

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

5 Year Plan for Fiscal Years 2000 - 2004
Annual Plan for Fiscal Year 2003

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: McAlester Housing Authority

PHA Number: OK062

PHA Fiscal Year Beginning: (mm/yyyy) 07/2003

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHA FISCAL YEARS 2000 - 2004
[24 CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
- Apply for additional rental vouchers:
 - Reduce public housing vacancies: **By 2%, Currently 7%**
 - Leverage private or other public funds to create additional housing opportunities:
 - Acquire or build units or developments
 - Other (list below)
- PHA Goal: Improve the quality of assisted housing
Objectives:
- Improve public housing management: (PHAS score) **Currently 87.07, Goal >90 or better, eventually attaining a high performer rating.**
 - Improve voucher management: (SEMAP score) **Yet to be Graded**
 - Increase customer satisfaction: **Per REAC resident surveys yet to be conducted**
 - Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections)

Renovate or modernize public housing units: **Currently in Modernization**

Demolish or dispose of obsolete public housing:

Provide replacement public housing:

Provide replacement vouchers:

Other: (list below)

PHA Goal: Increase assisted housing choices

Objectives:

Provide voucher mobility counseling:

Conduct outreach efforts to potential voucher landlords

Increase voucher payment standards

Implement voucher homeownership program:

Implement public housing or other homeownership programs:

Implement public housing site-based waiting lists:

Convert public housing to vouchers:

Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

PHA Goal: Provide an improved living environment

Objectives:

Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:

Deconcentration Analysis did not show real need for this but

Admissions Policy was modified anyway to allow for future needs.

Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments: **Deconcentration Analysis did not show real need for this but Admissions Policy was modified anyway to allow for future needs.**

Implement public housing security improvements: **Plan to have new security screen/storm equipment installed on all units by the end of the CGP five year plan. Continue to provide security personnel.**

Designate developments or buildings for particular resident groups (elderly, persons with disabilities)

Other: (list below)

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- Increase the number and percentage of employed persons in assisted families: **Currently 81 families have employment income. Goal => 100 families with employment income.**
- Provide or attract supportive services to improve assistance recipients' employability:
- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Other: **Provide referral services to elderly persons, people with disabilities, and all other residents to community services and agencies.**

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

PHA Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
- Other: (list below)

Other PHA Goals and Objectives: (list below)

Annual PHA Plan
PHA Fiscal Year 2000
[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

Standard Plan

Streamlined Plan:

- High Performing PHA**
- Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

Troubled Agency Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

This Annual Plan contains information on the policies and procedures of the McAlester Housing Authority (MHA). Most of the information is similar to the 2000, 2001 and 2002 Annual Plans.

The MHA has identified uses for funds through the Capital Fund Program and has included progress reports as required by HUD.

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration: **Attachment J –(ok062a01)**
- FY 2002 Capital Fund Program Annual Statement: **Included in Component 7**
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)
- Implementation of Housing Resident Community Service Requirements: **Attachment A**
- 5 Year Plan Mission and Goals Progress Report: **Attachment B**
- Resident Membership of the PHA Governing Board: **Attachment C**
- Pet Policy: **Attachment D**
- Membership of the Resident Advisory Board: **Attachment E**
- Any Action Plans Required as a result of REAC Resident Satisfaction Survey: **Attachment F**
- Deconcentration Analysis: **Attachment G**
- Voluntary Conversion Statement: **Attachment H**
- Police Officers in Housing: **Attachment I**

Optional Attachments:

- PHA Management Organizational Chart: **Included in the PHA Plan**
- FY 2000 Capital Fund Program 5 Year Action Plan: **Included in Component 7**
- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text) **Included in the PHA Plan**
- Other (List below, providing each attachment name)

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing	Annual Plan: Rent

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
N/A	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
N/A	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
N/A	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
N/A	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
N/A	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open	Annual Plan: Safety and Crime Prevention

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	grant and most recently submitted PHDEP application (PHDEP Plan)	
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
N/A	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	241	5	5	5	4	4	4
Income >30% but <=50% of AMI	395	5	5	5	4	4	4
Income >50% but <80% of AMI	343	5	5	5	4	4	4
Elderly	308	5	3	4	5	2	2
Families with Disabilities	N/A	5	5	5	5	5	5
Race/Ethnicity	N/A	5	4	5	3	3	3
Race/Ethnicity	N/A	5	4	5	3	3	3
Race/Ethnicity	N/A	5	4	5	3	3	3
Race/Ethnicity	N/A	5	4	5	3	3	3

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year: 2000, 2001 and 2002
- U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset 2002
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)
Joe Schiff: NAHRO and Schiff Group- Date of Data unknown
Mike Ward, Director of Oklahomans for IndependentLiving, 2-15-02
Terry Mitchell, Pittsburg County Eldercare, 2-15-02

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	68		461
Extremely low income <=30% AMI	46	68%	
Very low income (>30% but <=50% AMI)	16	23%	
Low income (>50% but <80% AMI)	6	9%	
Families with children	35	51%	
Elderly families	6	9%	
Families with Disabilities	9	13%	
White	53	78%	
Black	5	7%	
A. Indian	9	13%	
Hispanic	1	1%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	30	44%	180
2 BR	23	34%	163
3 BR	12	18%	104
4 BR	2	3%	13
5 BR	1	1%	1
5+ BR	0	0%	0
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant-based assistance			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	39		200
Extremely low income <=30% AMI	21	54%	
Very low income (>30% but <=50% AMI)	14	36%	
Low income (>50% but <80% AMI)	4	10%	
Families with children	32	82%	
Elderly families	2	5%	
Families with Disabilities	1	3%	
White	31	79%	
Black	2	5%	
A. Indian	4	10%	
Hispanic	2	5%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	4	10%	40
2 BR	21	54%	102
3 BR	12	31%	53
4 BR	2	5%	5
5 BR	0	0%	0
5+ BR	0	0%	0
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2000 grants)		
a) Public Housing Operating Fund	\$541,247	
b) Public Housing Capital Fund	\$464,331	
c) HOPE VI Revitalization	N/A	
d) HOPE VI Demolition	N/A	
e) Annual Contributions for Section 8 Tenant-Based Assistance	\$230,000	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	N/A	
g) Resident Opportunity and Self-Sufficiency Grants	N/A	
h) Community Development Block Grant	N/A	
i) HOME	N/A	
Other Federal Grants (list below)	N/A	
2. Prior Year Federal Grants (unobligated funds only) (list below)		
3. Public Housing Dwelling Rental Income	\$276,420	Public Housing Operations
4. Other income (list below)	N/A	
4. Non-federal sources (list below)	N/A	
Total resources	\$1,511,998	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time)
- Other: **Upon initial processing of application**

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other : **Character References.**
History of disturbing neighbors or destruction of Property
Fraud in connection with any housing program.
Alcohol abuse that interferes with health, safety or right of peaceful enjoyment by others.

c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One: **Unless rejection of unit is for good cause or offer was for deconcentration/income targeting purposes.**
- Two
- Three or More

b. Yes No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: **To meet deconcentration goals.**

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

Elderly over Singles

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

2 Date and Time

Former Federal preferences:

- 1 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 1 Victims of domestic violence
- 1 Substandard housing
- 1 Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

Elderly over Singles

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials

Other source (list) **Resident Handbook**

b. How often must residents notify the PHA of changes in family composition?
(select all that apply)

At an annual reexamination and lease renewal

Any time family composition changes

At family request for revision

Other (list)

(6) Deconcentration and Income Mixing

a. Yes No: Does the PHA have any general occupancy (Family)public housing developments covered by the concentration rule? If no, this section is complete. If yes, continue to the next question.

See Deconcentration Analysis Attachment G

b. Yes No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

Deconcentration Policy for Covered Developments			
Development Name	Number of Units	Explanation(if any)(see step 4 at §903.2[c](1)(iv))	Deconcentration Policy (if no explanation (See Step 5 at§903.2©(1)(v))

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- Criminal or drug-related activity only to the extent required by law or regulation
 - Criminal and drug-related activity, more extensively than required by law or regulation
 - More general screening than criminal and drug-related activity (list factors below)
 - Other (list below)
- b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
 - Other (describe below)

(2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None
 - Federal public housing
 - Federal moderate rehabilitation
 - Federal project-based certificate program
 - Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
- PHA main administrative office

Other (list below)

(3) Search Time

a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

If family requests the extension and it is for good cause. Example- Family has found house and needs time to finalize plans or housing market is difficult for that size house.

