

# **PHA Plans**

## **Streamlined Annual Version**

**U.S. Department of Housing and  
Urban Development**  
Office of Public and Indian  
Housing

OMB No. 2577-0226  
(exp. 05/31/2006)

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This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937 that introduced 5-year and annual PHA Plans. The full PHA plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form allows eligible PHAs to make a streamlined annual Plan submission to HUD consistent with HUD's efforts to provide regulatory relief for certain types of PHAs. Public reporting burden for this information collection is estimated to average 11.7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Privacy Act Notice.** The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Information in PHA plans is publicly available.

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# **Streamlined Annual PHA Plan**

## **for Fiscal Year: 2004**

# **PHA Name: Housing Authority of the City of Searcy, Arkansas**

**NOTE: This PHA Plan template (HUD-50075-SA) is to be completed in accordance with instructions contained in previous Notices PIH 99-33 (HA), 99-51 (HA), 2000-22 (HA), 2000-36 (HA), 2000-43 (HA), 2001-4 (HA), 2001-26 (HA), 2003-7 (HA), and any related notices HUD may subsequently issue.**

### Streamlined Annual PHA Plan Agency Identification

**PHA Name:** Housing Authority of the City of Searcy, AR **PHA Number:** AR035

**PHA Fiscal Year Beginning:** (mm/yyyy) 01/2004

**PHA Programs Administered:**

**Public Housing and Section 8**       **Section 8 Only**       **Public Housing Only**  
Number of public housing units: 150      Number of S8 units:      Number of public housing units:  
Number of S8 units: 130

**PHA Consortia:** (check box if submitting a joint PHA Plan and complete table)

Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
Participating PHA 1:				
Participating PHA 2:				
Participating PHA 3:				

**PHA Plan Contact Information:**

Name: Linda Wiseman      Phone: 501-268-8547  
TDD:      Email (if available): searcyha@sbcglobal.net

**Public Access to Information**

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

PHA's main administrative office       PHA's development management offices

**Display Locations For PHA Plans and Supporting Documents**

The PHA Plan revised policies or program changes (including attachments) are available for public review and inspection.       Yes       No.

If yes, select all that apply:

Main administrative office of the PHA  
 PHA development management offices  
 Main administrative office of the local, county or State government  
 Public library       PHA website       Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

Main business office of the PHA       PHA development management offices

Other (list below)

## Streamlined Annual PHA Plan

**Fiscal Year 2004**

[24 CFR Part 903.12(c)]

### Table of Contents

[24 CFR 903.7(r)]

Provide a table of contents for the Plan, including applicable additional requirements, and a list of supporting documents available for public inspection.

#### A. PHA PLAN COMPONENTS

<input type="checkbox"/>	1. Site-Based Waiting List Policies	4
	<b>903.7(b)(2) Policies on Eligibility, Selection, and Admissions</b>	
<input checked="" type="checkbox"/>	2. Capital Improvement Needs	5
	<b>903.7(g) Statement of Capital Improvements Needed</b>	
<input type="checkbox"/>	3. Section 8(y) Homeownership	6
	<b>903.7(k)(1)(i) Statement of Homeownership Programs</b>	
<input type="checkbox"/>	4. Project-Based Voucher Programs	7
<input checked="" type="checkbox"/>	5. PHA Statement of Consistency with Consolidated Plan. Complete only if PHA has changed any policies, programs, or plan components from its last Annual Plan.	7
<input checked="" type="checkbox"/>	6. Supporting Documents Available for Review	9
<input checked="" type="checkbox"/>	7. Capital Fund Program and Capital Fund Program Replacement Housing Factor, Annual Statement/Performance and Evaluation Report	12
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X	9. Attachment A: Statement of Progress	
X	10. Attachment B: Policy or Program Changes for Upcoming Year	
X	11. Attachment C: Resident Advisory Board Meeting	

#### B. SEPARATE HARD COPY SUBMISSIONS TO LOCAL HUD FIELD OFFICE

**Form HUD-50076, *PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the Streamlined Annual Plan*** identifying policies or programs the PHA has revised since submission of its last Annual Plan, and including Civil Rights certifications and assurances the changed policies were presented to the Resident Advisory Board for review and comment, approved by the PHA governing board, and made available for review and inspection at the PHA's principal office;

For PHAs Applying for Formula Capital Fund Program (CFP) Grants:

**Form HUD-50070, *Certification for a Drug-Free Workplace*:**

**Form HUD-50071, *Certification of Payments to Influence Federal Transactions*; and**

**Form SF-LLL & SF-LLL a, *Disclosure of Lobbying Activities*.**

**1. Site-Based Waiting Lists (Eligibility, Selection, Admissions Policies)**

[24 CFR Part 903.12(c), 903.7(b)(2)]

Exemptions: Section 8 only PHAs are not required to complete this component.

