

U.S.DepartmentofHousingandUrbanDevelopment  
OfficeofPublicandIndianHousing

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SmallPHAPlanUpdate  
AnnualPlanforFiscalYear:July1,2002

BARTLETHOUSINGAUTHORITY

Bartlett,Texas

**NOTE:THISPHAPLANSTEMPLATE( HUD50075)ISTOBECOMPLETEDIN  
ACCORDANCEWITHINSTRUCTIONSLOCATEDINAPPLICABLEPIHNOTICES**

## PHAPlan AgencyIdentification

**PHAName:** BartlettHousingAuthority

**PHANumber:** TX274v01

**PHAFiscalYearBeginning:(mm/yyyy)** 07/01/02

### PHAPlanContact Information:

Name:TinaSteglich

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TDD:

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### PublicAccessToInformation

Informationregardinganyactivitiesoutlinedinthisplancanbeobtainedbycontacting:(selectallthat apply)

- Mainad ministrativeofficeofthePHA
- PHAdevelopmentmanagementoffices

### DisplayLocationsForPHAPlansandSupportingDocuments

ThePHAPlans(includingattachments)areavailableforpublicinspectionat:(selectallthatapply)

- Mainadmin istrativeofficeofthePHA
- PHAdevelopmentmanagementoffices
- Mainadministrativeofficeofthelocal,countyorStategovernment
- Publiclibrary
- PHAwebsite
- Other(list below)

PHAPlanSupportingDocumentsareavailableforinspectionat:(selectallthatapply)

- MainbusinessofficeofthePHA
- PHAdevelopmentmanagementoffices
- Other(listbelow)

### PHAProgramsAdministered :

PublicHousingandSection8      Section8Only      XPublicHousingOnly

# Annual PHA Plan

## Fiscal Year 2002

[24CFR Part 903.7]

### i. Table of Contents

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the filename in parentheses in the space to the right of the title.

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X	Attachment F: Comments of Resident Advisory Board or Boards & Explanation of PHA Response (must be attached if not included in PHA Plan text)	
X	Other (List below, providing each attachment name)	
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X	Attachment H: Voluntary Conversion Initial Assessments	
X	Attachment I: Progress Report Update on Goals	
X	Attachment J: Performance and Evaluation Report	

## ii. Executive Summary

[24CFR Part 903.79(r)]

At PHA option, provide a brief overview of the information in the Annual Plan

Optional

## 1. Summary of Policy or Program Changes for the Upcoming Year

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

In the process of amending the One Strike Policy to meet with QHWRA, Passbook Interest Rate for Imputed Income From Assets will be as follows: 2 percent as the rate to be used to impute income from assets in excess of \$5,000.

REACH had no findings. (Score 91%)

## 2. Capital Improvement Needs

[24CFR Part 903.79(g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

- A.  Yes: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?
- B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$87,760.00
- C.  Yes: Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.
- D. Capital Fund Program Grant Submissions

### (1) Capital Fund Program 5 - Year Action Plan

The Capital Fund Program 5 - Year Action Plan is provided as Attachment B

### (2) Capital Fund Program Annual Statement

The Capital Fund Program Annual Statement is provided as Attachment C

## 3.D Demolition and Disposition

[24CFR Part 903.79(h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1.  No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to next component; if "yes", complete one activity description for each development.)

2. Activity Description

<b>Demolition/Disposition Activity Description</b> (Not including activities associated with HOPE VI or Conversion Activities)	
1a. Development name:	
1b. Development (project) number:	
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>	
3. Application status (select one ) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: (DD/MM/YY)	
5. Number of units affected:	
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development	
7. Relocation resources (select all that apply) <input type="checkbox"/> Section 8 for units <input type="checkbox"/> Public housing for units <input type="checkbox"/> Preference for admission to other public housing or section 8 <input type="checkbox"/> Other housing for units (describe below)	
8. Timeline for activity: a. Actual or projected start date of activity: b. Actual or projected start date of relocation activities: c. Projected end date of activity:	

**4. Voucher Homeownership Program**

[24CFR Part 903.79(k)]

A. X No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8 of the U.S.H.A. of 1937, as implemented by 24CFR part 982? (If "No", skip to next component; if "yes", describe each program using the table below (copy and complete questions for each program identified.) (y)

**B. Capacity of the PHA to Administer a Section 8 Homeownership Program**

The PHA has demonstrated its capacity to administer the program by (select all that apply):

Establishing a minimum homeowner down payment requirement of at least 3 percent and requiring that at least 1 percent of the down payment comes from the family's resources

Requiring that financing for purchase of a home under its section 8 home ownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards

Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

## **5. Safety and Crime Prevention: PHDEP Plan**

[24CFR Part 903.7(m)]

Exemptions Section 8 Only PHAs may skip to the next component PHA eligible for PHDEP funds must provide a PHDEP Plan meetings specified requirements prior to receipt of PHDEP funds.