(4) Admissions Preferences

a. Income targeting

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)

- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

Elderly over Singles

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

2 Date and Time

Former Federal preferences

- 1 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 1 Victims of domestic violence
- 1 Substandard housing
- 1 Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

Elderly over Singles

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below)

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
 \$1-\$25
 \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

A hardship exists in the following circumstances:

1. **When the family has lost eligibility for or is waiting an eligibility determination for a Federal, State, or local assistance program;**
2. **When the family would be evicted as a result of the imposition of the minimum rent requirement;**
3. **When the income of the family has decreased because of changed circumstances, including loss of employment;**
4. **When the family has an increase in expenses because of changed circumstances, for medical costs, childcare, transportation, education, or similar items;**
5. **When a death has occurred in the family.**

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

The McAlester Housing Authority will offer Flat rents (as opposed to formula rent of 30% of Adjusted gross income) to residents at the time of lease signing and at reexamination. The following Flat Rents will be used for all of the McAlester Housing Authority Units no matter their location or utilities paid.

Bedroom size	0	1	2	3	4	5
Flat Rent	206	239	298	335	408	450

- d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For the earned income of a previously unemployed household member
 For increases in earned income
 Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

See Flat Rent in Question C above.

- Fixed percentage (other than general rent-setting policy)
 If yes, state percentage/s and circumstances below:

- For household heads
 For other family members
 For transportation expenses
 For the non-reimbursed medical expenses of non-disabled or non-elderly families
 Other (describe below)

- e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments
 Yes but only for some developments
 No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)_____
- Other (list below)
Every time there is a family composition or income change.

g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

Survey of rents listed in the newspaper as well as survey of real estate agencies to determine market rents for similar units for the McAlester area. Since our units do not have air conditioning, we subtracted \$25 from the market rents and that produced our flat rent.

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

- c. If the payment standard is higher than FMR, why has the PHA chosen this level?
(select all that apply)
- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
 - Reflects market or submarket
 - To increase housing options for families
 - Other (list below)
- d. How often are payment standards reevaluated for adequacy? (select one)
- Annually
 - Other (list below)
- e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)
- Success rates of assisted families
 - Rent burdens of assisted families
 - Other (list below) **Will use Fair Market Rent issued by HUD.**

(2) Minimum Rent

- a. What amount best reflects the PHA's minimum rent? (select one)
- \$0
 - \$1-\$25
 - \$26-\$50
- b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

A hardship exists in the following circumstances:

- 1. When the family has lost eligibility for or is waiting an eligibility determination for a Federal, State, or local assistance program;**
- 2. When the family would be evicted as a result of the imposition of the minimum rent requirement;**
- 3. When the income of the family has decreased because of changed circumstances, including loss of employment;**
- 4. When the family has an increase in expenses because of changed circumstances, for medical costs, childcare, transportation, education, or similar items;**

5. When a death has occurred in the family.

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached.
- A brief description of the management structure and organization of the PHA follows:

The Housing Authority of the City of McAlester (MHA) has a Board of Commissioners at the top of its hierarchy. This Board of Commissioners is appointed by the McAlester City Council and has a resident member. The day to day operations of the MHA are ran by the Executive Director, who is directly accountable to the Board of Commissioners. Under the Executive Director are 5 operations of management that are accountable to the Executive Director all having a relatively equal level of hierarchy.

The first management operation is the Public Housing Rentals Manager. This person is responsible for leasing units to tenants and managing tenants. There is also a Case Intake Worker that processes applications and is accountable to the Rentals Manager and Executive Director.

The second management operation is the Section 8 Coordinator. This person is responsible for leasing vouchers/certificates in the Section 8 program.

The third management operation is the Budget Officer. This person is responsible for helping the Executive Director with the accounting in the MHA and handling the Accounts Payable and Accounts Receivable.

The fourth management operation is the Maintenance Department and it is headed by a Maintenance Supervisor, he is responsible for making repairs and supervising other maintenance workers in the MHA. The maintenance personnel are accountable to the Maintenance Supervisor.

The fifth management operation is the Associate for Policy Development and Research. This person is responsible for researching and developing policy and supervising security services. The Security is responsible for patrolling MHA units. Security personnel are accountable to the Associate for Policy and the Executive Director.

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	274	115
Section 8 Vouchers	73	26
Section 8 Certificates	0	0
Section 8 Mod Rehab	N/A	N/A
Special Purpose Section 8 Certificates/Vouchers (list individually)	N/A	N/A
Public Housing Drug Elimination Program (PHDEP)	0	0
Other Federal Programs(list individually)		
Section 8 New Construction	100	38

C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

- (1) Public Housing Maintenance and Management: (list below)

Admissions and Occupancy Policy

Pest Control Policy

Ban Policy

Rent Collection Policy

One Strike Policy

Resident Handbook

Dwelling Lease

- (2) Section 8 Management: (list below)

Section 8 Administration Policy

One Strike Policy

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
 PHA development management offices
 Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office
 Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name)

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

We have also included the Performance and Evaluation Reports for the 2000, 2001 and 2002 CFPs. The 1999 CFP performance report was omitted as it is closed.

CAPITAL FUND PROGRAM TABLES

Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part 1: Summary

PHA Name: McAlester Housing Authority		Grant Type and Number CFP CFP Grant No. OK56P062501-00 Replacement Housing Factor Grant Number		Federal FY of Grant: 2000	
Original Annual Statement Performance and Evaluation Report for Period Ending 12/31/02			Revised Annual Statement (Revision No. 3) Final Performance and Evaluation Report		
Line No	Summary of Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
	Total Non CFP Funds				
	1406 Operations	40,000.00	40,000.00	40,000.00	40,000.00
	1408 Management Improvements: Soft Costs	16,000.00	36,327.66	36,327.66	11,563.20
	Management Improvements: Hard Costs				
	1410 Administration (not greater than 10%)	8,964.00	0.00	0.00	0.00
	1411 Audit				
	1415 Liquidated Damages				
	1430 Fees and Costs	28,439.00	28,439.00	28,439.00	28,439.00
	1440 Site Acquisition				
	1450 Site Improvements				
	1460 Dwelling Structures	348,285.00	327,454.44	327,454.44	327,454.44
	1465.1 Dwelling Equipment- Nonexp.	27,000.00	25,660.00	25,660.00	25,660.00
	1470 Nondwelling Structures				
	1475 Nondwelling Equipment	3,000.00	21,010.90	21,010.90	21,010.90
	1485 Demolition				
	1490 Replacement Reserve				
	1492 Moving to work Demonstration				
	1495.1 Relocation Costs				
	1499 Development Activities				
	1502 Contingency (may not exceed 8%)	7,204.00	0.00	0.00	0.00
	Amount of Annual Grant (Sum of lines 2-19)	478,892.00	478,892.00	478,892.00	453,779.54
	Amount of line 19 Related to LBP Activities				
	Amount of line 19 Related to Sec. 504 Compliance				
	Amount of line 19 Related to Security- Soft Costs				
	Amount of line 19 Related to Security- Hard Costs				
	Amount of line 19 Related to Energy Conservation				
	Collateralization Expenses or Debt Service				

CAPITAL FUND PROGRAM TABLES								
Annual Statement/Performance and Evaluation Report								
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)								
Part II: Supporting Pages								
PHA Name: McAlester Housing Authority			Grant Type and Number CFP Capital Fund Program Grant : OK56P062501-00 Replacement Housing Factor Grant No				Federal FY of Grant 2000	
Develop. Number/ Name	General Description of Major Work Categories	Dev. Act No.	Qty	Total Estimated Cost		Total Actual Cost		Status of work
				Original	Revised	Obligated	Expended	
PHA Wide	Operations	1406		40,000.00	40,000.00	40,000.00	40,000.00	Complete
PHA Wide	Management Improvements	1408		16,000.00	36,327.66	36,327.66	11,563.20	In progress
PHA Wide	Administration	1410		8,964.00	0.00	0.00	0.00	Omitted
	A/E Fees	1430		28,439.00	28,439.00	28,439.00	28,439.00	Complete
OK062001	Replace Flooring	1460	84	45,000.00	47,466.25	47,466.25	55,782.15	Complete
OK062001	New Bath Lavatories	1460	45	10,125.00	11,110.12	11,110.12	11,110.12	Complete
OK062001	Rebuild Portable Closets	1460	27	27,000.00	31,149.80	31,149.80	31,149.80	Complete
OK062001	Install new Light Fixtures	1460	27	13,500.00	21,119.24	21,119.24	21,119.24	Complete
OK062002	Replace Kitchen Ranges	1465	32	5,200.00	10,110.00	10,110.00	10,110.00	Complete
OK062002	Replace Refrigerators	1465	40	4,000.00	15,550.00	15,550.00	15,550.00	Complete
OK062002	Replace Storm Doors	1460	86	18,920.00	18,342.90	18,342.90	18,163.21	Complete
OK062002	Replace Storm Windows	1460	329	50,995.00	50,690.62	50,692.62	51,276.62	Complete
OK062003	Replace Storm Doors	1460	126	27,720.00	26,881.56	26,881.56	26,969.62	Complete
OK062003	Replace Storm Windows	1460	503	77,965.00	77,500.92	77,485.51	76,914.92	Complete
OK062004	Replace Storm Doors	1460	6	660	1,284.37	1,284.37	1,100.80	Complete
OK062005	Replace Floor	1460	37	58,400.00	33,377.45	33,377.45	25,061.55	Complete
OK062005	Replace Storm Doors	1460	40	8,800.00	8,531.21	8,531.21	8,806.41	Complete
PHA Wide	New Maintenance Truck	1475	1	25,000.00	18,001.00	18,001.00	18,001.00	Complete
PHA Wide	New Sewer Machine	1475	1	2,000.00	1,710.00	1,710.00	1,710.00	Complete
PHA Wide	New Key Machine	1475	1	500.00	0.00	0.00	0.00	Omitted
PHA Wide	New Dewalt Tool Kit	1475	2	1,000.00	951.90	951.90	951.90	Complete
PHA Wide	New TV	1475	1	1,500.00	348.00	348.00	0.00	Not Started
PHA Wide	Contingency	1502		7,204.00	0.00	0.00	0.00	Used above
	Totals			478,892.00	478,892.00	478,892.00	453,779.54	

