

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

5 Year Plan for Fiscal Years 2000 - 2004

Annual Plan for Fiscal Year 2000

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH
INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

HUD 50075
OMB Approval No: 2577-0226
Expires: 03/31/2002

**PHA Plan
Agency Identification**

PHA Name: PASCO COUNTY HOUSING AUTHORITY

PHA Number: FL 104

PHA Fiscal Year Beginning: (mm/yyyy) 10/2000

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting:
(select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

*Pasco County Consolidated Plan is also available at the Community Development Office of the County Government, West Pasco Government Center, 7530 Little Road, Suite 340, New Port Richey, FL 34654

5-YEAR PLAN
PHA FISCAL YEARS 2000 - 2004

[24 CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

x The PHA's mission is: (state mission here) The mission of the Pasco County Housing Authority is to provide low and moderate-income families and elderly and disabled people with safe, decent and affordable housing as they strive to achieve self-sufficiency and improve the quality of their lives. The Pasco County Housing Authority is committed to operating in an efficient, ethical and professional manner, and will create and maintain partnerships with its clients and with appropriate community service agencies in order to successfully accomplish this mission.

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

***Note: See PCHA Goals listed under "Other PHA Goals" on Page 5**
HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

PHA Goal: Expand the supply of assisted housing
Objectives:
 Apply for additional rental vouchers:
 Reduce public housing vacancies:
 Leverage private or other public funds to create additional housing opportunities:
 Acquire or build units or developments
 Other (list below)

PHA Goal: Improve the quality of assisted housing

Objectives:

- Improve public housing management: (PHAS score)
- Improve voucher management: (SEMAP score)
- Increase customer satisfaction:
- Concentrate on efforts to improve specific management functions:
(list; e.g., public housing finance; voucher unit inspections)
- Renovate or modernize public housing units:
- Demolish or dispose of obsolete public housing:
- Provide replacement public housing:
- Provide replacement vouchers:
- Other: (list below)

- PHA Goal: Increase assisted housing choices

Objectives:

- Provide voucher mobility counseling:
- Conduct outreach efforts to potential voucher landlords
- Increase voucher payment standards
- Implement voucher homeownership program:
- Implement public housing or other homeownership programs:
- Implement public housing site-based waiting lists:
- Convert public housing to vouchers:
- Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

- PHA Goal: Provide an improved living environment

Objectives:

- Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
- Implement public housing security improvements:
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: (list below)

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

- PHA Goal: Promote self-sufficiency and asset development of assisted households
Objectives:
 - Increase the number and percentage of employed persons in assisted families:
 - Provide or attract supportive services to improve assistance recipients' employability:
 - Provide or attract supportive services to increase independence for the elderly or families with disabilities.
 - Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing
Objectives:
 - Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
 - Other: (list below)

Other PHA Goals and Objectives: (list below)

I. Management Issues

GOALS

1. Continue to maintain the current PCHA HUD High Performer status.
2. Manage the Pasco County Housing Authority in a manner that results in full compliance with applicable statutes and regulations as defined by program audit findings.

Objectives

1. Continue to receive a minimum High Performer status score of 91 from HUD on performance reviews.
2. Evaluate annual performance reviews to ensure continued success in each category.

Goal

1. Attempt to improve revenue in current housing authority operations.

Objectives

1. Pasco County Housing Authority shall maintain the high percentage of 99% rents collected.
2. Pasco County Housing Authority shall attempt to sustain its high occupancy rate of 95 %.

3. The total time a unit is vacant from move out to move-in shall average 45 days by December 31, 2001.

Goal

1. Attempt to control expenses in current housing authority operations with the overall goal of moving the PCHA to self-sufficiency.

Objectives

1. Maintenance Personnel & Operations
 - a. Conduct comprehensive review of Maintenance staffing needs by June 30, 2001
 - b. Review job descriptions and modify where necessary by December 31, 2001
 - c. Conduct a review of all suppliers by June 30, 2001 to assure that the PCHA is paying the lowest possible costs for all materials and supplies
2. Develop an Inventory Control Program and have it operational by December 31, 2001.
3. Attempt on an on-going basis to mitigate any material and supply cost increases.

II. Expansion of the Stock Issues

Goal

1. Adapt the Pasco County Housing Authority's housing stock and program resources to more closely meet the housing needs and markets identified in our needs assessment.

Objectives

1. The Pasco County Housing Authority shall conduct an internal assessment of housing demand for people with special needs in Pasco County by December 31, 2001.
2. If the internal Special Needs Survey shows requirements in excess of current special needs housing inventory, the Pasco County Housing Authority will endeavor to increase its inventory and to attract persons with special needs to fill these units by December 31, 2004.
3. The Pasco County Housing Authority will begin to develop working partnerships with a minimum of (3) three local service organizations that provide services to people with special needs by December 21, 2004.

III. Marketability Issues

Goal

1. Enhance the marketability of the Pasco County Housing Authority's developments.

Objectives

1. The PCHA shall develop a plan remove all graffiti within 24 hours of discovery by December 31, 2001.
2. The PCHA will enhance curb appeal for its developments by assuring that its landscaping is attractive, by keeping its grass cut, by making the properties litter-free and other actions by December 31, 2001. Such curb appeal will be documented in monthly curb appeal reports done at each development by the development manager.
3. The PCHA shall become a more customer-oriented organization and shall develop a questionnaire to determine from potential customers their feelings about the organization and its properties, as follows:

- a. Develop questionnaire by December 31, 2001
 - b. Incorporate questionnaire into Tenant Packet by 2002
 - c. Provide annual report on analysis of questionnaires to Board of Commissioners.
4. Survey existing tenants periodically and do exit interviews to determine "customer satisfaction."

IV. Security Issues

Goals

1. Provide a safe and secure environment in the Pasco County Housing Authority's housing developments.
2. Improve resident and community perception of safety and security in the Pasco County Housing Authority's housing developments.

Objectives

1. The Pasco County Housing Authority shall work with the Pasco County Sheriff's Department through the Public Housing Drug Elimination Grant to reduce crime in its public housing developments by 5% from statistics on file in December, 2000 by December 31, 2004.
2. The Pasco County Housing Authority shall perform an in-house security assessment of each of its developments by December 31, 2004, with the goal of reducing crime in the developments.
3. The PCHA shall work with the Pasco County Sheriff's Office to monthly review and analyze crime statistics at the public housing developments by December 31, 2000, with a goal of reducing the overall number of crimes in public housing.

