

U.S.DepartmentofHousingandUrbanDevelopment
OfficeofPublicandIndianHousing

PHAPlans

5YearPlanforFiscalYears2002 -2006
AnnualPlanforFiscalYear2002

**NOTE:THISPHAPLANSTEMPLATE(HUD50075)ISTOBE COMPLETEDIN
ACCORDANCEWITHINSTRUCTIONSLOCATEDINAPPLICABLEPIHNOTICES**

PHA Plan Agency Identification

PHAName: KeeneHousingAuthority

PHANumber: NH010

PHAFiscalYearBeginning:(mm/yyyy) 01/2002

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHAF ISCAL YEARS 2000 -2004
 [24CFRPart903.5]

A.Mission

State the PHA's mission for serving the needs of low -income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

The PHA's mission is: (state mission here)
The mission of the Keene Housing Authority is, directly or in collaboration with others, to provide and/or advocate for:

- *decent, safe and affordable housing for individuals, families, elderly and disabled persons of low and moderate income within the Monadnock Region; and; to provide and/or advocate for*
- *any and all services and programs that will assist in improving the social and economic welfare of such individuals and families.*

B.Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD -suggested objectives or their own, **PHAS ARE STRONGLY EN COURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS .** (Quantifiable measures would include target sets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the space to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

PHA Goal: Expand the supply of assisted housing
 Objectives:

- Apply for additional rental vouchers:
- Reduce public housing vacancies:
- Leverage private or other public funds to create additional housing opportunities:
- Acquire or build units or developments
- Other (list below)

PHA Goal: Improve the quality of assisted housing

Objectives:

- Improve public housing management: (PHAS score)
- Improve voucher management: (SEMAP score)
- Increase customer satisfaction:
- Concentrate on effort to improve specific management functions:
(list; e.g., public housing finance; voucher unit inspections)
- Renovate or modernize public housing units:
- Demolish or dispose of obsolete public housing:
- Provide replacement public housing:
- Provide replacement vouchers:
- Other: (list below)

Continue to maintain designation as High Performer as the Authority has for the past 8 years.

- PHA Goal: Increase assisted housing choices

Objectives:

- Provide voucher mobility counseling:
- Conduct outreach effort to potential voucher landlords
- Increase voucher payment standards
- Implement voucher homeownership program:
- Implement public housing or other homeownership programs:
- Implement public housing site -based waiting lists:
- Convert public housing to vouchers:
- Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

- PHA Goal: Provide an improved living environment

Objectives:

- Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
- Implement public housing security improvements:
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: (list below)

Our participation in Spectrum - HUD Moving to Work Demonstration Program will permit the Authority to provide an improved living environment for our residents

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- Increase the number and percentage of employed persons in assisted families:
- Provide or attract supportive services to improve assistancerecipients' employability:
- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Other: (list below) **a major focus of the Spectrum program (HUD MTW) is to assist people in employment opportunities and to become economically self-sufficient**

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

PHA Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability:
- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion, national origin, sex, familial status, and disability:
- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
- Other: (list below)
Follow Equal Opportunity Housing Regulations

Other PHA Goals and Objectives: (list below)

See Next Page

FIVEYEARPLAN

The stated goals and objectives of the Keene Housing Authority are in keeping with the Mission Statement

9/5/00

GOAL	OBJECTIVE	1YEAR	5YEARS
OVERALLKHA STRATEGIC			
Maintain current property management proficiency	Maintain High Performer P HAS (Public Housing Assessment System) Status	same	same
Increase Resident services and empowerment	Expand RSR services to all Public Housing and Tenant Based Section 8 residents	Have 100% of PH and 50% of all ITB Section 8 eligible residents under RSR Contract	Have 100% under contract
Expand affordable housing stock for the region	Identify areas of need and explore funding and development opportunities	Have 1 other development projects underway	Explore Other development opportunities
Improve overall financial stability of the KHA	Diversify the KHA funding base	Have no more than 75% of the KHA funding come from one source	Have no more than 65% of the KHA funding come from one source
Increase community awareness of KHA activities, expand collaborative and region wide activities	<ul style="list-style-type: none"> ◆ Increase marketing and public awareness of KHA programs and activities ◆ Increase KHA participation in collaborative efforts 	<ul style="list-style-type: none"> ◆ Publicize Clubhouse, Congregate, Spectrum, and other programs. ◆ Work to contribute to Monadnock Partnership, Cheshire Health Network and others. 	<ul style="list-style-type: none"> ◆ Have at least 2 other collaborative efforts under agreement.

AnnualPHAPlan
PHAFiscalYear2002
 [24CFRPart903.7]

i. AnnualPlanType:

SelectwhichtypeofAnnualPlanthePHAwillsubmit.

StandardPlan

StreamlinedPlan:

- HighPerformingPHA**
 SmallAgency(<250PublicHousingUnits)
 AdministeringSection8Only

TroubledAgencyPlan

ii. ExecutiveSummaryoftheAnnualPHAPlan

[24CFRPart903.79(r)]

ProvideabriefoverviewoftheinformationintheAnnualPlan,includinghighlightsofmajorinitiatives anddiscretionarypolicies,thePHAhasincludedintheAnnualPlan.

One of 21 Housing Authority's selected to participate in HUD'S Moving to Work Demonstration Program, Keene Housing Authority developed the Spectrum Program. " The Keene Housing Authority's MTW program seeks to meet the goals of the demonstration by building work incentives into its rents and occupancy policies and by providing residents with intensive case management and services to support their efforts to increase their income The flexibility that MTW affords has enabled Keene Housing Authority to design a program that it believes is best suited to the characteristics of its residents and the local economy." ¹ Spectrum helps prepare residents for self-sufficiency, including simulating private market rents through use of step rents. Recognizing that not all residents progress at the same rate, the program offers the resident an opportunity to participate in workfare as a service of value in lieu of rent. For those residents who experience financial setbacks caused by circumstances beyond their control Safety Net helps a family remain in their housing until they are able to meet their rental obligations.

¹AbtAsscoiatesReportPreparedforRodSolomonUSDepartmentofHousingandUrbanDevelopment
2001

"In lieu of a housing choice (Section 8) voucher, Spectrum participants receiving tenant-based assistance are given a Housing Assistance Coupon (HAC). The HAC differs from the housing choice voucher in that that it is a fixed subsidy and is given directly to the tenant rather than to the landlord. Further, landlords who rent to HAC recipients may self-certify compliance with HUD's Housing Quality Standards. "2

The Keene Housing Authority is developing a homeownership program, Heading for Home, and hopes to implement the program in mid-2002.

iii. Annual Plan Table of Contents

[24CFR Part 903.79(r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a

²Ibid

SEPARATE file submission from the PHA Plans file .provide the filename in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration (NH010b04)
- FY2002 Capital Fund Program Annual Statement (Table Library)
- Most recent board -approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

Optional Attachments:

- PHA Management Organizational Chart
- FY2000 Capital Fund Program 5 Year Action Plan
- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)

Spectrum Housing Program (HUD MTW) Site contract is available for view at Keene Housing Authority & HUD Headquarters in Washington, DC
 NH010a04 - definition of substantial deviation

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
On Display	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
On Display	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
N?A	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdiction to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
On Display	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
On Display	Most recent board -approved operating budget for the public housing program	Annual Plan: Financial Resources;