**A. Site-Based Waiting Lists-Previous Year**

1. Has the PHA operated one or more site-based waiting lists in the previous year? **NO**  
If yes, complete the following table; if not skip to B.

<b>Site-Based Waiting Lists</b>				
<b>Development Information:</b> (Name, number, location)	<b>Date Initiated</b>	<b>Initial mix of Racial, Ethnic or Disability Demographics</b>	<b>Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL</b>	<b>Percent change between initial and current mix of Racial, Ethnic, or Disability demographics</b>

2. What is the number of site based waiting list developments to which families may apply at one time?
3. How many unit offers may an applicant turn down before being removed from the site-based waiting list?
4.  Yes  No: Is the PHA the subject of any pending fair housing complaint by HUD or any court order or settlement agreement? If yes, describe the order, agreement or complaint and describe how use of a site-based waiting list will not violate or be inconsistent with the order, agreement or complaint below:

**B. Site-Based Waiting Lists – Coming Year**

If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to next component.

1. How many site-based waiting lists will the PHA operate in the coming year?

2.  Yes  No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?  
If yes, how many lists?
3.  Yes  No: May families be on more than one list simultaneously?  
If yes, how many lists?
4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
  - PHA main administrative office
  - All PHA development management offices
  - Management offices at developments with site-based waiting lists
  - At the development to which they would like to apply
  - Other (list below)

## **2. Capital Improvement Needs**

[24 CFR Part 903.12 (c), 903.7 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

### **A. Capital Fund Program**

1.  Yes  No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete items 7 and 8 of this template (Capital Fund Program tables). If no, skip to B.
2.  Yes  No: Does the PHA propose to use any portion of its CFP funds to repay debt incurred to finance capital improvements? If so, the PHA must identify in its annual and 5-year capital plans the development(s) where such improvements will be made and show both how the proceeds of the financing will be used and the amount of the annual payments required to service the debt. (Note that separate HUD approval is required for such financing activities.).

### **B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)**

Applicability: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

1.  Yes  No: Has the PHA received a HOPE VI revitalization grant? (if no, skip to #3; if yes, provide responses to the items on the chart located on the next page, copying and completing as many times as necessary).
2. Status of HOPE VI revitalization grant(s):

<b>HOPE VI Revitalization Grant Status</b>	
a. Development Name:	
b. Development Number:	
c. Status of Grant:	
<input type="checkbox"/>	Revitalization Plan under development
<input type="checkbox"/>	Revitalization Plan submitted, pending approval
<input type="checkbox"/>	Revitalization Plan approved
<input type="checkbox"/>	Activities pursuant to an approved Revitalization Plan underway

3.  Yes  No: Does the PHA expect to apply for a HOPE VI Revitalization grant in the Plan year?  
If yes, list development name(s) below:

4.  Yes  No: Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year? If yes, list developments or activities below:

5.  Yes  No: Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:

**3. Section 8 Tenant Based Assistance--Section 8(y) Homeownership Program**  
(if applicable) [24 CFR Part 903.12(c), 903.7(k)(1)(i)]

1.  Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to the next component; if "yes", complete each program description below (copy and complete questions for each program identified.)

2. Program Description:

a. Size of Program

Yes  No: Will the PHA limit the number of families participating in the Section 8 homeownership option?

If the answer to the question above was yes, what is the maximum number of participants this fiscal year?

b. PHA-established eligibility criteria

- Yes  No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria? If yes, list criteria:

c. What actions will the PHA undertake to implement the program this year (list)?

### 3. Capacity of the PHA to Administer a Section 8 Homeownership Program:

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- Establishing a minimum homeowner downpayment requirement of at least 3 percent of purchase price and requiring that at least 1 percent of the purchase price comes from the family's resources.
- Requiring that financing for purchase of a home under its Section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards.
- Partnering with a qualified agency or agencies to administer the program (list name(s) and years of experience below):
- Demonstrating that it has other relevant experience (list experience below):

## **4. Use of the Project-Based Voucher Program**

### **Intent to Use Project-Based Assistance**

Yes  No: Does the PHA plan to "project-base" any tenant-based Section 8 vouchers in the coming year? If the answer is "no," go to the next component. If yes, answer the following questions.

