

U.S.DepartmentofHousingandUrbanDevelopment
OfficeofPublicandIndianHousing



TARRANTCOUNTYHOUSING ASSISTANCEOFFICE

AnnualPlanForFiscalYear2003

**NOTE:THISPHAPLANSTEMPLATE(HUD50075)IS TOBECOMPLETEDIN
ACCORDANCEWITHINSTRUCTIONSLOCATEDINAPPLICABLEPIHNOTICES**

**PHA Plan
Agency Identification**

PHAName: TarrantCountyHousingAssistanceOffice

PHANumber: TX431

PHAFiscalYearBeginning: October1,2002

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHAF ISCAL YEARS 2003 -2007
 [24CFRPart903.5]

A.Mission

State the PHA's mission for serving the needs of low -income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is:

The mission of the Tarrant County Housing Assistance office is to provide affordable housing for low -income families, and to promote self -sufficiency and asset development of eligible tenants in compliance with all Federal, State, and local non -discrimination laws; the Americans with Disabilities Act; and the U. S. Department of Housing and Urban Development (HUD) regulations governing Fair Housing and Equal Opportunity.

B.Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD -suggested objectives or their own, **PHAS ARE STRONGLY EN COURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF ACHIEVEMENT IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEAR S.** (Quantifiable measures would include target sets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the space to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
 Objectives:
 - Apply for additional rental vouchers:
 - Reduce public housing vacancies:
 - Leverage private or other public funds to create additional housing opportunities:
 - Acquire or build units or developments
 - Other

Achievement: There has been no funding allocated to allow us to apply for additional vouchers. We increased the number of allocated vouchers during FY2002 by sixty -two enhanced vouchers.

- PHAGoal:Improvethethequalityofassistedhousing
- Objectives:
 - Improvepublichousingmanagement:(PHASscore)
 - Improvevouchermanagement:SEMAPscore -
 - Increasecustomersatisfaction
 - Concentrateoneeffortstoimprovespecificmanagementfunctions (list;e.g.,publichousingfinance;voucherunitinspections)
 - Renovateormodernizepublichousingunits:
 - Demolishordisposeofobsoletepublichousing:
 - Providereplacementpublichousing:
 - Providereplacementvouchers:
 - Other:(listbelow)

Achievement: OurSEMAPscoreincreasedby40pointsfromFY2001 to FY2002. Our relationships with property owners and program participantsimprovedinareasofreturningphon ecallsnolaterthanthe nextworkday,housingqualitystandardsandtenanthousekeepingissues that cause units to fail inspection. Owner briefings are held for new owners as they enter the program. We held group briefings for owners duringFebruaryw ith50ownersinattendance.

- PHAGoal:Increaseassistedhousingchoices
- Objectives:
 - Providevoucher mobilitycounseling
 - Conductoutreacheffortstopotentialvoucherlandlords
 - Increasevoucherpaymentstandards
 - Implementvoucherhomeownershipprogram:
 - Implementpublichousingorotherhomeownershipprograms:
 - Implementpublichousing site -basedwaitinglists:
 - Convertpublichousingtovouchers:
 - Other:(listbelow)

Achievement: Voucher mobility counseling is given at the voucher briefing and on an individual basis as we serve 32 communities within our agency. The market for housing is abundant and the payment standards have remained at 100% of the FMR. Consideration has been giventoindividualfamilyneedsandwithoutexceedingtheaffordability oftheunit.

HUDStrategicGoal:Improvecommunityqualityoflifeandeconomic vitality

- PHAGoal:Provideanimprovedlivingenvironment
- Objectives:
 - Implementmeasurestodeconcentratepovertybybringinghigher incomepublichousinghouseholdstolowerincome developments:

- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
- Implement public housing security improvements:
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: Identify rental property in all sections of the county and introduce the Section 8 program to owners and at the same time identify housing needs of low-income families that may need assistance.

Achievement: Seventy-five (75) new landlords contracted in our program this fiscal year.

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

- PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- Increase the number and percentage of employed persons in assisted families:
- Provide or attract supportive services to improve assistance recipients' employability:
- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Other: (list below)

Achievement: Four families successfully completed their FSS contracts and have received over \$16,423.00 in escrow. At the start of FY02 these families' average annual income was \$9,340.00 and increased to an average annual income of \$28,578.00 or 66.6%.

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability.
- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion, national origin, sex, familial status, and disability.

- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required.
- Other: (list below)

Achievement: We are providing information to participants during initial briefings and at each recertification regarding fair housing. We are making the proper referrals when issues cannot be resolved.

Other PHA Goals and Objectives: (list below)

AnnualPHAPlan
PHAFiscalYear 2003
[24CFRPart903.7]

i. AnnualPlanType:

SelectwhichtypeofAnnualPlanthePHAwillsubmit.

StandardPlan

StreamlinedPlan:

- HighPerformingPHA**
- SmallAgency(<250PublicHousingUnits)**
- AdministeringSection8Only**

TroubledAgencyPlan

ii. ExecutiveSummaryoftheAnnualPHAPlan

[24CFRPart903.79(r)]

ProvideabriefoverviewoftheinformationintheAnnualPlan,includinghighlightsofmajor initiativesanddiscretionarypolicies,thePHAhasincludedintheAnnualPlan.

TheTarrantCountyHousingAssistanceOfficeSection8Programwillcontinue tooperateinaproactivemodefortheFY2003activitiesoftheFiveYearPlanof FY2003 -2007.ThefocusoftheAgencyintheupcomingyearwillbe:

- Tocontinue toincreaseutilizationofallbudgetauthoritytoanaverage monthlyutilizationof100%,
- To provide excellent customer services to our clients and property ownersbyincorporatingstafftraining ,
- To manage the program in an efficient and effective manner thereby qualifying as a high performer under the HUD Section 8 Management AssessmentProgram(SEMAP),
- To implement procedures and systems to meet HUD program regulations,and
- To provide staff training and development to ensure both quality and quantity.

TheAgencywillcontinuetomoveforwardwithimplementingchangestomeet HUDrulesandimprove the deliveryofservices to the families assisted in the programandthefamiliesonthewaitinglist.

iii. AnnualPlanTableofContents

[24CFRPart903.79(r)]

ProvideatableofcontentsfortheAnnualPlan ,includingattachments,andalistofsupporting documentsavailableforpublicinspection .

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the filename in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration
- FY2000 Capital Fund Program Annual Statement
- Most recent board -approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

Optional Attachments:

- PHA Management Organizational Chart (TX431a01)
- FY2000 Capital Fund Program 5 Year Action Plan
- Public Housing Drug Elimination Program (PHDEP) Plan

- CommentsofResidentAdvisoryBoardorBoards(mustbeattachedifnot includedinPHAPlantext)
- Other:SubstantialDevi ationandSignificantAmendmentorModification (AttachmentTX431b01)
- MembershipofResidentAdvisoryBoard/FSSProgram(Attachment TX431c01)
- XListofVolunteersfromtheFSSProgram(AttachmentTX431d01)
- XTarrantCountyReso urceConnectionAgencyPartners(Attachment TX431e01)

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHAPlanCertificationsofCompl iancewiththePHAPlans andRelatedRegulations	5YearandAnnualPlans
X	State/LocalGovernmentCertificationofConsistencywith theConsolidatedPlan	5YearandAnnualPlans
X	FairHousingDocumentation: RecordsreflectingthatthePHAhasexamineditsprograms orproposedprograms,identifiedanyimpedimentstofair housingchoicethoseprograms,addressedorisaddressing thoseimpedimentsinareasonablefashioninviewofthe resourcesavailable,andworkedorisworkingwithlocal jurisdictionstoimplementanyofthejurisdictions’initiatives toaffirmativelyfurtherfairhousingthatrequirethePHA’s involvement.	5YearandAnnualPlans
X	ConsolidatedPlanforthejurisdiction/sinwhichthePHAis located[whichincludestheAnalysisofImpedimentstoFair HousingChoice(AI)]andanyadditionalbackupdatatosupportstatementofhousingneedsinthejurisdiction	AnnualPlan: HousingNeeds
	Mostrecentboard -approvedoperatingbudgetforthepublic housingprogram	AnnualPlan: FinancialResources;
	PublicHousingAdmissionsand(Continued)Occupancy Policy(A&O),whichincludestheTenantSelectionand AssignmentPlan[TSAP]	AnnualPlan:Eligibility, Selection,andAdmissions Policies
X	Section8AdministrativePlan	AnnualPlan:Eligibility, Selection,andAdmissions Policies
	PublicHousingDeconcentrationandIncomeMixing Documentation: 1. PHAboardcertificationsofcompliancewith deconcentrationrequirements(section16(a)oftheUS HousingActof1937,asimplementedinthe2/18/ 99 <i>QualityHousingandWorkResponsibilityActInitial Guidance;Notice</i> andanyfurtherHUDguidance)and Documentationoftherequireddeconcentrationandincome mixinganalysis	AnnualPlan:Eligibility, Selection,andAdmissions Policies
	Publichousingrentdeterminationpolicies,includingthe	AnnualPlan:Rent