A.  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) PHDEP grant for the upcoming year? \$  
\_\_\_\_\_

C.  Yes  No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.

D.  Yes  No: The PHDEP Plan is attached at Attachment \_\_\_\_\_

## **6. Other Information**

[24CFR Part 903.79(r)]

### **A. Resident Advisory Board (RAB) Recommendations and PHA Response**

1. Yes Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are Attached as Attachment (Filename) E

3. In what manner did the PHA address those comments? (select all that apply)

The PHA changed portions of the PHA Plan in response to comments  
A list of these changes is included

Yes  No: below or

Yes  No: at the end of the RAB Comments in Attachment \_\_\_\_\_.

Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the end of the RAB Comments in Attachment \_\_\_\_\_.

XX Other: (list below) Approved plan is

## B. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here)

State of Texas

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.

The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.

The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.

Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)

Other: (list below)

3. PHA Requests for support from the Consolidated Plan Agency

No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

- A. Promote adequate and affordable housing
- B. Promote economic opportunity
- C. Promote a suitable living environment without discrimination.

## C. Criteria for Substantial Deviation and Significant Amendments

### 1. Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

**A.SubstantialDeviationfromthe5 -yearPlan:**

SubstantialDeviationfromthe5 -yearPlan:

AnychangetoMissionstatementsuchas:

50%del etionfromoradditiontothegoalsandobjectivesasawhole

50%ormoredecreaseinthequantifiablemeasurementofanyindividualgoalorobjective.

The5 -yearplanwillbechangedto completethefollowingworkitems:

Airconditioningandroofingwil lbeinthe2002and2003CFPprogramsalso;off -streetparkingfor10 carswillhavetobeaddedtothe2003CFP.

**B.SignificantAmendmentorModificationtotheAnnualPlan:**

50% varianceinthefundsprojectedintheCapitalFundProgramAnnualSt atement.

AnyIncreaseordecreaseover50%inthefundsprojectedintheFinancialResourcestatementand/orthe CapitalFundProgramannualStatement

Anychangeinapolicyorprocedurethatrequiresaregulatory30 -dayposting

AnysubmissiontoHUDthat requiresaseparatenotificationtoresidents,suchasHopeVI,Public HousingConversion, Demolition/Disposition, designatedHousingorHomeownershipprograms.

2000CFPhasbeenmodifiedto completetheroofingof5duplexesinthe1999CIAP.

2001CFPw illberevisedtoinstallcentralairconditioningandheatincludingductworkandtape,bed andfinishthewallafterremoveofwallheaters.

Thecompletionofroofswillbecompletedinthe2003CFP.SeeAttachmentH

**Attachment A**

**SupportingDocume ntsAvailableforReview**

PHAsaretointicatewhichdocumentsareavailableforpublicreviewbyplacingamarkinthe“Applicable&OnDisplay” columnintheappropriaterows.Alllisteddocumentsmustbeondisplayifapplicabletotheprogramactivitie sconductedby thePHA.

<b>ListofSupportingDocumentsAvailableforReview</b>		
<b>Applicable &amp; OnDisplay</b>	<b>SupportingDocument</b>	<b>RelatedPlan Component</b>
X	PHAPlanCertificationsofCompliancewiththePHAPlansand RelatedRegulations	5YearandAnnual Plans
X	State/LocalGovernmentCertificationofConsistencywiththe ConsolidatedPlan	5YearandAnnual Plans



### List of Supporting Documents Available for Review

Applicable & On Display	Supporting Document	Related Plan Component
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board -approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
N/A	Any policy governing occupancy of Police Officers in Public Housing <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
N/A	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
N/A	Section 8 rent determination (payment standard) policies <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations
N/A	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
N/A	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations

### List of Supporting Documents Available for Review

Applicable & On Display	Supporting Document	Related Plan Component
N/A	Any required policies governing any Section 8 special housing types <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Grievance Procedures
N/A	Section 8 informal review and hearing procedures <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD -approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
N/A	Approved HOPEVI applications or, if more recent, approved or submitted HOPEVI Revitalization Plans, or any other approved proposal for development of public housing	Annual Plan: Capital Needs
N/A	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing §504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH99 -52(HA).	Annual Plan: Capital Needs
N/A	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
N/A	Policies governing any Section 8 Homeownership program (section ____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership
N/A	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficiency
N/A	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
X	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency
N/A	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
N/A	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention

**List of Supporting Documents Available for Review**

<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>
N/A	PHDEP-related documentation: <ul style="list-style-type: none"> <li>· Baseline law enforcement services for public housing developments assisted under the PHDEP plan;</li> <li>· Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15);</li> <li>· Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities;</li> <li>· Coordination with other law enforcement efforts;</li> <li>· Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and</li> <li>· All crime statistics and other relevant data (including Part I and specified Part I crimes) that establish need for the public housing sites assisted under the PHDEP Plan.</li> </ul>	Annual Plan: Safety and Crime Prevention
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) <input checked="" type="checkbox"/> check here if included in the public housing A&O Policy	Pet Policy
X	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

