGRAPHIC CHANGES IN PUBLIC HOUSING DEVELOPMENTS WITH SUB-JURISDICTIONAL WAITING LISTS**

The implementation of sub-jurisdictional waiting lists has not impacted the racial, ethnic or disability-related resident composition at the Housing Authority's Public Housing developments. This assessment has been based on current (June 2003) resident characteristics data compared to data prior to implementation of sub-jurisdictional waiting lists (December 1999 Resident Characteristics Report from MTCS):

<b>Family Type/Status</b>	<b>Description</b>	<b>June 2003</b>	<b>December 1999</b>
Distribution by Family Type	Age 62 and over	51%	54%
	Under 62 with disabilities	31%	28%
	Other families with dependents	14%	12%
	Other families without dependents	3%	6%
	All families with dependents	14%	14%
Distribution by Race	White	98%	97%
	Black	2%	3%
	American Indian or Alaska Native	0%	0%
	Asian or Pacific Islander	0%	0%
Distribution by Ethnicity	Non-Hispanic	100%	100%
	Hispanic	0%	0%
Distribution by Family Subsidy Type	Full Assistance	100%	100%
	Prorated Assistance	0%	0%

**Annual Statement / Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

PHA Name:  <b>Housing Authority of the County of Armstrong</b>	<b>Grant Type and Number</b> Capital Fund Program Grant No: <b>PA28-P039-501-00</b> Replacement Housing Factor Grant No:	<b>Federal FY of Grant:</b>  <b>2000</b>
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Original Annual Statement     
  Reserve for Disasters/Emergencies     
  Revised Annual Statement (revision no. )  
 Performance and Evaluation Report for Program Year Ending **6/30/2003**     
  Final Performance and Evaluation Report 6/30/2003

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations	96,000.00	100,840.00	100,840.00	100,840.00
3	1408 Management Improvements	3,430.00	2,294.26	2,294.26	2,294.26
4	1410 Administration	81,914.78	82,450.52	82,450.52	82,450.52
5	1411 Audit	500.00	500.00	500.00	500.00
6	1415 Liquidated Damages				
7	1430 Fees and Costs	34,920.75	30,680.75	30,680.75	30,240.75
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	624,825.47	624,825.47	624,825.47	624,825.47
11	1465.1 Dwelling Equipment - Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant (Sum of lines 2-20)	\$ 841,591.00	841,591.00	\$ 841,591.00	\$ 841,151.00
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 Compliance				
24	Amount of line 21 Related to Security - Soft Costs				
25	Amount of line 21 Related to Security - Hard Costs				
26	Amount of line 21 Related to Energy Conversation Measures				

**Annual Statement / Performance and Evaluation Report**  
**Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: <b>Housing Authority of the County of Armstrong</b>		Grant Type and Number Capital Fund Program Grant No: <b>PA28-P039-501-00</b> Replacement Housing Factor Grant: <b>0.00</b>				Federal FY of Grant: <b>2000</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
Operations	Operations	1406.00		96000.00	100840.00	100840.00	100840.00	Complete
	<b>TOTAL LINE 1406</b>			<b>96000.00</b>	<b>100840.00</b>	<b>100840.00</b>	<b>100840.00</b>	
Mgmt Improv	Administrative Staff Training	1408.00		1120.00	1120.00	1120.00	1120.00	Complete
Mgmt Improv	Maintenance Staff Training	1408.00		810.00	810.00	810.00	810.00	Complete
Mgmt Improv	Resident Participation	1408.00		500.00	275.27	275.27	275.27	Complete
	Relocation Costs	1408.00		1000.00	88.99	88.99	88.99	Complete
	<b>TOTAL LINE 1408</b>			<b>3430.00</b>	<b>2294.26</b>	<b>2294.26</b>	<b>2294.26</b>	
Admin	Wages & Benefits	1410.00		72462.53	72462.53	72462.53	72462.53	Complete
Admin	Solicitor	1410.00		5002.25	5002.25	5002.25	5002.25	Complete
Admin	Advertising	1410.00		2016.27	2016.27	2016.27	2016.27	Complete
Admin	Postage/forms	1410.00		683.73	683.73	683.73	683.73	Complete
Admin	Telephone	1410.00		1750.00	2285.74	2285.74	2285.74	Complete
	<b>TOTAL LINE 1410</b>			<b>81914.78</b>	<b>82450.52</b>	<b>82450.52</b>	<b>82450.52</b>	
Audit	Audit	1411.00		500.00	500.00	500.00	500.00	Complete
	<b>TOTAL LINE 1411</b>			<b>500.00</b>	<b>500.00</b>	<b>500.00</b>	<b>500.00</b>	
Fees&Costs	A&E Design Work	1430.00		29100.00	24260.00	24260.00	23820.00	
Fees&Costs	Elevator Consultant	1430.00		3830.75	3830.75	3830.75	3830.75	Complete
	Survey at Warren Manor	1430.00		1495.00	1495.00	1495.00	1495.00	Complete
	Patio roofs at Friendship	1430.00		495.00	495.00	495.00	495.00	Complete
	A&E Change Order 39-5 air lock	1430.00		0.00	600.00	600.00	600.00	Complete
	<b>TOTAL LINE 1430</b>			<b>34920.75</b>	<b>30680.75</b>	<b>30680.75</b>	<b>30240.75</b>	