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	methodology for setting public housing flat rents <input type="checkbox"/> check here if included in the public housing A&O Policy	Determination
	Schedule of flat rents offered at each public housing development <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
	Public housing grievance procedures <input type="checkbox"/> Check here if included in the public housing A&O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> Check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
	The HUD -approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provide at PHA option)	Annual Plan: Capital Needs
	Approved HOPEVI applications or, if more recent, approved or submitted HOPEVI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing home ownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program <input type="checkbox"/> Check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS) or other	Annual Plan: Community

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	resident services grant) grant program reports	Service & Self - Sufficiency
	The most recent Public Housing Drug Elimination Program (PHDEP) semi - annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

1. Statement of Housing Needs

[24 CFR Part 903.79(a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Affordability	Supply	Quality	Accessibility	Size	Location
Income <= 30% of AMI	30,652	5	5	5	5	5	5
Income > 30% but <= 50% of AMI	27,592	5	5	5	5	5	5
Income > 50% but < 80% of AMI	42,984	5	5	5	5	5	5
Elderly	11,095	4	4	4	4	4	4
Families with Disabilities	N/A	4	4	4	4	4	4
Race/Ethnicity	64,053	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	19,490	4	4	4	4	4	4
Race/Ethnicity	13,977	5	5	5	5	5	5
Race/Ethnicity		5	5	5	5	5	5

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year:
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)

B. Housing Need of Families on the Public Housing and Section 8 Tenant -Based Assistance Waiting Lists

State the housing need of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA -wide waiting list administered by the PHA.** PHAs may provide separate tables for site -based or sub -jurisdictional public housing waiting lists at their option.

Housing Need of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant -based assistance			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site -Based or sub -jurisdictional waiting list (optional) If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	3,033		500
Extremely low income <= 30% AMI	2,884	89%	
Very low income (>30% but <=50% AMI)	355	11%	
Low income (>50% but <80% AMI)	0	0	
Families with children	1,744	58%	
Elderly families	184	6%	
Families with	586	19%	

Housing Needs of Families on the Waiting List			
Disabilities			
Black/Non-Hispanic	1,619	53%	
Hispanic	328	11%	
Am. Indian/Alaskan Native	21	<1%	
Asian	36	1%	
Native Hawaiian/Pacific Islander	0	0%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR			
2BR			
3BR			
4BR			
5BR			
5+BR			
Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes: How long has it been closed (# of months)? 3 months Does the PHA expect to re-open the list in the PHA Plan year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			

B. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units

- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase Section 8 lease -up rates by establishing payment standards that will enable families to rent throughout the jurisdiction.
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required.
- Maintain or increase Section 8 lease -up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration.
- Maintain or increase Section 8 lease -up rates by effectively screening Section 8 applicants to increase owner acceptance of program.
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies.
- Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional Section 8 units should they become available.
- Leverage affordable housing resources in the community through the creation of mixed -finance housing
- Pursue housing resources other than public housing or Section 8 tenant -based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30% of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant -based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special -purpose voucher targeted to the elderly, should they become available
- Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special -purpose voucher targeted to families with disabilities, should they become available
- Affirmatively market to local non -profit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel Section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units.

- Market the Section 8 program to owners outside of areas of poverty /minority concentrations.
- Other:(listbelow)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: There are three Housing Agencies in Tarrant County administering Section 8 programs with a total of 5,712 vouchers.

2. Statement of Financial Resources

[24CFR Part 903.79(b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant-based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY2000 grants)		

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
a) Public Housing Operating Fund		
b) Public Housing Capital Fund		
c) HOPEVI Revitalization		
d) HOPEVI Demolition		
e) Annual Contributions for Section 8 Tenant -Based Assistance	\$12,791,826	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self - Sufficiency Grants		
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
2. Prior Year Federal Grants (unobligated funds only) (list below)	\$12,791,826	
3. Public Housing using Dwelling Rental Income		
4. Other income (list below)		
Subcontract for State -funded TBRA	0	
Shelter Plus Care Inspections	\$2,100	
4. Non -federal sources (list below)		
Total resources	\$12,793,926	

3.PHAP oliciesGoverningEligibility,Selection,and Admissions

[24CFRPart903.79(c)]

A.PublicHousingN/A

Exemptions:PHAsthatdonotadministerpublichousingarenotrequiredtocomplete subcomponent3A.