1.  Yes  No: Are there circumstances indicating that the project basing of the units, rather than tenant-basing of the same amount of assistance is an appropriate option? If yes, check which circumstances apply:
  - low utilization rate for vouchers due to lack of suitable rental units
  - access to neighborhoods outside of high poverty areas
  - other (describe below:)
2. Indicate the number of units and general location of units (e.g. eligible census tracts or smaller areas within eligible census tracts):

## **5. PHA Statement of Consistency with the Consolidated Plan**

[24 CFR Part 903.15]

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary) only if the PHA has provided a certification listing program or policy changes from its last Annual Plan submission.

1. Consolidated Plan jurisdiction: State of Arkansas

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families on its waiting lists on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
- Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

To provide safe, sanitary and affordable housing to low income families.



## **6. Supporting Documents Available for Review for Streamlined Annual PHA Plans**

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>
<b>X</b>	<i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans;</i>	5 Year and Annual Plans
<b>X</b>	<i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Streamlined Annual Plan</i>	Streamlined Annual Plans
	<i>Certification by State or Local Official of PHA Plan Consistency with Consolidated Plan.</i>	5 Year and standard Annual Plans
<b>X</b>	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
<b>X</b>	Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA’s public housing and Section 8 tenant-based waiting lists.	Annual Plan: Housing Needs
<b>X</b>	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
<b>X</b>	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] and the Site-Based Waiting List Procedure.	Annual Plan: Eligibility, Selection, and Admissions Policies
	Deconcentration Income Analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
	Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing. <input type="checkbox"/> Check here if included in the public housing A&O Policy.	Annual Plan: Eligibility, Selection, and Admissions Policies
<b>X</b>	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
<b>X</b>	Public housing rent determination policies, including the method for setting public housing flat rents. <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
<b>X</b>	Schedule of flat rents offered at each public housing development. <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
<b>X</b>	Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies. <input checked="" type="checkbox"/> Check here if included in Section 8 Administrative Plan.	Annual Plan: Rent Determination
<b>X</b>	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation).	Annual Plan: Operations and Maintenance
<b>X</b>	Results of latest Public Housing Assessment System (PHAS) Assessment (or other applicable assessment).	Annual Plan: Management and Operations

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>
	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
<b>X</b>	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
	Any policies governing any Section 8 special housing types <input type="checkbox"/> Check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
<b>X</b>	Public housing grievance procedures <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
<b>X</b>	Section 8 informal review and hearing procedures. <input checked="" type="checkbox"/> Check here if included in Section 8 Administrative Plan.	Annual Plan: Grievance Procedures
<b>X</b>	The Capital Fund/Comprehensive Grant Program Annual Statement /Performance and Evaluation Report for any active grant year.	Annual Plan: Capital Needs
<b>X</b>	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants.	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing.	Annual Plan: Capital Needs
	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See PIH Notice 99-52 (HA).	Annual Plan: Capital Needs
<b>X</b>	Approved or submitted applications for demolition and/or disposition of public housing.	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans).	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937.	Annual Plan: Conversion of Public Housing
	Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion.	Annual Plan: Voluntary Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans.	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program (Section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership
<b>X</b>	Public Housing Community Service Policy/Programs <input checked="" type="checkbox"/> Check here if included in Public Housing A & O Policy	Annual Plan: Community Service & Self-Sufficiency
<b>X</b>	Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies.	Annual Plan: Community Service & Self-Sufficiency
	FSS Action Plan(s) for public housing and/or Section 8.	Annual Plan: Community Service & Self-Sufficiency
	Section 3 documentation required by 24 CFR Part 135, Subpart E for public housing.	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports for public housing.	Annual Plan: Community Service & Self-Sufficiency
<b>X</b>	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G). <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Pet Policy
<b>X</b>	The results of the most recent fiscal year audit of the PHA conducted under the Single Audit Act as implemented by OMB Circular A-133, the results of that audit and the PHA's response to any findings.	Annual Plan: Annual Audit
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

