

THE COMPREHENSIVE ANNUAL AGENCY PLAN

Oxnard Housing Authority
Rev. March 2003



U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

5 Year Plan for Fiscal Years 2000 - 2004
Annual Plan for Fiscal Year 2003

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**A Plan
Agency Identification**

PHA Name: Oxnard Housing Authority

PHA Number: CA 031

PHA Fiscal Year Beginning: July 1, 2003

Public Access to Information

**Information regarding any activities outlined in this plan can be obtained by contacting:
(select all that apply)**

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations for PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

FIVE-YEAR PLAN

FIVE-YEAR PLAN UPDATE
Fiscal Years 2000-2004

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (Select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development. To promote adequate and affordable housing, economic opportunity, and a suitable living environment free from discrimination.
- The PHA's mission is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.**

(Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe and affordable housing.

- PHA Goal One:** Expand the supply of assisted housing
Objectives:

- X Apply for additional rental vouchers

As notices of fund availability become available, the OHA will request an appropriate number of additional rental vouchers that is consistent with the housing needs identified in the Consolidated Plan.

For Fiscal Year 2002-2003, the OHA applied for and received 75 Section 8 Rental Vouchers for persons with disabilities. The additional vouchers were not approved.

- X Reduce public housing vacancies

Maintain a low vacancy rate and turnaround time in public housing

The OHA will maintain a vacancy rate of less than 2 percent and a turnaround time of less than 20 calendar days on average. Within Fiscal Year 2002-2003, the OHA maintained the vacancy rate of less than 2 percent and 17 days' turnaround time.

X Leverage private or other public funds to create additional housing opportunities
The OHA will continue to work with the City of Oxnard and private developers in developing affordable rental and owner-occupied units.

X Acquire or building units or developments
The OHA will explore the feasibility of acquiring or building rental units and continue to purchase and rehabilitate single-family homes for resale or leasing to low or moderate income families. The OHA purchased and rehabilitated one single-family home which was sold to a public housing resident.

Other (list below)

PHA Goal Two: Improve the quality of assisted housing
Objectives:

X Improve public housing management (PHAS score)
Achieve and maintain the status of a high performer under Public Housing Assessment System (PHAS) with a score of not less than 90 percent

The OHA continues to maintain better than a 90 percent score for PHAS. For fiscal year 2002-2003, the OHA received PHAS score of 95 and was rated as a high performer.

X Improve voucher management (SEMAP score)
Achieve and maintain the status of a high performer under Section 8 Management Assessment Program (SEMAP) with a score of not less than 90 percent

The OHA continues to maintain better than a 90 percent score for SEMAP. For fiscal year 2002-2003, the OHA received a SEMAP score of 92 and was rated as a high performer.

X Increase customer satisfaction

The OHA will continue to hold an annual meeting for all tenants of public housing and solicit feedback from Section 8 participants and public housing residents regarding customer satisfaction.

The OHA was a high performer on the customer service satisfaction survey for fiscal year 2002-2003.

- X Concentrate on efforts to improve specific management functions (list: e.g., public housing finance; voucher unit inspections)

Maintain a high performance level in key areas of public housing and Section 8

Maintain an appropriate operating reserve level in public housing

- (b) Provide 100 percent inspections of public housing and Section 8 units.
- (c) Maintain a 98 percent or better lease-up of Section 8 and public housing units
- (d) Ensure that tenant accounts receivables are less than five percent annually.

All objectives were achieved for fiscal year ending June 30, 2003.

- X Renovate or modernize public housing units

The OHA has renovated 100 percent of the public housing units at the Pleasant Valley Village project and began the renovation of 70 units in Colonia Village.

The OHA received the highest possible score on the PHAS.

- Demolish or dispose of obsolete public housing
- Provide replacement public housing
- Provide replacement vouchers
- X Other: (list below)
 - (1) Maintain all public housing units with the highest level of work performance that will meet and/or exceed Housing Quality Standards
 - (2) The Housing Authority will be requesting authorization to issue Multi-Family Revenue Bonds in an amount not to exceed \$6,000,000 to facilitate the early completion of the renovation of 31-3 and 31-4. The OHA will also seek approval for the use of Capital Funds to leverage this source of funding.

PHA Goal Three: Increase assisted housing choices

Objectives:

- Provide voucher mobility counseling:
- Conduct outreach efforts to potential voucher landlords
- X Increase voucher payment standards

OHA staff held the annual meeting with Section 8 owners and set new payment standards consistent with market rents.

X Implement voucher homeownership program
Homeownership program has been incorporated into the Administrative Plan. Thirty families have been identified to participate in the Section 8 homeownership program.

X Implement public housing or other homeownership programs
The OHA will assist and make appropriate referrals of at least 10 families each year to move from public housing to homeownership within each fiscal year.

In Fiscal Year 2002-2003, 9 residents purchased homes.

Implement public housing site-based waiting lists

Convert public housing to vouchers

X Other: (list below)

Increase income limit for seniors. Include in the Administrative Plan a provision that would allow seniors who exceed the income by less than 10% of income eligibility to apply for the Section 8 program.

HUD Strategic Goal: Improve community quality of life and economic vitality

PHA Goal One: Provide an improved living environment

Objectives:

Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments

X Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments

Continue to apply rent ranges

Give preference to working households

X Implement public housing security improvements

Enhance the appearance of public housing units and grounds by making the Oxnard Housing Authority the housing of choice for the low- or very low-income families.

Continue an aggressive graffiti abatement program.

Continue the lawn beautification program

Maintain and continue to improve the landscape design, litter removal, arbor services, and walkways repair.

- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: (list below)

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

- PHA Goal: Promote self-sufficiency and asset development of assisted households.
Objectives:

- X Increase the number and percentage of employed persons in assisted families
Provide job development and employment services to the residents of public housing.
- X Provide or attract supportive services to improve assistance recipients' employability
Continue to work with the CalWorks program to assist public assisted families move from welfare to work.
- Provide or attract supportive services to facilitate income independence for the elderly or families with disabilities.
- Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing
Objectives:

- X Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability.
- X Undertake affirmative measures to provide a suitable living environment for families living in assisted housing regardless of race, color, religion, national origin, sex, source of income, familial status, and disability.
- X Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required.
- X Other: (list below)
Work with local Fair Housing Institute to promote knowledge of fair housing requirements and prevent or reduce the incidence of homelessness.

Other PHA Goals and Objectives: (list below)

- Improve housing opportunities for all residents
 - X Build housing for farmworkers

- X Expand homeownership opportunities
- X Develop new housing for low-income families
- X Expand rental assistance for low-income families
- X Design, plan and develop new ways of developing housing for low- and moderate-income families

- Improve access to decent shelter and needed services for the homeless
 - X Support the development of a year-round emergency shelter
 - X Support continuation of the winter warming shelter
 - X Support homeless prevention efforts

- Promote the quality of housing for low-income households
 - X Expand the rehabilitation of existing housing
 - X Continue to modernize Oxnard's public housing
 - X Maintain the City's public housing communities in a condition that exceeds HUD's physical condition standards, including their aesthetics and landscaping

- Improve the quality of life of our housing clients
 - X Expand needed services for public housing and Section 8 participants
 - X Improve job opportunities for public housing and Section 8 participants
 - X Improve public safety and security in public housing
 - X Continue the "one strike" policy for the benefit of all public housing residents

- Enhance staff's quality of work life to better serve our residents
 - X Improve our office facilities
 - X Provide adequate and functional equipment and tools
 - X Strengthen safety and wellness in the workplace
 - X Expand our information technology
 - X Enhance staff's professional development opportunities
 - X Improve the delivery of quality customer service
 - X Strengthen the department's management and financial resources

**ANNUAL PHA PLAN
TEMPLATE**

Annual PHA Plan
PHA Fiscal Year 2000
[24 CFR Part 903.7]

I. Annual Plan Type

Select which type of Annual Plan the PHA will submit.

Standard Plan

Streamlined Plan:

- High Performing PHA
- Small Agency (<250 Public Housing Units)
- Administering Section 8 Only

- Troubled Agency Plan

II. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9(r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

The Oxnard Housing Authority has prepared the annual plan in compliance with Section 511 of the Quality Housing and Work Responsibility Act of 1998 ensuring that HUD requirements are met.

The plan contains the mission of the Oxnard Housing Authority and the goals and objectives for the next five years. The Annual Plan is based on the premise that if we accomplish the goals and objectives, we will be working toward achieving the mission of the Housing Authority.

The plan, statements, budget summary, and policies set forth in the Annual Plan all lead toward the accomplishment of our goals and objectives. Taken as a whole, they outline a comprehensive approach toward the goals and objectives and are consistent with the Consolidated Plan. The key areas that are identified in the Annual Plan are as follows:

1. Housing needs that point out a need for farmworker housing
2. Financial resources which show a strong financial position for the OHA
3. Local preferences that consider the housing needs within the community
4. Rent determination policy that provides options for the residents
5. Operations and management policies that address preventative measures
6. Grievance procedures that provide an opportunity to the residents to express concern and obtain a hearing regarding certain management decisions
7. Capital Improvement needs that reflect the tenant's input regarding renovating public housing units
8. Demolition and Disposition Designation of Housing has been addressed by the OHA with no activity in this area within the last 12 months.
9. Conversion of public housing has been studied with a determination that there will be no activity in this area in the next 12 months.
10. Homeownership community service program. The OHA will study a homeownership assistance program to OHA residents. The community service program has been suspended for the next 12 months.
11. Crime, safety and pets issues

III. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

Table of Contents

Annual Plan	<u>Page #</u>
PHA Plan Agency Identification	
Five-Year Plan (Mission Statement)	A-1
I. Annual Plan	A-7
II. Executive Summary	A-7
III. Annual Plan Table of Contents	A-9
IV. Response to Template	A-9
A. Housing Needs	1-1
B. Financial Resources	2-1
C. Policies on Eligibility, Selection and Admissions	3-1
D. Rent Determination Policies	4-1
E. Capital Improvement Needs	7-1
F. Demolition and Disposition Designation of Housing	8-1
G. Homeownership Community Service Programs	11-1
H. Crime and Safety	13-1
I. Pets (Inactive for January 1 PHAs)	14-1
J. Civil Rights Certifications (included with PHA Plan Certifications)	15-1
K. Audit	16-1
L. Other Information	

Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration
- FY 2003 Capital Fund Program Annual Statement
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

Optional Attachments:

- PHA Management Organizational Chart
- FY 2003 Capital Fund Program 5 Year Action Plan

- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable and On Display	Supporting Document	Applicable Plan Component
✓	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5-Year and Annual Plans
✓	State/Local Government Certification of Consistency with the Consolidated Plan	5-Year and Annual Plans
✓	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5-Year and Annual Plans
✓	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction.	Annual Plan: Housing Needs
✓	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
✓	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection and Admissions Policies
✓	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection and Admissions Policies

Applicable and On Display	Supporting Document	Applicable Plan Component
✓	Public Housing Deconcentration and Income Mixing Documentation: <input checked="" type="checkbox"/> PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and <input checked="" type="checkbox"/> Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection and Admissions Policies
✓	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing	Annual Plan: Rent Determination
	A & O Policy	
✓	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
✓	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in the public housing Section 8 Administrative Plan	Annual Plan: Rent Determination
✓	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
✓	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
✓	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in the public housing Section 8 Administrative Plan	Annual Plan: Grievance Procedures
✓	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
N/A	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
✓	Most recent approved 5-Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
N/A	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition

Applicable and On Display	Supporting Document	Applicable Plan Component
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
✓	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
✓	Policies governing any Section 8 Homeownership program <input checked="" type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
N/A	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service and Self-Sufficiency
✓	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service and Self-Sufficiency
✓	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service and Self-Sufficiency
✓	The most recent Public Housing Drug Elimination Program (PHDEP) semiannual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
✓	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the US Housing Act of 1937 (42 USC 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

I. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the “Overall” Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being “no impact” and 5 being “severe impact.” Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Affordability	Supply	Quality	Accessibility	Size	Location
Income <= 30% of AMI	11,384	5	5	4	N/A	3	3
Income >30% but <=50% of AMI	12,973	5	5	4	N/A	3	3
Income >50% but <80% of AMI	11,042	3	3	2	N/A	3	2
Elderly	5,995	3	3	2	N/A	1	2
Families with Disabilities	6,820	5	5	2	3	2	3
Race/Ethnicity White	18,647	4	4	2	N/A	2	2
Race/Ethnicity Black	2,270	5	4	2	N/A	3	2
Race/Ethnicity Hispanic	15,384	5	4	2	N/A	3	2
Race/Ethnicity Native American	251	5	4	2	N/A	3	2
Race/Ethnicity Asians/Pacific Islanders	2,587	3	3	2	N/A	3	2

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

Adequate current information is not available to complete this form. The 2000 Census data will provide the necessary information to complete this form.