B.Section8

Exemptions:PHAsthatdonotadm inistersection8arenotrequiredtocomplete sub-component3B. **Unless otherwise specified,all in this section apply only to the tenant -based section8 assistance program (vouchers,and until completely merged into the voucher program,certificates).**

(1)Eligibility

a.WhatistheextentofscreeningconductedbythePHA?(Selectallthatapply)

- Criminalordrug -relatedactivityonlytotheextentrequiredbylawor regulation.
- Criminalanddrug -relatedactivity,m oreextensivelythanrequiredby laworregulation.
- Moregeneralscreeningthancriminalanddrug -relatedactivity(list factorsbelow)
- Other:DetermineifmoniesareowedtootherPHA'sorTarrantCounty HousingAssista nceOffice.

b. Yes No:DoesthePHArequestcriminalrecordsfromlocalaw enforcementagenciesforscreeningpurposes?

c. Yes No:DoesthePHAreq uestcriminalrecordsfromStatelaw enforcementagenciesforscreeningpurposes?

d. Yes No:DoesthePHAaccessFBIcriminalrecordsfromtheFBIfor screeningpurposes?(eitherdirectlyorthroughanNCIC - authorizedsource)

e.Indicatewhatkindsofinformationyousharewithprospectivelandlords? (selectallthatapply)

- Criminalordrug -relateda ctivity
- Other:Participants'currentmailingaddressandrelevantinformation regardingstandardleaseterms.

(2)WaitingListOrganization

a. With which of the following program waiting lists is the section 8 tenant - based waiting list merged? (select all that apply)

- None
- Federal public housing
- Federal moderate rehabilitation
- Federal project - based certificate program
- Other federal or local program (list below)

b. Where may interested persons apply for admission to Section 8 tenant - based assistance? (select all that apply)

- PHA main administrative office
- Other (list below)

(3)SearchTime

a. Yes No: Does the PHA give extensions on standard 60 - day period to search for a unit?

If yes, state circumstances below:

For families: 1) require reasonable accommodations and 2) families that can demonstrate a real effort to find a unit without success and 3) families looking for units outside areas of concentration.

(4)AdmissionsPreferences

a. Income targeting

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the Section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to Section 8 tenant - based assistance? (other than date and time of application) (if no, skip subcomponent **(5)Special purpose Section 8 assistance program**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is >50 percent of income)

Other preferences: (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Former Federal preferences:

- Date and Time
- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families

- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with the equal preference status, how are applicants selected? (select one)

- Date and time of application
- drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for "residents who live/or work in the jurisdiction" (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preference to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income -targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection and admission to any special -purpose Section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other: Federal Regulations, 720.10G -Family Unification Program and Mainstream Program

b. How does the PHA announce the availability of any special -purpose Section 8 program to the public?

- Through published notices
- Other: Flyers and other printed notices and correspondence to community agencies and thirty -two agencies within the Tarrant County Resource Connection Campus.

4.PHA RentDeterminationPolicies –N/A

[24CFRPart903.79(d)]

A.PublicHousing

Exemptions:PHAsthatdonotadministerpublichousingarenotrequiredto completesub -component4A.

B.Section8Tenant -BasedAssistance

Exemptions:PHAsthatdonotadministerSection8tenant -basedassistanceare notrequiredto completesub -component4B. **Unlessotherwise specified,all questionsinthissectionapplyonlytothetenant -basedSection8assistance program(vouchers,anduntilcompletelymergedinthevoucher program, certificates).**

(1)PaymentStandards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure Achievement among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market and submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure Achievement among assisted families in the PHA's segment of the FMR area
- Reflects market and submarket
- To increase housing options for families
- Other: Payment Standards of other PHA's in the metro area.

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard: (select all that apply)

- Achievement rates of assisted families
- Rent burdens of assisted families
- Other: 1. Payment Standards of surrounding PHAs
2. Rents charged for unassisted units.

2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (If yes, list below)

5. Operations and Management

[24CFR Part 903.79(e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached (TX431C01).
- A brief description of the management structure and organization of the PHA follows:
Tarrant County Housing Assistance Office is a division of the Human Resources Department of Tarrant County. Elected Commissioners serve as the governing body. The Director of Housing Assistance Office is responsible for the day-to-day operations and reports to the Director of Human Resources.