**Annual Statement / Performance and Evaluation Report  
 Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)  
 Part II: Supporting Pages**

PHA Name: <b>Housing Authority of Armstrong Co.</b>		Grant Type and Number Capital Fund Program Grant No: <b>PA28-P039-501-00</b> Replacement Housing Factor Grant <b>0</b>				Federal FY of Grant: <b>2000</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA39-4	renovate bathrooms	1460.00		89872.00	89872.00	89872.00	89872.00	Complete
Lee Haven T								
PA39-5	replace hallway floor tile	1460.00			0.00	0.00	0.00	moved CGP99
Warren M.	construct lobby air-lock	1460.00			0.00	0.00	0.00	moved CFP01
	improve marketability	1460.00		1858.15	1858.15	1858.15	1858.15	Complete
PA39-6A	renovate kitchens	1460.00		329000.00	329000.00	329000.00	329000.00	Complete
Garden T	clean & waterproof building	1460.00		49839.64	49839.64	49839.64	49839.64	Complete
	Emergency Generator Repl	1460.00		549.18	549.18	549.18	549.18	Complete
PA39-7	upgrade elevators	1460.00		118450.00	118450.00	118450.00	118450.00	Complete
Friendship A	replace emergency generator	1460.00			0.00	0.00	0.00	moved CGP99
PA39-8	Replace Carpeting	1460.00		34707.32	34707.32	34707.32	34707.32	Complete
Freeport T	Emergency Generator Repl	1460.00		549.18	549.18	549.18	549.18	Complete
	<b>TOTAL LINE 1460</b>			<b>624825.47</b>	<b>624825.47</b>	<b>624825.47</b>	<b>624825.47</b>	





**Annual Statement / Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

PHA Name: <b>Housing Authority of the County of Armstrong</b>	Grant Type and Number Capital Fund Program Grant No: <b>PA28-P039-501-01</b> Replacement Housing Factor Grant No:	Federal FY of Grant: <b>2001</b>
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Original Annual Statement     
 Reserve for Disasters/Emergencies     
 Revised Annual Statement (revision no. )     
 Performance and Evaluation Report for Program Year Ending **6/30/2003**     
 Final Performance and Evaluation Report 6/30/2003

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original-Rev 1	Revised-Rev 2	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations	133976.00	133976.00	133976.00	133976.00
3	1408 Management Improvements	1280.75	1280.75	1280.75	1280.75
4	1410 Administration	76000.00	76000.00	76000.00	76000.00
5	1411 Audit	1000.00	500.00	500.00	0.00
6	1415 Liquidated Damages				
7	1430 Fees and Costs	51649.25	32625.25	32625.25	22150.95
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	595000.00	614524.00	614524.00	3628.36
11	1465.1 Dwelling Equipment - Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant (Sum of lines 2-20)	858906.00	858906.00	858906.00	237036.06
22	Amount of line 21 Related to LBP Activities	0.00	0.00	0.00	0.00
23	Amount of line 21 Related to Section 504 Compliance	0.00	0.00	0.00	0.00
24	Amount of line 21 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
25	Amount of line 21 Related to Security - Hard Costs	0.00	0.00	0.00	0.00
26	Amount of line 21 Related to Energy Conversation Measures	0.00	0.00	0.00	0.00