CAPITAL FUND PROGRAM TABLES							
Annual Statement/Performance and Evaluation Report							
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)							
Part III: Supporting Pages							
PHA Name: McAlester Housing Authority			Grant Type and Number CFP Capital Fund Program Grant : OK56P062501-00 Replacement Housing Factor Grant No			Federal FY of Grant 2000	
Develop Number/ Name	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reason for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
OK062001 Ridgecrest	Sept -02			Sept -03		12-02	
OK062002 Remote Sites	Sept -02			Sept -03		12-02	
OK062003 Settlers Drive	Sept -02			Sept -03		12-02	
OK062004 Remote Sites	Sept -02			Sept -03		12-02	
OK062005 Remote Sites	Sept -02			Sept -03		12-02	

CAPITAL FUND PROGRAM TABLES

Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part 1: Summary

PHA Name: McAlester Housing Authority		Grant Type and Number CFP CFP Grant No. OK56P06250101 Replacement Housing Factor Grant Number		Federal FY of Grant: 2001	
Original Annual Statement Performance and Evaluation Report for Period Ending 12/31/02			Revised Annual Statement (Revision No. 2) Final Performance and Evaluation Report		
Line No	Summary of Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non CFP Funds				
2	1406 Operations	40,000.00	40,000.00	40,000.00	40,000.00
3	1408 Management Improvements: Soft Costs		20,000.00	20,000.00	0.00
	Management Improvements: Hard Costs				
4	1410 Administration (not greater than 10%)	14,344.00	14,344.00	14,344.00	305.54
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	21,800.00	26,446.00	26,446.00	22,106.65
8	1440 Site Acquisition				
9	1450 Site Improvements	30,000.00	16,108.02	16,108.02	0.00
10	1460 Dwelling Structures	275,700.00	206,221.78	206,221.78	87,624.43
11	1465.1 Dwelling Equipment- Nonexp.	37,580.00	0.00	0.00	0.00
12	1470 Nondwelling Structures	45,222.00	131,731.41	131,731.41	3,725.32
13	1475 Nondwelling Equipment	24,000.00	33,794.79	33,794.79	20,716.00
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1502 Contingency (may not exceed 8%)				
20	Amount of Annual Grant (Sum of lines 2-19)	488,646.00	488,646.00	488,646.00	174,477.94
21	Amount of line 19 Related to LBP Activities				
22	Amount of line 19 Related to Sec. 504 Compliance				
23	Amount of line 19 Related to Security- Soft Costs				
24	Amount of line 19 Related to Security- Hard Costs				
25	Amount of line 19 Related to Energy Conservation				
26	Collateralization Expenses or Debt Service				

CAPITAL FUND PROGRAM TABLES								
Annual Statement/Performance and Evaluation Report								
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)								
Part II: Supporting Pages								
PHA Name: McAlester Housing Authority			Grant Type and Number CFP Capital Fund Program Grant : OK56P06250101 Replacement Housing Factor Grant No				Federal FY of Grant 2001	
Develop. Number/ Name	General Description of Major Work Categories	Dev. Act No.	Qty	Total Estimated Cost		Total Actual Cost		Status of work
				Original	Revised	Obligated	Expended	
PHA Wide	Operations	1406		40,000.00	40,000.00	40,000.00	40,000.00	Complete
PHA Wide	Management Improvements	1408		0.00	20,000.00	20,000.00	0.00	Not Started
PHA Wide	Administration	1410		14,344.00	14,344.00	14,344.00	305.54	In Progress
PHA Wide	A/E Fees	1430		21,800.00	26,446.00	26,446.00	22,106.65	In Progress
OK062001	Repair Roof/Remove Gutter	1460	46	150,000.00	0.00	0.00	0.00	Alt Year
OK062001	Repair Sidewalks install HC accessible ramps	1450	?	8,000.00	2,036.01	2,036.01	0.00	Not Started
OK062001	Replace Hot Water Tanks	1460	50	10,350.00	0.00	0.00	0.00	Alt Year
OK062001	Replace Shower Stall/tubs	1460	60	29,000.00	158,966.62	158,966.62	87,624.43	In Progress
OK062002	New Storage Door Handle	1460	40	3,440.00	0.00	0.00	0.00	Alt Year
OK062002	Repair Sidewalks install HC accessible ramps	1450	?	4,000.00	2,036.01	2,036.01	0.00	Not Started
OK062002	Install new gas stoves	1465	43	11,180.00	0.00	0.00	0.00	Alt Year
OK062003	Repair Sidewalks install HC accessible ramps	1450	?	8,000.00	2,036.00	2,036.00	0.00	Not Started
OK062003	Prune/remove trees	1450	?	10,000.00	10,000.00	10,000.00	0.00	Not Started
OK062003	Install guttering covers	1460	30	15,120.00	11,296.22	11,296.22	0.00	Not Started
OK062003	New carpeting in Community Building	1470	1	6,222.00	0.00	0.00	0.00	Combined w/ other item
OK062003	Install new window blinds	1460	441	3,000.00	20,899.07	20,899.07	0.00	Not Started
OK062003	Replace Floor tile in Community Building	1470	1	3,000.00	0.00	0.00	0.00	Combined w/ other item
OK062003	Replace Community Building Roof, fascia & lighting	1470	1	84,000.00	96,036.30	96,036.30	0.00	Not Started
OK062003	Install bathroom in maintenance shop/ Remodel Community Building.	1470	1	5,000.00	35,695.11	35,695.11	3,725.32	In Progress
OK062004	Replace Hot Water Tanks	1460	3	690.00	0.00	0.00	0.00	Alt Year
OK062005	Install guttering covers	1460	40	9,600.00	15,059.87	15,059.87	0.00	Not Started
OK062005	Install new refrigerators	1465	40	16,000.00	0.00	0.00	0.00	Alt Year
OK062005	Install new gas stoves	1465	40	10,400.00	0.00	0.00	0.00	Alt Year
PHA Wide	Maintenance Truck	1475	1	24,000.00	20,716.00	20,716.00	20,716.00	Complete
PHA Wide	Carbon Dioxide Tester	1475	1	1,500.00	0.00	0.00	0.00	Omitted
PHA Wide	Computers/Software for Office	1475	6	0.00	13,078.79	13,078.79	0.00	Not Started
Totals				488,646.00	488,646.00	488,646.00	174,477.94	

Community Room Carpeting, Floor tile and Maintenance Bathroom were combined into one line item under maintenance bathroom/ remodel community building.

CAPITAL FUND PROGRAM TABLES							
Annual Statement/Performance and Evaluation Report							
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)							
Part III: Supporting Pages							
PHA Name: McAlester Housing Authority			Grant Type and Number CFP Capital Fund Program Grant : OK56P062501-01 Replacement Housing Factor Grant No			Federal FY of Grant 2001	
Develop Number/ Name	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reason for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
OK062001 Ridgecrest	Sept -03		12-02	Sept -04			Work Proceeding ahead of schedule.
OK062002 Remote Sites	Sept -03		12-02	Sept -04			
OK062003 Settlers Drive	Sept -03		12-02	Sept -04			
OK062004 Remote Sites	Sept -03		12-02	Sept -04			
OK062005 Remote Sites	Sept -03		12-02	Sept -04			

