



HUNTINGTON  
Management

# Application for Residency

Property Name & Address:

PLEASE INDICATE WHICH SIZE BEDROOM (CHOOSE ONLY ONE)

TTY/TDD 711

- 1 bedroom     3 bedroom  
 2 bedroom     4 bedroom

Move-in Date Desired:

PERSONAL DATA	Applicant's Full Name		Applicant's Phone		Applicant's Driver's License No. & State																																																		
	Applicant's Address (Number & Street)		City, State, Zip Code		Applicant's Social Security No.																																																		
	Co-Applicant's Full Name		Co-Applicant's Phone		Co-Applicant's Driver's License No. & State																																																		
	Co-Applicant's Address (Number & Street)		City, State, Zip Code		Co-Applicant's Social Security No.																																																		
	Applicant's Email Address			Co-Applicant's Email Address																																																			
	Applicant Emergency Contact (Not Living With You)			Relationship to Applicant																																																			
	Emergency Contact Address			Emergency Contact Phone																																																			
	Co-Applicant's Emergency Contact (Not Living With You)			Relationship to Co-Applicant																																																			
	Emergency Contact Address			Emergency Contact Phone																																																			
	<table border="1"> <thead> <tr> <th>Household Member's Full Name</th> <th>Date of Birth</th> <th colspan="5">Relationship to Applicant</th> </tr> </thead> <tbody> <tr> <td>Self</td> <td></td> <td colspan="5"></td> </tr> <tr> <td>Co-applicant/occupant</td> <td></td> <td colspan="5"></td> </tr> <tr> <td></td> <td></td> <td colspan="5"></td> </tr> <tr> <td></td> <td></td> <td colspan="5"></td> </tr> <tr> <td></td> <td></td> <td colspan="5"></td> </tr> <tr> <td></td> <td></td> <td colspan="5"></td> </tr> </tbody> </table>							Household Member's Full Name	Date of Birth	Relationship to Applicant					Self							Co-applicant/occupant																																	
Household Member's Full Name	Date of Birth	Relationship to Applicant																																																					
Self																																																							
Co-applicant/occupant																																																							
CURRENT RESIDENCE HISTORY	<b>APPLICANT:</b> Community Name, Landlord or Mortgage Holder		Landlord Address		Landlord Telephone No.																																																		
	Rent or Mortgage Payments? Yes <input type="checkbox"/> No <input type="checkbox"/>		Amount of Rent or Mortgage Payments		Paying Utilities? Yes <input type="checkbox"/> No <input type="checkbox"/>																																																		
	<b>Length of Residency:</b>		FROM (Date of Move In)		TO (Date of Move Out or Present Date)																																																		
	Reason for Leaving Current Residence																																																						
	<b>CO-APPLICANT:</b> Community Name, Landlord or Mortgage Holder		Landlord Address		Landlord Telephone No.																																																		
	Rent or Mortgage Payments? Yes <input type="checkbox"/> No <input type="checkbox"/>		Amount of Rent or Mortgage Payments		Paying Utilities? Yes <input type="checkbox"/> No <input type="checkbox"/>																																																		
	<b>Length of Residency:</b>		FROM (Date of Move In)		TO (Date of Move Out or Present Date)																																																		
	Reason for Leaving Current Residence																																																						

PREVIOUS RESIDENCE HISTORY

Landlord or Mortgage Holder	Landlord Address	Phone	Date (From- To )	Reason for Leaving
Applicant				
Applicant				
Applicant				
Co-Applicant				
Co-Applicant				
Co-Applicant				

EMPLOYMENT & INCOME INFORMATION  
(Include All Members of Household 18 or Older)

<b>APPLICANT'S</b> Current Employer's Name & Address			Telephone	
Current Position held	Current Supervisor	Date Started	Current Monthly Income	
<b>APPLICANT'S</b> Most Recent Previous Employer's Name & Address			Telephone	
Position held	Supervisor	Date Started	Date Empl. ended	Monthly Income
<b>APPLICANT'S</b> Other Income Source(s) & Monthly Amount(s)				
<b>CO-APPLICANT'S</b> Present Employer's Name & Address			Telephone	
Current Position held	Current Supervisor	Date Started	Current Monthly Income	
<b>CO-APPLICANT'S</b> Most Recent Previous Employer's Name & Address			Telephone	
Position held	Supervisor	Date Started	Date Empl. ended	Monthly Income
<b>CO-APPLICANT'S</b> Other Income Source(s) & Monthly Amount(s)				

Any Additional Employment or Income Information

PERSONAL REFERENCES

<b>APPLICANT-</b> Name of Reference	Relationship	Address/Phone
<b>APPLICANT-</b> Name of Reference	Relationship	Address/Phone
<b>APPLICANT-</b> Name of Reference	Relationship	Address/Phone
<b>CO-APPLICANT-</b> Name of Reference	Relationship	Address/Phone
<b>CO-APPLICANT-</b> Name of Reference	Relationship	Address/Phone
<b>CO-APPLICANT-</b> Name of Reference	Relationship	Address/Phone

PLEASE ANSWER THE FOLLOWING QUESTIONS:

