

Live Downtown Grand Rapids Application Disclaimer

This information provides important components to review in order to understand critical items during the application process with the company. Failure or refusal to accept these terms will prohibit the applicant to continue with the application process. Unit selection is subject to change based on availability or any unforeseen circumstances. Management reserves the right to change unit selection even after

the hold fee has been placed on a specific unit; based on the availability of any properties or for any reasons deemed necessary by the management company. Applicant acknowledges that unit selection is subject to change and understands that preferences for specific communities and floor plans will be taken into consideration, but not guaranteed and holds the management company and owner(s) harmless. Holding fee can be refunded in this circumstance if applicant elects to not move forward with substituted unit. Applicant must provide written notification to leasing office within 3 business days of offer. Applicant agrees that by applying they are applying to all properties within Live Downtown Grand Rapids portfolio. Management will take into consideration preferences, but cannot guarantee specific properties, floor plans, view or any other preferences notated on the application agreement. The applicant will be offered up to three apartment homes (if needed). If the applicant chooses not to accept and exceeds the amount permitted they will be automatically canceled and removed from the waiting list. Applicant acknowledges that management is required to verify all items applicable to the MSDHA Checklist provided in the application agreement. Applicant acknowledges that all information disclosed in the application will be verified directly with the employer and/or the educational institution. Applicant acknowledges that if an employer and/or educational institution is non responsive or not accurate they will hold the management company and owner(s) harmless. Applicant acknowledges that any information on the MSHDA Checklist that is not true and accurate, falsified, or not disclosed during the application process will result in the application being denied.

Applicant acknowledges that if management deems application ineligible based on initial employment verifications, applicant cannot review with employer and send additional verifications.









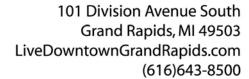














will not post anything known or unknown or publicly on social media* that is an feet the property or its employees ly posts information intended to defame eans of communicating or posting internet, including your own or someone ersonal web site, social networking or chat room, as well as any other form of yees the applicant is subject to denial
s that there is a \$60.00 in person ng fee. The processing fee covers costs d party. The processing fee WILL NOT be ssing is listed below.
RealPage, Inc. – Background Company 4000 International Parkway Carrollton, Texas 75007 (866) 934-1124
come.
not available, you may choose secure a position on the
ld agrees to the conditions above and bove.
Date:
Date:
Date:
Date:





















Call/Text: (616) 431-4417 ~ Fax: (616) 582-6061 info@livedowntowngrandrapids.com

APPLICATION PACKAGE (TC)

Please read before completing application

Thank you for your interest in our apartment communities within Downtown Grand Rapids!

Here are a few important details to know about our application process:

- Each household member who is 18 years or older is required to fill out an application.
- There is a \$60 fee per each household member who is 18 years or older at the time of the application being submitted. We accept the following for payment:
 - o Credit/debit card
 - Certified funds
 - We do not accept cash
- We need copies of:
 - o Driver's license/State ID
 - o Social security cards for all household members
 - o 1 most recent pay stub from everyone over the age of 18
 - o Birth certificates for all household members under the age of 18

We look forward to saying "Welcome Home!". Please call/text if you have any questions or concerns.

Thank you, Live Downtown Grand Rapids

Call/Text: (616)431-4417 Fax: (616) 582-6061

<u>info@livedowntowngrandrapids.com</u> www.livedowntowngrandrapids.com

Please call/text (616) 431-4417 to set up an appointment with the Leasing Consultant to return the application:

LiveDowntownGrandRapids Leasing Office 101 South Division Avenue Grand Rapids, MI 49503





WHAT IS THE RESIDENT CRITERIA?

Maximum Gross Income / Year / Per Property (*)

Household size	Division Park Avenue	Metropolitan Park	101 South Division; 26 Cherry Street; 205 South Division Avenue; 240 Ionia Avenue, 345 State Street; 834 Lake Drive; 20 Fulton East
1 person	\$33,720	\$35,340	\$33,720
2 persons	\$38,520	\$40,380	\$38,520
3 persons	\$43,320	\$45,420	\$43,320
4 persons	\$48,120	\$50,460	\$48,120
5 persons	\$52,020	\$54,540	n/a
6 persons	\$55,860	\$58,560	n/a

^{(*) 2021} HUD Published Information.

