

# PharrHousingAuthority

## PHAPLans

5YearPlanforFiscalYears2000 –2004

AnnualPlanforFiscalYear2003

**NOTE: THISPHAPLANSTEMPLATE(HUD50075)ISTOBECOMPLETEDIN  
ACCORDANCEWITHINSTRUCTIONSLOCATEDINAPPLICABLEPIHNOTICES**

## PHA Plan Agency Identification

**PHAName: PharrHousingAuthority**

**PHANumber: TX073**

**PHAFiscalYearBeginning:(2003)**

### Public Access to Information

**Information regarding any activities outlined in this plan can be obtained by contacting:(select all that apply)**

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

### Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at:(select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at:(select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

**5-YEAR PLAN**  
**PHAF ISCAL YEARS 2003 -2007**  
 [24CFRPart903.5]

**A.Mission**

State the PHA's mission for serving the needs of low -income, very low income, and extremely low -income families in the PHA's jurisdiction. (select one of the choices below)

[X] The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

[X] The PHA's mission is: (state mission here)

The mission of the Housing Authority City of Pharr is the same as that of the U.S. Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

The mission of the Housing Authority City of Pharr is to provide decent, safe and sanitary housing to the low -income families. The Housing Authority City of Pharr shall allow qualified families the opportunity to obtain community wide housing, by improving their living conditions through affordable rent payments. The Housing Authority will continue to serve as a stepping stone and encourage the families to participate in various programs (Self -sufficiency Program, Employment Program, Educational Programs, and Counseling Programs) that are designed to promote self -sufficiency. The mission of the Housing Authority is to assist as many qualified families as possible, by providing them the opportunity of improving their lifestyles and becoming self -sufficiency.

**B.Goals**

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD -suggested objectives or their own, **PHAS ARE STRONGLY EN COURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS .** (Quantifiable measures would include target sets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the space to the right of or below the stated objectives.

**HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.**

- [X] PHA Goal: Expand the supply of assisted housing  
Objectives:
  - Apply for additional rental vouchers:
  - [X] Reduce public housing vacancies: We have scored high in the PHAS but believed that there is always room for improvement.
  - [X] Leverage private or other public funds to create additional housing opportunities:
  - [X] Acquire or build units or developments
  - Other (list below)
  
- [X] PHA Goal: Improve the quality of assisted housing  
Objectives:
  - [X] Improve public housing management: (PHAS score) ( **95** improve to **100**)
  - [X] Improve voucher management: (SEMAP score) ( **84** improve to **100**)
  - [X] Increase customer satisfaction: 1) monitoring of Staff, 2) Training Staff, 3) Suggestion Box in Lobby, 4) Resident's Surveys.
  - Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections)
  - [X] Renovate or modernize public housing units:
    - 1) Continue to renovate units with CF P
    - 2) If we can financially afford it we plan to install A/C units
  - Demolish or dispose of obsolete public housing:
  - [X] Provide replacement public housing: 75 new units
  - Provide replacement vouchers:
  - Other: (list below)
  
- [X] PHA Goal: Increase assisted housing choices  
Objectives:
  - [X] Provide voucher mobility counseling:
    - 1) Have a work Plan where the Staff will provide counseling
  - [X] Conduct outreach efforts to potential voucher landlords
  - [X] Increase voucher payment standards
  - Implement voucher homeownership program:
  - Implement public housing or other homeownership programs:
  - Implement public housing site -based waiting lists:
  - Convert public housing to vouchers:
  - Other: (list below)

**HUD Strategic Goal: Improve community quality of life and economic vitality**

- [X] PHAGoal:Providean improvedliv ingenvironment  
 Objectives:
- [X] Implementmeasurestodeconcentratepovertybybringinghigherincome publichousinghouseholdsin tolowerincomedevelopments:
  - [X] Implementmeasurestopromoteincomemixinginpublichousingby assuringaccessforlower incomefamiliesinto higherincome developments:
  - [X] Implementpublichousingsecurityimprovements:Willcontinuewith sameongoingProgram
  - Designateddevelopmentsorbuildingsforparticularresidentgroups (elderly,personswithdisab ilities)
  - [X] Other:(listbelow)  
 1)Staffwillcontinuetodoreferralstootheragencies

**HUDStrategicGoal:Promoteself -sufficiencyandassetdevelopmentoffamilies andindividuals**

- [X] PHAGoal:Promoteself -sufficiencyandassetdevelopmentofa ssisted households

Objectives:

- [X] Increasethenumberandpercentageofemployedpersonsinassisted families:
- [X] Provideoratractsupportiveservicestoimproveassistancerecipients' employability:
- [X] Provideoratractsupportiveservicestoincr easeindependenceforthe elderlyorfamilieswithdisabilities.
- [X] Other:(listbelow)  
 IncreasethenumberofResidentsGraduatingfromAssistedHousinginto theHomeOwnershipProgram.

ContinuewiththeHomeOwnershipClasses,BudgetingClasses,Credit CounselingandHousekeepingClasses.

IncreasethenumberofparticipantsintheFamilySelf -Sufficiency Programbymotivationandcounseling.

WillcontinuetoprovideFamilySelf -SufficiencyProgramEscrow Accountsforthosefamilieswhoqualify

IncreasemeaningfulResidentparticipationintheimprovementoftheir developmentsandneighborhoods.

Continuetonetworkwiththelocalagencies,schooldistrictandcity.

**HUDStrategicGoal:EnsureEqualOpportunityinHousingforallAmericans**

- [X] PHAGo al:Ensureequalopportunityandaffirmativelyfurtherfairhousing  
Objectives:
  - [X] Undertakeaffirmativemeasurestoensureaccesstoassistedhousing  
regardlessofrace,color,religionnationalorigin,sex,familialstatus,and  
disability:
  - [X] Undertakeaffirmativemeasurestoprovideasuitablelivingenvironment  
forfamilieslivinginassistedhousing,regardlessofrace,color,religion  
nationalorigin,sex,familialstatus,anddisability:
  - [X] Undertakeaffirmativemeasurestoensureaccessiblehou singtopersons  
withallvarietiesofdisabilitiesregardlessofunitsizerequired:
  - Other:(listbelow)

**OtherPHAGoalsandObjectives:(listbelow)**

**RetainhighqualityemployeeswhoareanassettotheHousingAuthority.**

**Conducta nnualevaluationonemployees.**

**MonitorStaffandwillcontinuetopostantndiscriminationposters.**

**AnnualPHAPlan**  
**PHAFiscalYear2003**  
[24CFRPart903.7]

**i. AnnualPlanType:**

SelectwhichtypeofAnnualPlanthePHAwillsubmit.

**StandardPlan**

**StreamlinedPlan:**

- HighPerformingPHA**
- SmallAgency(<250PublicHousingUnits)**
- AdministeringSection8Only**

**TroubledAgencyPlan**

**ii. ExecutiveSummaryoftheAnnualPHAPlan**

[24CFRPart903.7 9(r)]

ProvideabriefoverviewoftheinformationintheAnnualPlan,includinghighlightsofmajorinitiativesanddiscretionarypoliciessthePHAhasincludedintheAnnualPlan.

**Introduction:**

The City of Pharr is located in South part of Hidalgo County, along the Intersection of U.S. Highway 281 and Expressway 83. Since 1909, the City has consistently grown in size and population. The City of Pharr in 2000 the population according to the U.S. Census Count is 35,872. This figure represents an increase of 8.23% from 1990 population count, which was 2,951. The City of Pharr minority population increased by 11.10% from 1990 to 2000, the minority population in 1990 was 29,300 and in 2000 it was 31,890. The Hispanic population represents 88.90% the total community. The White population 3.10% from 1990 to 2000, from 7% to 11.10%.

The long waiting list indicates that the area residents cannot afford housing in the local market.

The Board of Commissioners and staff selected six priority goals or results for the five years, which are as follows:

Retain high quality employees. Conduct evaluations and have scheduled training sessions on a continuous basis.

Apply for Vouchers as soon as SuperNOFA is issued.

Apply for all Grants that the Housing Authority can qualify for.

Apply for Tax Credit to build affordable housing to produce additional resources.

Apply for bank loans to continue with our Home Ownership Program.

**The Housing Authority City of Pharr certifies that it has and will continue to adhere to all Civil Rights requirements and will affirmatively further fair housing. The Housing Authority City of Pharr has included a copy of its most recent fiscal year audit report as part of the documentation made available for public review during the 45 days prior to submission of the Housing Authority City of Pharr agency Plan to HUD on July 15, 2003.**



### **iii. Annual Plan Table of Contents**

[24CFR Part 903.79(r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

#### **Table of Contents**

Page#

#### **Annual Plan**

- i. Executive Summary
- ii. Table of Contents
  1. Housing Needs
  2. Financial Resources
  3. Policies on Eligibility, Selection and Admissions
  4. Rent Determination Policies
  5. Operations and Management Policies
  6. Grievance Procedures
  7. Capital Improvement Needs
  8. Demolition and Disposition
  9. Designation of Housing
  10. Conversions of Public Housing
  11. Homeownership
  12. Community Service Programs
  13. Crime and Safety
  14. Pets (Inactive for January 1 PHAs)
  15. Civil Rights Certifications (included with PHA Plan Certifications)
  16. Audit
  17. Asset Management
  18. Other Information

**Attachments**

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the filename in parentheses in the space to the right of the title.

**Required Attachments:**

- Admissions Policy for Deconcentration
- FY2003 Capital Fund Program Annual Statement
- Most recent board -approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

**Optional Attachments:**

- PHA Management Organizational Chart
- FY2003 Capital Fund Program 5 Year Action Plan
- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)

**Supporting Documents Available for Review**

Indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
<b>X</b>	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
<b>X</b>	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
<b>X</b>	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
<b>X</b>	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
<b>X</b>	Most recent board -approved operating budget for the public housing program	Annual Plan: Financial Resources;

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA Board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as amended in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents [X] check here if included in the public housing A&O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered each public housing development [X] check here if included in the public housing A&O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies [X] check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures [X] check here if included in the public housing A&O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures [X] check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD -approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
X	Approved HOPEVI applications or, if more recent, approved or submitted HOPEVI Revitalization Plans or any	Annual Plan: Capital Needs

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
	other approved proposal for development of public housing	
N/A	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing home ownership programs/plans	Annual Plan: Homeownership
N/A	Policies governing a ny Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
N/A	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self - Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self - Sufficiency
N/A	Most recent self - sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self - Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHDEP) semi - annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
N/A	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

## **1. Statement of Housing Needs**

[24CFR Part 903.79(a)]

### **A. Housing Needs of Families in the Jurisdiction/s Served by the PHA**

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

<b>Housing Needs of Families in the Jurisdiction by Family Type</b>							
Family Type	Overall	Afford- ability	Supply	Quality	Access- ibility	Size	Loca- tion
Income ≤ 30% of AMI	948	3	4	3	3	3	3
Income > 30% but ≤ 50% of AMI	436	3	4	3	3	3	3
Income > 50% but < 80% of AMI	195	3	4	3	3	3	3
Elderly	215	3	4	3	3	3	3
Families with Disabilities	25	3	4	3	3	3	3
Black	3	0	0	0	0	0	0
Hispanic	1358	3	4	3	3	3	3
Caucasian	173	3	4	3	3	3	3
Other	5	3	4	3	3	3	3

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s: City of Pharr, Parkview Terrace, Sunset Terrace, Meadow Height, Villalás Milpas, Las Milpas Home.  
Indicate year: FYE 9/30/2003
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data  
Indicate year:
- Other housing market study  
Indicate year:
- Other sources: (list and indicate year of information)

## **B. Housing Needs of Families on the Public Housing and Section 8 Tenant-Based Assistance Waiting Lists**

State the housing needs of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

<b>HousingNeedsofFamiliesontheWaitingList</b>			
Waitinglisttype:(selectone)			
<input type="checkbox"/> Section8tenant -basedassistance			
<input checked="" type="checkbox"/> PublicHousing			
<input type="checkbox"/> CombinedSection8andPublicHousing			
<input type="checkbox"/> PublicHousingSite -Basedorsub -jurisdictionalwaitinglist(optional)			
Ifused,identifywhichdevelopment/subjurisdiction:			
	#offamilies	%oftotalfamilies	AnnualTurnover
Waitinglisttotal	212		23
Extremelylow income<=30%AMI	200	94%	
Verylowincome (>30%but<=50%AMI)	12	6%	
Lowincome (>50%but<80%AMI)	0	0	
Familieswith children	176	83%	
Elderlyfamilies	19	9%	
Familieswith Disabilities	17	8%	
Race/ethnicity Hispanic	212	100%	
Race/ethnicity Caucasian	0	0%	
Race/ethnicity			
Race/ethnicity			
Characteristicsby BedroomSize (PublicHousing Only)			
1BR	62	29%	7
2BR	84	40%	11
3BR	49	23%	4
4BR	17	8%	1
5BR	0	0	0
5+BR	0	0	0

Housing Needs of Families on the Waiting List	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
If yes:	
How long has it been closed (# of months)?	
Does the PHA expect to open the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes	
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes	

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant -based assistance			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site -Based or sub -jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	148		18
Extremely low income <= 30% AMI	148	100%	
Very low income (> 30% but <= 50% AMI)	0	0%	
Low income (> 50% but < 80% AMI)	0	0%	
Families with children	139	94%	
Elderly families	6	4%	
Families with Disabilities	3	2%	
Race/ethnicity Hispanic	148	100%	
Race/ethnicity Caucasian	0	0%	
Race/ethnicity			
Race/ethnicity			
Characteristics by Bedroom Size (Public Housing)			

Housing Needs of Families on the Waiting List			
Only)			
1BR	55	37%	
2BR	63	43%	
3BR	30	20%	
4BR	0	0	
5BR	0	0	
5+BR	0	0	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

### C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **INTHE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

#### (1) Strategies

#### **Need: Shortage of affordable housing for all eligible populations**

#### **Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off -line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed financed development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease -uprates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease -uprates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease -uprates by effectively screening Section 8 applicants to increase owner acceptance of program



- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

**Strategy 2: Increase the number of affordable housing units by:**

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed -finance housing
- Pursue housing resources other than public housing or Section 8 tenant -based assistance.
- Other: (list below)

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30% of AMI**

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant -based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special -purpose voucher targeted to the elderly, should they become available
- Other: (list below)

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special -purpose voucher targeted to families with disabilities, should they become available
- Affirmatively market to local non -profit agencies that assist families with disabilities
- Other: ( list below)

**Need: Specific Family Types: Races or ethnicity's with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicity's with disproportionate needs:**

Select if applicable

- Affirmatively market to races/ethnicity's shown to have disproportionate housing needs
- Other: (list below)

**Strategy 2: Conduct activities to affirmatively further fair housing**

Select all that apply

- Counsel section 8 tenants to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty/minority concentrations
- Other: (list below)

**Other Housing Needs & Strategies: (list needs and strategies below)**

**(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community

- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

**2. Statement of Financial Resources**

[24CFR Part 903.79(b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant-based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing support services, Section 8 tenant-based assistance, Section 8 support services or other.