V. Tenant-Based Housing Issues

Goals

1. Continue to manage the Pasco County Housing Authority's tenant-based program in an efficient and effective manner thereby qualifying as a standard performer under SEMAP. (Section 8 Management Assessment Program).
2. Expand the range and quality of housing choices available to participants in the Pasco County Housing Authority's tenant-based assistance program and begin to investigate home ownership programs for tenants.

Objectives

1. The PCHA shall continue and maximize its high utilization rate of 95% through December 31, 2004, in its tenant-based program.
2. The PCHA shall implement an aggressive outreach program to attract at least 2 new landlords per year to participate in its program through December 31, 2004.
3. The Pasco County Housing Authority shall reduce the amount of time it takes to inspect a new unit to 7 to 10 days by December 31, 2004.
4. By December 31, 2002, the PCHA will survey tenants to determine interest in providing a home ownership program.

VI. Maintenance Issues

Goals

1. Maintain the Pasco County Housing Authority's buildings and real estate in good condition in order to preserve the Authority's capital investment and enhance "curb appeal," making them desirable places to live.
2. Deliver timely, high quality maintenance service to all residents of the PCHA.

Objectives

1. The PCHA shall implement an enhanced preventative maintenance plan by December 31, 2000.
2. The PCHA shall provide for all personnel continuing on-the-job or formal education opportunities to improve skill levels and cut costs by December 31, 2003.
3. The Pasco County Housing Authority shall maintain its average response time of 24 hours or less in responding to emergency work orders .
4. The Pasco County Housing Authority shall maintain its average response time in responding to routine work orders of within 7 days.
5. The PCHA Maintenance Department shall achieve an average turn-around time of 7 days in returning a vacated unit to rentable condition by December 31, 2004.
6. All renovations done by the PCHA will continue to be done in compliance with the Housing Code.

VII. Equal Opportunity Issues

Goals

1. Continue to operate the PCHA in full compliance with all Equal Opportunity laws and regulations.
2. The PCHA shall continue to ensure equal treatment of all applicants, residents, tenant-based participants, employees and vendors.

Objectives

1. The Pasco County Housing Authority shall continue to mix its public housing development populations ethnically, racially, and income wise as much as possible, in accordance with its Admissions and Occupancy Policy.
2. The PCHA will continue to provide equal opportunity in hiring, promotion and work to all employees and prospective employees.
3. The PCHA will continue to endeavor to select vendors who promote their adherence to equal opportunity practices, where such selection does not conflict with the objective of purchasing all materials and supplies at the lowest cost.

VIII. Fiscal Responsibility Issues

Goal

1. Continue to ensure full compliance with all applicable standards and regulations including government generally accepted accounting practices.

Objectives

1. The Pasco County Housing Authority shall continue to operate in a fiscally prudent manner so that income from operations exceeds expenses from operations every year.

2. The Pasco County Housing Authority shall develop and implement an effective anti-fraud program covering Maintenance contracting and purchasing policies and covering rent collection by December 31, 2001. (Such policies will be part of the Admissions and Occupancy Policy and of the Procurement Policy of the PCHA).
5. The PCHA shall maintain sufficient dollar operating reserves between now and December 31, 2004.

IX. Public Image Issues

Goal

1. Enhance the image of public and assisted housing in our community.

Objectives

1. The Pasco County Housing Authority's leadership shall speak to at least 12 civic, religious, or fraternal groups a year between now and December 31, 2004, to explain how important the mission and operation of the PCHA is to the community.
2. The Pasco County Housing Authority shall ensure that there are at least 4 positive stories annually in the local media about the Housing Authority or one of its residents.

X. Supportive Service Issues

Goals

1. Continue to improve access of PCHA residents to services that support economic opportunity and quality of life.
2. Continue to improve economic opportunity & self-sufficiency for the families and individuals who reside in our housing developments.

Objectives

1. The Pasco County Housing Authority will implement 3 new partnerships with local service providers in order to enhance services to our residents by December 31, 2004.
2. The Pasco County Housing Authority's community centers shall be more effectively utilized to provide resident services as measured by increasing their utilization to a minimum of 15% of the time by December 31, 2004.
3. The PCHA shall assist its residents in strengthening their organizations and helping them develop their own mission statement, goals and objectives so as to have effective, fully functioning resident organizations in every public housing development by December 31, 2002, .
4. By December 31, 2002, the Pasco County Housing Authority shall evaluate the feasibility of providing a Family Self-Sufficiency program in public housing.
5. The PCHA shall work to establish a partnership with the local school district to help reduce truancy, suspension and drop out rates to ensure that all of its school age children are regularly attending school by December 31, 2002.

Annual PHA Plan
PHA Fiscal Year 2000

[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

Standard Plan

Streamlined Plan:

- X **High Performing PHA**
- X **Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

Troubled Agency Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

In compliance with Section 511 of the Quality Housing and Work Responsibility Act of 1998, the Pasco County Housing Authority has prepared this Agency Plan along with all requisite attachments to meet HUD requirements.

The following Mission Statement has been adopted by the Board of Commissioners to guide the activities of the Pasco County Housing Authority:

The mission of the Pasco County Housing Authority is to provide low and moderate income families and elderly and disabled people with safe, decent, and affordable housing as they strive to achieve self-sufficiency and improve the quality of their lives. The Pasco County Housing Authority is committed to operating in an efficient, ethical, and professional manner, and will create and maintain partnerships with its clients and with appropriate community service agencies in order to successfully accomplish this mission.

The PCHA has adopted the following Goals and Objectives for the next five years:

I. MANAGEMENT ISSUES

Goals

1. Continue to maintain the current PCHA HUD "High Performer" status.
2. Manage the Pasco County Housing Authority in a manner that results in full compliance with the applicable statutes and regulations as defined by program audit findings.

Objectives

1. Continue to receive a minimum “High Performer status” score of 91 from HUD on performance reviews.
2. Evaluate annual performance reviews to ensure continued success in each category

Goal

1. Attempt to improve revenue in current housing authority operations.

Objectives

1. Pasco County Housing Authority shall maintain the high percentage of 99% rents collected.
2. The Pasco County Housing Authority shall attempt to sustain its high occupancy rate of 95%.
3. The total time a unit is vacant from move out to move-in shall average 45 days by December 31, 2001.