**Annual Statement / Performance and Evaluation Report**  
**Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: <b>Housing Authority of the County of Armstrong</b>		Grant Type and Number Capital Fund Program Grant No: <b>PA28-P039-501-01</b> Replacement Housing Factor Grant   <b>0</b>				Federal FY of Grant: <b>2001</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
Operations	Operations	1406.00		133,976.00	133,976.00	133,976.00	133,976.00	Complete
	<b>TOTAL LINE 1406</b>			<b>133,976.00</b>	<b>133,976.00</b>	<b>133,976.00</b>	<b>133,976.00</b>	
Mgmt. Imp	Admin Staff Training	1408.00		1,280.75	1,280.75	1,280.75	1,280.75	Complete
Mgmt. Imp	Maint Staff Training	1408.00		0.00	0.00	0.00	0.00	deleted
	<b>TOTAL LINE 1408</b>			<b>1,280.75</b>	<b>1,280.75</b>	<b>1,280.75</b>	<b>1,280.75</b>	
Admin	Wages & Benefits	1410.00		70,000.00	72,258.34	72,258.34	72,258.34	Complete
Admin	Solicitor	1410.00		2,050.75	2,050.75	2,050.75	2,050.75	Complete
Admin	Advertising	1410.00		2,000.00	524.15	524.15	524.15	Complete
Admin	Postage/forms	1410.00		0.00	0.00	0.00	0.00	
Admin	Telephone	1410.00		1,949.25	1,166.76	1,166.76	1,166.76	Complete
	<b>TOTAL LINE 1410</b>			<b>76,000.00</b>	<b>76,000.00</b>	<b>76,000.00</b>	<b>76,000.00</b>	
Audit	Audit Costs	1411.00		1,000.00	500.00	500.00	0.00	
	<b>TOTAL LINE 1411</b>			<b>1,000.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	
Fees/Costs	A&E Fees	1430.00		40,000.00	20,531.00	20,531.00	13,694.20	
	A&E Change Order Air Lock	1430.00		0.00	1,100.00	1,100.00	1,100.00	Complete
	Elevator consultant	1430.00		11,649.25	10,994.25	10,994.25	7,356.75	
	<b>TOTAL LINE 1430</b>			<b>51,649.25</b>	<b>32,625.25</b>	<b>32,625.25</b>	<b>22,150.95</b>	

**Annual Statement / Performance and Evaluation Report**  
**Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name:		Grant Type and Number				Federal FY of Grant:		
<b>Housing Authority of Armstrong Co</b>		Capital Fund Program Grant No: <b>PA28-P039-501-01</b> Replacement Housing Factor Grant   <b>0</b>				<b>2001</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA39-8	upgrade elevators	1460.00	2	146,371.64	102,000.00	102,000.00	0.00	
Freeport	renovate bathrooms	1460.00	84	140,000.00	295,277.00	295,277.00	0.00	
Towers	replace emergency generator	1460.00		0.00	0.00	0.00	0.00	done-99CGP
PA39-5	repair lentils	1460.00	66	38,000.00	23,892.00	23,892.00	0.00	
Warren	upgrade fire alarm system	1460.00		0.00	0.00	0.00	0.00	done-99CGP
Manor	construct lobby air-lock	1460.00		50,000.00	77,900.00	77,900.00	0.00	
PA39-6A	replace air handler	1460.00		20,000.00	44,883.00	44,883.00	0.00	
Garden	replace natural gas supply line	1460.00	1	0.00	0.00	0.00	0.00	done-99CGP
Towers	clean & water proof bldg	1460.00		3,628.36	3,628.36	3,628.36	3,628.36	Complete
	Fire Alarm Upgrade (2001-2002)	1460.00		0.00	66,943.64	66,943.64	0.00	partial from CFP02
PA39-7	renovate bathrooms	1460.00	50	50,000.00	0.00	0.00	0.00	moved CFP02
Friendship	replace drains & add cleanouts	1460.00		70,000.00	0.00	0.00	0.00	moved CFP02
Apts.	upgrade fire alarm system	1460.00		20,000.00	0.00	0.00	0.00	moved CFP05
	replace air handler	1460.00		20,000.00	0.00	0.00	0.00	moved CFP06
PA39-2A	replace drains and ad cleanouts	1460.00		0.00	0.00	0.00	0.00	done-98 CGP
Parkview								
Apts								
PA39-1A								
Armstrong Court	upgrade fire alarm system	1460.00		20,000.00	0.00	0.00	0.00	moved CFP03
PA39-1B								
Allegheny Manor	construct laundry room/comm room	1460.00		17,000.00	0.00	0.00	0.00	moved CFP07
	<b>TOTAL LINE 1460</b>			<b>595,000.00</b>	<b>614,524.00</b>	<b>614,524.00</b>	<b>3,628.36</b>	