CAPITAL FUND PROGRAM TABLES

Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part 1: Summary

PHA Name: McAlester Housing Authority		Grant Type and Number CFP CFP Grant No. OK56P06250102 Replacement Housing Factor Grant Number		Federal FY of Grant: 2002	
Original Annual Statement Performance and Evaluation Report for Period Ending 12/31/02			Revised Annual Statement (Revision No. 1) Final Performance and Evaluation Report		
Line No	Summary of Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non CFP Funds				
2	1406 Operations	48,000.00	46,000.00	40,000.00	0.00
3	1408 Management Improvements: Soft Costs		20,651.00	0.00	0.00
	Management Improvements: Hard Costs				
4	1410 Administration (not greater than 10%)	25,651.00	5,000.00	0.00	0.00
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	21,800.00	26,446.00	0.00	0.00
8	1440 Site Acquisition				
9	1450 Site Improvements	20,255.00	0.00	0.00	0.00
10	1460 Dwelling Structures	353,760.00	347,234.00	0.00	0.00
11	1465.1 Dwelling Equipment- Nonexp.	19,180.00	19,000.00	0.00	0.00
12	1470 Nondwelling Structures	0.00	0.00	0.00	0.00
13	1475 Nondwelling Equipment	0.00	0.00	0.00	0.00
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1502 Contingency (may not exceed 8%)				
20	Amount of Annual Grant (Sum of lines 2-19)	488,646.00	464,331.00	40,000.00	0.00
21	Amount of line 19 Related to LBP Activities				
22	Amount of line 19 Related to Sec. 504 Compliance				
23	Amount of line 19 Related to Security- Soft Costs				
24	Amount of line 19 Related to Security- Hard Costs				
25	Amount of line 19 Related to Energy Conservation				
26	Collateralization Expenses or Debt Service				

CAPITAL FUND PROGRAM TABLES								
Annual Statement/Performance and Evaluation Report								
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)								
Part II: Supporting Pages								
PHA Name: McAlester Housing Authority			Grant Type and Number CFP Capital Fund Program Grant : OK56P06250102 Replacement Housing Factor Grant No				Federal FY of Grant 2002	
Develop. Number/ Name	General Description of Major Work Categories	Dev. Act No.	Qty	Total Estimated Cost		Total Actual Cost		Status of work
				Original	Revised	Obligated	Expended	
PHA Wide	Operations	1406		48,000.00	46,000.00	40,000.00	0.00	Not Started
PHA Wide	Administration	1410		25,651.00	5,000.00	0.00	0.00	Not Started
PHA Wide	A/E Fees	1430		21,800.00	26,446.00	0.00	0.00	Not Started
PHA Wide	Management Improvements	1408		0.00	20,651.00	0.00	0.00	Not Started
OK062001	Expand Parking Ridgecrest	1450	1	3,675.00	0.00	0.00	0.00	Alt year
OK062001	Ridgecrest needs new breaker boxes and drier wiring& drier vents	1460	58	43,000.00	43,000.00	0.00	0.00	Not Started
OK062001	Replace Monroe Water line	1450	1	10,000.00	0.00	0.00	0.00	Alt year
OK062001	Install New Ranges	1465	5	0.00	2,500.00	0.00	0.00	Not Started
OK062001	Install New Refrigerators	1465	20	0.00	7,000.00	0.00	0.00	Not Started
OK062001	Install New hot water tanks	1460	5	0.00	1,000.00	0.00	0.00	Not Started
OK062002	Install New Ranges	1465	1	0.00	500.00	0.00	0.00	Not Started
OK062002	Replace/install Sewer Cleanouts	1450	43	6,300.00	0.00	0.00	0.00	Alt year
OK062002	Install new hot water tanks	1460	43	8,050.00	0.00	0.00	0.00	Combined below
OK062002	Install Guttering Covers	1460	43	10,320.00	12,504.00	0.00	0.00	Not Started
OK062002	Install new Furnace doors	1460	43	17,200.00	17,200.00	0.00	0.00	Not Started
OK062002	Install new interior doors and jams	1460	?	11,400.00	0.00	0.00	0.00	Alt year
OK062002	Install interior door hardware and locks	1460	?	8,870.00	0.00	0.00	0.00	Alt year
OK062002	Install new refrigerators	1465	10	17,200.00	3,500.00	0.00	0.00	Not Started
OK062003	Install new hot water tanks	1460	20	14,490.00	4,000.00	0.00	0.00	Not Started
OK062003	Paint/Install new clothesline poles	1450	3	280.00	0.00	0.00	0.00	Omitted
OK062003	Install air conditioning	1460	63	157,500.00	171,880.00	0.00	0.00	Not Started
OK062003	Inspect Air Ducts	1460	10	0.00	13,350.00	0.00	0.00	Not Started
OK062003	Install new HVAC grills	1460	63	1,400.00	3,400.00	0.00	0.00	Not Started
OK062004	Install guttering covers	1460	3	900.00	900.00	0.00	0.00	Not Started
OK062004	Install new refrigerators	1465	3	1,200.00	1,050.00	0.00	0.00	Not Started
OK062004	Install new gas stoves	1465	3	780.00	1,500.00	0.00	0.00	Not Started
OK062004	Install new HVAC grills	1460	3	630.00	0.00	0.00	0.00	Alt year
OK062005	Install new shingle roofs	1460	40	80,000.00	80,000.00	0.00	0.00	Not Started
OK062005	Install new gas stoves	1465	1	0.00	500.00	0.00	0.00	Not Started
OK062005	Install new refrigerators	1465	7	0.00	2,450.00	0.00	0.00	Not Started
	Totals			488,646.00	464,331.00	40,000.00	0.00	

CAPITAL FUND PROGRAM TABLES							
Annual Statement/Performance and Evaluation Report							
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)							
Part III: Supporting Pages							
PHA Name: McAlester Housing Authority			Grant Type and Number CFP Capital Fund Program Grant : OK56P06250102 Replacement Housing Factor Grant No			Federal FY of Grant 2002	
Develop Number/ Name	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reason for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
OK062001 Ridgecrest	Sept -04			Sept -05			
OK062002 Remote Sites	Sept -04			Sept -05			
OK062003 Settlers Drive	Sept -04			Sept -05			
OK062004 Remote Sites	Sept -04			Sept -05			
OK062005 Remote Sites	Sept -04			Sept -05			

CAPITAL FUND PROGRAM TABLES

Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part 1: Summary

PHA Name: McAlester Housing Authority		Grant Type and Number CFP CFP Grant No. OK56P062501-03 Replacement Housing Factor Grant Number		Federal FY of Grant: 2003	
Original Annual Statement Performance and Evaluation Report for Period Ending 12/31/02			Revised Annual Statement (Revision No.) Final Performance and Evaluation Report		
Line No	Summary of Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non CFP Funds				
2	1406 Operations	40,000.00		0.00	0.00
3	1408 Management Improvements: Soft Costs	35,000.00		0.00	0.00
	Management Improvements: Hard Costs				
4	1410 Administration (not greater than 10%)	5,501.00		0.00	0.00
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	24,000.00		0.00	0.00
8	1440 Site Acquisition				
9	1450 Site Improvements	11,000.00			
10	1460 Dwelling Structures	310,830.00		0.00	0.00
11	1465.1 Dwelling Equipment- Nonexp.	12,000.00		0.00	0.00
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	26,000.00		0.00	0.00
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1502 Contingency (may not exceed 8%)				
20	Amount of Annual Grant (Sum of lines 2-19)	464,331.00		0.00	0.00
21	Amount of line 19 Related to LBP Activities				
22	Amount of line 19 Related to Sec. 504 Compliance				
23	Amount of line 19 Related to Security- Soft Costs				
24	Amount of line 19 Related to Security- Hard Costs				
25	Amount of line 19 Related to Energy Conservation				
26	Collateralization Expenses or Debt Service				

CAPITAL FUND PROGRAM TABLES								
Annual Statement/Performance and Evaluation Report								
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)								
Part II: Supporting Pages								
PHA Name: McAlester Housing Authority			Grant Type and Number CFP Capital Fund Program Grant : OK56P06250103 Replacement Housing Factor Grant No				Federal FY of Grant 2003	
Develop. Number/ Name	General Description of Major Work Categories	Dev. Act No.	Qty	Total Estimated Cost		Total Actual Cost		Status of work
				Original	Revised	Obligated	Expended	
PHA Wide	Operations	1406		40,000.00	0.00	0.00	0.00	Not Started
PHA Wide	Management Improvements	1408		35,000.00	0.00	0.00	0.00	Not Started
PHA Wide	Administration	1410		5,501.00		0.00	0.00	Not Started
PHA Wide	A/E Fees	1430		24,000.00		0.00	0.00	Not Started
62-001	Install New Hot Water Tanks	1460	5	1,250.00		0.00	0.00	Not Started
62-001	Install New Refrigerators	1465	10	3,500.00		0.00	0.00	Not Started
62-001	Install New Gas Ranges	1465	5	2,500.00		0.00	0.00	Not Started
62-001	Original bathroom surround needs replaced	1460	34	25,000.00		0.00	0.00	Not Started
62-001	R&R Roof and remove gutter	1460	45	100,000.00		0.00	0.00	Not Started
62-002	Clean Air Ducts	1460	43	21,500.00		0.00	0.00	Not Started
62-002	Replace HVAC Grills-Intake	1460	43	5,000.00		0.00	0.00	Not Started
62-002	Replace Back door handle/locks	1460	43	5,000.00		0.00	0.00	Not Started
62-002	Install Air Conditioning	1460	43	137,600.00		0.00	0.00	Not Started
62-002	Install New Refrigerators	1465	10	3,500.00		0.00	0.00	Not Started
62-003	Install New Hot Water Tanks	1460	15	3,750.00		0.00	0.00	Not Started
62-004	Clean Air Ducts	1460	3	1,500.00		0.00	0.00	Not Started
62-004	Replace HVAC Grills-Intake	1460	3	630.00		0.00	0.00	Not Started
62-004	Install Air Conditioning	1460	3	9,600.00		0.00	0.00	Not Started
62-005	Install New Refrigerators	1465	5	2,500.00		0.00	0.00	Not Started
PHA Wide	New HA Car/Van for Staff	1475	1	25,000.00		0.00	0.00	Not Started
PHA Wide	Mig Welder	1475	1	1,000.00		0.00	0.00	Not Started
PHA Wide	Tree pruning/landscaping	1450	?	11,000.00		0.00	0.00	Not Started
	Totals			464,331.00		0.00	0.00	

