

# Anaheim Housing Authority

## PHA Plans

5 Year Plan for Fiscal Years 2000 - 2004

Annual Plan for Fiscal Year 2000

Elisa Stipkovich, Executive Director

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH  
INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

## PHA Plan Agency Identification

**PHA Name:** Anaheim Housing Authority

**PHA Number:** CA104

**PHA Fiscal Year Beginning:** 07/2000

### Public Access to Information

**Information regarding any activities outlined in this plan can be obtained by contacting:  
(select all that apply)**

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

### Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

**5-YEAR PLAN**  
**PHA FISCAL YEARS 2000 - 2004**  
[24 CFR Part 903.5]

**A. Mission**

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)

**B. Goals**

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS**. (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

**HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.**

- PHA Goal: Expand the supply of assisted housing  
Objectives:
- Apply for additional rental vouchers. *Measure: Respond to all Section 8 Existing and Special Purpose NOFAs for which Anaheim Housing Authority is eligible to apply.*
- Reduce public housing vacancies:
- Leverage private or other public funds to create additional housing opportunities. *Measure: Utilize \$3,800,000 in Community Development Block Grant (CDBG)/HOME funds; \$1,000,000 in Housing Authority funds; \$1,200,000 in California Housing Finance Agency (CHFA) funds; \$2,000,000 in local funds; \$6,100,000 in Redevelopment Set-Aside funds; \$27,200,000 in developer equity/tax credits; and \$14,600,000 in construction/permanent loans (total project cost: \$55,900,000) to rehabilitate the Jeffrey-Lynne Neighborhood, a low-income neighborhood in need of rehabilitation.*
- Acquire or build units or developments
- Other: (list below)  
*Develop additional affordable housing units. Measure: Create a high quality, affordable, rental (non-public housing) housing complex, consisting of 366 units, which includes various amenities (green space, increased parking, and a 10,000 square foot community center which will house administrative functions, social*

programs, and recreation activities). Housing shall be targeted to low and very-low income families. This project is known as "Jeffrey-Lynne".

- PHA Goal: Improve the quality of assisted housing
- Objectives:
- Improve public housing management: (PHAS score)
  - Improve voucher management. *Measure: Be responsive to HUD's customer service questionnaire. Anaheim Housing Authority (AHA) has a SEMAP score of 130 points out of a possible total of 140; AHA intends to maintain or exceed this score over the five-year plan period. AHA faces a continuing challenge of convincing existing Section 8 tenants to enroll in the Family Self-Sufficiency (FSS) Program, hence the less than perfect SEMAP score.*
  - Increase customer satisfaction. *Measure: Provide ongoing customer sensitivity training to staff who have contact with tenants and landlords; return all calls within one business day; continue to consistently and actively assist Section 8-special-program and other difficult-to-place housing clients in locating decent, safe, suitable housing, continue ongoing outreach efforts with landlords to educate them about Section 8 programs and to encourage them to rent to Section 8 clientele; continue to conduct all Housing Quality Standard (HQS) inspections within 10 business days of inspection request; designate at least three full-time staff members to provide social services support to Section 8 clients; wherever a disability prevents a Section 8 client from meeting staff at AHA administrative office, housing staff shall meet the client at the client's home, or mutually convenient location, to conduct AHA-related business; make available to clients a listing of available rental homes throughout Orange County and encourage clients to seek housing outside concentrated areas of poverty.*
  - Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections). *Measure: Ensure AHA organizational structure is adequate to meet the needs of AHA's clients; continue to conduct all HQS inspections within 10 business days of inspection request.*
  - Renovate or modernize public housing units:
  - Demolish or dispose of obsolete public housing:
  - Provide replacement public housing:
  - Provide replacement vouchers:
  - Other: (list below)  
*Seek opportunities to refurbish low-income neighborhoods characterized by absentee landlords, substandard living conditions, and high crime. Measure:*
    - 1) *Work with private sector to acquire, rehabilitate, and provide professional on-site management in multi-family housing;*
    - 2) *Work cooperatively with public safety personnel to eliminate criminal element;*
    - 3) *Work with park and recreation staff to provide adequate green space and recreation/community service activities for youth of low-income households;*
    - 4) *Place affordability covenants on developments to ensure long-term affordable housing opportunities and to minimize displacement;*

5) *Encourage participation in City's multi-family interest subsidy write-down program. This program provides low-interest loans to owners of multi-family housing located in areas of the City with a comprehensive neighborhood plan.*

PHA Goal: Increase assisted housing choices

Objectives:

Provide voucher mobility counseling. *Measure: Provide mobility counseling at every Section 8 briefing.*

Conduct outreach efforts to potential voucher landlords.  
*Measure: Potential voucher landlords will be reached by press releases, newspaper ads, brochures, AHA Annual Report, newsletters, and spot announcements on local radio and local television channels (when possible). The Housing Coordinator, Housing Supervisors, and Housing Specialists will make personal contact with real estate property managers and owners who control a substantial number of units..*

Increase voucher payment standards

Implement voucher homeownership program:

Implement public housing or other homeownership programs:

Implement public housing site-based waiting lists:

Convert public housing to vouchers:

Other: (list below)

*Expand housing opportunities for low/ very low-income households and the handicapped/disabled. Measure: Survey Section 8 landlords to establish an inventory of units which are accessible to the handicapped/disabled. AHA, as a recent Housing Counseling Agency designee, strives to increase housing choice by: 1) educating tenants and prospective homeowners about housing availability in Anaheim; 2) educating tenants about the meaning of being a desirable neighbor (i.e., following the established rules of any given apartment complex; good housekeeping practices; the importance of paying one's share of the rent consistently and on a timely basis). Tenants are advised that if they establish a good reputation as a desirable occupant, their housing choices will be greatly expanded.*

### **HUD Strategic Goal: Improve community quality of life and economic vitality**

PHA Goal: Provide an improved living environment

Objectives:

Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:

Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:

Implement public housing security improvements:

Designate developments or buildings for particular resident groups (elderly, persons with disabilities)

Other: (list below)

*Strive to achieve an appropriate jobs/housing balance by creating new housing opportunities as follows. Measure:*

<i>Housing for very-low income:</i>	<i>1,580 units</i>
<i>Housing for low-income:</i>	<i>828 units</i>
<i>Housing for moderate-income:</i>	<i>1,880 units</i>
<i>Housing for above moderate-income:</i>	<i><u>3,235 units</u></i>
<i>Total</i>	<i>7,523 units</i>

**HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals**

- PHA Goal: Promote self-sufficiency and asset development of assisted households. *Measure: Lease-up and maintain 700 households under Section 8 Welfare-to-Work (WTW) program; enroll a total of 276 Section 8 participants in the Family Self-Sufficiency (FSS) program to meet AHA’s minimum program size of 336; work closely with local welfare agency to coordinate the delivery of needed social services to all Section 8 special program participants.*  
Objectives:
  - Increase the number and percentage of employed persons in assisted families. *Measure: Implement the Section 8 WtW voucher program by giving first preference to full-time employed welfare recipients and second preference to part-time employed welfare recipients. Market the aforementioned preferences offered under the WtW program to encourage unemployed Section 8 applicants to obtain employment.*
  - Provide or attract supportive services to improve assistance recipients’ employability. *Measure: Utilize \$100,000 in Section 8 administrative fee reserves to provide employed and job-training-enrolled Section 8 participants with utility fee assistance and essential services not covered by other forms of public assistance.*
  - Provide or attract supportive services to increase independence for the elderly or families with disabilities. *Measure: Continue to work with the following agencies for the provision of supportive services to the disabled: Orange County (OC) Mental Health Association, OC Health Care Agency, OC Alcohol Abuse Services, Anaheim Drug Abuse Services, OC Social Services Agency (SSA). Continue to work with the following agencies for the provision of supportive services to the elderly: OC Area Agency on Aging, OC SSA—Adult Protective Services, and Anaheim Senior Citizens Center.*
  - Other: (list below)

**HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans**

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing  
Objectives:

- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability. *Measure: Enter into and maintain a contract with the OC Fair Housing Council to: ensure City staff, landlords and tenants are educated about fair housing law, provide landlord/tenant dispute mediation services, investigate and respond to allegations of fair housing violations, complete a housing impediments analysis to enable the City to address and resolve fair housing problems.*
- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required. *Measure: Work with the Dayle McIntosh Center for the Disabled to locate suitable housing for the disabled; work with the City Building Division to enforce American Disability Act (ADA) requirements.*
- Other: (list below)

**Other PHA Goals and Objectives: (list below)**

Expand the continuum of care to assist the homeless population in Anaheim through the following activities. *Measures:*

- 1) *Continue to provide assistance to emergency and transitional housing shelters with Emergency Shelter Grant (ESG) funds*
- 2) *Continue to set-aside 91 Section 8 certificates for the homeless*
- 3) *Continue the One-Time Rental Assistance Payments Program (OTRAPP) to provide move-in costs (security deposits, utility hookup fees) to two population groups:*
  - a) *Homeless families who have sufficient income to pay the monthly rent for permanent housing, but lack the funds necessary to pay the “upfront” costs of renting (e.g., first and last month’s rent, security deposit, etc.); and*
  - b) *Families who are “at risk” of becoming homeless; they currently reside in permanent housing but due to a one-time extenuating circumstance such as a car repair, medical bill, etc., they are unable to pay their rent. Their financial situation is such that by receiving one-time rental assistance, they are saved from possible homelessness.*

*OTRAPP is an extremely successful program; it has saved 702 families from homelessness since its inception in 1990. This program is a very cost efficient homeless prevention program; it is much more economical to maintain a family in permanent housing than to provide the financial assistance and the wide range of services necessary to transition a family from homelessness to permanent housing. This program is funded with ESG funds. Surveys conducted six months after clients received OTRAPP funding indicate that 73% of those assisted under the OTRAPP*

*Program (512 of 702 families) have maintained their permanent housing, indicating this program is making an impact in decreasing the number of homeless families.*



**Annual PHA Plan**  
**PHA Fiscal Year 2000**  
[24 CFR Part 903.7]

**i. Annual Plan Type:**

Select which type of Annual Plan the PHA will submit.

**Standard Plan**

**Streamlined Plan:**

- High Performing PHA**
- Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

**Troubled Agency Plan**

**ii. Executive Summary of the Annual PHA Plan**

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

*Anaheim Housing Authority (AHA) was established in 1975, and is part of the Community Development Department of the City of Anaheim. AHA is governed by a five-member board, which also acts as the Anaheim City Council. AHA currently administers 4,446 Section 8 vouchers and 215 Section 8 certificates. AHA does not own or operate any public housing units. The following is a summary of the information contained in AHA's Annual Plan.*

*AHA currently has 7,535 families on its waiting list for Section 8 rental assistance. Ninety-nine percent of the Authority's Section 8 Program standard certificates/vouchers are currently under lease. The only available vouchers are Section 8 Special Programs vouchers: 700 Welfare-to-Work vouchers and 132 Family Unification vouchers.*

*In addition to its federally-funded rental assistance programs, the Community Development Department also operates several local affordable rental housing programs (Senior Ordinance and Density Bonus Programs) which provide incentives to developers to build affordable rental housing. Families living in these developments with annual incomes at or below 80% of median family income (MFI) qualify for below market rents. The Department also operates a homeownership assistance program using local Redevelopment Set-Aside funds, which provides downpayment assistance loans to families with incomes at or below 120% of MFI.*

*The Community Development Department also utilizes federal funds to address the housing needs of its residents: HOME funds (for homeownership assistance and acquisition/rehabilitation of multifamily housing), CDBG funds (for interest write-down loans for rehabilitation of single family and multi-family housing and the development of affordable housing through land write-downs), and ESG funds (for emergency/transitional housing assistance and homeless prevention services).*

*The City/Housing Authority works with the private sector to leverage public/private funds to rehabilitate blighted neighborhoods and to create additional affordable housing opportunities. A major joint effort currently underway is the rehabilitation of the Jeffrey-Lynne neighborhood, a low-income neighborhood in need of rehabilitation. The project will result in the creation of 366 affordable housing units, and the following amenities: a 10,000 square foot community center which will offer recreation activities and social services, additional parking, and additional green space.*

*As stated above, AHA is part of the Community Development Department of the City of Anaheim. There is considerable overlap among the staff who work on both Housing Authority Programs and Community Development Programs. Staff members from each division of the Department are encouraged to work interactively with one another to ensure a coordinated system of service. As a result, Community Development Department staff are quite familiar with the various housing programs offered throughout the City and can ensure that clients are slotted into the most appropriate set of housing and supportive services programs. This also results in good long-range planning for all programs housed in the Department, as well as prevention of duplication of programs/ services.*

*AHA actively participated in the Consolidated Plan Document (CPD) development process for the 1995-2000 CPD, and is currently participating in the plan development for the 2000-2005 CPD. As discussed above, there is much overlap in the staff working on AHA programs and Community Development programs -- AHA staff works with other Community Development staff in developing the CPD. This will result in the inclusion of programs in the CPD which will adequately address the housing needs of low- and very low-income families. This will also ensure a PHA Plan which is consistent with the CPD, as many of the same staff are involved in preparing both documents. Likewise, AHA staff is also preparing the 1998-2005 Housing Element Update, which is one of seven elements of the City's General Plan and addresses how the City will achieve a jobs/housing balance for all income levels within its boundaries.*