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY2002 grants)</b>		
a) Public Housing Operating Fund	353,153.00	
b) Public Housing Capital Fund	697,343.00	
c) HOPEVI Revitalization		
d) HOPEVI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	1,993,036.00	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	.00	
g) Resident Opportunity and Self-Sufficiency Grants	28,000.00	
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>		

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>3. Public Housing Dwelling Rental Income</b>	400,260.00	
<b>4. Other income</b> (list below)		
Investment General Fund	64,136.00	
<b>4. Non -federal sources</b> (list below)		
<b>Total resources</b>	<b>3,535,928.00</b>	

### **3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24CFR Part 903.79(c)]

#### **A. Public Housing**

Exemptions: PHA that do not administer public housing are not required to complete subcomponent 3A.

##### **(1) Eligibility**

a. When does the PHA verify eligibility for admission to public housing? (Select all that apply)

- When families are within a certain number of days of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time) 10 days
- Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug -related activity
- Rental history
- Housekeeping
- Other (describe)

- c.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- d.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- e.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (Either directly or through an NCIC -authorized source)

## **(2) Waiting List Organization**

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plan to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2.  Yes  No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously HUD-approved site-based waiting list plan)?  
If yes, how many lists?

3.  Yes  No: May families be on more than one list simultaneously?  
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

### **(3) Assignment**

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (Select one)

- One  
 Two  
 Three or more

b.  Yes  No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA: N/A

### **(4) Admissions Preferences**

a. Income targeting:

- Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfer take precedence over new admissions? (List below)

- Emergencies  
 Overhoused  
 Underhoused  
 Medical justification  
 Administrative reasons determined by the PHA (e.g., to permit modernization work)  
 Resident choice: (state circumstances below)  
 Other: (list below)

c. Preferences

1.  Yes  No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If "no" is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences) N/A

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)

- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and /or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Household that contribute to meeting income goals (broad range of incomes)
- Household that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisal or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a points system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences:

- [2] Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- [3] Substandard housing
- [1] Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- [4] Veterans and veterans' families
- [1] Residents who live and/or work in the jurisdiction
- [3] Those enrolled currently in educational, training, or upward mobility programs
- Household that contribute to meeting income goals (broad range of incomes)
- [2] Household that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- [5] Victims of reprisal or hate crimes
- Other preference(s) (list below)

4. Relationship of preference to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income-targeting requirements

**(5) Occupancy**

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)?

- The PHA - resident lease
- The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)

b. How often must residents notify the PHA of changes in family composition? (Select all that apply)

- At an annual reexamination and lease renewal
- Anytime family composition changes
- At family request for revision
- Other (list)  
Within 10 days of change

**(6) Deconcentration and Income Mixing**

a.  Yes  No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b.  Yes  No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

If yes, list these developments as follows:

Deconcentration Policy for Covered Developments			
Development Name :	Number of Units	Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]	Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]



c. If the answer to b was yes, what changes were adopted? (Select all that apply)

Adoption of site based waiting lists  
If selected, list targeted developments below:

Employing waiting list "skipping" to achieve deconcentration of poverty or income mix in goals at targeted developments  
If selected, list targeted developments below:

Parkview Terrace, Sunset Terrace, Meadow Height, Villa Las Milpas, Las Milpas Homes.

Employing new admission preferences at targeted developments  
If selected, list targeted developments below:

Other (list policies and developments targeted below)

d.  Yes  No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

Additional affirmative marketing

Actions to improve the marketability of certain developments

Adoption or adjustment of ceiling rents for certain developments

Adoption of rent incentives to encourage deconcentration of poverty and income mixing

Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher income families? (select all that apply)

Not applicable: results of analysis did not indicate a need for such efforts

List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower income families? (select all that apply)

Not applicable: results of analysis did not indicate a need for such efforts

List (any applicable) developments below:

## B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub -component 3B. Unless otherwise specified, all questions in this section apply only to the tenant -based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).

### (1) Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- Criminal or drug -related activity only to the extent required by law or regulation
- Criminal and drug -related activity, more extensively than required by law or regulation
- More general screening than criminal and drug -related activity (list factors below)
- Other (list below)
- b.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through a nNCIC - authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug -related activity
- Other (describe below) Current and previous landlord name and address

### (2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant -based assistance waiting list merged? (select all that apply)
- None
- Federal public housing
- Federal moderate rehabilitation
- Federal project -based certificate program
- Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant -based assistance? (select all that apply)
- PHA main administrative office
- Other (list below)

**(3) Search Time**

a.  Yes  No: Does the PHA give extensions on standard 60 -day period to search for a unit? Extensions usually not needed.

If yes, state circumstances below: Verification of previous attempts to find a unit has not been successful.

**(4) Admissions Preferences**

a. Income targeting

Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1.  Yes  No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Household that contribute to meeting income goals (broad range of incomes)
- Household that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a points system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

Date and Time

Former Federal preferences

- [2] Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- [ ] Victims of domestic violence
- [3] Substandard housing
- [1] Homelessness
- [ ] High rent burden

Other preferences (select all that apply)

- [ ] Working families and those unable to work because of age or disability
- [4] Veterans and veterans’ families
- [1] Residents who live and/or work in your jurisdiction
- [3] Those enrolled currently in educational, training, or upward mobility programs
- [ ] Household that contribute to meeting income goals (broad range of incomes)
- [2] Household that contribute to meeting income requirements (targeting)
- [ ] Those previously enrolled in educational, training, or upward mobility programs
- [5] Victims of reprisal or hate crimes
- [ ] Other preference(s) (list below)

4. Among applicants on the waiting list with the equal preference status, how are applicants selected? (select one)

- [X] Date and time of application
- [ ] Drawing (lottery) or other random choice technique

5. If the PHA plan to employ preferences for “residents who live and/or work in the jurisdiction” (select one) N/A

- [ ] This preference has previously been reviewed and approved by HUD
- [X] The PHA requests approval for this preference through this PHA Plan

6. Relationship of preference to income targeting requirements: (select one)

- [X] The PHA applies preferences within income tiers
- [ ] Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

**(5) Special Purpose Section 8 Assistance Programs**

a. In which documents or other reference materials are the policies governing eligibility, selection, and admission to any special -purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special -purpose section 8 program to the public?

- Through published notices
- Other (list below)

**4. PHA Rent Determination Policies**

[24 CFR Part 903.79(d)]

**A. Public Housing**

Exemptions: PHA that do not administer public housing are not required to complete sub -component 4A.

**(1) Income Based Rent Policies**

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent -setting policies for income based rent in public housing. Income -based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub -component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0

- \$1-\$25
- \$26-\$50

2.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below :

c. Rents set at less than 30% than adjusted income

1.  Yes  No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below: N/A

d. Which of the discretionary (optional) deductions and/or exclusion policies does the PHA plan to employ (select all that apply) N/A

For the earned income of a previously unemployed household member

For increases in earned income

Fixed amount (other than general rent -setting policy)  
If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent -setting policy)  
If yes, state percentage/s and circumstances below:

For household heads

For other family members

For transportation expenses

For the non-reimbursed medical expenses of non-disabled or non-elderly families

Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

Yes for all developments

Yes but only for some developments

No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

N/A

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply) N/A

- Market comparability study
- Fair market rents (FMR)
- 95<sup>th</sup> percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent determination:

1. Between income examinations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Anytime the family experiences an income increase
- Anytime a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold) \$20.00
- Other (list below) All changes in family composition must be reported. Any change in family income must have an effect that will be at or exceed the 20.00 threshold \$

g.  Yes  No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12-month disallowance of earned income and phasing in of rent increases in the next year?

## (2) Flat Rents

1. In setting the market -based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- These section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

## **B. Section 8 Tenant -Based Assistance**

Exemptions: PHAs that do not administer Section 8 tenant -based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### (1) Payment Standards

Describe the voucher payment standards and policies .

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply) N/A

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)



d. How often are repayment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

**(2) Minimum Rent**

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

**5. Operations and Management – Not Applicable/Not Required**

[24CFR Part 903.79(e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C (2)

**A. PHA Management Structure**

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached.
- A brief description of the management structure and organization of the PHA follows:

**B. HUD Programs Under PHA Management**

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing		

Section 8 Vouchers		
Section 8 Certificates		
Section 8 Mod/Rehab		
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)		
Other Federal Programs (list individually)		

**C. Management and Maintenance Policies**

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

(2) Section 8 Management: (list below)

**6. PHA Grievance Procedures – Not Applicable/Not Required**

[24CFR Part 903.79(f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

**A. Public Housing**

1.  Yes  No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicant stop public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
- PHA development management offices
- Other (list below)

**B. Section 8 Tenant -Based Assistance**

1.  Yes  No: Has the PHA established informal review procedures for applicant to the Section 8 tenant -based assistance program and informal hearing procedures for families assisted by the Section 8 tenant -based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list addition to federal requirements below:

2. Which PHA offices should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office
- Other (list below)

**7. Capital Improvement Needs**

[24 CFR Part 903.79 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

**A. Capital Fund Activities**

Exemptions from sub -component 7A: PHA that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

**(1) Capital Fund Program Annual Statement**

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long -term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD -52837.

Select one:

- The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) **TX073-02**

-or-

- The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert there)

**(2) Optional 5 -Year Action Plan**

Agencies are encouraged to include a 5 -Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD -52834.

a.  Yes  No: Is the PHA providing an optional 5 -Year Action Plan for the Capital Fund? (if no, skip to sub -component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5 -Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name: Texas) **TX073**

-or-

The Capital Fund Program 5 -Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

## **B. HOPE VI and Public Housing Development and Replacement Activities (Non -Capital Fund)**

Applicability of sub -component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

Yes  No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)

b) Status of HOPE VI revitalization grant ( complete one set of questions for each grant)

1. Development name:

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

- Revitalization Plan under development
- Revitalization Plan submitted, pending approval
- Revitalization Plan approved
- Activities pursuant to an approved Revitalization Plan underway

Yes  No: c) Does the PHA plan to apply for a HOPE VI revitalization grant in the Plan year?

If yes, list development name/s below:

Yes  No:d) Will the PHA be engaging in any mixed -financed development activities for public housing in the Plan year? If yes, list developments or activities below:

Yes  No:e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:

## **8. Demolition and Disposition**

[24CFR Part 903.79(h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to component 9; if "yes", complete one activity description for each development.)

### 2. Activity Description

Yes  No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If "yes", skip to component 9. If "No", complete the Activity Description table below.)

<b>Demolition/Disposition Activity Description</b>	
1a. Development name:	
1b. Development (project) number:	
2. Activity type: Demolition <input type="checkbox"/>	
Disposition <input type="checkbox"/>	
3. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <u>          (DD/MM/YY)</u>	
5. Number of units affected:	
6. Coverage of action (select one)	
<input type="checkbox"/> Part of the development	
<input type="checkbox"/> Total development	
7. Timeline for activity:	
a. Actual or projected start date of activity:	
b. Projected end date of activity:	

**9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24CFR Part 903.79(i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description N/A

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

<b>Designation of Public Housing Activity Description</b>	
1a. Development name:	
1b. Development (project) number:	
2. Designation type:	
Occupancy by only the elderly	<input type="checkbox"/>
Occupancy by families with disabilities	<input type="checkbox"/>
Occupancy by only elderly families and families with disabilities	<input type="checkbox"/>
3. Application status (select one)	
Approved; included in the PHA’s Designation Plan	<input type="checkbox"/>
Submitted, pending approval	<input type="checkbox"/>
Planned application	<input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: <span style="float: right;">(DD/MM/YY)</span>	
5. If approved, will this designation constitute a (select one)	
<input type="checkbox"/> New Designation Plan	
<input type="checkbox"/> Revision of a previously-approved Designation Plan?	
6. Number of units affected:	
7. Coverage of action (select one)	
<input type="checkbox"/> Part of the development	
<input type="checkbox"/> Total development	

## **10. Conversion of Public Housing to Tenant -Based Assistance**

[24CFR Part 903.79(j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

### **A. Assessment of Reasonable Revitalization Pursuant to Section 202 of the HUD FY 1996 HUD Appropriations Act**

1.  Yes  No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

#### 2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

<b>Conversion of Public Housing Activity Description</b>
1a. Development name: 1b. Development (project) number:
2. What is the status of the required assessment? <input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status) <input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD - approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one) <input type="checkbox"/> Units addressed in a pending or approved demolition application (date

submitted or approved:

Units addressed in a pending or approved HOPEVI demolition application  
(date submitted or approved:      )

Units addressed in a pending or approved HOPEVI Revitalization Plan  
(date submitted or approved:      )

Requirements no longer applicable: vacancy rates are less than 10 percent

Requirements no longer applicable: site now has less than 300      units

Other: (describe below)

**B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937**

a. How many of the PHA's developments are subject to the Required Initial Assessments?

Four(4) developments

b. How many of the PHA's developments are not subject to Required Initial Assessment based on exemptions (e.g., elderly and/or disabled developments not general occupancy projects)?

None

c. How many Assessments were conducted for the PHA's covered developments?

Four(4) developments

d. Identify PHA developments that may be appropriate for conversion based on the Required Initial Assessments:

Development Name	Number of Units
Parkview Terrace	100
Sunset Terrace	100
Meadow Heights	70
Las Milpas Home	20
Villa Las Milpas	14

**Voluntary Conversion:**

*The Pharr Housing Authority has reviewed the Parkview Terrace, Sunset Terrace, Meadow Heights La Milpas and Villa Las Milpas Developments and determined that*



conversion to vouchers is unfeasible because of a lack of other affordable and/or standard rental housing in the community.

**C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937**

**11. Homeownership Programs Administered by the PHA**

[24CFR Part 903.79(k)]

**A. Public Housing**

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1.  Yes  No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If "No", skip to component 11B; if "yes", complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description N/A  
 Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If "yes", skip to component 12. If "No", complete the Activity Description table below.)

<b>Public Housing Homeownership Activity Description (Complete one for each development affected)</b>
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPEI <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission:

(DD/MM/YYYY)

5. Number of units affected:

6. Coverage of action: (select one)

Part of the development

Total development

## B. Section 8 Tenant Based Assistance

1.  Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description: N/A

a. Size of Program

Yes  No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

25 or fewer participants

26- 50 participants

51 to 100 participants

more than 100 participants

b. PHA established eligibility criteria

Yes  No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

## **12. PHA Community Service and Self-Sufficiency Programs (N/A)**

[24 CFR Part 903.79(l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8 - Only PHAs are not required to complete sub-component C.