CAPITAL FUND PROGRAM TABLES							
Annual Statement/Performance and Evaluation Report							
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)							
Part III: Supporting Pages							
PHA Name: McAlester Housing Authority			Grant Type and Number CFP Capital Fund Program Grant : OK56P06250103 Replacement Housing Factor Grant No			Federal FY of Grant 2003	
Develop Number/ Name	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reason for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
OK062001 Ridgecrest	Sept -05			Sept -06			
OK062002 Remote Sites	Sept -05			Sept -06			
OK062003 Settlers Drive	Sept -05			Sept -06			
OK062004 Remote Sites	Sept -05			Sept -06			
OK062005 Remote Sites	Sept -05			Sept -06			

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

Capital Fund Program Five-Year Action Plan

Part I: Summary

PHA Name: McAlester Housing Authority		<input type="checkbox"/> Original 5 Year Plan <input checked="" type="checkbox"/> Revision No. 4			
Development Number/Name/HA-Wide	Year 1 Annual Statement	Work Statement for Year 2 FFY Grant: 2003 PHA FY: 2004	Work Statement for Year 3 FFY Grant: 2004 PHA FY: 2005	Work Statement for Year 4 FFY Grant: 2005 PHA FY: 2006	Work Statement for Year 5 FFY Grant: 2006 PHA FY: 2007
1406 Operations		40,000.00	40,000.00	40,000.00	40,000.00
1408 Management Imp.		35,000.00	35,000.00	35,000.00	35,000.00
1410 Administration		5,000.00	5,000.00	5,000.00	5,000.00
1430 Fees and Costs		24,000.00	24,000.00	24,000.00	24,000.00
1450 Site Improvement		0	15,000.00	115,331.00	15,000.00
1460 Dwelling Structures					
OK062-1		127,331.00	309,331.00	5,000.00	0
OK062-2		0	0	100,000.00	122,300.00
OK062-3		40,000.00	0	120,000.00	0
OK062-4		0	0	8,000.00	222,386.00
OK062-5		156,000.00	0	0	0
Total		323,331.00	309,331.00	233,000.00	344,686.00
1460 DwStructs-PHA Wide		0	12,000.00	0	0
1465 Dwelling Equipment					
OK062-1		0	0	7,000.00	12,000.00
OK062-2		0	12,000.00	5,000.00	0
OK062-3		0	0	0	0
OK062-4		0	0	0	0
OK062-5		12,000.00	0	0	0
Total		12,000.00	12,000.00	12,000.00	12,000.00
1470 Nondwelling Structures		0	0	0	0
1475 HA-Wide Nondwelling Equipment		25,000.00	12,000.00	0	0
Total Development Funds		335,331.00	321,331.00	335,331.00	356,686.00
Total PHA Wide Funds		129,000.00	143,000.00	129,000.00	119,000.00
Total CFP Funds (Est.)		464,331.00	464,331.00	464,331.00	475,686.00

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities**

Activities for Year 1	Activities for Year 2 FFY Grant: 2004 PHA FY: 2005		Activities for Year 2 FFY Grant: 2004 PHA FY: 2005	
Annual Statement	Development Number & General Description of Work	Estimated Cost	Development Number & General Description of Work	Estimated Cost
	PHA Wide- Operations	40,000.00	62-005 Install Air Conditioning in units-40	128,000.00
	PHA Wide- Management Improvements	35,000.00	62-005 Replace H AC Grills-40	8,000.00
	PHA Wide-Administration	5,000.00	62-005 Clean Air Ducts-40	20,000.00
	PHA Wide A/E Fees and Costs	24,000.00	62-005 Purchase New Refrigerators-20	7,000.00
	PHA Wide- Purchase New Dump Truck for Maintenance	25,000.00	62-005 Purchase New Ranges-10	5,000.00
	62-001 Clean Air Ducts-24	10,500.00		
	62-001 Install AC Madison (\$3200) 24 and Monroe (\$2000) 21, Ridgecrest 6 (\$2000)	111,831.00		
	62-001 HVAC Grills need replaced-24	5,000.00		
	PHA Wide- Purchase New Hot Water Tanks –20	5,000.00	Total	464,331.00
	62-003 Clean Air Ducts-63	35,000.00		

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year 3 FFY Grant: 2005 PHA FY: 2006		Activities for Year 3 FFY Grant: 2005 PHA FY: 2006	
Annual Statement	Development Number & General Description of Work	Estimated Cost	Development Number & General Description of Work	Estimated Cost
	PHA Wide- Operations	40,000.00		
	PHA Wide- Management Improvements	35,000.00		
	PHA Wide-Administration	5,000.00		
	PHA Wide A/E Fees and Costs	24,000.00		
	PHA Wide- Computers for staff and software updates-6	12,000.00		
	62-001- Purchase New Hot Water Tanks –20	5,000.00		
	62-001 Add Drier Vents and hookups and new breaker boxes/and or clothesline poles- 45	55,531.00		
	62-001 Kitchen sink trim and counters need replacing-20	12,000.00		
	62-001 Install Air conditioning at Ridgecrest-74	236,800.00		
	62-005 Purchase New Ranges-10	5,000.00		
	62-005 Purchase New Refrigerators-20	7,000.00		
	PHA Wide CO2 Detectors	12,000.00		
	Total	464,331.00		

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year 4 FFY Grant: 2006 PHA FY: 2007		Activities for Year 4 FFY Grant: 2006 PHA FY: 2007	
Annual Statement	Development Number & General Description of Work	Estimated Cost	Development Number & General Description of Work	Estimated Cost
	PHA Wide- Operations	40,000.00		
	PHA Wide- Management Improvements	35,000.00		
	PHA Wide-Administration	5,000.00		
	PHA Wide A/E Fees and Costs	24,000.00		
	PHA Wide- Tree Pruning/Landscaping	15,000.00		
	62-001 Purchase New Refrigerators-20	7,000.00		
	62-001 Purchase New Hot Water Tanks –20	5,000.00		
	62-001 Move gas meters/risers closer to house-22 units/2 stories	25,000.00		
	62-001 Install grate over drainage ditch at Monroe	10,000.00		
	62-001 Improve parking at Madison and Ridgecrest	65,331.00		
	62-002 Purchase New Ranges-10	5,000.00		
	62-002 Shingle Roofs-43	100,000.00		
	62-003 Install Shingle roofs-63	120,000.00		
	62-004 Install shingle roofs-3	8,000.00		
	Total	464,331.00		

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year 5 FFY Grant: 2007 PHA FY: 2008		Activities for Year 5 FFY Grant: 2007 PHA FY: 2008	
Annual Statement	Development Number & General Description of Work	Estimated Cost	Development Number & General Description of Work	Estimated Cost
	PHA Wide- Operations	40,000.00	62-003 Replace Shower Stalls/tubs	158,000.00
	PHA Wide- Management Improvements	35,000.00		
	PHA Wide-Administration	5,000.00		
	PHA Wide A/E Fees and Costs	24,000.00		
	PHA Wide- Tree Pruning/Landscaping	15,000.00		
	62-001 Purchase New Refrigerators-20	7,000.00	Total	475,686.00
	62-001 Purchase New Ranges-10	5,000.00		
	62-002 Purchase New Hot Water Tanks –20	5,000.00		
	62-002 Replace Bathtub and surrounds-43	111,000.00		
	62-002 Replace/install sewer cleanouts-43	6,300.00		
	62-003 Replace Floor tile	64,386.00		

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)
 - Revitalization Plan under development
 - Revitalization Plan submitted, pending approval
 - Revitalization Plan approved
 - Activities pursuant to an approved Revitalization Plan underway

- Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name/s below:

- Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
If yes, list developments or activities below:

- Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

- Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. Activity type: Demolition <input type="checkbox"/>	
Disposition <input type="checkbox"/>	
3. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: (DD/MM/YY)	
5. Number of units affected:	
6. Coverage of action (select one)	
<input type="checkbox"/> Part of the development	
<input type="checkbox"/> Total development	
7. Timeline for activity:	
a. Actual or projected start date of activity:	
b. Projected end date of activity:	

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

- Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description	
1a. Development name: Pioneer Village	
1b. Development (project) number: OK 062-003	
2. Designation type:	
Occupancy by only the elderly <input checked="" type="checkbox"/>	
Occupancy by families with disabilities <input type="checkbox"/>	
Occupancy by only elderly families and families with disabilities <input type="checkbox"/>	
3. Application status (select one)	
Approved; included in the PHA's Designation Plan <input checked="" type="checkbox"/>	
Units were designated at original construction date.	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input type="checkbox"/>	
4. Date this designation approved, submitted, or planned for submission: 1976	
5. If approved, will this designation constitute a (select one)	
<input type="checkbox"/> New Designation Plan	
<input type="checkbox"/> Revision of a previously-approved Designation Plan?	
6. Number of units affected: 63	
7. Coverage of action (select one)	
<input type="checkbox"/> Part of the development	
<input checked="" type="checkbox"/> Total development	

Designation of Public Housing Activity Description	
1a. Development name: Ridgecrest/Garden Terrace	
1b. Development (project) number: OK 062-001	
2. Designation type:	
Occupancy by only the elderly <input type="checkbox"/>	
Occupancy by families with disabilities <input type="checkbox"/>	
Occupancy by only elderly families and families with disabilities <input checked="" type="checkbox"/>	
3. Application status (select one)	
Approved; included in the PHA's Designation Plan <input type="checkbox"/>	
Units were designated at original construction date.	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input type="checkbox"/>	
4. Date this designation approved, submitted, or planned for submission: 1969	
5. If approved, will this designation constitute a (select one)	
<input type="checkbox"/> New Designation Plan	
<input type="checkbox"/> Revision of a previously-approved Designation Plan?	
7. Number of units affected: 65	
7. Coverage of action (select one)	
<input checked="" type="checkbox"/> Part of the development	
<input type="checkbox"/> Total development	

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

- A. How many of the PHA's developments are subject to the Required Initial Assessments? **Four (4)**
- B. How many of the PHA's developments are not subject to the Required Initial Assessments based on exemptions (e.g., elderly and/or disabled developments not general occupancy projects)? **One (1)**
- C. How many Assessments were conducted for the PHA's covered developments?
One (1)
- D. Identify PHA Developments that may be appropriate for conversion based on the Required Initial Assessments:

Development Name	Number of Units
None	None

- E. If the PHA has not completed the Required Initial Assessments, describe the status of these assessments: **Done**

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

- Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)	
1a. Development name:	
1b. Development (project) number:	
2. Federal Program authority:	<input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one)	<input type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)	
5. Number of units affected:	
6. Coverage of action: (select one)	<input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

- Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
 26 - 50 participants
 51 to 100 participants
 more than 100 participants

b. PHA-established eligibility criteria

Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

Yes No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? **03/29/01**

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies

- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

- Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing	0	0
Section 8	0	0

- b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?
If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

See Attachment B- Implementation of Public Housing Resident Community Service Requirements

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)
High levels of calls to police

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed “in and around” public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

Phone Calls to Police

3. Which developments are most affected? (list below)

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design—**Security screen doors and windows**
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)
Contracts with off duty police officers and former police officers for Security services. Employee on staff to conduct drug-prevention activities.

2. Which developments are most affected? (list below)

- 62-001**
- 62-002**
- 62-004**
- 62-005**

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

Contracted security services with three individual. One is the former Pittsburg County Sheriff, the second is the Former Commander of the District 18 Narcotics Task Force and the third is a retired police/sheriff deputy.

2. Which developments are most affected? (list below)

**62-001
62-002
62-004
62-005**

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]

See Attachment E--- Pet Policy Information

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? _____
5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock , including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
 - Not applicable
 - Private management
 - Development-based accounting
 - Comprehensive stock assessment
 - Other: (list below)
3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
 Attached at Attachment (File name)
 Provided below:

The Following Comments were received from MHA residents or Section 8 participants:

A tenant advised us that she needed a new stove, the old one was falling apart. Also, due to the house settling, there were cracks in her walls in places.

Another tenant requested new seals on her refrigerator, but also wanted to know if we could provide more security surveillance around her area.

A tenant wanted to know if playground equipment could be placed in their area where there are about 14 houses together.

3. In what manner did the PHA address those comments? (select all that apply)
 Considered comments, but determined that no changes to the PHA Plan were necessary.
 The PHA changed portions of the PHA Plan in response to comments
List changes below:
 Other: (list below)

The MHA did not make any additions to the plan as a result of the comments submitted by the RAB, but will respond to each below:

As far as the tenant with the stove/cracks—We will have the stove checked to see if it warrants replacing. Also, the house is settling and even though the cracks may be fixable, there is a great possibility they will return. Maintenance will be notified of the problem.

The refrigerator seals were added to the maintenance call sheet. The MHA would like to provide more security for all areas, but with HUD funding being cut and the elimination of the Drug Elimination Grant, additional personnel and shifts can not be added. The MHA will however discuss the tenants concerns

with the security personnel and have them increase their presence in that area during shifts.

At this time more playground equipment is not possible. The original playground equipment at Ridgecrest was purchased through a youth sports grant that no longer exists. This matter has been discussed with the Director and it is something that may be worked into the Capital Fund Program in the future but there are more important maintenance concerns that must be addressed first.

B. Description of Election process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: **State of Oklahoma**
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

The State of Oklahoma Consolidated plan outlines three goals on page #1. They are; “(1) to provide decent housing; (2) to establish and maintain a suitable living environment; and (3) to expand economic opportunities for all citizens, particularly for low-income individuals and families.”

The McAlester Housing Authority’s initiatives are similar to the goals identified in the Consolidated Plan. The MHA will provide decent housing by improving management operations to decrease turnaround time and vacancy rates. We are also in the process of modernizing and renovating units so that it is truly decent housing.

In going along with goal # 2 (to maintain a suitable living environment) the MHA has applied for money in its Capital Fund Program for security to make the MHA a safer place to live. Also with modernization/renovation activities we are making houses more suitable to live in.

Goal # (3) talks about expanding economic opportunities for all citizens. The MHA has taken measures in it’s rent determination policies to help individuals who go to work or are currently working.

- Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

HUD is requiring a locally derived definition of “substantial deviation” and “significant amendment or modification” For this purpose the McAlester Housing Authority has adopted the following definition:

“Substantial deviation or significant amendments or modifications are defined as discretionary changes in the plans or policies of the housing authority that fundamentally change the mission, goals, objectives, or plans of the agency and which require formal approval of the Board of Commissioners.”

Attachments

Use this section to provide any additional attachments referenced in the Plans.

Attachment A

Community Service Requirements Update FY 2002

The McAlester Housing Authority had implemented the Community Service Requirement as of July 1, 2001 as our 2001 Agency Plan and Admissions and Continued Occupancy Policy had indicated. Given current congressional rulings excluding FY 2002 funds from being used to enforce this requirement, the McAlester Housing Authority, with its 2002 FY Annual Plan and Admissions and Continued Occupancy Policy, suspended this requirement.

Attachment B

5 Year Plan Mission and Goals Progress Report

The following is a progress report for the goals and objectives listed in the 5 Year Agency Plan. We are meeting some of the goals set, but there are some that we still need to work on.

The vacancy rate is currently 8% a little higher than we would like. We have increased our PHAS score of 87.07 (PHMAP score) to 92 giving us a high performer rating as we had wished. We had received our first SEMAP score, which is 79 for 2001, but due to timeline problems we did not get our SEMAP reports in on time and thus were designated troubled. We have taken steps to prevent this from happening in the future. We received our resident survey results and we will be using these scores to build on. If you will look at the tables, you will notice that our scores are better except for Communications and Safety.

Section	FY2002 Survey	FY2001 Survey	FY 2000 Survey
Maintenance and Repair	93.6	89	91
Communication	75.7	77	76
Safety	74.6	75	70
Services	94.7	91	81
Neighborhood Appearance	78.1	76	75

We are currently modernizing our public housing units. New storm windows with heavy security screen have been installed on all our Public Housing units. We are still providing security to residents.

Our projects are exempt from the Deconcentration Requirements because they are below 30% of the Area Median Income. But, our Deconcentration Analysis did show a need for action therefore we will implement our Deconcentration Policy in our Admissions and Occupancy Policy to address this need for action. We have three projects outside the acceptable range of incomes determined by our Deconcentration Analysis using averaging. If the bedroom adjustment is used, we only have one project outside the limits of the acceptable range.