Goal

1. Attempt to control expenses in current housing authority operations with the overall goal of moving the PCHA to self-sufficiency.

Objectives

1. Maintenance Personnel & Operations
 - a. Conduct comprehensive review of Maintenance staffing needs by June 20, 2001
 - b. Review job descriptions and modify where necessary by December 31, 2001
 - c. Conduct a review of all suppliers by June 30, 2001 to assure that the PCHA is paying the lowest possible costs for all materials and supplies.
2. Develop an Inventory Control Program and have it operational by December 31, 2001.
3. Attempt on an on-going basis to mitigate any material and supply cost increases.

II. EXPANSION OF THE STOCK ISSUES

Goal

1. Adapt the Pasco County Housing Authority’s housing stock and program resources to more closely meet the housing needs and markets identified in our needs assessment.

Objectives

1. The Pasco County Housing Authority shall conduct an internal assessment of housing demand for people with special needs in Pasco County by December 31, 2001.
2. If the Internal Special Needs Study shows requirements in excess of current special needs housing inventory, the Pasco County Housing Authority will endeavor to increase its inventory and to attract persons with special needs to fill these units by December 31, 2004.
3. The Pasco County Housing Authority will begin to develop working partnerships with a minimum of three (3) local service organizations that provide services to people with special needs by December 31, 2004.

III. MARKETABILITY ISSUES

Goal

1. Enhance the marketability of the Pasco County Housing Authority's developments.

Objectives

1. The PCHA shall develop a plan to remove all graffiti within 24 hours of discovery by December 31, 2001.
2. The PCHA will enhance curb appeal for its developments by assuring that its landscaping is attractive, by keeping its grass cut, by making the properties litter-free and other actions by December 31, 2001. Such curb appeal will be documented in monthly "curb appeal" reports done at each development by the development manager.
3. The PCHA shall become a more customer-oriented organization and shall develop a questionnaire to determine from potential customers their feelings about the organization and its properties, as follows:
 - a. Develop questionnaire by December 31, 2001
 - b. Incorporate questionnaire into Tenant Packet by December 31, 2002
 - c. Provide Annual Report on analysis of questionnaires to Board of Commissioners
4. Survey existing tenants periodically and do exit interviews to determine "Customer Satisfaction."

IV. SECURITY ISSUES

Goals

1. Provide a safe and secure environment in the Pasco County Housing Authority's housing developments.
2. Improve resident and community perception of safety and security in the Pasco County Housing Authority's housing developments.

Objectives

1. The Pasco County Housing Authority shall work with the Pasco County Sheriff's Department through the Public Housing Drug Elimination Grant to reduce crime in its public housing developments by 5% from statistics on file in December, 2000 by December 31, 2004.
2. The Pasco County Housing Authority shall perform an in-house security assessment of each of its developments by December 31, 2004, with the goal of reducing crime in the developments.
3. The PCHA shall work with the Pasco County Sheriff's Office to monthly review and analyze crime statistics at the public housing developments by December 31, 2000 with a goal of reducing the overall number of crimes in public housing.

V. TENANT-BASED HOUSING ISSUES

Goals

1. Continue to manage the Pasco County Housing Authority's tenant-based program in an efficient and effective manner thereby qualifying as a standard performer under SEMAP. (Section 8 Management Assessment Program).
2. Expand the range and quality of housing choices available to participants in the Pasco County Housing Authority's tenant-based assistance program and begin to investigate home ownership for tenants.

Objectives

1. The PCHA shall continue and maximize its high utilization rate of 95% through December 31, 2004, in its tenant-based program.
2. The PCHA shall implement an aggressive outreach program to attract at least 2 new landlords per year to participate in its program through December 31, 2004.
3. The Pasco County Housing Authority shall reduce the amount of time it takes to inspect a new unit to 7 to 10 days by December 31, 2004.
4. By December 31, 2002, the PCHA will survey tenants to determine interest in providing a home ownership program.

VI. MAINTENANCE ISSUES

Goals

1. Maintain the Pasco County Housing Authority's buildings and real estate in good condition in order to preserve the Authority's capital investment and enhance "curb appeal," making them desirable places to live.
2. Deliver timely, high quality maintenance service to all residents of the PCHA.

Objectives

1. The PCHA shall implement an enhanced preventative maintenance plan by December 31, 2000.
2. The PCHA shall provide for all personnel continuing on-the-job or formal education opportunities to improve skill levels and cut costs by December 31, 2003.
3. The PCHA shall maintain its average response time of 24 hours or less in responding to emergency work orders.
4. The PCHA shall maintain its average response time in responding to routine work orders of within 7 days.
5. The PCHA Maintenance Department shall achieve an average turn-around time of 7 days in returning a vacated unit to rentable condition by December 31, 2004.
6. All renovations done by the PCHA will continue to be done in compliance with the Housing Code.

VII. EQUAL OPPORTUNITY ISSUES

Goals

1. Continue to operate the PCHA in full compliance with all Equal Opportunity laws and regulations.
2. The PCHA shall continue to ensure equal treatment of all applicants, residents, tenant-based participants, employees and vendors.

Objectives

1. The Pasco County Housing Authority shall continue to mix its public housing development populations ethnically, racially, and income-wise as much as possible, in accordance with its Admissions and Occupancy Policy.
2. The PCHA will continue to provide equal opportunity in hiring, promotion and work to all employees and prospective employees.

3. The PCHA will continue to endeavor to select vendors who promote their adherence to equal opportunity practices, where such selection does not conflict with the objective of purchasing all materials and supplies at the lowest cost.

VIII. FISCAL RESPONSIBILITY ISSUES

Goal

1. Continue to ensure full compliance with all applicable standards and regulations including government generally accepted accounting practices.

Objectives

1. The Pasco County Housing Authority shall continue to operate in a fiscally prudent manner so that income from operations exceeds expenses from operations every year.
2. The PCHA shall develop and implement an effective anti-fraud program covering Maintenance contracting and purchasing policies and covering rent collection by December 31, 2001. (Such policies will be part of the Admissions and Occupancy Policy and of the Procurement Policy of the PCHA.)
3. The PCHA shall maintain sufficient dollar operating reserves between now and December 31, 2004.