## A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

Yes  No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target support services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programsto eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

**B. Services and programs offered to residents and participants –N/A**

**(1) General**

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing home ownership option participation
- Preference/eligibility for section 8 home ownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

Yes  No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If "yes", complete the following table; if "no" skip



- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

**D. Reserved for Community Service Requirement pursuant to Section 12(c) of the U.S. Housing Act of 1937**

### **13. PHA Safety and Crime Prevention Measures**

[24CFR Part 903.79(m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

#### **A. Need for measures to ensure the safety of public housing residents**

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug -related crime in some or all of the PHA's developments
- High incidence of violent and/or drug -related crime in the area surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower -level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual level of violent and/or drug -related crime
- Other (describe below)

2. What information or data did the PHA use to determine the need for PHA action to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/antidrug programs

Other(describ below)

3.Whichdevelopmentsaremostaffected?(listbelow)

**B.CrimeandDrugPreventionactivitiesthePHAhasundertakenorplansto undertakeinthenextPHAfiscalyear**

1.ListthecrimepreventionactivitiesthePHAhasundertakenorplanstoundertake: (selectallthatapply)

- Contractingwithoutsideand/orresidentorganizationsforthe provisionofcrime and/or drug -preventionactivities
- CrimePreventionThroughEnvironmentalDesign
- Activitiestargetedtoat -riskyouth,adults,orseniors
- VolunteerResidentPatrol/BlockWatchersProgram
- Other(describ below)

2.Whichdevelopment saremostaffected?(listbelow)

**C.CoordinationbetweenPHAandthepolice**

1.DescribethecoordinationbetweenthePHAandtheappropriatepoliceprecinctsfor carryingoutcrimepreventionmeasuresandactivities:(selectallthatapply)

- Policeinvolvementindevelopment,implementation,and/orongoingevaluation ofdrug -eliminationplan
- Policeprovidocrimedatatohousingauthoritystaffforanalysisandaction
- Policehaveestablishedaphysicalpresenceonhousingauthorityproperty(e.g., communitypolicingoffice,officerinresidence)
- Policeregularlytestifyinandotherwisesupportevictioncases
- PoliceregularlymeetwiththePHAmangementandresidents
- AgreementbetweenPHAandlocallawenforcementagencyforprovisionof above-baselinelawenforcementservices
- Otheractivities(listbelow)

2.Whichdevelopmentsaremostaffected?(listbelow)

**D.Additionalin formationasrequiredbyPHDEP/PHDEPPlan**

PHAseligibleforFY2000PHDEPfundsmustprovideaPHDEPPlanmeetingspecifiedrequirements priortoreceiptofPHDEP funds.

[X]Yes No:Is thePHAeligibletoparticipateinthePHDEPin thefiscalyear coveredbythisPHAPlan?

[X]Yes No:Has thePHAincludedthePHDEPPlanforFY2000inthisPHAPlan?

[X]Yes No:ThisPHDEPPlanisanAttachment.(AttachmentFilename:\_\_\_)

**TX59DEP07301**

**14. RESERVED FOR PET POLICY**

[24CFR Part 903.79(n)]

The Pharr Housing Authority has submitted the Pet Policy to the U.S. Department of Housing and Urban Development for review and approval. SEE ATTACHMENT

**15. Civil Rights Certifications**

[24CFR Part 903.79(o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

**16. Fiscal Audit**

[24CFR Part 903.79(p)]

1.  Yes  No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?  
(If no, skip to component 17.)

2.  Yes  No: Was the most recent fiscal audit submitted to HUD?

3.  Yes  No: Were there any findings as the result of that audit?

**As of this date, no response**

4.  Yes  No: If there were any findings, do any remain unresolved?  
If yes, how many unresolved findings remain? \_\_\_\_\_

5.  Yes  No: Have responses to any unresolved findings been submitted to HUD?

If not, when are they due (state below)?

**Not Applicable**

**17. PHA Asset Management – Not Applicable/Not Required**

[24CFR Part 903.79(q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1.  Yes  No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have not been addressed elsewhere in this PHA Plan?

2. What types of asset management activities will the PHA undertake? (select all that apply)

- Not applicable
- Private management
- Development-based accounting
- Comprehensive stock assessment
- Other: (list below)

3.  Yes  No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

### **18. Other Information**

[24CFR Part 903.79(r)]

#### **A. Resident Advisory Board Recommendations**

1.  Yes  No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one )

- Attached as Attachment (Filename)
- Provided below:

3. In what manner did the PHA address those comments? (select all that apply)

- Considered comments, but determined that no changes to the PHA Plan were necessary.
- The PHA changed portions of the PHA Plan in response to comments  
List changes below:
- Other: (list below)

#### **Resident Advisory Board:**

From: **Parkview Terrace**, Maria Lopez and Martha Hernandez.

From: **Sunset Terrace**, Aida Garza, Maria Cedillo and Marie Ines Rodriguez.

From: **Meadow Heights**, Manuelita Garza and Virginia Riviera.

From: **Las Milpas Home**, Rosario Perez, Bertha Salazar and Irene Lucio.

From: **Villa Las Milpas**, Rosario Perez, Bertha Salazar and Irene Lucio.

#### **B. Description of Election process for Residents on the PHA Board**

1.  Yes  No: Does the PHA meet the exemption criteria provided in section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)



2.  Yes  No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations  
 Candidates could be nominated by any adult recipient of PHA assistance  
 Self-nomination: Candidates registered with the PHA and requested a place on ballot  
 Other: (describe) The Executive Director provides names of residents who have expressed interest in serving on the Board of Commissioners. The Mayor interviews and selects one of the candidates.

b. Eligible candidates: (select one)

- Any recipient of PHA assistance  
 Any head of household receiving PHA assistance  
 Any adult recipient of PHA assistance  
 Any adult member of a resident or assisted family organization  
 Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant assistance) -based  
 Representatives of all PHA resident and assisted family organizations  
 Other (list) The residents notify the Executive Director of interest and the final decision is made by the Mayor

**Resident on the PHA Board:**

Cynthia Salinas, Board Member

**C. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (PHARR, TEXAS)

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.  
 The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.

- [X] The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- [X] Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

- **Reduce Vacancy in public housing**
- **Expand the Voucher Program**
- **Modernization of Public Housing units**

Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

- **The preservation and rehabilitation of the City's existing housing stock primarily for extremely low, very low and low -income families (0 -80 percent of median income)**
- **The expansion of economic opportunities in the community particularly for lower income residents.**
- **The continued encouragement and support of non -profit organizations in seeking additional funding sources and continued assistance in obtaining such funding whenever possible.**

#### **D. Other Information Required by HUD**

Use this section to provide any additional information requested by HUD.

### **19. Definition of “Substantial Deviation” or “Significant Amendment of Modification”**

Until definitions of “Substantial Deviation” or “Significant Amendment of Modification” are defined by HUD, the PHA will accept the definitions as set forth in PIH Notice 99 -51 which include the following actions:

- Change to rent or admissions policies or organization of the waiting list;
- Addition of non -emergency work items (items not included in the current Annual Statement or 5 -Year Action Plan) or change in use of replacement reserve funds under the Capital Fund;
- Addition of new activities not included in the current PHDEP Plan; and

- Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities.
- Change of the new FMR

In addition, an exception to this definition will be made for any of the above that are adopted to reflect changes in HUD regulatory requirements; such changes will not be considered significant amendments by HUD.

## **Attachments**

Use this section to provide any additional attachments referenced in the Plans.

**Attachment#1 - Capital Fund Program Annual Statements**

**Attachment#2 - Capital Fund Program 5 Year Plan**

**Attachment#3 - Capital Fund Program Replacement Reserve**

**Attachment#4 - PHDEP Plan**

**Attachment#5 - PHA Certifications of Compliance with the PHA Plans and Related Regulation**

**Attachment#6 - Certification for a Drug -Free Workplace**

**Attachment#7 - Certification of Payments to Influence Federal**

**Attachment#8 - Disclosure of Lobbying Activities**

**Attachment#9 - Certification by State of Local Official of PHA Plan Consistency with the Consolidated Plan**

**Attachment#10 - Newspaper Announcements**

**Attachment#11 - Minutes of Special Board Meeting**

**Attachment#12 - Pet Policy**

**Attachment#13 - Deconcentration and Income Targeting Policy**

**Attachment#14 - Community Service requirement**

**PHA Plan  
Table Library**

**Component 7**

**Capital Fund Program Annual Statement  
Parts I, II, and III**

**Annual Statement**

**Capital Fund Program (CFP) Part I: Summary**

Capital Fund Grant Number: **TX59P073501-03** FFY of Grant Approval: **(2003)**

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non - CGP Funds	
2	1406 Operations	0.00
3	1408 Management Improvements	47,200.00
4	1410 Administration	54,784.00
5	1411 Audit	0.00
6	1415 Liquidated Damages	0.00
7	1430 Fees and Costs	42,000.00
8	1440 Site Acquisition	0.00
9	1450 Site Improvement	0.00
10	1460 Dwelling Structures	250,601.00
11	1465.1 Dwelling Equipment - Nonexpendable	17,500.00
12	1470 Non -dwelling Structures	119,569.00
13	1475 Non -dwelling Equipment	0.00
14	1485 Demolition	0.00
15	1490 Replacement Reserve	0.00
16	1492 Moving to Work Demonstration	0.00
17	1495.1 Relocation Costs	0.00
18	1499 Development Activities	0.00
19	1501 Collateralization or Debt Service	0.00
20	1502 Contingency	16,191.00
21	<b>Amount of Annual Grant (Sum of lines 2 - 20)</b>	<b>547,845.00</b>
22	Amount of line 21 Related to LBP Activities	
23	Amount of line 21 Related to Section 504 Compliance	7,204.00
24	Amount of line 21 Related to Security - Soft Costs	5,000.00
25	Amount of line 21 Related to Security - Hard Costs	
26	Amount of line 21 Related to Energy Conservation Measures	

**Annual Statement  
Capital Fund Program (CFP) Part II: Supporting Table**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost
TX073 Agency-Wide	<b><u>Management Improvement:</u></b>		
	General Technical Assistance	1408	5,000.00
	Board of Commissioners Training	1408	6,000.00
	Update Computer Software	1408	5,000.00
	Economic Self-Sufficiency Coordinator	1408	24,000.00
	Benefits	1408	7,200.00
	<b>Total -1408</b>		<b>47,200.00</b>
	<b><u>Administration:</u></b>		
	C.F.P. Coordinator/Home Ownership	1410	25,000.00
	Clerk of the Work	1410	17,784.00
	Benefits	1410	10,000.00
	Sundry (Office Supplies)	1410	2,000.00
	<b>Total -1410</b>		<b>54,784.00</b>
	<b><u>Fees and Costs:</u></b>		
	A/E Services	1430	25,000.00
	Inspection Costs	1430	4,000.00
	Printing Costs	1430	1,000.00
	Consultant Fees Annual Statement	1430	5,000.00
	PHA Plan 4 <sup>th</sup> Year	1430	7,000.00
	<b>Total -1430</b>		<b>42,000.00</b>
	<b><u>Non-Dwelling Structures:</u></b>		
	Provide New Administration Building		
	(Phase II)	1470	119,569.00
<b>Total -1470</b>		<b>119,569.00</b>	
<b><u>Contingency:</u></b>			
May not exceed 8% of Total Grant	1502	16,191.00	
<b>Total -1502</b>		<b>16,191.00</b>	

**AnnualStatement  
CapitalFundProgram(CFP)PartII:SupportingTable**

Development Number/Name HA-WideActivities	GeneralDescriptionofMajorWork Categories	Development Account Number	Total Estimated Cost
TX073-005 MeadowHeights	<b><u>DwellingStructures:</u></b>		
	ReplaceMailBox	1460	4,000.00
	ReplaceWindows	1460	90,000.00
	ReplaceScreenWindows	1460	70,000.00
	ReplaceEmergencyWarning System	1460	7,204.00
	ReplaceSmokeDetectors	1460	5,000.00
	<b>Total -1460</b>		<b>176,204.00</b>
	<b><u>DwellingEquipmentNonexpendable:</u></b>		
TX073-006 VillaLasMilpas	ReplaceStoves(40ea)	1465.1	10,000.00
	ReplaceRefrigerators(40ea)	1465.1	7,500.00
	<b>Total -1465.1</b>		<b>17,500.00</b>
	<b><u>DwellingStructures:</u></b>		
TX073-006 VillaLasMilpas	ReplacehardboardSoffitts	1460	35,000.00
	PaintingInteriorUnits	1460	25,397.00
	PaintingExterior Units	1460	14,000.00
	<b>Total -1460</b>		<b>74,397.00</b>

**AnnualStatement  
CapitalFundProgram(CFP)PartIII:ImplementationSchedule**

Development Number/Name HA-WideActiviti es	AllFundsObligated (QuarterEndingDate)	AllFundsExpended (QuarterEndingDate)
TX07300 Agency-Wide	07/01/2005	07/01/2007
TX073-005 MeadowHeights	07/01/2005	07/01/2007
TX073-006 VillaLasMilpas	07/01/2005	07/01/2007



**Optional Table for 5 - Year Action Plan for Capital Fund (Component 7)**

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA -wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5 -Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5 -Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
TX59P073-002	Palmview Terrace	0	0%
Description of Needed Physical Improvements or Management Improvements			Estimated Cost
			Planned Start Date (HA Fiscal Year)
Replace Kitchen sink faucets			15,000.00
Replace Kitchen sink connectors			7,500.00
Painting Interior Units			17,500.00
Provide A/C units (only for elderly)			230,000.00
Up-grade electrical box and breakers			25,148.00
Provide light fixtures in living area			20,500.00
<b>Total estimated cost over next 5 years</b>			<b>315,648.00</b>

### Optional Table for 5 - Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA -wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5 - Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5 - Year Action Plan Tables				
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
TX59P073-003	Sunset Terrace	0	0%	
Description of Needed Physical Improvements or Management Improvements			Estimated Cost	Planned Start Date (HA Fiscal Year)
Replace entry door hardware front and rear			35,000.00	2004
Replace interior door hardware			25,000.00	2004
Repair storage room			15,000.00	2004
Painting interior units			18,444.00	2004
Replace Tub/Shower with faucets			19,000.00	2005
Replace Bathroom accessories			6,000.00	2005
Replace water ball valves			5,000.00	2005
Replace interior closet doors with hardware			18,000.00	2005
<b>Total estimated cost over next 5 years</b>			<b>141,444.00</b>	