At the time of the first plan we had 81 families with wage income with a goal of 100. We currently have 96 families with wage income. We are still providing referral services to elderly persons, people with disabilities, and all other residents. Due to budget cuts and the elimination of the Drug Elimination Grant, the MHA does

not currently have a Drug Prevention Coordinator to conduct drug prevention and self-sufficiency activities.

The McAlester Housing Authority assures access to assisted housing regardless of race, color religion, national origin, sex, familial status, and disability. We have made minor changes to units to assist persons with disabilities. In addition, we have conducted outreach activities by sending a notice to businesses and agencies within the community explaining the Public Housing Program in English and in Spanish.

We feel that we are achieving most of the goals set with the original 5 Year Plan. We have some goals/objectives that need work and we will make an effort to correct those deficiencies.

Attachment C

Resident Membership of the PHA Governing Board

The McAlester Housing Authority (MHA) Board of Commissioners (BOC) does have a resident member of the board. Members of the MHA BOC are appointed by the City of McAlester Board of Commissioners. The term for board members is 4 years.

The resident board member is Betty Pickle. She was appointed on June 26, 2001 and her term will expire on July 26, 2005.

Attachment D

Pet Policy

The McAlester Housing Authority (MHA) has adopted a pet policy with the submission of the 2001 Annual Plan.

The MHA allows pets in public housing developments. Residents must get prior written approval before getting the pet. We have a pet ownership form that must be filled out before requests will be approved. The form has basic information provided by the vet so as to ensure the pet has had proper inoculations.

Each household is only be allowed one pet. Any pet deemed to be potentially harmful to the health or safety of other, including attack or fight trained dogs, are not allowed. No animal may exceed 20 pounds in weight.

Residents are required to pay for any damages caused by the pet. Any pet related pest infestation will be the financial responsibility of the pet owner.

If the pet becomes a nuisance or threat to health or safety, the pet will have to be removed or the owner will face eviction. Visiting pets not registered will be allowed to stay for two weeks.

Pets may not be unattended in a dwelling unit for over 10 hours. Pets cannot be kept, bred or used for any commercial purpose. Cat owners shall dispose of litter box waste in an appropriate manner. Owners must restrain/confine pets at times when agents of the Housing Authority must enter the unit.

The MHA's Grievance procedures shall be applicable to all individual grievances or disputes arising out of violations or alleged violations of this policy.

Attachment E

McAlester Housing Authority Resident Advisory Board 2002

We sent letters to all MHA residents and Section 8 participants as well as contacted some by phone or in person. The names below represent the residents and participants that reviewed the plan and either submitted comments or reviewed the plan and had no comment.

Nancy Martin
Jerry Runstrom
Catherine Housely
Bernita Horn
Ruth Michie
Carla Johnson
Shari Weaver
Steve Burrows
Commy Howard
Lynn Harrison
April Blackwelder
Sherrie Bryson
Crystal Dunlap

Attachment F

**REAC Customer Service and Satisfaction Survey
Action Plan
for
Safety**

According to regulations, any Housing Authority which scores less than a 75% on any single section of the REAC Customer Service and Satisfaction Survey must submit an action plan with their Annual Plan on how they plan to address the problems identified. This is the McAlester Housing Authority's (MHA) action plan to address the Safety Section of the Survey in which the MHA scored a 74.6%. Not all of the questions on the survey contributed to our score. Only some of the questions' scores were used in determining our overall score and they are identified as such. Those that were not scored have a NS (no score). The first column of scores is our 2002 Resident Survey Results, the second is, 2001 Resident Survey Results, the third column of numbers is the 2000 Resident Survey Results. It is important to note the improvement in the figures from previous years.

The first question in the Safety section has three parts. We scored as follows:

	2002	2001	2000
How safe do you feel in your unit/home?	84.5	83%	75.9%
How safe do you feel in your building?	86.8	84.8%	79.8%
How safe do you feel in your parking area?	NS	NS	75.4%

The second question in the Safety section has 7 parts.

Do you think any of the following contribute to crime in your development?

	2002	2001	2000
Bad Lighting	75.7%	78.3%	67.4%
Residents don't Care	NS	NS	83.7%
Broken Locks	91.5%	94.6%	87.2%
Resident Screening	92.5%	89.1%	82.6%
Location of housing Development	NS	NS	83.7%
Vacant Units	91.5%	90.2%	84.9%
Police do not respond	NS	NS	86.0%

The next question in the Safety section only has one part.

If residents in your development break the rules in the lease, does Management take action?

	2002	2001	2000
	NS	NS	50.6%

The next question in the Safety section is:

Are you aware of any crime prevention programs available to residents (For example, Neighborhood watch, Block Watch, or Street Patrol.)	2002	2001	2000
	37.6	42.3%	43.8%

Before we get to the action plan for Safety, the McAlester Housing Authority would like to explain why we feel that the scoring in this survey was inaccurate and does not give a fair representation of the McAlester Housing Authority. First, we would like to present an excerpt from an article in a national housing magazine that explains problems with the Safety scoring process. Second, we will discuss some problems with the survey specific to the McAlester Housing Authority and then we will discuss some actions the housing authority will take to raise this score in the future.

The following article excerpt is taken from the August 14, 2000 Public Housing Authorities Directors Association *ADVOCATE*, Volume 15, Number 14, titled **PHADA analysis questions resident survey scoring**.

“Safety is another section in which it is difficult to score well. There are seven questions in this section which are scored. Two ask whether the residents feel safe in their home or building. Four ask whether either bad lighting, broken locks, resident screening or vacant units contribute to crime. The final question asks whether there are any crime prevention programs available to residents.

For the first two questions, as in the communications section, authorities are only awarded 75% of the value if the residents answer that they feel safe in their home and unit. Certainly an authority should be given 100 percent of the value of these question if the resident feels safe in his or her unit. Expecting residents to answer “very safe” is simply not realistic. Hardly anyone in an American urban setting would answer that they feel “very safe” in their home or building.

The next four questions asking whether either bad lighting, broken locks, resident screening or vacant units contribute to crime are scored differently than the previous section. Rather than provide for a gradation of answers, such as “strongly agree,” “agree,” “disagree” and “strongly disagree,” there is only an opportunity for a yes or no

answer. If the resident believes that bad lighting contributes to crime, the authority gets zero percent; if the resident does not, the authority gets 100 percent. Certainly these questions should allow for gradation. For instance, a resident might believe a vacant unit contributes to crime, but not that it is a major cause.

Authorities might well wonder, as well, how able residents are to judge the adequacy of an HA's screening process. Authorities are constrained in who they can admit by federal regulations of which the resident may not be aware.

For instance, how many residents are aware that CFR 982.553(b) limits denial of assistance to applicants guilty of illegal use of a controlled substance to occurrences within one year of the date of denial and that an addict in a recovery program cannot be denied admission?

Thus, residents may see addicts or residents with records of illegal drug use moving in and conclude incorrectly that the HA is not screening adequately. Therefore, it is debatable whether the resident screening question should be included in this section.

Finally, there have been many complaints about scoring the question, "Are you aware of any crime prevention programs available to residents (for example, Neighborhood Watch, Block Watch, Community Policing, Tenant Patrol, or Street Patrol)?" Although HUD has improved the list of examples, there may be still be residents unfamiliar with these designations.

More importantly, residents who live in developments which do not have crime problems may answer no (rather than does not apply), which will result in the HA losing all .25 points this question is worth. In that case, it will only score a 75 percent in safety at best. Any other point deduction (such as answering that they are "safe" rather than "very safe" in their home) will cause an authority to fail this section and have to submit a follow-up plan. It is common sense that an HA whose residents feel safe in their homes should not fail the section because the authority does not have crime prevention programs. There

are a variety of reasons, therefore, why the average score in safety is 70.9 [in all housing authorities combined].

As you can see by the article, there are problems with the scoring process from this survey. Now we will discuss the survey specific to the MHA. The first three questions ask “How safe do you feel in your unit/building/parking area?” The thing we don’t understand is how there is a different score for how safe people feel in their unit and how safe they feel in their building since the unit and building are one in the same. The fact that the MHA scored 84.5% and 86.8% is very good. By HUD’s own scoring, a score of 75 indicates that residents feel safe in the respective area. We conducted our own survey for the PHDEP semi-annual report that shows a different picture than the results above. In our survey, OSU Extension sampled 112 of 155 residents (71%) who have lived in housing for more than 1 year. As you will see, our results show that residents do feel safer than what the REAC Survey leads us to believe. Our results were as follows:

How safe do you feel...	Very safe	Somewhat safe	Somewhat unsafe	Very unsafe	Don’t know	Refused
alone at night in your home?	74	17.9%	1.8%	.1	0%	6.2%
Out alone at night walking in development?	23%	26.8%	21.4%	20.5%	1.8%	6.2%
out alone during the day walking in your development?	75%	17%	1.8%	0	0	6.2%

Compared to one year ago, how safe do you feel now:	Less	About the same	More	Don’t know	Refused
alone at night in your home?	5.4%	70.5%	17.9%	0%	6.2%
out alone at night walking in your development?	5.4%	73.2%	13.4%	1.8%	6.2%
out alone during the day walking in your development?	2.7%	75.9%	15.2%	0%	6.2%

The MHA has three security officers that patrol some of our project-based sites. Security monitor the police radio bands and respond to calls to all MHA units. If residents report specific problems in an area, security are asked to make extra patrols in that area. The MHA will adopt a Security Plan of Operations that will more

explicitly define a security officer's role, responsibilities, and give guidance in carrying out their duties.