REQUIREMENTS SUBJECT TO CHANGE BASED ON REQUIREMENTS RELEASED FROM HUD AND MSHDA

If your household falls below the maximum income listed as stated above, your household can potentially qualify within our communities!

Everyone over the age of 18 must submit an individual application to qualify their household

We will be doing a credit check, background check, and housing history. In order for a household to qualify, the following criteria must be met:

Credit Check:

- Bankruptcies need to be 5 years and older
- If utilities are owed, the household would be denied
- If there are judgements, the household would be denied
- If there are any amounts in collections, the household will be denied medical bills are not applicable

Background Check:

- Misdemeanors that are violent, sex, drug, or home invasion related charges need to be 2 years or older.
- Felonies that are violent resulting in great bodily harm or death, sex, or maintenance of a drug house charges need to be 10 years or older
- Felonies not violent, sex, or maintenance of a drug house related charges need to be 2 years or older
- All criminal charges will be reviewed on a case-by-case basis

Housing History:

- · Any evictions will deny the household
- Owing any previous landlords will deny a household

Student Status:

 We cannot rent to household where all members in the household are full time students unless specific conditions are met. Please contact our leasing office at info@livedowntowngrandrapids.com for further details.

Signature:	Date:
Signature:	Date:





For Office Use Only	Date Rec'd	Time Rec'd		Initials	•
Preliminary Rental Appli Please note that this is a preliminary ap		or rent rights. It is valid	l for 120 da	ys	App Fee Paid
Today's Date:					,
Applicant Name:				Phone:	
Applicant Email Address:					
20 Fulton East 2	6 Cherry Street] 101 South Division	on 🗌 2	205 South Division	240 Ionia Avenue
	34 Lake Drive	Division Park Ave		/letropolitan Park	· · · · · · · · · · · · · · · · · · ·
, , , , , , , , , , , , , , , , , , , ,	1 🗌 2 🔲 3			Apartment 🗌 Lo	oft Townhome
· · · · · · · · · · · · · · · · · · ·	_		d rental b	·	
How did you hear about us? (0	•	•			•
Have you or any member of the					∐Yes ∐ No
If Yes: Property					0
Do you have a Spouse and/or	Significant Other who	will be applying to	live in the	e apartment with y	ou? Yes No
Please list all persons that w	ill occupy the residen	ice (NOTE: One A	pplication	per 18 yr or olde	r household member)
Name	Maiden Name		•	Date of Birth	Social Security
(First, Middle Initial, Last)	(If Applicable)	(i.e. co-head,		Month, Day, Year	Number
1.		Head of Hous	sehold		
2.					
3.					
4.					
5.					
6.					
	Applic	ant's Housing His	story		
Current Address		Previou	us Addre	ess	
Date: From:	Rent	Date:	From:		Rent
To: Reason for Moving:		Posso	To: on for Mo	wing:	
Current Landlord:		Neaso		dlord:	
Address:				ress:	
Phone:			Pł	none:	
Previous Address		Previou	us Addre	ess	
Doto: From:	Rent	Doto	Erom	-	Rent
Date: From: To:	Kent	Date:	From: To:		Velit
Reason for Moving:		Reaso	n for Mo	ving:	
L a sa all a sa di				llord:	
Address:				ress:	
Phone:	nave resided at addition	anal addrassas w		none:	20
	ase attach Previous /				ა,
Do you expect any changes to	the household within	the next twelve mo	onths?	」Yes □ No	
If "yes", please explain:	more of your shild/r	12 Van	NI/A		
Do you share 50% custody or Is there anyone living with you			N/A	v2 Voc I No	
is there arryone living with you	a now wno won t be in	ANDE VVIIII VOU ALIMI	> DLODE(1	.y: 165 NO	