### Optional Table for 5 - Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5 - Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5 - Year Action Plan Tables				
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
TX59P073-005	Meadow Heights	0	0%	
Description of Needed Physical Improvements or Management Improvements			Estimated Cost	Planned Start Date (HA Fiscal Year)
Replace Exhaust Vent			8,000.00	2004
Replace Bath tub w/ Plumbing & Faucets			70,000.00	2004
Replace Vanity			10,000.00	2004
Replace Vinyl Floor Tile			81,204.00	2004
Replace Thermostat			2,000.00	2004
Replace Kitchen Base Cabinet			39,000.00	2005
Replace Kitchen Wall Cabinet			72,204.00	2005
Replace Countertop w/ Sink & Faucet			35,000.00	2005
Replace Range Hood			13,000.00	2005
Replace Grease Shield			3,500.00	2005
Provide Termite & Roaches Treatment			10,000.00	2005
Painting Exterior Units			12,200.00	2005
Provide lock for exterior electric box			3,244.00	2006
Replace smoke detector			5,000.00	2006
Replace exhaust vent			4,000.00	2006
Replace GFIC outlet			6,000.00	2006
Replace security screen windows			45,000.00	2006
<b>Total estimated cost over next 5 years</b>			<b>419,352.00</b>	

### Optional Table for 5 - Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA development planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5 - Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5 - Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
TX59P073-006	Villa Las Milpas	0	0%
Description of Needed Physical Improvements or Management Improvements			Estimated Cost
			Planned Start Date (HA Fiscal Year)
Replace Shingle Roofing			125,000.00
Replace Fiber Glass Soffits			43,204.00
Replace Entry Door w/Hardware (front)			8,000.00
Replace Entry Door w/Hardware (rear)			8,000.00
Replace Security Screen Door (front)			8,100.00
Replace Security Screen Door (rear)			8,100.00
Replace Range Hood			9,000.00
Replace Stove			6,000.00
Replace Refrigerator			8,000.00
<b>Total estimated cost over next 5 years</b>			<b>223,404.00</b>

### Optional Table for 5 - Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA -wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5 -Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5 -Year Action Plan Tables				
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
TX59P073	Agency-Wide			
Description of Needed Physical Improvements or Management Improvements			Estimated Cost	Planned Start Date (HA Fiscal Year)
<b><u>Management Improvement: 1408</u></b>				
General Technical Assistance			5,000.00	2004
Staff and Commissioners Training			5,000.00	2004
Resident Homeownership Training			3,000.00	2004
New PHA's Requirements			2,000.00	2004
Economic/Self -Sufficiency Coordination			24,000.00	2004
Benefits			7,200.00	2004
<b><u>Administration: 1410</u></b>				
CFP/Homeownership Coordinator			25,000.00	2004
Clerk of the Work			17,784.00	2004
Benefits			10,000.00	2004
Sundry (office supplies)			2,000.00	2004
<b><u>Fees and Costs: 1430</u></b>				
A/EServices			25,000.00	2004
Inspection Costs			4,000.00	2004
Printing Costs			1,000.00	2004
Consultant Fees Annual Statement			5,000.00	2004
PHA Plan FY 2003			7,000.00	2004
<b><u>Operation:</u></b>				
May not exceed 20% of total grant			109,569.00	2004
<b><u>Contingency:</u></b>				
May not exceed 8% of Total Grant			30,644.00	2004
<b>Totalestimated cost over next 5 years</b>			<b>283,197.00</b>	

### Optional Table for 5 - Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA -wide physical or management improvements planned in the next 5 PHA fiscal years. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5 -Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5 -Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
TX59P073	Agency-Wide		
Description of Needed Physical Improvements or Management Improvements		Estimated Cost	Planned Start Date (HA Fiscal Year)
<b><u>Management Improvement:</u></b>			
General Technical Assistance		5,000.00	2005
Staff and Commissioners Training		5,000.00	2005
New PHA's Requirements		3,000.00	2005
Economic/Self -Sufficiency Coordination		24,000.00	2005
Benefits		7,200.00	2005
<b><u>Administration:</u></b>			
CFP/Homeownership Coordinator		25,000.00	2005
Clerk of the Work		17,000.00	2005
Benefits		10,000.00	2005
Sundry (office supplies)		2,000.00	2005
<b><u>Fees and Costs:</u></b>			
A/E Services		25,000.00	2005
Inspection Costs		4,000.00	2005
Printing Costs		1,000.00	2005
Consultant Fees Annual Statement		5,000.00	2005
PHA Plan FY 2004		7,000.00	2005
<b><u>Operations:</u></b>			
May not exceed 20% of total grant		109,569.00	2005
<b><u>Contingency:</u></b>			
May not exceed 8% of Total Grant		25,172.00	2005
<b>Totalestimatedcostovertnext5years</b>		<b>274,941.00</b>	

### Optional Table for 5 - Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from information included in the Capital Fund Program Annual Statement.

-wide physical or management improvements  
Year One of the 5 - Year cycle, because this

Optional 5 - Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
TX59P073	Agency-Wide		
Description of Needed Physical Improvements or Management Improvements		Estimated Cost	Planned Start Date (HA Fiscal Year)
<b><u>Management Improvement:</u></b>			
General Technical Assistance		5,000.00	2006
Staff and Commissioners Training		5,000.00	2006
New PHA's Requirements		3,000.00	2006
Economic/Self-Sufficiency Coordination		24,000.00	2006
Benefits		7,200.00	2006
<b><u>Administration:</u></b>			
CFP/Homeownership Coordinator		25,000.00	2006
Clerk of the Work		17,000.00	2006
Benefits		10,000.00	2006
Sundry (office supplies)		2,000.00	2006
<b><u>Fees and Costs:</u></b>			
A/E Services		25,000.00	2006
Inspection Costs		4,000.00	2006
Printing Costs		1,000.00	2006
Consultant Fees Annual Statement		5,000.00	2006
PHA Plan FY 2005		7,000.00	2006
<b><u>Operation:</u></b>			
May not exceed 20% of total grant		109,569.00	2006
<b><u>Contingency:</u></b>			
May not exceed 8% of Total Grant		11,428.00	2006
<b>Total estimated cost over next 5 years</b>		<b>261,197.00</b>	

### Optional Table for 5 - Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA -wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5 - Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5 - Year Action Plan Tables				
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
TX59P073	Agency-Wide			
Description of Needed Physical Improvements or Management Improvements			Estimated Cost	Planned Start Date (HA Fiscal Year)
<b><u>Management Improvement:</u></b>				
General Technical Assistance			5,000.00	2007
Staff and Commissioners Training			5,000.00	2007
New PHA's Requirements			3,000.00	2007
Economic/Self - Sufficiency Coordination			24,000.00	2007
Benefits			7,200.00	2007
<b><u>Administration:</u></b>				
CFP/Homeownership Coordinator			25,000.00	2007
Clerk of the Work			17,000.00	2007
Benefits			10,000.00	2007
Sundry (office supplies)			2,000.00	2007
<b><u>Fees and Costs:</u></b>				
A/E Services			25,000.00	2007
Inspection Costs			4,000.00	2007
Printing Costs			1,000.00	2007
Consultant Fees Annual Statement			5,000.00	2007
PHA Plan FY 2006			7,000.00	2007
<b><u>Operation:</u></b>				
May not exceed 20% of total grant			109,569.00	2007
<b><u>Contingency:</u></b>				
May not exceed 8% of Total Grant			22,428.00	2007
<b>Total estimated cost over next 5 years</b>			<b>272,197.00</b>	



**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part I: Summary**

<b>PHAName:</b> <b>PHARRHOUSINGAUTHORITY</b>	<b>GrantTypeandNumber</b> CapitalFundProgramGrantNo.: <b>TX59R073501-03</b> Re placementHousingFactorGrantNo:	<b>FederalFYofGrant:</b> <b>2003</b>
---	---	---

Original Annual Statement     Reserve for Disasters/Emergencies     Revised Annual Statement (revision no: )  
 Performance and Evaluation Report for Period Ending:     Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non -CFP Funds				
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment — Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities	134,468.00			
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	<b>134,468.00</b>			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				













**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHAName: <b>PHARRHOUSINGAUTHORITY</b>	Grant Type and Number Capital Fund Program : <b>TX59P073501 -02</b> Capital Fund Program Replacement Housing Factor Grant No:	Federal FY of Grant: <b>2002</b>
--	---	-------------------------------------

Original Annual Statement       Reserve for Disasters/Emergencies       Revised Annual Statement (revision no: )  
 Performance and Evaluation Report for Period Ending: **03/31/2003**       Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non -CFP Funds				
2	1406 Operations	0.00		0.00	0.00
3	1408 Management Improvements	43,550.00		10,000.00	4,687.30
4	1410 Administration	54,784.00		10,000.00	6,343.52
5	1411 Audit	0.00		0.00	0.00
6	1415 Liquidated Damages	0.00		0.00	0.00
7	1430 Fees and Costs	36,000.00		35,000.00	30,839.23
8	1440 Site Acquisition	0.00		0.00	0.00
9	1450 Site Improvement	15,000.00		0.00	0.00
10	1460 Dwelling Structures	276,508.00		35,000.00	5,734.14
11	1465.1 Dwelling Equipment — Nonexpendable	0.00		0.00	0.00
12	1470 Non -dwelling Structures	112,000.00		0.00	0.00
13	1475 Non -dwelling Equipment	0.00		0.00	0.00
14	1485 Demolition	0.00		0.00	0.00
15	1490 Replacement Reserve	0.00		0.00	0.00
16	1492 Moving to Work Demonstration	0.00		0.00	0.00
17	1495.1 Relocation Costs	0.00		0.00	0.00
18	1499 Development Activities	0.00		0.00	0.00
19	1501 Collateralization or Debt Service	0.00		0.00	0.00
20	1502 Contingency	10,006.00		0.00	0.00
21	Amount of Annual Grant: (sum of lines 2 -20)	<b>547,848.00</b>		<b>90,000.00</b>	<b>47,604.19</b>
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 Compliance				
24	Amount of line 21 Related to Security — Soft Costs				
25	Amount of line 21 Related to Security — Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				





**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHAName: <b>PHARRHOUSINGAUTHORITY</b>		Grant Type and Number Capital Fund Program#: <b>TX59P073501 -02</b> Capital Fund Program Replacement Housing Factor#:			Federal FY of Grant: <b>2002</b>			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
Agency-Wide	<b>Fees and Costs:</b>							
	A/E Services	1430		20,000.00		20,000.00	20,000.00	Complete
	Inspection Costs	1430		4,000.00		4,000.00	4,000.00	Complete
	Printing	1430		1,000.00		1,000.00	1,000.00	Complete
	Consultant Fees, Annual Statement CFP	1430		5,000.00		5,000.00	5,000.00	Complete
	PHA Plan 3rd. Year	1430		6,000.00		5,000.00	839.23	Ongoing
	<b>Subtotal</b>			<b>36,000.00</b>		<b>35,000.00</b>	<b>30,839.23</b>	
	<b>Non-Dwelling Structure:</b>							
	Provide New Administration Building (Phase I)	1470		112,000.00		.00	.00	Pending
	<b>Subtotal</b>			<b>112,000.00</b>		<b>0.00</b>	<b>0.00</b>	
	<b>Contingency:</b>							
	May not exceed 10% of Total Grant	1502		10,006.00		.00	.00	Pending
	<b>Subtotal</b>			<b>10,006.00</b>		<b>0.00</b>	<b>0.00</b>	







**Annual Statement/Performance and Evaluation Report**

**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/C**

**FPRHF)**

**Part II: Supporting Pages**

PHAName: <b>PHARRHOUSINGAUTHORITY</b>		GrantTypeandNumber CapitalFundProgram#: <b>TX59P073501 -02</b> CapitalFundProgramReplacementHousingFactor#:			FederalFYof Grant: <b>2002</b>			
Development Number Name/HA-Wide Activities	GeneralDescriptionofMajorWork Categories	Dev.AcctNo.	Quantity	TotalEstimatedCost		TotalActualCost		Statusof Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
TX073-006	<b>DwellingStructures:</b>							
VillaLasMilpas	ReplaceWaterHeater	1460		5,000.00		.00	.00	Pending
	ReplaceExteriorClosetStorageDoor	1460		1,500.00		.00	.00	Pending
	ReplaceSecurityScreenWindows	1460		15,000.00		.00	.00	Pending
	ReplaceExteriorLightFixtures	1460		3,500.00		.00	.00	Pending
	ReplaceVinylFlooringTile	1460		30,000.00		.00	.00	Pending
	ReplaceSmokeDetectors	1460		2,000.00		.00	.00	Pending
	ReplaceInteriorDoorsw/Hardware	1460		7,000.00		.00	.00	Pending
	ReplaceInteriorClosetDoor w/Hardware	1460		3,000.00		.00	.00	Pending
	ReplaceGraveBarforHCunits	1460		1,000.00		.00	.00	Pending
	ReplaceMedicineCabinets	1460		2,000.00		.00	.00	Pending
	ReplaceBathroomAccessories	1460		10,000.00		.00	.00	Pending
	ReplaceGFICOutlet	1460		2,500.00		.00	.00	Pending
	<b>Subtotal</b>			<b>82,500.00</b>		<b>0.00</b>	<b>0.00</b>	



**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part 1: Summary**

<b>PHAName:</b> <b>PHARRHOUSINGAUTHORITY</b>		<b>Grant Type and Number</b> Capital Fund Program : <b>TX59P073501 -01</b> Capital Fund Program Replacement Housing Factor Grant No:			<b>Federal FY of Grant:</b>  <b>2001</b>	
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies			<input type="checkbox"/> Revised Annual Statement (revision no: )	
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: <b>03/31/2003</b>		<input type="checkbox"/> Final Performance and Evaluation Report				
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost		
		Original	Revised	Obligated	Expended	
1	Total Non -CFP Funds					
2	1406 Operations	65,256.00	65,256.00	65,256.00	65,256.00	
3	1408 Management Improvements	62,450.00	67,450.00	67,450.00	62,022.14	
4	1410 Administration	55,944.00	55,944.00	55,944.00	51,473.19	
5	1411 Audit	0.00	0.00	0.00	0.00	
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00	
7	1430 Fees and Costs	43,000.00	48,000.00	48,000.00	43,372.49	
8	1440 Site Acquisition	0.00	0.00	0.00	0.00	
9	1450 Site Improvement	131,494.00	71,494.00	56,494.00	30,109.18	
10	1460 Dwelling Structures	191,800.00	191,800.00	171,856.00	136,934.05	
11	1465.1 Dwelling Equipment — Nonexpendable	0.00	60,000.00	60,000.00	60,000.00	
12	1470 Non -dwelling Structures	0.00	0.00	0.00	0.00	
13	1475 Non -dwelling Equipment	0.00	0.00	0.00	0.00	
14	1485 Demolition	0.00	0.00	0.00	0.00	
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00	
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00	
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00	
18	1499 Development Activities	0.00	0.00	0.00	0.00	
19	1501 Collateralization or Debt Service	0.00	0.00	0.00	0.00	
20	1502 Contingency	10,000.00	0.00	0.00	0.00	
21	Amount of Annual Grant: (sum of lines 2 -20)	<b>559,944.00</b>	<b>559,944.00</b>	<b>525,000.00</b>	<b>449,167.05</b>	
22	Amount of line 21 Related to LBP Activities					
23	Amount of line 21 Related to Section 504 Compliance					
24	Amount of line 21 Related to Security — Soft Costs					
25	Amount of line 21 Related to Security — Hard Costs					
26	Amount of line 21 Related to Energy Conservation Measures					