PHA Name:  
HA Code:

Streamlined Annual Plan for Fiscal Year 20\_\_

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>
	Consortium agreement(s) and for Consortium Joint PHA Plans <u>Only</u> : Certification that consortium agreement is in compliance with 24 CFR Part 943 pursuant to an opinion of counsel on file and available for inspection.	Joint Annual PHA Plan for Consortia: Agency Identification and Annual Management and Operations

## 7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: <b>The Housing Authority of the City of Searcy, AR</b>			Grant Type and Number Capital Fund Program Grant No: AR37PO3550101 Replacement Housing Factor Grant No:		Federal FY of Grant: <b>2001</b>
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:    ) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/03 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	4,960.00	4,960.00	4,960.00	4,960.00
3	1408 Management Improvements				
4	1410 Administration	6,500.00	5,005.24	5,005.24	5,005.24
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	25,000.00	30,341.00	30,341.00	24,756.67
8	1440 Site Acquisition				
9	1450 Site Improvement	30,000.00	9,075.00	9,075.00	9,075.00
10	1460 Dwelling Structures	183,040.00	199,163.33	199,163.33	158,392.75
11	1465.1 Dwelling Equipment—Nonexpendable	5,891.00	5,891.00	5,891.00	5,891.00
12	1470 Nondwelling Structures	1,000.00	1,600.00	1,600.00	1,600.00
13	1475 Nondwelling Equipment	5,500.00	11,196.43	11,196.43	11,196.43
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collaterization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	261,891.00	267,232.00	267,232.00	220,877.09
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs	88,640.00	69,720.00		
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

**7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor**

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Housing Authority of the City of Searcy, AR		Grant Type and Number Capital Fund Program Grant No: AR37PO3550101 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001			
Development Number/Name HA/Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA WIDE	Tutoring	1406		2,300.00	2,300.00	2,300.00	2,300.00	Complete
	Resident Activities	1406		2,660.00	2,660.00	2,660.00	2,660.00	Complete
	Staff Training	1410		6,500.00	5,005.24	5,005.24	5,005.24	Complete
	Architect	1430		25,000.00	25,759.33	25,759.33	20,175.00	78 % Comp
	Sidewalk/Paving Repairs	1450		15,000.00	9,075.00	9,075.00	9,075.00	Complete
	Alleviate Erosion & Ponding	1450		15,000.00	0.00	0.00	0.00	
	Interior Painting	1460		5,000.00	2,720.00	2,720.00	2,720.00	Complete
	Security Scens	1460		88,640.00	69,720.00	69,720.00	69,720.00	Complete
	Carbon Monodixe Dect.	1460		15,000.00	4,110.75	4,110.75	4,110.75	Complete
	Repair Fire Walls	1460		7,000.00	0.00	0.00	0.00	
	Dryer Plugs	1460		5,000.00	45,000.00	45,000.00	45,000.00	Complete
	Discount Attic Fan & Repair	1460		10,000.00	0.00	0.00	0.00	
	Air Conditions	1460		7,000.00	0.00	0.00	0.00	
	Ranges/Refrigerators	1465.1		5,891.00	5,891.00	5,891.00	5,891.00	Complete
	Maint Shop Heater	1470		1,000.00	0.00	0.00	0.00	
	Replace Key Machine	1475		1,000.00	0.00	0.00	0.00	
	Replace Radio and Base	1475		3,000.00	3,631.55	3,631.55	3,631.55	Complete
	Air Compressor	1475		1,000.00	0.00	0.00	0.00	
	Gas Leak Detectors	1475		500.00	0.00	0.00	0.00	
	Total this Page			216,491.00	175,872.87	175,872.87	170,288.54	