IX. PUBLIC IMAGE ISSUES

Goal

1. Enhance the image of public and assisted housing in our community.

Objectives

1. The Pasco County Housing Authority's leadership shall speak to at least 12 civic, religious, or fraternal groups a year between now and December 31, 2004, to explain how important the mission and operation of the PCHA is to the community.
2. The PCHA shall ensure that there are at least 4 positive stories annually in the local media about the Housing Authority or one of its residents.

X. SUPPORTIVE SERVICE ISSUES

Goals

1. Continue to improve access of PCHA residents to services that support economic opportunity and quality of life.
2. Continue to improve economic opportunity and self-sufficiency for the families and individuals who reside in our housing developments.

Objectives

1. The Pasco County Housing Authority will implement 3 new partnerships with local service providers in order to enhance services to our residents by December 31, 2004
2. The PCHA's community centers shall be more effectively utilized to provide resident services as measured by increasing their utilization to a minimum of 15% of the time by December 31, 2004.

3. The PCHA shall assist its residents in strengthening their organizations and helping them develop their own mission statement, goals and objectives so as to have effective, fully functioning resident organizations in every housing development by December 31, 2002.
4. By December 31, 2002, the PCHA shall evaluate the feasibility of providing a Family Self-Sufficiency program in public housing.
5. The PCHA shall work to establish a partnership with the local school district to help reduce truancy, suspension and drop out rates to ensure that all of its school age children are regularly attending school by December 31, 2002.

The Pasco County Housing Authority has based its Annual Plan on the premise that if these goals and objectives are accomplished, the PCHA will be working towards the advancement of our mission.

The policies, plans, statements, budget summary and other supporting documents in this Annual Plan all lead towards the accomplishment of the goals and objectives. Taken as a whole, they outline a comprehensive approach toward our goals and objectives and are consistent with the Pasco County Consolidated Plan. A few highlights of the Plan are as follows:

- The PCHA will strive to maintain its current “High Performer” status as evaluated by HUD.
- The PCHA will continue to adapt available housing to the housing needs as identified in Pasco County, consistent with the Pasco County Consolidated Plan.
- The PCHA will continue to mix its public housing populations ethnically, racially and income-wise as much as possible, in accordance with its Admissions and Occupancy Policy.
- The PCHA will continue to operate in full compliance with all Equal Opportunity laws and regulations and will continue to ensure equal treatment of all applicants, residents, tenant-based participants, employees and vendors.
- The PCHA will continue to provide equal opportunity in hiring, promotion and work to all employees and prospective employees.
- The PCHA will continue to foster additional partnerships with local service providers to improve access for PCHA residents to services that support economic opportunity and quality of life.
- The PCHA shall strive to become a more customer oriented organization, providing curb-appeal to its developments and encouraging resident feed-back.

In summary, the Pasco County Housing Authority is on course to improve the condition of affordable housing in Pasco County.

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

Table of Contents

Page #

Annual Plan

i. Executive Summary	1
ii. Table of Contents	6
1. Housing Needs	10
2. Financial Resources	17
3. Policies on Eligibility, Selection and Admissions	18
4. Rent Determination Policies	27
5. Operations and Management Policies	31
6. Grievance Procedures	33
7. Capital Improvement Needs	34
8. Demolition and Disposition	35
9. Designation of Housing	36
10. Conversions of Public Housing	37
11. Homeownership	39
12. Community Service Programs	40
13. Crime and Safety	43
14. Pets (Inactive for January 1 PHAs)	45
15. Civil Rights Certifications (included with PHA Plan Certifications)	45
16. Audit	45
17. Asset Management	45
18. Other Information	46

Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration
- FY 2000 Capital Fund Program Annual Statement
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

Optional Attachments:

- PHA Management Organizational Chart
- FY 2000 Capital Fund Program 5 Year Action Plan
- Public Housing Drug Elimination Program (PHDEP) Plan (FL104a01.doc)
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents X check here if included in the public housing A & O Policy	Annual Plan: Rent Determination

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	2,961	5	5	5	5	N/A	N/A
Income >30% but <=50% of AMI	4,134	5	5	5	5	N/A	N/A
Income >50% but <80% of AMI	709	3	3	2	2	N/A	N/A
Elderly	3,720	2	2	2	2	N/A	N/A
Families with Disabilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- X Consolidated Plan of the Jurisdiction/s
Indicate year: 1998-2002
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- X Other sources: (list and indicate year of information)
University of Florida, Shimberg Center for Affordable Housing – Year 1998

PLEASE NOTE: The Pasco County Consolidated Plan and the Pasco County Community Development Department do not maintain statistics covering Overall Housing Needs for Families with Disabilities or Race/Ethnicity.

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
X Section 8 tenant-based assistance			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	381		381

Housing Needs of Families on the Waiting List			
Extremely low income <=30% AMI	317	83.2%	
Very low income (>30% but <=50% AMI)	53	13.9%	
Low income (>50% but <80% AMI)	11	2.9%	
Families with children	213	55.9%	
Elderly families	162	42.5%	
Families with Disabilities	123	32.3%	
Race/ethnicity WH	319	83.7%	
Race/ethnicity BLK	59	15.5%	
Race/ethnicity HISP	36	9.4%	
Race/ethnicity ASIAN/AM IND	4	.8%	
Characteristics by Bedroom Size (Public Housing Only)	D/N/A		
1BR			
2 BR			
3 BR			
4 BR			
5 BR			
5+ BR			
Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)? 8 MONTHS			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			

Housing Needs of Families on the Waiting List

Housing Needs of Families on the Waiting List

Waiting list type: (select one)

- Section 8 New Construction
 Public Housing
 Combined Section 8 and Public Housing
 Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	45		45
Extremely low income <=30% AMI			
Very low income (>30% but <=50% AMI)	45	100%	
Low income (>50% but <80% AMI)			
Families with children	34	76%	
Elderly families	0	0	
Families with Disabilities	2	4%	
Race/ethnicity WH	22	49%	
Race/ethnicity BLK	8	18%	
Race/ethnicity HISP	24	31%	
Race/ethnicity INDIAN	1	2%	
Characteristics by Bedroom Size (Public Housing Only)	D/N/A		
1BR			
2 BR			
3 BR			
4 BR			
5 BR			
5+ BR			

Housing Needs of Families on the Waiting List	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
If yes:	
How long has it been closed (# of months)?	
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes	
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes	

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	61		61
Extremely low income <=30% AMI	8	13%	
Very low income (>30% but <=50% AMI)	53	87%	
Low income (>50% but <80% AMI)	0	0	
Families with children	33	54%	
Elderly families	8	13%	
Families with Disabilities	10	16%	
Race/ethnicity WH	49	80%	
Race/ethnicity BLK	5	8%	
Race/ethnicity HISP	7	11%	
Race/ethnicity			

Housing Needs of Families on the Waiting List			
Characteristics by Bedroom Size (Public Housing Only)			
1BR	12	20%	
2 BR	27	44%	
3 BR	16	26%	
4 BR	6	10%	
5 BR	0	0%	
5+ BR			

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase Section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction

- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- X Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- X Maintain or increase Section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- X Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- X Apply for additional Section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- X Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- X Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- X Other: (list below)

Targeting more than 40% of all new admissions to public housing to families at or below 30% of median are income.