**Annual Statement / Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

PHA Name: <b>Housing Authority of the County of Armstrong</b>	Grant Type and Number Capital Fund Program Grant No: <b>PA28-P039-501-02</b> Replacement Housing Factor Grant No:	Federal FY of Grant: <b>2002</b>
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Original Annual Statement     
 Reserve for Disasters/Emergencies     
 Revised Annual Statement (revision no. )     
 Performance and Evaluation Report for Program Year Ending **6/30/2003**     
 Final Performance and Evaluation Report 6/30/2003

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations	133976.00	133976.00	133976.00	133976.00
3	1408 Management Improvements	5500.00	10500.50	7385.06	7385.06
4	1410 Administration	76000.00	76000.00	61795.08	61795.08
5	1411 Audit	500.00	500.00	0.00	0.00
6	1415 Liquidated Damages				
7	1430 Fees and Costs	47930.00	32660.50	24660.50	8515.15
8	1440 Site Acquisition				
9	1450 Site Improvement	134522.00	140000.00	0.00	0.00
10	1460 Dwelling Structures	398000.00	422791.00	40971.36	0.00
11	1465.1 Dwelling Equipment - Nonexpendable	20000.00	0.00	0.00	0.00
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant (Sum of lines 2-20)	816428.00	816428.00	268788.00	211671.29
22	Amount of line 21 Related to LBP Activities	0.00	0.00	0.00	0.00
23	Amount of line 21 Related to Section 504 Compliance	0.00	75000.00	0.00	0.00
24	Amount of line 21 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
25	Amount of line 21 Related to Security - Hard Costs	0.00	0.00	0.00	0.00
26	Amount of line 21 Related to Energy Conversation Measures	0.00	0.00	0.00	0.00

\*Revised to reflect details of planned 504 work

**Annual Statement / Performance and Evaluation Report**  
**Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: <b>Housing Authority of the County of Armstrong</b>		Grant Type and Number Capital Fund Program Grant No: <b>PA28-P039-501-02</b> Replacement Housing Factor Grant N <b>0</b>				Federal FY of Grant: <b>2002</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA39-1A								
Armstrong C	upgrade elevators	1460.00		30,000.00	53,410.00	0.00	0.00	
PA39-1B								
Allegheny M	renovate bathrooms	1460.00	34	40,000.00	0.00	0.00	0.00	to CFP07
PA39-2A								
Parkview A.	renovate bathrooms	1460.00	38	38,000.00	0.00	0.00	0.00	to CFP07
PA39-2A								
Parkview A.	upgrade elevators	1460.00		30,000.00	53,409.64	0.00	0.00	
PA39-4								
Lee Haven T	install closet doors	1460.00		50,000.00	0.00	0.00	0.00	to CFP07
PA39-4								
Lee Haven T	replace stoves	<b>1465.10</b>	60	20,000.00	0.00	0.00	0.00	to CFP07
	convert from gas to electric stoves	1460.00	60	30,000.00	0.00	0.00	0.00	to CFP07
PA39-6A								
Garden T.	replace 1st fllor tile and carpet the balance of the building	1460.00		40,000.00	0.00	0.00	0.00	to CFP07
	install/replace interior doors	1460.00		80,000.00	0.00	0.00	0.00	to CFP07
	replace fire alarm system	1460.00		20,000.00	40,971.36	40,971.36	0.00	