- Consolidated Plan of the Jurisdiction/s Indicate year: 1995-1999
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) data set
- American Housing Survey data Indicate year: _____
- Other housing market study Indicate year: _____
- Other sources: (list and indicate year of information)

B. Housing Needs of Families on the Public Housing and Section 8 Tenant-Based Assistance Waiting Lists

State the housing needs of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input type="checkbox"/> Public Housing			
<input checked="" type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	3,445		230
Extremely low income <=30% AMI	2,480	72.00%	
Very low income (>30% but <=50% AMI)	496	1.44%	
Low income (>50% but <80% AMI)	47	1.35%	
Families with children	2,067	60.00%	
Elderly families	276	8.00%	

Housing Needs of Families on the Waiting List			
Families with Disabilities	708	21.00%	
Race/Ethnicity White	300	11.00%	
Race/Ethnicity Black	359	9.60%	
Race/Ethnicity Hispanic	2,101	64.00%	
Race/Ethnicity American Indian	273	13.00%	
Race/Ethnicity Asian	410	8.40%	
Characteristics by Bedroom Size (Public Housing Only)			
1 BR	474	4.50%	
2 BR	878	2.50%	
3 BR	666	3.20%	
4 BR	134		
5 BR	12		
5+ BR	—		
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If “yes”: How long has it been closed (# of months)? Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

C. Strategy for Addressing Needs

Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency’s reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed-finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30% of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Complete the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local nonprofit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty/minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

II. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: The table assumes that Federal public housing or tenant-based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
<input checked="" type="checkbox"/> Federal Grants (FY 2002 grants)		Housing Assistance
<input checked="" type="checkbox"/> Public Housing Operating Fund	\$486,972.00	
<input checked="" type="checkbox"/> Public Housing Capital Fund	\$2,176,052.00	
<input type="checkbox"/> HOPE VI Revitalization	N/A	
<input type="checkbox"/> HOPE VI Demolition	N/A	
<input checked="" type="checkbox"/> Annual Contributions for Section 8 Tenant-Based Assistance	\$12,479,482.00	Vouchers
	\$204,523.00	Moderate Rehab
	\$12,684,005.00	TOTAL
<input checked="" type="checkbox"/> Public Housing Drug Elimination Program (including any Technical Assistance funds)	-0-	
<input checked="" type="checkbox"/> Resident Opportunity and Self-Sufficiency Grants	\$93,955.41	
<input type="checkbox"/> Community Development Block Grant	N/A	
<input type="checkbox"/> HOME	N/A	
Other Federal Grants (list below)		
<input checked="" type="checkbox"/> Prior Year Federal Grants (unobligated funds only) (list below) as of July 1, 2002	502-01—\$1,276,738.02	Mod Activities
	501-01—\$3,045,039.60	

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
<input checked="" type="checkbox"/> PHDEP (1999)	-0-	
<input checked="" type="checkbox"/> Public Housing Dwelling Rental Income	\$3,295,248.00	Housing Assistance
FSS Coordinator Grant Award	\$58,700.00	
<input checked="" type="checkbox"/> Other income (list below)		
City Grant Funds FIC	\$130,000.00	FIC Program Activities
Rental Revenue	\$61,000.00	
Investment Income LAIF	\$94,200.00	
Seismic Retrofit	\$4,658,889.00	
<input checked="" type="checkbox"/> Non-federal sources (list below)		
Total resources	\$23,401,909.60	

III. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

- a. When does the PHA verify eligibility for admission to public housing? (Select all that apply)
- When families are within a certain number of being offered a unit: Within the top 50 applicants
 - When families are within a certain time of being offered a unit: (state time)
 - Other: (describe)
- b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?
- Criminal or Drug-related activity
 - Rental history
 - Housekeeping
 - Other (describe)
- c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2) Waiting List Organization

- a. Which methods does the PHA plan to use to organize its public housing waiting list? (Select all that apply)
- Community-wide list
 - Sub-jurisdictional lists
 - Site-based waiting lists
 - Other (describe)
- b. Where may interested persons apply for admission to public housing?
- PHA main administrative office
 - PHA development site management office

Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection (3), Assignment.

1. How many site-based waiting lists will the PHA operate in the coming year?

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously HUD-approved site-based waiting list plan)? If "yes," how many lists?

3. Yes No: May families be on more than one list simultaneously? If "yes," how many lists? _____

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

PHA main administrative office

All PHA development management offices

Management offices at developments with site-based waiting lists

At the development to which they would like to apply

Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (Select one)

One

Two

Three or More

b. Yes No: Is this policy consistent across all waiting list types?

c. If answer to b is "no," list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (List below)

- Emergencies
 Overhoused
 Underhoused
 Medical justification
 Administrative reasons determined by the PHA (e.g., to permit modernization work)
 Resident choice: (state circumstances below)
 Desire to live close to work or schools
 Other: (list below)

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection (5) Occupancy)
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (Select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
 Victims of domestic violence
 Substandard housing
 Homelessness
 High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
 Veterans and veterans’ families
 Residents who live and/or work in the jurisdiction
 Those enrolled currently in educational, training, or upward mobility programs
 Households that contribute to meeting income goals (broad range of incomes)

- Households that contribute to meeting income requirements (targeting)
 - Those previously enrolled in educational, training, or upward mobility programs
 - Victims of reprisals or hate crimes
 1. To avoid reprisals
 2. Hate crimes
 - Other preference(s) (list below)
 - Involuntary displacement preference
 1. Disaster (fire, flood, earthquake, etc.)
 2. Federal, state, or local government action related to code enforcement, public improvement or development.
 3. Action by a housing owner which is beyond an applicant's ability to control and which occurs despite the applicant's having met all previous conditions of occupancy, and is other than a rent increase.
 4. Actual or threatened physical violence directed against the applicant or applicant's family by a spouse or other household member who lives in the unit with the family.
 5. Displacement by nonsuitability of the unit
3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- 1 Working families and those unable to work because of age or disability
- 1 Veterans and veterans' families
- 1 Residents who live and/or work in the jurisdiction
 - Those enrolled currently in educational, training, or upward mobility programs
- 1 Households that contribute to meeting income goals (broad range of incomes)
- 1 Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs

- 1 Victims of reprisals or hate crimes
 Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
 Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
 The PHA's Admissions and (Continued) Occupancy policy
 PHA briefing seminars or written materials
 Other source (list)

b. How often must residents notify the PHA of changes in family composition? (Select all that apply)

- At an annual reexamination and lease renewal
 Any time family composition changes
 At family request for revision
 Other (list)

(6) Deconcentration and Income Mixing

a. Yes No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was "yes," what changes were adopted? (Select all that apply)

- Adoption of site-based waiting lists
If selected, list targeted developments below:

- Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments

If selected, list targeted developments below:

Colonia Village, Pleasant Valley Village, and all 100 turnkey site units

- Employing new admission preferences at targeted developments

If selected, list targeted developments below:

Colonia Village, Pleasant Valley Village, and all 100 turnkey site units

- Other (list policies and developments targeted below)

- d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

- e. If the answer to d was “yes,” how would you describe these changes? (Select all that apply)

- Additional affirmative marketing
 Actions to improve the marketability of certain developments
 Adoption or adjustment of ceiling rents for certain developments
 Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
 Other (list below)

- f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (Select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
 List (any applicable) developments below:

- g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (Select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
 List (any applicable) developments below:

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete subcomponent 3B.

Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).

(1) Eligibility

- a. What is the extent of screening conducted by the PHA? (Select all that apply)
- Criminal or drug-related activity only to the extent required by law or regulation
 - Criminal and drug-related activity, more extensively than required by law or regulation
 - More general screening than criminal and drug-related activity (list factors below)
 - Other (list below)
- b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes (either directly or through an NCIC-authorized source)?
- e. Indicate what kinds of information you share with prospective landlords? (Select all that apply)
- Criminal or drug-related activity
 - Other (describe below)

(2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (Select all that apply)
- None
 - Federal public housing
 - Federal moderate rehabilitation
 - Federal project-based certificate program
 - Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant-based assistance?
(Select all that apply)

PHA main administrative office

Other (list below)

Site management office

300 North Marquita Street, Oxnard, California 93030

(3) Search Time

a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If "yes," state circumstances below:

Difficulty in locating a unit

Medical reasons

Poor rental market

(4) Admissions Preferences

a. Income targeting

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance (other than date and time of application)? (If "no," skip to subcomponent (5), Special Purpose Section 8 Assistance Programs)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (Select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)

Victims of domestic violence

Substandard housing

Homelessness

High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs (special allocation vouchers)
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs (special allocation vouchers)
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing (code violation)
- Homelessness (special allocation vouchers)
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs (special allocation vouchers)
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (Select one)
 - Date and time of application
 - Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)
 - This preference has previously been reviewed and approved by HUD
 - The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)
 - The PHA applies preferences within income tiers
 - Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

- a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (Select all that apply)
 - The Section 8 Administrative Plan
 - Briefing sessions and written materials
 - Other (list below)

- b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?
 - Through published notices
 - Other (list below)

Contact with public agencies with special purpose clients

IV. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 4A.

(1) Income Based Rent Policies

Describe the PHA’s income based rent-setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

- a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to subcomponent (2).)

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (Select one)

- \$0
 \$1-\$25
 \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If "yes" to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If "yes" to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ? (Select all that apply)

- For the earned income of a previously unemployed household member
 For increases in earned income
 Fixed amount (other than general rent-setting policy)

If "yes," state amount/s and circumstances below:

- Fixed percentage (other than general rent-setting policy)

If "yes," state percentage/s and circumstances below:

- For household heads
- For other family members
- For transportation expenses
- For the non-reimbursed medical expenses of non-disabled or non-elderly families
- Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents (rents set at a level lower than 30% of adjusted income)? (Select one)

- Yes, for all developments
- Yes, but only for some developments
- No

2. For which kinds of developments are ceiling rents in place? (Select all that apply)

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments, e.g., the high-rise portion
- For certain size units, e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The “rental value” of the unit
- Other (list below)

f. Rent redeterminations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (Select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)_____
- Other (list below)
Within ten days of experiencing a change in the income or family composition

g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12-month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (Select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete subcomponent 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (Select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

- b. If the payment standard is lower than FMR, why has the PHA selected this standard? (Select all that apply)
- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
 - The PHA has chosen to serve additional families by lowering the payment standard
 - Reflects market or submarket
 - Other (list below)
- c. If the payment standard is higher than FMR, why has the PHA chosen this level? (Select all that apply)
- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
 - Reflects market or submarket
 - To increase housing options for families
 - Other (list below)
- d. How often are payment standards reevaluated for adequacy? (Select one)
- Annually
 - Other (list below)
- e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (Select all that apply)
- Success rates of assisted families
 - Rent burdens of assisted families
 - Other (list below)

(2) Minimum Rent

- a. What amount best reflects the PHA's minimum rent? (Select one)
- \$0
 - \$1-\$25
 - \$26-\$50
- b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if "yes," list below)

We will provide an exemption for financial hardship, loss of employment, death in the family, and if the family will be evicted if the minimum rent is applied.

V. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached.
- A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing		
Section 8 Vouchers		
Section 8 Certificates		
Section 8 Mod Rehab		
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Family Unification		
Homeless		
AIDS		
Shared Housing		
Public Housing Drug Elimination Program (PHDEP)		
Other Federal Programs (list individually)		
ROSS		

Program Name	Units or Families Served at Year Beginning	Expected Turnover

C. Management and Maintenance Policies

List the PHA’s public housing management and maintenance policy documents, manuals and handbooks that contain the Agency’s rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

(2) Section 8 Management: (list below)

VI. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If “yes,” list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (Select all that apply)
- PHA main administrative office
 - PHA development management offices
 - Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If “yes,” list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (Select all that apply)
- PHA main administrative office
 - Other (list below)
Site management office

VII. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from subcomponent 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using Parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) _____

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary		Federal FY of Grant: 2003	
PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 03 Replacement Housing Factor Grant No:	
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report			
Line No.	Summary by Development Account	Total Estimated Cost	Total Actual Cost
		Original	Revised
		Obligated	Expended
1	Total non-CFP Funds	\$0	
2	1406 Operations	\$313,000	
3	1408 Management Improvements Soft Costs	\$128,755	
	Management Improvements Hard Costs	\$0	
4	1410 Administration	\$214,246	
5	1411 Audit	\$0	
6	1415 Liquidated Damages	\$0	
7	1430 Fees and Costs	\$257,736	
8	1440 Site Acquisition	\$0	
9	1450 Site Improvement	\$10,000	
10	1460 Dwelling Structures	\$921,330	
11	1465.1 Dwelling Equipment—Nonexpendable	\$0	
12	1470 Nondwelling Structures	\$0	
13	1475 Nondwelling Equipment	\$66,000	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHA Name: OXNARD HOUSING AUTHORITY	Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 03 Replacement Housing Factor Grant No:	Federal FY of Grant: 2003
--	--	-------------------------------------

Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost	Total Actual Cost
14	1485 Demolition	\$0	
15	1490 Replacement Reserve	\$0	
16	1492 Moving to Work Demonstration	\$0	
17	1495.1 Relocation Costs	\$60,000	
18	1499 Development Activities	\$0	
19	1502 Contingency	\$171,397	
20	Amount of Annual Grant: (sum of lines 2-19)	\$2,142,464	
21	Amount of line 20 Related to LBP Activities	\$125,000	
22	Amount of line 20 Related to Section 504 Compliance	\$0	
23	Amount of line 20 Related to Security –Soft Costs	\$0	
24	Amount of Line 20 related to Security-- Hard Costs	\$0	
25	Amount of line 20 Related to Energy Conservation Measures	\$220,000	
26	Collateralization Expenses or Debt Service	\$0	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 03 Replacement Housing Factor Grant No:				Federal FY of Grant: 2003	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost	Total Actual Cost	Status of Work	
CAL 31-0 PHA-WIDE	Operations	1406		\$313,000			
	AS Consultant	1408		\$1,000			
	AS Prof Dev Trng	1408		\$8,500			
	HA Homeownership	1408		\$2,000			
	HA Prof Dev Trng	1408		\$10,000			
	HA Rental/Satisfaction Survey	1408		\$3,000			
	FIC Prof Dev Trng	1408		\$2,000			
	MD PHA GTM	1408		\$2,000			
	MD Prof Dev Trng	1408		\$5,000			
	MD CF Vehicle	1408		\$6,000			
	PS Prof Dev Trng	1408		\$5,000			
	PS Disaster Preparedness	1408		\$2,000			
	PS Office Equipment	1408		\$1,000			
	RI Prof Dev Trng	1408		\$2,000			
	RI Staffing	1408		\$79,255			
	MD CF Travel	1410		\$10,000			

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 03 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost	Total Actual Cost	Status of Work
CAL 31-0 PHA-Wide (Cont.)	MD CF Staff Salary	1410		\$150,000		
	MD CF Staff Benefits	1410		\$26,793		
	MD CF Staff Telephone	1410		\$12,000		
	MD Sundry	1410		\$15,453		
	Advertising	1430		\$10,000		
	A/E Fees	1430		\$49,828		
	Permit Fees	1430		\$20,000		
	CF Planning	1430		\$157,748		
	Site Improvements	1450		\$10,000		
	AS Computer Hardware	1475		\$49,000		
HA Office Furniture	1475		\$5,000			
MD Office Furniture	1475		\$2,000			
PS Truck	1475		\$10,000			
MD Contingency	1502		\$171,397			
	PHA-Wide (31-0) Total			\$1,140,974		

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 03 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost	Total Actual Cost	Status of Work
Felicia Court (31-2)	A/E Fees	1430		\$960		
	Wall Heaters	1460		\$48,000		
	Felicia Court (31-2) Total			\$48,960		
Colonia Road (31-3)	A/E Fees	1430		\$18,000		
	Building Renovation	1460		\$813,330		
	Relocation	1495		\$60,000		
	Colonia Road (31-3) Total			\$891,330		
Pleasant Valley (31-4)	A/E Fees	1430		\$100		
	LBP Replacement	1460		\$5,000		
	Pleasant Valley (31-4) Total			\$5,100		

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 03 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost	Total Actual Cost	Status of Work
Scattered Sites (31-7)	A/E Fees	1430		\$500		
	Laundry Drains	1460		\$25,000		
	Scattered Sites (31-7) Total			\$25,500		
Palm Vista Senior Apartments (31-8)	A/E Fees	1430		\$600		
	Closet Doors	1460		\$30,000		
	Palm Vista Senior Apartments (31-8) Total			\$30,600		

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program No: CA 16 P031 501 03 Replacement Housing Factor No:				Federal FY of Grant: 2003	
Development Number Name/HIA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
CAL 31-0 Management Improvements	12/31/04			6/30/06			
CAL 31-1 The Courts	12/31/04			6/30/06			
CAL 31-2 Felicia Court	12/31/04			6/30/06			
CAL 31-3 Colonia Road	12/31/04			6/30/06			
CAL 31-4 Pleasant Valley	12/31/04			6/30/06			
CAL 31-5 Plaza Vista	12/31/04			6/30/06			
CAL 31-7 Scattered Sites	12/31/04			6/30/06			
CAL 31-8 Palm Vista	12/31/04			6/30/06			

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template OR by completing and attaching a properly updated HUD-52834.

a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if “no,” skip to subcomponent 7B)

b. If “yes” to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name _____)

-or-

X The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

**Capital Fund Program Five-Year Action Plan
Part I: Summary**

PHA Name Oxnard Housing Authority	<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:				
	Year 1	Work Statement for Year 2 FFY Grant: 2004 PHA FY: 2005	Work Statement for Year 3 FFY Grant: 2005 PHA FY: 2006	Work Statement for Year 4 FFY Grant: 2006 PHA FY: 2007	Work Statement for Year 5 FFY Grant: 2007 PHA FY: 2008
	Annual Statement				
CAL 31-OHA-Wide		\$1,050,974	\$1,050,974	\$1,050,974	\$1,078,474
CAL 31-1 The Courts		\$0	\$0	\$0	\$0
CAL 31-2 Felicia Court		\$10,200	\$163,200	\$142,800	\$40,800
CAL 31-3 Colonia Road		\$883,769	\$740,000	\$832,390	\$149,000
CAL 31-4 Pleasant Valley		\$10,200	\$10,200	\$10,200	\$618,990
CAL 31-5 Plaza Vista		\$79,580	\$70,900	\$70,400	\$20,400
CAL 31-7 Scattered Sites		\$92,441	\$91,890	\$20,400	\$153,200
CAL 31-8 Palm Vista		\$15,300	\$15,300	\$15,300	\$81,600
Total CFP Funds (Est.)		\$2,142,464	\$2,142,464	\$2,142,464	\$2,142,464
Total Replacement Housing Factor Funds					

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages – Work Activities**

Activities for Year 1 2003	Activities for Year: <u>2</u> FFY Grant: 2004 PHA FY: 2005			Activities for Year: <u>3</u> FFY Grant: 2005 PHA FY: 2006		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	PHA-Wide	Operating Subsidy	\$223,000	PHA-Wide	Operating Subsidy	\$223,000
Annual	CAL 31-0	AS Consultant	\$1,000	CAL 31-0	AS Consultant	\$1,000
Statement		AS Prof Dev Trng	\$8,500		AS Prof Dev Trng	\$8,500
		HA Homeownership	\$2,000		HA Homeownership	\$2,000
		HA Prof Dev Trng	\$10,000		HA Prof Dev Trng	\$10,000
		HA Rental/Satisfaction Survey	\$3,000		HA Rental/Satisfaction Survey	\$3,000
		HA-FIC Prof Dev Trng	\$2,000		HA-FIC Prof Dev Trng	\$2,000
		MD PHA GTM	\$2,000		MD PHA GTM	\$2,000
		MD Prof Dev Trng	\$5,000		MD Prof Dev Trng	\$5,000
		MD CF Vehicle	\$6,000		MD CF Vehicle	\$6,000
		PS Prof Dev Trng	\$5,000		PS Prof Dev Trng	\$5,000
		PS Disaster Preparedness	\$2,000		PS Disaster Preparedness	\$2,000
		PS Office Equipment	\$1,000		PS Office Equipment	\$1,000
		RI Prof Dev Trng	\$2,000		RI Prof Dev Trng	\$2,000
		RI Staffing	\$79,255		RI Staffing	\$79,255

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages – Work Activities**

Activities for Year 1 2003	Activities for Year: <u>2</u> FFY Grant: 2004 PHA FY: 2005	Activities for Year: <u>3</u> FFY Grant: 2005 PHA FY: 2006			
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
	CF Travel	\$10,000		CF Travel	\$10,000
	CF Staff Salary	\$100,000		CF Staff Salary	\$100,000
	Admin Support Costs	\$65,000		Admin Support Costs	\$65,000
	CF Staff Benefits	\$11,793		CF Staff Benefits	\$11,793
See	PHA-Wide	\$12,000	PHA-Wide	CF Staff Telephone	\$12,000
Annual	CAL 31-0	\$15,453	CAL 31-0	CF Sundry	\$15,453
Statement	Advertising	\$10,000		Advertising	\$10,000
	A/E Fees	\$49,828		A/E Fees	\$49,828
	Permit Fees	\$20,000		Permit Fees	\$20,000
	CF Planning	\$157,748		CF Planning	\$157,748
	Site Improvements	\$10,000		Site Improvements	\$10,000
	Computer Hardware	\$49,000		Computer Hardware	\$49,000
	HA Office Furniture	\$5,000		HA Office Furniture	\$5,000
	MD Office Furniture	\$2,000		MD Office Furniture	\$2,000
	PS Truck	\$10,000		PS Truck	\$10,000

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages – Work Activities**

Activities for Year 1 2003	Activities for Year: <u>2</u> FFY Grant: 2004 PHA FY: 2005	Activities for Year: <u>3</u> FFY Grant: 2005 PHA FY: 2006			
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
	Contingency	\$171,397		Contingency	\$171,397
Subtotal		\$1,050,974	Subtotal		\$1,050,974

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages – Work Activities**

Activities for Year 1 2003	Activities for Year: <u>2</u> FFY Grant: 2004 PHA FY: 2005	Activities for Year: <u>3</u> FFY Grant: 2005 PHA FY: 2006			
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See					
Annual					
Statement					
	Felicia Court	A/E Fees	Felicia Court	A/E Fees	\$3,200
	CAL 31-2	Kitchen Cabinets	CAL 31-2	Kitchen Cabinets	\$160,000
	Subtotal		Subtotal		\$163,200
	Colonia Road	A/E Fees	Colonia Road	A/E Fees	\$16,000
	CAL 31-3	Building Renovation	CAL 31-3	Building Renovation	\$664,000
		Relocation		Relocation	\$60,000
	Subtotal		Subtotal		\$740,000
	Pleasant Valley	A/E Fees	Pleasant Valley	A/E Fees	\$200
	CAL 31-4	Water Heaters	CAL 31-4	Water Heaters	\$10,000

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages – Work Activities**

Activities for Year 1 2003	Activities for Year: <u>2</u> FFY Grant: 2004 PHA FY: 2005	Activities for Year: <u>3</u> FFY Grant: 2005 PHA FY: 2006		
Development Name/Number	Major Work Categories	Estimated Cost		
Development Name/Number	Major Work Categories	Development Name/Number	Major Work Categories	Estimated Cost
Subtotal		\$10,200	Subtotal	\$10,200

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages – Work Activities**

Activities for Year 1 2003	Activities for Year: <u>2</u> FFY Grant: 2004 PHA FY: 2005	Activities for Year: <u>3</u> FFY Grant: 2005 PHA FY: 2006				
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	Plaza Vista	A/E Fees	\$580	Plaza Vista	A/E Fees	\$900
Annual	CAL 31-5	Elevator Systems	\$70,000	CAL 31-5	Room Radiators	\$70,000
Statement		Trash Chute Enclosures	\$9,000			
	Subtotal		\$79,580	Subtotal		\$79,900
	Scattered Sites	A/E Fees	\$1,800	Scattered Sites	A/E Fees	\$1,300
	CAL 31-7	Sliding Glass Doors & Windows	\$90,641	CAL 31-7	Sliding Glass Doors & Windows	\$90,590
	Subtotal		\$92,441	Subtotal		\$91,890
	Palm Vista	A/E Fees	\$300	Palm Vista	A/E Fees	\$300
	CAL 31-8	Hallway Windows	\$15,000	CAL 31-8	Hallway Windows	\$15,000
	Subtotal		\$15,300	Subtotal		\$15,300
		Total CFP Estimated Cost	\$2,142,464		Total CFP Estimated Cost	\$2,142,464