If "yes", please explain:	conditions would live with you? Yes No
Are you or any other household members separated but not If "yes", please explain:	divorced from their spouse? Yes No
Are you or any other household members (including minors) next 12 months? Yes No If Yes, who and when: _	currently a part or full-time student or expect to be one in the
Have you or any other household members (including minors Yes No If Yes, who and when	s) been a part or full-time student in the past 12 months?
Have you or any member of your household lived in subsidiz ☐ Yes ☐ No If Yes, when and where	
Have you ever committed fraud in a subsidized housing progmisrepresenting information for such housing programs?	ram or been requested to repay money for knowingly Yes No If Yes, please explain
Tenant-based vouchers are welcome! Please subm	it voucher documents from your PHA (if applicable).
Emplo	pyment
1 st Position	2 nd Position (if applicable)
EmployerAddress	EmployerAddress
Phone	Phone
Length of Employment	Length of Employment Position Held
Position HeldSupervisor:	Position Held Supervisor:
Salary/Wage: Per:	Salary/Wage: Per
	Status: Full-Time Part Time Hrs/Wk
	e provide previous employer, address, phone nent on separate paper.
Do you or any other household members expect any change If Yes, please explain	s to your income in the next 12 months? Yes No
Does your household have or anticipate having any pets? If Yes, How Many pets and please	
Own a car? Tes No Model Year	License Plate Color
Second car? Tes No Model Year	License Plate Color
Have you or any other household members disposed or give the past two years? Yes No If Yes, please list asset a	
Are you or any other ADULT household member claiming ze If Yes, please list who and an explanation	ro income?



i otal nousehold income from	all other sources (i.e. social sec	unty pensic	m, chiia suppor	ı, Section	i o Cerinicale, elc).
Source:	A	mount/month:	\$		
Source:			mount/month:	\$	
Source:			mount/month:	\$	
Provide your banking, credit a	and/or asset type of information l	below:		_	
Type of Assets	Name of Institution	ı	Phone Nu	mber	Rate Of Interest
1.					
2.					
3.					
4.					
5.					
PERSONAL REFERENCES:	List 3 references that we can	call for a p	ersonal referen	ce (only	one can a relative):
Name	Address/City/Zip	Relat	ionship	Tele	phone Number
1.					
2.					
3.					
Are you and all other household explanation:	d members United States Citizer	ns? 🗌 Yes	S No If "no",	please lis	st who and an
	CERTIF	CATION			
	rmanent residence and do not that I must pay a security depos	it for this a	oartment prior to	o occupar	ncy. I acknowledge that
neo, oladoni olalaoj.	mice of any changes to any part	of this app	iloation (i.e. auc	iress, pric	one, income, household
authorize my consent to have eligibility for occupancy. I under	management verify the informarstand that my occupancy is cont	tion contair	ned in this appli	cation for	purpose of proving my
authorize my consent to have eligibility for occupancy. I under and the Section 8 and/or Housi consent to release the necess source names, addresses, pho	management verify the informarstand that my occupancy is cont	tion contair ingent on n	ned in this appli neeting manage I will provide all	cation for ment's re	purpose of proving my esident selection criteria ry information including
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authorize my consent to have eligibility for occupancy. I under and the Section 8 and/or Housi consent to release the necess source names, addresses, photor expediting this process. certify that all information and understand that providing false understand that any such action	management verify the information and that my occupancy is contained Credit Programs. Sary information to determine myone numbers, and account numbers are also answers to the above question information or making false states and result in criminal penaltic	tion containgent on not eligibility. Deers where ons are true ements ma	ned in this applineeting manage I will provide all applicable, and complete by be grounds for	cation for ement's re necessal d any oth to the be	purpose of proving my sident selection criteria ry information including er information required est of my knowledge. I

PENALTY FOR MISUSE OF THIS FORM:

Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly making false or fraudulent statements to any department of the United States Government, the PHA, and/or any other owner (or any employee of HUD, the PHA, or the Owner) and may be subject to penalties for unauthorized disclosures or improper uses of information collected based upon the use of this consent form. Use of the information collected, based on this verification form is restricted to the purposes sited above. Any person who knowingly or willfully requests, obtains, or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD, the PHA, or the Owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the Social Security number are contained in the Social Security Act at 42 U.S. Code 208 (f) (g) and (h). Violations of these provisions are cited as violations of 42 U.S. Code 408 (f), (g) and (h).