*To meet the needs of its low- and very low-income residents, AHA plans to pursue additional Section 8 units should they become available; as well as to pursue housing resources other than Section 8 tenant-based assistance.*

*To assist low- and very low-income elderly residents, AHA will apply for special purpose vouchers targeted to the elderly, should they become available; and continue to encourage the development of senior rental housing through the City's Senior Ordinance Program.*

*To assist low- and very low-income disabled residents; AHA will apply for special-purpose vouchers targeted to families with disabilities, should they become available. AHA currently administers 175 vouchers under the Mainstream Housing Opportunities Program for the disabled. AHA will continue to affirmatively market to local nonprofit agencies that assist families with disabilities to ensure that disabled families obtain suitable housing and the supportive services they need to maintain an independent lifestyle.*

*AHA plans to maintain or increase Section 8 lease-up rates by maintaining a sufficient payment standard that enables families to rent throughout the City. To this end, AHA recently increased its payment standard from 90% of the area Fair Market Rents (FMRs) to 100% of FMR. AHA will also undertake measures to ensure access to affordable housing among families assisted by AHA, regardless of the unit size required. AHA will maintain, and hopefully increase, Section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority concentration and poverty.*

*As part of AHA's overall effort to encourage families to become employed, AHA is implementing admissions preferences aimed at families who are working. AHA recently received funding under the Section 8 Welfare-to-Work (WtW) Program. Preference for participation in this program is given to applicants who are employed. AHA is working closely with the local welfare agency, as well as the local Workforce Investment Act (WIA) Agency (previously called JTPA) to assist its clients in obtaining suitable employment and the supportive services they require to become self-sufficient. The local WIA agency is part of the Community Development Department, and both AHA and WIA staff work closely together in coordinating the adequate provision of housing/job training/supportive services to WtW, as well as Family Self-Sufficiency (FSS) clients. AHA has taken an innovative approach in implementing this program by setting aside \$100,000 of its administrative fee reserves to be used to assist WtW, as well as FSS clients, in paying for: security deposits; utility hook-up fees and deposits; and essential services not covered by the Social Services Agency (SSA). AHA also received \$46,350 in HUD funds to hire a Section 8 FSS Program Coordinator. The FSS Coordinator will coordinate the delivery of the supportive services that FSS clients need to achieve self-sufficiency, as well as provide case management services to assist FSS participants in completing their Contract of Participation.*

*In December, 1998, AHA was designated as a HUD-approved Local Housing Counseling Agency (LHCA). The objective of the LHCA is to provide comprehensive housing counseling, education, and outreach to potential renters, homebuyers and homeowners. LHCA's educate renters on their rights, and assist low- or moderate-income renters in obtaining adequate rental housing; provide outreach and education to potential homeowners; educate homeowners about the responsibilities of homeownership; and assist existing homeowners in dealing with default and foreclosure. There are three Housing Counseling Agencies in the County of Orange: 1) Consumer Credit Counseling; 2) Fair Housing Council of Orange County; and 3) AHA. Of these three agencies, AHA is the only agency in the unique position of providing standard housing counseling services and rental subsidy assistance to its clientele. AHA's comprehensive housing services together with the job training services provided by the City's WIA staff enables the Community Development Department to offer a "one-stop" shopping approach to its clientele.*

*Staff operating these programs work together to ensure that clients receive all of the services they need in the most convenient manner possible. The overall goal is to provide high quality services to low-income clientele by eliminating the "run around" experience government agencies notoriously impose on the citizens they serve. AHA's intention is to make the "bureaucratic" process of government as streamlined as possible, such that its clients do not*

*fail to have their needs met due to feelings of overwhelming frustration with government process and procedures.*

*In cases where rental program clients graduate from job training programs and reach economic self-sufficiency, AHA refers them to the Community Development Department's homeownership assistance program so that these clients are ultimately able to achieve the "American Dream". This is another example of how AHA's unique placement within the City's Community Development Department encourages a coordinated delivery of services. This method of service delivery is highly effective because, unlike most public-housing agencies, AHA falls under the City's organizational structure, as opposed to existing as a stand-alone entity.*

*To increase awareness of AHA's resources among families of races and ethnicities with disproportionate needs, AHA will continue to affirmatively market its programs to those families. AHA works closely with the Orange County Fair Housing Council to ensure its participants are educated regarding their fair housing rights, and receive legal assistance and advice should they encounter housing discrimination. To affirmatively further fair housing, AHA will continue to counsel Section 8 tenants as to the location of units outside areas of poverty or minority concentration and assist them in locating those units. AHA will also market its Section 8 Program to owners outside areas of poverty/minority concentration.*

### **iii. Annual Plan Table of Contents**

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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**Attachments**

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration **Not Applicable, Section 8 – Only PHA**
- FY 2000 Capital Fund Program Annual Statement **Not Applicable, Section 8 – Only PHA**
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY) **Not Applicable, Section 8 – Only PHA**

Optional Attachments:

- A  PHA Management Organizational Chart - - Attachment A
- FY 2000 Capital Fund Program 5 Year Action Plan **Not Applicable, Section 8 – Only PHA**
- Public Housing Drug Elimination Program (PHDEP) Plan **Not Applicable, Section 8 – Only PHA**
- B  Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text) - - Attachment B
- Other (List below, providing each attachment name)

**Supporting Documents Available for Review**

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is	5 Year and Annual Plans

**List of Supporting Documents Available for Review**

<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
	addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
	Public housing rent determination policies, including the methodology for setting public housing flat rents <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
	Schedule of flat rents offered at each public housing development <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
	Public housing grievance procedures <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
	Section 8 informal review and hearing procedures	Annual Plan: Grievance

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
X	<input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Procedures
	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program <input checked="" type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8 Included in Section 8 Administrative Plan	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
X	Other supporting documents (optional) (list individually; use as many lines as necessary) Housing Element Update	(specify as needed)  5-year and Annual Plan; Housing needs

## **1. Statement of Housing Needs**

**A. Housing Needs of Families in the Jurisdiction/s Served by the PHA**

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the “Overall” Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being “no impact” and 5 being “severe impact.” Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	7,305	5	5	3	5	5	3
Income >30% but <=50% of AMI	7,728	5	5	3	5	5	3
Income >50% but <80% of AMI	6,654	5	5	3	4	4	3
Elderly	4,494	5	3	3	3	2	3
Families with Disabilities	58,729	5	5	3	5	5	3
White/NonHispanic	59,442	5	5	3	5	5	3
White/Hispanic	17,763	5	5	3	5	5	3
Asian/Pac. Is.	7,070	5	5	3	5	5	3
Black	2,316	5	5	3	5	5	3
Other (Native American)	521	5	5	3	5	5	3

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s  
Indicate year: 2000/2005
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data  
Indicate year:
- Other housing market study  
Indicate year:
- Other sources: (list and indicate year of information)  
*State Housing Element - 1989*

**B. Housing Needs of Families on the Public Housing and Section 8**



## Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

<b>Housing Needs of Families on the Waiting List</b>			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant-based assistance			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	7535		507
Extremely low income <=30% AMI	6450	85%	
Very low income (>30% but <=50% AMI)	1029	14%	
Low income (>50% but <80% AMI)	56	1%	
Families with children	4247	56%	
Elderly families	1620	21%	
Families with Disabilities	2151	29%	
Hispanic	2447	32%	
NonHispanic	2589	34%	
Black	834	11%	
Native American	105	1%	
Asian/Pacific Islander	1556	21%	
Other	4	1%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	<b>Not Applicable</b>	<b>Not Applicable</b>	<b>Not Applicable</b>
2 BR	<b>Not Applicable</b>	<b>Not Applicable</b>	<b>Not Applicable</b>
3 BR	<b>Not Applicable</b>	<b>Not Applicable</b>	<b>Not Applicable</b>
4 BR	<b>Not Applicable</b>	<b>Not Applicable</b>	<b>Not Applicable</b>

Housing Needs of Families on the Waiting List			
5 BR	Not Applicable	Not Applicable	Not Applicable
5+ BR	Not Applicable	Not Applicable	Not Applicable
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes: How long has it been closed (# of months)? Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

### C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR** , and the Agency's reasons for choosing this strategy.

*AHA currently has 7,535 families on its waiting list for Section 8 rental assistance. Ninety-nine percent of the Authority's Section 8 Program standard certificates/vouchers are currently under lease. The only available vouchers are Section 8 Special Programs vouchers: 700 Welfare-to-Work vouchers and 132 Family Unification vouchers.*

*In addition to its federally-funded rental assistance programs, the Community Development Department has operated two Affordable Rental Housing Programs since 1985 which offers zoning and other incentives to developers to offset the costs associated with the construction of affordable rental housing. The following is a description of these programs.*

#### Affordable Senior Housing Program

*This program is designed for senior citizens who have an annual income between 0% and 80% of MFI. The Senior Ordinance offers developers incentives to encourage the production of affordable senior housing units. The Ordinance allows developers to build smaller units and to provide less parking than the current zoning code requires. In return, at least 25% of the units must be offered at rents affordable to Seniors at or below 80% of the HUD area median income. Since 1981, 16 senior projects, offering a total of 712 affordable senior units, have been built under the Senior Ordinance. Developers are required to give the Housing Authority first right of refusal in filling vacant senior affordable rental units. The Housing Authority maintains a waiting list of senior citizens interested in this program, who are notified of vacant affordable senior units when available.*

#### Affordable Rental Housing Programs

*The City provides incentives and concessions to developers to offset increased costs associated with construction of affordable rental housing. Incentives are listed as follows:*

*\* Fund Development Fees*

- \* *Write-Down Land Costs to Developers*
- \* *Lease of Authority/Agency Owned Property*
- \* *Pre-Development Loans/Grants*
- \* *Subsidized Interest Rates*
- \* *Provision of Off-Site Improvements*
- \* *Housing Credits*
- \* *Streamlining the Development Review Process*
- \* *Density Bonus Program*
- \* *Bond Financing*
- \* *Tax Credits*
- \* *Community Reinvestment Act Favorable Financing*

*In return for receipt of one or more of the above incentives, the developer must offer a percentage of the units (the percentage differs depending upon the incentive(s) received) at rents affordable to very low and low-income families/individuals. To date 652 affordable rental units have been constructed under this program. Developers are required to give the Housing Authority first right of refusal in filling vacant affordable units. The Housing Authority maintains a list of families/individuals who are interested in the affordable rental housing and notifies the list when an affordable unit becomes vacant.*

*The Community Development Department also utilizes federal funds to address the housing needs of its residents: HOME funds (for homeownership assistance and acquisition/rehabilitation of multifamily housing), CDBG funds (for interest write-down loans for rehabilitation of single family and multi-family housing and the development of affordable housing through land write-downs), and ESG funds (for emergency/transitional housing assistance and homeless prevention services).*

*The City/Housing Authority works with the private sector to leverage public/private funds to rehabilitate blighted neighborhoods and to create additional affordable housing opportunities. City of Anaheim, using CDBG, HOME, tax credits, local Redevelopment Set-Aside funds, State, and private funds has rehabilitated two low-income neighborhoods and is in the process of commencing the rehabilitation of a third neighborhood in the City. These neighborhoods had substandard housing, severe overcrowding, high crime rates, and numerous social problems. Because Federal funds were used, a percentage of the units in each project were (and will be) set-aside as affordable units. To date, 274 affordable units have been created and the units will remain affordable for a period of 30 years. A major joint effort currently underway is the rehabilitation of the Jeffrey-Lynne neighborhood, a low-income neighborhood in need of rehabilitation. The project will result in the creation of 366 affordable housing units, which will be affordable for a term of 55 years and the following amenities: a 10,000 square foot community center which will offer recreation activities and social services, additional parking, and additional green space.*

*AHA is part of the Community Development Department of the City of Anaheim. There is considerable overlap among the staff who work on both Housing Authority Programs and Community Development Programs. Staff members from each division of the Department are encouraged to work interactively with one another to ensure a coordinated system of service.*

*As a result, Community Development Department staff are quite familiar with the various housing programs offered throughout the City and can ensure that clients are slotted into the most appropriate set of housing and supportive services programs. This also results in good long-range planning for all programs housed in the Department, as well as prevention of duplication of programs/ services.*

*AHA actively participated in the Consolidated Plan Document (CPD) development process for the 1990-2000 CPD, and is currently participating in the plan development for the 2000-2005 CPD. As discussed above, there is much overlap in the staff working on AHA programs and Community Development programs -- AHA staff works with other Community Development staff in developing the CPD. This will result in the inclusion of programs in the CPD which will adequately address the housing needs of low- and very low-income families. This will also ensure a PHA Plan which is consistent with the CPD, as many of the same staff are involved in preparing both documents. Likewise, AHA staff is also preparing the 1998-2005 Housing Element Update, which is one of seven elements of the City's General Plan and addresses how the City will achieve a jobs/housing balance for all income levels within its boundaries.*

*To meet the needs of its low- and very low-income residents, AHA plans to pursue additional Section 8 units should they become available; as well as to pursue housing resources other than Section 8 tenant-based assistance.*