**7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor**

<b>Annual Statement/Performance and Evaluation Report</b>								
<b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)</b>								
<b>Part II: Supporting Pages</b>								
PHA Name: Housing Authority of the City of Searcy, AR			Grant Type and Number Capital Fund Program Grant No: AR37PO3550101 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001		
Development Number/Name HA/Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA Wide	Ceiling Fans	1460		17,400.00	17,042.00	17,042.00	17,042.00	Complete
	Revent Water Heaters	1460		13,000.00	0.00	0.00	0.00	
	Replace Kit Exh Fans	1460		10,000.00	12,000.00	12,000.00	12,000.00	Complete
	Replace Kit Exh Fans	1460		5,000.00	7,800.00	7,800.00	7,800.00	Complete
	Replace Office Window	1470		0.00	1,600.00	1,600.00	1,600.00	Complete
	Replace Lawn Mower	1475		0.00	6,725.00	6,725.00	6,725.00	Complete
	On Site Coordinator	1430		0.00	3,730.00	3,730.00	3,730.00	Complete
	Inspector	1430		0.00	851.67	851.67	851.67	Complete
	Replace Door Locks	1460		0.00	40,770.58	40,770.58	0.00	
	Printers for Office	1475		0.00	839.88	839.88	839.88	Complete
	Total for this Page			45,400	91,359.13	91,359.13	50,588.55	
	Grand Total			261,891.00	267,232.00	267,232.00	220,877.09	

**7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor**

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part III: Implementation Schedule								
PHA Name: Housing Authority of the City of Searcy, AR		Grant Type and Number Capital Fund Program No: AR37PO3550101 Replacement Housing Factor No:					Federal FY of Grant: 2001	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates	
	Original	Revised	Actual	Original	Revised	Actual		
All	06/30/02	06/30/03		12/30/03	06/30/05			

## 7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

<b>Annual Statement/Performance and Evaluation Report                      Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary</b>					
PHA Name: Housing Authority of the City of Searcy, AR			Grant Type and Number Capital Fund Program Grant No: AR37PO3550102 Replacement Housing Factor Grant No:		Federal FY of Grant: 2002
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:    )					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration	9,300.00	27,573.00	11,440.05	11,440.05
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	30,000.00	11,727.00	10,540.67	0.00
8	1440 Site Acquisition				
9	1450 Site Improvement	55,000.00	55,000.00	0.00	0.00
10	1460 Dwelling Structures	179,000.00	141,115.00	44,865.17	32,935.43
11	1465.1 Dwelling Equipment—Nonexpendable	5,000.00	2,329.00	2,329.00	2,329.00
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	1,200.00	16,200.00	10,468.75	10,468.75
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	279,500.00	253,944.00	79,643.64	57,173.23
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				



**7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor**

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Housing Authority of the City of Searcy, AR			Grant Type and Number Capital Fund Program Grant No: AR37PO3550102 Replacement Housing Factor Grant No:			Federal FY of Grant: 2002		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA Wide	Tutoring	1410		2,300.00	2,300.00	0.00	0.00	Complete
PHA Wide	Resident Activities	1410		2,000.00	2,000.00	0.00	0.00	Complete
PHA Wide	Staff Training	1410		5,000.00	5,000.00	2,370.02	2,370.02	
PHA Wide	Inspector	1410		0.00	7,928.00	4,191.71	4,191.71	
PHA Wide	Clerk	1410		0.00	7,344.00	3,388.80	3,388.80	
PHA Wide	Employee Benefits	1410		0.00	3,001.00	1,489.52	1,489.52	
PHA Wide	Architect	1430		30,000.00	11,727.00	10,540.67	0.00	
PHA Wide	Sidewalk/Parking Repair	1450		25,000.00	25,000.00	0.00	0.00	
PHA Wide	Alleviate Erosion & Ponding	1450		25,000.00	25,000.00	0.00	0.00	
PHA Wide	Outdoor Lighting/Signs	1450		5,000.00	5,000.00	0.00	0.00	
PHA Wide	Interior Painting	1460		5,000.00	2,515.00	0.00	0.00	
PHA Wide	Replace Door Locks	1460		82,000.00	56,671.00	11,929.74	0.00	
PHA Wide	Install 2 <sup>nd</sup> Door	1460		72,000.00	0.00	0.00	0.00	
PHA Wide	Stablization of Units	1460		20,000.00	20,000.00	28,747.43	28,747.43	
PHA Wide	Ceiling Fans	1460		0.00	36,129.00	0.00	0.00	
PHA Wide	Screen Doors – 1A, 1B	1460		0.00	15,800.00	0.00	0.00	
PHA Wide	Replace AC Window Units	1460		0.00	10,000.00	4,188.00	4,188.00	
PHA Wide	Rangers/Refrigerators	1465.1		5,000.00	2,329.00	2,329.00	2,329.00	
PHA Wide	Power Blower	1475		400.00	400.00	0.00	0.00	