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- X Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- X Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- X Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- X Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- X Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- X Counsel Section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units

- X Market the Section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- X Funding constraints
- X Staffing constraints
- Limited availability of sites for assisted housing
- X Extent to which particular housing needs are met by other organizations in the community
- X Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- X Influence of the housing market on PHA programs
- X Community priorities regarding housing assistance
- X Results of consultation with local or state government
- X Results of consultation with residents and the Resident Advisory Board
- X Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2000 grants)		
a) Public Housing Operating Fund	228,759	
b) Public Housing Capital Fund	350,199	
c) HOPE VI Revitalization	-0-	
d) HOPE VI Demolition	-0-	

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
e) Annual Contributions for Section 8 Tenant-Based Assistance	5,119,359	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	61,200	
g) Resident Opportunity and Self-Sufficiency Grants	-0-	
h) Community Development Block Grant	106,500	Physical Improvements (Road Repairs) & ADA
i) HOME	-0-	
Other Federal Grants (list below)		
2. Prior Year Federal Grants (unobligated funds only) (list below)	-0-	
3. Public Housing Dwelling Rental Income	309,648	PH Operations
4. Other income (list below)	22,500	Physical Improvements
4. Non-federal sources (list below)		
Total resources	6,198,165	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time)
- X Other: (describe) Final verification is at time of availability. If verified information on file is more than three (3) months old, it is reverified.

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- X Criminal or Drug-related activity
- X Rental history
- X Housekeeping
- Other (describe)

c. X Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. X Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes? Note: Through Sheriff's Office.

e. X Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
Note: Through Sheriff's Office

(2)Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- X Sub-jurisdictional lists
- X Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- X PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?4 PH

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?
3. Yes No: May families be on more than one list simultaneously
If yes, how many lists? 4 lists. They can apply for all complexes, and where ever the opening occurs, they will be housed.
4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
- PHA main administrative office
 - All PHA development management offices
 - Management offices at developments with site-based waiting lists
 - At the development to which they would like to apply
 - Other (list below)

(3) Assignment

- a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)
- One
 - Two
 - Three or More
- b. Yes No: Is this policy consistent across all waiting list types?
- c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

- a. Income targeting:
- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?
- b. Transfer policies:
- In what circumstances will transfers take precedence over new admissions? (list below)
- Emergencies

- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

1 Date and Time

Former Federal preferences:

- 2 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 2 Victims of domestic violence
 - Substandard housing
 - Homelessness
 - High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- 1 Households that contribute to meeting income goals (broad range of incomes)
- 1 Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- X Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- X The PHA-resident lease
- X The PHA's Admissions and (Continued) Occupancy policy **Note: Posted in PCHA Administration Office**
- X PHA briefing seminars or written materials
- Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- X At an annual reexamination and lease renewal
- X Any time family composition changes
- X At family request for revision
- Other (list)

(6) Deconcentration and Income Mixing

a. X Yes No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. X Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

Adoption of site-based waiting lists
If selected, list targeted developments below:

X Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:
All PCHA Public Housing Developments: Cypress Villas I and II; Pasco Terrace; Bonnie Dale; Sunny Dale and Citrus.

X Employing new admission preferences at targeted developments
If selected, list targeted developments below:
All PCHA Public Housing Developments: Cypress Villas I and II; Pasco Terrace; Bonnie Dale; Sunny Dale and Citrus.

Other (list policies and developments targeted below)

d. Yes X No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

Not applicable: results of analysis did not indicate a need for such efforts

X List (any applicable) developments below:

Cypress Villas I and II; Pasco Terrace; Bonnie Dale; Sunny Dale and Citrus..

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

Not applicable: results of analysis did not indicate a need for such efforts

X List (any applicable) developments below:

Cypress Villas I and II; Pasco Terrace; Bonnie Dale; Sunny Dale and Citrus.

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B.

Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).

(1) Eligibility

a. What is the extent of screening conducted by the PHA? (select all that apply)

Criminal or drug-related activity only to the extent required by law or regulation

X Criminal and drug-related activity, more extensively than required by law or regulation

More general screening than criminal and drug-related activity (list factors below)

Other (list below)

b. X Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

c. X Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes? NOTE: Through State Dept. of Children and Families.

d. X Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source) NOTE: Through State Dept. of Children and Families.

e. Indicate what kinds of information you share with prospective landlords? (select all that apply)

Criminal or drug-related activity

X Other (describe below)

Information on previous landlord, if available.

(2) Waiting List Organization

a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)

- X None
- Federal public housing
- Federal moderate rehabilitation
- Federal project-based certificate program
- Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- X PHA main administrative office
- X Other (list below)
All PCHA complexes

(3) Search Time

a. X Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

The PCHA makes evaluations of need regarding size of unit and area, including schools, employment, etc. The PCHA will give up to two (2) extensions in order to allow the interested person to search for something local to fit these needs.

(4) Admissions Preferences

a. Income targeting

Yes X No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. X Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- X Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- X Households that contribute to meeting income goals (broad range of incomes)
- X Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

1 Date and Time

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 2 Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families

- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- 2 Households that contribute to meeting income goals (broad range of incomes)
- 2 Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- X Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- X Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- X The Section 8 Administrative Plan
- Briefing sessions and written materials
- X Other (list below)

SPECIAL PURPOSE REGULATIONS, AS HOPWA(Housing Opportunities for Persons with AIDS); (FUP) Family Unification Program; and FSS (Family Self-Sufficiency).

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- X Through published notices
- X Other (list below)
Through the local service providers network.