NOTICE AND CONSENT FOR THE RELEASE OF INFORMATION

Apartment Community/Owner/Management Agent Requesting Information:

20 Fulton East 345 State Street 834 Lake Drive 101 South Division Division Park Avenue 205 South Division Avenue Metropolitan Park 240 Ionia Avenue Serrano Lofts City Grand Rapids State MI Phone (616) 643-8500 Fax (616) 582-6061 Who Must Sign the Consent Form? Each member of your household who is 18 years of age or older must sign the relevant consent forms at the initial certification each recertification and at each interim certification, if applicable. In addition, when new adult members join the household and when members of the household become 18 years of age, they ralso sign the relevant consent forms.			1	,	
101 South Division	20 Fulton East		3	45 St	ate Street
205 South Division Avenue	26 Cherry Street		8:	34 La	ake Drive
City Grand Rapids State MI Phone (616) 643-8500 Fax (616) 582-6061 Who Must Sign the Consent Form? Each member of your household who is 18 years of age or older must sign the relevant consent forms at the initial certification each recertification and at each interim certification, if applicable. In addition, when new adult members join the household and when members of the household become 18 years of age, they remains the content of the second sec	101 South Division		D)ivisio	n Park Avenue
City Grand Rapids State MI Phone (616) 643-8500 Fax (616) 582-6061 Who Must Sign the Consent Form? Each member of your household who is 18 years of age or older must sign the relevant consent forms at the initial certification each recertification and at each interim certification, if applicable. In addition, when new adult members join the household and when members of the household become 18 years of age, they remains the consent forms at the initial certification.	205 South Division A	Avenue	N	1etrop	oolitan Park
Phone (616) 643-8500 Fax (616) 582-6061 Who Must Sign the Consent Form? Each member of your household who is 18 years of age or older must sign the relevant consent forms at the initial certification each recertification and at each interim certification, if applicable. In addition, when new adult members join the household and when members of the household become 18 years of age, they remaind the content of the household become 18 years of age, they remaind the content of the household become 18 years of age, they remaind the content of the household become 18 years of age, they remaind the content of the household become 18 years of age, they remaind the content of the household become 18 years of age, they remaind the content of the household become 18 years of age, they remaind the content of the household become 18 years of age, they remaind the content of the household become 18 years of age, they remaind the content of the household become 18 years of age, they remaind the content of the household become 18 years of age, they remaind the content of the household become 18 years of age, they remaind the content of the household become 18 years of age, they remaind the content of the household become 18 years of age, they remaind the content of the household become 18 years of age, they remaind the content of the household become 18 years of age.	240 Ionia Avenue			errar	io Lofts
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	each recertification and at each inte	erim certification, if applicable.			
			n members	of the	household become 18 years of age, they must
Acknowledgement:	Acknowledgement:				
By signing this consent form, I am authorizing the Apartment Community/Owner/Management Agent of the housing community for which I am applying (listed above) to obtain information from a third party about me. I understand that the purpose of information is to determine my eligibility for housing and will be kept confidential and will not be released outside of this scounderstand that this information can include and is not limited to information regarding my income, assets and credit bureau rewhich may affect my eligibility.	for which I am applying (listed abo information is to determine my eligil understand that this information can	ove) to obtain information from bility for housing and will be k	n a third pa ept confide	arty abo ential ar	out me. I understand that the purpose of this and will not be released outside of this scope.
I further understand that income information obtained from these sources will be verified according to the initial information we have provided on my original application for housing.			sources wil	ll be ve	rified according to the initial information which
Applicant /Resident SignatureDate:	Signature				Date:

This release for information will expire thirteen (13) months from the date of signature.