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
On Display	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
On Display	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
On Display	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA Board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
On Display	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Rent Determination
N/A	Schedule of flat rents offered at each public housing development <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Rent Determination
On Display	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
On Display	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
On Display	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Grievance Procedures
On Display	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
On Display	The HUD - approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
On Display	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
On Display	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
N/A	Approved HOPEVI applications or, if more recent, approved or submitted HOPEVI Revitalization Plans or any	Annual Plan: Capital Needs

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	other approved proposal for development of public housing	
N/A	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
N/A	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
N/A	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
On Display	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
On Display	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
N/A	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
On Display	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)
On Display	Spectrum Housing Program (HUDMTW)	

1. Statement of Housing Needs

[24CFR Part 903.79(a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	1646	3	3	3	3	3	3
Income > 30% but <= 50% of AMI	2571	3	3	3	3	3	3
Income > 50% but < 80% of AMI	4357	3	3	3	3	3	3
Elderly							
Families with Disabilities							
Race/Ethnicity							
Race/Ethnicity							
Race/Ethnicity							
Race/Ethnicity							

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year:
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)

1990 US Census Data - Cheshire County

B. Housing Needs of Families on the Public Housing and Section 8 Tenant-Based Assistance Waiting Lists

State the housing needs of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA - wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

HousingNeedsofFamiliesontheWaitingList			
Waitinglisttype:(se lectone)			
<input type="checkbox"/> Section8tenant -basedassistance			
<input checked="" type="checkbox"/> PublicHousing			
<input type="checkbox"/> CombinedSection8andPublicHousing			
<input type="checkbox"/> PublicHousingSite -Basedorsub -jurisdictionalwaitinglist(optional)			
Ifused,identifywhichdevelopment/subjurisdiction:			
	#offamilies	%oftotalfamilies	AnnualTurnover
Waitinglisttotal	243		
Extremelylow income<=30%AMI	125	51%	
Verylowincome (>30%but<=50%AMI)	80	33%	
Lowincome (>50%but<8 0%AMI)	38	16%	
Familieswith children	108	44%	
Elderlyfamilies	66	27%	
Familieswith Disabilities	69	28%	
Race/ethnicity			
Race/ethnicity			
Race/ethnicity			
Race/ethnicity			
Characteristicsby BedroomSize (PublicHousing Only)			
1BR	87	36%	
2BR	109	45%	
3BR	35	14%	
4BR	12	5%	
5BR			
5+BR			

Housing Needs of Families on the Waiting List	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes: How long has it been closed (# of months)? Does the PHA expect to re-open the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes	

Housing Needs of Families on the Waiting List			
Waiting list type: (select one) <input checked="" type="checkbox"/> Section 8 tenant -based assistance <input type="checkbox"/> Public Housing <input type="checkbox"/> Combined Section 8 and Public Housing <input type="checkbox"/> Public Housing Site-Based or sub -jurisdictional waiting list (optional) If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	233		
Extremely low income <= 30% AMI	131	56%	
Very low income (>30% but <=50% AMI)	71	30%	
Low income (>50% but <80% AMI)	31	13%	
Families with children	120	52%	
Elderly families	42	18%	
Families with Disabilities	71	30%	
Race/ethnicity			
Race/ethnicity			
Race/ethnicity			
Race/ethnicity			
Characteristics by Bedroom Size (Public Housing Only)			

Housing Needs of Families on the Waiting List			
1BR			
2BR			
3BR			
4BR			
5BR			
5+BR			
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes: How long has it been closed (# of months)? Does the PHA expect to open the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for alleligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off -line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed financed development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease -uprates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease -uprates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease -uprates by effectively screening Section 8 applicants to increase owner acceptance of program

- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed -finance housing
- Pursue housing resources other than public housing or Section 8 tenant -based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30% of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant -based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below) Implement Spectrum Moving to Work incorporating stepped rents to encourage full employment

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below) Implement Spectrum Moving to Work incorporating stepped rents to encourage full employment

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly

- Apply for special -purpose voucher targeted to the elderly, should they become available
- Other: (list below) Seek opportunities to develop assisted living housing for the elderly

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special -purpose voucher targeted to families with disabilities, should they become available
- Affirmatively market to local non -profit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below) follow the Equal Opportunity Housing Plan

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty/minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24CFR Part 903.79(b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant -based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing support services, Section 8 tenant -based assistance, Section 8 support services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2002 grants)		
a) Public Housing Operating Fund	350,718	
b) Public Housing Capital Fund	382,629	
c) HOPEVI Revitalization		
d) HOPEVI Demolition		
e) Annual Contributions for Section 8 Tenant -Based Assistance	2,383,961 244,007	MTW Mainstream
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self - Sufficiency Grants	25,000 43,000	Service Coordination Community Space Renovation
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
2. Prior Year Federal Grants (unobligated funds only) (list below)		
3. Public Housing Dwelling Rental Income	770,000	Operations
4. Other income (list below)		
4. Non-federal sources (list below)		
Cheshire County Incentive Funds	23,000	Youth Program
Total resources	4,222,315	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24CFR Part 903.79(c)]

A. Public Housing

Exemptions: PHA that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time)
- Other: (describe) Preliminary application with income verification with another verification at first update of waiting list occurring after preliminary

b. Which non-income (screening) factor does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe)

c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC authorized source)

(2) Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe) Program Based waiting list

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plan to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

N/A

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously HUD-approved site based waiting list plan)?
If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b. Yes No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admission to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfer take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below) **Transfer Policy on Display at KHA Office**

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If "no" is selected, skip to subsection **(5)Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a points system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness

Highrentburden

Other preferences(select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Relationship of preference to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA -resident lease
- The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list) All Housing Authority Policies are available for public review

b. How often must residents notify the PHA of changes in family composition?

(select all that apply)

- At an annual reexamination and lease renewal
- Anytime family composition changes
- At family request for revision
- Other (list)

(6) Deconcentration and Income Mixing

a. Yes No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing ?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

Adoption of site -based waiting lists
If selected, list targeted developments below:

Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:

Employing new admission preferences at targeted developments
If selected, list targeted developments below:

Other (list policies and development targeted below)

d. Yes No: Did the PHA adopt any changes to **other policies** based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher -income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower -income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

B. Section 8

Exemptions: PHA that do not administer section 8 are not required to complete sub -component 3B.
Unless otherwise specified, all questions in this section apply only to the tenant -based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).

(1) Eligibility

a. What is the extent of screening conducted by the PHA? (select all that apply)

- Criminal or drug -related activity only to the extent required by law or regulation
- Criminal and drug -related activity, more extensively than required by law or regulation
- More general screening than criminal and drug -related activity (list factors below)
- Other (list below)

b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC - authorized source)

e. Indicate what kinds of information you share with prospective landlords? (select all that apply)

- Criminal or drug -related activity
- Other (describe below) Previous landlord names if requested

(2) Waiting List Organization

a. With which of the following program waiting lists is the section 8 tenant -based assistance waiting list merged? (select all that apply)

- None
- Federal public housing
- Federal moderate rehabilitation

- Federal project -based certificate program
- Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant -based assistance? (select all that apply)

- PHA main administrative office
- Other (list below)

(3) Search Time

a. Yes No: Does the PHA give extensions on standard 60 -day period to search for a unit?