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages – Work Activities**

Activities for Year 1 2003	Activities for Year: <u>4</u> FFY Grant: 2006 PHA FY: 2007			Activities for Year: <u>5</u> FFY Grant: 2007 PHA FY: 2008		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	PHA-Wide	Operating Subsidy	\$223,000	PHA-Wide	Operating Subsidy	\$200,500
Annual	CAL 31-0	AS Consultant	\$1,000	CAL 31-0	AS Consultant	\$1,000
Statement		AS Prof Dev Trng	\$8,500		AS Prof Dev Trng	\$8,500
		HA Homeownership	\$2,000		HA Homeownership	\$2,000
		HA Prof Dev Trng	\$10,000		HA Prof Dev Trng	\$10,000
		HA Rental/Satisfaction Survey	\$3,000		HA Rental/Satisfaction Survey	\$3,000
		HA-FIC Prof Dev Trng	\$2,000		HA-FIC Prof Dev Trng	\$2,000
		MD PHA GTM	\$2,000		MD PHA GTM	\$2,000
		MD Prof Dev Trng	\$5,000		MD Prof Dev Trng	\$5,000
		MD CF Vehicle	\$6,000		MD CF Vehicle	\$6,000
		PS Prof Dev Trng	\$5,000		PS Prof Dev Trng	\$5,000
		PS Disaster Preparedness	\$2,000		PS Disaster Preparedness	\$2,000
		PS Office Equipment	\$1,000		PS Office Equipment	\$1,000
		RI Prof Dev Trng	\$2,000		RI Prof Dev Trng	\$2,000
		RI Staffing	\$79,255		RI Staffing	\$79,255

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages – Work Activities**

Activities for Year 1 2003	Activities for Year: <u>4</u> FFY Grant: 2006 PHA FY: 2007			Activities for Year: <u>5</u> FFY Grant: 2007 PHA FY: 2008		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
		CF Travel	\$10,000		CF Travel	\$10,000
		CF Staff Salary	\$100,000		CF Staff Salary	\$100,000
		Admin Support Costs	\$65,000		Admin Support Costs	\$65,000
		CF Staff Benefits	\$11,793		CF Staff Benefits	\$11,793
See	PHA-Wide	CF Staff Telephone	\$12,000	PHA-Wide	CF Staff Telephone	\$12,000
Annual	CAL 31-0	CF Sundry	\$15,453	CAL 31-0	CF Sundry	\$15,453
Statement		Advertising	\$10,000		Advertising	\$10,000
		A/E Fees	\$49,828		A/E Fees	\$49,828
		Permit Fees	\$20,000		Permit Fees	\$20,000
		CF Planning	\$157,748		CF Planning	\$157,748
		Site Improvements	\$10,000		Site Improvements	\$10,000
		Computer Hardware	\$49,000		Computer Hardware	\$99,000
		HA Office Furniture	\$5,000		HA Office Furniture	\$5,000
		MD Office Furniture	\$2,000		MD Office Furniture	\$2,000
		PS Truck	\$10,000		PS Truck	\$10,000

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages – Work Activities**

Activities for Year 1 2003	Activities for Year: <u>4</u> FFY Grant: 2006 PHA FY: 2007		Activities for Year: <u>5</u> FFY Grant: 2007 PHA FY: 2008			
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
		Contingency	\$171,397		Contingency	\$171,397
	Subtotal		\$1,050,974	Subtotal		\$1,078,474

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages – Work Activities**

Activities for Year 1 2003	Activities for Year: <u>4</u> FFY Grant: 2006 PHA FY: 2007			Activities for Year: <u>5</u> FFY Grant: 2007 PHA FY: 2008		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See						
Annual						
Statement						
	Felicia Court	A/E Fees	\$2,800	Felicia Court	A/E Fees	\$800
	CAL 31-2	Kitchen Cabinets	\$140,000	CAL 31-2	Kitchen Stoves	\$40,000
	Subtotal		\$142,800	Subtotal		\$40,800
	Colonia Road	A/E Fees	\$18,000	Colonia Road	A/E Fees	\$4,000
	CAL 31-3	Building Renovation	\$754,390	CAL 31-3	Water Heaters	\$30,000
		Relocation	\$60,000		Parking	\$115,000
	Subtotal		\$832,390	Subtotal		\$149,000
	Pleasant Valley	A/E Fees	\$200	Pleasant Valley	A/E Fees	\$11,600
	CAL 31-4	Water Heaters	\$10,000	CAL 31-4	Admin Building	\$407,390
					Kitchen Appliances	\$40,000

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages – Work Activities**

Activities for Year 1 2003	Activities for Year: <u>4</u> FFY Grant: 2006 PHA FY: 2007			Activities for Year: <u>5</u> FFY Grant: 2007 PHA FY: 2008		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
					Relocation	\$60,000
					Parking	\$100,000
	Subtotal		\$10,200	Subtotal		\$618,990

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages – Work Activities**

Activities for Year I 2003	Activities for Year: <u>4</u> FFY Grant: 2006 PHA FY: 2007			Activities for Year: <u>5</u> FFY Grant: 2007 PHA FY: 2008		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	Plaza Vista	A/E Fees	\$400	Plaza Vista	A/E Fees	\$400
Annual	CAL 31-5	Room Radiators (FA)	\$70,000	CAL 31-5	Isolation Valves (FA)	\$20,000
Statement	Subtotal		\$70,400	Subtotal		\$20,400
	Scattered Sites	A/E Fees	\$400	Scattered Sites	A/E Fees	\$3,200
	CAL 31-7	Sliding Glass Doors & Windows (FA)	\$20,000	CAL 31-7	Laundry Drains (FA)	\$150,000
	Subtotal		\$20,400	Subtotal		\$153,200
	Palm Vista	A/E Fees	\$300	Palm Vista	A/E Fees	\$1,600
	CAL 31-8	Hallway Windows (FA)	\$15,000	CAL 31-8	Radiator Systems (FA)	\$80,000
	Subtotal		\$15,300	Subtotal		\$81,600
			\$2,142,464		Total CFP Estimated Cost	\$2,142,464

Optional Public Housing Asset Management Table

See Technical Guidance for instructions on the use of this table, including information to be provided.

Public Housing Asset Management

Development Identification		Activity Description								
Name, Number, and Location	Number and Type of units	Capital Fund Program Parts II and III Component 7a	Development Activities Component 7b	Demolition/disposition Component 8	Designated housing Component 9	Conversion Component 10	Home-ownership Component 11a	Other (describe) Component 17		
		(See Attachment _____)	N/A	N/A	N/A	N/A	N/A	N/A		

Optional Public Housing Asset Management Table

See Technical Guidance for instructions on the use of this table, including information to be provided.

Public Housing Asset Management

Development Identification		Activity Description								
Name, Number, and Location	Number and Type of units	Capital Fund Program Parts II and III Component 7a	Development Activities Component 7b	Demolition/disposition Component 8	Designated housing Component 9	Conversion Component 10	Home-ownership Component 11a	Other (describe) Component 17		
		(See Attachment _____)	N/A	N/A	N/A	N/A	N/A	N/A		

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of subcomponent 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

Yes No: a) Has the PHA received a HOPE VI revitalization grant? (If “no,” skip to question c; if “yes,” provide responses to question b for each grant, copying and completing as many times as necessary)

b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

2. Development name:

3. Development (project) number:

4. Status of grant: (select the statement that best describes the current status)

- Revitalization Plan under development
- Revitalization Plan submitted, pending approval
- Revitalization Plan approved
- Activities pursuant to an approved Revitalization Plan underway

Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
If “yes,” list development name/s below:

Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
If “yes,” list developments or activities below:

Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If “yes,” list developments or activities below:

VIII. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437(p)) in the plan Fiscal Year? (If “no,” skip to component 9; if “yes,” complete one activity description for each development.)

2. Activity Description

- Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes,” skip to component 9. If “no,” complete the Activity Description table below.)

Demolition/Disposition Activity Description	
1a. Development name:	
1b. Development (project) number:	N/A
2. Activity type: Demolition <input type="checkbox"/>	
Disposition <input type="checkbox"/>	N/A
3. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	N/A
Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>	
5. Number of units affected: _____	
6. Coverage of action (select one) N/A	
<input type="checkbox"/> Part of the development	
<input type="checkbox"/> Total development	
7. Timeline for activity:	
a. Actual or projected start date of activity:	N/A
b. Projected end date of activity:	

IX. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “no,” skip to component 10. If “yes,” complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes,” skip to component 10. If “no,” complete the Activity Description table below.

Designation of Public Housing Activity Description
1a. Development name: 1b. Development (project) number:
2. Designation type: Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA’s Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?

6. Number of units affected: _____

7. Coverage of action (select one)

Part of the development

Total development

X. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to Section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "no," skip to component 11; if "yes," complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

- Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes," skip to component 11. If "no," complete the Activity Description table below.

Conversion of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment?	<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No:	Is a Conversion Plan required? (If "yes," go to block 4; if "no," go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status)	<input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway

Conversion of Public Housing Activity Description

5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)

- Units addressed in a pending or approved demolition application (date submitted or approved: _____)
- Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: _____)
- Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: _____)
- Requirements no longer applicable: vacancy rates are less than 10 percent
- Requirements no longer applicable: site now has less than 300 units
- Other: (describe below)

B. Reserved for Conversions Pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions Pursuant to Section 33 of the U.S. Housing Act of 1937

XI. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “no,” skip to component 11B; if “yes,” complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

- Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes,” skip to component 12. If “no,” complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)

5. Number of units affected: _____
6. Coverage of action: (select one)
- Part of the development
- Total development

B. Section 8 Tenant-based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982? (If “no,” skip to component 12; if “yes,” describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

b. Size of Program

- Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was “yes,” which statement best describes the number of participants? (Select one)

- 25 or fewer participants
- 26 - 50 participants
- 51 to 100 participants
- More than 100 participants

c. PHA-established eligibility criteria

- Yes No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If “yes,” list criteria below:

- (1) Section 8 participant
- (2) Section 8 waiting list
- (3) Income of no less than \$30,000

XII. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (I)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete subcomponent C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

- Yes No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If “yes,” what was the date that agreement was signed?

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
 Information sharing regarding mutual clients (for rent determinations and otherwise)
 Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
 Jointly administer programs
 Partner to administer a HUD Welfare-to-Work voucher program
 Joint administration of other demonstration program
 Other (describe)

B. Services and Programs Offered to Residents and Participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (Select all that apply)

- Public housing rent determination policies
 Public housing admissions policies
 Section 8 admissions policies
 Preference in admission to section 8 for certain public housing families
 Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
 Preference/eligibility for public housing homeownership option participation
 Preference/eligibility for section 8 homeownership option participation

Other policies (list below)

b. Economic and Social Self-sufficiency Programs

Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes,” complete the following table; if “no,” skip to subcomponent 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

SERVICES AND PROGRAMS				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office/ PHA main office/other provider name)	Eligibility (public housing or section 8 participants or both)

(2) Family Self-Sufficiency Program/s

a. Participation Description

Family Self-Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing	N/A	N/A
Section 8	100	100

- b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?

If “no,” list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)
- Adopting appropriate changes to the PHA’s public housing rent determination policies and train staff to carry out those policies
 - Informing residents of new policy on admission and reexamination
 - Actively notifying residents of new policy at times in addition to admission and reexamination.
 - Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
 - Establishing a protocol for exchange of information with all appropriate TANF agencies
 - Other: (list below)

D. Reserved for Community Service Requirement Pursuant to Section 12(c) of the U.S. Housing Act of 1937

XIII. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to subcomponent D.