**7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor**

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)</b> <b>Part II: Supporting Pages</b>								
PHA Name: Housing Authority of the City of Searcy, AR			<b>Grant Type and Number</b> Capital Fund Program Grant No: AR37PO3550102 Replacement Housing Factor Grant No:			<b>Federal FY of Grant: 2002</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA Wide	Window Shade Cutter	1475		600.00	600.00	0.00	0.00	
PHA Wide	Ceramic Tile Cutter	1475		200.00	200.00	0.00	0.00	
PHA Wide	Replace Computers	1475		0.00	15,000.00	10,468.75	10,468.75	
	<b>Total</b>			<b>279,500.00</b>	<b>253,944.00</b>	<b>79,643.64</b>	<b>57,173.23</b>	



## 7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary</b>					
PHA Name: Housing Authority of the City of Searcy, AR			Grant Type and Number Capital Fund Program Grant No: AR37PO3050103 Replacement Housing Factor Grant No:		Federal FY of Grant: 2003
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1)					
<input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration	9,300.00	31,100.00		
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	25,000.00	0.00		
8	1440 Site Acquisition				
9	1450 Site Improvement	50,000.00	25,000.00		
10	1460 Dwelling Structures	171,700.00	135,167.00		
11	1465.1 Dwelling Equipment—Nonexpendable	5,891.00	5,891.00		
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	261,891.00	197,158.00		
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

**7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor**

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Housing Authority of the City of Searcy		Grant Type and Number Capital Fund Program Grant No: AR37PO3550103 Replacement Housing Factor Grant No:				Federal FY of Grant: 2003		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA Wide	Staff Training	1410		5,000.00	5,000.00			
PHA Wide	Architect	1430		25,000.00	0.00			
PHA Wide	Repair Sidewalks	1450		25,000.00	25,000.00			
PHA Wide	Water drainage/erosion	1450		25,000.00	0.00			
35001B	Ranges/Refrigerators	1465.1		5,891.00	5,891.00			
PHA Wide	Tutoring	1410		2,300.00	500.00			
PHA Wide	Resident Activities	1410		2,000.00	2,000.00			
PHA Wide	Interior Painting	1460		3,000.00	3,000.00			
PHA Wide	Window Shades	1460		14,400.00	0.00			
35001A,1B	Level Floors	1460		4,500.00	4,500.00			
PHA Wide	Storm Doors	1460		45,000.00	80,000.00			
PHA Wide	Ceiling Repairs	1460		15,000.00	15,000.00			
PHA Wide	Garbage Disposals	1460		15,000.00	0.00			
35-001A	Re-roofing	1460		62,800.00	30,667.00			
35002	Vent Stoves out Roof	1460		12,000.00	2,000.00			
PHA Wide	Clerk	1410		0.00	9,500.00			
PHA Wide	Inspector	1410		0.00	10,200.00			

**7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor**

<b>Annual Statement/Performance and Evaluation Report                      Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)                      Part II: Supporting Pages</b>								
PHA Name: Housing Authority of the City of Searcy			<b>Grant Type and Number</b> Capital Fund Program Grant No: AR37PO3550103 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA Wide	Employee Benefits	1410		0.00	3,900.00			
	Total			261,891	197,158			

**7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor**

<b>Annual Statement/Performance and Evaluation Report                      Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)                      Part III: Implementation Schedule</b>							
PHA Name: Housing Authority of the City of Searcy			<b>Grant Type and Number</b> Capital Fund Program No: AR 37PO3550103 Replacement Housing Factor No:				<b>Federal FY of Grant: 2003</b>
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
All	12/31/04			12/31/06			

## 7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Housing Authority of the City of Searcy			Grant Type and Number Capital Fund Program Grant No: AR37PO3550104 Replacement Housing Factor Grant No:		Federal FY of Grant: 2004
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:    ) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration	46,000.00			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	25,000.00			
8	1440 Site Acquisition				
9	1450 Site Improvement	35,000.00			
10	1460 Dwelling Structures	179,000.00			
11	1465.1 Dwelling Equipment—Nonexpendable	5,000.00			
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	290,000.00			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				