If yes, state circumstances below:

(4) Admissions Preferences

a. Income targeting

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is >50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability

- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Household that contribute to meeting income goals (broad range of incomes)
- Household that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a points system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Household that contribute to meeting income goals (broad range of incomes)
- Household that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with the equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5.If the PHA plansto employ preferences for “residents wholiveand/orwork inthe jurisdiction”(selectone)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6.Relationship of preference to income targeting requirements:(selectone)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensure that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admission to any special -purpose section 8 program administered by the PHA contained?(select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special -purpose section 8 program to the public?

- Through published notices
- Other (list below)

Authority contacts local service agencies

4. PHA Rent Determination Policies

[24CFR Part 903.79(d)]

Rent Determination Policies are found in the Spectrum Housing Program Document (HUD Moving to Work Demonstration) which is available at Keene Housing Authority Office & HUD Headquarters in Washington, DC

A. Public Housing

Exemptions: PHA that do not administer public housing are not required to complete sub -component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

The PHA will not employ any discretionary rent -setting policies for income based rent in public housing. Income -based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub -component (2))

---or---

The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below :

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amount or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For the earned income of a previously unemployed household member
- For increases in earned income

- Fixed amount (other than general rent -setting policy)
If yes, state amount/s and circumstances below:
- Fixed percentage (other than general rent -setting policy)
If yes, state percentage/s and circumstances below:
- For household heads
- For other family members
- For transportation expenses
- For the non -reimbursed medical expenses of non -disabled or non -elderly families
- Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments
- Yes but only for some developments
- No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high -rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service

- The "rental value" of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income re-examinations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Anytime the family experiences an income increase
- Anytime a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold) _____
- Other (list below)

g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

B. Section 8 Tenant -Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies .

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burden of assisted families
- Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25

\$26-\$50

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

[24CFR Part 903.79(e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

Section 5 not required for High Performing Authorities - Keene Housing Authority is a High Performer

A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached.
- A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing		
Section 8 Vouchers		
Section 8 Certificates		
Section 8 Mod Rehab		
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)		
Other Federal Programs (list)		

individually)		

C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

(2) Section 8 Management: (list below)

6. PHA Grievance Procedures

[24CFR Part 903.79(f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8 - Only PHAs are exempt from sub -component 6A.

Section 6 not required for High Performing Authorities - Keene Housing Authority is a High Performer

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24CFR Part 966, Subpart B, for residents of public housing?

If yes, list addition to federal requirements below:

2. Which PHA offices should residents or applicant stop public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
- PHA development management offices
- Other (list below)

B. Section 8 Tenant -Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant -based assistance program and informal hearing procedures for families assisted by the Section 8 tenant -based assistance program in addition to federal requirements found at 24CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA offices should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office
 Other (list below)

7. Capital Improvement Needs

[24CFR Part 903.79(g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub -component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long -term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the ePHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD -52837.

Select one:

- The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) NH010b04

-or-

- The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert there)

(2) Optional 5 -Year Action Plan

Agencies are encouraged to include a 5 -Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template OR by completing and attaching a properly updated HUD -52834.

a. Yes No: Is the PHA providing an optional 5 -Year Action Plan for the Capital Fund? (if no, skip to sub -component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5 -Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name) NH010b04

-or-

The Capital Fund Program 5 -Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPEVI and Public Housing Development and Replacement Activities (Non -Capital Fund)

Applicability of sub -component 7B: All PHAs administering public housing. Identify any approved HOPEVI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

Not Applicable for Keene Housing Authority

Yes No: a) Has the PHA received a HOPEVI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
b) Status of HOPEVI revitalization grant (complete one set of questions for each grant)

1. Development name:

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

- Revitalization Plan under development
- Revitalization Plan submitted, pending approval
- Revitalization Plan approved
- Activities pursuant to an approved Revitalization Plan underway

Yes No: c) Does the PHA plan to apply for a HOPEVI Revitalization grant in the Plan year?

If yes, list development name/s below:

Yes No: d) Will the PHA be engaging in any mixed -financed development activities for public housing in the Plan year? If yes, list developments or activities below:

Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:

8. Demolition and Disposition

[24CFR Part 903.79(h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. Activity type: Demolition <input type="checkbox"/>	
Disposition <input type="checkbox"/>	
3. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: (DD/MM/YY)	
5. Number of units affected:	
6. Coverage of action (select one)	
<input type="checkbox"/> Part of the development	
<input type="checkbox"/> Total development	

7. Timeline for activity:
 a. Actual or projected start date of activity:
 b. Projected end date of activity:

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24CFR Part 903.79 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete as streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

- Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. Designation type:	
Occupancy by only the elderly	<input type="checkbox"/>
Occupancy by families with disabilities	<input type="checkbox"/>
Occupancy by only elderly families and families with disabilities	<input type="checkbox"/>
3. Application status (select one)	
Approved; included in the PHA’s Designation Plan	<input type="checkbox"/>
Submitted, pending approval	<input type="checkbox"/>
Planned application	<input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: (DD/MM/YY)	

<p>5.If approved, will this designation constitute a (select one)</p> <p><input type="checkbox"/> New Designation Plan</p> <p><input type="checkbox"/> Revision of a previously -approved Designation Plan?</p>
<p>6. Number of units affected:</p> <p>7. Coverage of action (select one)</p> <p><input type="checkbox"/> Part of the development</p> <p><input type="checkbox"/> Total development</p>

10. Conversion of Public Housing to Tenant -Based Assistance

[24CFR Part 903.79(j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

Keene Housing Authority is not contemplating any conversion of Public Housing to Tenant-Based Assistance

A. Assessment of Reasonable Revitalization Pursuant to Section 202 of the HUD FY1996 HUD Appropriations Act

1. Yes No: Have any of the PHA’s developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If “No”, skip to component 11; if “yes”, complete one activity description for each identified development, unless eligible to complete as streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description
 Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 11. If “No”, complete the Activity Description table below.

Conversion of Public Housing Activity Description
1a. Development name:
1b. Development (project) number:
2. What is the status of the required assessment?
<input type="checkbox"/> Assessment underway
<input type="checkbox"/> Assessment results submitted to HUD
<input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question)
<input type="checkbox"/> Other (explain below)

<p>3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)</p>
<p>4. Status of Conversion Plan (select the statement that best describes the current status)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD - approved Conversion Plan underway
<p>5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved:) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved:) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved:) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24CFR Part 903.79(k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under

section 5(h), the HOPEI program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z -4). (If "No", skip to component 11B; if "yes", complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If "yes", skip to component 12. If "No", complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPEI <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to

high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
- 26- 50 participants
- 51 to 100 participants
- more than 100 participants

b. PHA -established eligibility criteria

Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

12. PHA Community Service and Self -sufficiency Programs

[24CFR Part 903.79(1)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8 - Only PHAs are not required to complete sub -component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

Yes No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF Agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self -sufficiency services and program to eligible families

- Jointly administer programs
- Partner to administer a HUD Welfare -to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

The Spectrum Program (MTW) is designed to coordinate with state and local programs.