*To assist low- and very low-income elderly residents, AHA will apply for special purpose vouchers targeted to the elderly, should they become available; and continue to encourage the development of senior rental housing through the City's Senior Ordinance Program.*

*To assist low- and very low-income income disabled residents; AHA will apply for special-purpose vouchers targeted to families with disabilities, should they become available. AHA currently administers 175 vouchers under the Mainstream Housing Opportunities Program for the disabled. AHA will continue to affirmatively market to local nonprofit agencies that assist families with disabilities to ensure that disabled families obtain suitable housing and the supportive services they need to maintain an independent lifestyle.*

*AHA plans to maintain or increase Section 8 lease-up rates by maintaining a sufficient payment standard that enables families to rent throughout the City. To this end, AHA recently increased its payment standard from 90% of the area Fair Market Rents (FMRs) to 100% of FMR. AHA will also undertake measures to ensure access to affordable housing among families assisted by AHA, regardless of the unit size required. AHA will maintain, and hopefully increase, Section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority concentration and poverty.*

*As part of AHA's overall effort to encourage families to become employed, AHA is implementing admissions preferences aimed at families who are working. AHA recently received funding under the Section 8 Welfare-to-Work (WtW) Program. Preference for participation in this program is given to applicants who are employed. AHA is working closely with the local welfare agency, as well as the local Workforce Investment Act (WIA) agency (previously called JTPA) to assist its clients in obtaining suitable employment and the supportive services they*

*require to become self-sufficient. The local WIA agency is part of the Community Development Department, and both AHA and WIA staff work closely together in coordinating the adequate provision of housing/job training/supportive services to WtW, as well as Family Self-Sufficiency (FSS) clients. AHA has taken an innovative approach in implementing this program by setting aside \$100,000 of its administrative fee reserves to be used to assist WtW, as well as FSS clients, in paying for: security deposits; utility hook-up fees and deposits; and essential services not covered by the Department of Social Services (SSA). AHA also received \$46,350 in HUD funds to hire a Section 8 FSS Program Coordinator. The FSS Coordinator will coordinate the delivery of the supportive services that FSS clients need to achieve self-sufficiency, as well as provide case management services to assist FSS participants in completing their Contract of Participation.*

*In December, 1998, AHA was designated as a HUD-approved Local Housing Counseling Agency (LHCA). The objective of the LHCA is to provide comprehensive housing counseling, education, and outreach to potential renters, homebuyers and homeowners. LHCA's educate renters on their rights, and assist low- or moderate-income renters in obtaining adequate rental housing; provide outreach and education to potential homeowners; educate homeowners about the responsibilities of homeownership; and assist existing homeowners in dealing with default and foreclosure. There are three Housing Counseling Agencies in the County of Orange: 1) Consumer Credit Counseling; 2) Fair Housing Council of Orange County; and 3) AHA. Of these three agencies, AHA is the only agency in the unique position of providing standard housing counseling services and rental subsidy assistance to its clientele. AHA's comprehensive housing services together with the job training services provided by the City's WIA staff enables the Community Development Department to offer a "one-stop" shopping approach to its clientele.*

*Staff operating these programs work together to ensure that clients receive all of the services they need in the most convenient manner possible. The overall goal is to provide high quality services to low-income clientele by eliminating the "run around" experience government agencies notoriously impose on the citizens they serve. AHA's intention is to make the "bureaucratic" process of government as stream-lined as possible, such that its clients do not fail to have their needs met due to feelings of overwhelming frustration with government process and procedures.*

*In cases where rental program clients graduate from job training programs and reach economic self-sufficiency, AHA refers them to the Community Development Department's homeownership assistance program so that these clients are ultimately able to achieve the "American Dream" . The Community Development Department currently operates two downpayment assistance programs:*

- 1. Second Mortgage Assistance Program (SMAP)*

*This program is funded by local Redevelopment housing set-aside funds. From 1990 through 1999 the City has given financial assistance to over 325 households to enable them to afford to purchase a home.*

*Under the SMAP program the City offers low interest loans in the form of “silent” second mortgages: the homebuyer makes no monthly payments on the principal or interest on this loan – it is fully deferred for a term of 30 years or until sale or change of title. Other program features include:*

- \* Income limits: Up to 120% of Median Family Income (MFI) adjusted for household size*
- \* Targeted locations: The six Neighborhood Council areas*
- \* Preference: Live or work in the City of Anaheim*
- \* Loan amount: 15% of purchase price, not to exceed \$25,000*
- \* Interest rate: 5% simple interest*
- \* Term of loan: 30 years*
- \* Payments: No monthly payments*
- \* Buyer down-payment: 5% of purchase price plus closing costs*
- \* Need not be a first time homebuyer, but cannot have an ownership interest in a property at time of application.*

2. *HOME Program*

*This is a federally funded program. From July, 1993 through December, 1999, 91 HOME loans have been made. Like the SMAP program, the HOME program offers low interest loans in the form of “silent” second mortgages: the homebuyer makes no monthly payments on the principal or interest on the loan – it is fully deferred for a term of 30 years or until sale or change of title. Other program features include:*

- \* Income limit: Up to 80% of MFI adjusted for household size*
- \* Program area: Offered City-wide*
- \* Preference: Live or work in the City of Anaheim.*
- \* Loan amount: Up to \$35,000 maximum*
- \* Interest rate: 3% simple*
- \* Term of loan: 30 years*
- \* Payment: no monthly payments*
- \* Buyer down-payment: 3% of purchase price plus closing costs*
- \* Maximum purchase price: \$195,000*
- \* Need not be a first time homebuyer, but cannot have an ownership interest in a property at time of application.*

3. *Mortgage Credit Certificate Program*

*This is a federally funded program that is administered by the State. The State offers Mortgage Credit Certificates through an annual application process, which allows first-time homebuyers a credit on their Federal income tax up to 15% of the mortgage interest, paid for the year. The credit can be deducted from the income tax owed, while the remaining 80% of the mortgage remains as an income tax deduction. This savings can be realized on a monthly basis by adjusting the exemptions of a buyer’s W-4 form. This tax credit may be offered in conjunction with the Second Mortgage Assistance Program (SMAP).*

*These program descriptions give additional examples of how AHA's unique placement within the City's Community Development Department encourages a coordinated delivery of services. This method of service delivery is highly effective because, unlike most public-housing agencies, AHA falls under the City's organizational structure, as opposed to existing as a stand-alone entity.*

*To increase awareness of AHA's resources among families of races and ethnicities with disproportionate needs, AHA will continue to affirmatively market its programs to those families. AHA works closely with the Orange County Fair Housing Council to ensure its participants are educated regarding their fair housing rights, and receive legal assistance and advice should they encounter housing discrimination. To affirmatively further fair housing, AHA will continue to counsel Section 8 tenants as to the location of units outside areas of poverty or minority concentration and assist them in locating those units. AHA will also market its Section 8 Program to owners outside areas of poverty/minority concentrations.*

*In designing its strategy for addressing the housing needs of families in its jurisdiction and on the waiting list in the upcoming year, AHA took the following factors into account:*

- *Funding Constraints: The NOFAs for Section 8 Program funding (both standard and special purpose) do not contain nearly enough funding to serve the needs of AHA's waiting list (which currently numbers 7,535) in a timely manner. AHA staff, working with other Community Development Department staff, has developed local programs, as described above (Senior Ordinance Program, Density Bonus Programs, and Homeownership Programs), as well as utilizing other Federal funds, such as HOME, CDBG, and ESG funds, to develop additional housing opportunities for AHA's waiting list.*
  
- *Evidence of Housing Needs as Demonstrated in the CPD and Other Information Available to the PHA: The 2000-2005 CPD, based on 1990 Census data, indicates that 9,996 households in Anaheim have annual incomes at or below 30% of MFI; 10,902 households in Anaheim have annual incomes between 31% and 50% of MFI; and 10,033 households in Anaheim have annual incomes between 51% and 80% of MFI. The CPD also indicates, based on 1990 Census data, that 87% of extremely low-income households, 88% of very low-income households, and 62% of low-income households experienced cost burdens (are paying more than 30% of their monthly income for housing costs) in paying their housing costs. Using data from various sources, and taking into consideration the number of existing affordable housing units in Anaheim, the City estimates that 7,523 new housing units are needed over a 7.5 year period from 1997-2004 to meet the housing needs of Anaheim's residents and to create a jobs/housing balance: 1,580 units for very low-income, 828 units for low-income, 1,880 units for moderate-income, and 3,235 for above-moderate income.*
  
- *Influence of the Housing Market: The housing market in Orange County is very tight. During the recession in the early and mid-1990s very few single or multi-family housing units were built. Therefore the housing vacancy rate is very low - 5*

*% for rental units, and 1.5% for homeownership units in California for the year 1999, according to the U.S. Census Bureau. Due to the rising demand and diminished supply of housing units, rents and sale prices of housing have dramatically increased in the last twelve months. Additional new housing units are needed to meet the pent-up demand, which in turn will slow down the increase in rents and sales prices.*

• *Community Priorities Regarding Housing Assistance:*

*The community priorities for housing assistance are described on page 51 of the Annual Plan. This section describes the Strategic Plan for Anaheim's FY 2000-2005 CPD. The CPD is a document which is developed with extensive citizen input, and, therefore, reflects the goals and priorities of the community regarding housing assistance.*

• *Results of Consultation With Local or State Government:*

*City Economic Development staff have stated that it is crucial that sufficient and affordable housing is available to employees of employers located in Anaheim. If employers cannot attract sufficient employees due to housing unavailability or lack of affordability, they may seek to relocate to areas where their employees can find suitable housing. Therefore, it is important to Anaheim, that sufficient and affordable housing is available to these employees. Likewise, it will also be difficult to attract new employers to Anaheim if sufficient and affordable housing is not available. Other City departments, such as Police, Fire, Code Enforcement, Parks and Recreation, and Public Works were consulted during the CPD development process. Their concerns were directed toward the City's low-income neighborhoods, which have a high concentration of social problems and substandard housing conditions, such as the Jeffrey-Lynne Neighborhood. They support a "neighborhood" approach in making Federal funding decisions in which the City concentrates multiple resources on an entire neighborhood, thereby addressing all of the neighborhood's problems as part of one project and making a noticeable impact on the neighborhood.*

• *Results of Consultation With Residents and the Resident Advisory Board:*

*To be added*

- *Results of Consultation With Advocacy Groups:* *Advocates for low-income housing have lobbied for the construction of additional affordable units to help ease the housing shortage for low- and very-low income families. Rents in existing, privately owned housing are increasing and sale prices of "for-sale" housing are on the rise due to the high demand and low supply. Low- and very low-income households cannot afford to pay the market rents, nor can they qualify to purchase a home. To meet the high demand, housing advocates state that new units need to be constructed, which are affordable to families at or below 30%, 50%, and 80% of MFI.*



**(1) Strategies**

**Need: Shortage of affordable housing for all eligible populations**

**Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through Section 8 replacement housing resources
- Maintain or increase Section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase Section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase Section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

**Strategy 2: Increase the number of affordable housing units by:**

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30 % of AMI**

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)  
*Encourage construction of senior rental housing through the Senior Ordinance Program, a City sponsored affordable housing program which awards zoning incentive to developers of senior housing who agree to set aside 25% of their units at rents affordable to very low-income seniors*

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

**Strategy 2: Conduct activities to affirmatively further fair housing**

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

**Other Housing Needs & Strategies: (list needs and strategies below)**

**(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

**2. Statement of Financial Resources**

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2000 grants)</b>		

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
a) Public Housing Operating Fund	<i>Not Applicable</i>	
b) Public Housing Capital Fund	<i>Not Applicable</i>	
c) HOPE VI Revitalization	<i>Not Applicable</i>	
d) HOPE VI Demolition	<i>Not Applicable</i>	
e) Annual Contributions for Section 8 Tenant-Based Assistance	\$34,276,041	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	<i>Not Applicable</i>	
g) Resident Opportunity and Self-Sufficiency Grants	<i>Not Applicable</i>	
h) Community Development Block Grant	\$4,660,000	<i>See Attachment C</i>
i) HOME	\$1,563,000	<i>See Attachment D</i>
Other Federal Grants (list below)		
Emergency Shelter Grant	\$ 165,000	<i>See Attachment E</i>
Section 8 Family Self-Sufficiency Coordinator	\$ 46,350	<i>See Page 59 for a program description</i>
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>		
	0	
<b>3. Public Housing Dwelling Rental Income</b>	<i>Not Applicable</i>	
<b>4. Other income (list below)</b>	0	
<b>4. Non-federal sources (list below)</b>		
<i>State Calif. Housing Finance Agency Funds</i>	\$1,200,000	<i>Creation of 366 affordable units</i>
<i>Redevelopment Set-Aside Funds</i>	\$6,100,000	<i>Creation of 366 affordable units</i>
<i>Local Funds</i>	\$2,000,000	<i>Creation of 366 affordable units</i>
<i>Tax Credit Equity</i>	\$27,200,000	<i>Creation of 366 affordable units</i>

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<i>Private Funds</i>	<i>\$14,600,000</i>	<i>Creation of 366 affordable units</i>
	<i>\$91,810,391</i>	

### **3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24 CFR Part 903.7 9 (c)]

#### **A. Public Housing Exempt: Section 8 – only PHA**

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

##### **(1) Eligibility**

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time)
- Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe)

c.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

##### **(2) Waiting List Organization**

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2.  Yes  No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?  
If yes, how many lists?