**ATTACHMENT B**

**Annual Statement/ Performance and Evaluation Report**

**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHAName: Bartlett Housing Authority	Grant Type and Number TX21P27450202 Capital Fund Program: CFP Capital Fund Program Replacement Housing Factor Grant No:	Federal FY of Grant: 2002
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Original Annual Statement
  Reserve for Disasters/Emergencies
  Revised Annual Statement (revision no: )
  Performance and Evaluation Report for Period Ending:
  Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	2,000.00			
4	1410 Administration	5,116.00			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	15,731.00			
8	1440 Site Acquisition				
9	1450 Site Improvement	3,000.00			
10	1460 Dwelling Structures	41,243.00			
11	1465.1 Dwelling Equipment — Nonexpendable	2,670.00			
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment	18,000.00			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency				
20	Amount of Annual Grant: (sum of lines 2-19)	87,760.00			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

**ATTACHMENT B**  
**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHAName: Bartlett Housing Authority		Grant Type and Number Capital Fund Program#: TX21P27450202 Capital Fund Program Replacement Housing Factor#:			Federal FY of Grant: 2002			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
TX274-002								
274-002-1	Remove existing sidewalks and stops and replace with ramps and handicapped rails for the elderly	1450		3,000.00				
274-002-2	Install central air conditioning	1460		41,243.00				

**ATTACHMENT B**  
**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHAName: Bartlett Housing Authority		Grant Type and Number Capital Fund Program#: TX21P27450202 Capital Fund Program Replacement Housing Factor#:			Federal FY of Grant: 2002			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
TX274-HA								
274-HA-1	Provide training for Executive Director	1408		2,000.00				
274-HA-2	Hire consultant to assist in annual plan	1430		2,000.00				
274-HA-3	Hire part time technical help	1410		4,116.00				
274-HA-4	Provide funds for sundry items	1410		1,000.00				
274-HA-5	Hire an architect to develop plans and specifications	1430		9,715.00				
274-HA-6	Hire an on-site inspector	1430		3,216.00				
274-HA-7	Provide funds for reproduction	1430		800.00				
274-HA-8	Purchase 5 ranges, 5 refrigerators and 5 hot water heaters	1465		2,670.00				
274-HA-9	Purchase a pickup truck for maintenance	1475		18,000.00				

**ATTACHMENTB**  
**AnnualStatement/PerformanceandEvaluationReport**  
**CapitalFundProgramandCapitalFundProgramReplacementHousingFactor(CFP/CFPRHF)**  
**PartIII: ImplementationSchedule**

PHAName:BartlettHousingAuthority			GrantTypeandNumber CapitalFundProgram#: TX21P27450202 CapitalFundProgramReplacementHousingFactor#:			FederalFYofGrant: 2002	
DevelopmentNumber Name/HA-Wide Activities	AllFundObligated (QuartEndingDate)			AllFundsExpended (QuarterEndingDate)			ReasonsforRevisedTargetDates
	Original	Revised	Actual	Original	Revised	Actual	
TX274-002	12/31/03			12/31/04			
TX274-HA	12/31/03			12/31/04			

# CapitalFundProgramFive -YearActionPlan

## PartI:Summary

PHABartlettHousingAuthority		<input checked="" type="checkbox"/> Original5 -YearPlan <input type="checkbox"/> RevisionNo:			
Development Number/Name/HA-Wide	Year1	WorkStatementforYear2 FFYGrant:2003 PHAFY:2003	WorkStatementforYear3 FFYGrant:2004 PHAFY:2004	WorkStatementforYear4 FFYGrant:2005 PHAFY:2005	WorkStatementforYear5 FFYGrant:2006 PHAFY:2006
	Annual Statement				
TX274-001		55,043.00	32,699.00	55,676.00	50,068.00
TX274-002		1,200.00	24,544.00	3,567.00	9,175.00
TX274-HA		31,517.00	28,517.00	28,517.00	28,517.00
CFPFundsListedfor 5-yearplanning		87,760.00	87,760.00	87,760.00	87,760.00
ReplacementHousing FactorFunds					



CapitalFundProgramFive -YearActionPlan

**PartII:SupportingPages —WorkActivities**

Activitiesfor Year1	ActivitiesforYear:2 FFYGrant:2003 PHAFY:2003			ActivitiesforYear:3 FFYGrant:2004 PHAFY:2004		
	<b>Development Name/Number</b>	<b>MajorWorkCategories</b>	<b>Estimated Cost</b>	<b>Development Name/Number</b>	<b>MajorWorkCategories</b>	<b>Estimated Cost</b>
<b>See</b>						
<b>Annual</b>	TX274-001	Completeroofofon6duplexes	40,043.00	TX274-001	Replaceexistingbackporchstripswith newcementtype	21,212.00
Statement		Provideoff -streetparkingfor10cars	15,000.00		Extensivegradingisrequiredtocorrect drainagethroughoutsite	11,487.00
TotalCFPEstimatedCost			55,043.00			32,699.00