**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHAName: <b>PHARRHOUSINGAUTHORITY</b>		Grant Type and Number Capital Fund Program#: <b>TX59P073501 -01</b> Capital Fund Program Replacement Housing Factor#:			Federal FY of Grant: <b>2001</b>			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
Agency-Wide	<b>Operation:</b>							
	May not exceed 20% of total grant	1406		65,256.00	65,256.00	65,256.00	65,256.00	Complete
	<b>Subtotal</b>			<b>65,256.00</b>	<b>65,256.00</b>	<b>65,256.00</b>	<b>65,256.00</b>	
	<b>Management Improvement:</b>							
	General Technical Assistance	1408		6,000.00	6,000.00	6,000.00	573.00	Ongoing
	New PHA's Requirement Training	1408		2,000.00	2,000.00	2,000.00	2,000.00	Complete
	Board of Commissioners Training	1408		3,000.00	3,000.00	3,000.00	3,000.00	Complete
	Maintenance Tracking System	1408		1,500.00	.00	.00	.00	
	Update Computer Software	1408		3,000.00	4,255.00	4,255.00	4,255.00	Complete
	Utility Allowance Study	1408		8,000.00	5,000.00	5,000.00	5,000.00	Complete
	Energy Audit Study	1408		6,000.00	3,219.00	3,219.00	3,219.00	Complete
	Resident Homeownership Training	1408		1,200.00	.00	.00	.00	
	Self-sufficiency/Economic Dev Training	1408		1,200.00	.00	.00	.00	
	Economic Self-sufficiency Coordinator	1408		23,500.00	29,083.00	29,083.00	29,083.00	Complete
	Benefits	1408		7,050.00	14,893.00	14,893.00	14,892.14	Complete
	<b>Subtotal</b>			<b>62,450.00</b>	<b>67,450.00</b>	<b>67,450.00</b>	<b>62,022.14</b>	
	<b>Administration:</b>							
	CFP Coordinator	1410		22,922.00	22,922.00	22,922.00	21,947.00	Ongoing
	Clerk of the Work	1410		19,922.00	19,922.00	19,922.00	17,928.08	Ongoing
	Benefits	1410		11,100.00	11,100.00	11,100.00	11,098.11	Ongoing
	Sundry (office supplies)	1410		2,000.00	2,000.00	2,000.00	500.00	Ongoing
	<b>Subtotal</b>			<b>55,944.00</b>	<b>55,944.00</b>	<b>55,944.00</b>	<b>51,473.19</b>	

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHAName: <b>PHARRHOUSINGAUTHORITY</b>		Grant Type and Number Capital Fund Program#: <b>TX59P073501 -01</b> Capital Fund Program Replacement Housing Factor#:				Federal FY of Grant: <b>2001</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
Agency-Wide	<b>Fees and Costs:</b>							
	A/E Services	1430		25,000.00	30,000.00	30,000.00	30,000.00	Complete
	Inspection Costs	1430		5,000.00	5,000.00	5,000.00	5,000.00	Complete
	Printing	1430		1,000.00	1,000.00	1,000.00	1,000.00	Complete
	Consultant Fees, Annual Statement CFP	1430		6,000.00	6,000.00	6,000.00	6,000.00	Complete
	PHA Plan 2 <sup>nd</sup> Year	1430		6,000.00	6,000.00	6,000.00	1,372.49	Ongoing
	<b>Subtotal</b>			<b>43,000.00</b>	<b>48,000.00</b>	<b>48,000.00</b>	<b>43,372.49</b>	
	<b>Non-Dwelling Structures</b>							
	Provide Basketball Pavilion (phase II)	1470		0	60,000.00	60,000.00	60,000.00	Complete
	<b>Subtotal</b>			<b>0 .00</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>60,000.00</b>	
	<b>Contingency:</b>							
	May not exceed 10% of Total Grant	1502		10,000.00	.00	.00	.00	
	<b>Subtotal</b>			<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	









**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part 1: Summary**

<b>PHAName:</b> <b>PHARRHOUSINGAUTHORITY</b>	<b>GrantTypeandNumber</b> CapitalFundProgram : <b>TX59P073501 -00</b> CapitalFundProgramReplacementHousingFactorGrantNo:	<b>FederalFYofGrant:</b>  <b>2000</b>
---	--	---

Original Annual Statement       Reserve for Disasters/Emergencies       Revised Annual Statement (revision no: )  
 Performance and Evaluation Report for Period Ending: [X] Final Performance and Evaluation Report      **03/31/2003**

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non -CFP Funds				
2	1406 Operations	116,000.00	116,000.00	116,000.00	116,000.00
3	1408 Management Improvements	51,800.00	52,401.54	52,401.54	52,401.54
4	1410 Administration	37,000.00	32,329.02	32,329.02	32,329.02
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	48,749.00	20,940.00	20,940.00	20,940.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	35,000.00	34,593.00	34,593.00	34,593.00
10	1460 Dwelling Structures	340,000.00	365,337.33	365,337.33	365,337.33
11	1465.1 Dwelling Equipment — Nonexpendable	15,000.00	16,255.74	16,255.74	16,255.74
12	1470 Non -dwelling Structures	0.00	0.00	0.00	0.00
13	1475 Non -dwelling Equipment	40,000.00	45,692.37	45,692.37	45,692.37
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1501 Collateralization or Debt Service	0.00	0.00	0.00	0.00
20	1502 Contingency	0.00	0.00	0.00	0.00
21	Amount of Annual Grant: (sum of lines 2 -20)	<b>683,549.00</b>	<b>683,549.00</b>	<b>683,549.00</b>	<b>683,549.00</b>
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 Compliance				
24	Amount of line 21 Related to Security — Soft Costs				
25	Amount of line 21 Related to Security — Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHAName: <b>PHARRHOUSINGAUTHORITY</b>		Grant Type and Number Capital Fund Program#: <b>TX59P073501 -00</b> Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: <b>2000</b>			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
Agency-Wide	<b>Operation:</b>							
	May not exceed 20% of total grant	1406		116,000.00	116,000.00	116,000.00	116,000.00	Complete
	<b>Subtotal</b>			<b>116,000.00</b>	<b>116,000.00</b>	<b>116,000.00</b>	<b>116,000.00</b>	
	<b>Management Improvement:</b>							
	General Technical Assistance	1408		5,000.00	5,000.00	5,000.00	5,000.00	Complete
	New PHA's Requirement Training	1408		2,000.00	2,000.00	2,000.00	2,000.00	Complete
	Policy & Procedures	1408		2,000.00	2,000.00	2,000.00	2,000.00	Complete
	Board of Commissioners Training	1408		3,000.00	3,000.00	3,000.00	3,000.00	Complete
	Maintenance Tracking System	1408		1,500.00	1,500.00	1,500.00	1,500.00	Complete
	Update Computer Software	1408		3,000.00	3,000.00	3,000.00	3,000.00	Complete
	Utility Allowance Study	1408		8,000.00	8,000.00	8,000.00	8,000.00	Complete
	Energy Audit Study	1408		6,000.00	.00	.00	.00	
	Resident Homeownership Training	1408		1,200.00	1,200.00	1,200.00	1,200.00	Complete
	Self-sufficiency/Economic Dev Training	1408		1,200.00	1,200.00	1,200.00	1,200.00	Complete
	Economic Self-sufficiency Coordinator	1408		13,500.00	19,500.00	19,500.00	19,500.00	Complete
	Benefits	1408		5,400.00	6,001.54	6,001.54	6,001.54	Complete
	<b>Subtotal</b>			<b>51,800.00</b>	<b>52,401.54</b>	<b>52,401.54</b>	<b>52,401.54</b>	
	<b>Administration:</b>							
	CFP Coordinator	1410		14,000.00	14,000.00	14,000.00	14,000.00	Complete
	Clerk of the Work	1410		11,000.00	11,000.00	11,000.00	11,000.00	Complete
	Benefits	1410		10,000.00	5,329.02	5,329.02	5,329.02	Complete
	Sundry (office supplies)	1410		2,000.00	2,000.00	2,000.00	2,000.00	Complete
	<b>Subtotal</b>			<b>37,000.00</b>	<b>32,329.02</b>	<b>32,329.02</b>	<b>32,329.02</b>	











**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part I: Summary**

<b>PHAName:</b> <b>PHARRHOUSINGAUTHORITY</b>	<b>GrantTypeandNumber</b> CapitalFundProgramGrantNo: <b>TX59R073501-01</b> ReplacementHousingFactorGrantNo:	<b>FederalFYofGrant:</b> <b>2001</b>
---	---	---

Original Annual Statement    Reserve for Disasters/Emergencies    Revised Annual Statement (revision no: )  
 Performance and Evaluation Report for Period Ending: **03/31/2002**    Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non -CFP Funds				
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment — Nonexpendable				
12	1470 Non dwelling Structures				
13	1475 Non dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities	137,399.00		0.00	0.00
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	<b>137,399.00</b>		<b>0.00</b>	<b>0.00</b>
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				





# Public Housing Drug Elimination Program Plan

**Note: THIS PHDEP Plan template (HUD 50075 - PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.**

## Annual PHDEP Plan Table of Contents:

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

## Section 1: General Information/History

**A. Amount of PHDEP Grant \$** 86,876.00

**B. Eligibility type (Indicate with an "x")**      N1 \_\_\_\_\_ N2 \_\_\_\_\_      R X

**C. FFY in which funding is requested** 2000

### **D. Executive Summary of Annual PHDEP Plan**

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long.

The Pharr Housing Authority is designed to be comprehensive drug elimination program to service residents in the city of Pharr Housing Developments. Both the drug elimination phases, as well as comprehensive prevention, intervention, treatment and aftercare programs will be offered to the 333 households. Resident taking pride in their community.

### **E. Target Areas**

Complete the following table by indicating each PHDEP target area (development or site where activities will be conducted), the total number of units in each PHDEP target area, and the total number of individuals expected to participate in PHDEP sponsored activities in each target area.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
Palmview Terrace	100	
Sunset Terrace	100	
Meadow Heights	70	
Villa Las Milpas	20	

### **F. Duration of Program**

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an "x" to indicate the length of program by # of months. For "Other", identify the # of months).

**6 Months** \_\_\_\_\_      **12 Months** X      **18 Months** \_\_\_\_\_      **24 Months** \_\_\_\_\_      **Other** \_\_\_\_\_

CITY OF PHARR HOUSING AUTHORITY  
PROGRAM FUNDING: FY 2000  
PUBLIC HOUSING DRUG ELIMINATION

All units are located in Pharr, Hidalgo County, Texas 78577

PARKVIEW TERRACE    SUNSET TERRACE    MEADOW HEIGHTS    VILLALAS MILPAS    LAS MILPAS HOMES



211W.Audrey  
100Units

920W.Villegas  
100 Units

1005W.Gore  
70Units

1015UniversalDr.  
20Units

1015UniversalDr.  
14Units

**G. PHDEP Program History**

Indicate each FY that funding has been received under the PHDEP Program (place an "x" by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. For grant extensions received, place "GE" in column or "W" for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant#	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Anticipated Completion Date
FY1995					
FY1996	189,500.00	TX59DEP073196	0.00	GE	07/28/99
FY1997	113,700.00	TX59DEP073197	0.00	W	12/01/99
FY1998					
FY1999	83,357.00	TX59DEP0730199	70,313.50		03/31/2001

**Section 2: PHDEP Plan Goals and Budget**

**A. PHDEP Plan Summary**

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

**B. PHDEP Budget Summary**

Enter the total amount of PHDEP funding allocated to each line item.

FY2001 PHDEP Budget Summary	
Budget Line Item	Total Funding
9110 -Reimbursement of Law Enforcement	0.00
9120 -Security Personnel	16,828.19
9130 -Employment of Investigators	38,350.00
9140 -Voluntary Tenant Patrol	1,250.24
9150 -Physical Improvements	0.00
9160 -Drug Prevention	26,210.20
9170 -Drug Intervention	237.37
9180 -Drug Treatment	0.00
9190 -Other Program Costs	4,000.00
<b>TOTAL PHDEP FUNDING</b>	<b>86,876.00</b>

**C. PHDEP Plan Goals and Activities**

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed

activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise — not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

<b>9110 -Reimbursement of Law Enforcement</b>					<b>Total PHDEP Funding: \$</b> N/A		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1.							
2.							
3.							