3.  Yes  No: May families be on more than one list simultaneously?  
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

### **(3) Assignment**

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b.  Yes  No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

### **(4) Admissions Preferences**

a. Income targeting:

- Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

c. Preferences

1.  Yes  No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

Date and Time

Former Federal preferences:

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)  
Victims of domestic violence  
Substandard housing  
Homelessness  
High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

#### **(5) Occupancy**

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
- Any time family composition changes
- At family request for revision
- Other (list)

#### **(6) Deconcentration and Income Mixing**

a.  Yes  No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?



b.  Yes  No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site-based waiting lists  
If selected, list targeted developments below:
- Employing waiting list “skipping” to achieve deconcentration of poverty or income mixing goals at targeted developments  
If selected, list targeted developments below:
- Employing new admission preferences at targeted developments  
If selected, list targeted developments below:
- Other (list policies and developments targeted below)

d.  Yes  No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

## B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

**(1) Eligibility**

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- Criminal or drug-related activity only to the extent required by law or regulation
  - Criminal and drug-related activity, more extensively than required by law or regulation
  - More general screening than criminal and drug-related activity (list factors below)
  
  - Other (list below)  
*Applicant is asked at eligibility interview if they have had any drug or criminal activity in the past two years.*
- b.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
  - Other (describe below)  
*Past rental history and names of previous or current landlords are supplied upon request by the prospective landlord.*

**(2) Waiting List Organization**

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None
  - Federal public housing
  - Federal moderate rehabilitation
  - Federal project-based certificate program
  - Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
- PHA main administrative office
  - Other (list below)

**(3) Search Time**

- a.  Yes  No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

*One or two 30 day extensions are approved if there is a reasonable possibility that the family may find a unit.*

**(4) Admissions Preferences**

a. Income targeting

Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1.  Yes  No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the \_\_\_\_\_ coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)
  1. *Eligible families who are impacted by Community Development Department programs*
  2. *Families who own and occupy a mobile home as their principal place of residence and pay rent on the space. Assistance under this preference shall not exceed 5% of the total number of certificates/vouchers.*

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute

hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

1 Date and Time

Former Federal preferences

- 1 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- 2 Veterans and veterans’ families
- 1 Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)
- 2 Eligible families who are impacted by Community Development Departments programs
- 3 *Families who own and occupy a mobile home as their principal place of residence and pay rent for the space on which their mobile home is located. Assistance under this preference shall not exceed 5% of the total number of certificates and vouchers.*

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

**(5) Special Purpose Section 8 Assistance Programs**

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below)  
*Letters to the Section 8 waiting list describing availability of a special-purpose Section 8 Program and who to contact if interested*

#### **4. PHA Rent Determination Policies**

[24 CFR Part 903.7 9 (d)]

##### **A. Public Housing Exempt: Section 8 – Only PHA**

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

##### **(1) Income Based Rent Policies**

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

2.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1.  Yes  No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

For the earned income of a previously unemployed household member

For increases in earned income

Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent-setting policy)

If yes, state percentage/s and circumstances below:

For household heads

For other family members

For transportation expenses

For the non-reimbursed medical expenses of non-disabled or non-elderly families

Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

Yes for all developments

Yes but only for some developments

No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

For all developments

For all general occupancy developments (not elderly or disabled or elderly only)

For specified general occupancy developments

For certain parts of developments; e.g., the high-rise portion

For certain size units; e.g., larger bedroom sizes

Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95<sup>th</sup> percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The “rental value” of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)\_\_\_\_\_
- Other (list below)

g.  Yes  No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

**(2) Flat Rents**

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

**B. Section 8 Tenant-Based Assistance**

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

**(1) Payment Standards**

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply) *Not applicable*

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply) *Not applicable*

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)  
*Housing market conditions.*

## **(2) Minimum Rent**

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)



## **5. Operations and Management**

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

### **A. PHA Management Structure**

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached. – *See Attachment A*
- A brief description of the management structure and organization of the PHA follows:

### **PHA Management Organization**

*Ms. Elisa Stipkovich is the Executive Director of the Community Development Department, which includes AHA, the Neighborhood Preservation Division, the Redevelopment Agency, the Economic Development Division, and the Job Training Partnership Office (now Workforce Investment Act (WIA) Office). She has been with the City for 23 years, and in the housing/redevelopment field for a total of 30 years. Prior to working in Anaheim, she worked for the County of Orange, the City of Santa Ana, as well as for County Government in New Jersey.*

*Ms. Bertha Chavoya, Housing Manager, has been involved in the administration of federally funded housing programs for over 22 years, and has been the administrator for the AHA since 1978. In her current position, she directs, manages and coordinates the operations and activities of AHA, and the Community Development Department's Neighborhood Preservation Office. She also coordinates housing assistance activities with other City Departments and outside agencies. Ms. Chavoya is bilingual in English and Spanish. Prior to working in Anaheim, she was employed by the Oxnard Housing Authority.*

*In addition to experienced upper-level management, each of the following entities have their own experienced mid-management teams and staff who assist in the implementation of the Section 8 Rental Subsidy Programs.*

#### **a. Section 8 Existing Housing Programs**

*Yolanda Patteson, Housing Coordinator, has been with the Anaheim Housing Authority for 21 years. She is responsible for the implementation of the Section 8 Existing Rental Assistance Program and has three experienced supervisors to assist her in the day-to-day operations and supervision of housing staff. Section 8 "Existing" staff members include 15 Housing Specialists, and 1 Occupancy (intake) Specialist (not including the before mentioned management staff) which carry out the Section 8 Program.*

*Nan Chapman, Housing Coordinator, has been with the Anaheim Housing Authority for 13 years. Ms. Chapman is responsible for budget and information services for the Housing and Neighborhood Preservation Division. In addition, Ms. Chapman has a four-person information systems team including a Programmer Analyst who is a Certified Network Engineer, Microsoft Certified System Engineer, and a Certified Microsoft Developer; and three Systems Specialists, each of which assist staff in automating and maintaining the organization of documentation related to the Housing programs which assist Anaheim's low- and moderate-income persons.*

**b. Section 8 Special Housing Programs and Administration**

*Lauren Lolli, Housing Coordinator, has worked in the area of housing and community development for 11 years. She has been with AHA since October of 1993, and is responsible to supervise, plan, and coordinate activities and operations related various federally assisted housing programs, including a homeless prevention program and Special Section 8 Programs (Family Self-Sufficiency, Mainstream, Homeless, Family Unification, and State Aftercare), the HOME Program and the Emergency Shelter Grant (ESG) Program. She administered the Community Development Block Grant (CDBG) Program for 9 years. Prior to coming to Anaheim, Ms. Lolli was employed by the City of Fountain Valley.*

*Ms. Lolli's staff consists of one Office Supervisor, one GIS Analyst, one Affordable Housing Specialist, a Special Housing Programs Supervisor, two Family Self-Sufficiency Specialists, two temporary Housing Specialists, and a Secretary.*

*A listing and description of programs administered by AHA is contained in the Section 8 Administrative Plan starting on page 37.*

**B. HUD Programs Under PHA Management**

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

<b>Program Name</b>	<b>Units or Families Served at Year Beginning</b>	<b>Expected Turnover</b>
Public Housing	Not Applicable	
Section 8 Vouchers	807	104
Section 8 Certificates	2868	338
Section 8 Mod Rehab	14	3

Special Purpose Section 8 Certificates/Vouchers (list individually)		
Mainstream	129	18
Family Unification	172	25
Welfare-to-Work	210	21
Public Housing Drug Elimination Program (PHDEP)	Not Applicable	
Other Federal Programs(list individually)		
Section 8 Family Self-Sufficiency Coordinator	\$46,350 (salary for FSS Coordinator)	Not Applicable

### C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

(2) Section 8 Management: (list below)  
*Section 8 Administrative Plan*

### 6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

#### A. Public Housing Exempt: Section 8 – Only PHA

1.  Yes  No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office  
 PHA development management offices  
 Other (list below)

**B. Section 8 Tenant-Based Assistance**

1.  Yes  No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office  
 Other (list below)

**7. Capital Improvement Needs      Exempt: Section 8 – Only PHA**

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

**A. Capital Fund Activities**

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

**(1) Capital Fund Program Annual Statement**

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

- The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name)

-or-

- The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

**(2) Optional 5-Year Action Plan**

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a.  Yes  No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

## **B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund) Exempt: Section 8-Only PHA**

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

Yes  No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)

b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

Revitalization Plan under development

Revitalization Plan submitted, pending approval

Revitalization Plan approved

Activities pursuant to an approved Revitalization Plan underway

Yes  No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?

If yes, list development name/s below:

Yes  No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?

If yes, list developments or activities below:

- Yes  No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?  
If yes, list developments or activities below:

### **8. Demolition and Disposition Exempt: Section 8 – Only PHA**

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

#### 2. Activity Description

- Yes  No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

<b>Demolition/Disposition Activity Description</b>
1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected: 6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:

**9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

**Exempt: Section 8 – Only PHA**

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

<b>Designation of Public Housing Activity Description</b>	
1a. Development name:	
1b. Development (project) number:	
2. Designation type:	
Occupancy by only the elderly <input type="checkbox"/>	
Occupancy by families with disabilities <input type="checkbox"/>	
Occupancy by only elderly families and families with disabilities <input type="checkbox"/>	
3. Application status (select one)	
Approved; included in the PHA’s Designation Plan <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input type="checkbox"/>	
4. Date this designation approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>	
5. If approved, will this designation constitute a (select one)	
<input type="checkbox"/> New Designation Plan	
<input type="checkbox"/> Revision of a previously-approved Designation Plan?	
6. Number of units affected:	
7. Coverage of action (select one)	
<input type="checkbox"/> Part of the development	

Total development

### 10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exempt: Section 8 – Only PHA

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

#### A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1.  Yes  No: Have any of the PHA’s developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If “No”, skip to component 11; if “yes”, complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

#### 2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 11. If “No”, complete the Activity Description table below.

Conversion of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment?	<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)	
4. Status of Conversion Plan (select the statement that best describes the current status)	<input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)	<input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: ) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: )



<input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved:      ) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)
---

**B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937**

**C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937**

**11. Homeownership Programs Administered by the PHA**

[24 CFR Part 903.7 9 (k)]      **Exempt: Section 8 – Only PHA**

*NONE*

**A. Public Housing      **Exempt: Section 8-Only PHA****

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1.  Yes  No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description  
 Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

<b>Public Housing Homeownership Activity Description</b> (Complete one for each development affected)	
1a. Development name:	
1b. Development (project) number:	
2. Federal Program authority:	
<input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)	

<p>3. Application status: (select one)</p> <p><input type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program</p> <p><input type="checkbox"/> Submitted, pending approval</p> <p><input type="checkbox"/> Planned application</p>
<p>4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)</p>
<p>5. Number of units affected:</p> <p>6. Coverage of action: (select one)</p> <p><input type="checkbox"/> Part of the development</p> <p><input type="checkbox"/> Total development</p>

## B. Section 8 Tenant Based Assistance

1.  Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

### 2. Program Description:

#### a. Size of Program

- Yes  No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
- 26 - 50 participants
- 51 to 100 participants
- more than 100 participants

#### b. PHA-established eligibility criteria

- Yes  No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?  
If yes, list criteria below:

## 12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (1)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

**A. PHA Coordination with the Welfare (TANF) Agency**

1. Cooperative agreements:

- Yes  No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? 03/31/99

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

**B. Services and programs offered to residents and participants**

**(1) General**

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

*Preference will be given under the Section 8 Welfare-to-Work program to families who are working*

b. Economic and Social self-sufficiency programs

- Yes  No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If

“yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use. )

<b>Services and Programs</b>				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)
<i>Section 8 Welfare-to-Work</i>	<i>700 Vouchers</i>	<i>Section 8 Waiting list</i>	<i>PHA main office</i>	<i>Section 8 Waiting list</i>

**(2) Family Self Sufficiency program/s**

a. Participation Description

<b>Family Self Sufficiency (FSS) Participation</b>		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: 03/01/2000)
Public Housing	<b>Not applicable</b>	<b>Not applicable</b>
Section 8	336	60

b.  Yes  No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?  
If no, list steps the PHA will take below:

**C. Welfare Benefit Reductions Exempt: Section 8 – Only PHA**

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

**D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937**

**13. PHA Safety and Crime Prevention Measures**

[24 CFR Part 903.7 9 (m)]

**Exempt: Section 8 – Only PHA**

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

**A. Need for measures to ensure the safety of public housing residents**

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed “in and around” public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports

- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

**B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year**

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

**C. Coordination between PHA and the police**

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

**D. Additional information as required by PHDEP/PHDEP Plan**

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

Yes  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?

Yes  No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?

Yes  No: This PHDEP Plan is an Attachment. (Attachment Filename: \_\_\_\_)

#### **14. RESERVED FOR PET POLICY**

[24 CFR Part 903.7 9 (n)]

**Exempt: Section 8 – Only PHA**

#### **15. Civil Rights Certifications**

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

#### **16. Fiscal Audit**

[24 CFR Part 903.7 9 (p)]

1.  Yes  No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?

(If no, skip to component 17.)

