



## WODA COOPER COMPANIES

Thank you for your interest in Bell Diamond Manor, managed by Woda Cooper Companies.

We are an income restricted HUD and tax credit community. Our maximum income limits per household are below:

1-person household- \$39,300

2-person household- \$44,800

3-person household- \$50,520

4-person household- \$56,100

5-person household- \$60,600

6-person household- \$65,100

Located in Norfolk VA, we have 2-bedroom garden apartments, and 3-bedroom townhomes with washer/dryer connections, dishwasher, garbage disposal, white appliances, and dark cabinetry.

Amenities include a playground, laundry room, and 24-hour emergency maintenance.

We are minutes from the Route 12 bus line, Berkley Park, and Berkley Center Shopping Mall.

### **Rents (subject to change)**

2br- \$699-829

3br- \$700-1136

### **Your Waitlist Application is not complete without the following:**

Complete an application along with the \$35 money order or cashier's check application fee (per adult)

Birth Certificates for everyone in the household

Bring Social Security cards for everyone in household

Valid photo ID for all adults

Proof of income (most recently dated- 6 pay stubs or award letters)

**Credit check** will be screened for landlord debt, evictions, and utility debt

We process credit, rental history and criminal background as well as verification of income and assets (bank, 401K, etc)

Our office is 1009 Middlesex St, Norfolk VA 23523

Hours are Monday-Friday 9am to 5pm.

Please call our office at 757-543-5066

# Rental Application



**Office Use Only**

Date Received \_\_\_\_\_

Mgr. Initials \_\_\_\_\_

Applicant Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Rent \_\_\_\_\_ Own \_\_\_\_\_ Live w/Family \_\_\_\_\_ How many days' notice will you need to give? \_\_\_\_\_

Phone number(s) \_\_\_\_\_

Email \_\_\_\_\_

1br \_\_\_\_\_ 2br \_\_\_\_\_ 3br \_\_\_\_\_ Floor level/preferences (not guaranteed) \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

Do you receive rental assistance? \_\_\_\_\_ From Whom? \_\_\_\_\_ N/A \_\_\_\_\_

Last Name	First Name	M.I.	Relationship to HOH	Gender	Social Sec #	DOB	ID#/State	Marital Status*	Student Y/N

\*Marital Status- Single, Married, Divorced, Separated, Widowed

Do you have a pet? Yes \_\_\_ No \_\_\_

**INCOME INFO**

List all income received including employment, self-employment, social security, disability, pensions, VA, settlement income, Rental income, child support, gift income, or any other income.

Source of Income	Amount	Per/Month/Week/Bi-weekly	Who Receives it?

**ASSET INFO**

List all assets, including any cash on hand, checking, savings, 401K, retirement accounts, whole life insurance, stocks, real estate, and any other assets.

Bank/Company Name	Type (listed above)	Cash Value	Who Owns it?

Will you require any reasonable accommodations?  Yes  No

If yes, how may we accommodate you: \_\_\_\_\_

By Federal law, application may not be discriminated against on the basis of race, color, national origin, religion, sex, familial status, age, and disability. By signing below, the applicant gives permission to procure a criminal/credit background check and understands that the results of such background check could affect the approval of this application. All information provided is accurate to the best of my/our knowledge. Knowingly providing false information can result in denial of occupancy, or termination of tenancy.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