B. Services and programs offered to residents and participants

(1) General

a. Self -Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self -sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non -housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing home ownership option participation
- Preference/eligibility for section 8 home ownership option participation
- Other policies (list below)

b. Economic and Social self -sufficiency programs

Yes No: Does the PHA coordinate, promote or provide any program to enhance the economic and social self -sufficiency of residents? (If "yes", complete the following table; if "no" skip to sub -component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office/ PH main office/ other provider name)	Eligibility (public housing or section 8 participants or both)
	Spectrum Program (MTW) document is available at the Keene Housing Authority Office and at HUD Headquarters in Washington, DC			

(2) Family Self Sufficiency program/s

a. Participation Description	Spectrum Program (MTW) document is available at the Keene Housing Authority Office and at HUD Headquarters in Washington, DC	
Family Self Sufficiency		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing		
Section 8		

b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plan to take to achieve at least the minimum program size?
If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination

- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

13. PHA Safety and Crime Prevention Measures

[24CFR Part 903.79(m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub component D.

Keene Housing Authority is a High Performer and does not participate

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents

(select all that apply)

- High incidence of violent and/or drug -related crime in some or all of the PHA's developments
- High incidence of violent and/or drug -related crime in the area surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower -level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug -related crime
- Other (describe below)

2. What information or data did the PHA use to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports

- PHA employeereports
- Policereports
- Demonstrable, quantifiable success with previous ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

B. Crime and Drug Prevention activities the PHA has undertaken or plan to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plan to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug -prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at -risky youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug -elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

D. Additional information as required by PHDEP/PHDEP Plan

PHA eligible for FY2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes No: Has the PHA included the PHDEP Plan for FY2000 in this PHA Plan?
- Yes No: This PHDEP Plan is an Attachment. (Attachment Filename: _____)

14. RESERVED FOR PET POLICY

[24CFR Part 903.79(n)]

Keene Housing Authority as a High Performer is not required to include a copy of the Pet Policy. A copy of the policy is on display at the Authority

15. Civil Rights Certifications

[24CFR Part 903.79(o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24CFR Part 903.79(p)]

- 1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))? (If no, skip to component 17.)
- 2. Yes No: Was the most recent fiscal audit submitted to HUD?
- 3. Yes No: Were there any findings as the result of that audit?
- 4. Yes No: If there were any findings, do any remain unresolved? If yes, how many unresolved findings remain? _____
- 5. Yes No: Have responses to any unresolved findings been submitted to HUD? If not, when are they due (state below)?

17. PHA Asset Management

[24CFR Part 903.79(q)]

Keene Housing Authority is a High Performer

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
- Not applicable
 - Private management
 - Development-based accounting
 - Comprehensive stock assessment
 - Other: (list below)
3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table ?

18. Other Information
 [24CFR Part 903.79(r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
- Attached at Attachment (Filename)
 - Provided below:
3. In what manner did the PHA address those comments? (select all that apply)
- Considered comments, but determined that no changes to the PHA Plan were necessary.
 - The PHA changed portions of the PHA Plan in response to comments
List changes below:
 - Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2. Yes No: Was there a resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

Commissioners are appointed by the Mayor of the City of Keene. As of January 2000 and in accordance with the HUD Quality Housing and Work Responsibility Act of 1968, the Keene Housing Authority Board of Commissioners includes a Resident Commissioner.

Rita Dugan, resident of Harper Acres, Castle Street, Keene, New Hampshire was appointed by the Mayor of the City of Keene to serve on the Keene Housing Authority Board of Commissioners effective January 1, 2000. Appointment will expire December 31, 2004.

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here) **State of New Hampshire**

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

- Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

Attachments

Use this section to provide any additional attachments referenced in the Plans.

NH010A04 Definition of "substantial deviation" and "significant amendment or modification."

NH010b04 Deconcentration Policy

PHAPlan TableLibrary

Capital Fund Program Annual Statement Parts I, II, and III

Annual Statement

Capital Fund Program (CFP)

Capital Fund Grant Number: NH36P050102

(x) Original Annual Statement

Part 1 Summary

FFY of Grant Approval: 2002

Line No	Summary by Development Account	Total Cost
1	Total Non GCP Funds	
2	1406 Operations	\$ 70,000
3	1408 Management Improvements	\$ -
4	1410 Administration	\$ 40,000
5	1411 Audit	\$ -
6	1415 Liquidated Damages	\$ -
7	1430 Fees and Costs	\$ 11,629
8	1440 Site Acquisition	\$ -
9	1450 Site Improvement	\$ 67,000
10	1460 Dwelling Structures	\$ 39,000
11	1465.1 Dwelling Equipment - Nonexpendable	\$ 15,000
12	1470 Nondwelling Structures	\$ 5,000
13	1475 Nondwelling Equipment	\$ 135,000
14	1485 Demolition	\$ -
15	1490 Replacement Reserve	\$ -
16	1492 Moving to Work Demonstration	\$ -
17	1495.1 Relocation Costs	\$ -
18	1498 Mod Used for Development	\$ -
19	1502 Contingency	\$ -
20	Amount of Annual Grant (Sum of lines 2 - 19)	\$ 382,629
21	Amount of Line 20 Related to LBP Activities	\$ -
22	Amount of line 20 Related to Section 504 Compliance	\$ -
23	Amount of line 20 Related to Security	\$ -

24	Amount of line 20 Related to Energy Conservation Measures	\$ -
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Annual Statement/Performance and Evaluation Report								
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)						PAGE 1 of 2		
Part II: Supporting Pages								
PHA Name: Keene Housing Authority		Grant Type and Number NH36P01050100			Federal FY of Grant 2000			
		Capital Fund Program Grant No			DATE: AS OF JUNE 30, 2001			
		Replacement Housing Factor Grant No						
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev Acct No	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
NH 10 - 3	Signage & Numbering	1460		\$ 2,000.00	\$ 2,000.00	\$ 479.00	\$ 479.00	Completed
NH 10 - 3	Curbing, Walkways, Parking	1450		\$ 14,000.00	\$ 14,000.00	\$ 13,320.00	\$ 13,320.00	Completed
NH 10 - 3	Recreational Item	1475		\$ 3,000.00	\$ 3,000.00			
NH 10 - 3	Fire Escape	1460		\$ 700.00	\$ 700.00			
NH 10 - 3	2 Refrigerators	1465		\$ 800.00	\$ 800.00			
NH 10 - 3	Replace Interior Doors	1460		\$ 500.00	\$ 500.00			
NH 10 - 3	Replace Vinyl Floor	1460		\$ 5,000.00	\$ 5,000.00			
NH 10 - 3	Gilsum Street Parking	1450		\$ -	\$ -	\$ 24,731.76	\$ 24,731.76	Completed
NH 10-5,6	Remove Weeds, Trees, Flagpole	1450		\$ 2,500.00	\$ 2,500.00			
NH 10- 5,6	Repair & Paint Steps, Wood Trim	1460		\$ 3,000.00	\$ 3,000.00			
NH 10 - 5,6	Replace Roof	1460		\$ 15,000.00	\$ 15,000.00	\$ 4,275.00	\$ 4,275.00	Completed
NH 10 - 5,6	Refrigerators	1465		\$ 3,700.00	\$ 3,700.00			
NH 10 - 5,6	Storage Shed	1470		\$ 4,000.00	\$ 4,000.00	\$ 3,950.00	\$ 3,950.00	
NH 10 - 1,2	Community Room Furniture	1475		\$ -		\$ 3,830.79	\$ 3,830.79	Completed
NH 10 - 1,2	Paint Trim & Halls	1460		\$ 30,000.00	\$ 30,000.00	\$ 33,930.00	\$ 33,930.00	Completed
NH 10 - 1,2	Install Handicapped Ramps	1460		\$ 5,000.00	\$ 5,000.00			
NH 10 - 1,2	Update Exterior Lighting	1450		\$ 1,000.00	\$ 1,000.00			
NH 10 - 1,2	Update ire Panels/Alarm System	1460		\$ 1,000.00	\$ 1,000.00			
NH 10 - 1,2	Replace Refrigerators	1465		\$ 8,000.00	\$ 8,000.00	\$ 7,728.00	\$ 7,728.00	Completed
NH 10 - 1,2	Community Room Renovations	1470		\$ 15,000.00	\$ 15,000.00	\$ 1,181.42	\$ 1,181.42	
NH 10 - 1,2	Upgrade/Redesign Landscaping	1450		\$ 12,000.00	\$ 12,000.00	\$ 12,219.00	\$ 12,219.00	Completed