**Annual Statement / Performance and Evaluation Report**  
**Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: <b>Housing Authority of the County of Armstrong</b>		Grant Type and Number Capital Fund Program Grant No: <b>PA28-P039-501-02</b> Replacement Housing Factor Grant N <b>0</b>			Federal FY of Grant: <b>2002</b>			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA39-7								
Friendship A	replace building entrance doors	1460.00		20,000.00	0.00	0.00	0.00	to CFP07
	Renovate Bathrooms	1460.00		0.00	50,000.00	0.00	0.00	from CFP01
	Repl drains/add cleanouts	1460.00		0.00	150,000.00	0.00	0.00	from CFP01
PA39-8								
Freeport T.	replace fire alarm system	1460.00		20,000.00	0.00	0.00	0.00	to CFP04
Freeport T.	Hand Railing-Ramp	1460.00		0.00	520.00	0.00	0.00	
Armstrong C	Hand Railing-Ramp	1460.00		0.00	180.00	0.00	0.00	
Friendship A	Trash Chute Doors	1460.00		0.00	2,290.00	0.00	0.00	
Friendship A	Kitchen Modifications	1460.00	3	0.00	72,010.00	0.00	0.00	
	<b>Total 504-Accessibility</b>			<b>0.00</b>	<b>75,000.00</b>	<b>0.00</b>	<b>0.00</b>	funged-2003
	<b>TOTAL LINE 1460</b>			<b>398,000.00</b>	<b>422,791.00</b>	<b>40,971.36</b>	<b>0.00</b>	
	resurface / reseal all parking lots	<b>1450.00</b>		<b>134,522.00</b>	<b>140,000.00</b>	0.00	0.00	
Mgmt. Imp	admin staff training	1408.00		2,500.00	6,491.27	6,491.27	6,491.27	
	maintenance staff training	1408.00		2,500.00	3,115.44		0.00	
	resident participation	1408.00		500.00	0.00	0.00	0.00	deleted
	financial consultant	1408.00		0.00	765.00	765.00	765.00	
	modernization software	1408.00			128.79	128.79	128.79	complete
	<b>TOTAL LINE 1408</b>			<b>5,500.00</b>	<b>10,500.50</b>	<b>7,385.06</b>	<b>7,385.06</b>	
Admin Cost	wages and benefits	1410.00		70,500.00	72,500.00	59,357.58	59,357.58	
	solicitor	1410.00		2,000.00	2,000.00	937.50	937.50	
	advertising	1410.00		2,000.00	0.00	0.00	0.00	
	telephone	1410.00		1,500.00	1,500.00	1,500.00	1,500.00	
	<b>TOTAL LINE 1410</b>			<b>76,000.00</b>	<b>76,000.00</b>	<b>61,795.08</b>	<b>61,795.08</b>	
Audit	audit costs	1411.00		500.00	500.00	0.00	0.00	
	<b>TOTAL LINE 1411</b>			<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	
Fees/Costs	A&E fees	1430.00		37,809.00	18,145.50	18,145.50	3,500.15	
	elevator consultant	1430.00		8,000.00	8,000.00	0.00	0.00	
	504-Needs Assessment	1430.00		0.00	4,400.00	4,400.00	4,400.00	complete
	other costs	1430.00		2,121.00	2,115.00	2,115.00	615.00	
	<b>TOTAL LINE 1430</b>			<b>47,930.00</b>	<b>32,660.50</b>	<b>24,660.50</b>	<b>8,515.15</b>	

**Annual Statement / Performance and Evaluation Report**

**Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**

**Part III: Implementation Schedule**

<b>PHA Name:</b> <b>Housing Authority of the County of Armstrong</b>		<b>Grant Type and Number</b> Capital Fund Program Grant No: <b>PA28-P039-501-02</b> Replacement Housing Factor Grant No: <b>0</b>					<b>Federal FY of Grant:</b> <b>2002</b>
Development Number Namw/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PA39-1A Armstrong C.	5/30/2004			5/30/2006			
PA39-2A Parkview A.	5/30/2004			5/30/2006			
PA39-6A Garden T.	5/30/2004			5/30/2006			
PA39-7 Friendship A	5/30/2004			5/30/2006			
PA39-8 Freeport T.	5/30/2004			5/30/2006			
PHA Wide	5/30/2004			5/30/2006			
Mgmt. Imp	5/30/2004			5/30/2006			
Admin Cost	5/30/2004			5/30/2006			
Audit	5/30/2004			5/30/2006			
Fees/Cost	5/30/2004			5/30/2006			