A. Need for Measures to Ensure the Safety of Public Housing Residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)
 - High incidence of violent and/or drug-related crime in some or all of the PHA's developments
 - High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
 - Residents fearful for their safety and/or the safety of their children
 - Observed lower-level crime, vandalism and/or graffiti
 - People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
 - Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).
 - Safety and security survey of residents
 - Analysis of crime statistics over time for crimes committed “in and around” public housing authority
 - Analysis of cost trends over time for repair of vandalism and removal of graffiti
 - Resident reports
 - PHA employee reports
 - Police reports
 - Demonstrable, quantifiable success with previous or ongoing anticrime/anti-drug programs
 - Other (describe below)

3. Which developments are most affected? (List below)
 - Colonia Village
 - Pleasant Valley Village

B. Crime and Drug Prevention Activities the PHA Has Undertaken or Plans to Undertake in the next PHA Fiscal Year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)
 - Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
 - Crime prevention through environmental design
 - Activities targeted to at-risk youth, adults, or seniors
 - Volunteer Resident Patrol/Block Watchers Program
 - Other (describe below)
Additional PHDEP and Economic Development activities

2. Which developments are most affected? (List below)
 - Colonia Village
 - Pleasant Valley Village

C. Coordination between PHA and the Police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)
 - Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
 - Police provide crime data to housing authority staff for analysis and action
 - Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
 - Police regularly testify in and otherwise support eviction cases
 - Police regularly meet with the PHA management and residents
 - Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
 - Other activities (list below)

2. Which developments are most affected? (List below)
 - Colonia Village
 - Pleasant Valley Village

D. Additional Information as Required by PHDEP/PHDEP Plan

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes No: Has the PHA included the PHDEP Plan for FY 2002 in this PHA Plan?
- Yes No: This PHDEP Plan is an Attachment. (Attachment Filename: PHDEP1)

Public Housing Drug Elimination Program Plan

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Annual PHDEP Plan Table of Contents:

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

Section 1: General Information/History

- A. Amount of PHDEP Grant \$ _____
- B. Eligibility type (Indicate with an "x") N1 _____ N2 _____ R X
- C. FFY in which funding is requested _____
- D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an "x" to indicate the length of program by # of months. For "Other," identify the # of months).

6 Months _____ 12 Months X 18 Months _____ 24 Months _____ Other _____

G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an "x" by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the

time of this submission, indicate the fund balance and anticipated completion date. For grant extensions received, place "GE" in column or "W" for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Anticipated Completion Date

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FY 2000 PHDEP Budget Summary	
Budget Line Item	Total Funding
9110 - Reimbursement of Law Enforcement	
9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	
9160 - Drug Prevention	
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	
TOTAL PHDEP FUNDING	

Program ends September 30, 2002.

PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

9110 - Reimbursement of Law Enforcement					Total PHDEP Funding: \$ 0.00		
Goal(s)		To reduce crime in public housing.					
Objectives		To obtain coordinated police services above the baseline norm.					
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1. Add. Police Services	X	X	12/01	12/02			
2.	X	X					
3.	X	X					

9120 - Security Personnel					Total PHDEP Funding: \$ 0.00		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1.	X	X					
2.	X	X					
3.	X	X					

9130 - Employment of Investigators					Total PHDEP Funding: \$ 0.00		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1.	X	X					
2.	X	X					
3.	X	X					

9140 - Voluntary Tenant Patrol					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9150 - Physical Improvements					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9160 - Drug Prevention					Total PHDEP Funding: \$174,575		
Goal(s)							
To reduce drug use by public housing residents.							
Objectives							
Implement positive youth development activities.							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Tutorial Program							
2. Teen Parent Program							
3. Other Activities							

9170 - Drug Intervention					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9180 - Drug Treatment					Total PHDEP Funding: \$0.00		
Goal(s)		To reduce illegal drug use in public housing.					
Objectives		Provide on-site drug counseling and referral services.					
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Counseling							
2. Referrals							
3.							

9190 - Other Program Costs					Total PHDEP Funding: \$4,037		
Goal(s)		Administrative Services					
Objectives		Salary processing and budget information for HUD reports.					
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Admin. Services							
2.							
3.							

Section 3: Expenditure/Obligation Milestones

Indicate by Budget Line Item and the Proposed Activity (based on the information contained in Section 2 PHDEP Plan Budget and Goals), the % of funds that will be expended (at least 25% of the total grant award) and obligated (at least 50% of the total grant award) within 12 months of grant execution.

Budget Line Item #	25% Expenditure of Total Grant Funds By Activity #	Total PHDEP Funding Expended (sum of the activities)	50% Obligation of Total Grant Funds by Activity #	Total PHDEP Funding Obligated (sum of the activities)
<i>e.g Budget Line Item # 9120</i>	<i>Activities 1, 3</i>		<i>Activity 2</i>	
9110				
9120				
9130				
9140				
9150				
9160				
9170				
9180				
9190				
TOTAL				

Section 4: Certifications

A comprehensive certification of compliance with respect to the PHDEP Plan submission is included in the “PHA Certifications of Compliance with the PHA Plan and Related Regulations.”

XIV. Pet Policy

[24 CFR 5.300 et. seq.]

[24 CFR 960.701. seq.]

[24 CFR Part 903.7 9 (n)]

XV. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

The Oxnard Housing Authority does hereby agree and certify that we will carry out this Agency Plan (both our Five-Year Plan and our Annual Plan) in compliance with all applicable civil rights requirements and will affirmatively further fair housing. In particular, we will comply with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 504 of the Rehabilitation Act of 1973, and Title II of the Americans with Disabilities Act of 1990. This is in continuation of our longstanding antidiscrimination tradition.

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

XVI. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))? (If “no,” skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved? If “yes,” how many unresolved findings remain? _____
5. Yes No: Have responses to any unresolved findings been submitted to HUD? If not, when are they due (state below)?
N/A

XVII. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

The OHA is a high performing PHA.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have not been addressed elsewhere in this PHA Plan?

2. What types of asset management activities will the PHA undertake? (Select all that apply)
 - Not applicable
 - Private management
 - Development-based accounting
 - Comprehensive stock assessment
 - Other: (list below)

3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

XVIII. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If “yes,” the comments are: (if comments were received, the PHA **MUST** select one)
 - Attached at Attachment (File name) ——
 - Provided below:

**RESIDENT COMMENTS
AND
TIMELINES**

The Oxnard Housing Authority has engaged in an extensive process of seeking resident and public comments on our Agency Plan. In the course of compiling the Plan, we have completed and/or initiated the following process:

- On December 15, 2001, Housing Authority staff met with the RAB to update the committee on the changes to the Annual Agency Plan and provide changes to the HUD-required template.
- On January 14, 2002, Housing Authority staff had the second meeting with the RAB regarding the proposed changes in the 2001-2002 Annual Agency Plan and requested their comments regarding the plan.
- On February 3, 2002, Housing Authority staff initiated the 45-day public hearing and comment period.
- On February 16, 2002, Housing Authority staff will review the completed Annual Agency Plan with the RAB.
- On March 9, 2002, Housing Authority staff met with RAB to discuss their comments on the proposed Annual Agency Plan.
- On March 19, 2002, the 45-day public hearing and comment period ends.
- On April 3, 2002, the Annual Agency Plan is presented to the Housing Commission to review comments from the 45-day public hearing and comment period and to request approval of the proposed Public Housing Annual Agency Plan.
- On April 11, 2002, Housing Authority staff will submit the Annual Agency Plan template to HUD electronically.
- On April 13, 2002, Housing Authority staff will submit the hard copy of the Annual Agency Plan to HUD.

(1) In what manner did the PHA address those comments? (Select all that apply)

- Considered comments, but determined that no changes to the PHA Plan were necessary.
- The PHA changed portions of the PHA Plan in response to comments

List changes below:

Other: (list below)

B. Description of Election Process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If “no,” continue to question 2; if “yes,” skip to subcomponent C.)

2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If “yes,” continue to question 3; if “no,” skip to subcomponent C.)

3. Description of Resident Election Process

b. Nomination of candidates for place on the ballot: (select all that apply)

Candidates were nominated by resident and assisted family organizations

Candidates could be nominated by any adult recipient of PHA assistance

Self-nomination: Candidates registered with the PHA and requested a place on ballot

Other: (describe)

c. Eligible candidates: (select one)

Any recipient of PHA assistance

Any head of household receiving PHA assistance

Any adult recipient of PHA assistance

Any adult member of a resident or assisted family organization

Other (list)

d. Eligible voters: (select all that apply)

All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)

Representatives of all PHA resident and assisted family organizations

Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: City of Oxnard
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
 - The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
 - The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
 - The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
 - Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (List below)
 1. Provide decent housing
 2. Establish and maintain a suitable living environment
 3. Expand economic opportunities
 - Other: (list below)
3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The Consolidated Plan supports the PHA plan with a commitment to ensure that strategies to remove barriers to affordable housing are maintained and that the housing needs for the community are addressed.

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

(1) Project-Based Vouchers

It is the policy of the Oxnard Housing Authority to provide project-based voucher assistance where circumstances indicate that project-basing of the units, rather than tenant-basing of the same amount of assistance, is an appropriate option. This option will be initiated when the supply of units for tenant-based assistance is very limited and project-basing in certain strategic locations is needed to assure the availability of units for a period of years.

The projected number of units that will be recommended for project-based assistance within the next 12 months is 77 Section 8 vouchers. The Section 8 project-based assistance vouchers and locations are as follows:

Developer	Location	Number of Units
Mercy Charities Housing California	Robert Avenue and Oxnard Boulevard	14
Keystone Alliance	1719 South Oxnard Boulevard	25

Presently, the City of Oxnard is experiencing vacancies of rental housing at less than two percent and an increase in rental cost that has created a very tight market for Section 8 project-based voucher assistance.

Keystone Alliance has contracted with Living Opportunities Management Company (LOMCO) to manage the 105 single room occupancy (SRO) units. The Gateway Apartments accepted occupants as of February 15, 2001.

The other project is in the planning stages and should be developed within the next 12 months.

All three projects are appropriate due to the limited supply of units for tenant-based assistance and are consistent with the statutory goals of deconcentrating poverty and expanding housing and economic opportunities.

Attachments

- Deconcentration and Income Mixing
- Capital Fund Program Performance and Evaluation Reports
- Resident Advisory Board Members

Component 3, (6) Deconcentration and Income Mixing

- a. Yes No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.
- b. Yes No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

If yes, list these developments as follows:

Deconcentration Policy for Covered Developments			
Development Name:	Number of Units	Explanation (if any) [see step 4 at §903.2©)(1)(iv)]	Deconcentration policy (if no explanation) [see step 5 at §903.2©)(1)(v)]

RESIDENT ADVISORY BOARD MEMBERS

Section 8 Program

1. Shirley Diggs
2. Gerri Flowers
3. Krystle Hallam
4. Denise Krischke
5. Antonio T. Lara
6. Erika Palomar
7. Joella Shelborn
8. Woodrow Thomas
9. Aurora Valdez
10. Elva Y. Valdez
11. Mary Louise Wallace

Public Housing Program

1. Hector Benitez
2. Donna Crawford
3. Jacqueline Ek
4. Guadalupe Gomez
5. Jane Gray
6. Carmen Hernandez
7. Aurora Olivera
8. Francine Reyes
9. Felipe Robles
10. Clemencia Villavicencio
11. Ester Lara
12. Filiberto Torres
13. Gaudencio Digos
14. Carlos Soria

Oxnard Housing Authority Responses to Comments Regarding the Annual Agency Plan

Response to Resident Advisory Board Member Woodrow Thomas comments regarding the Annual Agency Plan:

The one request that Mr. Thomas made in his statement was in regards to HUD's elimination of drug elimination funds. Mr. Thomas expressed concern that with the elimination of drug elimination funds, the health and welfare of our children is affected. Mr. Thomas' comment is to be added to the Annual Agency Plan.

Response to Colonia Village Tenant Association Letters regarding elections to establish a resident council:

The formation of a Resident Council that will represent all public housing tenants is under review and should be resolved within the 2003-2003 fiscal year.