Capital Fund Program Five - Year Action Plan

**Part II: Supporting Pages — Work Activities**

Activities for Year 1	Activities for Year: 4 FFY Grant: 2005 PHAFY: 2005			Activities for Year: 5 FFY Grant: 2006 PHAFY: 2006		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
<b>See</b>						
<b>Annual</b>	TX274-001	Install 220v. outlet and thru wall vent for dryer connections in all units	13,441.00	TX274-001	Remove the kitchen cabinets in their entirety and replace with new wood cabinets, including countertops, stainless steel sinks and fixtures	50,068.00
Statement		Install new two way cleanouts at each dwelling unit, remove existing	38,668.00			
		Replace existing privacy fence with new 200 ft.	3,567.00			
<b>Total CFPEstimatedCost</b>			55,676.00			50,068.00

CapitalFundProgram Five -YearActionPlan

**PartII:SupportingPages —WorkActivities**

Activitiesfor Year1	ActivitiesforYear:2 FFYGrant:2003 PHAFY:2003			ActivitiesforYear:3 FFYGrant:2004 PHAFY:2004		
	<b>Development Name/Number</b>	<b>MajorWork Categories</b>	<b>Estimated Cost</b>	<b>Development Name/Number</b>	<b>MajorWorkCategories</b>	<b>Estimated Cost</b>
<b>See</b>						
<b>Annual</b>	TX274-002	Purchasepaintforunits	1,200.00	TX274-002	Replaceexistingbackporchstepswith newcementtype	17,100.00
Statement					Extensivegradi ngisrequiredto correct drainagethroughoutsite	7,444.00
<b>TotalCFPEstimatedCost</b>			1,200.00			24,544.00

**Part II: Supporting Pages — Work Activities**

Activities for Year 1	Activities for Year: 4 FFY Grant: 2005 PHAFY: 2005			Activities for Year: 5 FFY Grant: 2006 PHAFY: 2006		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
<b>See</b>						
<b>Annual</b>	TX274-002	Replace existing privacy fence with new 200ft.	3,567.00	TX274-002	Replace existing soffits with wood and paint	9,175.00
Statement						
	Total CFPE Estimated Cost		3,567.00			\$9,175.00

Capital Fund Program Five - Year Action Plan

**Part II: Support in g Pages — Work Activities**

Activities for Year 1	Activities for Year: 2 FFY Grant: 2003 PHAFY: 2003			Activities for Year: 3 FFY Grant: 2004 PHAFY: 2004		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
<b>See</b>						
<b>Annual</b>	TX274-HA	Upgrade computer, printer and software	3,000.00	TX274-HA	Purchase 5 ranges, 5 refrigerators and 5 hot water heaters	5,670.00
Statement		Purchase 5 ranges, 5 refrigerators and 5 hot water heaters	5,670.00		Provide training for Executive Director	2,000.00
		Provide training for Executive Director	2,000.00		Hire a consultant to assist in annual plan	2,000.00
		Hire a consultant to assist in annual plan	2,000.00		Hire a part-time non-technical help	4,116.00
		Hire a part-time non-technical help	4,116.00		Provide sundry items	1,000.00
		Provide sundry items	1,000.00		Hire an architect to develop plans and specifications	9,715.00
		Hire an architect to develop plans and specifications	9,715.00		Hire an on-site inspector	3,216.00
		Hire an on-site inspector	3,216.00		Provide funds for reproduction	800.00
		Provide funds for reproduction	800.00			
	Total CFPEstimatedCost		\$31,517.00			\$28,517.00



# PHA Public Housing Drug Elimination Program Plan

**Note: THIS PHDEP Plan template (HUD 50075 - PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.**

## Section 1: General Information/History

**A. Amount of PHDEP Grant \$** \_\_\_\_\_

**B. Eligibility type (Indicate with an "x")**                      N1 \_\_\_\_\_ N2 \_\_\_\_\_ R \_\_\_\_\_

**C. FFY in which funding is requested** \_\_\_\_\_

### D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long.

### E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area. Unit count information should be consistent with that available in PIC.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)

### F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an "x" to indicate the length of program by # of months. For "Other", identify the # of months).

12 Months \_\_\_\_\_ 18 Months \_\_\_\_\_ 24 Months \_\_\_\_\_

### G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an "x" by each applicable Year) and provide amount of funding received. If previously funded programs haven't been closed out at the time of this submission, indicate the fund balance and anticipated completion date. The Fund Balance should reflect the balance as of

Date of Submission of the PHDEP Plan. The Grant Term End Dates should include any H or "W" for waivers.