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages				PAGE 2 of 2				
PHA Name: Keene Housing Authority		Grant Type and Number NH36P01050100		Federal FY of Grant				
		Capital Fund Program Grant No						
		Replacement Housing Factor Grant No		DATE: AS OF JUNE 30, 2001				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev Acct No	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
NH 10 - 9, 10	Replace Common Hall Carpets	1460		\$ 4,000.00	\$ 4,000.00			
NH 10 - 9. 10	Install Snow Guards - 9 Spruce St	1460		\$ 2,000.00	\$ 2,000.00			
NH 10 - 9, 10	Plant Shrubs & Lawns	1450		\$ 500.00	\$ 500.00			
NH 10 - 9, 10	Replace Vinyl Floor	1460		\$ 12,000.00	\$ 12,000.00			
NH 10 - 9, 10	Paint Interior Halls	1460		\$ 5,000.00	\$ 5,000.00			
NH 10 - 9, 10	Exterior Lighting	1450		\$ 1,500.00	\$ 1,500.00			
HA Wide	Vehilce Replacement	1475		\$ 30,000.00	\$ 30,000.00	\$ 27,637.89	\$ 27,637.89	Completed
HA Wide	Purchase Tools, Storage Unite	1475		\$ 15,000.00	\$ 15,000.00	\$ 4,966.73	\$ 4,966.73	
HA Wide	Computer Upgrades	1475		\$ 10,000.00	\$ 10,000.00	\$ 11,667.83	\$ 11,667.83	Completed
HA Wide	Administration	1410		\$ 39,500.00	\$ 39,500.00	\$ -	\$ -	
HA Wide	RSR Staff	1406		\$ 90,000.00	\$ 90,000.00	\$ 33,500.00	\$ 33,500.00	
HA Wide	Cannon Software	1406		\$ 10,000.00	\$ 10,000.00	\$ 10,765.04	\$ 10,765.04	Completed
HA Wide	Architect/Consulting Fee	1430		\$ 9,435.00	\$ 9,435.00	\$ 8,801.80	\$ 8,801.80	
HA Wide	Office Equipment Upgrades	1475		\$ 20,000.00	\$ 20,000.00	\$ 19,528.12	\$ 19,528.12	Completed
Totals				\$ 375,135.00	\$ 375,135.00	\$ 222,512.38	\$ 222,512.38	

**AnnualStatement
CapitalFundProgram(CFP)PartIII:ImplementationSchedule**

Development Number/Name HAWideActivities	AllFundsObligated (QuarterEndingDate)	AllFundsExpended (QuarterEndingDate)
NH10 -3 North&Gilsum HarmonyLane	3/31/2002	9/30/2003
NH10 -5,6 ScatteredSites	3/31/2002	9/30/2003
NH10 -1,2 HarperAcres	3/31/2002	9/30/2003
NH10 -9,10 BennettBlock FarmsteadCommons Spruce&Damon	3/31/2002	9/30/2003
H.A.Wide	3/31/2002	9/30/2003

5 -Year Action Plan for Capital Fund (Component 7)

Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
10-1,2 (page 1 of 2)	Harper Acres		
Description of Needed Physical Improvements or Management Improvements			Estimated Cost
			Planned Start Date (HA Fiscal Year)
R/R Sunporch Roofs			\$5,000
Replace Refrigerators			\$5,000
Snowroofhandicap pedramp109			\$3,000
R/R solar hot water systems			\$3,000
R/R siding			\$5,000
Underground Electrical Cables			\$5,000
Unit Electrical panel replacement			\$5,000
R/R Sunporch Roofs			\$5,000
Replace Refrigerators			\$5,000
Update Fire Panel/Alarm			\$15,000
Upgrade/Redesign Landscape			\$1 0,000
R/R Siding			\$25,000
Underground Electrical Cables			\$5,000
Unit Electrical panel replacement			\$5,000
Office Renovations			\$30,000
R/R Sunporch Roofs			\$5,000
Replace Refrigerators			\$5,000
R/R solar hot water systems			\$15,000
R/R siding			\$25,000
Underground Electrical Cables			\$5,000
Unit Electrical panel replacement			\$5,000
Continued on Page 2			
Total Estimated cost over next 5 years			\$397,000

5 -Year Action Plan for Capital Fund (Component 7)

Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
10-1,2 (Page 2 of 2)	Harper Acres			
Description of Needed Physical Improvements or Management Improvements		Estimated Cost		Planned Start Date (HA Fiscal Year)
Replace Refrigerators		\$5,000		2005
R/R solar hot water systems		\$15,000		2005
R/R Siding		\$25,000		2005
Underground Electrical Cables		\$5,000		2005
Carpet Replacement		\$10,000		2005
Sidewalk Resurface		\$76,000		2005
Unit Electrical panel replacement		\$5,000		2005
Replace Refrigerators		\$5,000		2006
R/R solar hot water systems		\$15,000		2006
R/R Siding		\$25,000		2006
Underground Electrical Cables		\$5,000		2006
Carpet Replacement		\$10,000		2006
Unit Electrical panel replacement		\$5,000		2006
Total Estimated cost over next 5 years		\$397,000		

5 -Year Action Plan for Capital Fund (Component 7)

Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
NH105,6	Scattered Sites			
Description of Needed Physical Improvements or Management Improvements		Estimated Cost		Planned Start Date (HA Fiscal Year)
Pave Driveways		\$10,000		2002
Replace Refrigerators		\$5,000		2002
Pave Driveways		\$10,000		2003
Pave Driveways		\$10,000		2004
RR Roof 64 Spring St		\$6,000		2005
R/R Roof 69 Elm St		\$11,000		2005
R/R Roof 32 Water Street		\$7,000		2005
Total Estimated cost over next 5 years		\$59,000		

5 -Year Action Plan for Capital Fund (Component 7)

Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
NH10 -3				
Description of Needed Physical Improvements or Management Improvements		Estimated Cost		Planned Start Date (HA Fiscal Year)
Clubhouse Renovations		\$30,000		2002
Refrigerators		\$5,000		2002
Replace Interior Doors		\$5,000		2002
Replace Vinyl Flooring		\$5,000		2002
R/R roof Clubhouse		\$5,000		2002
Entryway outlets		\$7,000		2002
Outside outlets courtyards		\$7,000		2002
R/R outside water spigots		\$3,000		2002
Replace Refrigerators		\$5,000		2003
Replace Vinyl Flooring		\$10,000		2003
Harmony Lane Sitework		\$90,000		2003
Replace Recreational Items		\$20,000		2004
Clubhouse Renovations		\$50,000		2004
Replace Vinyl Flooring		\$10,000		2004
Replace Refrigerators		\$5,000		2004
Replace Recreational Items		\$5,000		2005
Replace Refrigerators		\$5,000		2005
Replace Vinyl Flooring		\$10,000		2005
Replace Refrigerators		\$5,000		2006
Replace Vinyl Flooring		\$10,000		2006
North Street Sidewalks		\$40,000		2006
Total Estimated cost over next 5 years		\$332,000		

5 -Year Action Plan for Capital Fund (Component 7)

Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
NH109,10	Bennett Block, Farmstead Commons, Spruce & Damon Streets		
Description of Needed Physical Improvements or Management Improvements		Estimated Cost	Planned Start Date (HA Fiscal Year)
Plants, Shrubs, Lawns		\$4,000	2002
Damon Court Exterior Lighting		\$2,000	2002
BB - Paint Interior Walls		\$3,000	2002
BB - Replace Common Hall Carpets		\$4,000	2002
BB - Castle Center Bathroom		\$10,000	2003
Total Estimated cost over next 5 years		\$23,000	

5 -Year Action Plan for Capital Fund (Component 7)

Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
HA Wide (page 1 of 2)	Harper Acres			
Description of Needed Physical Improvements or Management Improvements		Estimated Cost		Planned Start Date (HA Fiscal Year)
Mill Building Rehabilitation		\$70,000		2002
Vehicle Replacement		\$25,000		2002
Purchase Tools and Storage Unit		\$10,000		2002
Purchase Tractor w/ Snow Broom		\$10,000		2002
Computer Upgrades		\$10,000		2002
Administration		\$40,000		2002
General Operations, RSR Staffing		\$70,000		2002
Architect/Consulting Fees		\$11,629		2002
Office Equipment Upgrades		\$10,000		2002
Vehicle Replacement		\$30,000		2003
Purchase Tools and Storage Unit		\$10,000		2003
Computer Upgrades		\$10,000		2003
Administration		\$40,000		2003
General Operations, RSR Staffing		\$75,000		2003
Architect/Consulting Fees		\$12,629		2003
Office Equipment Upgrades		\$10,000		2003
Vehicle Replacement		\$30,000		2004
Purchase Tools and Storage Unit		\$10,000		2004
Computer Upgrades		\$10,000		2004
Administration		\$40,000		2004
General Operations, RS R Staffing		\$75,000		2004
Architect/Consulting Fees		\$12,629		2004
Office Equipment Upgrades		\$5,000		2004
Purchase Snow Broom Tractor		\$15,000		2004
Total Estimated cost over next 5 years		\$1,102,145		

See Page 2 for Years 2005 -6

5 -Year Action Plan for Capital Fund (Component 7)

Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
HA Wide (Page 2 of 2)	Harper Acres		
Description of Needed Physical Improvements or Management Improvements		Estimated Cost	Planned Start Date (HA Fiscal Year)
Vehicle Replacement		\$45,000	2005
Purchase Tools and Storage Unit		\$10,000	2005
Computer Upgrades		\$10,000	2005
Administration		\$40,000	2005
General Operations, RSR Staffing		\$75,000	2005
Architect/Consulting Fees		\$12,629	2005
Office Equipment Upgrades		\$5,000	2005
Vehicle Replacement		\$50,000	2006
Purchase Tools and Storage Unit		\$20,000	2006
Computer Upgrades		\$20,000	2006
Administration		\$50,000	2006
General Operations, RSR Staffing		\$75,000	2006
Architect/Consulting Fees		\$17,629	2006
Office Equipment Upgrades		\$5,000	2006
Purchase Snow Broom Tractor		\$15,000	2006
Computer Software		\$10,000	2006
Total Estimated cost over next 5 years		\$1,102,145	

Capital Fund Program Tables

Annual Statement Performance and Evaluation Report
Capital Fund Program (CFP) and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part 1 Summary

PHAName Keene Housing Authority	Grant Type & Number Capital Fund Program Grant No: NH36 -P010-915-1999 Replacement Housing Factor Grant No:	Federal FY of Grant: 1999
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() Original Annual Statement () Reserve for Disasters/Emergencies () Revised Annual Statement (revision no:)
 (x) Performance and Evaluation Report for Period Ending: June 30, 2001 () Final Performance and Evaluation Report

Line No	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non GCP Funds				
2	1406 Operations		\$99,351	\$99,351	\$99,351
3	1408 Management Improvements				
	Soft Costs				
	Management Improvements				
	Hard Costs				
4	1410 Administration	\$7,862	\$ -		
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$26,150	\$3,245	\$3,245	\$3,245
8	1440 Site Acquisition				
9	1450 Site Improvement	\$33,670	\$9,746	\$9,746	\$9,746
10	1460 Dwelling Structures	\$223,931	\$93,618	\$93,618	\$93,618
11	1465.1 Dwelling Equipment - Nonexpendable	\$4,550	\$7,900	\$7,900	\$7,900
12	1470 Nondwelling Structures	\$67,795	\$116,116	\$116,116	\$116,116
13	1475 Nondwelling Equipment	\$29,120	\$63,102	\$63,102	\$63,102
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				

CapitalFundProgramTables

AnnualStatement PerformanceandEvaluationReport
 CapitalFundProgram(CFP)andCapitalFundProgramReplacementHousingFactor(CFP/CFPRHF)

Part1Summary

PHAName KeeneHousingAuthority		GrantType& Number CapitalFundProgramGrantNo:NH36 -P010-915-1999 ReplacementHousingFactorGrantNo:		FederalFYofGrant: 1999	
()OriginalAnnualStatement (x)PerformanceandEvaluationReportforPeriodEnding:June30,2001		()ReserveforDisasters/Emergencies		()RevisedAnnualStatement(revisionno:) ()FinalPerformanceandEvaluationReport	
Line No	SummarybyDevelopmentAccount	TotalEstimatedCost		TotalActualCost	
		Original	Revised	Obligated	Expended
19	1502 Contingency	\$ -			
20	AmountofAnnualGrant(Sumoflines2 -19)	\$393,078	\$393,078	\$393,078	\$393,078
	AmountofLine20RelatedtoLBPActivities				
	Amountofline20RelatedtoSection504Compliance				
	Amountofline20RelatedtoSecurity SoftCosts				
	Amountofline20RelatedtoSecurity HardCosts				
	Amountofline20RelatedtoEnergyConservationMeasures				
	CollateralizationExpensesorDebtService				

Annual Statement Performance and Evaluation Report
Capital Fund Program (CFP) and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II Supporting Pages