In the second question, the housing authority scored fairly well except for bad lighting. It is true that bad lighting is a major contributor to crime in housing and all over McAlester. The McAlester Housing authority has three projects with a total of 86 units on scattered sites. These three scattered sites scored very low on the bad lighting which means they believe this is a major contribution to crime. The project based sites scored much better with regards to lighting. If we put yard lights in each of those scattered sites, the monthly cost from the electric company is approximately \$14 a month which comes to \$1204 per month and \$14,448 per year. This is money we don't have. We have already put some lights in our project based development that contains 80 units.

In the second questions, the MHA scored 91.5% for broken locks. We feel that this is a good score, but we will address it anyway. Unless the broken locks were reported to the MHA and the MHA did not make an effort to come correct the problem, the fact that a resident feels broken locks contribute to crime should be partially the responsibility of the resident for not reporting the broken lock. The MHA will make a special effort to make sure that all locks in a house are in good working order upon move-in inspections and annual inspections.

Also, in the second question, Resident Screening was addressed with a score of 92.5%. The MHA feels this is a good score. The MHA currently conducts criminal background checks, former landlord and/or character references when screening residents. We feel our policies concerning drug and violent activity are more strict than HUD's guidelines.

Vacant units are also addressed in the second question with a score of 91.5%. We feel this is a good score. We are currently doing everything in our power to rent units. They are immediately rented as soon as they are cleaned by maintenance. We feel that most crime in the development is committed by outsiders or guests of residents. This being the case, the more vacant units, should mean less crime. The more people in a given area, the more visitors and traffic, and more crime. We will still rent units as they come available.

The fourth question asks about crime prevention programs available to residents. We scored a very low 37.6%. This is surprisingly high because, besides the security that the MHA supplies, there are no resident involved crime prevention programs. The MHA has a very hard time getting resident involvement in programs at times. The resident board has very little participation and we believe that getting residents involved in a program like Neighborhood watch or resident patrols would even be harder. But, if any resident were interested in participating or would need help initiating one of these programs we would work very closely with them and the McAlester Police Department to see that it succeeds. At present, there are no active

citizen patrols (Neighborhood Watch) in the city of McAlester according to the Assistant Chief of Police for the McAlester Police Department.

In conclusion, the McAlester Housing Authority scored a 74.6% on the Safety section of the REAC Customer Service and Satisfaction Survey. We believe this low score is due to scoring measures used by HUD and the weight given to the questions involved. Except for the crime prevention programs and the bad lighting in the scattered sites, the McAlester Housing Authority scored well above the 75% threshold on the 2002 Resident Survey. The MHA does not believe that this survey identifies a great problem with the safety of it's residents but, we are willing to listen to any resident and work with them to a reasonable extent to make them feel as safe as possible in their home and neighborhood.

Attachment G

**Deconcentration Analysis
2-23-03**

The Public Housing Reform Act requires the McAlester Housing Authority to conduct a Deconcentration Analysis of its Public Housing developments each year. This analysis must be reported in the PHA Annual Plan and the Admissions and Continued Occupancy Policy with an explanation of any discrepancies in the analysis. The McAlester Housing Authority must also adopt Deconcentration Policies in its Admissions and Continued Occupancy Policy to rectify these discrepancies.

To be considered in compliance with Deconcentration regulations, the average income of each individual development must be similar to the average income of the entire PHA. Housing Authorities may substitute the medium income for the average income with a justification of the substitution. Also, Housing Authorities may use a bedroom adjustment to figure the average/medium incomes. To be in compliance, the average/medium income of the individual development must be within 15% of the average/medium income of the entire development.

In February of 2003, the McAlester Housing Authority conducted its Deconcentration Analysis. The results are as follows.

Project	Average Income	Deconcentration upper and lower limits		Average income/w Bedroom adjustment	Deconcentration upper and lower limits	
		85%	115%		85%	115%
62-All	8369	7114	9624	8321	7073	9569
62-001	6774	Outside Limits		7080	Within Limits	
62-002	10046	Outside Limits		8745	Within Limits	
62-003	9587	Within Limits		11439	Outside Limits	
62-004	10,332	Outside Limits		7380	Within Limits	
62-005	8898	Within Limits		7256	Within Limits	

As you can see, the MHA does have a problem with some projects not being in compliance using the average income limit with and without the bedroom adjustment. Using the average income, Project 62-001 is below the income guidelines and Projects 62-002 and 62-004 are above the income guidelines. When the bedroom adjustment is applied, only one project is outside the income guidelines, 62-003. Even though, the

outlook is better using the bedroom adjustment, we will be applying our Deconcentration Policies to Projects 62-001, 62-002, and 62-004.

The MHA Deconcentration Policy contains incentives the MHA can offer applicants to increase appeal in targeted developments. These incentives include, but are not limited to:

1. Allow families to skip ahead on the waiting list if their income is such that it helps deconcentrate income levels of the McAlester Housing Authority projects.
2. Offer of a bigger unit so as to increase the appeal of the targeted development.
3. First month rent remainder waived if applicant is willing to move into targeted development.

Project 62-004 only has three units in it with two incomes being very high and one income very low. It is very hard to deconcentrate a project with only 3 units as the turnaround is very low.

An explanation of why there is a deconcentration discrepancy. Project 62-001 is below the income guidelines. Project 62-001 is the only project besides our elderly project (62-003) that is not a scattered site. All the units in 62-001 are duplexes and tri-plexes where all other projects except 62-003 are single-family dwelling units. This makes these units harder to rent. Also, the units in 62-001 do not have drier hookups due to their age. We have added drier vents to our 5-year Capital Fund Program for this project, but it will be some time for they are installed. In addition, this project does not have tubs in the 1 & 2 bedroom units whereas the scattered site 2 bedrooms do have tubs. This makes a difference, because many mothers will wait for a tub on a scattered site because they have small children and cannot use showers. Therefore, this project is harder to rent. We have also added tubs to the 5 year Capital Fund Program for this project. This project does have security to increase safety, but due to an old, bad reputation, people are more afraid to rent 62-001. Also, since security is present, the MHA is more aware of lease violations in 62-001 and there for it has a higher turnover rate. Due to the reasons listed above, people of higher incomes are more willing and able to wait for a unit to come available elsewhere while lower income families are more desperate and will accept this project more readily.

If averaging were used with the bedroom adjustment, our elderly project (62-003) would be over income. All of our elderly have decent incomes due to retirement or social security benefits and therefore their average income is higher.

According to HUD, no development whose income is below 30% AMI can be considered above the Average Income of the Development. All of MHA's developments are below the 30% thresh hold and therefore are exempt and not subject to Deconcentration guidelines.

In conclusion, the Deconcentration Analysis did show a discrepancy in incomes among the projects owned by the MHA when using the average income. Even though the MHA developments are exempt, we will be using deconcentration policies already in place to move higher income families into 62-001 and lower income families into higher income projects (62-002, 62-004 and 62-005).

Attachment H

Voluntary Conversion Statement

The McAlester Housing Authority has 4 developments that are eligible for voluntary conversion of Public Housing units to Section 8 Vouchers. They are:

62-001

62-002

62-004

62-005

62-003 is an elderly/disabled project

At this time the McAlester Housing Authority has looked at the feasibility of converting these units to Section 8 Vouchers and determined that it would not be beneficial at this time. The conversion would not help the vacancy rate at any of the projects and would not financially benefit any Section 8 participants to the extent Public Housing can benefit them. Additionally, the additional workload associated with converting the units would adversely affect the operations of the McAlester Housing Authority.

Attachment I

Police Officers in Housing

Currently, there is a police investigator living in the McAlester Housing Authority Public Housing to help keep an eye out for criminal activity. This officer's income has been excluded from the rent calculation as an incentive to increase security in housing. The spouse's income was used to figure rent. The officers live in scattered sites that have several houses grouped together. Officers are required to report any criminal activity or lease violations and keep an eye on MHA properties and tenants.

The officers is:

Debbie Burrows
419 W. Miami
McAlester, OK 74501

Attachment J

ADMISSIONS AND CONTINUED OCCUPANCY POLICY

HOUSING AUTHORITY OF THE CITY OF McAlester, OK

Located as an attached file

Filename: ok062a01