UD-approved extensions or waivers. For grant extensions received, place "GE" in column

Fiscal Year of Funding	PHDEP Funding Received	Grant#	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Grant Start Date	Grant Term End Date
FY1995						
FY1996						
FY1997						
FY1998						
FY1999						

## Section 2: PHDEP Plan Goals and Budget

### A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

### B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FFY ____ PHDEP Budget Summary	
Original statement	
Revised statement dated:	
Budget Line Item	Total Funding
9110 - Reimbursement of Law Enforcement	
9115 - Special Initiative	
9116 - Gun Buyback TAMatch	
9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	
9160 - Drug Prevention	
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	



<b>TOTAL PHDEP FUNDING</b>	

**C. PHDEP Plan Goals and Activities**

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise — not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

<b>9110 – Reimbursement of Law Enforcement</b>					<b>Total PHDEP Funding: \$</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/ Source)	Performance Indicators
1.							
2.							
3.							

<b>9115 -Special Initiative</b>					<b>Total PHDEP Funding: \$</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/ Source)	Performance Indicators
1.							
2.							
3.							

<b>9116 -GunBuybackTAMatch</b>					<b>TotalPHDEPFunding:\$</b>		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9120 -SecurityPersonnel</b>					<b>TotalPHDEPFunding:\$</b>		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9130 –EmploymentofInvestigators</b>					<b>TotalPHDEPFunding:\$</b>		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9140 – VoluntaryTenantPatrol</b>					<b>TotalPH DEPFunding:\$</b>		
Goal(s)							
Objectives							

ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9150 - PhysicalIm provements</b>					<b>TotalPHDEPFunding:\$</b>		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9160 -DrugPrevention</b>					<b>TotalPHDEPFunding:\$</b>		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9170 -DrugIntervention</b>					<b>TotalPHDEPFunding:\$</b>		
Goal(s)							
Objectives							

ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9180 -DrugTreatment</b>					<b>TotalPHDEPFunding:\$</b>		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9190 -OtherProgramCosts</b>					<b>TotalPHDEPFunds:\$</b>		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

**Required Attachment D: Resident Member on the PHA Governing Board**

1.No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board:

B. How was the resident board member selected: (select one)?

Elected

Appointed

C. The term of appointment is (include the date term expires):

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis

X the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.

Other (explain):

B. Date of next term expiration of a governing board member:

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position):

Mayor Janice Atchinson

**Required Attachment E: Membership of the Resident Advisory Board or Boards**

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Odessa Roben	Audrey Dalida	Clarine Walker	G.R. Lynn Jr.
Ed Johns	Bettye Grathers	Wilma Sage	Railie Whitlow
Narvel D. Jones			

Approved plan as is.

## **ATTACHMENT F: Deconcentration and Income Mixing**

In accordance with the final rule 903(2)(b)(2) exempts “public housing developments operated by a PHA with fewer than 100 public housing units”.

**ATTACHMENTG:VOLUNTARYCONVERSIONINITIALASSESSMENTS**

A. HowmanyofthePH A’sdevelopmentsaresubjecttotheRequiredInitial Assessments.Project001 -18unitsProject002 –8units

B. HowmanyofthePHA’sdevelopmentsarenotsubjecttotheRequiredInitial Assessmentsbasedonexemptions(e.g.,elderlyand/ordisabledde velopmentsnot generaloccupancyprojects)?

Project001 -7unitselderly/handicapped  
Project001 -17unitselderly/handicapped

C. HowmanyAssessmentswereconductedforthePHA’scovereddevelopments?

One

D. IdentifyPHAdevelopmentsthatmaybea ppropriateforconversionbasedonthe RequiredInitialAssessments:

NONE

DevelopmentName	NumberofUnits

E. IfthePHAhasnotcompletedtheRequiredInitialAssessments,describethestatusof theseassessments.

Conversiontovouchersatthistimewouldhaveadverseaffectontheavailabilityof affordablehousinginourcommunityatthistime.



## **Attachment H: Progress Report Update on Goals**

Our Annual Plan is based on the premise that if we accomplish our goals and objectives we will be working toward the achievement of our mission.

Through the receipt of CFP funds we will continue to modernize as needed to promote a better living environment for our residents.

**Our plan had to be revised to complete some of the most needed items.**

**Roofing in Project 001 was started with the 1999 CIAP and the units designated will be completed in the 2000 CFP program.**

**Air conditioning will be completed with the 2001, 2002 and 2003 CFP programs. Roofing will then be completed and the addition of 10 off-street parking will be completed. This item is needed to let emergency vehicles into the development.**