<b>9120 -Security Personnel</b>					<b>Total PHDEP Funding: \$</b> 16,828.19		
Goal(s)							
To reduce crime by 50% in and around housing							
Objectives							
To involve 80% adults and youth in crime prevention & drug education activities							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1. Training of Staff			April	March	0.	N/A	Sign-in sheets
2. Coordinate to PD			April	March	0.		Certificates
3. Hire Staff			April	May	16,000.		Contractual Agreement
4. Uniforms purchased			April	May	828.19		Invoices

<b>9130 -Employment of Investigators</b>					<b>Total PHDEP Funding: \$38,350.00</b>		
Goal(s)							
Coordinate programmatic efforts for HA and P.D.; whereby, reducing crime by 50% in and around housing.							
Objectives							
To carry out training, work with P.D. and other external agencies to insure all activities are provided.							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1. Staff Hired			March		36,250.	N/A	Documentation of Employment
2. Coordinate Training			April		0.	N/A	Sign-in Sheets Certification
3. Referral to P.D.			April		0.	N/A	Reports
4. Program Act schedule			April		0.	N/A	Schedule & Sign-in sheets
5. Purchase of office equip.			April		1,500.	N/A	Invoices & Equipment
6. Purchase of supplies			April		600.	N/A	Invoices

<b>9140 - Voluntary Tenant Patrol</b>					<b>Total PHDEP Funding: \$1,250.00</b>		
Goal(s)	To involve residents at each Development with 80% participation of trained volunteers. To reduce crime by 50% in and around housing, by the end of the program year.						
Objectives	To provide training to 100% resident volunteers; to ensure information/reports are shared with investigation 100% of the time.						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Recruit Volunteers	15	304 households	April	June	0.	N/A	Sign-in sheets
2. Training of Res. Patl.	15	304 households	May	June	0.	N/A	Sign-in sheets
3. Purchase of Equip.	15	304 households	April	June	250.	N/A	Invoices
4. Purchase of Supplies	15	304 households	April	May	1,000.	N/A	Invoices

<b>9150 - Physical Improvements</b>					<b>Total PHDEP Funding: \$N/A</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9160 - Drug Prevention</b>					<b>Total PHDEP Funding: \$26,210.20</b>		
Goal(s)	PHA will provide information/education to 70% of youth and adult residents concerning topics on drugs and crime prevention/awareness on an ongoing basis.						
Objectives	To improve awareness of residents so that they will make positive choices concerning drugs and criminal behavior.						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Hire In -take Clerk	804	Youth/Adults	April	May	20,475.	N/A	Documentation of Employment
2. Schedule Meeting	804	Youth/Adults	April	March	0.	N/A	Sign-in Sheets Certificates
3. Provide athletic Act's	200	Youth/Adults	April	March	0.	NA/	Schedule & Sign -in Sheets
4. Provide Arts & Crafts	300	Youth/Adults	April	March	1,700.	N/A	Sign-in Sheets
5. Train Volunteers	50	Youth/Adults	April	May	0.	N/A	Sign-in Sheets
6. Purchase of Supplies	300	Youth/Adults	April	March	3,715.	N/A	Invoices
7. Purch. Postage Stamps	800	Youth/Adults	April	March	320.20	N/A	Receipts

<b>9170 -DrugIntervention</b>					<b>TotalPHDEPFunding:\$237.37</b>		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9180 -DrugTreatment</b>					<b>TotalPHDEPFunding:\$N/A</b>		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9190 -OtherProgramCosts</b>					<b>TotalPH DEPFunds:\$4,000.00</b>		
Goal(s)							
Toevaluateprogramactivities;whereby,increasingproductivityby20%							
Objectives							
Toensurecontinuityofservices;providemodificationsandstructure.							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	PerformanceIndicators
1.Pre -PostTesting			April	March	500.	N/A	Testgiven
2.On -goingData			April	March	2,500.	N/A	Documentation
3.FinalReport			April	March	1,000.	N/A	FinalEvaluationReport

**Section3:Expenditure/ObligationMilestones**

IndicatebyBudgetLineItemandtheProposedActivity(basedontheinformationcontainedinSection2PHDEPPlanBudgetand Goals),the%offundsthatwillbeex pended(atleast25%ofthetotalgrantaward)andobligated(atleast50%ofthetotalgrant award)within12monthsofgrantexecution.

BudgetLine Item#	25%Expenditure ofTotalGrant FundsByActivity #	TotalPHDEP Funding Expended(sumof theactivities)	50%Obligation ofTotalGrant FundsbyActivity #	TotalPHDEP Funding Obligated(sumof theactivities)
<i>e.gBudgetLine Item#9120</i>	<i>Activities1,3</i>		<i>Activity2</i>	
9110	N/A	N/A	N/A	N/A
9120	3,4	4,339.00	3\$12,000.00	16,349.00
9130	1,5,6	11,163.00	1\$27,187.00	38,350.00
9140	3,4	1,250.00	N/A	1,250.00
9150	N/A	N/A	N/A	N/A
9160	3	750	3\$750.00	1,500.00
9170	2,4,8,9,10	5,977	2,4,8,9,10 107,931.00	23,908.00
9180	N/A	N/A	N/A	N/A
9190	1,2	1,000.00	1,2,3\$4,519.00	5,519.00
<b>TOTAL</b>		<b>\$24,489.00</b>	<b>\$62,387.00</b>	<b>\$86,876.00</b>

**Section4:Certifications**

AcomprehensivecertificationofcompliancewithrespecttothePHDEPPlansubmissionisincludedinthe “PHACertificationsofCompliancewiththePHAPlanandRelatedRegulations.”

**Section1 -D**

*Becauseoftheconstantexposurethatpublichousingresidentshavetodrug -relatedcrimes,themosturgentareaofconcernisour “atrisk”youth.TheDrugEliminationProgramwillimplementamultitudeofactiviti esttomotivatetheyouthaswellastheirparentstobecomepositivelyengagedwiththeprogram.Theseactivitieswillbedesignedtoheightenourresidentssenseofself -esteem,as wellashis/herssenseofcommunity,whichinturnwillpositivelyimpac ttheirqualityoflife.*

**Section2 -A**

*ThePharrHousingAuthorityplansisworkdirectlywiththePharrPoliceDepartment.Throughthisendeavor,thePharrHousing Authoritycanpromoteandencouragepositivechoicesforresidentfamiliesthrougheducati onandself -sufficiency.Goalsand achievementswillbeidentifiedperiodicallywithareviewofprogramsandactivities,resident’ssurveysandpersonalcontactof residents.*

**INVESTIGATOR/COORDINATOR**

*The Housing Authority has hired one (1) investigator t o investigate drug -related crime in and around the housingauthorityandworkdirectlywiththePharrPoliceDepartment.Since thelevelofdrugrelatedcrimeat*

Parkview Terrace, Villa las Milpas, Las Milpas Homes and Meadow Heights has been about equal, the investigator will be housed at the Sunset Terrace Development, where more criminal incidences have occurred. Sunset Terrace, will have two (2) Security Guards working this development on a rotating basis. The investigator will share office space with the Drug Elimination Staff at the Sunset Terrace Development. The Housing Authority will also propose to send the investigative staff to legal and investigative training seminars. A letter has been signed by the Chief Police, as an agreement to provide the services needed to the Pharr Housing Authority. A copy of this letter of commitment is attached.

REQUESTED AMOUNT: \$38,350.00

**BUDGET ITEMS BY OBJECT CLASS CATEGORY CODE (SF -424A)**

	<b>PHDEP</b>	<b>OTHER</b>
<b>3. Personnel</b>		
Total Personnel	25,000.	0.
<b>b. Fringe Benefits @.45</b>		
Total F.B.	11,250.	0.
<b>c. Travel</b>		
In-Kind		
Total In-Kind	0.	0.
<b>d. Equipment</b>		
Telephone system/VCR		
Total Equipment	1,500.	0.
<b>e. Supplies (office)</b>		
Total Supplies	600.	0.
<b>f. Contractual</b>		
N/A		
Total Contractual	0.	0.
<b>g. Construction</b>		
N/A		
Total Construction	0.	0.
<b>h. Other</b>		
N/A		
Total Other	0.	0.
<b>Total Direct Costs (No Individual Charges Authorized)</b>	<b><u>38,350.</u></b>	<b>0.</b>

**PROGRAMS TO REDUCE THE USE OF DRUG – DRUG PREVENTION**

The Housing Authority of the City of Pharr will conduct youth and parent meetings on a monthly basis to provide a variety of basic information to include: parenting skills, teenage abstinence, AIDS/HIV information, substance abuse prevention, personal growth/hygiene, peer pressure, gang and gang related issues to violent and other related topics. It is projected that 400 youth/Parents will be assisted through this component. The University of Texas Pan American and PSJA – ISD will help with practicum students, the Lower Rio Grande on Alcohol and Drug Abused will furnish information, along with other non-profit agencies.

PHA proposes the continuation of an extracurricular activity program to help divert energy, of the youth and/or parents to positive alternatives. The program will have sports, arts & craft; and other activities desired by the residents. To accommodate the needs of “latch Key” kids and those without proper supervision will be employed to organize study halls and other educational programs for tutorial in the basic subject areas. Rising Star School will provide structured workshops and training for youth and parents.

**REQUESTED AMOUNT: \$25,408.00**

**BUDGET ITEMS BY OBJECT CLASS CATEGORY CODE (FROM SF – 424A)**

		<b>PHDEP</b>	
<b>OTHER</b>			
<i>a. Personnel</i>			
1.	<i>Raul Navarro – Executive Director 10% time allocated to program Administration – See resume In-Kind 10% of 50,000 = 5,000.</i>	0.	<i>In-Kind (5,000) In-Kind</i>
2.	<i>Ameri-Corp Volunteers</i>	0.	0.
3.	<i>Program Intake/Clerical Worker The intake worker will be able to Gather necessary information from Residents concerning substance abuse Problems they are experiencing. The intake/clerical worker will work Closely with the program coordinator in Facilitating residents' needs.</i>		
	<b>Total Personnel</b>	<b>10,500.</b>	<b>0.</b>

***b. Fringe Benefits***  
*Fringe benefits for FICA the three (3)  
 Personnel unit delineated in “a” @ 45% totals  
 Program Intake/clerical worker = \$9,975.*

	<b>Total Fringes Benefits</b>		<b>9,975.</b>	<b>0.</b>
<b>c. Travel</b>		N/A		
	<b>Total Travel</b>		<b>In-Kind</b>	<b>0.</b>
<b>d. Equipment</b>				
	N/A			
	<b>Total Equipment</b>		<b>0.</b>	<b>0.</b>
<b>e. Supplies</b>				
	<i>Instructional supplies and materials</i>			
	<i>Approximately \$3,000.</i>			
	<i>600 per development Supplies for</i>			
	<i>project staff = \$500.</i>			
	<b>Total Supplies</b>		<b>3,500.</b>	<b>0.</b>
<b>f. Contractual</b>				
	<i>PSJA – ISD, the Lower Rio Grande</i>			
	<i>Valley Development Council and</i>			
	<i>Other non -profits (MOU's)</i>		<i>MOU</i>	
	<i>Rising Star Baseball School will provide</i>			
	<i>Athletic services for youth and families.</i>			
	<i>The Executive Dir. is a former professional athlete.</i>			
	<b>Total Contractual</b>		<b>1,313.</b>	<b>0.</b>
<b>g. Construction</b>				
	N/A			
	<b>Total Construction</b>		<b>0.</b>	<b>0.</b>
<b>h. Other</b>				
	<i>Postage for program activities \$10 per</i>			
	<i>Month X 12 months = \$120.</i>			
	<b>Total Other</b>		<b>120.</b>	<b>0.</b>
<b>Total Direct Charges (No Direct Charges Authorized)</b>			<b><u>25,408.</u></b>	<b><u>0.</u></b>



**EMPLOYMENT OF SECURITY GUARDS**

The Housing Authority proposes to hire (2) Security Officers to investigate drug related crime on and about the housing authority. Since the level of drug related crime at Parkview Terrace, Villa Las Milpas, Las Milpas Home, and Meadow Heights has been equal, the Security Guards will be housed at the Sunset Terrace Development and rotate by developments as assigned by the Investigator will share office space with the Drug Elimination Staff at Sunset Terrace Development. The Housing Authority also proposes to send the investigative staff to legal and investigative seminars. A letter has been signed by the Chief of Police as an agreement to provide needed assistance to the Pharr Housing Authority. A copy of this letter of commitment is attached.

**REQUESTED AMOUNT: \$16,349.00**

**BUDGET ITEMS BY OBJECT CLASS CATEGORY CODE (FROM SF -424A)**

<b>a. Personnel</b>	N/A			
	<b>Total Personnel</b>		<b>0.</b>	<b>0.</b>
<b>b. Fringe Benefits</b>	N/A			
	<b>Total Fringes Benefits</b>		<b>0.</b>	<b>0.</b>
<b>c. Travel</b>		N/A		
	<b>Total Travel</b>		<b>0.</b>	<b>0.</b>
<b>d. Equipment</b>	N/A			
	<b>Total Equipment</b>		<b>0.</b>	<b>0.</b>
<b>e. Supplies</b>	N/A			
	<b>Total Supplies</b>		<b>0.</b>	<b>0.</b>
<b>f. Contractual</b>	Two (1 each) Night Security Guards Topatrol from 10pm to 6am 40 hrs/wks = \$16,000.			
	<b>Total Contractual</b>		<b>16,000.</b>	<b>0.</b>
<b>g. Construction</b>	N/A			
	<b>Total Construction</b>		<b>0.</b>	<b>0.</b>
<b>h. Other</b>	Uniforms – Security Guards Jacket and caps = \$349.			
	<b>Total Other</b>		<b>349.</b>	<b>0.</b>
<b>Total Direct Costs (No Indirect Charge s)</b>			<b><u>16,349.</u></b>	<b><u>0.</u></b>

**NEIGHBORHOOD WATCH  
VOLUNTARY RESIDENT PATROLS**

The Housing Authority proposes to institute and train a voluntary Neighborhood Watch. The Resident Councils at the Pharr Housing Authority Development (15) have endorsed the idea, which will involve 11 block leaders patrolling with walkie-talkies. Two will patrol each site. Volunteers will be selected and trained by the Investigator/Coordinator, who is a Certified Security Officer and a local Police Officer. Both Security Guards and the Block Leaders will turn in reports to the investigator. An agreement has been executed by and between the Pharr Housing Authority and the Pharr Police Department to provide the needed police assistance for patrol members. A copy of this agreement is attached.

**REQUESTED AMOUNT: \$1,250.00**

**BUDGET ITEMS BY OBJECT CLASS CATEGORY CODE (FROM SF -424A)**

<b>a. Personnel</b>				
	N/A			
	<b>Total Personnel</b>		<b>0.</b>	<b>0.</b>
<b>b. Fringe Benefits</b>				
	N/A			
	<b>Total Fringes Benefits</b>		<b>0.</b>	<b>0.</b>
<b>c. Travel</b>				
	N/A			
	<b>Total Travel</b>		<b>0.</b>	<b>0.</b>
<b>d. Equipment</b>				
	Replacement Equipment –batteries (\$50ea.) for walkie-talkies=\$250.			
	<b>Total Equipment</b>		<b>250.</b>	<b>0.</b>
<b>e. Supplies</b>				
	Caps, Jackets, T-Shirts, etc.			
	<b>Total Supplies</b>		<b>1,000.</b>	<b>0.</b>
<b>f. Contractual</b>				
	N/A			
	<b>Total Contractual</b>		<b>0.</b>	<b>0.</b>
<b>g. Construction</b>				
	N/A			
	<b>Total Construction</b>		<b>0.</b>	<b>0.</b>
<b>h. Other</b>				
	N/A			
	<b>Total Other</b>		<b>0.</b>	<b>0.</b>
<b>Total Direct Costs (No Direct Charges Authorized)</b>			<b><u>1,250.</u></b>	
<b><u>0.</u></b>				

# Public Housing Drug Elimination Program Plan

**Note: THIS PHDEP Plan template (HUD50075 -PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.**

## Annual PHDEP Plan Table of Contents:

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

## Section 1: General Information/History

**A. Amount of PHDEP Grant \$** 74,690.00

**B. Eligibility type (Indicate with an "x")**      N1 \_\_\_\_\_ N2 \_\_\_\_\_      R X \_\_\_\_\_

**C. FFY in which funding is requested** 2001

### **D. Executive Summary of Annual PHDEP Plan**

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long.