**7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor**

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)</b> <b>Part II: Supporting Pages</b>								
PHA Name: Housing Authority of the City of Searcy, AR		<b>Grant Type and Number</b> Capital Fund Program Grant No: AR37PO3550104 Replacement Housing Factor Grant No:				Federal FY of Grant: 2004		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA Wide	Staff Training	1410		5,000.00				
	Coordinator/Inspector	1410		25,000.00				
	Resident Services	1410		2,000.00				
	Clerk	1410		10,000.00				
	Employee Benefits	1410		4,000.00				
	Architect	1430		25,000.00				
	Sidewalk Repairs/Water Drainage	1450		5,000.00				
35002	Cover exterior Maint Work Area	1450		10,000.00				
35002	Hard surface gravel drive	1450		20,000.00				
PHA Wide	Replace/repair air conditioners	1460		4,000.00				
	Unit Repairs/stabilization	1460		5,000.00				
35001A & 1B	Begin re-roofing	1460		100,000.00				
35001A & 1B	Attic insulation	1460		70,000.00				
	Replace ranges/refrigerators	1465.1		5,000.00				
	Total			290,000.00				



## 8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan					
Part I: Summary					
PHA Name					
		<input type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:			
Development Number/Name/HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: 2005 PHA FY:	Work Statement for Year 3 FFY Grant: 2006 PHA FY:	Work Statement for Year 4 FFY Grant: 2007 PHA FY:	Work Statement for Year 5 FFY Grant: 2008 PHA FY:
	Annual Statement				
PHA Wide		112,500.00	112,500.00	89,500.00	153,500.00
35-001 A&1B		0.00	0.00	75,000.00	0.00
35-002		150,000.00	0.00	5,000.00	65,000.00
35-003		0.00	150,000.00	80,000.00	0.000
CFP Funds Listed for 5-year planning		262,500.00	262,500.00	249,500.00	218,500.00
Replacement Housing Factor Funds					

## 8. Capital Fund Program Five-Year Action Plan

<b>Capital Fund Program Five-Year Action Plan</b>						
<b>Part II: Supporting Pages—Work Activities</b>						
Activities for Year 1	Activities for Year :2005 FFY Grant: PHA FY:			Activities for Year: 2006 FFY Grant: PHA FY:		
	<b>Development Name/Number</b>	<b>Major Work Categories</b>	<b>Estimated Cost</b>	<b>Development Name/Number</b>	<b>Major Work Categories</b>	<b>Estimated Cost</b>
<b>See</b>	PHA Wide	Staff Training	5,000.00	PHA Wide	Staff Training	5,000.00
<b>Annual</b>	PHA Wide	Architect	25,000.00	PHA Wide	Architect	25,000.00
<b>Statement</b>	PHA Wide	Coord/Inspector	26,000.00	PHA Wide	Coord/Inspector	26,000.00
	PHA Wide	Resident Services	2,000.00	PHA Wide	Resident Services	2,000.00
	PHA Wide	Ranges/Refrigerators	5,000.00	PHA Wide	Ranges/Refrigerators	5,000.00
	PHA Wide	Replace Air Cond.	4,000.00	PHA Wide	Replace Air Cond.	4,000.00
	PHA Wide	Unit Repairs	5,000.00	PHA Wide	Unit Repairs	5,000.00
	PHA Wide	Clerk	11,000.00	PHA Wide	Clerk	11,000.00
	PHA Wide	Employee Benefits	4,500.00	PHA Wide	Employee Benefits	4,500.00
	PHA Wide	Concrete Repair	10,000.00	PHA Wide	Concrete Repair	10,000.00
	PHA Wide	Repair Drying Yards	15,000.00	PHA Wide	Replace Mower	15,000.00
	35-002	Roofing	100,000.00	35-003	Roofing	100,000.00
	35-002	Insulation	50,000.00	35-003	Insulation	50,000.00
Total CFP Estimated Cost			\$262,500.00			\$262,500.00