**All work items will be completed as stated based on the availability of funds.**

**ATTACHMENT I Annual Statement/Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHAName: Bartlett Housing Authority	Grant Type and Number TX21P27450201 Capital Fund Program: CFP Capital Fund Program Replacement Housing Factor Grant No:	Federal FY of Grant: 2001
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Original Annual Statement  Reserve for Disasters / Emergencies  Revised Annual Statement (revision no: )  
 XX Performance and Evaluation Report for Period Ending: 12/31/01  Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non -CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	4,000.00			
4	1410 Administration	5,116.00			
5	1411 Audit	2,000.00			
6	1415 Liquidated Damages				
7	1430 Fees and Costs	13,731.00		9,715.00	
8	1440 Site Acquisition				
9	1450 Site Improvement	3,024.00			
10	1460 Dwelling Structures	58,914.00			
11	1465.1 Dwelling Equipment — Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	975.00			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency				
20	Amount of Annual Grant: (sum of lines 2 -19)	<b>87,760.00</b>		<b>9,715.00</b>	
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

**ATTACHMENT I**  
**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

HA Name: Bartlett Housing Authority		Grant Type and Number Capital Fund Program#: TX21P27450201 Capital Fund Program Replacement Housing Factor#:			Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
TX274-001								
274-001-1	Install new security lighting	1450		1,512.00				
	<b>SUBTOTAL</b>	<b>1450</b>		<b>1,512.00</b>				
274-001-2	Complete work item – install central air conditioning	1460		58,914.00				
	<b>SUBTOTAL</b>	<b>1460</b>		<b>58,914.00</b>				
	<b>TX274-001 TOTAL</b>			<b>60,426.00</b>				

**ATTACHMENT I**  
**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

HA Name: Bartlett Housing Authority		<b>Grant Type and Number</b> Capital Fund Program#: TX21P27450201 Capital Fund Program Replacement Housing Factor#:			Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
TX274-002								
274-002-1	Install new security lighting	1450	2	1,512.00				
	<b>SUBTOTAL</b>	<b>1450</b>		<b>1,512.00</b>				
	<b>TX274-002 TOTAL</b>			<b>1,512.00</b>				

**ATTACHMENT I**

**Annual Statement/Performance and Evaluation Report**

**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**

**Part II: Supporting Pages**

Agency Name: Bartlett Housing Authority		Grant Type and Number Capital Fund Program#: TX21P27450201 Capital Fund Program Replacement Housing Factor#:			Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
TX274-HA								
274-HA-1	Provide training for Executive Director	1408		2,000.00				
274-HA-2	Hire a consultant to assist in annual plan	1408		2,000.00				
	<b>SUBTOTAL</b>	<b>1408</b>		<b>4,000.00</b>				
274-HA-3	Hire part time non technical help	1410		4,116.00				
274-HA-4	Provide funds for sundry items	1410		1,000.00				
	<b>SUBTOTAL</b>	<b>1410</b>		<b>5,116.00</b>				
274-HA-5	Provide funds for an energy audit	1411		2,000.00				
	<b>SUBTOTAL</b>	<b>1411</b>		<b>2,000.00</b>				
274-HA-6	Hire an architect to develop plans and specifications	1430		9,715.00		9,715.00		
274-HA-7	Hire an on site inspector	1430		3,216.00				
274-HA-8	Provide funds for reproduction	1430		800.00				
	<b>SUBTOTAL</b>	<b>1430</b>		<b>13,731.00</b>		<b>9,715.00</b>		
274-HA-9	Construct sign for the community center	1475		975.00				
	<b>SUBTOTAL</b>	<b>1475</b>		<b>975.00</b>				
	<b>HAWIDENEEDS TOTAL</b>			<b>25,822.00</b>		<b>9,715.00</b>		

**ATTACHMENT I**

**Annual Statement/Performance and Evaluation Report**

**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**

**Part III: Implementation Schedule**

PHAName: Bartlett Housing Authority	<b>Grant Type and Number</b> Capital Fund Program#: TX21P27450201 Capital Fund Program Replacement Housing Factor#:	<b>Federal FY of Grant:</b> 2001
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Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
TX274-001	9/30/03			9/30/04			
TX274-002	9/30/03			9/30/04			
TX274-HA	9/30/03			9/30/04			

**ATTACHMENT I Annual Statement/Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHA Name: Bartlett Housing Authority	Grant Type and Number TX21P27450100 Capital Fund Program: CFP Capital Fund Program Replacement Housing Factor Grant No:	Federal FY of Grant: 2000
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Original Annual Statement  Reserve for Disasters/Emergencies  Revised Annual Statement (revision no: )  
 Performance and Evaluation Report for Period Ending: 12/31/01  Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
	Total Non - CFP Funds				
	1406 Operations				
	1408 Management Improvements				
	1410 Administration	5,116.00	5,116.00		
	1411 Audit				
	1415 Liquidated Damages				
	1430 Fees and Costs	13,730.00	15,230.00	11,214.00	
	1440 Site Acquisition				
	1450 Site Improvement				
0	1460 Dwelling Structures	67,200.00	65,700.00	29,502.29	
1	1465.1 Dwelling Equipment — Nonexpendable				
2	1470 Non dwelling Structures				
3	1475 Non dwelling Equipment				
4	1485 Demolition				
5	1490 Replacement Reserve				
6	1492 Moving to Work Demonstration				
7	1495.1 Relocation Costs				
8	1498 Mod Used for Development				
9	1502 Contingency				
0	Amount of Annual Grant: (sum of lines 2 - 19)	<b>86,046.00</b>	<b>86,046.00</b>	<b>40,716.29</b>	
1	Amount of line 20 Related to LBP Activities				
2	Amount of line 20 Related to Section 504 Compliance				
3	Amount of line 20 Related to Security				
4	Amount of line 20 Related to Energy Conservation Measures				