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- X The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
 \$1-\$25
X \$26-\$50

2. Yes X No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?
2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:
- d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)
- For the earned income of a previously unemployed household member
 - For increases in earned income
 - Fixed amount (other than general rent-setting policy)
If yes, state amount/s and circumstances below:
 - Fixed percentage (other than general rent-setting policy)
If yes, state percentage/s and circumstances below:
 - For household heads
 - For other family members
 - For transportation expenses
 - For the non-reimbursed medical expenses of non-disabled or non-elderly families
 - Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)
- Yes for all developments
 - Yes but only for some developments
 - X No
2. For which kinds of developments are ceiling rents in place? (select all that apply)
- For all developments
 - For all general occupancy developments (not elderly or disabled or elderly only)
 - For specified general occupancy developments
 - For certain parts of developments; e.g., the high-rise portion
 - For certain size units; e.g., larger bedroom sizes
 - Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- X Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)_____
- Other (list below)

g. Yes X No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- X The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- X Other (list/describe below)
Operating costs

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)
When HUD issues new payment standards.

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families

Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- X \$26-\$50

b. Yes X No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

[24 CFR Part 903.79 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached.
- A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing		
Section 8 Vouchers		
Section 8 Certificates		
Section 8 Mod Rehab		
Special Purpose Section 8 Certificates/Vouchers (list individually)		

Public Housing Drug Elimination Program (PHDEP)		
Other Federal Programs(list individually)		

C. Management and Maintenance Policies

List the PHA’s public housing management and maintenance policy documents, manuals and handbooks that contain the Agency’s rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

- (1) Public Housing Maintenance and Management: (list below)
- (2) Section 8 Management: (list below)

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
- PHA development management offices
- Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)
- PHA main administrative office
- Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7.9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

- The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name)

-or-

- X The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here) Please see Annual Statement Tables in the Table Library at the end of the HUD Template.

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)

b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

Revitalization Plan under development

Revitalization Plan submitted, pending approval

Revitalization Plan approved

Activities pursuant to an approved Revitalization Plan underway

Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?

If yes, list development name/s below:

Yes X No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
If yes, list developments or activities below:

Yes X No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes X No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>	
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>	
5. Number of units affected:	
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development	

7. Timeline for activity:
- a. Actual or projected start date of activity:
 - b. Projected end date of activity:

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

- Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. Designation type:	Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one)	Approved; included in the PHA’s Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>

4. Date this designation approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: 7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

Conversion of Public Housing Activity Description
1a. Development name: 1b. Development (project) number:
2. What is the status of the required assessment? <input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)

4. Status of Conversion Plan (select the statement that best describes the current status)

- Conversion Plan in development
- Conversion Plan submitted to HUD on: (DD/MM/YYYY)
- Conversion Plan approved by HUD on: (DD/MM/YYYY)
- Activities pursuant to HUD-approved Conversion Plan underway

5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)

- Units addressed in a pending or approved demolition application (date submitted or approved: _____)
- Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: _____)
- Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: _____)
- Requirements no longer applicable: vacancy rates are less than 10 percent
- Requirements no longer applicable: site now has less than 300 units
- Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. Yes X No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status.

PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)	
1a. Development name:	
1b. Development (project) number:	
2. Federal Program authority:	<input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one)	<input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission:	(DD/MM/YYYY)
5. Number of units affected:	
6. Coverage of action: (select one)	<input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

B. Section 8 Tenant Based Assistance

1. Yes X No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
 26 - 50 participants
 51 to 100 participants
 more than 100 participants

b. PHA-established eligibility criteria

Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?
If yes, list criteria below:

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.79 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

Yes No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
 Information sharing regarding mutual clients (for rent determinations and otherwise)
 Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
 Jointly administer programs
 Partner to administer a HUD Welfare-to-Work voucher program
 Joint administration of other demonstration program
 Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas?

(select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

- Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing		
Section 8		

- b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size? If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.79 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA use to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed “in and around” public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities

- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- X Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- X Yes No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?
(See Plan following Table Library)
- X Yes No: This PHDEP Plan is an Attachment. (Note: Also submitted to HUD as PHA Plan Attachment FL104a01.doc)

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. X Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. X Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes X No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? _____
5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
 Not applicable
 Private management
 Development-based accounting
 Comprehensive stock assessment
 Other: (list below)
3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. X Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

Attached at Attachment (File name)

X Provided below:

- 1) Residents asked that exit interviews be done with residents moving out to determine what improvements can be made to keep good tenants.
- 2) Residents asked that the former Federal Preference for victims of domestic violence (with proper documentation) be retained.
- 3) Residents suggested that buying units they live in might encourage home ownership.
- 4) Residents would like to see Family Self-Sufficiency in Public Housing.

3. In what manner did the PHA address those comments? (select all that apply)

Considered comments, but determined that no changes to the PHA Plan were necessary.

X The PHA changed portions of the PHA Plan in response to comments

List changes below:

- 1) The 5-Year Plan Goals and Objectives (Section III Marketability, Objective Number 4) was amended to include that exit interviews be done.
- 2) The former Federal Preference for Victims of Domestic Violence was added to the Public Housing Admissions and Occupancy Policy and to the Section 8 Administrative Plan.
- 3) The 5-Year Plan Goals & Objectives (Section V, Tenant-Based Housing Issues, Goal #2) was revised to include the suggestion to investigate possible Homeownership programs.
- 4) The 5-Year Plan Goals & Objectives (Section X, Supportive Services Issues, Objective #4) was amended to include the suggestion to investigate the possibility of Family Self-Sufficiency in Public Housing.

X Other: (list below)

Residents stated that after starting the Drug Elimination Program in Lacoochee, there is a decrease in crime. No amendments to the 5-Year or Annual Plan regarding the Drug Elimination Grant were necessary.

B. Description of Election process for Residents on the PHA Board

1. Yes X No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2. Yes X No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
 Candidates could be nominated by any adult recipient of PHA assistance
 Self-nomination: Candidates registered with the PHA and requested a place on ballot
 Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
 Any head of household receiving PHA assistance
 Any adult recipient of PHA assistance
 Any adult member of a resident or assisted family organization
 Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
 Representatives of all PHA resident and assisted family organizations
 Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here): PASCO COUNTY, FLORIDA
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
- X The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- X The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.