2.  Yes  No: Was the most recent fiscal audit submitted to HUD?

3.  Yes  No: Were there any findings as the result of that audit?

4.  Yes  No: If there were any findings, do any remain unresolved?

Not applicable – no findings

If yes, how many unresolved findings remain? \_\_\_\_\_

5.  Yes  No: Have responses to any unresolved findings been submitted to HUD?

Not applicable – no unresolved findings

If not, when are they due (state below)?

#### **17. PHA Asset Management**

[24 CFR Part 903.7 9 (q)]

**Exempt: - Section 8 Only PHA**

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1.  Yes  No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?

2. What types of asset management activities will the PHA undertake? (select all that apply)

- Not applicable
- Private management
- Development-based accounting
- Comprehensive stock assessment
- Other: (list below)

3.  Yes  No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

## **18. Other Information**

[24 CFR Part 903.7 9 (r)]

### **A. Resident Advisory Board Recommendations**

1.  Yes  No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

Attached at Attachment (File name) *See Attachment B*

Provided below:

3. In what manner did the PHA address those comments? (select all that apply)

Considered comments, but determined that no changes to the PHA Plan were necessary.

The PHA changed portions of the PHA Plan in response to comments

List changes below:



Other: (list below)

*During a public hearing on March 30, 2000, the Resident Advisory Board concurred with the contents of the draft Five-Year and Annual PHA Plans. They also found the Plans to be consistent with the City's draft Consolidated Plan Documents (CPDs) – both the Five-Year (FY 2000-2005 and One-Year CPD (FY 2000-2001). In addition, they found the PHA Plans to be consistent with the existing HUD-approved FY 1995-2000 CPD. The Redevelopment and Housing Commission offered their support for the PHA Plans at their meeting on April 5, 2000. The Anaheim Housing Authority governing board (also the City Council) approved the PHA Plans at their meeting on April 11, 2000; the Anaheim City Council certified that the PHA Plans are consistent with the City's existing HUD-approved FY 1995-2000 CPD at their meeting on April 11, 2000.*

## **B. Description of Election process for Residents on the PHA Board**

1.  Yes  No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2.  Yes  No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

### 3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe. Eligible candidates: (select one)
- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

## **C. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: *City of Anaheim*

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)  
*Section 8 Existing Housing Program, Section 8 WtW Program, Section 8 Family Self-Sufficiency Program, Section 8 Mainstream Housing Opportunities Program for the Disabled, Section 8 Family Unification Program, Section 8 Moderate Rehabilitation Program, Section 8 Aftercare Program, Section 8 Homeless Program and Section 8 Project-Based Program.*
- Other: (list below) *As stated previously, AHA and Community Development staff work closely together in developing and implementing housing programs administered by the Department. There is much overlap in staff functions and responsibilities. AHA staff has been directly involved in the preparation of the CPD.*

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

*The Strategic Plan for City of Anaheim's FY 2000-2005 Consolidated Plan Document (CPD) identifies three goals to work toward during the five-year period covered by the CPD: Goal 3 of the Plan specifically pertains to the PHA Plan and is stated as follows:*

*"Quality Housing to Meet the Community's Needs." The City needs to continue to provide housing appropriate to all segments of the community in order to maintain jobs/housing balance and enhance economic growth." This strategy consists of the following priorities:*

***Priority 3-1: Provide opportunities for low- and moderate income housing.***

***Priority 3-2: Provide for homeless and "special needs" populations.***

*To address **Priority 3-1**, the City/AHA will implement the following programs:*

**PRESERVATION AND REHABILITATION OF EXISTING HOUSING**

*The City offers three kinds of low interest home improvement loans through the Community Development Department, Neighborhood Preservation Office (NPO). The purpose of these programs is to preserve the conditions of the City's existing housing stock and stabilize neighborhoods. Following is a summary of the preservation/rehabilitation programs, which will be utilized by the City during the next five-year period:*

*1. City of Anaheim Residential Rehabilitation Loan Program: These loans are offered to owner-occupants of single-family homes Citywide. To qualify, a household's maximum income cannot exceed 80% of MFI, and there must be sufficient equity in the property to support the loan. Funded with Federal CDBG funds, loans of up to \$40,000 are available at 3% simple interest. Loans may be direct payment or deferred. The term of the loan is 15 years.*

*Multi-family housing units are eligible if a Comprehensive Plan has been developed for the neighborhood in which the units are located.*

*2. Anaheim Redevelopment Agency Residential Rehabilitation Loan Program: These loans are offered to owner-occupants of single-family homes. Properties must be located in one of the six Neighborhood Council areas of the City. To qualify, a household's maximum income cannot exceed, 120% of MFI, and there must be sufficient equity in the property to support the loan. Funded through local Redevelopment Housing Set-aside funds, loans of up to \$60,000 are available at 3% simple interest, and may be direct payment or deferred. The term of the loan is 15 years.*

*3. Bank of America/City of Anaheim Residential Loan Program: In August 1999, the City of Anaheim and the Bank of America (B of A) entered into an Operating Agreement to provide for an interest subsidy write-down program. This program augments the other programs offered by the City's current rehabilitation loan programs and further leverages use of CDBG funds with private funds.*

*Owner-occupants of single-family homes may apply for the Bank of America program through the City of Anaheim. An applicant's income must be less than 80% of MFI and the maximum loan is \$25,000 (although B of A and the City/Agency loan programs maybe tandemed.) B of A originates the loan with its private funds and the City writes down the interest rate on the loan by a maximum of 3 points below market to an interest rate no lower than 3%.*

*Multi-family housing units are eligible if a Comprehensive Plan has been developed for the neighborhood in which the units are located.*

*Most types of improvements are eligible; however, all health, safety, and code-related items take priority over any cosmetic improvements*

*By virtue of the City's Operating Agreement with the B of A, households whose incomes exceed the 80% income limit and/or have insufficient equity in their homes may be referred by the City to the B of A for a home improvement loan and benefit from an interest rate on the loan that is 3 ½ points below market.*

*Neighborhood Improvement Program: This activity provides a pool of money for CDBG eligible areas, throughout the City, to design and construct various types of neighborhood improvement projects. Possible improvements include street lighting; landscape enhancements; and street improvements, including sidewalk, curb, gutter, drive approaches, storm drains, and other general street construction. The appropriation for this activity could fund several projects Citywide. The rationale for establishing a funding pool is to enable the*

*community to readily tap into an existing funding source to quickly and efficiently implement needed infrastructure improvements.*

*Neighborhood Public Improvements Projects: The activity is unique in that the projects to be completed are voted on by the neighborhood councils (in CDBG eligible areas). The neighborhood councils have identified four areas, in which funds over the 5-year period, will be expended. Activities include new street lights, street repair, curbs and gutter improvements, and the installation of street trees.*

#### **AFFORDABLE HOUSING DEVELOPMENT**

*Jeffrey-Lynne Neighborhood Revitalization: The Jeffrey-Lynne neighborhood consists of approximately 31 acres of medium-density, multi-family residential housing bounded by Cerritos Avenue to the north, Southern California Edison property to the south, Ninth Street to the west, and Walnut Street to the east.*

*The City of Anaheim is concerned about the quality of life for its residents, both in and around the area, and is dedicated to improving the long-term quality of living in the City. The problems found in Jeffrey-Lynne are similar to those in other low-income neighborhoods. Particular physical design elements prevalent in the project boundaries have contributed to the deterioration of the Jeffrey-Lynne neighborhood. Existing conditions include overcrowding, unrestricted vehicular access to the area, long unsightly alleys with garages, inadequate parking, lack of usable open space for children and adults, and safety and security problems. These factors, as well as management problems, have contributed to the general decay of the area and concurrent social and criminal problems.*

*On June 16, 1998, the Anaheim City Council entered into an agreement with the Related Companies of California and Southern California Housing Development Corporation (the HOME Program CHDO) to undertake a joint planning effort with staff to schedule and coordinate community meetings with both the property owners and residents, conduct surveys, evaluate physical conditions and improvements needed for the area, determine social program needs, and prepare financial analyses and phasing plans. The following funding sources will be utilized in completing this project: \$3,800,000 in Community Development Block Grant (CDBG)/HOME funds; \$1,000,000 in Housing Authority funds; \$1,200,000 in California Housing Finance Agency (CHFA) funds; \$2,000,000 in local funds; \$6,100,000 in Redevelopment Set-Aside funds; \$27,200,000 in developer equity/ tax credits; and \$14,600,000 in private funds (total project cost: \$55,900,000). This planning effort will culminate in early Summer 2000, with the beginning of construction on this project. Three hundred sixty-six affordable units will be created for a term of 55 years. Amenities in the project include: a 10,000 square foot community center with recreation and social service activities, additional parking and additional green space.*

*Developer Incentives Program: Developer incentives to promote housing development and concessions the Community Development Department may provide to developers to offset increased costs associated with an inclusionary zoning and affordable housing programs requirement include the following:*

*Fund development fees: Under this program the Department may pay some or all fees related to the development of housing units, including plan check, utility hook-up, park and recreation, school, fire and any other development related fees.*

*Write-down land costs to developers: The Department may purchase property and then resell it to a developer at a price less than market value, based upon highest and best use, but constituting “reuse value based upon affordable requirements.” The write-down of land costs makes it possible to establish sales prices or rental rates that are affordable to low-income groups. This approach can be used for single family, condominium and multifamily developments.*

*Lease of Authority/Agency owned property: The Department may lease Authority/Agency owned properties to developers (or other individuals) interested in creating single or multifamily housing. Lease rates would be low in order to allow affordable purchase prices or rental rates.*

*Pre-development loans/grants: Funding for site planning and engineering, and environmental services is necessary to develop affordable housing.*

*Provide off-site improvements: Under this scenario, a private developer would receive Department assistance in funding off-site improvements on affordable housing projects in accordance with Section 33334.2(e)(2). The developer would construct the housing development, and the Department would subsidize part or all costs associated with streets, utility system, and drainage improvements. The subsidy could take the form of defraying all or a portion of assessments where an improvement district is established to fund the improvements. For these techniques to be utilized, there must be a direct connection between the public improvements and the provisions of affordable deed restricted housing.*

*Subsidize interest rates: The Department may assist in the provision of loans at below market interest rates. This can be accomplished through community lenders who are willing to offer lower mortgage interest rates through a City financial subsidy of the interest differential between market and affordable rates. The Housing Authority/Redevelopment Agency may additionally issue tax exempt mortgage bonds for first-time buyers at lower than market interest rates.*

*Housing “credits”: Permit transfers of affordable housing “credits” between projects which exceed the inclusionary requirement for affordable units to projects which fall below the inclusionary requirement.*

*Development review process: Review, evaluate and revise the development review process to minimize delays or unnecessary requirements that can lead to higher development costs. Develop a streamlined process for housing projects.*

*“Extra” Density Bonus: Densities above the level permitted under density bonus law should be considered, if a developer or owner agrees to produce higher percentages of affordable units, particularly at the very low-income level.*

*Bond Financing: Where appropriate, the Housing Authority/Redevelopment Agency should support bond financing of projects when: (a) the financing is conduit financing”, with no payment obligation or guarantee by the Authority/Agency/City; (b) the developer obtains credit support; (c) an investment-quality rating is obtained for the bonds or the bonds are otherwise determined by the Authority/Agency financial advisors to be of a high quality; (d) a cost-saving for the projects is effected; and (e) the project would substantially further the achievement of the goals of the CPD, and particularly would provide additional affordable units.*

*Tax Credits: Where appropriate, the Department should support the use of Tax Credits. This technique, as well as tax-exempt bond financing, can create a financial incentive for long-term developer compliance with housing affordability restrictions.*

### HOMEOWNERSHIP OPPORTUNITIES

*The City of Anaheim is a leader in the Southland in assisting renter households, who live or work in the City, to become homeowners. Since 1990, the City has offered several programs for homeownership opportunities as follows:*

1. *Second Mortgage Assistance Program (SMAP): This program is funded by local Redevelopment housing set-aside funds. From 1990 through 1999, the City has given financial assistance to over 325 households to assist them in purchasing a home.*

*Under the SMAP program the City offers low interest loans in the form of “silent” second mortgages: the homebuyer makes no monthly payments on the principal or interest on this loan – it is fully deferred for a term of 30 years or until sale or change of title. Other features:*

- \* Income limits: Up to 120% of median family income (MFI) adjusted for household size*
- \* Targeted locations: The six Neighborhood Council areas*
- \* Preference: Live or work in the City of Anaheim*
- \* Loan amount: 15% of purchase price, not to exceed \$25,000*
- \* Interest rate: 5% simple interest*
- \* Term of loan: 30 years*
- \* Payments: No monthly payments*
- \* Buyer downpayment: 5% of purchase price plus closing costs*
- \* Need not be a first time homebuyer, but cannot have an ownership interest in a property at time of application.*

2. *HOME Program: This is a federally funded program. From July, 1993 through December, 1999, 91 HOME loans have been made. Like the SMAP program, the HOME program offers low interest loans in the form of “silent” second mortgages: the homebuyer makes no*

monthly payments of the principal or interest on the loan – it is fully deferred for a term of 30 years or until sale or change of title. Other features:

- \* Income limit: Up to 80% of MFI adjusted for household size
- \* Program area: Offered City-wide
- \* Preference: Live or work in the City of Anaheim.
- \* Loan amount: Up to \$35,000 maximum
- \* Interest rate: 3% simple
- \* Term of loan: 30 years
- \* Payment: no monthly payments
- \* Buyer downpayment: 3% of purchase price plus closing costs
- \* Maximum purchase price: \$195,000
- \* Need not be a first time homebuyer, but cannot have an ownership interest in a property at time of application.