**ATTACHMENT I**  
**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

HA Name: Bartlett Housing Authority	<b>Grant Type and Number</b> Capital Fund Program#: TX21P27450100 Capital Fund Program Replacement Housing Factor#:	<b>Federal FY of Grant:</b> 2000
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Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
TX274-001								
274-001-1	Install central air conditioning in 12 units	1460		55,876.00	24,878.71	0.00		
	Complete work item - Roofing contract	1460		0.00	29,502.29	29,502.29		
	<b>SUBTOTAL</b>	<b>1460</b>		<b>55,876.00</b>	<b>54,376.00</b>	<b>29,502.29</b>		
	<b>TX274 -001 TOTAL</b>			<b>55,876.00</b>	<b>54,376.00</b>	<b>29,502.29</b>		



**ATTACHMENT I**  
**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Support in g Pages**

HA Name: Bartlett Housing Authority		<b>Grant Type and Number</b> Capital Fund Program#: TX21P27450100 Capital Fund Program Replacement Housing Factor#:			Federal FY of Grant: 2000			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
TX274-002								
274-002-1	Install central air conditioning	1460		11,324.00	11,324.00			
	<b>SUBTOTAL</b>	<b>1460</b>		<b>11,324.00</b>	<b>11,324.00</b>			
	<b>TX274 -002 TOTAL</b>							

**ATTACHMENT I**

**Annual Statement/Performance and Evaluation Report**

**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**

**Part II: Supporting Pages**

Agency Name: Bartlett Housing Authority		Grant Type and Number Capital Fund Program#: TX21P27450100 Capital Fund Program Replacement Housing Factor#:			Federal FY of Grant: 2000			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
TX274-HA								
274-HA-1	Hire part time non technical help	1410		4,116.00	4,116.00			
274-HA-2	Provide funds for sundry items	1410		1,000.00	1,000.00			
	<b>SUBTOTAL</b>	<b>1410</b>		<b>5,116.00</b>	<b>5,116.00</b>			
274-HA-3	Hire on site inspector to monitor work	1430		3,216.00	3,216.00			
274-HA-4	Hire an architect/engineer to develop drawings and specifications	1430		9,714.00	9,714.00	9,714.00		
274-HA-5	Provide funds for reproduction	1430		800.00	800.00			
274-HA-6	Hire a consultant to assist with the annual plan	1430			1,500.00	1,500.00		
	<b>SUBTOTAL</b>	<b>1430</b>		<b>13,730.00</b>	<b>13,730.00</b>	<b>11,214.00</b>		
	<b>HAWIDE NEEDS TOTAL</b>			<b>18,846.00</b>	<b>18,846.00</b>	<b>11,214.00</b>		

**ATTACHMENT I**  
**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part III: Implementation Schedule**

HA Name: Bartlett Housing Authority	<b>Grant Type and Number</b> Capital Fund Program#: TX21P27450100 Capital Fund Program Replacement Housing Factor#:	Federal FY of Grant: 2000
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Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
TX274-001	9/30/02			9/30/03			
TX274-002	9/30/02			9/30/03			
TX274-HA	9/30/02			9/30/03			

**CIAPBUDGET/ProgressReport**

**PART I: Summary**

Comprehensive Improvement Assistance Program (CIAP)

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

Public Reporting Burden for this collection of information is estimated to average 12.0 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600 and the Office of Management and Budget, Paperwork Reduction Project (2577-0044), Washington, D.C. 20503. Do not send this completed form to either of these addresses.

HAName  Bartlett Housing Authority	Modernization Project Number  TX21P27490699	FFY of Grant Approval  1999
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Original CIAP Budget     
  Revised CIAP Budget / Revision Number 1\_\_xx     
 Progress Report for Period Ending 12/31/01\_\_\_\_\_     
  Final Progress Report

Line No.	Summary by Development Account	Total Funds Approved		Total Funds	
		Original	Revised	Obligated	Expended
1	Total Non -CIAP Funds				
2	1408 Management Improvements				
3	1410 Administration		6,116.00	5,415.45	693.87
4	1415 Liquidated Damages				
5	1430 Fees and Costs		15,126.00	16,072.84	10,362.34
6	1440 Site Acquisition				
7	1450 Site Improvements		21,373.00	0.00	
8	1460 Dwelling Structures		37,623.00	59,730.71	31,968.00
9	1465.1 Dwelling Equipment - Nonexpendable				
10	1470 Nondwelling Structures		981.00	0.00	
11	1475 Nondwelling Equipment				
12	1495.1 Relocation Cost				
13	Amount of CIAP Grant (Sum of lines 2 -12)		81,219.00	81,219.00	43,024.21
14	Amount of line Related to LBPT Testing				
15	Amount of line 13 Related to LBP Abatement				
16	Amount of line 13 Related to Section 504 Compliance				