PHAName		Grant Type & Number			Federal FY of Grant:	
Keene Housing Authority		Capital Fund Program Grant No: NH36 -P010-915-1999 Replacement Housing Factor Grant No:			1999	
Development Number/Name HAWide Activities	General Description of Major Work Categories	Dev Acct No	Quantity	Total Estimated Cost	Total Actual Cost	Status of Work
HAWide	Operations	1406		99351	99351	Complete
NH10-3	Architect -Door Replacement	1430		265	265	Complete
HAWide	Architect -Office Renovations	1430		2297	2297	Complete
NH10-2	Architect -New Parking Area	1430		683	683	Complete
NH10-2	New Parking Area	1450		9746	9746	Complete
NH10-3	Site Lighting	1460		6765	6765	Complete
NH10-3	Door Replacement	1460		2470	2470	Complete
NH10-3	Vinyl Siding	1460		84383	84383	Complete
NH10-1	Self Defrosting Refrigerators	1465		7900	7900	Complete
NH10-3	Recycling Centers	1470		5723	5723	Complete
HAWide	Office Renovations	1470		91432	91432	Complete
HAWide	Complete Maintenance Facility	1470		18961	18961	Complete
HAWide	Replace Vinyl Vehicle	1475		41550	41550	Complete
HAWide	Office Equipment	1475		2130	2130	Complete
HAWide	Computer Work Stations	1475		19422	19422	Complete
	Totals			393078	393078	

CapitalFundProgramTables

**AnnualStatement
CapitalFundProgram(CFP)andCapitalFundP**

**PerformanceandEvaluationReport
rogramReplacementHousingFactor(CFP/CFPRHF)**

Part1Summary

PHAName KeeneHousingAuthority		GrantType&Number CapitalFundProgramGrantNo:NH36 -P050-100 ReplacementHousingFactorGrantNo:		FederalFYofGrant: 2000	
()OriginalAnnualStatement		()ReserveforDisasters/Emergencies		()RevisedAnnualStatement(revisionno:)	
(x)PerformanceandEvaluationReportforPeriodEnding:June30,2001				()Fina IPerformanceandEvaluationReport	
Line No	SummarybyDevelopmentAccount	TotalEstimatedCost		TotalActualCost	
		Original	Revised	Obligated	Expended
1	TotalNonGCPFunds				
2	1406 Operations	\$44,138	\$100,000	\$44,265	\$44,265
3	1408 ManagementImprovements SoftCosts				
	ManagementImprovements HardCosts				
4	1410 Administration	\$64,532	\$39,500		
5	1411 Audit				
6	1415 LiquidatedDamages				
7	1430 FeesandCosts		\$9,435	\$18,260	\$18,260
8	1440 SiteAcquisition				
9	1450 SiteImprovement	\$60,925	\$31,500	\$150,744	\$150,744
10	1460 DwellingStructures	\$126,690	\$85,200	\$16,494	\$16,494
11	1465.1 DwellingEquipment -Nonexpendable		\$12,500	\$7,728	\$7,728
12	1470 NondwellingStructures		\$19,000	\$5,131	\$5,121
13	1475 NondwellingEquipment	\$78,850	\$78,000	\$18,242	\$18,242
14	1485 Demolition				
15	1490 ReplacementReserve				
16	1492 MovingtoWorkDemonstration				
17	1495.1 RelocationCosts				

PHAName		GrantType&Number				FederalFYofGrant:
KeeneHousingAuthority		CapitalFundProgramGrantNo:NH36 -P050-100 ReplacementHousingFactorGrantNo:				2000
Development Number/Name HAWideActivities	GeneralDescriptionofMajorWork Categories	Dev Acct No	Quantity	TotalEstimatedCost	TotalActualCost	StatusofWork
HAWide	RSRStaff	1406		90000	33500	InProcess
HAWide	CannonSoftware	1406		10000	10765.04	Complete
HAWide	Administration	1410		39500	0	
HAWide	Architect/ConsultingFees	1430		9435	18260	InProcess
NH10-3	NewParking	1450		14000	150743.87	Complete
NH10-5,6	Removeweeds,trees	1450		2500	0	
NH10-1,2	UpdateExteriorLighting	1450		1000	0	
NH10-9,10	PlantShrubsandLawns	1450		500	0	
NH10-9,10	IncreaseExteriorLighting	1450		1500	0	
NH10-1,2	Upgradelandscaping	1450		12000	0	
NH10-3	Signageandnumbering	1450		2000	0	
NH10-3	FireEscape	1460		700	0	
NH10-3	RepairandPaintStepsandTrim	1460		3000	0	
NH10-5,6	ReplaceRoof	1460		15000	4275	Complete
NH10-5,6	PaintTrim&Halls	1460		30000	0	
NH10-1,2	HandicapRamps	1460		5000	0	
NH10-1,2	UpdateFirePanels	1460		1000	0	
NH10-9,10	ReplaceVinylFloor	1460		12000	12219	Complete
NH10-9,10	PaintInteriorHalls	1460		5000	0	
NH10-3	ReplacInteriorDoors	1460		500	0	
NH10-3	ReplaceVinylFloor	1460		5000	0	
NH10-9,10	ReplaceCommonHallCarpets	1460		4000	0	
NH10-9,10	InstallSnowGuards	1460		2000	0	
NH10-3	Refrigerators	1460		800	0	
NH10-5,6	Refrigerators	1465		3700	0	
NH10-1,2	Refrigerators	1465		8000	7728	Complete
NH10-5,6	StorageShed	1470		4000	3950	Complete
NH10-1,2	CommunityRoomRenovation	1470		15000	1181	Complete

TableLibrary

NH10-3	ReplaceRecreationalEquipment	1470	3000	0	
HAWide	ReplaceVehicle	1475	30000	0	
HAWide	Tools&StorageUnit	1475	15000	4967	Complete
HAWide	ComputerUpgrades	1475	10000	13275	InProcess
HAWide	OfficeEquipmentUpgrades	1475	20000		
	Totals		375135	260864	

AnnualStatement PerformanceandEvaluationReport
CapitalFundProgram(CFP)andCapitalFundProgramReplacementHousingFactor(CFP/CFPRHF)
PartIII ImplementationSchedule

PHAName KeeneHousingAuthority	GrantType&Number CapitalFundProgramG rantNo:NH36 -P050-100	FederalFYofGrant:
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			ReplacementHousingFactorGrantNo:			2000	
Development Number/Name HAWideActivities	AllFundObligated (QuarterEndingDate)			AllFundsExpended (QuarterEndingDate)			ReasonsforRevisedTargetDates
	Original	Revised	Actual	Original	Revised	Actual	
NH10-3 North&Gilsum HarmonyLane	3/31/2001			9/30/2002			
NH10-5,6 ScatteredSites	3/31/2001			9/30/2002			
NH10-1,2 HarperAcres	3/31/2001			9/30/2002			
NH10-9,10 BennettBlock FarmsteadCommons Spruce&Damon	3/31/2001			9/30/2002			
HAWide	3/31/2001			9/30/2002			

CapitalFundProgramTables

AnnualStatement **PerformanceandEvaluationReport**
CapitalFundP rogram(CFP)andCapitalFundProgramReplacementHousingFactor(CFP/CFPRHF)

Part1Summary

PHAName KeeneHousingAuthority	GrantType&Number CapitalFundProgramGrantNo:NH36 -P050-101 ReplacementHousingFactorGrantNo:	FederalFYofGrant: 2001
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()OriginalAnnualStatement ()ReserveforDisasters/Emergencies ()RevisedAnnualStatement(revisionno:)
(x)PerformanceandEvaluationReportforPeriodEnding:June30,2001 ()FinalPerformanceandEvaluationReport