3. Mortgage Credit Certificate Program: This is a federally funded program that is administered by the State. The State offers Mortgage Credit Certificates through an annual application process, which allows first-time homebuyers a credit on their federal income tax up to 15% of the mortgage interest, paid for the year. The credit can be deducted from the income tax owed, while the remaining 80% of the mortgage remains as an income tax deduction. This savings can be realized on a monthly basis by adjusting the exemptions of a buyer's W-4 form. This tax credit may be offered in conjunction with the Second Mortgage Assistance Program (SMAP).
4. Police Residence Assistance Program: This program was designed to encourage Anaheim police officers to reside in Anaheim by providing financial assistance of a one-time, no interest, forgivable loan by the City from the City's General Fund, to be used toward the purchase of a principal residence within the City of Anaheim. The maximum loan amount is \$10,000, and is reduced at the rate of \$1,000 per year and forgiven in 10 years, so long as the police officer remains on active status with the Anaheim Police Department and the property remains as the principal residence. Income limits do not apply. Since the program's inception in August, 1995 through December, 1999, 56 police officer families have benefited from this program by purchasing a home in Anaheim.

#### MAINTENANCE OF QUALITY HOUSING

Housing Counseling Agency: On December 29, 1998, AHA was designated as a HUD-approved Local Housing Counseling Agency (LHCA). The objective of the LHCA is to provide comprehensive housing counseling, education, and outreach to potential homebuyers, homeowners and renters. Approved LHCA's educate homebuyers about the responsibilities of homeownership; assist existing homeowners in dealing with default and foreclosure; and assist low- or moderate-income renters to obtain adequate rental housing. As an approved LHCA, the Housing Authority is eligible to apply for funds under HUD's Housing Counseling Program. In May, 1999 AHA submitted a Housing Counseling grant application for \$100,000; in August, 1999 AHA was notified that it had been awarded \$25,450 in Housing Counseling Program funds. These funds will be used to partially fund a staff person who will provide housing counseling services.

*Fair Housing: Using CDBG funds, the City provides fair housing services through the Fair Housing Council of Orange County. This program is designed to affirmatively further the fair housing objectives of Title VII of the Civil Rights Act of 1968. In 1996, City of Anaheim joined together with surrounding cities to form a consortium and have an Analysis of Impediments to Fair Housing conducted.*

#### RENTAL ASSISTANCE PROGRAMS

*Section 8 Existing Rental Assistance Program: This federally funded rental assistance program provides assistance in paying the rent to eligible very low-income families, elderly, disabled and individuals. Families may initially pay up to 40% of their adjusted monthly income for rent. Anaheim Housing Authority (AHA) will pay the remaining rent (with certain limitations) directly to the landlord. AHA has funding for 4,446 Section 8 vouchers and 215 Section 8 certificates units and all of these units are currently under lease.*

*Section 8 Family Self-Sufficiency Program: This program assists very low-income families in transitioning from living with the help of public assistance to economic self-sufficiency. As required under Section 8 FSS Program regulations, program participants are selected from the Section 8 Existing Program tenant pool. Participants are required to be enrolled in, or have completed a job training/education program. FSS tenants are also required to seek and maintain suitable employment through the term of their participation. The FSS Program has a five-year term for each participant, with the possibility of two one-year extensions. Sixty families currently participate in this program.*

*A feature of the FSS Program, which is not part of the regular Section 8 Program, is the “escrow account”. The account “holds” money earned by participants above and beyond the income they received when they began participating in the FSS Program. As an FSS tenant has an increase in earned income, which results in an increase in their portion of the rent, the tenant pays the increased rent amount to the landlord and the Housing Authority “matches” this amount in the escrow account. In order to receive the money held in the escrow account, a family must maintain employment and be off all public assistance (except rental assistance) for at least twelve months.*

*Section 8 Welfare-to-Work (WtW) Program: This new program provides assistance to eligible very low-income families on AHA’s waiting list whom: (1) are current welfare recipients; (2) are eligible to receive welfare assistance; or (3) have received welfare assistance in the preceding two years. The purpose of the program is to provide housing assistance to eligible very low-income families as they complete training and obtain stable employment to transition from a lifestyle dependent on public assistance to one of economic self-sufficiency. WtW participants receive assistance through SSA in paying childcare costs, transportation costs, and other ancillary expenses. AHA, in addition to providing rental assistance, has set aside \$100,000 in administrative fee reserves to assist WtW tenants with security deposits, utility deposits, and other costs for essential services not paid for by SSA. Current welfare regulations limit the term of welfare assistance to five years, so it is imperative that welfare recipients work toward attaining self-sufficiency so that they are able to support themselves at*



*the end of their five-year welfare term. AHA was awarded 700 vouchers under this new HUD program and commenced implementation of the program in January, 2000.*

*Section 8 Aftercare Program: This program provides Section 8 rental assistance to very low-income disabled or handicapped persons who are participating in rehabilitation programs, which are designed to assist them in learning to live independently. AHA has an allocation of 43 State Aftercare certificates. AHA works with Project Independence, a nonprofit organization that assists the developmentally disabled, to receive referrals for the Aftercare Program. Project Independence staff refers handicapped/disabled clients who are ready to begin living independently, to AHA for determination of program eligibility. AHA staff determines Section 8 Program eligibility and, if eligible, clients are issued an Aftercare certificate. Project Independence staff assists their clients in locating a suitable unit for Section 8 lease-up. Project Independence staff monitor their clients who are assisted under the Section 8 Program on an ongoing basis to ensure they are adapting to independent living.*

*Section 8 Family Unification Program: This program provides Section 8 rental assistance to very low-income families for whom the lack of adequate housing is a primary factor that may result in the imminent placement of a minor family member(s) in out-of-home care, or may delay the discharge of a minor family member(s) to his/her/their family from out-of-home care. AHA has 170 certificates and 200 vouchers under this program. AHA works with the Children and Family Services Division of the County of Orange SSA to identify qualified families. SSA staff identifies eligible families within its caseload and prepares a Certification of Eligibility for these families and forwards it to AHA. AHA contacts the families and schedules them for an appointment to determine Section 8 Program eligibility. If determined eligible for Section 8 rental assistance, the family is issued a Family Unification Certificate and leased when a suitable unit is located. AHA has ongoing contact with SSA regarding the status of families who are leased under this program. These families are also seen quarterly by AHA staff to ensure that they are meeting their Family Unification goals, namely that they have their children.*

*Section 8 Mainstream Housing Opportunities Program for the Disabled: This program provides Section 8 rental assistance to very low-income persons with disabilities to enable them to rent private housing of their own in a nonsegregated environment. AHA has received 175 vouchers under this program. AHA screens its current Section 8 waiting list for disabled persons who meet the eligibility requirements for this program. Once all of the disabled applicants on the Section 8 waiting list have been identified and assisted, AHA seeks disabled/handicapped referrals from the Dayle McIntosh Center for the Disabled, Orange County Mental Health Association, Orange County Health Care Agency, Orange County Area Agency on Aging, Orange County Alcohol Abuse Services, Anaheim Drug Abuse Services and Orange County SSA. AHA staff works with the aforementioned agencies to ensure that Section 8 Mainstream tenants are receiving the supportive services they require in order to live independently.*

*Relocation Benefits: This program funds relocation payments and other assistance for permanently and temporarily displaced individuals and families due to activities carried out with CDBG/HOME funds, such as the revitalization of the South of Romneya Project and the*

*Jeffrey-Lynne Project. Both projects were multiple-family rental complexes targeted for rehabilitation and occupancy at affordable rents to low-income families.*

*Family Self-Sufficiency Program Coordinators for the Section 8 FSS Program:* *AHA received \$46,350 from HUD to fund an FSS coordinator for the Section 8 FSS Program. This position coordinates the delivery of supportive services that FSS tenants need to achieve self-sufficiency, as well as to provide case management services to assist FSS tenants in completing their Contract of Participation.*

***Priority 3-2: Provide for homeless and “special needs” populations.***  
*To implement this priority, the City/AHA will implement the following programs:*

### *PREVENTION OF HOMELESSNESS*

*Section 8 Homeless Certificate Program:* *AHA has set aside 91 certificates, which are made available to very-low income homeless families and individuals. In addition to Section 8 certificates, AHA also provides funds for security deposits and move-in costs, when necessary. AHA receives homeless referrals from local homeless shelters. Shelters submit a referral form to AHA certifying that a family or individual is homeless and capable of living independently and maintaining a home.*

*One-Time Rental Assistance Payments Program (OTRAPP):* *This program serves two population groups: (1) very low-income homeless families residing in a shelter/motel who have sufficient income to pay the monthly rent for permanent housing, but lack the funds necessary to pay the “upfront” costs of renting (e.g. the first and last month’s rent, security deposit, etc.); and (2) very low-income families who are “at risk” of being homeless; they currently reside in permanent housing, but due to a one-time extenuating circumstance, such as a car repair, medical bill, etc., they are unable to pay their rent. Their financial situation is such that by receiving one-time rental assistance, they are saved from possible homelessness. AHA provides assistance in the form of a grant paid directly to the property owner and participants must show that they have adequate ongoing income to pay the rent after the one-time rent payment is made. AHA receives homeless referrals from local homeless shelters; shelters submit a referral form to AHA certifying that a family or individual is homeless.*

*Shared Housing Program:* *AHA has operated the Shared Housing Program (SHP) since 1982. This successful, free referral program matches individuals in shared living arrangements, allowing participants to save a substantial amount of money on rent, exchange services for rent, provide companionship, and many other benefits. The SHP has prevented homelessness in many instances by matching individuals who could not afford to live alone, but could maintain stable, permanent housing with a roommate. The SHP has also prevented premature institutionalization of elderly and frail elderly individuals by matching them with roommates who provide necessary care. The Program also facilitates intergenerational matches, i.e., matching an elderly person with younger person. For example, an elderly person could provide childcare services to a single parent who works or attends school, in exchange for*

*housekeeping, transportation and other services an elderly person may need to continue living independently. The SHP program is implemented on a citywide basis.*

*Federally-Funded Emergency Shelter Grant (ESG) Program: These grants improve the quality of existing emergency shelters and increase the number of shelters for the homeless. Program funds are awarded to formula grantee cities in proportion to their previous year's CDBG allocation. Anaheim may distribute part of these funds to non-profit subrecipients to carry out these activities. Funds can be used for rehabilitation, essential services, homeless prevention activities, operating costs, and staff operating costs. The City has received \$165,000 for FY 2000-01. ESG funds are a tremendous resource for non-profit agencies providing homeless services.*

*For FY 2000-01, the City plans to allocate its ESG grant to service agencies as follows: Anaheim Interfaith Shelter (\$50,000), Thomas House (\$9,675), Mental Health Association (\$18,500), H.I.S. House (3,000), Mercy House (\$13,225), Dayle McIntosh Center for the Disabled (\$13,500), and \$48,850 will be allocated for the One-Time Rental Assistance Payments Program (OTRAPP).*

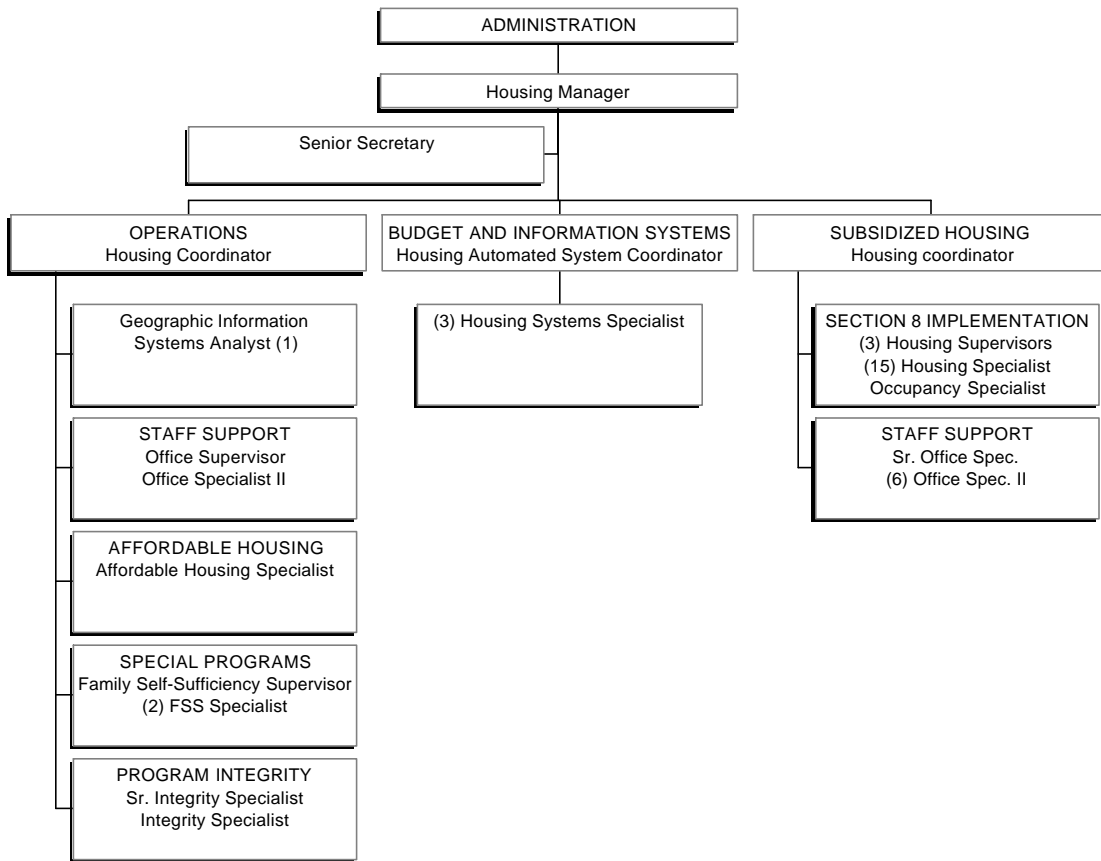
#### **D. Other Information Required by HUD**

Use this section to provide any additional information requested by HUD.