CIAPBUDGET/  
Progress Report

U.S. Department of Housing

Development Number	Description of Work Items	Development Account Number	Funds Approved			Funds Obligated	Funds Expended
			Original	Revised	Difference		
TX274 -001							
274-001-1	Remove existing gas lines at units	1450	18,246.00	0.00			
274-001-2	Repair front of divider walls in Project 001	1450	3,127.00	0.00			
	<b>SUBTOTAL</b>	<b>1450</b>	<b>21,373.00</b>	<b>0.00</b>			
274-001-3	Paint exterior of all units	1460	10,790.00	10,543.71		10,543.71	
274-001-4	Replace existing ceiling in apt. #207	1460	715.00	715.00		715.00	
274-001-5	Rework handicap unit in Project 001 to prevent water from coming in back door	1460	818.00	818.00		818.00	
	Replace existing roofs down to the deck on 5 duplexes with metal roofs	1460	0.00	47,407.71		47,407.71	31,969.00
	<b>SUBTOTAL</b>	<b>1460</b>	<b>12,323.00</b>	<b>59,730.71</b>		<b>59,730.71</b>	<b>31,969.00</b>
	<b>TX274 -001 TOTAL</b>		<b>33,696.00</b>	<b>59,730.71</b>		<b>59,730.71</b>	<b>31,969.00</b>

Development Number	Description of Work Items	Development Account Number	Funds Approved			Funds Obligated	Funds Expended
			Original	Revised	Difference		
^TX274 -002							
274-002-1	Replace existing roofs down to the deck on 5 duplexes with metal	1460	25,300.00	0.00			
	<b>SUBTOTAL</b>	<b>1460</b>	<b>25,300.00</b>	<b>0.00</b>			
	<b>TX274 -002 TOTAL</b>		<b>25,300.00</b>	<b>0.00</b>			

PART 11: Supporting Pages  
 Comprehensive Improvement Assistance Program (CIAP)

and Urban Development  
 Office of Public and Indian Housing

Development Number	Description of Work Items	Development Account Number	Funds Approved			Funds Obligated	Funds Expended
			Original	Revised	Difference		
TX274 -HA							
274-HA-1	Housing Authority needs part time help during the CIAP including nontechical help	1410	5,116.00	5,116.00		5,116.00	394.42
274-HA-2	Housing Authority needs sundry funds	1410	1,000.00	1,000.00		299.45	299.45
	<b>SUBTOTAL</b>	<b>1410</b>	<b>6,116.00</b>	<b>6,116.00</b>		<b>5,415.45</b>	<b>693.87</b>
274-HA-3	Housing authority needs an on site inspector to monitor work in progress	1430	4,093.00	4,093.00		4,093.00	429.10
274-HA-4	Housing Authority needs Architect/Engineer to develop drawings and specifications, carry out bid procurement, administer contract and make on site observation of work in progress	1430	10,233.00	10,233.00		10,233.00	8,186.40
274-HA-5	Provide funds for reproduction	1430	800.00	800.00		246.84	246.84
274-HA-6	Hire a consultant to prepare the Five Year Annual Plan	1430	0.00	1,500.00		1,500.00	1,500.00
	<b>SUBTOTAL</b>	<b>1430</b>	<b>15,126.00</b>	<b>16,072.81</b>		<b>16,072.84</b>	<b>10,362.34</b>
274-HA-7	Paint exterior of office, and community center	1470	981.00	0.00		0.00	
	<b>SUBTOTAL</b>	<b>1470</b>	<b>981.00</b>	<b>0.00</b>		<b>0.00</b>	
	<b>HAWIDENEEDSTOTAL</b>		<b>22,223.00</b>	<b>21,488.29</b>		<b>21,488.29</b>	<b>11,056.21</b>
	<b>GRANDTOTAL</b>		<b>81,219.00</b>	<b>81,219.00</b>		<b>81,219.00</b>	<b>43,024.21</b>

**PART III: Implementation Schedule**  
 Comprehensive Improvement Assistance Program (CIAP)

and Urban Development  
 Office of Public and Indian Housing

Development Number	First Architect/Engineer Contract Awarded			All Funds Obligated			All Funds Expended		
	Original	Revised (Attach explanation)	Actual	Original	Revised (Attach explanation)	Actual	Original	Revised (Attach explanation)	Actual
TX274 -001	12/31/99		11/29/99	9/30/01		9/27/01	9/30/02		
TX274 -002	12/31/99		11/29/99	9/30/01		9/27/01	9/30/02		
TX274 -HA	12/31/99		11/29/99	9/30/01		9/27/01	9/30/02		