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: OXNARD HOUSING AUTHORITY	Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 02 Replacement Housing Factor Grant No:	Federal FY of Grant: 2002
--	--	-------------------------------------

Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 12/31/02 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	0	0	0	0
2	1406 Operating Subsidy	315,389	315,389	315,389	84,830
2a	1408 Management Improvement 1/	141,755	141,755	81,935	15,488
3	1410 Administration 2/	214,246	214,246	0	0
4	1411 Audit	0	0	0	0
5	1415 Liquidated Damages	0	0	0	0
6	1430 Fees and Costs	271,016	271,016	0	0
7	1440 Site Acquisition	0	0	0	0
8	1450 Site Improvement	110,000	110,000	0	0
9	1460 Dwelling Structures	805,249	805,249	0	0
10	1465.1 Dwelling Equipment—Nonexpendable	0	0	0	0
11	1470 Nondwelling Structures	0	0	0	0
12	1475 Nondwelling Equipment	87,000	87,000	20,745	20,745
13	1495.1 Relocation Costs	60,000	60,000	0	0
14	1490 Replacement Reserve	0	0	0	0
15	1502 Contingency (may not exceed 8% of line 16)	171,397	171,397	0	0

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: OXNARD HOUSING AUTHORITY	Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 02 Replacement Housing Factor Grant No:	Federal FY of Grant: 2002
--	--	-------------------------------------

Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 12/31/02 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost	Total Actual Cost
16	Amount of Annual Grant: (sum of lines 2-15)	2,176,052	418,069
17	Amount of line 16 Related to LBP Activities	0	0
18	Amount of line 16 Related to Section 504 compliance	0	0
19	Amount of line 16 Related to Security	0	0
20	Amount of line 16 Related to Energy Conservation Measures	0	0

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501-02 Replacement Housing Factor Grant No:		Federal FY of Grant: 2002				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
CAL 31-0 PHA-WIDE	Operations	1406		315,389	315,389	315,389	84,830	
	Total			315,389	315,389	315,389	84,830	
	AS- Prof Dev Trng	1408		8,500	8,500	1,470	1,470	
	HA- Homeownership			3,000	3,000	0	0	
	HA- Prof Dev Trng			10,000	10,000	0	0	
	HA- Rental/Satisfaction Survey			5,000	5,000	0	0	
	FIC- Prof Dev Trng			3,000	3,000	0	0	
	MD Computer Software			6,000	6,000	0	0	
	MD PHA GTM			2,000	2,000	0	0	
	MD Prof Dev Trng			5,000	5,000	0	0	
	MD CF Vehicle			6,000	6,000	0	0	
	PS Prof Dev Trng			5,000	5,000	0	0	
	PS Computer Software			1,000	1,000	0	0	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

Development Number Name/HA-Wide Activities		General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
					Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PHA Name: OXNARD HOUSING AUTHORITY									
		PS Disaster Preparedness			3,000	3,000	1,210	1,210	
		PS Office Equipment			2,000	2,000	0	0	
		RI Prof Dev Trng			3,000	3,000	0	0	
		RI Staffing/Salaries			79,255	79,255	79,255	12,808	
		Total			141,755	141,755	81,935	15,488	
CAL 31-0		MD CGP Travel	1410		10,000	10,000	0	0	
PHA-Wide		MD CGP Staff Salary			150,000	150,000	0	0	
(Cont.)		MD CGP Staff Benefits			26,793	26,793	0	0	
		MD CFP Staff Telephone			12,000	12,000	0	0	
		MD Sundry			15,453	15,453	0	0	
		Total			214,246	214,246	0	0	
		Advertising	1430		10,000	10,000	0	0	
		A/E Fees			49,828	49,828	0	0	

Federal FY of Grant: 2002

Grant Type and Number
Capital Fund Program Grant No: CA 16 P031 501-02
Replacement Housing Factor Grant No:

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501-02 Replacement Housing Factor Grant No:			Federal FY of Grant:		Status of Proposed Work	
					2002			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
	Permit Fees			20,000	20,000	0	0	
	CFP Planning			157,748	157,748	0	0	
	Total			237,576	237,576	0	0	
	Site Improvements	1450		10,000	10,000	0	0	
	Total			10,000	10,000	0	0	
	AS Peripheral Computer Hardware	1475		25,000	25,000	14,428	14,428	
	HA-BC Computer Hardware			10,000	10,000	355	355	
	HA-BC Copier			6,000	6,000	4,686	4,686	
	MD Office Furniture			5,000	5,000	0	0	
CAL 31-0 PHA-Wide (Cont.)	MD Computer Hardware			22,000	22,000	1,275	1,275	
	PS Computer Hardware	1475		4,000	4,000	0	0	
	PS Truck			10,000	10,000	0	0	
	PS Office Furniture			5,000	5,000	0	0	

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

Development Number Name/HA-Wide Activities		General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
					Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
		Total			87,000	87,000	207,454	20,745	
		Contingency	1502		171,397	171,397	0	0	
		Total			171,139	171,397	0	0	
		CAL 31-0 TOTAL			1,177,363	1,177,363	418,069	121,063	

PHA Name:
 OXNARD HOUSING AUTHORITY

Grant Type and Number
 Capital Fund Program Grant No: CA 16 P031 501-02
 Replacement Housing Factor Grant No:

Federal FY of Grant: 2002

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501-02 Replacement Housing Factor Grant No:		Federal FY of Grant: 2002				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
CAL 31-1 Colonia Village	A/E Fees	1430		800	800	0	0	
	Total			800	800	0	0	
	LBP Abatement (FA)	1460		5,000	5,000	0	0	
	Total			5,000	5,000	0	0	
	CAL 31-1 TOTAL			5,800	5,800	0	0	
CAL 31-2 Colonia Village	A/E Fees	1430		800	800	0	0	
	Total			800	800	0	0	
	Wall Heaters (FA)	1460		38,156	38,156	0	0	
	Total			38,156	38,156	0	0	
	CAL 31-2 TOTAL			38,956	38,956	0	0	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501-02 Replacement Housing Factor Grant No:		Federal FY of Grant: 2002		Status of Proposed Work
				Funds Obligated (2)	Funds Expended (2)	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost
				Original	Revised (1)	
CAL 31-3 Colonia Village	A/E Fees	1430		20,000	20,000	0
	Total			20,000	20,000	0
	Exterior Renovation (FA)	1460		335,020	335,020	0
	Kitchens & Bathrooms (FA)			301,432	301,432	0
	Total			636,452	636,452	0
	Relocation	1495		60,000	60,000	0
	Total			60,000	60,000	0
	CAL 31-3 TOTAL			716,452	716,452	0
CAL 31-4 Pleasant Valley	A/E Fees	1430		800	800	0
	Total			800	800	0

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501-02 Replacement Housing Factor Grant No:			Federal FY of Grant: 2002		Status of Proposed Work
					Total Actual Cost		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Funds Obligated (2)	Funds Expended (2)
				Original	Revised (1)		
	Block Wall (FA)	1450		100,000	100,000	0	0
	Total			100,000	100,000	0	0
	LBP Replacement (FA)	1460		5,000	5,000	0	0
	Total			5,000	5,000	0	0
	CAL 31-4 Total:			105,800	105,800	0	0
CAL 31-5 Plaza Vista	A/E Fees	1430		8,000	8,000	0	0
	Total			8,000	8,000	0	0
	Elevator Systems	1460		90,641	90,641	0	0
	Total			90,641	90,641	0	0

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501-02 Replacement Housing Factor Grant No:		Federal FY of Grant: 2002		Status of Proposed Work
				Funds Obligated (2)	Funds Expended (2)	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost
				Original	Revised (1)	
	CAL 31-5 TOTAL			98,641	98,641	0
CAL 31-7 Scattered Sites	A/E Fees	1430		2,000	2,000	0
	Total			2,000	2,000	0
	Laundry Drains	1460		20,000	20,000	0
	Total			20,000	20,000	0
	CAL 31-7 Total			22,000	22,000	0
CAL 31-8 Palm Vista	A/E Fees	1430		1,040	1,040	0
	Total			1,040	1,040	0
	Boiler Controls	1460		10,000	10,000	0
	Total			10,000	10,000	0

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501-02 Replacement Housing Factor Grant No:		Federal FY of Grant: 2002			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Status of Proposed Work	
				Original	Revised (1)		Funds Obligated (2)
	CAL 31-8 TOTAL			11,040	11,040	0	0
	CA016 P031 501-02			2,176,052	2,176,052	418,069	121,063

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program No: CA16 P031 501-02 Replacement Housing Factor No:		Federal FY of Grant: 2002	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)	Reasons for Revised Target Dates		
			Original	Revised	Actual
CAL 31-0	12/31/03	06/30/05			
CAL 31-1	12/31/03	06/30/05			

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program No: CA16 P031 501-02 Replacement Housing Factor No:			Federal FY of Grant: 2002	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	
Colonia Village						
CAL 31-2 Colonia Village	12/31/03			06/30/05		
CAL 31-3 Colonia Village	12/31/03			06/30/05		
CAL 31-4 Pleasant Valley	12/31/03			06/30/05		
CAL 31-5 Plaza Vista	12/31/03			06/30/05		
CAL 31-7 Scattered Sites	12/31/03			06/30/05		
CAL 31-8 Palm Vista	12/31/03			06/30/05		

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: OXNARD HOUSING AUTHORITY	Grant Type and Number Capital Fund Program Grant No: CA 16 P031 502 01 Replacement Housing Factor Grant No:	Federal FY of Grant: 2001
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- Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 12/31/02 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost			Total Actual Cost		
		Original	Revised	Obligated	Obligated	Expended	Expended
1	Total non-CFP Funds	0	0	0	0	0	0
2	1406 Operating Subsidy	194,016	194,016	194,016	155,140	155,140	155,140
2a	1408 Management Improvement 1/	324,140	324,140	324,140	246,903	246,903	246,903
3	1410 Administration 2/	228,858	228,858	228,858	106,542	106,542	106,542
4	1411 Audit	0	3,000	3,000	0	0	0
5	1415 Liquidated Damages	0	0	0	0	0	0
6	1430 Fees and Costs	455,061	452,061	343,636	16,717	16,717	16,717
7	1440 Site Acquisition	0	0	0	0	0	0
8	1450 Site Improvement	10,000	10,000	0	0	0	0
9	1460 Dwelling Structures	786,292	786,292	392,492	244,520	244,520	244,520
10	1465.1 Dwelling Equipment—Nonexpendable	0	0	0	0	0	0
11	1470 Nondwelling Structures	0	0	0	0	0	0
12	1475 Nondwelling Equipment	87,500	87,500	81,825	69,912	69,912	69,912
13	1495.1 Relocation Costs	60,000	60,000	20,000	1,717	1,717	1,717
14	1490 Replacement Reserve	0	0	0	0	0	0

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: OXNARD HOUSING AUTHORITY	Grant Type and Number Capital Fund Program Grant No: CA 16 P031 502 01 Replacement Housing Factor Grant No:	Federal FY of Grant: 2001
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- Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 12/31/02 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost	Total Actual Cost
15	1502 Contingency (may not exceed 8% of line 16)	133,350	0
16	Amount of Annual Grant: (sum of lines 2-15)	2,279,217	1,587,967
17	Amount of line 16 Related to LBP Activities	0	0
18	Amount of line 16 Related to Section 504 compliance	0	0
19	Amount of line 16 Related to Security	0	0
20	Amount of line 16 Related to Energy Conservation Measures	0	0