PENALTY FOR MISUSE OF THIS FORM:

Name (Please Print)

Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly making false or fraudulent statements to any department of the United States Government, the PHA, and/or any other owner (or any employee of HUD, the PHA, or the Owner) and may be subject to penalties for unauthorized disclosures or improper uses of information collected based upon the use of this consent form. Use of the information collected, based on this verification form is restricted to the purposes sited above. Any person who knowingly or willfully requests, obtains, or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD, the PHA, or the Owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the Social Security number are contained in the Social Security Act at 42 U.S. Code 208 (f) (g) and (h). Violations of these provisions are cited as violations of 42 U.S. Code 408 (f), (g) and (h)





AUTHORIZATION FO	R BACKGROU	ND/CREDIT	CHECK		
NOTICE TO APPLICANTS: The information reque credit investigation, which includes, among other the conviction will not necessarily make you ineligible for	nings, a criminal co	onviction che	ck. The exist	ence of a prior criminal	
20 Fulton East 26 Cherry Street 1	01 South Division	205 South	n Division	240 Ionia Avenue	
345 State Street 834 Lake Drive Division Park Ave Metropolitan Park Serrano Lofts					
(further referred as "Apartment Community"). It is the information obtained in the background/credit investmental history. Information regarding age, sex and in	stigation based on	a range of fa	actors includi	ng, but not limited to,	
Full Name (no nicknames)					
Maiden Names(s), Nickname(s), Other Name(s) (pa	lease include dates	used)	Male	Female	
Social Security Number:	Date	e of Birth:			
Driver's License / State ID Number		Sta	te		
In the event you do not remember the exact street of residence. Street Address	address, please ir City	nclude a city, State	state and the	e approximate dates Years From-To	
1	<u>/</u>	<u> </u>	<u>/</u>	/	
2	<u>/</u>	<u> </u>	<u> </u>	<u>/</u>	
3		<u>/</u>	<u>/</u>	<u>/</u>	
4		<u> </u>	<u>/</u>	<u>/</u>	
(attach additional pages if necessary)					
I expressly authorize all personnel, schools, compate supply any and all information concerning my qualitation. In reference to being considered for housing any individual or entity providing information, from a made, information they give and any decisions made the nature and scope of the investigation. I undecommunity is based upon my successful completion a right to review all disputed information and to discrepancies. This authorization is good for one (1)	alifications for houng, I release the Any and all liability in de or action taken derstand that any on of the backgroup follow up with	using applied partment Connection . I also do no offer of apnd/credit scretthe law enf	for and the immunity, relatively with any inquit require a construction of the contract of the	nformation given by me ated entities, as well as uiries and investigations opy of any disclosure of al from the Apartmen of understand that I have	
Applicant Signature		Date			
☐ APPROVED ☐ APPROVED With CONDITONS		By (initials):	Date:		



130722

Michigan State Housing Development Authority

CHECKLIST MSHDA PROGRAMS

(Issued under P.A. of 1966 as amended and Section 8 of the U.S. Housing (program) Act of 1937.)

Name:

Unit Number:

	Yes	No	COMPLETE EACH ITEM:
1			I am a citizen of the United States or a permanent legal resident.
2			I am presently a student. Check one: □Full-time □Part-time □Other
3			I was a student sometime during the past twelve-month period or anticipate becoming a student at some time during the upcoming twelve-month period. ☐ Full Time ☐ Part Time Dates
			INCOME
4			I have a job and receive money/wages, tips or bonuses. (List the businesses or companies that pay you.)
5			I am self-employed or operate my own business. (List the types of jobs you do.)
6			I earn income from periodic, temporary, seasonal or contractual employment/work.
7			I receive Social Security or Rail Road Retirement Act income.
8			I receive Supplemental Security Income (SSI).
9			I receive quarterly payments from DHS for the State-paid portion of a SSI grant.
10			I receive unearned income for a family member(s) age 17 or under (e.g.: Social Security, trust fund disbursements).
11			I receive periodic payments from retirement funds or pensions. If yes, how many funds or pensions? List name(s) of fund or pension provider.
12			I receive disability or death benefits other than Social Security.
13			I receive Veteran's Administration benefits.
14			I receive Public Assistance. (does not include food stamps or Medicaid)
15			I receive cash contributions or gifts including rent or utility payments, on an ongoing basis from persons not living with me.
16			I receive unemployment benefits.
17			I receive periodic payments from Workers' Compensation.
18			I receive periodic payments from trust, annuity or inheritance. If yes, from how many sources?
19			I receive income from the rental of real estate or personal property.
20			I receive periodic payments from lottery or other types of winnings.
21			I receive adoption assistance payments.
22			I receive alimony, maintenance, or spousal support.
23			I receive GI Bill benefits.
24			I receive military active duty allotments or regular pay as a member of the National Guard or Reservist pay.
25			I am a member of an Indian Tribe receiving gaming payments.