APPLICANT		CO-APPLICANT	
Have you ever been convicted of a felony?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you ever been convicted of a felony?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has any civil judgment been entered against you for the collection of a debt in the past ten (10) years?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Has any civil judgment been entered against you for the collection of a debt in the past ten (10) years?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you declared bankruptcy in the past ten (10) years?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you declared bankruptcy in the past ten (10) years?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you ever refused to pay rent for any reason?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you ever refused to pay rent for any reason?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you ever been evicted?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you ever been evicted?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have any outstanding utility bills in your name?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Do you have any outstanding utility bills in your name?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you ever lived here before or do you know anyone living here now or in the past?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you ever lived here before or do you know anyone living here now or in the past?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have any pets or do you have any intention of getting any pets?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Do you have any pets or do you have any intention of getting any pets?	Yes <input type="checkbox"/> No <input type="checkbox"/>
I acknowledge that the presence of any animal MUST be approved <u>before</u> housing the animal in the apartment unit.	Initial _____	I acknowledge that the presence of any animal MUST be approved <u>before</u> housing the animal in the apartment unit.	Initial _____

PLEASE ANSWER THE FOLLOWING QUESTIONS:

APPLICANT	CO-APPLICANT
<p>If you answered "YES" to any of the above questions, please explain fully:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>If you answered "YES" to any of the above questions, please explain fully:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>How did you hear about our community?</p> <p><input type="checkbox"/> Personal Visit    <input type="checkbox"/> Television /Cable    <input type="checkbox"/> Signs    <input type="checkbox"/> Relatives/Friends</p> <p><input type="checkbox"/> Newspapers    <input type="checkbox"/> Internet (Please Specify) _____</p> <p><input type="checkbox"/> Other (Please Specify) _____</p>	<p>How did you hear about our community?</p> <p><input type="checkbox"/> Personal Visit    <input type="checkbox"/> Television /Cable    <input type="checkbox"/> Signs    <input type="checkbox"/> Relatives/Friends</p> <p><input type="checkbox"/> Newspapers    <input type="checkbox"/> Internet (Please Specify) _____</p> <p><input type="checkbox"/> Other (Please Specify) _____</p>

OPTIONAL INFORMATION  
(APPLICANT & CO-APPLICANT)

**INFORMATION FOR GOVERNMENT MONITORING PURPOSES**

The following information is requested by the Federal Government to monitor this marketing agent's compliance with Equal Credit Opportunity and Fair Housing Laws. The law provides that a leasing agent may neither discriminate on the basis of this information nor on whether or not it is furnished.

**APPLICANT:** I do not wish to furnish this information (please initial) \_\_\_\_\_

**Race/National Origin:**  American Indian, Alaskan Native **Sex:**  Male  
 Asian, Pacific Islander  Female  
 Black  Decline to answer  
 Hispanic  
 White

**CO-APPLICANT:** I do not wish to furnish this information (please initial) \_\_\_\_\_

**Race/National Origin:**  American Indian, Alaskan Native **Sex:**  Male  
 Asian, Pacific Islander  Female  
 Black  Decline to answer  
 Hispanic  
 White

I declare that the above statements are true to the best of my knowledge, information and belief.

\_\_\_\_\_  
 Applicant's Signature Date Received By Date  
 \_\_\_\_\_  
 Co-Applicant's Signature Date \_\_\_\_\_  
 \_\_\_\_\_  
 Time

**OFFICE USE ONLY**

**ORIGIN OF APPLICANT:**  Resident Referral **Name:** \_\_\_\_\_ **Unit:** \_\_\_\_\_

Date Credit Screening Run:	Date Forwarded for Approval:
Date Approved:	Date Denied:
Date Applicant Notified:	Unit Type:
<b>APPEAL:</b>	Date Appealed:
	Date Appeal Approved:
<b>CANCELLATION:</b>	Cancellation Date:
	Refund Date:
	Date Appeal Forwarded for review:
	Date Appeal Denied:
	Reason for Cancellation:
	Check No.:

SIGNATURES

OFFICE USE ONLY

## APPLICANT'S CONSENT

It is my/our understanding that this application is preliminary and involves no obligation of the Owner or its Agent to approve this application or to deliver occupancy of the proposed premises. If this application is accepted by the Owner or its Agent, the holding deposit herewith paid will be applied to the lease and damage agreement and applicant upon signature forfeits all claims to deposit as liquidating damages should the applicant cancel after acceptance.

The applicant(s) whose signature(s) appear below hereby authorize the holder of the Consent Agreement to investigate his (their) past history for the purpose of determining approval or disapproval of his (their) application for residency. This consent shall include any history or applicant(s) history at any apartment association, employment history, criminal background check and whatever credit bureau or other sources the apartment owner or agent deems necessary in determining approval of the application.

\_\_\_\_\_  
Applicant's Signature                      Date                      (Received By)

\_\_\_\_\_  
Co-Applicant's Signature                      Date                      Date

I further understand that a payment of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) is accompanying this application as a non-refundable administration fee.

I (we) certify that the preceding information is accurate and complete and I (we) acknowledge that inaccuracies and/or omissions may be the basis for immediate cancellation of our application by the corporation. I (we) also authorize HUNTINGTON MANAGEMENT to make a thorough credit investigation.

Title VIII of the CIVIL RIGHTS ACT of 1966, makes discrimination, based on race, color, religion, sex, or national origin, illegal in connection with the rental of most housing. The Federal Agency, which administers compliance with this law concerning this company: Department Housing & Urban Development.

### EQUAL CREDIT OPPORTUNITY ACT

The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit application on the basis of sex or marital status. The Federal Agency, which administers compliance with this law concerning this company: Equal Credit Opportunity, Federal Trade Commission, Washington, DC 20580.