# Annual Statement / Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name:  <b>Housing Authority of the County of Armstrong</b>	<b>Grant Type and Number</b> Capital Fund Program Grant No: <span style="float: right;"><b>PA28-P039-501-03</b></span> Replacement Housing Factor Grant No:	<b>Federal FY of Grant:</b>  <b>2003</b>
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Original Annual Statement     
  Reserve for Disasters/Emergencies     
  Revised Annual Statement (revision no. )  
 Performance and Evaluation Report for Program Year Ending     
  Final Performance and Evaluation Report

8/15/2003

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original-Rev 1	Revised-Rev 2	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations	134300.00	0.00	0.00	0.00
3	1408 Management Improvements	10000.00	0.00	0.00	0.00
4	1410 Administration	67174.00	0.00	0.00	0.00
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages				
7	1430 Fees and Costs	50000.00	0.00	0.00	0.00
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	404750.00	0.00	0.00	0.00
11	1465.1 Dwelling Equipment - Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency	5522.00	0.00	0.00	0.00
21	Amount of Annual Grant (Sum of lines 2-20)	671746.00	0.00	0.00	0.00
22	Amount of line 21 Related to LBP Activities	0.00	0.00	0.00	0.00
23	Amount of line 21 Related to Section 504 Compliance	144750.00	0.00	0.00	0.00
24	Amount of line 21 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
25	Amount of line 21 Related to Security - Hard Costs	0.00	0.00	0.00	0.00
26	Amount of line 21 Related to Energy Conversation Measures	0.00	0.00	0.00	0.00

\*Revised to reflect details of planned 504 work

**Annual Statement / Performance and Evaluation Report**  
**Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: <b>Housing Authority of the County of Armstrong</b>		Grant Type and Number Capital Fund Program Grant No: <b>PA28-P039-501-03</b> Replacement Housing Factor Grant No: <b>0</b>			Federal FY of Grant: <b>2003</b>			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
<b>PHA Wide</b>								
<b>Operations</b>	Operations	1406		134300.00	0.00	0.00	0.00	
	<b>TOTAL LINE 1406</b>			<b>134300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Mgmt. Imp</b>	Admin. staff training	1408		5000.00	0.00	0.00	0.00	
	maintenance staff training	1408		5000.00	0.00	0.00	0.00	
	<b>TOTAL LINE 1408</b>			<b>10000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Admin Costs</b>	Wages & Benefits	1410		64674.00	0.00	0.00	0.00	
	Solicitor	1410		1000.00	0.00	0.00	0.00	
	Telephone	1410		1500.00	0.00	0.00	0.00	
	<b>TOTAL LINE 1410</b>			<b>67174.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Audit</b>	Audit Fees	1411		0.00	0.00	0.00	0.00	
	<b>TOTAL LINE 1411</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Fees/Costs</b>	A&E Services	1430		50000.00	0.00	0.00	0.00	
	<b>TOTAL LINE 1430</b>			<b>50000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