## Attachments

Use this section to provide any additional attachments referenced in the Plans.

# ATTACHMENT A ANAHEIM HOUSING AUTHORITY FY 1999/00



## **ATTACHMENT B**

### **COMMENTS OF RESIDENT ADVISORY BOARD**

*As required in Section 511 of the Quality Housing and Work Responsibility Act of 1998, Anaheim Housing Authority (AHA) held a public hearing on March 30, 2000 to receive input from the Resident Advisory Board and the public on AHA's Public Housing Agency (PHA) Plans – Five-Year Plan for FY 2000-2004 and the Annual Plan for FY 2000-2001. The Resident Advisory Board and the public who were present at the hearing concurred with the contents of the draft Five-Year and Annual PHA Plans. They also found the Plans to be consistent with the City's draft Consolidated Plan Documents (CPDs) – both the Five-Year (FY 2000-2005) and One-Year CPD (FY 2000-2001). In addition, they found the PHA Plans to be consistent with the existing HUD-approved FY 1995-2000 CPD. The Redevelopment and Housing Commission offered their support for the PHA Plans at their meeting on April 5, 2000. The Anaheim Housing Authority governing board (which also sits as the City Council) approved the PHA Plans at their meeting on April 11, 2000. The Anaheim City Council certified that the PHA Plans are consistent with the City's existing HUD-approved FY 1995-2000 CPD at their meeting on April 11, 2000.*

**ATTACHMENT C  
FY 2000/2001 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING APPROVALS**

#	(A) Project	(B) Description/Location	(C) FY 1999/00 Allocation	(D) FY 2000/01 Requests	(E) APPROVED
<b>Administration (Admin. &amp; Planning Cap 20%)</b>					
1	CDBG Administration	Salaries and Overhead for Grant Administration	\$270,000	\$283,500	\$267,000
2	Citizen Participation	Provision of info. & other resources to residents participating in CDBG program	\$167,000	\$192,000	\$167,000
3	Fair Housing-O.C. Fair Housing Council	Federally mandated for Fair Housing Services	\$69,960	\$69,960	\$69,960
4	Unprogrammed Funds	Unprogrammed Funds	\$2,253	\$0	\$0
<b>Administration Subtotal:</b>			<b>\$509,213</b>	<b>\$545,460</b>	<b>\$503,960</b>
<b>PLANNING</b>					
5	Central Library Redesign Plan	For architectural firm to develop master plan for Library	\$0	\$105,000	\$0
6	Revitalization Plans	Prepare revitalization plans for Guinida Ln. (CHNC)	\$0	\$35,000	\$0
7	Revitalization Plans	Prepare revitalization plan for Citron Street (CHNC)	\$0	\$35,000	\$0
8	Revitalization Plans	Prepare revitalization plan for Haster/Orangewood (CHNC)	\$0	\$35,000	\$0
9	Revitalization Plans	Prepare revitalization plan for Dakota/Eaton (CHNC)	\$0	\$35,000	\$0
10	Revitalization Plans	Prepare revitalization plan for Vermont/Lemon (CHNC)	\$0	\$35,000	\$0
11	Traffic Calming Study	Prepare traffic calming study for neighborhood council area (CHNC)	\$0	\$20,000	\$0
12	Revitalization Plans	Prepare revitalization plans for Glen/Neighbors neighborhood (NANC)	\$0	\$35,000	\$0
13	Revitalization Plans	Prepare revitalization plans for "ABC" neighborhood (NANC)	\$0	\$35,000	\$0
14	Traffic Calming Study	Prepare traffic calming study for neighborhood council area (NANC)	\$0	\$20,000	\$0
15	EIR for La Verne/Harbor Intersection	Prepare EIR for installation of a sidewalk at the La Verne/Harbor intersection (NANC)	\$0	\$20,000	\$0
16	Traffic Calming Study	Prepare traffic calming study for neighborhood council area (ACNC)	\$0	\$20,000	\$0
17	Revitalization Plans	Prepare revitalization plans for Topeka, Olive, Pauline, Sabina Neighborhood (ACNC)	\$0	\$35,000	\$0
18	Revitalization Plans	Prepare revitalization plans for Rose/Bush/Vine St. (ACNC)	\$0	\$35,000	\$0
19	Revitalization Plans	Prepare revitalization plans for Diamond/Pearl (ACNC)	\$0	\$35,000	\$0
20	Revitalization Plans	Prepare revitalization plans for Elm Street (ACNC)	\$0	\$35,000	\$0
21	Traffic Calming Study	Prepare traffic calming study for neighborhood council area (WNC)	\$0	\$20,000	\$0
22	Traffic Calming Study	Prepare traffic calming study for neighborhood council area (WANC)	\$0	\$20,000	\$0
23	Revitalization Plan	Prepare revitalization plan for Knott Ave. (Ariel to Olinda) (WANC)	\$0	\$35,000	\$0
24	Revitalization Plans	Prepare revitalization plans for Balsam/Curtis neighborhoods (EANC)	\$0	\$35,000	\$0
25	Revitalization Plans	Prepare revitalization plans for Benmore/Canfield neighborhoods (EANC)	\$0	\$35,000	\$0
26	Traffic Calming Study	Prepare traffic calming study for neighborhood council area (EANC)	\$0	\$20,000	\$0
27	EIR for La Verne/Harbor	Prepare EIR for installation of a sidewalk at the La Verne/Harbor intersection (EANC)	\$0	\$20,000	\$0
28	Traffic/Revitalization Studies (All N.C. Areas)	Prepare revitalization studies, traffic studies for Neighborhood Council areas	\$0	\$0	\$0
<b>Planning Subtotal:</b>			<b>\$0</b>	<b>\$755,000</b>	<b>\$0</b>
<b>Administration &amp; Planning Subtotal:</b>			<b>\$509,213</b>	<b>\$1,300,460</b>	<b>\$503,960</b>

**ATTACHMENT C  
FY 2000/2001 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING APPROVALS**

	(A)	(B)	(C)	(D)	(E)
#	Project	Description/Location	FY 1999/00 Allocation	FY 2000/01 Requests	APPROVED
<b>REHABILITATION</b>					
29	Rehab Staff Costs	Salaries and Overhead for NPO Programs	\$200,000	\$200,000	\$197,000
30	Rehab Loans	Deferred and Direct Loans / Single-Family homes	\$0	\$100,000	\$62,000
31	Relocation Payments	Relocation Costs and Services for Housing Projects	\$50,000	\$75,000	\$50,000
32	Tool Bank	Tool rental vouchers for S/F home owner/occupants	\$3,000	\$3,000	\$3,000
<b>Rehabilitation Subtotal:</b>			<b>\$253,000</b>	<b>\$378,000</b>	<b>\$312,000</b>
<b>HISTORIC PRESERVATION</b>					
33	Historic Preservation	Historic monuments and identification in ACNC	\$0	\$100,000	\$50,000
<b>Historic Preservation Subtotal:</b>			<b>\$0</b>	<b>\$100,000</b>	<b>\$50,000</b>
<b>CODE ENFORCEMENT</b>					
34	Inspection *	Operations Costs in CDBG target areas	\$1,017,187	\$1,285,097	\$1,017,187
35	Prosecution	Prosecution Costs in CDBG target areas	\$90,000	\$90,000	\$90,000
<b>Code Enforcement Subtotal:</b>			<b>\$1,107,187</b>	<b>\$1,375,097</b>	<b>\$1,107,187</b>
<b>INTERIM ASSISTANCE</b>					
36	Graffiti Removal	Supervise court-ordered vandals in graffiti removal	\$35,000	\$40,000	\$35,000
37	Clean-Up Campaigns	Industrial size trash bins provided for all six Neighborhood Council areas	\$12,000	\$12,000	\$12,000
<b>Interim Assistance Subtotal:</b>			<b>\$47,000</b>	<b>\$52,000</b>	<b>\$47,000</b>
<b>PUBLIC SERVICES (15% Cap)</b>					
<b>City Requests</b>					
38	Kids in Action at Ben Franklin	Gang prevention through educational & recreational activities	\$43,400	\$44,400	\$43,400
39	Neighborhood Services Division	Staff costs for organizing/creating neigh. impr. action plans	\$140,000	\$190,000	\$177,000
40	Bookmobile Operational Costs	Current Bookmobile - 15 stops - would like to add 1 more stop	\$70,000	\$70,000	\$70,000
41	Jeffrey-Lynne Community Center	Operational/Staffing Costs	\$73,790	\$74,950	\$74,950
42	Glen/Neighbors Community Center	Funds for rental of a community center facility for Glen/Neighbors area	\$10,000	\$0	\$0
43	Ponderosa Park Neighborhood Center	Operational/Staffing Costs	\$59,500	\$59,600	\$59,600
44	Literacy Is For Everybody (LIFE)	Anaheim Public Library Literacy Is For Everyone program	\$0	\$6,000	\$6,000
45	Homework Center at Jeffrey-Lynne Comm. Ctr.	Supervised Homework Center	\$0	\$17,070	\$0
<b>City Projects Subtotal:</b>			<b>\$396,690</b>	<b>\$462,020</b>	<b>\$430,950</b>
<b>Economic Development</b>					
46	Youth Job Training Program	Creates 30 jobs for neighborhood youth (16-21)	\$0	\$100,000	\$0
<b>Neighborhood Council Requests Subtotal:</b>			<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>

**ATTACHMENT C  
FY 2000/2001 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING APPROVALS**

	(A)	(B)	(C)	(D)	(E)
#	Project	Description/Location	FY 1999/00 Allocation	FY 2000/01 Requests	APPROVED
<b>Non-Profit Agency Requests</b>					
47	Anaheim Family YMCA	DTCC Sports Programs	\$0	\$50,000	\$7,500
48	Anaheim Family YMCA	Camping Program	\$0	\$22,521	\$5,000
49	Anaheim Interfaith Shelter	Assist Homeless Families	\$50,000	\$50,000	\$48,000
50	Anaheim Museum	Devel. new exhibits, rehab existing exhibits, promo material, bus kids to site	\$0	\$30,000	\$4,000
51	Boys & Girls Club	Operations Funding	\$83,210	\$150,000	\$84,390
52	Episcopal Service Alliance	Operations Funding and Food and gas vouchers	\$30,000	\$35,000	\$0
53	Feedback, Foundation - Homemaking	Home Delivered Meals to frail/homebound seniors	\$22,000	\$4,000	\$4,000
54	Feedback, Foundation - TLC	Covers costs of raw foods used in preparation of meals served at site	\$22,000	\$40,660	\$40,660
55	Lutheran Social Serv (LSS) Emerg Assist	Emergency relief assistance to Anaheim residents	\$15,000	\$20,000	\$20,000
56	O. C. Council on Aging	Long term care Ombudsman services	\$22,500	\$23,500	\$23,500
57	Dayle McIntosh Center	Provision of services to enhance the independence of disabled persons	\$0	\$15,000	\$0
58	Florence Crittendon Services	Establish transitional units for "Stepping Stones" program	\$0	\$60,000	\$0
59	Friends Outside	Provision of a comprehensive support system for at risk youth	\$10,500	\$25,000	\$5,000
60	HOMES Inc.	Funds used to offset mortgage payments & upgrade existing Anaheim site	\$0	\$13,040	\$0
61	Hotline Help Center	Funds will pay for toll-free calls & training of teens to handle crisis on phones	\$0	\$15,000	\$2,000
62	Stop-Gap	Funds to provide 12 interactive presentations to seniors	\$0	\$5,700	\$0
63	Veterans Charities of Orange County	Provide case management to low-income/homeless veterans	\$0	\$99,648	\$0
64	Volunteer Center of Greater Orange County	Retired & Senior Volunteer Program involves seniors in volunteer service	\$8,000	\$8,000	\$8,000
65	WTLC (Women's Transitional Living Ctr.)	Provision of bilingual shelter advocacy and counseling services	\$0	\$20,000	\$0
66	YES (Youth Employment Services)	Provides direct services to youth through a job readiness & placement program	\$12,500	\$13,000	\$13,000
67	YMCA of Anaheim Hills	Funding to operate enrichment programs for active older adults	\$0	\$6,600	\$0
68	YWCA North Orange County Beyond Shelter	Individual counseling for residents of the Beyond Shelter program	\$0	\$36,000	\$0
69	YWCA North Orange County ENCOREplus	Funding to increase the number of mammogram screenings for low income women	\$0	\$10,972	\$0
70	Anaheim Family YMCA (Child Care)	Provision of subsidized child care and family support programs	\$20,000	\$0	\$0
71	Children's Bureau of Southern California	Provision of counseling & family support services to reduce child abuse	\$7,500	\$0	\$0
<b>Nonprofit Agencies Subtotal:</b>			<b>\$303,210</b>	<b>\$753,641</b>	<b>\$265,050</b>
<b>PUBLIC SERVICES SUBTOTAL:</b>			<b>\$699,900</b>	<b>\$1,315,661</b>	<b>\$696,000</b>
<b>PUBLIC FACILITIES</b>					