The Pharr Housing Authority is designed to be a comprehensive drug elimination program to service residents in the city of Pharr Housing Developments. Both the drug elimination phases, as well as comprehensive prevention, intervention, treatment and aftercare programs will be offered to the 333 households. Residents taking pride in their community.

### **E. Target Areas**

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
Palmview Terrace	100	
Sunset Terrace	100	
Meadow Heights	70	
Villa Las Milpas	20	

### **F. Duration of Program**

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an "x" to indicate the length of program by # of months. For "Other", identify the # of months).

**6 Months** \_\_\_\_\_      **12 Months** \_\_\_\_\_      **18 Months** X      **24 Months** \_\_\_\_\_      **Other** \_\_\_\_\_

CITY OF PHARR HOUSING AUTHORITY  
Program Funding: FY2001  
Public Housing Drug Elimination Program

All units are located in Pharr, Hidalgo County, Texas 78577

PARKVIEW TERRACE 211 W. Audrey 100 Units	SUNSET TERRACE 920 W. Villegas 100 Units	MEADOW HEIGHTS 1005 W. Gore 70 Units	VILLA LAS MILPAS 1015 Universal Dr. 20 Units	LAS MILPAS HOMES 1015 Universal Dr. 14 Units
--	--	--	--	--

## G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an "x" by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. For grant extensions received, place "GE" in column or "W" for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant#	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Anticipated Completion Date
FY1999	83,357.00	TX59DEP0730199	1,092.77		03/31/2001
FY2000	86,876.00	TX59DEP0730100	38,856.48		09/28/2001
FY2001					
FY2002					
FY2003					

## Section 2: PHDEP Plan Goals and Budget

### A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

### B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FY2001 PHDEP Budget Summary	
Budget Line Item	Total Funding
9110 - Reimbursement of Law Enforcement	0.00
9120 - Security Personnel	16,339.00
9130 - Employment of Investigators	37,701.00
9140 - Voluntary Tenant Patrol	1,250.00
9150 - Physical Improvements	0.00
9160 - Drug Prevention	13,881.00
9170 - Drug Intervention	0.00
9180 - Drug Treatment	0.00
9190 - Other Program Costs	5,519.00
<b>TOTAL PHDEP FUNDING</b>	<b>74,690.00</b>

### PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise — not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

<b>9110 - Reimbursement of Law Enforcement</b>	<b>Total PHDEP Funding: \$</b>
--	--------------------------------

							N/A
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9120 -SecurityPersonnel</b>					<b>TotalPHDEPFunding:\$16,339.00</b>		
Goal(s)	Toreducecrimeby50%inandaroundhousing						
Objectives	Toinvolve80%adultsandouthincrim prevention&drugeducationactivities						
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	PerformanceIndicators
1.TrainingofStaff			11/01	11/03	0.	N/A	Sign-insheet s Certificates
2.CoordinatetoPD			11/01	11/03	0.	N/A	Periodreports
3.HiredStaff			11/01	11/03	16,000.	N/A	Payroll&LOCCS
4.Uniformspurchased			11/01	11/03	339.	N/A	Documentprocurement

<b>9130 -EmploymentofInvestigators</b>					<b>TotalPHDEPFunding :\$37,701.00</b>		
Goal(s)	CoordinateprogrammiceffortsforsHAandP.D.;whereby,reducingcrimeby50%inandaround housing.						
Objectives	Tocarryouttraining,workwithP.D.andotherexternalagenciestoinsureallActivitiesareprovided.						
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	PerformanceIndicators
1.Staff(1)salary/benefits			11/01	11/03	36,250.	N/A	Payroll&LOCCS
2.CoordinateTraining			11/01	11/03	0.	N/A	Sign-inSheets Certificates
3.ReferraltoP.D.			11/01	11/03	0.	N/A	Documentedreports
4.Scheduleofactivities			11/01	11/03	0.	N/A	Calendar&Sign -in sheets
5.Officeequipment			11/01	11/03	1,151.	N/A	Documentprocurement
6.Supplies			11/01	11/03	300.	N/A	Documentprocurement

<b>9140 - VoluntaryTenantPatrol</b>					<b>TotalPHDEPFunding:\$1,250.00</b>		
Goal(s)	ToinvolveresidentsateachDevelopmentwith80%participationoftrainedvolunteers.						

	To reduce crime by 50% in and around housing, by the end of the program year.						
Objectives	To provide training to 100% resident volunteers; to ensure information/reports are shared with investigation 100% of the time.						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Recruit Volunteers	15	304 households	11/01	11/03	0.	N/A	Sign-in sheets, volunteer rosters and schedules
2. Training VTPs	15	304 households	11/01	11/03	0.	N/A	Sign-in sheets and certificates
3. Equipments	15	304 households	11/01	11/03	250.	N/A	Document procurement
4. Supplies	15	304 households	11/01	11/03	1,000.	N/A	Document procurement

<b>9150 - Physical Improvements</b>					<b>Total PHDEP Funding: \$N/A</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9160 - Drug Prevention</b>					<b>Total PHDEP Funding: \$13,881.00</b>		
Goal(s)	PHA will provide information/education to 70% of youth and adult residents concerning topics on drugs and crime prevention/awareness on an ongoing basis.						
Objectives	To improve awareness of residents so that they will make positive choices concerning drugs and criminal behavior.						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Hire In -take Clerk	804	All	11/01	11/03	12,365.	N/A	Payroll & LOCCS
2. Schedule of activities	804	All	11/01	11/03	0.	N/A	Calendar, sign -sheet & certificates. Use to assess level of resident and continued interest.
3. Athletic Act's	200	All	11/01	11/03	1,313.	NA/	Schedule & Sign -in Sheets
4. Arts & Crafts	300	All	11/01	11/03	203.	N/A	Sign-in Sheets
5. Train Volunteers	50	All	11/01	11/03	0.	N/A	Sign-in Sheets
6. Postage	800	All	11/01	11/03	0.	N/A	Document purchase

<b>9170 - Drug Intervention</b>					<b>Total PHDEP Funding: \$N/A</b>		
Goal(s)							

Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	PerformanceIndicators
1.							
2.							
3.							

9180 -DrugTreatment					TotalPHDEPFunding: \$N/A		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	PerformanceIndicators
1.							
2.							
3.							

9190 -OtherProg ramCosts					TotalPHDEPFunds:\$5,519.00		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	PerformanceIndicators
Toevaluateprogramactivities;whereby,increasingproductivityby20%							
Toensurecontinuityofservices;providemodificationsandstructure.							
1.Pre -PostTesting			11/01	11/03	1,000.	N/A	Conducttest
2.On -goingData			11/01	11/03	3,000.	N/A	On-siteandfielddata
3.FinalR eport			11/01	11/03	1,519.	N/A	FinalEvaluationReport

**Section3:Expenditure/ObligationMilestones**

IndicatebyBudgetLineItemandtheProposedActivity(basedontheinformationcontainedinSection2PHDEPPlanBudgetand Goals),the % offundsthatwillbeexpended(atleast25%ofthetotalgrantaward)andobligated(atleast50%ofthetotalgrant award)within12monthsofgrantexecution.

BudgetLine Item#	25%Expenditure ofTotalGrant FundsByActivity #	TotalPHDEP Funding Expended(sumof theactivities)	50%Obligation ofTotalGrant FundsbyActivity #	TotalPHDEPFundingObligated(sumof theactivities)
<i>e.gBudgetLine Item#9120</i>	<i>Activities1,3</i>		<i>Activity2</i>	
9110		0.00	0.00	0.00
9120	3,4	4,085.00	8,170.00	16,339.00
9130	1,5,6	9,425.00	18,854.00	37,701.00
9140	3,4	313.00	625.00	1,250.00
9150		0.00	0.00	0.00
9160	1,3,4	3,471.00	6,941.00	13,881.00
9170		0.00	0.00	0.00
9180		0.00	0.00	0.00
9190	1,2,3	1,380.00	2,760.00	5,519.00
		0.00	0.00	0.00
<b>TOTAL</b>				<b>\$74,690.00</b>

**Section4:Certifications**

AcomprehensivecertificationofcompliancewithrespecttothePHDEPPlansubmissionisincludedinthe “PHACertificationsofCompliancewiththePHAPlanandRelatedRegulations.”

**Section1 -D**

*Becauseofthe constantexposurethatpublichousingresidentshavetodrug -relatedcrimes,themosturgentareaofconcernisour “atrisk” youth.TheDrugEliminationProgramwillimplementamultitudeofactivities tomotivatetheyouthaswellastheirparentstobe comepositivelyengagedwiththeprogram.Theseactivitieswillbedesignedtoheightenourresidentssenseofself -esteem,as wellashis/herssenseofcommunity,whichinturnwillpositivelyimpacttheirqualityoflife.*

**Section2 -A**

*ThePharrHousing AuthorityplansisworkdirectlywiththePharrPoliceDepartment.Throughthisendeavor,thePharrHousing Authoritycanpromoteandencouragepositivechoicesforresidentfamilies througheducationandself -sufficiency.Goalsand achievementswillbe identifiedperiodicallywithareviewofprogramsandactivities,resident’s surveysandpersonalcontactof residents.*



## INVESTIGATOR/COORDINATOR

The Housing Authority has hired one (1) investigator to investigate drug -related crime in and around the housing authority and work directly with the Pharr Police Department. Since the level of drug related crime at Parkview Terrace, Villa las Milpas, Las Milpas Homes and Meadow Heights has been about equal, the investigator will be housed at the Sunset Terrace Development, where more criminal incidences have occurred. Sunset Terrace, will have two (2) Security Guards working this development on a rotating basis. The investigator will share office space with the Drug Elimination Staff at the Sunset Terrace Development. The Housing Authority will also propose to send the investigative staff to legal and investigative training seminars. A letter has been signed by the Chief Police, as an agreement to provide the services needed to the Pharr Housing Authority. A copy of this letter of commitment is attached.

REQUESTED AMOUNT: \$37,701.00

### BUDGET ITEMS BY OBJECT CLASS CATEGORY CODE (SF -424A)

	<b>PHDEP</b>	<b>OTHER</b>
<b>3. Personnel</b>		
Total Personnel	25,000.	0.
<b>b. Fringe Benefits @.45</b>		
Total F.B.	11,250.	0.
<b>c. Travel</b>		
In-Kind		
Total In-Kind	0.	0.
<b>d. Equipment</b>		
Telephone system/VCR		
Total Equipment	1,125.	0.
<b>e. Supplies (office)</b>		
Total Supplies	300.	0.
<b>f. Contractual</b>		
N/A		
Total Contractual	0.	0.
<b>g. Construction</b>		
N/A		
Total Construction	0.	0.
<b>h. Other</b>		
N/A		
Total Other	0.	0.
<b>Total Direct Costs (No Individual Charges Authorized)</b>	<b><u>37,701.</u></b>	<b><u>0.</u></b>

**PROGRAMS FOR EDUCATION OF DRUG – DRUG PREVENTION**

The Housing Authority of the City of Pharr will conduct youth and parent meetings on a monthly basis to provide a variety of basic information to include: parenting skills, teenage abstinence, AIDS/HIV information, substance abuse prevention, personal growth/hygiene, peer pressure, gang and gang related issues to violent and other related topics. It is projected that 400 youth/Parents will be assisted through this component. The University of Texas Pan American and P SJA-ISD will help with practicum students, the Lower Rio Grande on Alcohol and Drug Abuse will furnish information, along with other non-profit agencies.

PHA proposes the continuation of an extracurricular activity program to help divert energy of the youth and/or parents to positive alternatives. The program will have sports, arts & craft; and other activities desired by the residents. To accommodate the needs of “latch Key” kids and those without proper supervision will be employed to organize study halls and other educational programs for tutorial in the basic subject areas. Rising Star School will provide structured workshops and training for youth and parents.

**REQUESTED AMOUNT: \$13,881.00**

**BUDGET ITEMS BY OBJECT CLASS CATEGORY CODE (FROM SF -424A)**

		<b>PHDEP</b>	
<b>OTHER</b>			
<i>a. Personnel</i>			
1.	<i>Raul Navarro – Executive Director                      10% time allocated to program                      Administration – See resume                      In-Kind 10% of 50,000 = 5,000.</i>	0.	<i>In-Kind                      (5,000)                      In-Kind</i>
2.	<i>Ameri-Corp Volunteers</i>	0.	0.
3.	<i>Program Intake/Clerical Worker                      The intake worker will be able to                      Gather necessary information from                      Residents concerning substance abuse                      Problems they are experiencing.                      The intake/clerical worker will work                      Closely with the program coordinator in                      Facilitating residents' needs.</i>		
	<b>Total Personnel</b>	<b>11,466.</b>	<b>0.</b>
<i>b. Fringe Benefits</i>			
	<i>Fringe benefits for FICA @ 7.75</i>		
	<b>Total Fringes Benefits</b>	<b>899.</b>	<b>0.</b>

**c.Travel**

N/A

**TotalTravel**

**In-Kind**

**0.**

**d.Equipment**

N/A

**TotalEquipment**

**0.**

**0.**

**e.Supplies**

*Instructionalsuppliesandmaterials  
Approximately\$203.*

**TotalSupplies**

**203.**

**0.**

**f.Contractual**

*PSJA –ISD,theLowerRioGrande  
ValleyDevelopmentCounciland  
Othernon -profits(MOU’s)*

**TotalContractual**

*MOU*

**0.**

**0.**

**g.Construction**

N/A

**TotalConstruction**

**0.**

**0.**

**h.Other**

N/A

**TotalOther**

**0.**

**0.**

**TotalDirectCharges(NoDirectChargesAuthorized)**

**13,881.**

**0.**

**EMPLOYMENTOFSECURITYGUARDS**

The Housing Authority proposes to hire (2) Security Officers to investigate drug related crime on and about the housing authority. Since the level of drug related crime at Parkview Terrace, Villa Las Milpas, Las Milpas Home, and Meadow Heights has been equal, the Security Guards will be housed at the Sunset Terrace Development and rotate by developments as assigned by the Investigator will share office space with the Drug Elimination Staff at Sunset Terrace Development. The Housing Authority also proposes to send the investigative staff to legal and investigative seminars. A letter has been signed by the Chief of Police as an agreement to provide needed assistance to the Pharr Housing Authority. A copy of this letter of commitment is attached.