Line No	SummarybyDevelopmentAccount	TotalEstimatedCost		TotalActualCost	
		Original	Revised	Obligated	Expended
1	TotalNonGCPFunds				
2	1406 Operations	\$99,029		\$ -	\$ -
3	1408 ManagementImprovements SoftCosts				
	ManagementImprovements HardCosts				
4	1410 Administration	\$39,500		\$ -	\$ -
5	1411 Audit				
6	1415 LiquidatedDamages				
7	1430 FeesandCosts	\$9,900		\$ -	\$ -
8	1440 SiteAcquisition				
9	1450 SiteImprovement	\$79,500		\$ -	\$ -
10	1460 DwellingStructures	\$26,200		\$ -	\$ -
11	1465.1 DwellingEquipment -Nonexpendable	\$12,500		\$ -	\$ -
12	1470 NondwellingStructures	\$9,000		\$ -	\$ -
13	1475 NondwellingEquipment	\$67,000		\$ -	\$ -
14	1485 Demolition				
15	1490 ReplacementReserve				
16	1492 MovingtoWorkDemonstration	\$40,000		\$ -	\$ -
17	1495.1 RelocationCosts				
18	1499 DevelopmentActivities				

CapitalFundProgramTables

Annual Statement
Capital Fund Program (CFP) and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Performance and Evaluation Report

Part 1 Summary

PHAName Keene Housing Authority		Grant Type & Number Capital Fund Program Grant No: NH36 -P050-101 Replacement Housing Factor Grant No:		Federal FY of Grant: 2001	
() Original Annual Statement (x) Performance and Evaluation Report for Period Ending: June 30, 2001		() Reserve for Disasters/Emergencies		() Revised Annual Statement (revision no:) () Final Performance and Evaluation Report	
Line No	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
19	1502 Contingency				
20	Amount of Annual Grant (Sum of lines 2 -19)	\$382,629		\$ -	\$ -
	Amount of Line 20 Related to LBP Activities				
	Amount of line 20 Related to Section 504 Compliance				
	Amount of line 20 Related to Security				
	Amount of line 20 Related to Security				
	Amount of line 20 Related to Energy Conservation Measures				
	Collateralization Expenses or Debt Service				

Annual Statement Performance and Evaluation Report
Capital Fund Program (CFP) and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II Supporting Pages

PHAName		GrantType&Number					FederalFYofGrant:
KeeneHousingAuthority		CapitalFundProgramGrantNo:NH36 -P050-101 ReplacementHousingFactorGrantNo:NH36 -P050-101					2001
Development Number/Name HAWideActivities	GeneralDescriptionofMajorWork Categories		Dev Acct No	Quantity	TotalEstimatedCost	TotalActualCost	StatusofWork
HAWide	VehicleReplacement		1475		25000	0	Notyetstarted
HAWide	PurchaseTools,StorageShed		1475		10000	0	Notyetstarted
HAWide	ComputerUpgrades		1475		11000	0	Not yetstarted
HAWide	Administration		1410		39500	0	Notyetstarted
HAWide	RSRStaffing		1406		90029	0	Notyetstarted
HAWide	Architect/ConsultingFee		1430		9900	0	Notyetstarted
HAWide	ComputerSoftware		1406		9000	0	Notyetstarted
HAWide	MTWTransitionalHousing		1492		40000	0	Notyetstarted
HAWide	OfficeEquipmentUpgrade		1475		20000	0	Notyetstarted
NH10-1,2	UpgradeFirePanels/AlarmSystem		1460		1000	0	Notyetstarted
NH10-1,2	CommunityRoomRenovation		1470		5000	0	Notyetstarted
NH10-1,2	ReplaceRefrigerators		1465		8000	0	Notyetstarted
NH10-1,2	RedesignLandscaping		1450		5000	0	Notyetstarted
NH10-3	SignageandNumbering		1460		2000	0	Notyetstarted
NH10-3	RecreationalItemReplacement		1475		1000	0	Notyetstarted
NH10-3	FireEscape		1460		700	0	Notyetstarted
NH10-3	ClubhouseRenovations(s/b1470)		1450		70000	0	Notyetstarted
NH10-3	Refrigerators		1465		800	0	Notyet started
NH10-3	ReplaceInteriorDoors		1460		500	0	Notyetstarted
NH10-3	ReplaceVinylFlooring		1460		5000	0	Notyetstarted

NH10-5,6	RemoveWeeds,Trees	1450	2500	0	Notyetstarted
NH10-5,6	Repair&PaintStepsandTrim	1460	3000	0	Notyetstarted
NH10-5,6	ReplaceRoof	1460	3000	0	Notyetstarted
NH10-5,6	StorageShed	1470	4000	0	Notyetstarted
NH10-5,6	Refrigerators	1465	3700	0	Notyetstarted
NH10-9,10	PlantShrubsandLawn	1450	500	0	Notyetstarted
NH10-9,10	IncreaseExteriorLighting	1450	1500	0	Notyetstarted
NH10-9,10	PaintInteriorHalls	1460	5000	0	Notyetstarted
NH10-9,10	InstallSnowGuards	1460	2000	0	Notyetstarted
NH10-9,10	ReplaceCommonHallCarpets	1460	4000	0	Notyetstarted
	Totals		382629	0	

Annual Statement Performance and Evaluation Report
Capital Fund Program (CFP) and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III Implementation Schedule

PHAName			Grant Type & Number				Federal FY of Grant:
Keene Housing Authority			Capital Fund Program Grant No: NH36 -P050-101 Replacement Housing Factor Grant No:				2001
Development Number/Name HAWide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
NH10-3 North & Gilsum Harmony Lane	3/31/2001			9/30/2002			
NH10-5,6 Scattered Sites	3/31/2001			9/30/2002			
NH10-1,2 Harper Acres	3/31/2001			9/30/2002			
NH10-9,10 Bennett Block Farmstead Commons Spruce & Damon	3/31/2001			9/30/2002			
HAWide	3/31/2001			9/30/2002			

Optional Public Housing Asset Management Table

See Technical Guidance for instructions on the use of this table, including information to be provided.

Public Housing Asset Management								
Development Identification		Activity Description						
Name, Number, and Location	Number and Type of units	Capital Fund Program Parts II and III <i>Component 7a</i>	Development Activities <i>Component 7b</i>	Demolition/disposition <i>Component 8</i>	Designated housing <i>Component 9</i>	Conversion <i>Component 10</i>	Home-ownership <i>Component 11a</i>	Other (describe) <i>Component 17</i>

Keene Housing Authority

Definition of "substantial deviation" and "significant amendment or modification."

Substantial deviations or significant amendments or modifications are defined as discretionary changes in the plans or policies of the housing authority that fundamentally change the mission, goals, objectives, or plans of the agency and which require formal approval of the Board of Commissioners.

Originally Added to Agency Plan November 15, 1999

Keene Housing Authority
Deconcentration Policy

Adopted 6/15/99

The Keene Housing Authority, after analyzing Census data for the City of Keene, has applied that analysis to the public housing developments owned and operated by the KHA. Due to the fact that there is but a single census tract for the City of Keene, and due to the small size of the KHA public housing family developments, (each of which is less than 50 units):

THEREFORE:

The Board of Commissioners for the Keene Housing Authority determines that there is no need for a Deconcentration Plan for KHA operations.