**ATTACHMENT C  
FY 2000/2001 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING APPROVALS**

			(C)	(D)	
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	(A)	(B)	FY 1999/00	FY 2000/01	(E)
#	Project	Description/Location	Allocation	Requests	APPROVED
<b>City Requests</b>					
72	Vermont Park Acquisition/Development	Acquisition & development of additional 3 acres adjacent to Vermont Park Site	\$0	\$1,932,000	\$0
73	Ross Park Development	Acquisition/Development	\$0	\$750,000	\$0
74	Neighborhood Improvement Program	Small Capital Improvement Projects (Neigh. Action Plans)	\$75,000	\$75,000	\$75,000
75	La Palma Park Expansion	Funds for acquisition & development of land adjacent to park facility	\$0	\$1,000,000	\$0
76	La Palma East Street Flood Basin	Landscaping Improvements	\$0	\$200,000	\$0
77	Schweitzer Park Security Lighting	Expansion of existing security lighting system to light dark areas of park	\$0	\$85,000	\$0
78	Willow Park Security Lighting	Expansion of existing security lighting system to light dark areas of park	\$0	\$75,000	\$0
79	Haskett Library Bathrooms (ADA Improvement)	Provide ADA compliant restrooms	\$0	\$60,000	\$0
80	Willow Park Basketball Court Expansion	Remove existing basketball court and replace with 2 new courts	\$0	\$60,000	\$0
81	West Anaheim	Community Center	\$0	\$400,000	\$0
82	Brookhurst Comm. Center Senior Ctr.	Redev. & expansion of Brookhurst Comm. Center for senior citizens	\$0	\$400,000	\$0
<b>City Public Facilities Requests Subtotal:</b>			<b>\$75,000</b>	<b>\$5,037,000</b>	<b>\$75,000</b>
<b>NEIGHBORHOOD COUNCIL REQUESTS</b>					
<i>Citron Neighborhood Council</i>					
83	Section 108 Loan Repayment	Repayment of section 108 loan for Vermont Park		\$235,000	\$235,000.00
84	Street Improvements, lights Area 1	Install street lights, street trees, curb, gutter, sidewalk improvements on Helena, Hampshire, Lemon, Midway		\$785,000	\$76,475.50
85	Section 108 Loan Repayment	Repayment of section 108 loan for Vermont Park	\$235,000		
86	Street Lights Phase 1	Installation of street lights in area bounded by Anaheim Blvd., Olive, Vermont & Clifton	\$74,400		
<b>CITRON SUBTOTAL:</b>			<b>\$309,400</b>	<b>\$1,020,000</b>	<b>\$311,475.50</b>
<i>North Anaheim Neighborhood Council</i>					
87	Street Improvements, Lights & Trees Area 2	Repair curb, gutter, sidewalk, lights & trees on Raleigh, Ravenna, Riviera, Ralston, Victor		\$400,000	\$311,475.50
88	Street Improvements & Lights Area 3	Install street lights & curb, gutter, sidewalk improvements on Glen, Cherry, Crown, Lombard		\$450,000	\$0.00
89	Street Lights Phase 1	Installation of street lights on Bluegrass & Romneya	\$169,850		
90	Street Improvements Area 1	Improvements of streets & sidewalks on Bluegrass & Romneya	\$135,000		
91	Community Shelter Construction	Construction of Community Shelter at Patrick Henry School	\$0		
<b>NORTH ANAHEIM SUBTOTAL:</b>			<b>\$304,850</b>	<b>\$850,000</b>	<b>\$311,475.50</b>

**ATTACHMENT C  
FY 2000/2001 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING APPROVALS**

	(A)	(B)	(C)	(D)	(E)
#	Project	Description/Location	FY 1999/00 Allocation	FY 2000/01 Requests	APPROVED

<i>Anaheim Colony Neighborhood Council</i>				
92	Street Lights Area 2	Complete installation of historic street lights on North st., Sycamore, Wilhelmina, Alberta	\$365,000	\$311,475.50
93	Street Improvements Area 2	Install street trees, & curb, gutter sidewalk repairs on Topeka, Olive, Pauline, Sabina Streets	\$730,000	\$0.00
94	Street Improvements, Lights & Trees Area 3	Install alley lights, trees, & curb, gutter sidewalk improvements on South, Water, Helena Sts.	\$560,000	\$0.00
95	Street Lights	Installation of historic street lights in area bounded by Ellsworth, South, Olive, Anaheim Blvd.	\$259,500	
96	Anaheim Colony Park Development	Design & construction of Anaheim Colony Park	\$100,000	
97	Historic Preservation	Installation of historic monuments & identification in ACNC	\$50,000	
<b>ANAHEIM COLONY SUBTOTAL:</b>			<b>\$409,500</b>	<b>\$1,655,000</b>
<i>Walnut Neighborhood Council</i>				
98	Section 108 Loan Repayment	Repayment of section 108 loan for Ross Park	\$235,000	\$235,000.00
99	Street Improvements, Lights & Trees Area 1	Install street lights, trees, & curb, gutter, sidewalk improvements on Boxwood, Pepper	\$550,000	\$76,475.50
100	Section 108 Loan Repayment	Repayment of section 108 loan for Ross Park	\$235,000	
101	Street Lights	Installation of street lights on Crone/Walnut	\$69,850	
<b>WALNUT SUBTOTAL:</b>			<b>\$304,850</b>	<b>\$785,000</b>
<i>West Anaheim Neighborhood Council</i>				
102	Street Improvements, Lights & Trees Area 1	Install street lights, trees, & curb, gutter, sidewalk improvements Coolidge, Monroe, Tyler & Polk	\$400,000	\$0.00
103	Community Center	Construction of Community Center in West Anaheim Neighborhood Council Area	\$400,000	\$311,475.50
104	Community Center	Construction of Community Center in West Anaheim Neighborhood Council Area	\$323,050	
<b>WEST SUBTOTAL:</b>			<b>\$323,050</b>	<b>\$800,000</b>
<i>East Anaheim Neighborhood Council</i>				
105	Street Lights Area 1	Install street lights on 800 & 900 blocks of North, Helena, Dickel, Clementine, Lemon	\$400,000	\$311,475.50
106	Street Lights Area 2	Install street lights on 900 block of Claudina, Emily, Mills, & Philadelphia	\$350,000	\$0.00
107	Street Lights Area 1	Installation of Historic Street lights on Helena, Dickel, Clementine & LaVerne	\$323,050	
<b>EAST ANAHEIM SUBTOTAL:</b>			<b>\$323,050</b>	<b>\$750,000</b>
<b>Neighborhood Council Public Facilities Subtotal:</b>			<b>\$1,974,700</b>	<b>\$5,860,000</b>
<b>Neighborhood Council/City Staff Public Facilities Subtotal:</b>			<b>\$2,049,700</b>	<b>\$10,897,000</b>
<b>GRAND TOTAL:</b>			<b>\$4,666,000</b>	<b>\$15,418,218</b>

CHNC = Citron/Haster Neighborhood Council  
NANC = North Anaheim Neighborhood Council  
ACNC = Anaheim Colony Neighborhood Council

WNC = Walnut Neighborhood Council  
WANC = West Anaheim Neighborhood Council  
EANC = East Anaheim Neighborhood Council

**ATTACHMENT D**

**FY 2000-01 HOME FUNDING REQUESTS, RECOMMENDATIONS, AND APPROVAL**

#	(A) Project	(B) Description/Location	(C) FY 99-00 Allocation	(D) FY 00-01 Requests	(E) CDAB Recommends	(F) STAFF Recommends
1	Admin (10%)	Salaries and Overhead for Grant Administration	\$144,900	\$155,900	\$155,900	\$155,900
2	CHDO (15%)	For Project at Jeffrey/Lynne	\$217,350	\$233,850	\$233,850	\$233,850
3	Downpayment	Homebuyer Downpayment Assistance-Citywide	\$420,000	\$0	\$0	\$0
4	Senior Project	Same as CHDO project pend. compl. of downtown	\$0	\$0	\$0	\$0
5	Jeffrey-Lynne	For acquisition/rehabilitation	\$666,750	\$1,169,250	\$1,169,250	<b>\$1,173,250</b>
<b>GRAND TOTAL</b>			<b>\$1,449,000</b>	<b>\$1,559,000</b>	<b>\$1,559,000</b>	<b>\$1,563,000</b>

**ATTACHMENT E**  
**FY 2000-2001 EMERGENCY SHELTER GRANT (ESG) FUNDING REQUESTS, RECOMMENDATIONS, AND APPROVAL**

	(A)	(B)	(C)	(D)	(E)	(F)
#	Project	Description/Location	FY 1999-2000 Allocation	FY 2000-2001 Requests	CDAB Recommends	STAFF Recommends
1	Anaheim Interfaith Shelter	Shelter for homeless families	\$50,000	\$50,000	\$50,000	\$50,000
2	Women's Transitional Living Center	Shelter for battered women and children	\$18,225	\$0	\$0	\$0
3	Thomas House	Shelter for homeless families	\$8,225	\$15,000	\$9,675	\$9,675
4	Mental Health Association	Services for homeless mentally ill	\$18,225	\$20,000	\$18,500	\$18,500
5	Orange Coast Interfaith Shelter	Shelter for homeless families	\$0	\$10,000	\$0	\$0
6	Dayle McIntosh Center for the Disabled	Shelter/food for homeless disabled	\$13,225	\$15,000	\$13,500	\$13,500
7	Mercy House	Shelter for homeless mentally ill women	\$0	\$20,000	\$13,225	\$13,225
8	H.I.S. House	Shelter for homeless families	\$0	\$24,000	\$3,000	\$3,000
9	Catholic Charities	Homeless prevention and services for families and individuals	\$0	\$40,693	\$0	\$0
10	YWCA	Shelter for homeless women	\$0	\$10,000	\$0	\$0
11	City of Anaheim-Administration (5%)	Salaries and overhead for grant administration	\$8,300	\$8,300	\$8,300	<b>\$8,250</b>
12	City of Anaheim - One Time Rental Assistance Payments Program	Homeless prevention program	\$49,800	\$49,800	\$49,800	<b>\$48,850</b>
		<b>GRAND TOTAL</b>	<b>\$166,000</b>	<b>\$262,793</b>	<b>\$166,000</b>	<b>\$165,000</b>

## Table Library

### Exempt: Section 8 – Only PHA

#### Component 7

#### Capital Fund Program Annual Statement

#### Parts I, II, and II

#### Annual Statement

#### Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number      FFY of Grant Approval: (MM/YYYY)

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	
3	1408 Management Improvements	
4	1410 Administration	
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	
8	1440 Site Acquisition	
9	1450 Site Improvement	
10	1460 Dwelling Structures	
11	1465.1 Dwelling Equipment-Nonexpendable	
12	1470 Nondwelling Structures	
13	1475 Nondwelling Equipment	
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	<b>Amount of Annual Grant (Sum of lines 2-19)</b>	
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	
24	Amount of line 20 Related to Energy Conservation Measures	

#### Annual Statement

#### Capital Fund Program (CFP) Part II: Supporting Table

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost

**Annual Statement**

**Capital Fund Program (CFP) Part III: Implementation Schedule**

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)

### Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5-Year Action Plan Tables				
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
Description of Needed Physical Improvements or Management Improvements			Estimated Cost	Planned Start Date (HA Fiscal Year)
<b>Total estimated cost over next 5 years</b>				



## **Optional Public Housing Asset Management Table**

See Technical Guidance for instructions on the use of this table, including information to be provided.

<b>Public Housing Asset Management</b>							
<b>Activity Description</b>							
<b>Number and type of units</b>	<b>Capital Fund Program Parts II and III Component 7a</b>	<b>Development Activities Component 7b</b>	<b>Demolition / disposition Component 8</b>	<b>Designated housing Component 9</b>	<b>Conversion Component 10</b>	<b>Home-ownership Component 11a</b>	<b>Other (describe) Component 17</b>