- X The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- X Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
The PCHA will provide housing to very low, low and low to moderate income families in Pasco County, reflecting the Pasco County housing needs assessment.
- Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The Consolidated Plan of Pasco County is consistent with and supports the Pasco County Housing Authority Plan by endorsing the PCHA plan which helps to fulfill the identified housing needs in Pasco County for low income and extremely low income county residents.

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

Attachments

Use this section to provide any additional attachments referenced in the Plans.

COMPONENT 7

PASCO COUNTY HOUSING AUTHORITY CAPITAL FUND PROGRAM ANNUAL STATEMENT

PART 1 : SUMMARY	PAGE 50
PART II : SUPPORTING TABLE	PAGE 51
PART III : IMPLEMENTATION SCHEDULE	PAGE 52

PUBLIC HOUSING DRUG ELIMINATION PLAN – FY 2000
(also submitted to HUD as PHA Plan Attachment FL104a01)
SHERIFF’S OFFICE MONTHLY REPORT FORM
(also submitted to HUD as PHA Plan Attachment FL104b01)
SHERIFF’S REPORT
(also submitted to HUD as PHA Plan Attachment FL104c01)

PHA Plan Table Library

Component 7 Capital Fund Program Annual Statement Parts I, II, and II

Annual Statement

Capital Fund Program (CFP) Part I: Summary

PASCO COUNTY HOUSING AUTHORITY

Capital Fund Grant Number FFY of Grant Approval: (10/2000)

Amended Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	
3	1408 Management Improvements	
4	1410 Administration	24,700.00
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	11,000.00
8	1440 Site Acquisition	
9	1450 Site Improvement	\$175,054.00
10	1460 Dwelling Structures	\$4,500.00
11	1465.1 Dwelling Equipment-Nonexpendable	\$134,945.00
12	1470 Nondwelling Structures	
13	1475 Nondwelling Equipment	
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	Amount of Annual Grant (Sum of lines 2-19)	\$350,199.00
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	\$52,900.00
24	Amount of line 20 Related to Energy Conservation Measures	

Annual Statement
Capital Fund Program (CFP) Part II: Supporting Table
PASCO COUNTY HOUSING AUTHORITY – FY 10/2000

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost
104-001-B	Ceiling fans – 1 ea per bedroom, living rm.	1465.1	\$17,750
Cypress Villas I	Security Screen Doors (2 per unit)	1465.1	\$13,500
104-001-B	Ceiling Fans – 1 ea per bedroom, living rm.	1465.1	\$11,500
Cypress Villas II	Security Screen Doors (2 per unit)	1465.1	\$ 6,000
104-104-B	Ceiling Fans – 1 ea per bedroom, living rm.	1465.1	\$33,500
Bonnie Dale	Security Screen Doors (2 per unit)	1465.1	\$24,000
104-005	Ceiling fans – 1 ea per bedroom, living rm.	1465.1	\$30,000
Sunny Dale	Security Screen Doors (2 per unit)	1465.1	\$25,417
104-001 A	Security Screen Doors (2 per unit)	1465.1	\$10,000
Citrus Villas			
104-007	Security Screen Doors (2 per unit)	1465.1	\$25,418
Pasco Terrace			
FL 29 HA Wide	Shelving for Records Retention	1475	\$7,000
	(all complexes)		
FL 29 HA Wide	Landscaping (All Complexes)	1450	\$117,750

Annual Statement
Capital Fund Program (CFP) Part III: Implementation Schedule

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)
104-001-B	9-30-2002	9-30-2003
Cypress Villas I		
104-001-B	9-30-2002	9-30-2003
Cypress Villas II		
104-104-B	9-30-2002	9-30-2003
Bonnie Dale		
104-005	9-30-2002	9-30-2003
Sunny Dale		
104-001A	9-30-2002	9-30-2003
Citrus Villas		
104-007	9-30-2002	9-30-2003
Pasco Terrace		
FL 29	9-30-2002	9-30-2003
HA Wide		

Pasco County Housing Authority FY 2000 Public Housing Drug Elimination Program Plan

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Annual PHDEP Plan Table of Contents:

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

Section 1: General Information/History

- A. Amount of PHDEP Grant \$45,540
- B. Eligibility type (Indicate with an "x") N1 N2 R
- C. FFY in which funding is requested FY 2001
- D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

The Pasco County Housing Authority (PCHA), Dade City Florida, proposes a comprehensive approach to reduce/eliminate drug-related criminal activity that is designed to take advantage of every resource and opportunity available in Pasco County and the State of Florida to improve our developments. It is an on-going ever-changing process. Our plan is designed to more easily adapt to changes in the environment within the Cypress Villas I/II Development in the Lacochee area. Our plan is primarily comprised of close and increased screening of applicants, increased law enforcement above baseline services, a wide variety of community service partners providing a myriad of services, and increased involvement of residents in crime prevention.

E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
Cypress Villas I/II in Lacoochee area	39	92 Adults
		49 youth

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an “x” to indicate the length of program by # of months. For “Other”, identify the # of months).

6 Months

12 Months

18 Months

24 Months

Other

G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. For grant extensions received, place “GE” in column or “W” for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Anticipated Completion Date
FY 1991	\$103,000	FL29DEP10491	0	None	Closed
FY 1996	\$103,000	FL29DEP1040193	0	None	Closed
FY 1997	\$ 62,000	FL29DEP1040197	0	GE	Closed
FY 1998	\$ 45,540	FL29DEP1040198	0	None	Closed
FY 1999	\$ 45,540	FL29DEP1040199	\$45,540	None	03-01-01

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

This plan is a comprehensive approach to attack the problems in PCHA public housing that are associated with drugs and crime related activities. Its methodology involves all groups that have an interest, the responsibility, the resources, and the ability to eliminate drug-related criminal activity and provide a safer, more positive living environment for residents and their families. PCHA residents, law enforcement officials, and the community partners through regular meetings with residents are a methodology for sharing information, coordinating programs, and leveraging resources. In addition, the Drug Elimination Task Force is being used as a forum for sharing success stories and best practices, which can be incorporated into other programs. The Task Force provides continual review on the success of the plan. The Community Service partners provide proven programs that serve the prevention needs of residents of public housing. The residents are taking an active role in eliminating drugs and drug-related criminal activity within their community through tenant patrols and reporting of suspicious activity. The Pasco County Sheriff's Office is taking a pro-active role in eliminating drugs and drug-related criminal activity from these public housing communities, even including assisting us with application screening and lease enforcement.