**REQUESTED AMOUNT: \$16,339.00**

**BUDGET ITEMS BY OBJECT CLASS CATEGORY CODE (FROM SF -424A)**

<i>a. Personnel</i>	N/A		
		<b>Total Personnel</b>	<b>0. 0.</b>
<i>b. Fringe Benefits</i>	N/A		
		<b>Total Fringes Benefits</b>	<b>0. 0.</b>
<i>c. Travel</i>			
	N/A	<b>Total Travel</b>	<b>0. 0.</b>
<i>d. Equipment</i>	N/A		
		<b>Total Equipment</b>	<b>0. 0.</b>
<i>e. Supplies</i>	N/A		
		<b>Total Supplies</b>	<b>0. 0.</b>
<i>f. Contractual</i>			
	Two(1each)Night SecurityGuards Topatrolfrom10pmt06am 40hrs/wks=\$16,000.		
		<b>Total Contractual</b>	<b>16,000. 0.</b>
<i>g. Construction</i>	N/A		
		<b>Total Construction</b>	<b>0. 0.</b>
<i>h. Other</i>			
	Uniforms –SecurityGuards Jacketandcaps=\$339.		
		<b>Total Other</b>	<b>339. 0.</b>
<b>Total Direct Costs (No Indirect Charges)</b>			<b><u>16,339. 0.</u></b>

**NEIGHBORHOOD WATCH  
VOLUNTARY RESIDENT PATROLS**

The Housing Authority proposes to institute and train a voluntary Neighborhood Watch. The Resident Councils at the Pharr Housing Authority Development (15) have endorsed the idea, which will involve 11 block leaders patrolling with walkie-talkies. Two will patrol each site. Volunteers will be selected and trained by the Investigator/Coordinator, who is a Certified Security Officer and a local Police Officer. Both Security Guards and the Block Leaders will turn in reports to the investigator. An agreement has been executed by and between the Pharr Housing Authority and the Pharr Police Department to provide the needed police assistance for patrol members. A copy of this agreement is attached.

**REQUESTED AMOUNT: \$1,250.00**

**BUDGET ITEMS BY OBJECT CLASS CATEGORY CODE (FROM SF -424A)**

**a. Personnel**

N/A

**Total Personnel**

**0.**

**0.**

**b. Fringe Benefits**

N/A

**Total Fringes Benefits**

**0.**

**0.**

**c. Travel**

N/A

**Total Travel**

**0.**

**0.**

**d. Equipment**

Replacement Equipment –batteries  
(\$50ea.)for walkie -talkies=\$250.

**Total Equipment**

**250.**

**0.**

**e. Supplies**

Caps, Jackets, T -Shirts, etc.

**Total Supplies**

**1,000.**

**0.**

**f. Contractual**

N/A

**Total Contractual**

**0.**

**0.**

**g. Construction**

N/A

**Total Construction**

**0.**

**0.**

**h. Other**

N/A

**Total Other**

**0.**

**0.**

**Total Direct Costs (No Direct Charges Authorized)**

**1, 250.**

**0.**

## Attachment#11

### PET OWNERSHIP POLICY

#### Pet Rules

The following rules shall apply for the keeping of pets by Residents living in the units operated by the Pharr Housing Authority. These rules do not apply to animals used by persons with disabilities.

1. Common household pets as authorized by this policy means domesticated animals, such as cats, dogs, fish, birds and turtles, that are traditionally kept in the home for pleasure rather than for commercial purposes.
2. Residents will register their pets with the Authority **BEFORE** it is brought onto the Authority premises, and will update the registration annually. The registration will include;
  - a. Information sufficient to identify the pet and to demonstrate that it is a common household pet and a picture;
  - b. A certificate signed by a licensed veterinarian or a State or Local Authority empowered to inoculate animals, stating that the pet has received all inoculations required by applicable State and Local Law;
  - c. The name, address, and telephone number of one or more responsible Parties who will care for the pet if the pet owner dies, is incapacitated, or is otherwise unable to care for the pet.
  - d. *The registration will be updated annually at the annual re-examination of Residents' income.*
  - e. A statement indicating that the pet owner has read the pet rules and Agrees to comply with them;
  - f. The Authority may refuse to register a pet if:
    - 1) The pet is not a common household pet;
    - 2) The keeping of the pet would violate any applicable household rule;
    - 3) The pet owner fails to provide complete pet registration information;
    - 4) The pet owner fails annually to update the pet registration;
    - 5) The Authority reasonable determines, based on the pet owners' habits and practices and the pet's temperament, that the pet owner will be unable to keep the pet in compliance with the pet rules and other legal obligations;
    - 6) Financial ability to care for the pet will not be a reason for the Authority to refuse to register a pet.
  - g. The Pharr Housing Authority will notify the pet owner if the Authority refuses to register a pet. The notice will:

- 1) State the reasons for refusing to register the pet;
  - 2) Be served on the pet owner in accordance with procedure outlined in paragraph B1 of this policy; and
  - 3) Be combined with a notice of a pet rule violation if appropriate.
3. Cats and dogs shall be limited to small breeds where total weight shall not exceed twenty (20) pounds and total height shall not exceed twelve (12) inches. Seeing-eye dogs are excluded to height and weight.
  4. No chows, pit bulls, German police dogs, or any other known fighter breed will be allowed on the premises.
  5. All cat and dog pets shall be neutered or spayed, and verified by a veterinarian, cost to be paid by the owner. Pet owners will be required to present a certificate of health from their veterinarian verifying all required annual vaccines, initially and at a re-examination.
  6. A \$350.00 pet fee shall be made to the Pharr Housing Authority. Such fee will be a one-time fee (perpet) and shall be used to cover cost of damage to the unit caused by the pet.
  7. Pets shall be quartered in the Resident's unit.
  8. Dogs and cats shall be kept on a leash and controlled by a responsible individual when taken outside.
  9. No dog houses will be allowed on the premises.
  10. Pets (dogs and cats) shall be allowed to run only on the owner's lawn and owners shall clean up after pets EACH day.
  11. The City Ordinance concerning pets will be complied with.
  12. Pets shall be removed from the premises when their conduct or condition is duly determined to constitute a nuisance or threat to the health and safety of the pet owner and occupants of the Authority in accordance with paragraph B3 below.
  13. Birds must be kept in regular bird cages and not allowed to fly throughout the unit.
  14. Each resident family will be allowed to house only one (1) animal at any time. Visiting guests with pets will not be allowed.
  15. Dishes or containers for food and water will be located within the owner's apartment. Food and/or table scraps, will not be deposited on the owner's porch or yards.
  16. Residents will not feed or water stray animals or wild animals.

17. Pets will not be allowed on specified common areas (under clotheslines, social rooms, office, maintenance space, etc.).
18. Each resident family will be responsible for the noise or odor caused by their pet. Obnoxious odors can cause health problems and will not be tolerated.

## B. Pet Violation Procedure

1. **NOTICE OF PET RULE VIOLATION:** When the Pharr Housing Authority determines on the basis of objective facts supported by written statements, that a pet owner has violated one or more of these rules governing the owning or keeping of pets, the Authority will:
  - a. Serve notice of the pet rule violation on the owner by sending a letter by first class mail, properly stamped and addressed to the Resident at the leased dwelling unit, with a proper return address, or serve a copy of the notice on any adult respondent, by placing the notice under or through the door, if possible, or else by attaching the notice to the door.
  - b. The notice of pet rule violation must contain a brief statement of the factual basis for the determination and the pet rule or rules alleged to be violated.
  - c. The notice must state that the pet owner has ten (10) days from the effective date of service of notice to correct the violation (including, in appropriate circumstances, removal of the pet) or to make a written request for a meeting to discuss the violation, (the effective date of service is that day that the notice is delivered or mailed, or in the case of service by posting, on the day that the notice was initially posted).
  - d. The notice must state the pet owner is entitled to be accompanied by another person of his or her choice at the meeting.
  - e. The notice must state that the pet owners' failure to correct the violation, to request a meeting, or to appear at a requested meeting may result in initiation of procedures to terminate the pet owners' residency.
2. **PET RULE VIOLATION MEETING:** If the pet owner makes a timely request for a meeting to discuss an alleged pet rule violation, the Pharr Housing Authority shall establish a mutually agreeable time and place for the meeting to be held within fifteen (15) days from the effective date of service of the notice of pet rule violation (unless the Authority agrees to a later date).

The Pharr Housing Authority and the pet owner shall discuss any alleged pet rule violation and attempt to correct it and reach an agreeable understanding.

The Authority may, because of the meeting, give the pet owner additional time to correct the violation.



Whatever decision or agreements, if any, are made will be reduced to writing, signed by both parties, with one copy for the pet owner and one copy placed in the Authority's Resident file.

3. **NOTICE OF PET REMOVAL:** If the pet owner and the Authority are unable to resolve the pet rule violation at the pet rule violation meeting, or if the Authority determines that the pet owner has failed to correct the pet rule violation within any additional time provided for this purpose under paragraph B 1 above (or at the meeting, if appropriate), requiring the pet owner to remove the pet. This notice must:
  - a. Contain a brief statement of the factual basis for the determination and the pet rule or rules that have been violated.
  - b. State that the pet owner must remove the pet within ten (10) days of the effective date of service of notice or pet removal (or the meeting, if the notice is served at the meeting);
  - c. State the failure to remove the pet may result in initiation of procedures to terminate the pet owner's residency.
4. **INITIATION OF PROCEDURE TO TERMINATE PET OWNERS RESIDENCY:** The Authority will not initiate procedure to terminate a pet owner's residency based on a pet rule violation unless:
  - a. The pet owner has failed to remove the pet or correct the pet rule violation within the applicable time periods specified in paragraph 3b above;
  - b. The pet rule violation is sufficient to begin procedure to terminate the pet owner's residency under the terms of the lease and application regulations;
  - c. Provisions of Resident's Lease, Section XV: "Termination of Lease" will apply in all cases.

C. Protection of the Pet

1. If the health or safety of a pet is threatened by the death or incapacity of the pet owner, or by other factors that render the pet owner unable to care for the pet, the Authority may:
  - a. Contact the responsible party or parties listed in the registration form and ask that they assume responsibility for the pet.
  - b. If the responsible party or parties are unwilling or unable to care for the pet, the Authority may contact the appropriate State or Local Authority (or designated agent of such Authority) and request the removal of the pet.
  - c. If the Authority is unable to contact the responsible parties despite reasonable efforts, action as outlined in 1b above will be followed; and

- d. If none of the above actions reap results, the Authority may enter the pet owners' unit, remove the pet, and place the pet in a facility that will provide care and shelter until the pet owner or a representative of the pet owner is able to assume responsibility for the pet, but no longer than thirty (30) days. The cost of the animal care facility provided under this section shall be borne by the pet owner.

#### **D. NUISANCE OR THREAT TO HEALTH OR SAFETY**

Nothing in this policy prohibits the Authority or the Appropriate City Authority from requiring the removal of any pet from the Authority property. If the pet's conduct or condition is duly determined to constitute, under the provisions of State or Local Law, a nuisance or a threat to the health or safety of other occupants of the Authority property or of other persons in the community where the project is located.

#### **E. APPLICATION OF RULES**

1. Pet owners will be responsible and liable for any all bodily harm to other residents or individuals and destruction of personal property belonging to others caused by owner's pet will be the moral and financial obligation of the pet owner.
2. All pet rules apply to resident and/or resident's guests.

## Attachment#12

### DECONCENTRATION AND INCOME TARGETING POLICY

(of the Public Housing Admissions and Continued Occupancy Policy)

Sub-Title A., Section 513 of the Quality Housing and Work Responsibility Act of 1998 (QHWRA), establishes two interrelated requirements for implementation by Public Housing Authorities: (1) Economic Deconcentration of public housing developments and (2) Income Targeting to assure that families in the "extremely low" income category are proportionately represented in public housing and that pockets of poverty are reduced or eliminated. Under the deconcentration requirement, PHA's are to implement a program which provides that families with the lowest incomes will be offered units in housing developments where family incomes are the highest and high-income families will be offered units in developments where family incomes are the lowest. In order to implement these new requirements the PHA must promote these provisions as policies and revise their Admission and Occupancy policies and procedures to comply.

Therefore, the Pharr Housing Authority (PHA) hereby affirms its commitment to implementation of the two requirements by adopting the following policies:

#### A. Economic Deconcentration:

Admission and Continued Occupancy policies are revised to include the PHA's policy of promoting economic deconcentration of its housing developments by offering low-income families, selected in accordance with applicable preferences and priorities, units in developments where family incomes are highest. Conversely, families with higher incomes will be offered units in developments with the lowest average family incomes.

Implementation of this program will require the Pharr Housing Authority to: (1) determine and compare the relative tenant incomes of each development and the incomes of families in the census tracts in which the developments are located, and (2) consider what policies, measures or incentives are necessary to bring high-income families into low-income developments (or into developments in low-income census tracts) and low-income families into high-income developments (or into developments in high-income census tracts).

In addition, an assessment of the average family income for each development is necessary. Families will be provided with an explanation of the policy during the application/screening process and/or the occupancy orientation sessions and given opportunities to discuss the options available to them. The families will also be informed that should they choose not to accept the first unit offered under this system, their refusal would not be cause to drop their name to the bottom of the list.

Implementation may include one or more of the following options:

- Skipping families on the waiting list based on income;
- Establishing preferences for working families;
- Establish preferences for families in job training programs;
- Establish preferences for families in education or training programs;
- Marketing campaign geared toward targeting income groups for specific developments;

## Attachment 13

# COMMUNITY SERVICE POLICY

The Pharr Housing Authority has implemented the Community Service Policy as required by Quality Housing and Work Responsibility Act of 1998. MHA requires that all non-exempt Public Housing Adult Resident contribute eight (8) hours per month of Community service (volunteer work) or participate in eight (8) hours of training, counseling, classes and other activities which help an individual toward economic independence.

Community Service-volunteer work which includes, but not limited to:

1. Work at local schools, hospitals, or child care center
2. Work with youth organizations
3. Work at the Authority to help improve physical conditions
4. Work at the Authority to help children's programs
5. Helping neighborhood groups with special projects
6. Working through resident organization to help resident with problems

Exempt Adult – an adult member of the family who:

1. Is 62 years of age or older
2. Has a disability that prevents him/her from being gainfully employed
3. Is the caretaker of a disabled person
4. Is working at least 20 hours per week
5. Is participating in a welfare to work program
6. Is receiving assistance from TANF and is in compliance with job training and work activities requirements of the program

## Attachment#14

# PHARRHOUSINGAUTHORITY SECTION8HOMEOWNERSHIPPROGRAM CAPACITYSTATEMENT

The Pharr Housing Authority (PHA) will be implementing the Section 8 Homeownership Program in 2001. The Pharr Housing Authority has network with the City of Pharr, Pharr Affordable Housing and lending institutions to provide the financing to the applicants. At the present time, the PHA Section 8 Program has a total of 628 vouchers with 516 that are released up as of September 2001.

The Pharr Housing Authority Homeownership Program is requiring that at least 1% of the purchase price come from the family's personal resources.

The Pharr Housing Authority is working closely with two financial institutions First National Bank of Edinburg and Lone Star National Bank. The two above mentioned banks are insured or guaranteed by the state or Federal government, comply with generally accepted private sector underwriting standards.