**Annual Statement / Performance and Evaluation Report**  
**Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name:		Grant Type and Number			Federal FY of Grant:			
<b>Housing Authority of Armstrong Co</b>		Capital Fund Program Grant No: <b>PA28-P039-502-03</b>			<b>2003</b>			
		Replacement Housing Factor Grant # <b>0</b>						
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
<b>Garden T.</b>	Bath & Kitchen Modifications	1460	6	108500.00	0.00	0.00	0.00	
<b>Parkview A.</b>	Kitchen & Bath Modifications	1460	2	36250.00	0.00	0.00	0.00	
	<b>Total 504-Accessibility</b>			<b>144750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>PA39-1A</b>								
<b>Armstrong Court</b>	Upgrade Fire Alarm	1460		55000.00	0.00	0.00	0.00	from CFP01
	<b>Armstrong Court Total</b>			<b>55000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>PA39-2A</b>								
<b>Parkview A.</b>	Upgrade Fire Alarm	1460		55000.00	0.00	0.00	0.00	item added
	<b>Parkview Apts Total</b>			<b>55000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>PA39-3</b>	Mark sewer lines & install cleanouts	1460		0.00	0.00	0.00	0.00	to CFP07
<b>Luxemburg Manor</b>	Renovate Bathrooms	1460	30	0.00	0.00	0.00	0.00	to CFP07
	Correct Water Lines-Int plumbing	1460		0.00	0.00	0.00	0.00	to CFP07
	Replace outside lighting	1460		0.00	0.00	0.00	0.00	to CFP07
	<b>Luxemburg Manor Total</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>PA39-5</b>	Upgrade Apt breakers	1460		0.00	0.00	0.00	0.00	to CFP07
<b>Warren Manor</b>	Upgrade Apt lighting	1460		0.00	0.00	0.00	0.00	to CFP07
	Repl drains/add cleanouts-Int plum	1460		150000.00	0.00	0.00	0.00	
	<b>Warren Manor Total</b>			<b>150000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>PA39-7</b>	Replace windows	1460		0.00	0.00	0.00	0.00	to CFP08
<b>Friendship Apts</b>	Repl hall lights, floor & ceiling tile; and 1st fl tile	1460		0.00	0.00	0.00	0.00	to CFP08
	Replace closet doors	1460		0.00	0.00	0.00	0.00	to CFP08
	<b>Friendship Apts Total</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>PA39-8</b>	Replace interior doors	1460		0.00	0.00	0.00	0.00	to CFP07
<b>Freeport Towers</b>	Upgrade heating system (boiler pumps & riser valves)	1460		0.00	0.00	0.00	0.00	to CFP07
	<b>Freeport Towers Total</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
	<b>TOTAL LINE 1460</b>			<b>404750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

# Annual Statement / Performance and Evaluation Report

## Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

### Part III: Implementation Schedule

PHA Name: <b>Housing Authority of the County of Armstrong</b>		Grant Type and Number Capital Fund Program Grant No: <b>PA28-P039-501-03</b> Replacement Housing Factor Grant No:				Federal FY of Grant: <b>2003</b>	
Development Number Namw/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates	
PA 39-1A Armstrong Court	9/16/2005			9/16/2007			
PA 39-2A Parkview Apartments	9/16/2005			9/16/2007			
PA 39-3 Luxemburg Manor	9/16/2005			9/16/2007			
PA 39-5 Warren Manor	9/16/2005			9/16/2007			
PA 39-6A Garden Towers	9/16/2005			9/16/2007			
PA 39-7 Friendship Apartments	9/16/2005			9/16/2007			
PA 39-8 Freeport Towers	9/16/2005			9/16/2007			
Admin Costs	9/16/2005			9/16/2007			
Fees/Costs	9/16/2005			9/16/2007			
Management Improv	9/16/2005			9/16/2007			

**FLAT RENT SCHEDULE – FY2004**

<b>Community</b>	<b>Bedroom Size</b>	<b>Flat Rent</b>
Armstrong Court Kittanning, PA	Efficiency Units	\$214
	1 Bedroom Units	\$393
	2 Bedroom Units	\$439
Allegheny Manor Kittanning, PA	1 Bedroom Units	\$393
	2 Bedroom Units	\$449
	3 Bedroom Units	\$485
	4 Bedroom Units	\$530
Parkview Apartments Ford City, PA	Efficiency Units	\$199
	1 Bedroom Units	\$393
South Apartments Ford City, PA	2 Bedroom Units	\$398
	3 Bedroom Units	\$434
	4 Bedroom Units	\$479
Luxemburg Manor North Apollo, PA	1 Bedroom Units	\$393
	2 Bedroom Units	\$449
	3 Bedroom Units	\$485
	4 Bedroom Units	\$530
Lee Haven Towers Leechburg, PA	Efficiency Units	\$189
	1 Bedroom Units	\$393
Warren Manor Apollo, PA	Efficiency Units: All B & F units (except 1F) and unit 1J	\$179
	All C & D units and unit 1F	\$163
	1 Bedroom Units: H & K units on floors 2-6	\$300
	All others	\$393
Garden Towers Kittanning, PA	Efficiency Units	\$214
	1 Bedroom Units	\$393
	2 Bedroom Units	\$439
South McKean Way Kittanning, PA	1 Bedroom Units	\$429
	2 Bedroom Units	\$495
Friendship Apartments Leechburg, PA	Efficiency Units	\$189
	1 Bedroom Units	\$393
Freeport Towers Freeport, PA	1 Bedroom Units	\$393