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	N/A	N/A
Section 8 Vouchers	1,882	17%
Section 8 Certificates	N/A	N/A
Section 8 Mod Rehab	N/A	N/A
Special Purpose Section 8 Certificates/Vouchers (list individually)	N/A	N/A
Public Housing Drug Elimination Program (PHDEP)	N/A	N/A
Other Federal Programs (list individually)		

C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

(2) Section 8 Management: (list below)

1. The Section 8 Administrative Plan
2. Section 8 Management Assessment Program (SEMAP) Procedures
3. HUD 7420.10G - Housing Choice Voucher Guidebook

6. PHA Grievance Procedures

[24 CFR Part 903.79(f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8 - Only PHAs are exempt from sub -component 6A.

A. Section 8 Tenant -Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicant to the Section 8 tenant -based assistance program

and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24CFR 982?

If yes, list additions to federal requirements below: N/A

2. Which PHA offices should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office
- Other (list below)

7. Capital Improvement Needs -N/A

8. Demolition and Disposition N/A

[24CFR Part 903.79(h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24CFR Part 903.79(i)]

Exemptions from Component 9: Section 8 only PHAs are not required to complete this section.

10. Conversion of Public Housing to Tenant -Based Assistance

[24CFR Part 903.79(j)]

Exemptions from Component 10: Section 8 only PHAs are not required to complete this section.

11. Homeownership Programs Administered By the PHA

A. Public Housing -N/A

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24CFR part 982? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
- 26- 50 participants
- 51 to 100 participants
- more than 100 participants

b. PHA established eligibility criteria

Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria? If yes, list criteria below:

12. PHA Community Service and Self -sufficiency Programs

[24CFR Part 903.79(1)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8 - Only PHAs are not required to complete sub -component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

Yes No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? N/A

2. Other coordination efforts between the PHA and TANF Agency (select all that apply)

- Client referrals.
- Information sharing regarding mutual clients (for rent determinations and otherwise).
- Coordinate the provision of specific social and self -sufficiency services and programs to eligible families.
- Jointly administer programs
- Partner to administer a HUD Welfare -to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

B. Services and programs offered to residents and participants

(1)General

a. Self -Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self -sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non -housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing home ownership option participation
- Preference/eligibility for section 8 home ownership option participation
- Other policies (list below)

b. Economic and Social self -sufficiency programs

- Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self -sufficiency of residents? (If "yes", complete the following table; if "no" skip to sub -component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Beginning October 2002, we initiated a Homebuyers Club. We have engaged the services of a Certified Housing Counselor, with workshops each second Saturday of the month for eight months. Curricula from Realizing the American Dream, FDIC and Fannie Mae are being used to provide our FSS participants with the knowledge needed to become homeowners and utilize their escrow dollars. We have also partnered with the Neighborhood Housing Services of Fort Worth and Tarrant County Inc., and are referring participants to their financial lending program once they have completed the Homebuyers Club.

Services and Programs

ProgramName&Description (includinglocation,ifappropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (developmentoffice/ PHAmain office/ otherprovidername)	Eligibility (publichousingor section8 participantsor both)
BudgetManagement		Referral	ConsumerCredit Service	Section8
CareerExploration		Referral	ResourceConnection andEducation OpportunityCenter	Section8
Job Training		Referral	ResourceConnection	Section8
GEDPreparation		Referral	Educational opportunityCenter	Section8
LifeSkills/Parenting		Referral	Women'sCenter	Section8
MedicalAssistance		Referral	JPS –Resource	Section8
HousekeepingSkills		Referral	TexasCooperative Extension	Section8
EmergencyAssistance		Referral	TarrantCountyHuman Services	Section8
CPRClasses		Referral	CookChildren's Hospital	Section8
HomeownershipClasses		Onsite	TarrantCounty Housing	Section8
HomeownershipClasses		Referral	NeighborhoodHousing ServicesofFortWorth andTarrantCounty, Inc.	Section8
HabitatforHumanityProgram		Referral	EducationonHabitat forHomes	Section8
FoodBaskets		Referral	Thanksgiving AssistanceProgram – SalvationArmy	Section8
FoodBaskets		Referral	ChristmasAssistance Program –FirstUnited MethodistMission	Section8

(2)FamilySelfSufficiencyprogram/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (Start of FY 2000 Estimate)	Actual Number of Participants (As of: 10/01/02)
Public Housing		
Section 8	122	122

b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?
If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and training staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