## 8. Capital Fund Program Five-Year Action Plan

<b>Capital Fund Program Five-Year Action Plan</b>					
<b>Part II: Supporting Pages—Work Activities</b>					
Activities for Year :2007 FFY Grant: PHA FY:			Activities for Year:2008 FFY Grant: PHA FY:		
<b>Development Name/Number</b>	<b>Major Work Categories</b>	<b>Estimated Cost</b>	<b>Development Name/Number</b>	<b>Major Work Categories</b>	<b>Estimated Cost</b>
PHA Wide	Staff Training	5,000.00	PHA Wide	Staff Training	5,000.00
PHA Wide	Architect	25,000.00	PHA Wide	Architect	25,000.00
PHA Wide	Coord/Inspector	26,000.00	PHA Wide	Coord/Inspector	26,000.00
PHA Wide	Resident Services	2,000.00	PHA Wide	Resident Services	2,000.00
PHA Wide	Ranges/Refrigerators	5,000.00	PHA Wide	Ranges/Refrigerators	5,000.00
PHA Wide	Replace Air Cond.	6,000.00	PHA Wide	Replace Air Cond.	10,000.00
PHA Wide	Unit Repairs	5,000.00	PHA Wide	Unit Repairs	5,000.00
PHA Wide	Clerk	11,000.00	PHA Wide	Clerk	11,000.00
PHA Wide	Employee Benefits	4,500.00	PHA Wide	Employee Benefits	4,500.00
35-001A & 1B	Rehab Kitchen Cabinets	62,500.00	PHA Wide	Upgrade Computers	25,000.00
35-001A & 1B	Replace Kitchen Sinks & Faucets	12,500.00	PHA Wide	Add Storage Space	10,000.00
35-003	Rehab Kitchen Cabinets	62,500.00	PHA Wide	Replace Maint. Truck	25,000.00
35-003	Replace Kitchen Sinks & Faucets	12,500.00	35-002	Rehab Kitchen Cabinets	50,000.00
35-002	Replace Shower Controls	5,000.00	35-002	Replace Kit Sinks/Faucets	15,000.00
35-003	Replace Shower Controls	5,000.00			
Total CFP Estimated Cost		\$249,500.00			\$218,500.00

# **Housing Authority of the City of Searcy, AR**

## **Statement of Progress**

The Housing Authority of the City of Searcy, AR (Searcy Housing Authority) has been able to maintain its mission to promote adequate and affordable housing, economic opportunity and a suitable living environment from discrimination through the utilization of FY 01/01/2003 Capital Funds and the proper application of our public housing policies.

Capital Funds have been utilized to provide modernization of our property and equipment, and all grants will continue that effort.

We are continuing to address vacancies in our public housing complex. This has been an ongoing concern for the past years, and we are working to increase overall occupancy.

Community Service has been reinstated and is being applied as required to our public housing residents. The requirement is outlined in agency leases and our ACOP.

At this time we are confident the Searcy Housing Authority will be able to continue to meet our goals and objectives in FY 01/01/2004.

# **Attachment #1**

## **2004**

1. Summary of Policy or Program Changes for the Upcoming Year
  - A. Reviewed Utility Allowances, no charge.
  - B. Reviewed current tenant charges for damages/cleaning/other services.  
Updated charges based on actual costs.

## **Attachment RE: RAB 2004**

All residents were sent a letter June 17, 2003, explaining the need for their input on items for the Annual Plan. A form was included with the letter, and they were to fill out the form with their suggestions of needs. They were invited to a Resident Ice-Cream Social on July 01, 2003, to return the forms, or they could be returned anytime before July 1<sup>st</sup>. Information was also shared about the need for a Resident Advisory Board to compile the data on the returned forms.

The Resident Advisory Board met July 9, 2003, at a closed meeting in the housing authority community room. The Board is made up of five volunteers. There was a quorum present for the meeting. The results of the survey were compiled into a list of resident's needs/suggestions. The RAB spokesperson gave the survey results to the housing office. Most of the suggestions had already been addressed in the preceding Annual/Five-Year Plans.

The Resident Advisory Board spokesperson will be notified when HUD approves the plan, and provided a copy of the plan.



List of items taken from Resident Surveys, as compiled by Resident Advisory Board for  
2004 Annual Plan:

Screen/Storm Doors

Tile Flooring Replaced

Gutters and Downspouts

Painting

Carpet

Central Air

Large Back Door Steps or Ramp

Shower Doors Replaced

Rail Around Tub

Coin Operated Laundry Room On Complex

Pave Gravel Drive Behind Units

Cabinets

Garbage Disposals

Bathtubs/Commodes Replaced

## **Amendment to 2004 Consolidated Annual Plan:**

The PHA is in the planning stages to purchase an adjoining lot and 20 year old, 3 bedroom, brick house adjacent to the PHA's property. The projected cost of the property is \$ 45,000.00 to the owner plus an additional \$ 5,000.00 for required surveys, testing, and appraisals.

The house and property will be used for needed storage for both administrative and maintenance purposes.