B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FY 2001 PHDEP Budget Summary	
Budget Line Item	Total Funding
9110 – Reimbursement of Law Enforcement	\$26,743
9120 - Security Personnel	
9130 – Employment of Investigators	
9140 – Voluntary Tenant Patrol	
9150 - Physical Improvements	
9160 - Drug Prevention	\$7,800
9170 - Drug Intervention	
9180 - Drug Treatment	

9190 - Other Program Costs	\$10,997
TOTAL PHDEP FUNDING	\$45,540

C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

9110 – Reimbursement of Law Enforcement					Total PHDEP Funding: \$ 26,743		
Goal(s)	Reduction of drugs and violent crimes in and around PCHA developments						
Objectives	To provide enhanced services above baseline to all residents. To encourage and support the involvement and participation of residents in reducing criminal activity.						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1. Community Policing			12-00	12-01	\$26,743	\$20,000	Criminal Activity Reports, Surveys
2.							
3.							

9120 - Security Personnel					Total PHDEP Funding: \$ -0-		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/Source)	Performance Indicators

1.							
2.							
3.							
9130 – Employment of Investigators					Total PHDEP Funding: \$ -0-		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9140 - Voluntary Tenant Patrol					Total PHDEP Funding: \$-0-		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9150 - Physical Improvements					Total PHDEP Funding: \$-0-		
Goal(s)							

Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9160 - Drug Prevention					Total PHDEP Funding: \$ 7,800.00		
Goal(s)	Reduction of drug and criminal activity in and around PCHA developments						
Objectives	To provide families and youths with positive educational, recreational, and job-related experiences which deter involvement in drugs and criminal activity and promote economic self-sufficiency.						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Boys & Girls Club/Learning Lab/etc.	100	Adults/children	12-00	12-01	\$7,800	\$70,000	Program Attendance/evaluation
2.							
3.							

9170 - Drug Intervention					Total PHDEP Funding: \$-0-		
Goal(s)							
Objectives							

Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9180 - Drug Treatment					Total PHDEP Funding: \$-0-		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9190 - Other Program Costs					Total PHDEP Funds: \$ 10,997		
Goal(s)		Provide administrative services in management of the grant.					
Objectives		To maintain grant and reporting.					
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Grant administration			12-00	12-01	\$10,997	\$10,000	Monitoring /Performance
2.							

3.						
----	--	--	--	--	--	--

Section 3: Expenditure/Obligation Milestones

Indicate by Budget Line Item and the Proposed Activity (based on the information contained in Section 2 PHDEP Plan Budget and Goals), the % of funds that will be expended (at least 25% of the total grant award) and obligated (at least 50% of the total grant award) within 12 months of grant execution.

Budget Line Item #	25% Expenditure of Total Grant Funds By Activity #	Total PHDEP Funding Expended (sum of the activities)	50% Obligation of Total Grant Funds by Activity #	Total PHDEP Funding Obligated (sum of the activities)
<i>e.g. Budget Line Item # 9120</i>	<i>Activities 1, 3</i>		<i>Activity 2</i>	
9110	\$ 5,000	\$ 5,000	\$16,743	\$26,743
9120				
9130				
9140				
9150				
9160	\$ 2,135	\$ 2,135	\$ 3,530	\$ 7,800
9170				
9180				
9190	\$ 3,000	\$ 3,000	\$ 4,997	\$10,997
TOTAL	\$10,135	\$10,135	\$25,270	\$45,540

Section 4: Certifications

A comprehensive certification of compliance with respect to the PHDEP Plan submission is included in the “PHA Certifications of Compliance with the PHA Plan and Related Regulations.”

PASCO COUNTY HOUSING AUTHORITY
PUBLIC HOUSING DRUG ELIMINATION CRIME REPORT
CYPRESS VILLAS I/II DEVELOPMENTS

MONTH

PART I CRIMES:

Homicide
Rape
Robbery
Aggravated
Assault
Burglary
Larceny
Auto theft
Arson

TOTALS

PART II CRIMES:

Drug Violations

Simple Assault
Vandalism
Weapons Violations
TOTALS

DRUG ARRESTS:

Felony
Misdemeanor
TOTALS

OTHER CRIME DATA:

Trespass
Domestic Violence
Disturbance
Aggravated Battery
Child Abuse
Simple Battery
TOTALS

GRAND TOTALS:

PART I CRIMES
PART II CRIMES
DRUG ARREST
OTHER CRIMES
WARRANT ARREST

SIGNATURE

DATE

PASCO COUNTY HOUSING AUTHORITY
PUBLIC HOUSING DRUG ELIMINATION CRIME REPORT
CYPRESS VILLAS I/II DEVELOPMENTS

1998/1999

PART I CRIMES:

	1998	1999	Change
Homicide	0	0	0
Rape	0	0	0

Robbery	1	0	- 1
Aggravated Assault	2	1	- 1
Burglary	12	2	- 10
Larceny	4	7	+ 3
Auto theft	1	4	+ 3
Arson	0	0	0
TOTALS	20	14	- 6

PART II CRIMES:

Drug Violations	5	9	+ 4
Simple Assault	0	0	0
Vandalism	3	5	+ 2
Weapons Violations	0	2	+ 2

TOTALS	8	16	+ 8
---------------	----------	-----------	------------

DRUG ARRESTS:

Felony	1	5	+ 4
--------	---	---	-----

Misdemeanor	0	0	0
-------------	---	---	---

TOTALS	1	5	+ 4
---------------	----------	----------	------------

OTHER CRIME DATA:

Trespass	2	0	- 2
-----------------	----------	----------	------------

Domestic Violence	1	6	+ 5
--------------------------	----------	----------	------------

Disturbance	11	11	0
--------------------	-----------	-----------	----------

Aggravated Battery	3	1	- 2
---------------------------	----------	----------	------------

Child Abuse	3	2	- 1
--------------------	----------	----------	------------

Simple Battery	7	9	+ 2
-----------------------	----------	----------	------------

TOTALS	27	29	+ 2
--------	----	----	-----

GRAND TOTAL:	1998	1999	Change
--------------	------	------	--------

PART I CRIMES	20	14	- 6
---------------	----	----	-----

PART II CRIMES	8	16	+ 8
----------------	---	----	-----

DRUG ARREST	1	5	+ 4
-------------	---	---	-----

WARRANT ARREST	3	2	- 1
----------------	---	---	-----