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 502-01 Replacement Housing Factor Grant No:		Federal FY of Grant: 2001				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
CAL 31-0 PHA-WIDE	Operations	1406		184,016	194,016	194,016	155,140	
	Total			184,016	194,016	194,016	155,140	
	AS-Bob MST & IBM Software Updates	1408		7,500	7,487	7,487	7,487	Complete
	AS-Bob Prof Dev Trng			7,000	6,237	6,237	6,237	Complete
	AS-Karl Prof Dev Trng			1,500	0	0	0	Reprogrammed
	AS-Rose Prof Dev Trng			500	0	0	0	Reprogrammed
	AS-Sal Prof Dev Trng			2,500	1,683	1,683	1,683	Complete
	HA-BC Crime Investigation			12,500	12,500	12,500	12,500	Complete
	HA-BC Homeownership			3,000	3,000	3,000	0	
	HA-BC Prof Dev Trng			10,000	10,000	10,000	2,749	
	HA-BC Rental/Satisfaction Survey			5,000	4,457	4,457	683	
	HA-FIC Econ Dvlpmt/Salaries			31,200	31,200	31,200	31,200	Complete
	HA-FIC Prof Dev Trng			3,000	0	0	0	Reprogrammed
	MD Office Software			2,000	2,000	2,000	0	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number		Federal FY of Grant:		Status of Proposed Work		
		Capital Fund Program Grant No: CA 16 P031 502-01 Replacement Housing Factor Grant No:		2001				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
	MD Imaging System Software Upgrades			2,000	2,000	2,000	0	
	MD Operating System Software			1,000	1,000	1,000	0	
	MD Network Software			5,000	5,000	5,000	0	
	MC Computer Support Svcs (John H)			21,600	21,600	21,600	20,071	
	MD PHA LDI			7,500	7,500	7,500	0	
CAL 31-0 PHA-WIDE (cont)	MD Prof Dev Trng			5,000	5,000	5,000	0	
	MD Windows Software Upgrade			2,000	2,000	2,000	0	
	MD CGP Vehicle			31,000	31,000	31,000	24,363	
	PS Consultant			1,000	7,594	7,594	5,760	
	PS Prof Dev Trng			5,000	5,000	5,000	405	
	PS Software Upgrades			1,000	1,000	1,000	0	
	PS Disaster Preparedness			4,000	1,956	1,956	1,956	Complete
	PS Office Equipment			2,000	4,587	4,587	4,587	Complete
	RI Tenant Opp Prgm			17,500	17,500	17,500	7,533	
	RI Prof Dev Trng			3,000	3,000	3,000	375	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number		Federal FY of Grant:		Status of Proposed Work		
		Capital Fund Program Grant No: CA 16 P031 502-01 Replacement Housing Factor Grant No:		2001				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
	RI Staffing/Salaries			73,840	73,840	73,840	73,840	Complete
	RI Economic Development			52,000	52,000	52,000	42,197	
	RI Equip/Supplies/Flyers			1,000	1,000	1,000	1,000	Complete
	RI Consultant			3,000	3,000	3,000	2,278	
	Total			324,140	324,140	324,140	246,903	
	MD CGP Travel	1410		10,000	10,000	10,000	9,985	
	MD CGP Staff Salary			150,000	150,000	150,000	63,160	
	MD CGP Staff Benefits			41,405	41,405	41,405	12,679	
	MD CFP Staff Telephone			12,000	12,000	12,000	5,375	
	MD Sundry			15,453	15,453	154,530	15,342	
	Total			228,858	228,858	228,858	106,542	
CAL 31-0 PHA-WIDE (cont)								
	Audit Cost	1411		3,000	3,000	3,000	0	
	Total			3,000	3,000	3,000	0	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 502-01 Replacement Housing Factor Grant No:		Federal FY of Grant: 2001				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
	Advertising	1430		40,000	40,000	24	24	
	A/E Fees			51,094	51,094	0	0	
	Permit Fees			135,470	135,470		2,810	
	CGP Planning			157,748	157,748		1,630	
	Total			384,312	384,312	293,242	4,465	
	Site Improvements	1450		10,000	10,000	0	0	
	Total			10,000	10,000	0	0	
	AS-Bob AS Peripheral Computer Hardware	1475		27,500	27,500	27,500	27,500	Complete
	AS-Rose Replacement PC & Printer			5,000	5,000	5,000	5,000	Complete
	HA-BC Computer Hardware			10,000	5,152	5,152	5,152	Complete
	HA-BC Copier			6,000	10,848	10,848	10,848	Complete
	MD Portable PC			5,000	5,000	0	0	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number		Federal FY of Grant:				
		Capital Fund Program Grant No: CA 16 P031 502-01 Replacement Housing Factor Grant No:		2001				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
	MD Computer Network Server			5,000	5,179	5,179	5,179	Complete
	MD Computer Hardware			5,000	9,146	9,146	9,146	Complete
CAL 31-0 PHA-WIDE (cont)	MD Projector			5,000	675	0	0	
	PS Computer Hardware			4,000	4,000	4,000	2,904	
	PS Truck			10,000	10,000	10,000	0	
	PS Office Furniture			5,000	5,000	5,000	4,182	
	Total			87,500	87,500	81,825	69,912	
	Contingency	1502		133,350	133,350	0	0	
	Total			133,350	133,350	0	0	
	CAL 31-0 TOTAL			1,355,176	1,365,176	1,125,081	582,962	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 502-01 Replacement Housing Factor Grant No:		Federal FY of Grant: 2001		Status of Proposed Work
				Funds Obligated (2)	Funds Expended (2)	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost
				Original	Revised (1)	
CAL 31-1	A/E Fees	1430	800	800	0	0
Colonia Village	Total		800	800	0	0
	LBP Abatement	1460	10,000	0	0	0
	Total		10,000	0	0	0
	CAL 31-1 TOTAL		10,800	800	0	0
CAL 31-2	A/E Fees	1430	800	800	0	0
Colonia Village	Total		800	800	0	0
	Wall Heaters	1460	10,000	10,000	0	0
	Total		10,000	10,000	0	0
	CAL 31-2 TOTAL		10,800	10,800	0	0

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 502-01 Replacement Housing Factor Grant No:		Federal FY of Grant: 2001			
Development Number Name/HA- Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost	Status of Proposed Work
				Original	Revised (1)		

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 502-01 Replacement Housing Factor Grant No:		Federal FY of Grant: 2001		Status of Proposed Work	
				Total Estimated Cost			Total Actual Cost
Development Number	General Description of Major Work Categories	Dev. Acct No.	Quantity	Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)
CAL 31-3 Colonia Village	A/E Fees	1430		32,794	32,794	32,794	12,238
	Total			32,794	32,794	32,794	12,238
	Exterior Renovation	1460		200,000	200,000	141,200	0
	Kitchens & Bathrooms			200,000	200,000	0	0
	Total			400,000	400,000	141,200	0
	Relocation	1495		20,000	20,000	0	0
	Total			20,000	20,000	0	0
	CAL 31-3 TOTAL			452,794	452,794	173,994	12,238
CAL 31-4 Pleasant Valley	A/E Fees	1430		5,755	5,755	0	0
	Total			5,755	5,755	0	0

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 502-01 Replacement Housing Factor Grant No:		Federal FY of Grant: 2001				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
	LBP Replacement	1460		13,915	13,915	13,915	7,143	
	Total			13,915	13,915	13,915	7,143	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 502-01 Replacement Housing Factor Grant No:		Federal FY of Grant: 2001		Status of Proposed Work	
				Total Estimated Cost			Total Actual Cost
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)
CAL 31-4 Pleasant Valley (cont)	Relocation	1495		20,000	20,000	20,000	1,717
	Total			20,000	20,000	20,000	1,717
	CAL 31-4 TOTAL			39,670	39,670	33,915	8,860
CAL 31-5 Plaza Vista	A/E Fees	1430		2,800	2,800	0	0
	Total			2,800	2,800	0	0
	Balcony Railings	1460		35,000	35,000	0	0
	Total			35,000	35,000	0	0
	CAL 31-5 TOTAL			37,800	37,800	0	0
CAL 31-7 Scattered Sites	A/E Fees	1430		17,600	17,600	17,600	14
	Total			17,600	17,600	17,600	14

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 502-01 Replacement Housing Factor Grant No:		Federal FY of Grant: 2001				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
	Roofs/Parking	1460		237,377	237,377	237,377	237,377	
	Total			237,377	237,377	237,377	237,377	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 502-01 Replacement Housing Factor Grant No:		Federal FY of Grant: 2001		Status of Proposed Work
				Funds Obligated (2)	Funds Expended (2)	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost
				Original	Revised (1)	
CAL 31-7 Scattered Sites (cont)	Refrigerator Replacement	1465		20,000	0	0
	Total			20,000	0	0
	Relocation	1495		0	20,000	0
	Total			0	20,000	0
	CAL 31-7 TOTAL			274,977	274,977	237,391
CAL 31-8 Palm Vista	A/E Fees	1430		7,200	7,200	0
	Total			7,200	7,200	0
	Solar Water Heater	1460		90,000	90,000	0
	Total			90,000	90,000	0
	CAL 31-8 TOTAL			97,200	97,200	0

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 502-01 Replacement Housing Factor Grant No:		Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories CA016 P031 502 01	Dev. Acct No.	Quantity	Total Estimated Cost		Status of Proposed Work	
				Original	Revised (1)		Funds Obligated (2)
				2,279,217	2,279,217	1,587,967	841,450

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program No: CA16 P031 502-01 Replacement Housing Factor No:		Federal FY of Grant: 2001					
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)	Original	Revised	Actual	All Funds Expended (Quarter Ending Date)	Original	Revised	Actual	Reasons for Revised Target Dates
CAL 31-0		03/31/03				09/30/04			
CAL 31-1 Colonia Village		03/31/03				09/30/04			
CAL 31-2 Colonia Village		03/31/03				09/30/04			
CAL 31-3 Colonia Village		03/31/03				09/30/04			
CAL 31-4		03/31/03				09/30/04			

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program No: CA16 P031 502-01 Replacement Housing Factor No:		Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	
Pleasant Valley						
CAL 31-5 Plaza Vista	03/31/03			09/30/04		
CAL 31-7 Scattered Sites	03/31/03			09/30/04		
CAL 31-8 Palm Vista	03/31/03			09/30/04		

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: OXNARD HOUSING AUTHORITY	Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 01 Replacement Housing Factor Grant No:	Federal FY of Grant: 2001
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 12/31/02 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost			Total Actual Cost	
		Original	Revised	Obligated	Expended	
1	Total non-CFP Funds	0	0	0	0	
2	1406 Operating Subsidy	0	0	0	0	
2a	1408 Management Improvement 1/	0	0	0	0	
3	1410 Administration 2/	466,389	466,389	466,389	165,362	
4	1411 Audit	0	0	0	0	
5	1415 Liquidated Damages	0	0	0	0	
6	1430 Fees and Costs	759,500	759,500	137,592	115,931	
7	1440 Site Acquisition	0	0	0	0	
8	1450 Site Improvement	0	0	0	0	
9	1460 Dwelling Structures	303,800	3,038,000	2,323,792	849,476	
10	1465.1 Dwelling Equipment—Nonexpendable	0	0	0	0	
11	1470 Nondwelling Structures	0	0	0	0	
12	1475 Nondwelling Equipment	0	0	0	0	
13	1495.1 Relocation Costs	395,000	395,000	48,522	48,522	
14	1490 Replacement Reserve	0	0	0	0	
15	1502 Contingency (may not exceed 8% of line 16)	0	0	0	0	

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: OXNARD HOUSING AUTHORITY	Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 01 Replacement Housing Factor Grant No:	Federal FY of Grant: 2001	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/02 <input type="checkbox"/> Final Performance and Evaluation Report			
Line No.	Summary by Development Account	Total Estimated Cost	Total Actual Cost
16	Amount of Annual Grant: (sum of lines 2-15)	4,658,889	2,976,295
17	Amount of line 16 Related to LBP Activities	0	0
18	Amount of line 16 Related to Section 504 compliance	0	0
19	Amount of line 16 Related to Security	0	0
20	Amount of line 16 Related to Energy Conservation Measures	0	0

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501-01 Replacement Housing Factor Grant No:		Federal FY of Grant: 2001				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
CAL 31-0 PHA-WIDE	MD CGP Staff Salary	1410		<u>466,389</u>	<u>466,389</u>	<u>466,389</u>	<u>165,362</u>	
	Total			466,389	466,389	466,389	165,362	
	CAL 31-01 Total			466,389	466,389	466,389	165,362	
31-3 Colonia Village	A/E Fees	1430		398,500	398,500	67,575	45,914	
	Consultant Fees			<u>163,000</u>	<u>163,000</u>	<u>70,017</u>	<u>70,017</u>	
	Total			561,500	561,500	137,592	115,931	
	Exterior Renovation	1460		<u>2,310,000</u>	<u>2,310,000</u>	<u>2,310,000</u>	<u>835,684</u>	
	Total			2,310,000	2,310,000	2,310,000	835,684	
	Relocation	1496		<u>336,000</u>	<u>336,000</u>	<u>48,522</u>	<u>48,522</u>	
	Total			336,000	336,000	48,522	48,522	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501-01 Replacement Housing Factor Grant No:		Federal FY of Grant: 2001		Status of Proposed Work	
				Total Actual Cost			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Funds Obligated (2)	Funds Expended (2)
				Original	Revised (1)		
	CAL 31-3 Total			3,207,500	3,207,500	2,496,114	1,000,137
CAL 31-4 Pleasant Valley	A/E Fees	1430		143,500	143,500	0	0
	Consultant Fees			54,500	54,500	0	0
	Total			198,000	198,000	0	0
CAL 31-4 Pleasant Valley (cont)	Kitchen & Bathroom	1460		728,000	728,000	13,792	13,792
	Total			728,000	728,000	13,792	13,792
	Relocation	1495		59,000	59,000	0	0
	Total			59,000	59,000	0	0
	CAL 31-4 Total			985,000	985,000	13,792	13,792

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501-01 Replacement Housing Factor Grant No:		Federal FY of Grant: 2001				
Development Number Name/HA- Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
	CA016 P031 501.01			4,658,889	4,658,889	2,976,294	1,179,291	

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part III: Implementation Schedule**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program No: CA16 P031 501-01 Replacement Housing Factor No:		Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	
CAL 31-0	03/31/03			09/30/04		
CAL 31-3 Colonia Village	03/31/03			09/30/04		
CAL 31-4 Pleasant Valley	03/31/03			09/30/04		