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	Yes	No	COMPLETE EACH ITEM:
26			I receive periodic payments from insurance policies or any type of settlement, if yes, how many policies or settlements?
27			I receive long term care insurance payments that exceed \$180/day or \$67,000 annually.
28			I receive other recurring or periodic income not listed above. Describe
29			I receive student financial assistance. (does not include student loans)
			CHILD SUPPORT
30			I receive child support. If yes, from how many parents do you receive support? If yes, is child support paid directly to DHS? ☐ Yes ☐ No
31			I have been awarded a judgment for child support but have not been receiving any payments or have not been receiving the full payments on a regular basis.
32		1	I anticipate filing a claim for child support within the next twelve months.

	ASSETS (Include all assets held or owned either in or outside of the United States)
33	I have a savings account(s) at:(List name(s) of institution)
24	
34	I have a checking account(s) at:(List name(s) of institution)
35	I have certificates of deposit at:(List name(s) of institution)
36	I have a prepaid card, debit card, or pay card on which funds from Social Security, SSI, Child Support, DHS, unemployment or other agency are directly deposited. If yes, how many? From which Agency(ies)?
37	I have cash held in my home or in a safety depositbox.
38	I have savings bonds. If yes, how many?
39	I have Treasury Bills. If yes, how many?
40	I have stocks.
41	I have bonds
42	I have mutual funds or securities.
43	I have IRA's or Keogh account(s) at:(List name(s) of institution)
44	I have time certificate(s) at:(List name(s) of institution)
45	I own real estate and/or receive income from the rental of real estate. If yes, how many properties?
46	I own a mobile home.
47	I have land contracts. If yes, how many?
48	I hold a mortgage or deed of trust.
49	I have revocable trusts. If yes, how many trusts?
50	I have whole life or universal life insurance policy(ies). If yes, Somehow many policies?
51	I have personal property held for investment purposes (gems, jewelry, collections, etc.).
52	I have lump sum receipts or one-time receipts.
53	I have another name(s) listed on one or more of the above assets for beneficiary or other purposes, such as, power of attorney. These other persons do not own the assets and receive no income from the assets.

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	Yes	No	COMPLETE EACH ITEM:
54			I have joint ownership on one or more of the above assets.
55			I have income/assets from sources other than those listed above. (Describe)
56			A member of my household is under the age of 18 and has assets.
			(Describe)

	ALLOWANCES / DEDUCTIONS
	(Complete the items below for Section 8, Section 236, and Moderate Projects Only)
57	I am Elderly (age 62 or older), Handicapped or Disabled and pay Medicare premium.
58	I am Library (age 62 or older), Handicapped or Disabled and pay medical insurance premiums, other than in librare.
59	I am Elderly (age of a colder), Handicapped or Disabled are pay medical or prescription or chore provider expenses which are not reimbursed by insurance.
60	I am Elderly (age 62 or older), he dicapped or Jisabled and pay long term care insurance premiums.
61	I pay child care expenses for a child age 12 of order in order to be gainfully employed or to further my education.
62	The Department of Jaman Services (DHS) pays child care expenses for a child(ren) age 12 or under in order or me to be gainfully employed or further my education. If yes, Fix pays, Fixed in Impartial.
63	Lay handicap care expenses for a handicapped/disabled family member in order to be gainfully employed.
64	I pay handicap equipment expenses for a handicapped/disabled family member that are not covered by insurance.

	OTHER ITEMS
65	I have provided proof of Social Security number (or certification) for all household members. (The certification for individuals under 18 years of age will be executed by a parent or guardian.)