13. PHA Safety and Crime Prevention Measures -N/A

[24CFR Part 903.79(m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub component D. -

14. RESERVED FOR PET POLICY

[24CFR Part 903.79(n)]

15. Civil Rights Certifications

[24CFRPart903.79(o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24CFRPart903.79(p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? N/A
5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24CFRPart903.79(q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

18. Other Information

[24CFRPart903.79(r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA MUST select one)
The comments given were regarding the agency's policy governing screening for drug related criminal activity. They suggested that screenings should only be reviewed for the last three years, rather than the agency's current policy of five years.
3. In what manner did the PHA address those comments? (select all that apply)
 Considered comments, but determined that no changes to the PHA Plan were necessary.

Advised them that every case is reviewed on an individual basis and consideration is given for rehabilitation and reasonable accommodations.

- The PHA changed portions of the PHA Plan in response to comments
List changes below:
- Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided in Section (b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub -component C.)

2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub -component C.)

3. Description of Resident Election Process – Section 8 only program

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: Tarrant County

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.

- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
- Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

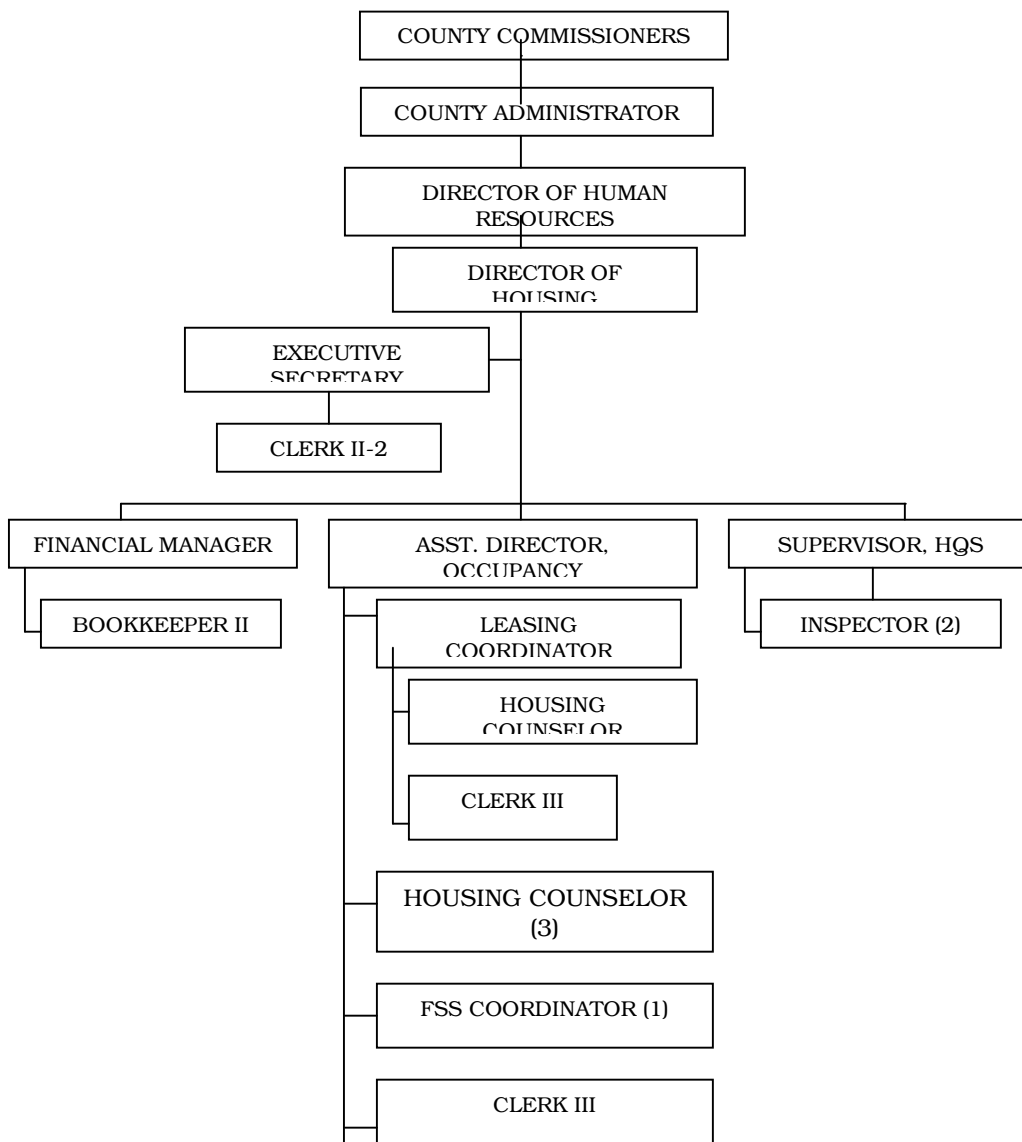
D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

Attachments

Attachmenttx431a01

TARRANT COUNTY HOUSING ASSISTANCE OFFICE ORGANIZATIONAL CHART



TarrantCountyHousingAssistanceOffice

**SubstantialDeviationsandSignificantAmendment
orModificationstotheAgencyPlan**

Substantial deviation and significant amendments or modifications to the Agency Plan are defined as discretionary changes in the plans or policies of the Housing Agency that fundamentally change the mission, goals, objectives or Section 8 Administrative Plan.

An exception to this definition of substantial deviation and significant amendments or modifications to the Agency Plan will be made to reflect changes in the HUD regulatory requirements.

TARRANT COUNTY HOUSING ASSISTANCE OFFICE

Required Attachment TX431c01: Resident Member on the PHA Governing Board

1. Yes No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board:

B. How was the resident board member selected: (select one)?

Elected

Appointed

C. The term of appointment is (include the date term expires):

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

The PHA is located in a State that requires the members of a governing board to be salaried and serve on a full-time basis.

The PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by a resident of their interest to participate in the Board.

Other (explain): *Administer only Section 8 program - County Commissioners are elected officials.*

B. Date of next term expiration of a governing board member:

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position):

Attachments

Attachmenttx431d01

ListofVolunteersfromtheFSSProgram

LatashaAnderson
LenetteUnamba
MinnieEdwards
TinyaGraham
DovieWoods
AdrieneRoberts

Attachments

Attachmenttx431e01

TarrantCountyResourceConnectionAgencyPartners

DallasInter -TribalCenter
DisabilityServiceoftheSouthwest
DisabilityoftheSouthwestMediaCenter
EasterSeals
FortWorthISD –AdultEducation
FortWorthISD –NewLivesSchool
FortWorthISD –SouthI nstructionalSupportTeam
FortWorthISD –AdultVocational&OccupationalTraining
GuthrieJobCorps
JPS –CommunityHealthAdministration
JPS –HealthCenter,SouthCampus
JPS –HealthPromotions
JPS –HumanResources
JPS –InstituteforHealthCareerDe velopment
JPS –InstituteforHealthCareerDevelopment(HumanRes.)
JPS –PartnersTogetherforHealth
MHMRServicesofTarrantCounty
NewStartInc.
ParkHillCaféSouth
ResourceConnectionConferenceandRecreationCenter
ResourceConnectionFacilities Management
ResourceConnectionWelcomeCenter
SeniorCitizenServices
StateRepresentativeGlenO.Lewis
TarrantCountyCommunityService&Corrections
TarrantCountyHumanServices
TarrantCountyJuvenileServices
TarrantCountyPublicHealthDepartment
MinorityCancerPreventionProgram
TarrantCountySheriff’sOffice –Academy
TarrantCountySheriff’sOffice –Security
TarrantCountySheriff’sOfficeWarehouse
TarrantCountyVeteran’sServices

Attachmenttx431e01
-Continued-

TarrantCountyResourceConnectionAgencyPartners

TexasCommissionontheArts
TexasDepartmentofHousingandCommunityAffairs
TexasDepartmentofHumanServices
TexasDepartmentofProtectiveandRegulatoryServices
TexasRehabilitationCommission
WorkAdvantageCenter
WorkforceNetworkOperationSupport

90703

U.S. Department of Housing and Urban Development Office of Public and Indian Housing

PHA Certification of Compliance with the PHA Plans and Related Regulations Board Resolution to Accompany the PHA Plan

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 5-Year Plan and Annual Plan for PHA fiscal year beginning 10-2003 hereinafter referred to as the Plan of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof: . . . I

- 3.
- 4.
- 5.
- 6.
- 7.

The Plan is consistent with the applicable comprehensive housing affordability strategy (if any) incorporated in such strategy for the jurisdiction in which the PHA is located.

The Plan contains a certification by the appropriate State or local official that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.

The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan a submission copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.

The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.

The PHA will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.

The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice in those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdiction to implement 2% of the jurisdiction's initiative to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.

For PHA Plan that includes a policy for site-based waiting lists: The PHA regularly submits required data to HUD's MTCs in an accurate, complete and timely

manner (as specified in PIH Notice 99-2);

The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;

Adoption of site-based waiting list would not violate any court order or settlement agreement

if the inconsistent with pending complaint brought by HUD:

The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;

The PHA provides for review of its site-based waiting list policy to determine if it is consistent with the civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1)(I).

PHA Certification of Compliance with the PHA Plans and Related Regulations
1299 Page of 3

U.S. Department of Housing and Urban Development Office of Public and Indian Housing

8. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.

9. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of State

Handicapped.

10. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities Low-or-Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

11. The PHA has submitted with the Plan a certification with regard to drug free workplace required by 24 CFR Part 24, Subpart F.

12. The PHA has submitted with the Plan a certification with regard to compliance with restrictions on lobbying required by 24 CFR Part 87, together with disclosure forms required by this Part, and with restrictions on payments to influence Federal Transactions, in accordance with the Byr, d Amendment and implementing regulations at 49 CFR Part 24, .:

13. For PHA Plan that includes a PHDEP Plan as specified in 24 CFR 761.21: The PHDEP Plan is consistent with and conform to the "Plan Requirements" and "Grantee Performance Requirements" as specified in 24 CFR 761.21 and 761.23 respectively and the PHA will maintain and have available for review/inspection (at all times), records or documentation of the following:

. Baseline law enforcement services for public housing developments assisted under the PHDEP Plan;

. Consortium agreement/s between the PHA participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHA participating in a consortium as specified under 24 CFR 761.15);

. Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities;

. Coordination with other law enforcement efforts;

. Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and. All crime statistics and other relevant data (including Part I lands specified Part I crimes) that

established for the public housing sites assisted under the PHDEP Plan.

14. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

15. The PHA will take appropriate affirmative action toward and contract to minority and women's business enterprises under 24 CFR 5.105(a).

16. The PHA will provide HUD or other responsible entity any documentation that the Department needs

to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58,

17. With respect to public housing the PHA will comply with the Davis-Bacon or HUD determined wage rate requirements under section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act. 1

18. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.

19. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act and 24 CFR Part 35.1

20. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments) and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments.).

21. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approved under the regulations and included in its Plan. I

PHA Certifications of Compliance with the PHA Plans and Related Regulations 11'99

Page 20 of 3

U.S. Department of Housing and Urban Development Office of Public and Indian Housing

22. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and attachments at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.

TARRANT COUNTY HOUSING

A.c.c:T-TIA.N-R()PPT-R _

PHA Name

rpXL1-1 _

PHA Number


Signed/Dated by PHA Board Chair or other authorized PHA official

July 15, 2003 JUDGE TOM VANDERGRIF

Certification for a Drug-Free Workplace

U.s.Department of Housing
and Urban Development

TARRANT COUNTY HOUSING ASSISTANCE OFFICE : -

Applicant Name

Program/Activity Receiving Federal Grant Funding

Acting on behalf of the abovenamed Applicant as its Authorized Representative, the Department of Housing and Urban Development (HUD) requires:

I certify that the abovenamed Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the un-lawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's work-place and specifying the action that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will---

:d Official, I make the following certifications and agree' ments to listing the sites listed below:

(1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d. (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee, ... as working, unless the Federal agency has designated a central point for the receipt of such notices. Notices shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d. (2), with respect to any employee who is convicted---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith
Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official JUDGE TOM VANDERGRIFF	Title TARRANT COUNTY JUDGE
Signature <i>Tom Vandergriff</i>	Date July 15, 2003

ref. Handbook 74

u.s.DepartmentofHousingandUrbanDevelopmentOfficeofPublicandIndianHousing

CertificationbyStateorLocalOfficialofPHAPlansConsistencywiththeConsolidatedPlanI

I, the TarrantCountyJudge certify

TomVandergriff

thattheFiveYearandAnnualPHAPlanofthe *HousingAssistanceOfficeofTarrant* CO.

is

consistentwiththeConsolidated **Planof**

pursuantto24CFRPart91

TarrantCounty prepared

Tom Vandergriff

Signed / Dated by Appropriate State or Local Official

CertificationbyStateandLocalOfficialofPHAPlansConsistencywiththeConsolidatedPlantoAccompanytheHUD50075OMBAApprovalNo.
2577-d226