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 00 Replacement Housing Factor Grant No:		Federal FY of Grant: Approval - 2000		
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/02 <input type="checkbox"/> Final Performance and Evaluation Report						
Line No.	Summary by Development Account	Total Estimated Cost			Total Actual Cost	
		Original	Revised	Obligated	Expended	
1	Total non-CFP Funds	0	0	0	0	
2	1406 Operating Subsidy	123,000	171,622	171,622	143,630	
2a	1408 Management Improvement 1/	302,500	299,500	299,500	299,500	
3	1410 Administration 2/	221,332	221,332	221,332	221,332	
4	1411 Audit	3,000	3,000	3,000	3,000	
5	1415 Liquidated Damages	0	0	0	0	
6	1430 Fees and Costs	402,948	191,284	191,284	191,284	
7	1440 Site Acquisition	0	0	0	0	
8	1450 Site Improvement	25,205	80,996	80,996	80,996	
9	1460 Dwelling Structures	916,977	1,089,570	1,089,570	897,363	
10	1465.1 Dwelling Equipment—Nonexpendable	42,000	0	0	0	
11	1470 Nondwelling Structures	0	0	0	0	
12	1475 Nondwelling Equipment	117,500	117,500	117,500	117,500	
13	1495.1 Relocation Costs	60,000	53,724	53,724	53,724	
14	1490 Replacement Reserve	0	0	0	0	
15	1502 Contingency (may not exceed 8% of line 16)	14,066	0	0	0	
16	Amount of Annual Grant: (sum of lines 2-15)	2,228,528	2,228,528	2,228,528	2,008,328	

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: OXNARD HOUSING AUTHORITY	Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 00 Replacement Housing Factor Grant No:	Federal FY of Grant: Approval - 2000	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/02 <input type="checkbox"/> Final Performance and Evaluation Report			
Line No.	Summary by Development Account	Total Estimated Cost	Total Actual Cost
17	Amount of line 16 Related to LBP Activities		
18	Amount of line 16 Related to Section 504 compliance	0	0
19	Amount of line 16 Related to Security	0	0
20	Amount of line 16 Related to Energy Conservation Measures	0	0

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number		Capital Fund Program Grant No: CA 16 P031 501		Federal FY of Grant: 2000		
		Replacement Housing Factor Grant No:						
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
CAL 31-0 PHA-WIDE	Operations	1406		123,000	171,622	171,622	143,630	
	Total			123,000	171,622	171,622	143,630	
	AS-Bob MST & IBM Software Update	1408		2,065	2,065	2,065	2,065	Complete
	AS-Bob Peripheral Computer Hardware			9,337	9,337	9,337	9,337	Complete
	AS-Bob Prof Dev Training			5,323	5,323	5,323	5,323	Complete
	AS-Karl Prof Dev Training			480	480	480	480	Complete
	AS-Sal Prof Dev Training			75	75	75	75	Complete
	HA-BC Crime Investigation			3,604	3,604	3,604	3,604	Complete
	HA-BC Brochures & Pamphlets			72	72	72	72	Complete
	HA-FIC Econ Dvlpmt/Salaries			72,133	72,133	72,133	72,133	Complete
	HA-FIC Prof Dev Trng			4,412	4,412	4,412	4,412	Complete
	MD Office Software			2,000	1,667	1,667	1,667	Complete
	MD Imaging System Software Upgrade			2,000	278	278	278	Complete
	MD Operation System Software			1,000	1,086	1,086	1,086	Complete

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 00 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000				
		Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost	
Original	Revised (1)					Funds Obligated (2)	Funds Expended (2)		
	MD Network Software				1,000	366	366	366	Complete
	MD Computer Support Svcs (John H)				20,000	25,408	25,408	25,408	Complete
	MD PHA LDI				7,500	2,327	2,327	2,327	Complete
	MD Prof Dev Training				5,000	6,445	6,445	6,445	Complete
	MD Windows Upgrades				2,000	0	0	0	Reprogrammed
	MD CGP Vehicle				6,000	5,923	5,923	5,923	Complete
CAL 31-0 PHA-WIDE (cont)	PS Consultant				1,000	193	193	193	Complete
	PS Prof Dev Training				5,000	2,834	2,834	2,834	Complete
	PS Software Upgrades				1,000	88	88	88	Complete
	PS Disaster Preparedness				4,000	2,117	2,117	2,117	Complete
	PS Office Equipment				2,000	7,769	7,769	7,769	Complete
	RI Tenant Opp Program				24,150	24,150	24,150	24,150	Complete
	RI Prof Dev Trng				4,141	4,141	4,141	4,141	Complete
	RI Staffing				64,142	64,142	64,142	64,142	Complete
	RI Economic Development				48,347	48,347	48,347	48,347	Complete
	RI Equip/Supplies/Flyers				3,097	3,097	3,097	3,097	Complete

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 00 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000				
		Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost	
Original	Revised (1)					Funds Obligated (2)	Funds Expended (2)		
	RI Consultant			1,623	1,623	1,623	1,623	1,623	Complete
	Total			302,500	299,500	299,500	299,500	299,500	
	MD CGP Travel	1410		9,851	11,228	11,228	11,228	11,228	Complete
	MD CGP Staff Salary			119,507	132,382	132,382	132,382	132,382	Complete
	MD CGP Staff Benefits			41,405	31,835	31,835	31,835	31,835	Complete
	MD CGP Staff Telephone			5,631	6,825	6,825	6,825	6,825	Complete
	MD Sundry			13,103	15,955	15,955	15,955	15,955	Complete
	MD Office Rent			31,835	23,107	23,107	23,107	23,107	Complete
	Total			221,332	221,332	221,332	221,332	221,332	
	Audit Cost	1411		3,000	3,000	3,000	3,000	3,000	Complete
	Total			3,000	3,000	3,000	3,000	3,000	
CAL 31-0 PHA-WIDE (cont)	Advertising	1430		30,000	4,378	4,378	4,378	4,378	Complete
	A/E Fees			9,333	0	0	0	0	Reprogrammed

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 00 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000			
					Total Estimated Cost		Total Actual Cost	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
					Permit Fees			135,470
	CGP Planning			157,748	130,006	130,006	130,006	
	Total			332,551	135,924	135,924	135,924	
	Site Improvements	1450		25,205	4,417	4,417	4,417	Complete
	Total			25,205	4,417	4,417	4,417	
	AS-Bob Peripheral Computer Hardware	1475		27,500	25,737	25,737	25,737	Complete
	HA-BC Computer Hardware			10,000	10,745	10,745	10,745	Complete
	HA-BC Equip			6,000	6,000	6,000	6,000	Complete
	MID Replacement PC's (2)			5,000	5,000	5,000	5,000	Complete
	PS Computer Hardware			4,000	4,000	4,000	4,000	Complete
	PS Truck			11,000	11,000	11,000	11,000	Complete
	PS Office Furniture			54,000	55,019	55,019	55,019	Complete
	Total			117,500	117,500	117,500	117,500	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 00 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000				
		Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
Quantity	Original				Revised (1)	Funds Obligated (2)	Funds Expended (2)		
CAL 31-0 PHA-WIDE (cont)	Contingency	1502		14,066	0	0	0	0	Reprogrammed
	Total			14,066	0	0	0	0	
	CAL 31-0 TOTAL			1,139,154	953,296		953,296	925,303	
CAL 31-1 Colonia Village	A/E Fees	1430		800	0	0	0	0	Reprogrammed
	Total			800	0	0	0	0	
	LBP Abatement	1460		10,000	0	0	0	0	Reprogrammed
	Total			10,000	0	0	0	0	
	Relocation	1495		20,000	8,041	8,041	8,041	8,041	Complete
	Total			20,000	8,041	8,041	8,041	8,041	
	CAL 31-1 TOTAL			30,800	8,041	8,041	8,041	8,041	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 00 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000			
					Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity
Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)					
CAL 31-2 Colonia Village	A/E Fees	1430		1,600	0	0	0	Reprogrammed
	Total			1,600	0	0	0	
	Wall Heaters	1460		20,000	0	0	0	Reprogrammed
	Total			20,000	0	0	0	
CAL 31-2 TOTAL				21,600	0	0	0	
CAL 31-3 Colonia Village	A/E Fees	1430		26,425	54,189	54,189	54,189	Complete
	Total			26,425	54,189	54,189	54,189	
Exterior Renovation				95,157	413,137	413,137	313,197	
Kitchens & Bathrooms				112,157	238,105	238,105	145,838	
Total				207,314	651,242	651,242	459,034	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 00 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
CAL 31-3 Colonia Village (cont)	Refrigerator Replacement	1465		7,000	0	0	0	Reprogrammed
	Total			7,000	0	0	0	
	Relocation	1495		20,000	12,290	12,290	12,290	Complete
	Total			20,000	12,290	12,290	12,290	
	CAL 31-3 TOTAL			260,739	717,721	717,721	525,513	
CAL 31-4 Pleasant Valley	A/E Fees	1430		12,907	0	0	0	Reprogrammed
	Total			12,907	0	0	0	
	Kitchens & Bathrooms	1460		35,940	112,379	112,379	112,379	Complete
	LBP Replacement			125,402	81,952	81,952	81,952	Complete
	Total			161,342	194,331	194,331	194,331	
	Refrigerator Replacement	1465		10,000	0	0	0	Reprogrammed

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 Replacement Housing Factor Grant No:		Federal FY of Grant: 2000				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
	Total			10,000	0	0	0	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 00 Replacement Housing Factor Grant No:		Federal FY of Grant: 2000				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
CAL 31-4 Pleasant Valley (cont)	Relocation	1495		20,000	33,393	33,393	33,393	Complete
	Total			20,000	33,393	33,393	33,393	
	CAL 31-4 TOTAL			204,249	227,724	227,724	227,724	
CAL 31-5 Plaza Vista	A/E Fees	1430		640	0	0	0	Reprogrammed
	Total			640	0	0	0	
	Site Improvements			0	76,579	76,579	76,579	Complete
	Door Deadbolts			8,000	7,894	7,894	7,894	Complete
	Sliding Glass Door/Win			160,000	96,693	96,693	96,693	Complete
	435 D Street			0	41,382	41,382	41,382	Complete
	Total			168,000	145,969	145,969	145,969	
	Refrigerator Replacement			5,000	0	0	0	Reprogrammed

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 Replacement Housing Factor Grant No:		Federal FY of Grant: 2000				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
	Total			5,000	0	0	0	
	CAL 31-5 TOTAL			173,640	222,548	222,548	222,548	

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 00 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000			
					Total Estimated Cost		Total Actual Cost	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
				CAL 31-7 Scattered Sites	A/E Fees	1430		24,825
	Total			24,825	1,171	1,171	1,171	
	Roofs/Parking	1460		252,271	0	0	0	Reprogrammed
	Total			252,271	0	0	0	
	Refrigerator Replacements	1465		10,000	0	0	0	Reprogrammed
	Total			10,000	0	0	0	
	CAL 31-7 TOTAL			287,096	1,171	1,171	1,171	

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name: OXNARD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: CA 16 P031 501 00 Replacement Housing Factor Grant No:		Federal FY of Grant: 2000				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
CAL 31-8 Palm Vista	A/E Fees	1430		3,200	0	0	0	Reprogrammed
	Total			3,200	0	0	0	
	Sliding Glass Doors & Windows	1460		98,050	98,028	98,028	98,028	Complete
	Total			98,050	98,028	98,028	98,028	
	Refrigerator Replacement	1465		10,000	0	0	0	Reprogrammed
	Total			10,000	0	0	0	
	CAL 31-8 TOTAL			111,250	98,028	98,028	98,028	
	CA016 P031 501-00			2,228,528	2,228,528	2,228,528	2,008,328	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule**

Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates
	Original	Revised	Original	Revised	
CAL 31-0	03/31/02		03/31/02	09/30/03	
CAL 31-1 Colonia Village	03/31/02		03/31/02	09/30/03	
CAL 31-2 Colonia Village	03/31/02		03/31/02	09/30/03	
CAL 31-3 Colonia Village	03/31/02		03/31/02	09/30/03	
CAL 31-4 Pleasant Valley	03/31/02		03/31/02	09/30/03	
CAL 31-5 Plaza Vista	03/31/02		03/31/02	09/30/03	
CAL 31-7 Scattered Sites	03/31/02		03/31/02	09/30/03	
CAL 31-8 Palm Vista	03/31/02		03/31/02	09/30/03	

PHA Name: Oxnard Housing Authority
 Grant Type and Number: CA16 P031 501 00
 Capital Fund Program No: CA16 P031 501 00
 Replacement Housing Factor No: 2000
 Federal FY of Grant: 2000