<u>(a</u>	DISPOSAL / DIVESTITURE OF ASSETS Il tenants and prospective residents in all types of projects must complete the section below)
66	I have sold, given away or otherwise transferred ownership of assets within the last two (2) years. Initial the "Yes" column or the "No" column at left. If yes, list item(s) and date(s):
	Assets include cash (totaling in excess of \$999), cash held in savings and/or checking accounts, trust funds, equity in real estate and other capital investments, stocks, bonds, Treasury bills, certificates of deposit, money market funds, IRA accounts, retirement and pension funds, lump sum receipts (i.e., lottery winnings, insurance settlements, etc.), and personal property held as an investment (i.e., gem or coin collections, paintings, antique cars, etc.). Do not include necessary personal property such as furniture, automobiles, and clothing.

Under penalties of perjury, I certify that the information presented in this certification is true and accurate to the best of my (our) knowledge. The undersigned further understands that providing false representation herein constitutes an act of fraud. I will notify the Resident Manager when circumstances change, for possible recertification. False, misleading or incomplete information may result in the termination of the lease agreement and/or benefits.

Applicant / Tenant Signature	Date

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7.00 - 11 - 1						
20 Fulton East	☐ 26 Cherry Street	☐ 101 South Divisio	_	☐ 240 Ionia Avenue		
345 State Street	☐ 834 Lake Drive	☐ Division Park Ave	Metropolitan Park	☐ Serrano Lofts		
PRE-LEASE AGI	REEMENT					
Applicant(s) Name:						
The above applicant(s) hin Grand Rapids, Michig		elow to rent an apartment h	ome in the Apartment Community che	ecked above which is located		
The tentative move-in da	ate for the offered apartment is _	Month D	ay Year			
The applicant(s) has bed dictate that the applican process, third party inquapplicant(s) has been in	en informed that the Apartment t(s)'s household must income of iries will be made in reference t	Community checked above qualify and receive Final A to income and assets in ad	e is a Section 42 Tax Credit Program oproval before signing a 12-month ledition to a background-credit check a vill be a determining factor in the deci	ease. As part of the Approval and a landlord reference. The		
appropriate paper work hours of the request dat	to begin the certification proces	ss. Any information requesinformation to the manage	ry information requested by the mar ted by the management company ne ment company will result in the forfei tter to reapply for housing.	eds to be provided within 72		
Also, the applicant(s) ha		es - gas (DTE) and/or elec	tric (Consumers) are to be transferre	ed to the applicant(s)'s name		
			ant(s) will receive written notification erson_processing fee or \$50.00 onlir			
move-in time due to a company. Applicant ack	urrent occupant's holding over on allability or any unforeseen circu- specific unit; based on the a anowledges that unit selection is	or because of a reason bey umstances. Management in vailability of any propertied subject to change and und holds the management cor	s) if the apartment home is not ready rond the Apartment Community's coreserves the right to change unit seless or for any reasons deemed necestands that preferences for specific npany and owner(s) harmless. Holding	ntrol. Unit selection is subject ection even after the hold fee essary by the management communities and floor plans		
			e market and if the applicant(s)'s appl security deposit, prorated and/or firs			
	ed as noted below, the holding		rtment before 72 hours have expire to the payer via a paper check to be de			
	om the combined waiting list, an Cancelling on the apartmen Touring the apartment and o Not monetarily prepared for	has expired for the date the holding fee was placed as noted below, the holding fee will be forfeited, applicant(s) will the combined waiting list, and to wait 6 months from the date of the Denial Letter to reapply for housing. Examples include: Cancelling on the apartment on the day of the Lease Signing Touring the apartment and deciding it is not desired Not monetarily prepared for Lease Signing and/or utility account & confirmation numbers not provided at signing For ANY REASON outside of the 72 hours of when the holding fee was placed as noted below				
) do not income qualify for the reserved apartment, the holding fee will be refunded in full to the payer via a paper vered by the Postal Service to the provided address or an alternate apartment will be offered to the household.				
	plicant(s) acknowledges and un ove and accepts the conditions of		nditions involved in renting an apartm in its entirety.	ent home at the Apartment		
Applicant Signature		Date	Applicant Signature	Date		
Applicant Signature		 Date	Applicant Signature	Date		
-			OFFICE LISE			



Landlord/Owner Representative Signature

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Date/Time Received

☐ \$60.00 App Fee

Date Pd:_____

\$500.00 Holding Fee

____Date Pd: